



Staff Report

File #: REPORT 22-0754, Version: 1

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 29, 2022

**2022 LOCAL AGENCY BIENNIAL NOTICE REGARDING
THE CITY'S CONFLICT OF INTEREST CODE**
(City Clerk Myra Maravilla)

Recommended Action:

Staff recommends City Council adopt a Resolution approving and adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974 (**Attachment 3**).

Executive Summary:

Pursuant to the Political Reform Act (the "Act"), the City Clerk initiated: (1) a review of the City's Conflict of Interest Code ("Code") to determine if a change in the Code was necessary; (2) filing of a biennial notice regarding the results of the review no later than required deadline; and (3) an amendment the City's Code pursuant to the Act, if necessary.

During the review process, staff found that updates and amendments to the City's Conflict of Interest Code were necessary. A legislative version of the proposed amended Code is included as **Attachment 1**.

Background:

The Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), requires all public agencies to adopt and maintain a Conflict of Interest Code. The Act further requires that agencies regularly review and update its Codes as necessary, as directed by the code-reviewing body, or when change is necessitated by changed circumstances (Sections 87306 and 87306.5). The City Clerk initiated a review and found that amendments to the Code are necessary.

Discussion:

A redlined legislative version of the proposed amended Code is included as **Attachment 2**. The proposed revisions are based on the establishment and recognition of new positions that must be designated and the revision of titles of existing positions.

As the code-reviewing body, staff recommends City Council review, approve, and adopt the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974.

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

Governance Element

Goal 1. A high degree of transparency and integrity in the decision-making process.

Policy:

- **1.1 Open meetings.** Maintain the community's trust by holding meetings in which decisions are being made, that are open and available for all community members to attend, participate, or view remotely.

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Attachments:

1. 2022 Conflict of Interest Code
2. Redlined 2022 Conflict of Interest Code
3. Resolution Adopting 2022 Conflict of Interest Code
4. 2022 Local Agency Biennial Notice

Respectfully Submitted by: Myra Maravilla, City Clerk

Legal Review: Michael Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager