



## Staff Report

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File #: REPORT 20-0581, Version: 1

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### Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of September 8, 2020

#### **TOWING AND STORAGE SERVICES CONTRACT AMENDMENT**

(Police Chief Paul LeBaron)

#### **Recommended Action:**

Staff recommends that the City Council:

1. Authorize the Mayor to execute an amendment for a one-year extension of the towing and storage services contract with Bruffy's Tow; and
2. Request the City Clerk to attest.

#### **Executive Summary:**

The City is currently engaged in a one-year contract with the option to extend two additional one-year terms with Bruffy's Tow (Bruffy's) for towing and storage services. Staff reviewed Bruffy's performance, upon passing the one-year mark on August 27, 2020 and determined that the vendor has met the City's expectations and provided towing services in a satisfactory manner. As a result, staff recommends Council approve the first of two one-year options to extend the contract.

#### **Background:**

On August 27, 2019, the City awarded a contract to Bruffy's Tow for towing and storage services. In the first year since the contract award, Bruffy's performance of services has been satisfactory, meeting the City's expectations. Based on Bruffy's satisfactory performance, staff requests the City Council approve a one-year extension to continue services through August 27, 2021. This would be the first one-year extension as allowed by the contract terms.

#### **Discussion:**

On August 27, 2019, the City awarded Bruffy's Tow a one-year contract for towing and storage services with the option to extend for two additional one-year terms. After a performance review conducted by Lieutenant Landon Phillips and Community Services Division Manager Peter Ahlstrom, staff determined that the vendor has met the City's expectations and has provided towing services in a satisfactory manner. Thus, staff recommends an extension of services with no change in Bruffy's towing and storage fees. If approved, this amendment would provide services through August 27, 2021, at which time, upon a positive performance evaluation, Council would have the opportunity consider authorizing a third year of services.

### **Past Council Actions**

Meeting Date	Description
August 27, 2020	19-0508 - Towing and Storage Services Contract

### **General Plan Consistency:**

PLAN Hermosa, the City's General Plan, was adopted by the City Council in August 2017. The acceptance of the contract with Bruffy's Tow for towing and storage services will help accomplish several goals of the Mobility and Public Safety Elements.

### **Mobility Element**

Goal 2 - A public realm that is safe, comfortable, and convenient for travel via foot, bicycle, public transit, and automobile and creates vibrant, people oriented public spaces that encourage active living.

- 2.2 Encourage traffic calming. Encourage traffic calming policies and techniques to improve the safety and efficient movement of people and vehicles along residential areas and highly trafficked corridors.

Goal 7 - A transportation system that results in zero transportation-related fatalities and which minimizes injuries.

- 7.1 Safe public right-of-ways. Encourage that all public right-of-ways are safe for all users at all times of day where users of all ages and ability feel comfortable participating in both motorized and non-motorized travel.

### **Public Safety Element**

Goal 5 - High quality police and fire protection services provided to residents and visitors.

- 5.2 High level of response. Achieve optimal utilization of allocated public safety resources and provide desired levels of response, staffing, and protection within the community.

### **Fiscal Impact:**

The City's current vehicle impound release fee is \$226 per vehicle. The City impound release fees are collected by the tow company and then paid to the City on a monthly basis.

### **Attachments:**

1. Towing and Storage Services Agreement with Bruffy's Tow 2019
2. First Amendment to Towing and Storage Services

**Respectfully Submitted by:** Landon Phillips, Lieutenant

**Concur:** Paul LeBaron, Police Chief

**Noted for Fiscal Impact:** Viki Copeland, Finance Director

**Legal Review:** Mike Jenkins, City Attorney

**Approved:** Suja Lowenthal, City Manager