



Staff Report

File #: REPORT 20-0477, Version: 1

Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of July 28, 2020

**UPCOMING VACANCIES:
THREE PUBLIC WORKS COMMISSION
TERMS EXPIRE OCTOBER 31, 2020**
(City Clerk Eduardo Sarmiento)

Recommended Action:

Staff recommends that the City Council direct the City Clerk's office to immediately advertise the three upcoming board/commission term expirations and invite applications from all interested parties.

Summary:

Three Public Works Commission terms will expire October 31, 2020. All three appointments will be for four-year terms ending October 31, 2024. Applicants must be qualified electors of the City (HBMC Section 2.32.010). These seats are currently held by:

PUBLIC WORKS COMMISSIONERS	TERMS
Janice Brittain	• Current appointment: 11/02/16 • Term Ends: 10/31/20
Kent F. Brown	• Current appointment: 11/02/16 • Term Ends: 10/31/20
David Grethen	• Current appointment: 11/02/2016 • Term Ends: 10/31/20

In addition to e-notifications, the notice inviting applications would be placed on the City's website, posted at the customary Civic Center locations, and published twice in the Easy Reader in conformance with standard practice, with an application filing deadline of 6:00 p.m., Thursday, September 24, 2020, and a report back to the Council on October 13, 2020 for the scheduling of applicant interviews.

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policy is listed below:

Government Element

Goal 1. A high degree of transparency and integrity in the decision-making process.

- *Policy 1.7 Diversity of Representation.* Strive to reflect a comprehensive cross-section of the

community in appointments to Commissions and Advisory Committees.

Fiscal Impact:

The estimated cost of two ads in the Easy Reader is \$225. Funds are available in the City Clerk's Office 2019-20 budget.

Respectfully submitted by: Eduardo Sarmiento, City Clerk

Approved: Suja Lowenthal, City Manager