



## Staff Report

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**Honorable Mayor and Members of the Hermosa Beach City Council  
Regular Meeting of March 26, 2019**

**AWARD OF CONSTRUCTION MANAGEMENT AND  
INSPECTION SERVICES CONTRACT TO TRANSTECH  
ENGINEERS, INC. FOR CIP 17-687 AND CIP 18-691,  
ADA IMPROVEMENTS ON PROSPECT AVENUE  
(Acting Public Works Director Lucho Rodriguez)**

**Recommended Action:**

Staff recommends that the City Council:

1. Award the Professional Service Agreement for Construction Management and Inspection Services for CIP 17-687 and CIP 18-691 for ADA Improvements on Prospect Avenue, in the amount of \$40,460;
2. Authorize the Mayor to execute the Agreement and the City Clerk to attest subject to approval by the City Attorney; and
3. Authorize 25% project contingency for a total contract budget of \$50,575.00.

**Executive Summary:**

The Public Works Department has been working on a Capital Improvements Program project that would utilize Community Development Block Grant funding provided to the City by the County of Los Angeles to update the curb ramps on Prospect Avenue between 6<sup>th</sup> Street and Hollowell Avenue to increase mobility on one of the most commonly used safe routes to school streets in the City, Prospect Avenue.

Staff requests that City Council award a Professional Services Agreement for Construction Management and Inspection support during the upcoming curb ramp construction on Prospect Avenue to adhere to the stringent requirements associated with the funding from the County of Los Angeles.

**Background:**

On January 10, 2017, City Council adopted a resolution allocating County Community Development Block Grant (CDBG) funds from the Los Angeles Community Development Commission (LACDC) for a project that includes the construction of ADA curb ramps on Prospect Avenue for the fiscal year of 2017. Similarly on January 23, 2018, City Council adopted a resolution allocating CDBG funds from the LACDC for a project that includes the construction of ADA curb ramps on Prospect Avenue for the

fiscal year 2018.

Based on the recommendations of the City's Traffic Engineer and grant implementation restrictions, staff determined that the best location to utilize the CDBG funds on Prospect Avenue would be between 6<sup>th</sup> Street and Hollowell Avenue. Subsequently, Public Works Staff proceeded with the design and preparation of construction documents.

The LACDC requires that the City contract with a labor compliance firm to manage the construction contract and to provide accurate interviewing documentation for the construction crew for reporting to LACDC. Staff obtained authorization from LACDC to advertise a single RFP for the Construction Management and Inspection Services of both projects due to the similarity/proximity of the project and to obtain more competitive pricing.

**Analysis:**

Public Works staff issued a Request for Proposal (RFP) in 2018 to provide labor compliance, construction management, and inspection services for the project and two (2) proposals were received by the City Clerk's Office by the RFP deadline. Public Works staff reviewed and ranked the proposals as follows:

Rank	Firm	Fee	Location
1	Transtech Engineers, Inc.	\$40,460	Chino, CA
2	KOA	\$48,340	Monterey Park, CA

The primary role of a Construction Manager is to communicate with residents regarding temporary construction impacts, such as traffic changes, noise, limited access and construction schedule. As a professional services contract, the City has the opportunity to select the proposer most qualified to perform the services, rather than an obligation to select the lowest bidder as required for construction contracts. The submitted proposals were reviewed to identify the most responsive qualified firm for the construction management services based on demonstrated competence, experience on similar projects and professional qualifications. The proposer fees were not considered until after the identification of the most qualified firm, although Transtech Engineers, Inc. also proposed the lowest fee.

Of the two firms that submitted a proposal, staff recommends that City Council award an agreement to Transtech Engineers, Inc. to provide construction management and inspection services for CIP 17-687 and CIP 18-691 for ADA Improvements on Prospect Avenue, for the proposed amount of \$40,460.

**General Plan Consistency:**

This report and associated recommendations have been evaluated for their consistency with the City's General Plan. Relevant policies are listed below:

*3.3.2 Complete Pedestrian Network.* Prioritize investment in designated priority sidewalks to ensure a complete network of sidewalks and pedestrian-friendly amenities that enhances pedestrian safety, access opportunities and connectivity to destinations.

*7.2.4. Sidewalk Improvements.* Consider innovative funding strategies, such as cost-sharing, ADA accessibility grants, or sidewalk dedications, to improve the overall condition, safety, and accessibility of sidewalks.

**Fiscal Impact:**

The projects' expenses are reimbursable through CDBG funds. The City has allocated funds in the following accounts for each project to cover the labor compliance support, the construction management, the inspection and the construction expenses:

CIP Number	Account #	Amount
CIP 1687	14086874201	\$150,000
CIP 1691	14086914201	\$120,000
	<b>Total Funding</b>	<b>\$270,000</b>

The majority of the funds (\$219,425) would be utilized to cover the construction cost of the project (provided in a separate staff report to Council) and the project construction contingency. The construction management services that Transtech Engineers, Inc. would provide for \$50,575, including 25% contingency, would be proportionally charged to both project accounts for the remaining funds available.

**Attachments:**

1. Request for Proposal
2. Draft Professional Services Agreement
3. Consultant's Proposal and Fee

**Respectfully Submitted by:** Fabio M. Macias, E.I.T., Assistant Engineer

**Concur:** Lucho Rodriguez, P.E., Acting Director of Public Works

**Noted for Fiscal Impact:** Viki Copeland, Finance Director

**Legal Review:** Mike Jenkins, City Attorney

**Approved:** Suja Lowenthal, City Manager