



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254

## Staff Report

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File #: REPORT 19-0039, Version: 1

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### Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of January 22, 2019

#### **CANCELLATION OF CERTAIN CHECKS** (City Treasurer Karen Nowicki)

##### **Recommended Action:**

City Treasurer recommends that the City Council approve cancellation of certain checks.

##### **Summary:**

Please ratify the following request for cancellation of the check(s) listed below:

#90339 - 10/18/18 - \$143.91 - David N. Holden  
Vendor misplaced check.

#90523 - 11/08/18 - \$53.00 - Andrew Murphy  
Vendor did not receive check.

#90645 - 11/21/18 - \$150.00 - Kelly Orta  
Check issued to incorrect vendor.

#90729 - 12/09/18 - \$1,549.27 - Automated Filing System Inc.  
Vendor name changed.

**Respectfully Submitted by:** Karen Nowicki, City Treasurer

**Noted for Fiscal Impact:** Charlotte Newkirk, Accounting Manager

**Approved:** Suja Lowenthal, City Manager