



## Staff Report

---

File #: REPORT 18-0556, Version: 1

---

**Honorable Mayor and Members of the Hermosa Beach City Council  
Adjourned Regular Meeting of September 17, 2018**

**CONSIDERATION OF APPOINTING A HERMOSA BEACH  
REPRESENTATIVE TO THE LOS ANGELES COUNTY WEST  
VECTOR AND VECTOR-BORNE CONTROL DISTRICT BOARD**  
(Interim City Manager John Jalili and City Clerk Elaine Doerfling)

**Recommended Action:**

It is recommended that City Council:

1. Appoint a Councilmember to serve as the Hermosa Beach representative to the Los Angeles County West Vector and Vector-Borne Control District Board for the remainder of the current preset two (2) year term ending December 31, 2018 and then at the end of that term, reappoint that Councilmember to serve a full two (2) year term from January 1, 2019 through December 31, 2020.

**-OR-**

2. Authorize the City Clerk to advertise and request applications for a Hermosa Beach representative to the Los Angeles County West Vector and Vector-Borne Control District Board, to be appointed at the Council meeting of January 8, 2019 for a two (2) year term ending December 31, 2020.

**Background:**

In June 2018, the Beach Cities Health District asked the city to consider appointing a representative to the Los Angeles County West Vector and Vector-Borne Control Disease Board.

**Los Angeles County West Vector & Vector-Borne Disease Control District**

The Los Angeles County West Vector & Vector-Borne Disease Control District (District) was formed in 1944 and consisted of only 5 square miles. Over the next 72 years, there have been numerous annexations into the District. At the present time, the District covers over 720 square miles, contains 23 cities and unincorporated territory of the County of Los Angeles, and provided services for over 4,600,000 people. This makes the Los Angeles County West Vector & Vector-Borne Disease Control District the second largest vector control district in the state of California by population served.

The District includes the cities of Agoura Hills, Beverly Hills, Calabasas, Culver City, El Segundo, Hawthorne, Hermosa Beach, Hidden Hills, Inglewood, Lawndale, Lomita, the westerly portion of Los

Angeles City, Malibu, Manhattan Beach, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Santa Monica, Torrance, West Hollywood, Westlake Village, and unincorporated territory of the County of Los Angeles.

The District is governed by a Board of Trustees (Attachment 2). Each city and county within the boundaries of the District has a right to appoint a representative to the Board. The Board of Trustees establishes District policies and makes budget decisions including that of the salaries and benefits of all District employees. Individual Trustees cannot act independently to change policies, guidelines or budget items including salaries and benefits. All policy, guideline, and budget changes must be an act of the full Board at a scheduled and publicly posted meeting of the Board of Trustees.

#### Board of Trustees Meeting Schedule

The regular meetings of the Board of Trustees are held once every two months on the second Thursday of the month at 7:30 p.m. at the District's headquarters located at 6750 Centinela Avenue, Culver City. There are a total of six meetings per year (January, March, May, July, September, November).

#### Appointing a Representative

Each city and county within the boundaries of the District has a right to appoint a representative to the Board. A Trustee must be a resident and an elector (registered to vote) of the city from which he/she is appointed.

Term Periods are two (2) years each and permanently preset for each city to provide evenly spaced turnover on the Board of Trustees. The present term for the City of Hermosa Beach began on January 1, 2017 and will end on December 31, 2018. If a new trustee is appointed at any time after January 1, 2017 and before December 31, 2018, that new trustee will be finishing out the city's present two-year established term period that will end on December 31, 2018. Following this set term that ends on December 31, 2018, the City Council may reappoint the existing trustee for another two (2) year term or appoint a new trustee for the two (2) year term. It is not possible to pre-appoint terms before they expire.

The City Council may appoint a Councilmember to serve as the Hermosa Beach representative for the remainder of the current term ending December 31, 2018 and then at the end of that term, reappoint that Councilmember to serve a full two (2) year term from January 1, 2019 through December 31, 2020.

Alternatively, the City Council may direct the City Clerk to advertise and request applications for the position. Procedures would be similar to advertising and requesting applications for Board or Commission seats. A notice inviting applications would be placed on the City's website, posted in the usual Civic Center locations, sent to residents who signed up for e-notifications, and published twice in the Easy Reader (on September 27 and October 25), setting an application filing deadline of

Tuesday, November 29, 2018 with a report back to the Council at its meeting of December 11, 2018 for the scheduling of applicant interviews, with an appointment to be made at the meeting of January 8, 2019. The appointed representative would serve a two (2) year term ending December 31, 2020 (the city would not have representation for the remainder of the current preset term which ends December 31, 2018).

**Fiscal Implications:**

Other than the cost of advertising in the Easy Reader, there are no fiscal impacts to the City. Trustees who attend the regularly scheduled meeting are compensated by the District with a payment of \$100 in lieu of expenses. By law, Trustees must attend the meeting to receive this compensation. If additional meetings are necessary during the month, no additional compensation is awarded. No Trustee can receive more than \$100 per month for serving on the Board regardless of the number of meetings.

**Attachments:**

1. Trustee Information Sheet
2. Board of Trustees
3. Link to District website
4. Written Communication from Mary Drummer

**Respectfully Submitted by:** Ann Yang, Executive Assistant to the City Manager

**Concur:** John Jalili, Interim City Manager and Elaine Doerfling, City Clerk

**Noted for Fiscal Impact:** Viki Copeland, Finance Director

**Legal Review:** Mike Jenkins, City Attorney