



## Staff Report

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File #: REPORT 17-0527, Version: 1

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**Honorable Mayor and Members of the Hermosa Beach City Council  
Regular Meeting of September 12, 2017**

**AWARD OF PROFESSIONAL SERVICES AGREEMENT TO  
ADAMS-STREETER CIVIL ENGINEERS, INC. FOR DESIGN  
SERVICES FOR PARKING LOT D IMPROVEMENTS  
(Acting Public Works Director Lucho Rodriguez)**

**Recommended Action:**

It is recommended that City Council:

1. Award a Professional Services Agreement (PSA) to Adams-Streeter Civil Engineers, Inc. in the amount not-to-exceed \$99,995 for the professional engineering design of Parking Lot D Improvements.
2. Authorize the Mayor to execute and the City Clerk to attest the attached Professional Services Agreement subject to approval by the City Attorney.

**Background:**

In 2013, the City exchanged \$239,978 STP-L funds for \$235,178 of Los Angeles County Metropolitan Transportation Authority (LACMTA) Local Transportation Funds that have greater flexibility to use on local projects such as fringe and corridor parking, bicycle, pedestrian, and recreational paths, electric and natural gas vehicle infrastructure, and environmental mitigation (Attachment 1). The City was required to expend the LACMTA Funds on STP-L Eligible Projects by May 16, 2016, three (3) years from the executed agreement date or return non- expended funds within thirty (30) days. Staff coordinated with LACMTA staff to expend funds on an eligible project to install a rapid (Level 3) electric vehicle charging station, expand bicycle parking, and capture and treat stormwater run-off from road and parking surfaces.

The Level 3 charging station was installed at the Community Center for City Fleet vehicles in 2016 and the prompt expenditure of remaining funds will include improvements to Parking Lot D, the small municipal parking lot located at the southwest corner of the intersection at Manhattan Avenue and 14th Street (Attachment 2). The Parking Lot is in disrepair and this project will transform it into a multi-benefit demonstration project that includes ADA improvements, enhanced lighting and electrical upgrades, a bicycle corral, electric vehicle charging stations, storm water capture and retention, and drought tolerant landscaping. In addition, designs will address the sidewalk, curb and gutter as well as assess the parking lot layout and surrounding on-street parking spaces to maximize parking potential in the parking lot.

This project supports the City's *2031 Vision for Sustainability and Carbon Neutrality*, *2016 Policy Agenda Priority for Downtown Revitalization*, and *2021 Goals for Enhanced Economic Development through Revitalized Downtown and Entry Corridors*. Securing funding to comply with Americans with Disabilities Act (ADA), National Pollutant Discharge Elimination System (NPDES) permit and other applicable federal, state and local requirements is an ongoing priority supported by this project.

**Analysis:**

Staff issued a request for proposals (RFP) for Design Services for Parking Lot D Improvements on March 30, 2017 (Attachment 3). The City requested innovative solutions and approaches to reduce costs and time during the design, the procurement, and the construction of the project. Three (3) proposals were received by the April 19, 2017 submission deadline and are summarized below.

<b>RFP 17-06 Design Services for Parking Lot D Improvements</b>	
<b>Name of the Company</b>	<b>Cost</b>
<b>KOA Corporation</b>	<b>\$183,341</b>
<b>ADAMS STREETER</b>	<b>\$112,976</b>
<b>CSG Consultants</b>	<b>\$274,907</b>

Staff reviewed the proposals and invited the low bidder, Adams-Streeter Civil Engineers, Inc. (Adams-Streeter) to interview on May 16, 2017. The interview panel was comprised of the city's Public Works Director, Environmental Analyst, Public Works Superintendent, and the city's stormwater consultant. Adams-Streeter is qualified and has completed similar projects in accordance with project scope, schedules and budgets. Staff confirmed the firm's qualifications and past performance by conducting reference checks.

Prior to executing the professional services agreement (Attachment 4), staff requested modifications to the scope of work to remove activities that will be undertaken by the City's Public Works staff. (Attachment 5). Staff is recommending the City award the design services agreement to Adams-Streeter Civil Engineers, Inc. for a contract amount of \$99,995.

**Fiscal Implications:**

The PSA will be for a contract amount of not-to-exceed \$99,995 for design services. CIP 16-682 Electric Vehicle and Bicycle Transportation Infrastructure Expansion has \$205,410 of 2013 Los Angeles County Metropolitan Transportation Authority (LACMTA) Local Transportation Funds in account 150-8682-4201 for the designs and construction of the project. Staff will pursue grants and other funding opportunities to complete the future construction of the project.

**Attachments:**

1. Exchange Agreement and Assignment of Federal Surface Transportation Program - Local Funds
2. Location of Parking Lot D
3. RFP for Engineering Design Services
4. Professional Service Agreement
5. Cost Estimate and Schedule

**Respectfully Submitted by:** Kristy Morris, Environmental Analyst

**Concur:** Lucho Rodriguez, P.E., Acting Director of Public Works

**Noted for Fiscal Impact:** Viki Copeland, Finance Director

**Legal Review:** Mike Jenkins, City Attorney

**Approved:** Sergio Gonzalez, City Manager