



## Staff Report

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File #: REPORT 15-0779, Version: 1

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**Honorable Mayor and Members of the Hermosa Beach City Council  
Regular Meeting of November 10, 2015**

**PURCHASE OF EQUIPMENT FOR POLICE DEPARTMENT**  
(Police Chief Sharon Papa)

**Recommended Action:**

Staff recommends that Council:

1. Authorize the purchase of one (1) message board/speed trailer in the amount of \$21,020.65 to replace existing equipment that has exceeded its useful life; and
2. Appropriate an additional \$2,088.65 from the Fiscal Year 2015-2016 Equipment Replacement Fund.

**Background:**

Police Department equipment is considered part of the inventory in the City's Equipment Replacement Schedule.

For Fiscal Year 2014-2015, the following equipment was scheduled for replacement:

One (1) Trailer/Speed & Message Matrix

In 2010, Council approved the purchase of a message board /speed radar trailer using grant funds. At that time, it was acknowledged that the trailer had a useful life of five years. The Police Department has utilized the equipment for a wide variety of purposes such as, educating drivers and bicyclists of traffic problems, special events, and emergency notifications. The message board has also been utilized by other city departments.

The Police Department has identified "remote programming" as an updated feature for this equipment that will allow "real time" communication with the community. The new message board dimensions are larger than the current version, which will enhance visibility and legibility for drivers.

Traffic Management, Inc., was the only company that had a message board/speed radar trailer that fit

our criteria and at a cost within our budget. The equipment is a sole source item and a copy of the sole source letter is attached.

**Fiscal Implications:**

Funds in the amount of \$18,932 required for the purchase of the message board/speed radar trailer have been reappropriated from Fiscal Year 2014-2015 into the Equipment Replacement Fund for Fiscal Year 2015-2016. Additionally, due to the increased cost to replace equipment of this nature, an additional \$2,088.65 will need to be appropriated from this fund.

**Attachments:**

1. Traffic Management, Inc., Quote
2. Traffic Management, Inc., Sole Source Letter

**Respectfully Submitted by:** Sharon Papa, Police Chief

**Noted for Fiscal Impact:** Viki Copeland, Finance Director

**Approved:** Tom Bakaly, City Manager