



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Regular Meeting Agenda - Final City Council

Mayor
Jeff Duclos

Mayor Pro Tem
Stacey Armato

Councilmembers
Mary Campbell
Hany S. Fangary
Justin Massey

Tuesday, September 25, 2018

6:00 PM

Council Chambers

Closed Session - 6:00 PM

Regular Meeting - 7:00 PM

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS**ROLL CALL****PUBLIC COMMENT****RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM**

1. **18-0586** **MINUTES:** Approval of minutes of Closed Session held on September 17, 2018.

2. **18-0587** **CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation**
Government Code Section 54956.9(d)(4)
The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Number of Potential Cases: 1

3. **18-0590** **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Government Code Section 54956.8

Property: Airspace at 51 Pier Avenue (Loreto Plaza)
City Negotiator: City Manager
Negotiating Party: Pierside Properties, LLC
Under Negotiation: Price and Terms of Payment for Lease of Airspace

4. **18-0599** **CONFERENCE WITH LEGAL COUNSEL: Workers Comp Litigation**
Government Code Section 54956.9(d)(1)
The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Name of Case: Elliott v. City of Hermosa Beach
WCAB Number: ADJ11073671

ADJOURNMENT OF CLOSED SESSION

7:00 P.M. - REGULAR AGENDA

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at www.hermosabch.org. Complete agenda packets are also available for public inspection in the Police Department, Hermosa Beach Public Library and the Office of the City Clerk.

During the meeting, a packet is also available in the Council Chambers foyer or you can access the packet at our website, www.hermosabch.org, on your laptop, tablet or smartphone through the wireless signal available in the City Council chambers - Network ID: CHB-Guest, Password: chbguest

Written materials pertaining to matters listed on the agenda of a regular City Council meeting must be submitted by noon of the Tuesday, one week before the meeting in order to be included in the agenda packet (tentative future agendas can be found as Item 8 in every regular agenda packet). However, written materials received after that deadline will nonetheless be posted under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email and provided to the City Council and the public at the meeting.

Submit your comments via eComment in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on.
Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

eComments can be submitted as soon as the meeting materials are published, but will only be accepted until 12:00 pm on the date of the meeting to ensure Council and staff have the ability to review comments prior to the meeting.

Persons who wish to address an issue of general nature (not pertaining to matters listed on the agenda) to the City Council for the official record may submit written material to the Council in lieu of or in addition to speaking under the Public Participation section of the meeting. Such written correspondence must be delivered to the City Manager's office (anny@hermosabch.org) by noon of the Tuesday, one week before the regular Council meeting in order to be included in the agenda packet.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0203 at least 48 hours prior to the meeting.

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

- a) [REPORT](#) **CITY COUNCIL MEETING MINUTES**
[18-0595](#) (City Clerk Elaine Doerfling)
- Recommendation:** Staff recommends that the City Council approve the following minutes:
1. Regular meeting of May 8, 2018;
 2. Adjourned Regular & Regular meeting of May 22, 2018;
 3. Regular meeting of August 28, 2018;
 4. Regular meeting of September 11, 2018 (canceled); and
 5. Adjourned Regular meeting of September 17, 2018.
- b) [REPORT](#) **CHECK REGISTERS**
[18-0581](#) (Finance Director Viki Copeland)
- Recommendation:** Staff recommends that the City Council ratify the following check registers.
- c) [REPORT](#) **MEMORANDUM REGARDING**
[18-0597](#) **REVENUE AND EXPENDITURE REPORTS**
CITY TREASURER'S AND CASH BALANCE REPORT
FOR AUGUST 2018
(Finance Director Viki Copeland)
- Recommendation:** Staff recommends that the City Council receive and file the memorandum regarding financial reports.
- d) [REPORT](#) **CANCELLATION OF CERTAIN CHECKS**
[18-0577](#) (City Treasurer Karen Nowicki)
- Recommendation:** Staff recommends that the City Council approve cancellation of certain checks as recommended by the City Treasurer.
- e) [REPORT](#) **PROJECT STATUS REPORT AS OF AUGUST 31, 2018**
[18-0569](#) (Public Works Director Glen W.C. Kau)
- Recommendation:** Staff recommends that the City Council receive and file the Project Status Report as of August 31, 2018.
- f) [REPORT](#) **PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS**
[18-0584](#) (Community Development Director Ken Robertson)
- Recommendation:** Staff recommends that the City Council receive and file the October 16, 2018, Planning Commission tentative future agenda items.
- g) [REPORT](#) **ACTION SHEET OF THE PLANNING COMMISSION**
[18-0585](#) **MEETING OF SEPTEMBER 18, 2018**
- Recommendation:** Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of September 18, 2018.

h) [REPORT](#)
[18-0564](#)

**ACTION MINUTES OF THE EMERGENCY PREPAREDNESS
ADVISORY COMMISSION MEETING OF JULY 9, 2018**

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of July 9, 2018.

i) [REPORT](#)
[18-0567](#)

**AWARD PRIVATE SECURITY CONTRACT
TO ABSOLUTE INTERNATIONAL SECURITY
(Acting Police Chief Milton McKinnon)**

Recommendation: Staff recommends that the City Council:

1. Award the Private Security Services contract to Absolute International Security, for the period beginning October 1, 2018 and ending June 30, 2019, in an amount not to exceed \$79,372.80 for one year, with two one-year renewal options, with future year funding contingent on Council budget approval; and
2. Authorize the Mayor to approve and execute the Agreement and the City Clerk to attest.

3. CONSENT ORDINANCES

NONE

**4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE
DISCUSSION * Public comments on items removed from the Consent Calendar.**

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M.

a) [REPORT](#)
[18-0583](#)

**CONSIDERATION OF AN ORDINANCE TO ALLOW
AND REGULATE WIRELESS COMMUNICATION FACILITIES
IN THE PUBLIC RIGHT-OF-WAY, AND UPDATE ON AT&T'S
PROPOSAL FOR MULTIPLE INSTALLATIONS OF SMALLER
WIRELESS COMMUNICATION FACILITIES TO PROVIDE
REPLACEMENT COVERAGE TO EXISTING SITES
LOCATED AT 20TH AND 29TH COURT
(Community Development Director Ken Robertson)**

Recommendation: Continue to October 23, 2018 the public hearing to consider an ordinance to allow and regulate wireless communication facilities in the public right-of-way, and, provide an update on AT&T's proposal for multiple installations of smaller wireless communication facilities to provide replacement coverage to existing sites located at 20th and 29th Court.

b) [REPORT](#)
[18-0593](#)

**RECOMMENDATION TO VACATE -
100 FOOT PORTION OF AN ALLEY EASEMENT
BETWEEN 30TH STREET AND GOULD AVENUE**
(Public Works Director Glen W.C. Kau)

Recommendation: Staff recommends that the City Council:

1. Adopt the Resolution of Vacation finding that the public service easement as described in Exhibit "A" and incorporated by reference ("Subject Easement") is unnecessary for present or prospective use; abandonment of the Subject Easement is in the public interest; and, the Subject Easement is not useful as a non-motorized transportation facility;
2. Reserve a utility easement pursuant to Streets and Highways Code § 8340; and
3. Order the City Clerk to record the Resolution of Vacation with the Los Angeles County Recorder.

6. MUNICIPAL MATTERS

a) [REPORT](#)
[18-0582](#)

**AWARD EXTERIOR AND INTERIOR PAINTING SERVICE
FOR THE COMMUNITY CENTER (CIP 15-650)**
(Public Works Director Glen W.C. Kau)

Recommendation: Staff recommends that the City Council:

1. Award a painting contract for CIP 15-650 to TL Veterans Painting Inc. in the amount of \$129,000;
2. Authorize the Mayor to execute and the City Clerk to attest the contract subject to City Attorney approval;
3. Authorize a 20% contingency amount of \$25,800 from CIP # 15-650 project budget \$418,031; and
4. Authorize the Director of Public Works to file a Notice of Completion following final completion and acceptance of the project.

b) [REPORT](#)
[18-0575](#)

**REQUEST FOR ON STREET DISABLED PARKING SPACE
AT 2459 MYRTLE AVENUE**
(Public Works Director Glen W.C. Kau)

Recommendation: Staff recommends that the City Council approve the request for a disabled parking space in front of 2459 Myrtle Avenue.

c) [REPORT](#)
[18-0549](#)

**SECOND AMENDMENT TO THE CONTRACT FOR STREET
SWEEPING SERVICES BETWEEN THE CITY OF HERMOSA BEACH
AND ARAKELIAN ENTERPRISES (ATHENS SERVICES)**
(Public Works Director Glen W.C. Kau)

Recommendation: Staff recommends that the City Council:

1. Authorize the Mayor to execute the SECOND AMENDMENT TO THE AGREEMENT FOR STREET SWEEPING SERVICES BETWEEN THE CITY OF HERMOSA BEACH AND ARAKELIAN ENTERPRISES (Athens Services) that includes enhanced scrubber services to The Strand, Hermosa Avenue and Pier Avenue, sidewalks, Parking Lots A, B, and C, Beach Drive from 10th Street to 14th Street, and three additional days of eight (8) hour porter service to the downtown area;
2. Approve an additional appropriation of \$2,200 from Prospective Expenditures to cover enhanced porter costs; and
3. Authorize the Director of Public Works to make changes as necessary within the budgeted amount.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- a) [REPORT](#) **2018 LOCAL AGENCY BIENNIAL NOTICE REGARDING**
 [18-0592](#) **THE CITY'S CONFLICT OF INTEREST CODE**
 (City Clerk Elaine Doerfling)

Recommendation: Staff recommends that City Council:
1. Receive and file the 2018 Local Agency Biennial Notice indicating that the City's Conflict of Interest Code is currently under review; and
2. Direct staff to continue its review of the Code and, within 90 days, submit an amended version for Council adoption.

- b) **18-0591** **MAYOR DUCLOS AND COUNCILMEMBER CAMPBELL**
 TO REPORT ON THEIR ATTENDANCE AT THE LEAGUE
 OF CALIFORNIA CITIES ANNUAL CONFERENCE IN
 LONG BEACH FROM SEPTEMBER 12-14, 2018

8. OTHER MATTERS - CITY COUNCIL

- a) [18-0594](#) **TENTATIVE FUTURE AGENDA ITEMS**

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

October 3, 2018 - Wednesday - 6:00 PM -
Community Reception for New City Manager
October 9, 2018 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting
October 23, 2018 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting
November 7, 2018 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Closed Session, 7:00 PM - Study Session
November 13, 2018 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting
November 27, 2018 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting
November 29, 2018 - Thursday - Adjourned Regular Meeting:
6:00 PM - Appointment of Mayor and Mayor Pro Tempore
December 5, 2018 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Closed Session, 7:00 PM - Study Session
December 11, 2018 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting
December 25, 2018 - Tuesday - No Regular Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

October 1, 2018 - Monday - 7:00 PM - Special Planning Commission Meeting
October 2, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 16, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting
November 5, 2018 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting
November 6, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 20, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting
November 28, 2018 - Wednesday - 7:00 PM - Public Works Commission Meeting
December 4, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 10, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

November 12, 2018 - Monday - Veteran's Day
November 22, 2018 - Thursday - Thanksgiving Day
December 25, 2018 - Tuesday - Christmas Day
January 1, 2019 - Tuesday - New Year's Day



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Staff Report

Staff Report

18-0586

Honorable Mayor and Members of the Hermosa Beach City Council Closed Session of September 25, 2018

MINUTES: Approval of minutes of Closed Session held on September 17, 2018.



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Staff Report

Staff Report

18-0587

**Honorable Mayor and Members of the Hermosa Beach City Council
Closed Session of September 25, 2018**

CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation

Government Code Section 54956.9(d)(4)

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Number of Potential Cases: 1



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Staff Report

Staff Report

18-0590

**Honorable Mayor and Members of the Hermosa Beach City Council
Closed Session of September 25, 2018**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR Government Code Section 54956.8

Property: Airspace at 51 Pier Avenue (Loreto Plaza)

City Negotiator: City Manager

Negotiating Party: Pierside Properties, LLC

Under Negotiation: Price and Terms of Payment for Lease of Airspace



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Staff Report

Staff Report

18-0599

**Honorable Mayor and Members of the Hermosa Beach City Council
Closed Session of September 25, 2018**

CONFERENCE WITH LEGAL COUNSEL: Workers Comp Litigation

Government Code Section 54956.9(d)(1)

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Name of Case: Elliott v. City of Hermosa Beach

WCAB Number: ADJ11073671



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Staff Report

Staff Report

18-0588

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**RECOGNIZING LOS ANGELES COUNTY
SUPERVISOR JANICE HAHN FOR HER ROLE IN
RESOLVING THE VISTA DEL MAR DISPUTE**



City of Hermosa Beach

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Staff Report

Staff Report

18-0589

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**LEADERSHIP HERMOSA BEACH PRESENTS
OVERVIEW OF 2019 CLASS CURRICULUM**



LEADERSHIP
HERMOSA BEACH ¹⁶

Leadership Hermosa Beach Activity



Class



**Class & Alumni
Service Projects**



**Continuing
Education**



**Alumni
Networking**



**Emerging
Leader Awards**



**College
Scholarships**

The Class of 2019, to date:

Class of 2019 Orientation on September 8 welcomed 21 new students to LHB. Highlights included:

- City Government Introduction (4 members of council & staff)
- Café Hermosa (24 community leaders and stakeholders representing 7 HB constituencies)
- Goal-setting exercise, ice breakers, networking reception

Our first evening class on September 20th

- Commissions panel
- Introduction to the community service project

LHB Mission: To educate, train, and connect leaders for the betterment of our community.



LEADERSHIP
HERMOSA BEACH

Class of 2019 Schedule

DATE	CLASS TOPIC
Sep 8, 2018	LHB Class of 2019 Orientation <ul style="list-style-type: none">• Program & City Overview• Team Building
Sep 20, 2018	City Commissions Overview & Class Project Intro
Oct 18, 2018	Mock City Council
Nov 15, 2018	LHB Class of 2019 Project Selection
Dec 13, 2018	Take Care of Yourself; Take Care of Others <ul style="list-style-type: none">• Beach Cities Health District• Local non-for-profits & volunteerism



Class of 2019 Schedule

DATE	CLASS TOPIC
Jan 17, 2019	EMERGENCY!!! Services and Preparedness
Feb 21, 2019	Local Business & Economic Development
Mar 21, 2019	Local Education System
Apr 18, 2019	South Bay Hot Topics
May 16, 2019	City PLAN Walking Tour
Jun 20, 2019	LHB Class of 2019 Graduation



Next steps for city engagement...

- **October—November:** Each of the 4 project teams will meet with Suja or Nico *and* at least one member of city council to share their project idea and seek input and support.
- **November:** A member of council and city staff will sit on a panel in November to give feedback on the project presentations before the selection vote.



An Invitation...

Join the gallery for our Mock City Council

- October 18, 6:00 pm
- 2nd Story Theatre, HB Community Center
- Facilitated by Michael DiVirgilio (as mock mayor)
- Class members have been assigned to roles as council members or citizens vocal on a variety of current issues.
- The audience are silent observers only. We wish we could allow non-class participation, but we need to end by 9:00pm!





LEADERSHIP
HERMOSA BEACH²³



City of Hermosa Beach

City Hall
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Staff Report

Staff Report

18-0596

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018

**LETTER FROM TONY HIGGINS DATED SEPTEMBER 11, 2018
REGARDING LEGAL BASIS FOR DIRECT ROUTE
OVERWEIGHT TRUCKS ON 27TH STREET**

Recommended Action:

Staff recommends that the City Council receive and file the written communication from Tony Higgins.

Attachments:

Letter from Tony Higgins

From: tony higgins <tony.higgins123@gmail.com>

Date: September 19, 2018 at 1:59:27 PM PDT

To: Lizanne Castillo <lcastillo@hermosabch.org>

Subject: City council clarification of the legal basis of the direct-route exclusion for heavy trucks on 27th Street

Second Request for inclusion in public comments section of the city council meeting.

Subj: Direct route exemption on Restricted Streets (27th st heavy truck traffic)

Ms. Castillo,

Can you please have attached email included in the public comments section of the agenda and/or minutes of the 9/25 city Council Meeting as appropriate

If I need to use a different process to have this email registered in the appropriate minutes please let me know.

Begin forwarded message:

From: tony higgins <tony.higgins123@gmail.com>

Date: September 11, 2018 at 5:15:34 PM PDT

To: citycouncil@hermosabch.org

Subject: Fwd: Direct Route legal basis - I will be attending the 9/25 City Council meeting

Dear Councilmembers

I will be attending the 9/25 city council meeting.

I'm told other 27th Street residents may be in attendance.

I respectfully request that the city council members be prepared to answer to the direct-route question for overweight trucks on 27th posed below.

The question is "what law and specific text provides that an overweight non-exempt truck can use a RESTRICTED street for thoroughfare if it is the most direct route to a destination?".

CVC 35701, 35703 and HBMC10.24.040 provide the applicable law according to Michael Jenkins and is provided below for your convenience.

CVC 35703 provides that heavy trucks must use direct-routes when traveling on UNRESTRICTED streets.

35703 provides that the no-overweight-trucks signs cannot restrict deliveries on the UNRESTRICTED street.

But this is all that 35703 says. The city is making up the direct route exception for restricted streets if when they claim that exemption is based on 35703.

And since the related HB code HBMC 10.24.040 uses the exact same verbiage in the relevant sections it is no different.

There are exclusions in the HBMC for City and Emergency Vehicles and so on but there is no exemption that would allow a non exempt vehicle to use 27th for thoroughfare.

BUT! There is no direct-route exemption that would allow non-exempt overweight truck to use a street restricted by a no overweight trucks sign for thoroughfare in the applicable codes.

If you can find something in CVC 35701 or 35703, 357xx or the HBMC that provides this specific exemption please be prepared to speak to this on 9/25. I will eat my hat.

Otherwise please be prepared to speak to why not a single ticket for an overweight truck on Gould and 27 westbound has ever been issued despite Mr Jenkins statements in his November 16 2016 email that the HBPD Can enforce this law.

See email to Michael Jenkins for additional background

Thank You

Anthony Higgins

Note: 35703, HBMC 10.24.040, 35701 follow:

CVC 35703

No ordinance adopted pursuant to Section 35701 shall prohibit any commercial vehicles coming from an unrestricted street having ingress and egress by direct route TO and FROM a RESTRICTED street when necessary for the purpose of making pickups or deliveries of goods, wares, and merchandise from or to any building or structure LOCATED ON the RESTRICTED street or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling, or construction of any building or structure UPON THE RESTRICTED street for which a building permit has previously been obtained.

HBMC 10.24.040 Certain trucks to use only truck routes--exceptions.

A. When any such truck route is established and designated by appropriate signs, the operator of any vehicle exceeding a maximum gross weight limit of three tons shall drive on such route and none other; except, that nothing in this section shall prohibit the operator of any vehicle exceeding a maximum gross weight of three tons coming from a truck route having ingress and egress by direct route to and from restricted streets when necessary for the purpose of making pickups or deliveries of goods, wares and merchandise from or to any building or structure located on such restricted streets or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction

of any building or structure upon such restricted streets for which a building permit has previously been obtained therefor.

B. The provisions of this section shall not apply to the following:

1. Passenger buses under the jurisdiction of the public utilities commission;
2. Any vehicle owned by a public utility while necessarily in use in the construction, installation or repair of any public utility;
3. Any vehicle owned or operated by the city or its agents in the performance of a service or repair or for other purposes requiring the use of the streets

35701.

(a) Any city, or county for a residence district, may, by ordinance, prohibit the use of a street by any commercial vehicle or by any vehicle exceeding a maximum gross weight limit, except with respect to any vehicle which is subject to Sections 1031 to 1036, inclusive, of the Public Utilities Code, and except with respect to vehicles used for the collection and transportation of garbage, rubbish, or refuse using traditionally used routes in San Diego County when the solid waste management plan prepared under Section 66780.1 of the Government Code is amended to designate each traditionally used route used for the purpose of transporting garbage, rubbish, or refuse which intersects with a local or regional arterial circulation route contained within a city or county's traffic circulation element and which provides access to a solid waste disposal site.

(b) The ordinance shall not be effective until appropriate signs are erected indicating either the streets affected by the ordinance or the streets not affected, as the local authority determines will best serve to give notice of the ordinance.

(c) No ordinance adopted pursuant to this section after November 10, 1969, shall apply to any state highway which is included in the National System of Interstate and Defense Highways, except an ordinance which has been approved by a two-thirds vote of the California Transportation Commission.

(d) The solid waste management plan prepared under Section 66780.1 of the Government Code by San Diego County may designate the traditionally used routes.

(e) "Traditionally used route," for purposes of this section, means any street used for a period of one year or more as access to or from a solid waste disposal site.

From: tony higgins <tony.higgins123@gmail.com>

Date: September 10, 2018 at 11:26:04 AM PDT

To: mjenkins@localgovlaw.com

Cc: citycouncil@hermosabch.org

Subject: Re: Direct Route legal basis

Mr. Jenkins

I've asked you several times to provide me the specific legal basis that provides for a direct-route-exemption on a RESTRICTED street.

There is a requirement that a heavy truck take a direct route on UNRESTRICTED streets in 35703 and 35701 and the subordinate code HBMC 10.24.040.

But there is no such direct route exemption that applies to a RESTRICTED street.

In your attached email dated November 16th, 2016 (yes I've been trying to get an answer for that long) you say:

In most cases, commercial truck traffic is prohibited on 27th Street because it is not a designated truck route on the City of Hermosa Beach Truck Routes Map. Consequently, trucks over three (3) tons are generally prohibited on 27th Street.

NO! THIS IS THE REASON TRUCKS MUST TAKE A DIRECT ROUTE ON UNRESTRICTED STREETS. 27TH IS A RESTRICTED STREET AND DIFFERENT RULES AND PROHIBITIONS APPLY

However, the California Vehicle Code (CVC) Section 35703 provides an exemption to trucks making deliveries provided that they take the most direct route to their destination:

NO! THERE IS NO LEGAL BASIS FOR THIS STATEMENT AS IT RELATES TO A RESTRICTED STREET.

SEE 35703 BELOW:

CVC 35703

No ordinance adopted pursuant to Section 35701 shall prohibit any commercial vehicles coming from an unrestricted street having ingress and egress by direct route TO and FROM a RESTRICTED street when necessary for the purpose of making pickups or deliveries of goods, wares, and merchandise from or to any building or structure LOCATED ON the RESTRICTED street or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling, or construction of any building or structure UPON THE RESTRICTED street for which a building permit has previously been obtained.

Michael Jenkins Comment:

This exemption condition is reiterated in Hermosa Beach Municipal Code (HBMC) Section 10.24.040:

all 35703 says is that the no overweight trucks signs created under 35701 cannot prohibit delivery on a RESTRICTED STREET by overweight trucks.

IT SAYS NOTHING ABOUT A DIRECT ROUTE EXCLUSION NOR DOES HBMC 10.24.040 PROVIDED BELOW

HBMC 10.24.040 Certain trucks to use only truck routes--exceptions.

A. When any such truck route is established and designated by appropriate signs, the operator of any vehicle exceeding a maximum gross weight limit of three tons shall drive on such route and none other; except, that nothing in this section shall prohibit the operator of any vehicle exceeding a maximum gross weight of three tons coming from a truck route having ingress and egress by direct route to and from

restricted streets when necessary for the purpose of making pickups or deliveries of goods, wares and merchandise from or to any building or structure located on such restricted streets or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon such restricted streets for which a building permit has previously been obtained therefor.

B. The provisions of this section shall not apply to the following:

1. Passenger buses under the jurisdiction of the public utilities commission;
2. Any vehicle owned by a public utility while necessarily in use in the construction, installation or repair of any public utility;
3. Any vehicle owned or operated by the city or its agents in the performance of a service or repair or for other purposes requiring the use of the streets.

THERE IS NO DIRECT ROUTE EXEMPTION FOR RESTRICTED STREETS.

THERE ARE EXCEPTIONS IN CVC35703 FOR EMERGENCY AND UTILITY VEHICLES BUT NO DIRECT ROUTE EXCEPTION THAT APPLIES TO A RESTRICTED STREET, THAT IS A STREET WITH A NO OVERWEIGHT TRUCK SIGNS POSTED.

There are exceptions in HBMC 10.24.040 for exempt vehicles. But there is no direct route exception for restricted streets for non-exempt vehicles, period.

LAW 101 says that where you have a prohibition as in the case of a no trucks sign you must have an exception either in the code or in an overarching provision of law.... you know, the notwithstanding stuff you legal types are so fond of using

Mr. Jenkins, your failure to either provide the legal basis for your statements that a direct route exception is provided for RESTRICTED streets under 35703 or HBMC 10.24.024 is factually inaccurate.

When you allowed the Manhattan City Engineer to make these statements recently you are allowing City Officials to act on what they are taking as expert legal advice that is perpetuating the health, safety, quality of life, property rights issues of the residents of 27th that I've clearly documented many times and perpetuating the HBPD lack of enforcement of these no trucks signs.

I demand that you either provide the specific code and text that substantiates your claim that there is a legal basis or issue a public memorandum correcting this matter. Either way i deserve an answer.

Thank You

Anthony Higgins

Begin forwarded message:

From: tony higgins <tony.higgins123@gmail.com>
Subject: Re: EIR for Fiber Optic Cable Installati
Date: November 17, 2016 at 2:01:48 PM PST

To: Michael Jenkins <MJenkins@localgovlaw.com>

Very well. If you acting as hermosa beach's city attorney feel there is no need to speak to Capt McKennon regarding the liability risks when known dangers to its citizens are being ignored, city infrastructure is being torn up and residents rights are being encroached on and ultimately if left unchecked property values will be lowered by a defacto approved truck route result of the police not enforcing posted signs, AND I have provided information in my attached emails to you that substantiate my claims, then I will wait for the city council to finish its investigation.

I tried to give you and Capt McKennon a chance to get out ahead of this but obviously we don't agree on the potential risks and consequences of doing nothing. Sometimes in the months I've been pursuing this matter, collecting facts and presenting them to the city council I get the feeling that the strategy is placate and stall. That is how one of my fellow residents who I discussed the matter with characterized his experiences with city officials.

I will follow up with the city clerk for information on who underwrites our city's liability insurance if you can't answer my earlier request for information. I will make my case to them.

Thank you though for your responsiveness even if we disagree.

Tony higgins

On Nov 16, 2016, at 8:17 PM, Michael Jenkins <MJenkins@localgovlaw.com> wrote:

As I indicated, I don't direct allocation of police resources. You may certainly direct a request for more enforcement to the Police Chief or the City Council.

Mike Jenkins

Sent from my iPad

On Nov 16, 2016, at 5:38 PM, tony higgins <tony.higgins123@gmail.com> wrote:

Thank you for that interpretation. But with respect I think any reasonable person who had access to the ticket enforcement history on this stretch of road and saw the 1500-2000 heavy trucks per month slamming through this intersection (on 22 working days per month) would conclude that enforcement was lax or nonexistent.

The safety issues I've raised are real. The destruction to city infrastructure is real. And the slamming and banging of the trucks as they hit the drainage ditch crossing morningside are real to a tune of 115 decibels or more.

But the real question is is the city going to provide reasonable levels of enforcement or wait for an injury accident or property owners lawsuit to act?

How do you want to handle this?

On Nov 16, 2016, at 2:15 PM, Michael Jenkins <MJenkins@localgovlaw.com> wrote:

I don't read Captain McKinnon's statement the way you do; as I read it, he was simply saying that the exemption that I shared with you (from the CVC and the HBMC) allowed the truck traffic in connection with a particular project. I do not read him as saying that all truck traffic is allowed.

As for enforcement, I don't have enough information to speak to that. Obviously, we don't have a police cruiser sitting on 27th Street 24/7 watching for illegal truck traffic – that would not be feasible. But, you are certainly welcome to ask the Council to direct that the PD make it more of a priority.

Mike Jenkins

From: tony higgins [<mailto:tony.higgins123@gmail.com>]

Sent: Wednesday, November 16, 2016 12:35 PM

To: Michael Jenkins

Subject: Re: EIR for Fiber Optic Cable Installati

Yes. Thank you! That's exactly my point. the key words of the exemption are "deliveries.... on the restricted street".

I've photographed countless large heavy trucks and provided that info to both the city council and police.

Less than 1% of the trucks stopped to make deliveries on the restricted road (27th st)

About 50% of the westbound traffic took the center left fork down Greenwich to the truck route on hermosa Ave. 35% turned left on Manhattan ave and 15% right.

The only exception I saw was a ups truck one time and a snap on tools truck working on a house on 27th

As far as the eastbound almost 90% of the heavy truck traffic headed up Gould to artesian and pacific coast highway

As far as public statements go.

Here are captain McKennions words:

Mr. Higgins,

I provided the EIR to demonstrate the city allowed trucks to use 27th. Any issues you have with the EIR should be addressed to Public Works and/or Community Development. I cannot intelligently answer those questions.

As for the citation information you've requested, Sgt. Higgins will review that information with you during your meeting with him.

This is a pretty clear statement that the city allows heavy trucks on 27th. And I challenge you to produce even a single citation in violation of the posted no trucks signs in the past 2 years.

Finally one small correction. It is true there are 2 no truck signs, one posted westbound on Gould at valley. Please Note Gould changes names to 27th st where the second no trucks sign is posted at the westbound intersection of 27th and morningside.

The correction is that the eastbound no trucks sign that used to be on 27 near Manhattan ave was knocked down and when the city replaced it they put the sign northbound Manhattan Ave instead near the 27 place (the alley)

Thank you for your consideration.

On Nov 16, 2016, at 10:52 AM, Michael Jenkins <MJenkins@localgovlaw.com> wrote:

Mr. Higgins,

Thank you for your email below. I am not aware of a “publicly stated policy not to enforce the no commercial trucks road postings on 27th Street” and I have confirmed with City staff that no such policy exists.

In most cases, commercial truck traffic is prohibited on 27th Street because it is not a designated truck route on the City of Hermosa Beach Truck Routes Map. Consequently, trucks over three (3) tons are generally prohibited on 27th Street. However, the California Vehicle Code (CVC) Section 35703 provides an exemption to trucks making deliveries provided that they take the most direct route to their destination:

CVC 35703

No ordinance adopted pursuant to Section 35701 shall prohibit any commercial vehicles coming from an unrestricted street having ingress and egress by direct route to and from a restricted street when necessary for the purpose of making pickups or deliveries of goods, wares, and merchandise from or to any building or structure located on the restricted street or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling, or construction of any building or structure upon the restricted street for which a building permit has previously been obtained.

This exemption condition is reiterated in Hermosa Beach Municipal Code (HBMC) Section 10.24.040:

HBMC 10.24.040 Certain trucks to use only truck routes--exceptions.

A. When any such truck route is established and designated by appropriate signs, the operator of any vehicle exceeding a maximum gross weight limit of three tons shall drive on such route and none other; except, that nothing in this section shall prohibit the operator of any vehicle exceeding a maximum gross weight of three tons coming from a truck route having ingress and egress by direct route to and from restricted streets when necessary for the purpose of making pickups or deliveries of goods, wares and merchandise from or to any building or structure located on such restricted streets or for the purpose of delivering materials to be used in the actual and bona fide repair, alteration, remodeling or construction of any building or structure upon such restricted streets for which a building permit has previously been obtained therefor.

B. The provisions of this section shall not apply to the following:

1. Passenger buses under the jurisdiction of the public utilities commission;
2. Any vehicle owned by a public utility while necessarily in use in the construction, installation or repair of any public utility;
3. Any vehicle owned or operated by the city or its agents in the performance of a service or repair or for other purposes requiring the use of the streets.

With regard to the trucks making deliveries to the project sites for the Fiber Optics project on 25th Street and Longfellow Avenue, they would be granted an exemption to use 27th Street even though

27th Street is a not designated truck route because they were taking the most direct route to reach their destination.

I am advised by staff that a “no truck sign” is posted on 27th St. in both directions just east of Manhattan Avenue. The restriction is subject to enforcement by the City’s Police Department.

Michael Jenkins
City Attorney

From: tony [<mailto:tony.higgins123@gmail.com>]
Sent: Tuesday, November 15, 2016 9:52 AM
To: Michael Jenkins
Cc: City Clerk
Subject: Fwd: EIR for Fiber Optic Cable Installati

Dear Mr Jenkins,

I understand you are an attorney for the city of Hermosa Beach. I am forwarding you the attached email string because I believe the city is at risk of a serious lawsuit because of its publicly stated policy not to enforce the no commercial trucks road postings on 27th street in Hermosa Beach. This is a very narrow road with narrow sidewalks and steep hills that runs immediately adjacent to a crowded park and soon a school.

I have had an ongoing dialog with Captain Mckinnon and the city council and provided substantial evidence of high rates of heavy truck traffic, and documented the hazards and damage caused to the city infrastructure.

I will formally make this information a matter of record at a city council meeting but since the city council, city clerk and police department have all been informed of the dangers of inaction I think that should be sufficient.

Thank you,

Anthony Higgins

Begin forwarded message:

From: Captain Milton McKinnon <mmckinnon@hermosapolice.org>
Subject: Re: EIR for Fiber Optic Cable Installati
Date: November 14, 2016 at 3:38:46 PM PST

To: tony <tony.higgins123@gmail.com>

Mr. Higgins,

I provided the EIR to demonstrate the city allowed trucks to use 27th. Any issues you have with the EIR should be addressed to Public Works and/or Community Development. I cannot intelligently answer those questions.

As for the citation information you've requested, Sgt. Higgins will review that information with you during your meeting with him.

Milton McKinnon
Sent from my iPhone
Beware of Autocorrect

On Nov 14, 2016, at 2:54 PM, tony <tony.higgins123@gmail.com> wrote:

Captain McKinninn,

Thank you for sharing section 3 of the fiber optic cable Environmental Impact Report (EIR) with me. And thank you for the courtesy you have afforded me in our ongoing dialog regarding the truck traffic problems.

I read it with great interest hoping the EIR would answer some fundamental questions especially related to:

1) Safety issues related to heavy truck traffic on 27th st and Gould between Valley and Manhattan Ave.

These were completely omitted in the EIR. I will again cover them below.

2) An Assessment Existing amount of heavy truck traffic on 27th st and Gould between Valley and Manhattan Ave prior to the cable project.

The EIR failed to mention that high volumes of heavy truck traffic were already illegally using this road segment nor did the EIR address the dangers and problems this created.

3) Road Structural Capabilities specific to 27th and Gould between Valley Drive and Manhattan Ave.

This 500 yard segment of road is the obvious weak link in handling heavy truck traffic as compared to Gould East of Ardmore, Artesia between PCH and Prospect or Hermosa Avenue. It made no sense for the EIR to provide a great deal of data on those road segments that are best able to handle heavier trucks and not provide information on the weakest segments of the proposed truck route yet that is exactly what was done. The only explanation I can think of is that the EIR was not a fact finding effort at all.

4) Miscellaneous factors

Identification of those factors having a direct bearing on the amount of noise generated by heavy truck traffic on this road segment.

Specifically, identifying those factors that would provide insight to the suitability of this segment of road as a truck route AND are not covered under points 1-3 above. But to make my point it is now impossible for me to take a daytime nap with the heavy truck traffic as it is. They slam into drainage dips every few minutes. I've measured the noise of this at over 115 decibels. Why didn't the EIR mention that closing Longfellow would just make an already intolerable situation worse.

General Comments

The road segment including Gould and 27th Street between Valley Drive and Manhattan Avenue is approximately the length of 5 football fields. It runs immediately adjacent to an often very crowded park. 27th street is a very narrow steep road with very narrow sidewalks. Visibility is limited. The road is being torn up by heavy truck traffic, There are numerous safety issues, Truck noise is greatly amplified by road damage, drainage dips in the road, the steepness of the hills the trucks must climb and the extremely close proximity to property lines and houses to the road, especially on 27th st.

Of all the areas covered by the EIR this area of Gould and 27th street is for many reasons the most sensitive to the impact of heavy truck traffic. That the EIR chose to ignore this area and the numerous associated safety issues that I will cover once again, brings into question the integrity of the EIR itself and brings into question the motivations and priorities of those who reviewed and approved this document.

However, while great detail was provided in the EIR on those road segments more suitable for truck traffic (e.g. Gould between Ardmore and PCH, Artesia between PCH and Prospect Ave or Hermosa Ave between 25th street and Pier Ave) virtually no analysis of Gould and 27th street between Valley and Manhattan ave was provided. It makes no sense to focus on those areas that are not a problem and to say virtually nothing about the major problem area.

In fact all that was said was that areas not covered in detail (Gould and 27th street) were not unique and therefore could be basically ignored. This certainly doesn't pass any reasonable sniff test.

Finally, there is also a question of jurisdiction. Rightly or wrongly I read on the LA County web site that they have jurisdiction over truck routes and are responsible for posting of the associated no commercial trucks signs. But enforcement is left to the cities. I can conservatively say that more than 60 Heavy Trucks over 5 tons gross weight use 27th street to cut through from the truck route on Ardmore to the truck route on Hermosa Avenue in clear violation of the law. While there may be a temporary and I believe ill advised suspension of the rules over the past 2 months because of the cable project I have not seen any evidence of even 1 heavy truck being cited on 27th st or Gould. The numbers are staggering. That's nearly 1500 heavy trucks per month and no citations for violating the no commercial trucks signs. I have provided photo evidence that substantiates this volume of heavy trucks and I believe this estimate is very conservative. I have several more days of photo evidence and am setting up a motion activated camera that will record traffic at the intersection of 27th and Morningside on a continuous loop that will cycle through about once every 3 days. So plenty more evidence can be provided. This high volume of heavy trucks breaking the posted traffic laws has been going on for years.

If I am wrong on my claim that no citations have been issued for violating the posted no commercial trucks signs I cannot apologize enough. It's just that I have asked for information on this and I am assuming that since none has been provided that no citations have been issued. It should be relatively easy to search by location and infraction code. I assume that overweight truck citations would have their own unique infraction code.

Lets get down to specifics:

1. That the EIR failed to provide adequate information on dangers posed by heavy trucks given the unique conditions on 27th and Gould between Valley and Manhattan Avenue

a. Very Narrow Sidewalks that have telephone poles partially blocking them. The trucks run within a couple of feet of these narrow sidewalks. Telephone poles are spaced every 50 yards. A normal size baby stroller would find it very difficult to navigate the sidewalk and the narrow road means the trucks run within a couple of feet of the sidewalk. Note the yardstick in the photo below.

<thumb_IMG_1190_1024.jpeg>

b. Narrow roads with limited Visibility.

On 27th st westbound the distance from the road centerline to the sidewalk is just under 12 feet. Large trucks have a base that is on average 8.5 ft wide. Eastbound the distance from an open door on a parked car to the centerline of 27th street is just under 9 feet.

<thumb_IMG_1230_1024.jpeg>

Eastbound 27th

The steep hill limit visibility of pedestrians and oncoming cars

<thumb_IMG_1178_1024.jpeg>

c. Gould west of valley runs immediately adjacent to a crowded park and a crowded day care center. Children are everywhere. Common sense says this is not a good place for a truck route especially with narrow roads, narrow roads and narrow sidewalks.

All the above points should have been called out in the EIR and factored into the plan. Instead, none of these issues were called out by the EIR bringing into question the validity and integrity of the entire process.

EIR assessment of existing truck traffic.

The EIR failed to point out that there was already a high volume of heavy truck traffic and that by closing the longfellow truck route the problems cited above are just made worse.

Note: I have already provided countless photos showing heavy trucks at a rate of 15-20 per hour.

<thumb_IMG_1215_1024.jpeg>

<thumb_IMG_1171_1024.jpeg>

EIR assessment of structural capability of 27th street of handle heavy truck traffic without significant damage:

The following pictures clearly show the damage caused by heavy trucks. Moreover and most significantly the EIR failed to provide information on 27th street load profiles. Any casual observer could see that this road is being heavily damaged by trucks. Yet the EIR chose not to provide data on the limitations nor provide an assessment of the damage that would be caused if 27th street were used as a truck route

<thumb_IMG_1185_1024.jpeg>

<thumb_IMG_1184_1024.jpeg>

<thumb_IMG_1179_1024.jpeg>

This above crosswalk at 27th and morning side was repaved and repainted within the last year!!!!

Minimally maybe the city can recover some money from the cable contractor if you think that is at the root of the increased truck traffic.

Anyway Im getting quite frustrated and a little tired.

I think I have shown there is a problem with the volume of truck traffic. Ive shown the truck traffic on 27th and gould between valley and manhattan poses a danger. Ive shown that the truck traffic is damaging roads and that 27th is simply not suited for truck traffic.

I ve also shown that from a noise perspective it makes it impossible for me to enjoy even an afternoon nap. Its dumping all sorts of toxins into my yard. Ive been pursuing this problem with the city for a couple of years and nothing has changed so far.

The question is is the city going to take the steps required to stop this?

Will the city invest in photo enforcement?

Will the city do something before and not after some toddler is squashed by a large truck or will it take a death to get the city to act?

Will the city use its electronic signs to communicate that no trucks are allowed on this road segment?

Will the city give out tickets when they see an obvious violation. Many times I've watched officers give tickets for running the stop sign at 27th and morning side while they just let the trucks through with impunity.

Will the city educate the businesses whose delivery trucks routinely violate the no commercial trucks rules perhaps when they issue the business licenses.

Will the city educate general contractors whose vendors routinely ignore the no commercial trucks rules?

Is the city capable of taking meaningful sustainable action.

I am not going to champion this effort much further. I am going to send a letter to all the residents in the affected block informing them about my findings and what the city is doing to correct the problem....

I will share what i believe are the dangers, costs and impact to quality of life and point out that continued inaction by the city will affect their property values substantially. All you have to do to realize the property value impact is to look at the value of a house sitting directly on a truck route with a similar house... You are talking 100s of thousands of dollars...

I will encourage my neighbors to take action to protect the little ones and protect their property value and to make sure that if someone is injured by a truck accident that everyone is aware that the city was aware of the dangers but didn't feel the danger was real.

beyond that i can do nothing and want to extricate myself from this problem.

I want also to say that while I'm so frustrated because 20 or so trucks have slammed through this intersection shaking my house just in the time that i typed this email, i do want to thank you personally Captain McKinnon. Both you and Sgt Higgins have been very polite and have responded to my communications and that is honestly more than i had hoped for.

Hopefully there is a way to take action on this matter that works.

Anthony Higgins

On Nov 10, 2016, at 2:49 PM, Captain Milton McKinnon <mmckinnon@hermosapolice.org> wrote:

Mr. Higgins,

Our officers have monitored the area off and on for the past two weeks. It appears the truck issue is related to the Fiber Optic Cable installation on 25th Street.

Attached you will find the Environmental Impact Report (EIR) for the project. Please take notice of the following pages:

PG 12. - 3.12-6: TRIP GENERATION: " Table 3.12-6 provides the LOS with maximum daily truck traffic added to affected haul route intersections where existing LOS was available (refer to Table 3.12-3). With respect to peak-hour truck traffic, it is assumed that a worst-case of 15 truck trips would occur during the morning and afternoon peak periods, with the remaining 10 daily

truck trips occurring between the peak periods. As show, the addition of 15 daily truck trips during each peak period would not diminish intersection LOS over existing conditions."

PG 18. - Photo of Anticipated Truck Routes: Please look at the green lines on the map. You will see that is the authorized truck routes. These routes include 27th Street.

The good news is construction at this location is supposed to end this week.

I encourage you to continue communicating with Sgt. Higgins if you have concerns.

Milton McKinnon

Captain | Hermosa Beach Police Department | (310) 318-0302

540 Pier Ave. Hermosa Beach, CA 90254

mmckinnon@hermosapolice.org

<Approved EIR - Fiber Optic Cable - Traffic Section.pdf>

<image001.jpg><image003.jpg><image002.jpg><image006.jpg><image004.jpg><image008.jpg>

<image001.jpg>

<image003.jpg>



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 18-0595

Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of September 25, 2018

CITY COUNCIL MEETING MINUTES (City Clerk Elaine Doerfling)

Recommended Action:

Staff recommends that the City Council approve the following minutes:

1. Regular meeting of May 8, 2018;
2. Adjourned Regular & Regular meeting of May 22, 2018;
3. Regular meeting of August 28, 2018;
4. Regular meeting of September 11, 2018 (canceled); and
5. Adjourned Regular meeting of September 17, 2018.

Attachments:

The five sets of minutes listed above

Submitted by: Elaine Doerfling, City Clerk

Noted: Suja Lowenthal, City Manager

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Regular Meeting Minutes – Final

Tuesday, May 8, 2018

6:00 PM

Closed Session - 6:00 PM

Regular Meeting - 7:00 PM

Council Chambers

City Council

*Mayor
Jeff Duclos*

*Mayor Pro Tem
Stacey Armato*

*Councilmembers
Mary Campbell
Hany S. Fangary
Justin Massey*

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS - 6:00 p.m.**ROLL CALL**

<i>Present:</i>	<i>Armato, Campbell, Fangary, Massey, Mayor Duclos</i>
<i>Absent:</i>	<i>None</i>

PUBLIC COMMENT - None**RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM**

1. **18-0291** **MINUTES:** Approval of minutes of Closed Sessions held on April 24, 2018 and April 25, 2018.

2. **18-0292** **CONFERENCE WITH LEGAL COUNSEL: Existing Litigation**
Government Code Section 54956.9(d)(1)

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

a) Name of Case: David E. Simon v. City of Hermosa Beach
Superior Court of the State of California, County of Los Angeles
Case Number: BC699309

b) Name of Case: Hermosa Beach Police Officers' Association v.
City of Hermosa Beach (arbitration)

3. **18-0293** **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Government Code Section 54956.8

Property: Airspace at 51 Pier Avenue (Loreto Plaza)

City Negotiator: City Manager

Negotiating Party: Pierside Properties, LLC

Under Negotiation: Price and Terms of Payment for Lease of Airspace

ADJOURNMENT OF CLOSED SESSION - 6:55 p.m.

7:00 P.M. - REGULAR AGENDA**CALL TO ORDER - 7:04 p.m.****PLEDGE OF ALLEGIANCE****ROLL CALL**

<i>Present:</i> Armato, Campbell, Fangary, Massey, Mayor Duclos
<i>Absent:</i> None

CLOSED SESSION REPORT

<i>City Attorney Jenkins reported no public comments or added agenda items, said item 2(a) had been settled, and there were no reportable actions on the other agenda items.</i>
--

ANNOUNCEMENTS**PROCLAMATIONS / PRESENTATIONS**

- a) 18-0294 RECOGNIZING HERMOSA BEACH GIRL SCOUTS
RECEIVING GOLD AWARDS AND BOY SCOUTS
ACHIEVING RANK OF EAGLE SCOUT
- b) 18-0295 NATIONAL PUBLIC WORKS WEEK MAY 20-26, 2018
- c) 18-0296 PRESENTATION OF PLAN HERMOSA AWARDS

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

- a) 18-0297 UPDATE ON PLAN HERMOSA IMPLEMENTATION

PUBLIC PARTICIPATION:**1. ORAL AND WRITTEN COMMUNICATIONS:**

- a) 18-0302 LETTER FROM MATT MCCOOL DATED MAY 1, 2018 REGARDING
REQUEST FOR CERT AND NEIGHBORHOOD WATCH SUPPORT

Attachments: [Letter and Attachment from Matt McCool](#)

Action: To receive and file the written communication from Matt McCool. Motion Massey, second Armato. The motion carried by a unanimous vote.

2. CONSENT CALENDAR:

Action: To approve consent calendar items 2(a) through 2(i), with the exception of item 2(h), which was removed for separate discussion later in the meeting by Councilmember Massey. Motion Armato, second Campbell. The motion carried by a unanimous vote.

- a) **REPORT** **MEMORANDUM REGARDING**
18-0309 **CITY COUNCIL MEETING MINUTES**
(City Clerk Elaine Doerfling)

Action: To receive and file the memorandum.

- b) **REPORT** **CHECK REGISTERS**
18-0290 (Finance Director Viki Copeland)

Attachments: [1. 04-19-18](#)
[2. 04-23-18](#)
[3. 04-26-18](#)

Action: To ratify the above-noted check registers.

- c) **REPORT** **ACCEPTANCE OF DONATIONS**
18-0315 (Finance Director Viki Copeland)

Action: To accept the \$467 donation received by the City from an anonymous donor, to be used for the employee celebration lunch.

- d) **REPORT** **ACTION MINUTES OF THE PARKS, RECREATION AND**
18-0312 **COMMUNITY RESOURCES ADVISORY COMMISSION**
MEETING OF MARCH 6, 2018

Attachments: [PR Minutes 3.07.18.pdf](#)

Action: To receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of March 6, 2018.

- e) **REPORT** **ACTION MINUTES OF THE EMERGENCY**
18-0313 **PREPAREDNESS ADVISORY COMMISSION MEETINGS**
OF JANUARY 8, 2018 AND MARCH 21, 2018

Action: To receive and file the action minutes of the Emergency Preparedness Advisory Commission meetings of January 8, 2018 and March 21, 2018.

- f) **REPORT** **SUBJECT: FINAL MAP NO. 73931 (C.U.P. CON NO. 16-2 PDP NO. 16-2)**
18-0287 **LOCATION: 501 11TH STREET**
 APPLICANT(S): DENNIS CLELAND
 REQUEST: TO ADOPT A RESOLUTION APPROVING FINAL PARCEL
 MAP FOR A 3-UNIT RESIDENTIAL CONDOMINIUM PROJECT
 (Community Development Director Ken Robertson)

Attachments: [1. Proposed Resolution](#)
 [2. Final Map No. 73931](#)
 [3. Extension Vesting Tentative Tract Map - Staff Report](#)

Action: To adopt Resolution No. 18-7128, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING FINAL PARCEL MAP NO. 73931, FOR THE SUBDIVISION OF A THREE-UNIT CONDOMINIUM, LOCATED AT 501 11TH STREET IN THE CITY OF HERMOSA BEACH, CALIFORNIA.**"

- g) **REPORT** **APPROVAL OF A RESOLUTION AUTHORIZING APPLICATION**
18-0314 **TO THE CALIFORNIA DIRECTOR OF INDUSTRIAL RELATIONS**
 FOR A CERTIFICATE OF CONSENT TO SELF-INSURE
 WORKERS' COMPENSATION LIABILITIES
 (Human Resources Manager Vanessa Godinez)

Attachments: [1. Application for Certificate of Consent to Self-Insure as a Public Agency Employer Self-Insurer](#)
 [2. RESOLUTION Authorizing application to the Department of Industrial Relations.pdf](#)

Action: To adopt Resolution No. 18-7129, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA FOR A CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS' COMPENSATION LIABILITIES.**"

- h) **REPORT** **PURCHASE OF TOYOTA SIENNA FOR POLICE DEPARTMENT**
18-0286 (Police Chief Sharon Papa)

Attachments: [National Auto Fleet Group-Toyota Sienna Quote](#)

Action: To:
1. Authorize the appropriation of a settlement check for \$28,479.37 from Independent Cities Risk Management Authority (ICRMA) to the Police Equipment Replacement fund; and
2. Authorize the purchase of one (1) 2018 Toyota Sienna passenger van for a total cost of \$32,289.62 from National Auto Fleet Group.

i) REPORT AWARD STORM DRAIN CATCH BASIN MAINTENANCE CONTRACT
18-0301 (Public Works Director Glen W.C. Kau)

Attachments: [1. Storm Drain Catch Basin Maintenance Agreement 18-21 Downstream Services Inc Attach 1 r1](#)
 [2. Downstream Services Inc. Proposal](#)

Action: To:

1. *Award Storm Drain Maintenance contract to Downstream Services Inc.;*
2. *Authorize the Mayor to execute and the City Clerk to attest the contract amount of \$69,696.00; and*
3. *Authorize the Director of Public Works to make changes as necessary within the budgeted amount.*

Motion Armato, second Fangary. The motion carried 4-1, noting the dissenting vote of Massey.

3. CONSENT ORDINANCES - None

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

Item 2(h) was heard at this time but is shown in order for clarity.

5. PUBLIC HEARINGS - None

6. MUNICIPAL MATTERS

[illegible]

Attachments: [STVR Enforcement Analysis Summary of 11-7-17](#)

Action: To receive and file the status update regarding major Community Development Department projects.

Motion Armato, second Massey. The motion carried by a unanimous vote.

b) REPORT AWARD OF CONTRACT TO ADRIAN GAUS ARCHITECTS INC.
18-0305 FOR THE DESIGN OF CORPORATE CITY YARD
(Public Works Director Glen Kau)

Attachments:

- [1. Dudek HHRA Memo](#)
- [2. Bid Proposal RFP](#)
- [3. Adrian Gaus Proposal](#)
- [4. Draft Contract](#)

Councilmember Campbell recused herself and left the dais and the room due to her home's proximity to the site.

Action: To:

1. Award a contract to Adrian Gaus Architects Inc. for design services of the City Corporate Yard for Scenario 2, Traditional Construction with possible partial underground parking in the amount of \$184,100, with the following to be added at the end of Section 4:
“The City will issue a notice to proceed with the services, or a specified portion of the services, after consultation with its HHRA consultant and a determination that the services will not be affected or superseded by or inconsistent with the final Remediation Action Plan (“RAP”); further, the Consultant will not proceed with any services that will be impacted by the RAP until and unless the RAP is given final approval by all relevant governmental agencies;” and
2. Authorize the Public Works Director to make changes as necessary within the approved design budget.

Motion Armato, second Massey. The motion carried 4-0, noting the absence of Campbell.

**c) *REPORT* *CONSIDERATION OF CALIFORNIA BEACH VOLLEYBALL*
 18-0307 *ASSOCIATION (CBVA) MEMORIAL DAY EVENT FOOTPRINT*
 UPDATE AND RELATED INCLUSION OF SURFBOARD
 BALANCE SPONSOR ACTIVATION
 *(Community Resources Manager Kelly Orta)***

Attachments:

- 1. Activation Information, Images and Event Map**
- 2. Letter of Support from the Hermosa Beach Chamber of Commerce & Visitor's Bureau**
- 3. Letter of Support from the California Surf Lifesaving Association**
- 4. Letter of Support from the Beach House Hotel**
- 5. Letter of Support from Scott Hubbell**

Action: To approve CBVA's request to update their Saturday, May 26 - Sunday, May 27 event footprint to accommodate an added surfboard balance sponsor activation.
Motion Campbell, second Fangary. The motion carried by a unanimous vote.

d) *REPORT*
18-0299

***APPOINTMENT OF CITY COUNCIL SUBCOMMITTEE
TO WORK WITH LEADERSHIP HERMOSA BEACH IN
DEVELOPING EXPECTATIONS AND GUIDELINES
FOR FUTURE CLASS PROJECTS***
(Assistant to the City Manager Nico De Anda-Scaia)

Action: To appoint Councilmembers Massey and Campbell to an ad hoc subcommittee to work with Leadership Hermosa Beach in helping develop expectations and guidelines for future Leadership Hermosa class projects and programs.

Motion Armato, second Massey. The motion carried by a unanimous vote.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- a) 18-0298 MAYOR DUCLOS AND COUNCILMEMBER MASSEY
TO REPORT ON THEIR ATTENDANCE AT THE SCAG
REGIONAL CONFERENCE & GENERAL ASSEMBLY IN
INDIAN WELLS, CALIFORNIA FROM MAY 2-4, 2018

8. OTHER MATTERS - CITY COUNCIL

- a) 18-0300 TENTATIVE FUTURE AGENDA ITEMS

Attachments: [Tentative Future Agenda.pdf](#)

It was Council consensus to receive and file the Tentative Future Agenda Items.

- b) COUNCILMEMBER MASSEY REQUESTS TO DIRECT STAFF TO PROPOSE TO CITY
COUNCIL THE FORMATION OF A COUNCIL SUBCOMMITTEE TO PARTICIPATE IN
THE PROCESS OF MANAGING THE DESIGN AND CONSTRUCTION OF THE NEW
FIRE STATION ON PIER AVENUE

*Councilmember Massey spoke to his request, garnering support from Councilmember Fangary
and Mayor pro tem Armato.*

ADJOURNMENT

*The meeting adjourned at 9:57 p.m. May 8, 2018, to a Special Meeting at 5 p.m. Tuesday, May 22, 2018,
for the purpose of conducting a Closed Session, followed by the Regular Meeting on the same date.*

Elaine Doerfling
City Clerk

Linda Abbott
Deputy City Clerk

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Adjourned Regular & Regular Meeting Minutes - Final

Tuesday, May 22, 2018

5:00 PM

**Closed Session - 5:00 PM
Regular Meeting - 7:00 PM**

Council Chambers

City Council

*Mayor
Jeff Duclos*

*Mayor Pro Tem
Stacey Armato*

*Councilmembers
Mary Campbell
Hany S. Fangary
Justin Massey*

5:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS - 5:01 p.m.**ROLL CALL**

<i>Present: Campbell, Fangary, Mayor Duclos</i> <i>Absent: Armato (arrived at 5:10 p.m.), Massey (arrived 5:15 p.m.)</i>

PUBLIC COMMENT - None**RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM - 5:02 p.m.**

1. **18-0324** **MINUTES:** Approval of minutes of Closed Session held on May 8, 2018.
2. **18-0325** **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
 Government Code Section 54956.8

 Property: 10th Street between Hermosa Ave. and Manhattan Ave. for cable
 landing, Conduits to use 10th Street, Loma Drive, 11th Street, Greenbelt (16th
 Street conduits already in place)
 City Negotiator: City Manager
 Negotiating Party: RTI-I
 Under Negotiation: Price and Terms of Payment for Lease of City Property
 for Transpacific Fiber Optic Cable Projects
3. **18-0326** **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
 Government Code Section 54957

 Title: City Manager

ADJOURNMENT OF CLOSED SESSION - 7:00 p.m.

7:00 P.M. - REGULAR AGENDA**CALL TO ORDER - 7:08 p.m.****PLEDGE OF ALLEGIANCE****ROLL CALL**

*Present: Armato, Campbell, Fangary, Massey Mayor Duclos
Absent: None*

CLOSED SESSION REPORT

City Attorney Jenkins reported no public comments received prior to Closed Session, no items added to the agenda, and no reportable actions except for approval of the minutes.

ANNOUNCEMENTS**PROCLAMATIONS / PRESENTATIONS**

- a) 18-0327 **SWEARING IN OF NEW OFFICER GEROLD RODRIGUEZ
AND NEW SERGEANT MICHAEL FRILOT**
- b) 18-0328 **RECOGNIZING THE FOUNDING GARDENERS OF
THE HERMOSA BEACH COMMUNITY GARDEN**

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER**PUBLIC PARTICIPATION:****1. ORAL AND WRITTEN COMMUNICATIONS:**

- 1a) 18-0330 **LETTER FROM PARKER HERRIOTT DATED MAY 7, 2018
REGARDING ADA COMPLIANCE OF TWO CURBS AT THE
SOUTHEAST CORNER OF THE NEW RESIDENTIAL
BUILDING LOCATED AT 107 24TH STREET**

Attachments: [Letter from Parker Herriott.pdf](#)

Action: *To receive and file the written communication from Parker Herriott.
Motion Fangary, second Campbell. The motion carried by a unanimous vote.*

1b) 18-0349**LETTER AND ATTACHMENT FROM ANN DALKEY
DATED MAY 16, 2018 REGARDING REQUEST FOR
CITY COUNCIL PRESENTATION ON NATIVE HABITAT**

Attachments: [Letter and Attachment from Ann Dalkey.pdf](#)

Action: To receive and file the letter from Ann Dalkey.
Motion Massey, second Fangary. The motion carried by a unanimous vote.

1c) 18-0351**SUPPLEMENTAL WRITTEN COMMUNICATIONS
SUBMITTED FOR PUBLIC PARTICIPATION**

Attachments: [1. eComment from Laura Witten \(submitted 5-22-18 at 11am\).pdf](#)
[2. Email from Peter Tucker \(added 5-22-18 at 12pm\).pdf](#)
[3. eComment from John Gardner \(submitted 5-22-18 at 2:08pm\).pdf](#)

Action: To receive and file the supplemental written communications.
Motion Massey, second Fangary. The motion carried by a unanimous vote.

2. CONSENT CALENDAR:

Action: To approve consent calendar items 2(a) through 2(l), with the exception of the following items which were removed for separate discussion later in the meeting: 2(a) Fangary; 2(j) Duclos.
Motion Fangary, second Campbell. The motion carried by a unanimous vote.

**2a) REPORT
18-0341****MEMORANDUM REGARDING
CITY COUNCIL MEETING MINUTES
(City Clerk Elaine Doerfling)**

Attachments: [SUPPLEMENTAL Email from Howard Longacre \(added 5-22-18 at 10am\).pdf](#)

Action: To receive and file the memorandum.
Motion Fangary, second Massey. The motion carried by a unanimous vote.

**2b) REPORT
18-0332****CHECK REGISTERS
(Finance Director Viki Copeland)**

Attachments: [1. 05-03-18](#)
[2. 05-10-18](#)

Action: To ratify the above-noted check registers.

- 2c) **REPORT** **REVENUE AND EXPENDITURE REPORTS FOR MARCH 2018**
18-0348 (Finance Director Viki Copeland)

Attachments: [1. March 2018 Revenue Report](#)
[2. March 2018 Expenditure Report](#)

Action: To receive and file the March 2018 Financial Reports.

- 2d) **REPORT** **CITY TREASURER'S REPORT AND CASH BALANCE REPORT**
18-0350 (City Treasurer Karen Nowicki)

Attachments: [1. March 2018 Treasurer's Report](#)
[2. March 2018 Cash Balance Report](#)

Action: To receive and file the March 2018 City Treasurer's Report and Cash Balance Report.

- 2e) **REPORT** **CANCELLATION OF CERTAIN CHECKS**
18-0336 (City Treasurer Karen Nowicki)

Action: To approve cancellation of certain checks as recommended by the City Treasurer.

- 2f) **REPORT** **PROJECT STATUS REPORT AS OF APRIL 30, 2018**
18-0333 (Public Works Director Glen W.C. Kau)

Attachments: [05-08-18 FY17-18 CIP-Projects STATUS-gk](#)

Action: To receive and file the Project Status Report as of April 30, 2017.

- 2g) **REPORT** **ACTION MINUTES OF THE PUBLIC WORKS COMMISSION**
18-0337 **MEETING OF MARCH 21, 2018**

Attachments: [Action minutes 3-21-18 Final](#)

Action: To receive and file the action minutes of the Public Works Commission meeting of March 21, 2018.

- 2h) **REPORT** **HERMOSA BEACH LANDSCAPING AND STREET LIGHTING**
18-0334 **DISTRICT 2018-2019 ADOPTION OF RESOLUTIONS**
REGARDING THE ENGINEER'S REPORT AND SETTING
JUNE 12, 2018 FOR A PUBLIC HEARING
(Public Works Director Glen W.C. Kau)

Attachments: [1. Resolution approving the District, with Engineer's Report attached](#)
 [2. Resolution appointing a time and place for the Public Hearing](#)

Action:

1. Adopt Resolution No. 18-7130, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING THE ENGINEER'S REPORT IN CONNECTION WITH HERMOSA BEACH LANDSCAPING AND STREET LIGHTING DISTRICT 2018-2019**"; and
2. Adopt Resolution No. 18-7131, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DECLARING ITS INTENTION TO ORDER CERTAIN IMPROVEMENTS AND TO LEVY AND COLLECT ASSESSMENTS WITHIN THE HERMOSA BEACH LANDSCAPING AND STREET LIGHTING DISTRICT 2018-2019 FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019, AND APPOINTING A TIME AND PLACE FOR A PUBLIC HEARING IN RELATION THERETO.**"

- 2i) **REPORT** **PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS**
 18-0340 (Community Development Director Ken Robertson)

Attachments: [Planning Commission Tentative for Agenda 5-15-18.pdf](#)

Action: To receive and file the May 15, 2018 Planning Commission tentative future agenda items.

- 2j) **REPORT** **ACTION SHEET OF THE PLANNING COMMISSION**
 18-0339 **MEETING OF MAY 15, 2018**

Attachments: [Action Sheet of May 15, 2018](#)

Action: To receive and file the action sheet of the Planning Commission meeting of May 15, 2018. Motion Armato, second Fangary. The motion carried by a unanimous vote.

- 2k) **REPORT** **SOUTH BAY WORKFORCE INVESTMENT BOARD**
 18-0331 **QUARTERLY SUMMARY**

Attachments: [SBWIB 3rd Quarter Report](#)

Action: To receive and file the Quarterly Summary from the South Bay Workforce Investment Board.

- 2l) **REPORT** **APPROPRIATION OF TDA ARTICLE 3 BICYCLE AND PEDESTRIAN**
 18-0344 **FUNDS FOR THE PURCHASE OF BICYCLE RACKS**
 (Environmental Analyst Kristy Morris)

Attachments: [Dero Bicycle Rack Quote](#)

Action:

1. Approve revenue of \$35,328.82 in TDA Article 3 Bicycle and Pedestrian Funds and appropriate the funds into the 2017/18 Fiscal Year budget; and
2. Approve the purchase of thirty-four (34) Grade 304 stainless steel bicycle racks from Dero (sole-source vender) for \$35,328.82.

3. CONSENT ORDINANCES - None

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

Items 2(a) and 2(j) were heard at this time but are shown in order for clarity.

5. PUBLIC HEARINGS

- 5a) REPORT PUBLIC HEARING TO APPROVE THE SOUTH BAY PADDLE
18-0335 EVENT TO THE 2018 SPECIAL EVENT CALENDAR ON SATURDAY,
JUNE 9, 2018 ON THE BEACH SOUTH OF THE PIER
(Community Resources Manager Kelly Orta)**

Attachments: [1. South Bay Paddle Special Event Application](#)
 [2. 2018 Special Event Calendar](#)

The public hearing opened at 9:02 p.m. After public comments, the public hearing closed at 9:09 p.m.

Action: To approve the addition of the South Bay Paddle event to the 2018 Special Event Calendar on Saturday, June 9 on the beach south of the Pier.
Motion Armato, second Campbell. The motion carried by a unanimous vote.

- 5b) REPORT PUBLIC HEARING ON THE ANNUAL LEVY FOR
18-0323 THE SEWER CHARGE AND ENGINEER'S REPORT
(Public Works Director Glen W.C. Kau)**

Attachments: [1. Engineer's Report with CPI-W increase for FY 2018-19](#)
 [2. Draft Resolution](#)
 [3. Draft Notice to Property Owners](#)
 [4. Notice of Public Hearing](#)
 [5. SUPPLEMENTAL Email from Howard Longacre \(added 5-22-18 at 10am\).pdf](#)
 [6. SUPPLEMENTAL Email from Peter Tucker \(added 5-22-18 at 12pm\).pdf](#)

The public hearing opened at 9:02 p.m. After public comments, the public hearing closed at 9:09 p.m.

Action: To adopt Resolution No. 18-7132, entitled “**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, CONFIRMING THE LEVYING OF AN ANNUAL SEWER SERVICE CHARGE FOR FISCAL YEAR 2018-2019 PURSUANT TO CHAPTER 13.12 OF TITLE 13 OF THE CITY OF HERMOSA BEACH MUNICIPAL CODE.**”

Motion Armato, second Massey. The motion carried by a unanimous vote.

6. MUNICIPAL MATTERS

- 6a) **REPORT** **RESOLUTION OF INTENT TO CONDUCT A PUBLIC HEARING**
18-0346 **TO CONSIDER WHETHER ACTIVITIES AT CROSSFIT HORSEPOWER**
 CONSTITUTE A PUBLIC NUISANCE
 (Community Development Director Ken Robertson)

Attachments: [1. Resolution to set public hearing](#)
 [2. Crossfit Lot 2014-2015](#)
 [3. CROSSFIT LOG 2016-2017](#)
 [4. 2018 email complaints](#)
 [5 \(Crossfit Horsepower\) Citation](#)
 [6. SUPPLEMENTAL Letter from Mark Hanna \(added 5-22-18 at 10am\).pdf](#)
 [7. SUPPLEMENTAL Letter from Paul Barker and Jean Geddes \(added 5-22-18 at 10am\).pdf](#)
 [8. SUPPLEMENTAL eComment from Matt McCool \(submitted 5-22-18 at 258pm\).pdf](#)

Councilmembers Massey and Campbell recused themselves due to the proximity of their homes to the business. They left the dais and the room at 9:34 p.m. and returned after the item was heard.

Action: To adopt Resolution No. 18-7133, entitled “**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, SETTING A PUBLIC HEARING (ON JULY 10, 2018) TO DETERMINE IF THE PROPERTY AT 725 CYPRESS AVENUE CONSTITUTES A PUBLIC NUISANCE.**”

Motion Armato, second Fangary. The motion carried 3-0, noting the absence of Councilmembers Massey and Campbell.

Additional Action: To extend tonight’s meeting until 11:30 a.m.
Motion Massey, second Armato. The motion carried by a unanimous vote.

- 6b) **REPORT** **REVIEW THE PRELIMINARY DESIGN REPORT**
18-0345 **FOR PARKING LOT D**
 (Environmental Analyst Kristy Morris)

Attachments: [Preliminary Design Report](#)
 [2. SUPPLEMENTAL eComment from Claudia Berman \(submitted 5-21-18 at 6pm\).pdf](#)
 [3. SUPPLEMENTAL Email from Peter Tucker \(added 5-22-18 at 12pm\).pdf](#)
 [4. SUPPLEMENTAL Email from Howard Longacre \(added 5-22-18 at 3:30pm\).pdf](#)

Action: To direct staff to proceed with Option 2 as the preferred alternative, while retaining as much area and amenities on Manhattan Avenue as shown in Option 1. Specifically, the City requests reducing the footprint and reconfiguring the ramp as much as possible while meeting the ADA requirements. Also requested: two renderings of the design that illustrate: (1) trees on 14th Street as shown in the PDR options; and (2) no trees on 14th Street; and identification of a second smart meter location and ensuring sufficient lighting of the parking meters. Motion Massey, second Fangary. The motion carried by a unanimous vote.

**6c) REPORT
18-0347**

**AWARD OF CONSTRUCTION CONTRACT TO
ALL AMERICAN ASPHALT, INC. PAVING COMPANY TO
CONSTRUCT CIP NO. 16-174 STREET IMPROVEMENTS -
VARIOUS LOCATIONS AND CIP 17-187 STAMPED
CONCRETE REPLACEMENT ON THE STRAND
(Public Works Director Glen W. C. Kau)**

Attachments:

- [1. Project Location Map](#)
- [2. Public Works Contract Award to All American Asphalt](#)
- [3. DRAFT Resolution for CIP 16-174 and 17-187](#)
- [4. SUPPLEMENTAL Email from Peter Tucker \(added 5-22-18 at 12pm\).pdf](#)
- [5. SUPPLEMENTAL Email and Attachments from Peter Tucker \(added 5-22-18 at 12pm\).pdf](#)
- [6. SUPPLEMENTAL Email and Attachment from Howard Longacre \(added 5-22-18 at 2pm\).pdf](#)

Action: To:

1. Award the Construction Contract for CIP Project No. 16-174 Street Improvements - Various Locations and CIP Project No. 17-187 Stamped Concrete Replacement on The Strand to All American Asphalt, for the bid amount of \$2,160,864.46;
2. Approve a transfer of \$470,789 in Prop C Funds and \$354,197 in Measure R funds from CIP 17-186 Street Improvements - Various Locations to CIP 16-174 Street Improvements - Various Locations in the Preliminary FY18/19 Budget;
3. Authorize a project budget of \$2,999,326;
4. Authorize the Mayor to execute the Contract and the City Clerk to attest subject to approval by the City Attorney;
5. Adopt Resolution No. 18-7134, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH APPROVING THE CONSTRUCTION OF CIP NO. 16-174 AND CIP NO. 17-187 PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT**";
6. Authorize the Director of Public Works to make changes to the contract within the City's Street Improvement Program budget; and
7. Authorize the Director of Public Works to file a Notice of Completion following final completion and acceptance of the project.

Motion Campbell, second Armato. The motion carried by a unanimous vote.

Additional Action: To extend tonight's meeting until 12:15 a.m.

Motion Massey, second Armato. The motion carried by a unanimous vote.

- 6d) **REPORT** **HERMOSA AVENUE AND PIER AVENUE INTERSECTION -**
18-0342 **PEDESTRIAN CROSSWALK (INCLUDED IN CIP 16-174**
STREET IMPROVEMENTS- VARIOUS LOCATIONS)
(Public Works Director Glen W.C. Kau)

Attachments: [1. DuraTherm Pattern](#)
[2. DuraTherm Color and Pattern Details](#)
[3. SUPPLEMENTAL eComment from Claudia Berman \(submitted 5-21-18 at 4pm\).pdf](#)
[4. SUPPLEMENTAL Email from Howard Longacre \(added 5-22-18 at 3:30pm\).pdf](#)

Action: To continue this item to a date to be determined by staff.
Motion Massey, second Fangary. The motion carried by a unanimous vote.

- e) **REPORT** **AWARD CONSTRUCTION CONTRACT FOR**
18-0338 **CIP PROJECT NO. 17-416 SEWER IMPROVEMENTS AT**
VARIOUS LOCATIONS - PHASE 1 - HERMOSA AVENUE
(Public Works Director Glen W.C. Kau)

Attachments: [1. Tunnel Works Services, Inc. Bid Documents](#)
[2. Draft Construction Contract](#)
[3. DRAFT Resolution for CIP 17-416](#)

Action: To:

1. Award the Construction Contract for CIP Project No. 17-416 Sewer Improvements at Various Locations - Phase 1 - Hermosa Avenue to Tunnel Works Services, Inc., in the amount of \$58,676.00;
2. Authorize the Mayor to execute and the City Clerk to attest subject to approval by the City Attorney;
3. Adopt Resolution No. 18-7135, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH APPROVING THE DESIGN AND PLANS FOR THE CONSTRUCTION OF CIP No. 17-416 SEWER IMPROVEMENTS - VARIOUS LOCATIONS - PHASE 1 - HERMOSA AVENUE PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT**";
4. Authorize a 15% contingency for the project;
5. Authorize the Director of Public Works to make changes as necessary within the project budget; and
6. Authorize the Director of Public Works to file a Notice of Completion following final completion and acceptance of project.

Motion Armato, second Massey. The motion carried by a unanimous vote.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- 7a) **18-0329** **COUNCILMEMBER FANGARY TO REPORT ON HIS**
ATTENDANCE AT THE CALIFORNIA CONTRACT CITIES
ASSOCIATION (CCCA) ANNUAL MUNICIPAL SEMINAR IN
INDIAN WELLS, CALIFORNIA FROM MAY 17-20, 2018

8. OTHER MATTERS - CITY COUNCIL

8a) 18-0343 TENTATIVE FUTURE AGENDA ITEMS

Attachments: [Tentative Future Agenda.pdf](#)
[2. SUPPLEMENTAL Email from Arthur Schaper \(added 5-21-18 at 6pm\).pdf](#)

It was Council consensus to receive and file the tentative future agenda items.

ADJOURNMENT

The meeting adjourned at 12:06 a.m., Wednesday, May 23, 2018, to an Adjourned Regular Meeting on Wednesday, June 6, 2018 for a Closed Session at 6:00 p.m. followed by a Budget Workshop at 7:00 p.m., which will adjourn to the Regular Meeting of Tuesday, June 12, 2018.

Elaine Doerfling
City Clerk

Linda Abbott
Deputy City Clerk

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Regular Meeting Minutes - Final

**Tuesday, August 28, 2018
6:00 PM**

**Closed Session - 6:00 PM
Regular Meeting - 7:00 PM**

Council Chambers

City Council

*Mayor
Jeff Duclos*

*Mayor Pro Tem
Stacey Armato*

*Councilmembers
Mary Campbell
Hany S. Fangary
Justin Massey*

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS - 6:00 p.m.**ROLL CALL**

Present: Armato, Campbell, Fangary, Massey, Mayor Duclos
Absent: None

PUBLIC COMMENT - None**RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM - 6:01 p.m.****1. 18-0498 MINUTES:** Approval of minutes of the following Closed Session meetings:

- July 24, 2018
- August 4, 2018
- August 15, 2018

2. 18-0499 PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT AND CONFERENCE WITH LABOR NEGOTIATOR
Government Code Sections 54957 and 54957.6

Title: City Manager

City Negotiator: Mayor Jeff Duclos and City Attorney

Unrepresented Employee: City Manager Candidate

3. 18-0500 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Government Code Section 54956.8

- a) Property:** 10th Street between Hermosa Ave. and Manhattan Ave.
for cable landing, Conduits to use 10th Street, Loma Drive, 11th Street,
Greenbelt (16th Street conduits already in place)

City Negotiator: City Manager

Negotiating Party: RTI-I

Under Negotiation: Price and Terms of Payment for Lease of City
Property for Transpacific Fiber Optic Cable Projects

- b) **Property:** Airspace at 51 Pier Avenue (Loreto Plaza)
City Negotiator: City Manager
Negotiating Party: Pierside Properties, LLC
Under Negotiation: Price and Terms of Payment for Lease of Airspace

4. 18-0501 **CONFERENCE WITH LEGAL COUNSEL: Pending Litigation**
Government Code Section 54956.9(d)(1)

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Name of Case: BKK Working Group et al. v. City of Hermosa Beach et al.
United States District Court Case No. 2:18-cv-5810

RECESS OF CLOSED SESSION - 7:10 p.m.

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER - 7:15 p.m.

PLEDGE OF ALLEGIANCE – George Schmeltzer

ROLL CALL

Present: Armato, Campbell, Fangary, Massey, Mayor Duclos
Absent: None

CLOSED SESSION REPORT

City Attorney Jenkins reported no public comments received prior to the Closed Session, no agenda items added, and no reportable actions except for the approval of minutes.

ANNOUNCEMENTS

PROCLAMATIONS / PRESENTATIONS

- a) 18-0521 **RECOGNIZING HERMOSA BEACH/MANHATTAN BEACH
JUNIORS ALL-STAR BASEBALL TEAM FOR CAPTURING
THE WEST REGION TITLE AND PLAYING IN THE
2018 LITTLE LEAGUE WORLD SERIES**

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

Interim City Manager Jalili presented a brief update on the North School draft environmental impact report, and said item 6(a) would be moved forward on the agenda to follow the Consent Calendar.

PUBLIC PARTICIPATION:**1. ORAL AND WRITTEN COMMUNICATIONS:****2. CONSENT CALENDAR:**

Action: To approve Consent Calendar items 2(a) through 2(o).
Motion Massey, second Fangary. The motion carried by a unanimous vote.

**2a) REPORT
18-0531****CITY COUNCIL MINUTES
(City Clerk Elaine Doerfling)**

Attachments: [1. 101017 Reg mtg](#)
[2. 102417 Reg mtg](#)
[3. 111417 Reg mtg](#)
[4. 120617 Adj Reg](#)
[5. 010918 Reg mtg](#)
[6. SUPPLEMENTAL Letter from Howard Longacre \(added 8-28-18 at 10am\).pdf](#)
[7. SUPPLEMENTAL Memo and Revised 12-06-17 Minutes \(added 8-28-18 at 2pm\).pdf](#)

Action: To approve the following minutes:
1. Regular meeting of October 10, 2017;
2. Regular meeting of October 24, 2017;
3. Regular meeting of November 14, 2017;
4. Adjourned Regular meeting of December 6, 2017; and
5. Regular meeting of January 9, 2018.

**2b) REPORT
18-0506****CHECK REGISTERS
(Finance Director Viki Copeland)**

Attachments: [1. 07-19-18](#)
[2. 07-26-18](#)
[3. 08-02-18](#)
[4. 08-06-18](#)
[5. 08-09-18](#)
[6. 08-13-18](#)
[7. 08-16-18](#)

Action: To ratify the above-listed check registers.

**2c) REPORT REVENUE AND EXPENDITURE REPORTS FOR
18-0516 JUNE AND JULY 2018**
(Finance Director Viki Copeland)

Attachments: [1. June Revenue Status Report](#)
[2. June Expenditure Status Report](#)
[3. July Revenue Status Report](#)
[4. July Expenditure Status Report](#)

Action: To receive and file the June and July 2018 Financial Reports.

**2d) REPORT CITY TREASURER'S REPORT AND CASH BALANCE REPORT
18-0511**
(City Treasurer Karen Nowicki)

Attachments: [1. June 2018 Treasurer's Report](#)
[2. June 2018 Cash Balance Report](#)
[3. July 2018 Treasurer's Report](#)
[4. July 2018 Cash Balance Report](#)

Action: To receive and file the June and July 2018 City Treasurer's Report and Cash Balance Report.

**2e) REPORT ACCEPTANCE OF DONATIONS
18-0509**
(Finance Director Viki Copeland)

Action: To accept the \$3,000 donation received by the City from Friends of the Parks to be used for Movie Night in Valley Park.

**2f) REPORT CANCELLATION OF CERTAIN CHECKS
18-0510**
(City Treasurer Karen Nowicki)

Action: To approve the cancellation of certain checks as recommended by the City Treasurer.

**2g) REPORT PROJECT STATUS REPORT AS OF JULY 31, 2018
18-0504**
(Public Works Director Glen W.C. Kau)

Attachments: [08-16-18 FY18-19 CIP-Projects STATUS-gk](#)

Action: To receive and file the Capital Improvement Project Status Report as of July 31, 2018.

- 2h) **REPORT** **PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS**
18-0528 (Community Development Director Ken Robertson)

Attachments: [Planning Commission Tentative for Agenda 9-18-18](#)

Action: To receive and file the September 18, 2018, Planning Commission tentative future agenda items.

- 2i) **REPORT** **ACTION SHEET OF THE PLANNING COMMISSION MEETING OF**
18-0529 **AUGUST 21, 2018**

Attachments: [Action Sheet of August 21, 2018](#)

Action: To receive and file the action sheet of the Planning Commission meeting of August 21, 2018.

- 2j) **REPORT** **ACTION MINUTES OF THE PARKS, RECREATION AND**
18-0503 **COMMUNITY RESOURCES ADVISORY COMMISSION**
MEETING OF JULY 3, 2018

Attachments: [PR Minutes 07.03.2018.pdf](#)

Action: To receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of July 3, 2018.

- 2k) **REPORT** **AWARD OF CONTRACT FOR STAR EDUCATION**
18-0454 **KINDERGARTEN PROGRAM DAILY BUS TRANSPORTATION**
(Community Resources Manager Kelly Orta)

Attachments: [1. Tumbleweed Transportation Proposal](#)
[2. Transportation Service Agreement](#)

Action: To award a Transportation Service Agreement to Tumbleweed Transportation to provide daily bus transportation for kindergarten children attending the STAR Education program in the amount of \$31,500.

- 2l) **REPORT** **EXTENSION OF AGREEMENT WITH THE HERMOSA BEACH**
18-0508 **YOUTH BASKETBALL LEAGUE TO PROVIDE A CO-ED YOUTH**
BASKETBALL LEAGUE FOR THE UPCOMING 2018/2019 SEASON
(Community Resources Manager Kelly Orta)

Attachments: [1. 2017/2018 League Overview](#)
[2. 2018/2019 HBYBL Board Members](#)
[3. 2017 Form 990](#)
[4. Current Agreement](#)
[5. First Amendment to Agreement](#)

Action:

- 1) Review improvements made by the Hermosa Beach Youth Basketball League Board of Directors, consistent with City Council direction; and
- 2) Approve a one-year extension to Hermosa Beach Youth Basketball League's agreement for the upcoming 2018/2019 season.

- 2m) **REPORT** **REJECT ALL BIDS AND AUTHORIZE TO RE-ADVERTISE**
 18-0488 **FOR THE CONSTRUCTION OF CIP NO. 17-657 PHASE I,**
 CDBG NO. 601820-17 AMERICANS WITH DISABILITIES
 ACT (ADA) SIDEWALK AND RAMP PROJECT
 (Public Works Director Glen W.C. Kau)

Action:

- 1) To reject the bid received for CIP No. 17-657, CDBG No. 601820-17, ADA Sidewalk and Ramp Project; and
- 2) To authorize staff to re-advertise for competitive construction bids.

- 2n) **REPORT** **SOUTH BAY WORKFORCE INVESTMENT BOARD**
 18-0513 **QUARTERLY SUMMARY**

Attachments: [SBWIB 4th Quarter Summary.pdf](#)

Action: To receive and file the Quarterly Summary from the South Bay Workforce Investment Board (SBWIB).

- 2o) **REPORT** **RECOMMENDATION TO REJECT CLAIMS**
 18-0497 (Human Resources Manager Vanessa Godinez)

Claimant: Mary Behar
Date of Loss: 5/9/2018
Date Filed: 6/5/2018
Allegation: A foul ball from Clark Field (baseball field) broke claimant's skylight.

Claimant: Michael Dang
Date of Loss: 12/15/2017
Date Filed: 2/13/2018
Allegation: Claimant backed out from his driveway and hit an opened City barrier/gate blocking his driveway causing damage to his vehicle.

Claimant: Robin O'Reilly (Mercury Insurance Company)
Date of Loss: 4/10/2018
Date Filed: 7/16/2018 (revised claim); initial claim filed on 6/5/2018 was insufficient
Allegation: Claimant hit a tree stump causing damage to her vehicle; the tree stump was located on top of a broken storm drain grate.

Attachments:

- [1. Mary Behar](#)
- [2. Michael Dang](#)
- [3. Robin O'Reilly Mercury Insurance Co.](#)

Action: To reject the three above-noted claims and refer them to the City's Liability Claims Administrator.

(Agenda Item 6(a) had been moved forward to follow the Consent Calendar and was heard at this time but is shown in order for clarity.)

3. CONSENT ORDINANCES

3a) REPORT
18-0483

ORDINANCE NO. 18-1385 - "AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, REPLACING THE TERM "SECOND UNIT" WITH "ACCESSORY DWELLING UNIT"; ADDING CHAPTER 17.21 TO THE HERMOSA BEACH MUNICIPAL CODE TO PROVIDE FOR ACCESSORY DWELLING UNITS IN RESIDENTIAL ZONES; AND AMENDING THE HERMOSA BEACH MUNICIPAL CODE TO CONFORM WITH STATE LAW"

(City Clerk Elaine Doerfling)

Attachments: *Ord 18-1385 (accessory dwelling unit)*

Action: To waive full reading and adopt by title Ordinance No. 18-1385, entitled “**AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, REPLACING THE TERM “SECOND UNIT” WITH “ACCESSORY DWELLING UNIT”; ADDING CHAPTER 17.21 TO THE HERMOSA BEACH MUNICIPAL CODE TO PROVIDE FOR ACCESSORY DWELLING UNITS IN RESIDENTIAL ZONES; AND AMENDING THE HERMOSA BEACH MUNICIPAL CODE TO CONFORM WITH STATE LAW.**”

Motion Armato, second Campbell. The motion carried 4-1, noting the dissenting vote of Massey.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION
- None

5. PUBLIC HEARINGS

5a) REPORT
18-0505

**TEXT AMENDMENT TO FORMALIZE THE
USE OF SCOOTERS IN THE SKATE PARK**
(Community Resources Manager Kelly Orta)

Attachments: [1. Text amendment for HBMC 12.28.090 and 12.28.100 \(redline\)](#)
[2. Text amendment for HBMC 12.28.090 and 12.28.100 \(clean\)](#)
[3. SUPPLEMENTAL Memo and Revised Ordinance from Community Resources Manager Kelly Orta \(added 8-27-18 at 5:30pm\).pdf](#)

Action: The public hearing opened at 8:30 p.m. As no one came forward to address the Council on this item, the public hearing closed at 8:30 p.m.

Action: To waive full reading and introduce Ordinance No. 18-1386, entitled “**AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING SECTIONS 12.28.090 AND 12.28.100 OF TITLE 12 (STREET, SIDEWALKS, AND PUBLIC PLACES) OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW SCOOTERS IN PUBLICALLY OWNED OR OPERATED SKATEBOARD FACILITIES.**” amended as follows with the changes/additions noted in bold text:

Under SECTION 4:

- (1) 12.28.090 to read “Designated in-line **skate and scooter** areas.”;
- (2) First paragraph to read “The following areas.....in which the **operation of in-line skate and scooters** are permitted.....”;
- (3) Next paragraph to read “**No motorized devices, including but not limited to motorized skates, skateboards, or scooters, shall be operated within any publicly owned or publicly operated skateboard facility.**”

Under SECTION 5:

- (1) 12.28.100, first paragraph to read “Every person riding a skateboard, inline **skate, or a scooter** at a publicly.....”

Motion Massey, second Campbell. The motion carried by a unanimous vote.

**5b) REPORT
18-0532**

**CONTINUED HEARING ON NUISANCE ABATEMENT
OF PROPERTY AT 725 CYPRESS - CONSIDERATION OF
MEASURES TO ABATE THE PUBLIC NUISANCE ACTIVITIES
(Community Development Director Ken Robertson)**

Attachments: [1. July 10, 2018 Meeting Agenda Packet](#)
[2. Resolution XX](#)
[3. PowerPoint Presentation of July 10, 2018](#)
[4. SUPPLEMENTAL eComment from Daniel Nguyen \(submitted 8-27-18 at 1:42pm\).pdf](#)
[5. SUPPLEMENTAL Letter from Baker Burton Lundy \(added 8-27-18 at 5:00pm\).pdf](#)
[6. SUPPLEMENTAL eComment from Jon Starr \(submitted 8-28-18 at 9:17am\).pdf](#)
[7. SUPPLEMENTAL eComment from Amy Noland and letter from Crockett & Associates on behalf of CHG \(submitted 8-28-18 at 3:16pm\).pdf](#)
[8. SUPPLEMENTAL Emails from Residents from 07-12-18 to 08-21-18 \(added 8-28-18 at 6:30pm\).pdf](#)

Councilmembers Massey and Campbell recused themselves due to the proximity of their homes to the property. They left the dais and the room for the duration of all discussion of this item.

The public hearing opened at 8:59 p.m.

After consulting with City Attorney Jenkins, Mayor Duclos invited forward anyone who spoke on this item at the previous meeting for another opportunity to speak.

The public hearing closed at 9:16 p.m.

Action: To adopt Resolution No. 18-7141, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DECLARING THE EXISTENCE AND ORDERING THE ABATEMENT OF A PUBLIC NUISANCE LOCATED AT 725 CYPRESS AVENUE, HERMOSA BEACH, CALIFORNIA 90254 (PARCEL NUMBER 4187-030-008)**," amended as follows, with the changes/additions noted in bold text:

Under SECTION 5.C.(A):

Add sentence at the end of the second paragraph to read:

*The City Council received and heard evidence.....regardless of whether the doors are open or closed. **While the evidence supports that music is audible to neighbors, because there is no evidence that the speakers are outdoors or in windows facing outward, there is no violation of HBMC Section 8.24.040(A).***

Under SECTION 6.

(1) Add an additional abatement measure to read:

*e. **The use of free weights (including dumbbells, barbells and kettle balls) shall be confined to the east side of the premises with additional padding or other measures to minimize vibrations for 90 days or until permanent sound proofing mitigation is installed pursuant to paragraph (2), whichever is earlier.***

*(2) **CHG shall at its expense engage an acoustics and vibration expert to determine what sound and vibration proofing measures will satisfy the requirements of HBMC Sections 8.24.040(I) and 8.24.030. CHG shall implement those sound and vibration proofing measures within 90 days of August 28, 2018 to the satisfaction of City staff and with written verification by the expert that the measures have been properly installed and implemented on the premises and are achieving the requirements of this paragraph.***

*(3) **If the sound proofing required by paragraph (2) is not installed to the satisfaction the City and verified by the acoustics and vibration expert within the 90-day period set forth in paragraph (2), the following abatement measures shall be implemented immediately upon the conclusion of the 90-day period and shall continue permanently:***

*a. **Cease and desist operation of the business before 8:00 a.m. and after 6:00 p.m. Monday through Saturday;***

*b. **Cease and desist the use of any and all free weights, including dumbbells, barbells, and kettle balls.***

*c. **Comply with the all the abatement measures set forth in paragraph (1) of this Section.***

Motion Armato, second Fangary. The motion carried by a 3-0 vote, noting the absence of Massey and Campbell.

5c) **REPORT**
18-0515

**CONSIDERATION OF AN ORDINANCE PROHIBITING
DOCKLESS SCOOTER AND BIKE SHARE OPERATIONS IN
THE CITY, AND IN THE ALTERNATIVE, CONSIDERATION
OF OTHER REGULATORY OPTIONS TO PERMIT AND
REGULATE THE OPERATION OF DOCKLESS SCOOTER
AND BIKE SHARE OPERATIONS IN THE CITY**
(Environmental Analyst Leeanne Singleton)

Attachments:

- [1. Ordinance Adopting a Temporary Ban on Shared Mobility and Clarifying Current Strand a-c2.pdf](#)
- [2. City Council Resolution on Amending Master Fee Schedule.pdf](#)
- [3. Preliminary South Bay Shared Mobility Goals and Outline of Topics for Guidelines.pdf](#)
- [4. November 14, 2017 Staff Report on Options for a South Bay Bikeshare Program.pdf](#)
- [5. Survey Results.pdf](#)
- [6. City of Santa Monica Shared Mobility Page](#)
- [7. 2004 Strand Recommendations Staff Report.pdf](#)
- [8. SUPPLEMENTAL Email from Pam Tatreau \(added 8-27-18 at 10am\).pdf](#)
- [9. SUPPLEMENTAL eComment from Tracie Maffei \(submitted 8-28-18 at 12:18pm\).pdf](#)

The public hearing opened at 11:45 p.m. After public comments, the hearing closed at 11:49 p.m.

Action:

- 1) To waive full reading and introduce Ordinance No. 18-1387, entitled "**AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO TEMPORARILY PROHIBIT SHARED MOBILITY DEVICES FROM BEING: OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY, OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY AND AMENDING TITLE 12 (BEACH AND STRAND REGULATIONS) TO FURTHER CLARIFY REGULATIONS ON THE USE OF WHEELED DEVICES ON THE STRAND WALKWAY,**" amended as follows (with the change/addition noted in bold text): Section 4, first paragraph under 10.44.030 to read "It is unlawful to provide, place, offer for use **or operate** a Shared....."
- 2) To adopt Resolution No. 18-7142, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING THE CITY OF HERMOSA BEACH MASTER FEE SCHEDULE TO ADD AN ADMINISTRATIVE FEE RELATED TO THE RELEASE OF IMPOUNDED BICYCLES, SCOOTERS, AND OTHER PERSONAL MOBILITY DEVICES**"; and
- 3) To direct staff to return to Council within three months with guidelines or an update for a pilot shared mobility program.

Motion Massey, second Fangary. The motion carried by a unanimous vote.

Additional Action: To extend tonight's meeting until 12:30 a.m.

Motion Armato, second Fangary. The motion carried by a unanimous vote.

6. MUNICIPAL MATTERS

- 6a) REPORT APPOINTMENT OF CITY MANAGER AND
18-0507 APPROVAL OF AGREEMENT FOR CITY MANAGER SERVICES
(Interim City Manager John Jalili)**

Attachments: [City Manager Employment Agreement.pdf](#)

Action:

1) Appoint Suja Lowenthal as the Hermosa Beach City Manager; and
2) Approve a City Manager Employment Agreement, setting forth the terms and conditions under which Ms. Lowenthal will serve as the City's City Manager.
Motion Armato, second Campbell. The motion carried by a unanimous vote.

- 6b) REPORT CITY COUNCIL DOWNTOWN SUBCOMMITTEE UPDATE
18-0530 (Assistant to the City Manager Nico De Anda-Scaia)**

Attachments: [Downtown Subcommittee Council Report \(October 2017\)](#)

This item was continued to the next meeting.

- 6c) REPORT INTENT TO VACATE - 100 FOOT PORTION OF AN ALLEY
18-0512 EASEMENT BETWEEN 30TH STREET AND GOULD AVENUE
(Public Works Director Glen W.C. Kau)**

Attachments: [1. Exhibit A - Skechers Application 3-3-16](#)
[2. Exhibit B - Alley Vacation Legal Description -PLan](#)
[3. Skecher s Alley Vacation Resolution of Intent - Final-c2 attorney](#)

Action: To adopt Resolution No. 18-7143, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DECLARING ITS INTENTION TO VACATE A 100 FOOT EASEMENT BETWEEN 30TH STREET AND GOULD AVENUE, SETTING A PUBLIC HEARING, AND DIRECTING NOTICE TO BE POSTED AND PUBLISHED.**"

Motion Campbell, second Armato. The motion carried by a unanimous vote.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- 7a) REPORT DESIGNATION OF VOTING DELEGATE & ALTERNATE FOR THE
18-0517 LEAGUE OF CALIFORNIA CITIES 2018 ANNUAL CONFERENCE
AND CONSIDERATION OF THE LEAGUE OF CALIFORNIA CITIES
ANNUAL CONFERENCE RESOLUTIONS
(Assistant to the City Manager Nico De Anda-Scaia)**

Attachments:

- [1. League of California Cities Conference Overview](#)
- [2. Designation of Voting Delegate/Alternate Form](#)
- [3. 2018 Annual Conference Resolutions Packet](#)
- [4. Notification of Beacon Spotlight Awards](#)

Action: To designate Mayor Duclos as a Voting Delegate (with no alternate assigned) for the League of California Cities Annual Business Meeting scheduled for Friday, September 14, at the Long Beach Convention Center.
Motion Duclos, second Fangary. The motion carried by a unanimous vote.

Further Action: To concur with staff's position and authorize the City Council's Voting Delegate to support the League of California Cities (2) General Assembly Resolutions.
Motion Armato, second Campbell. The motion carried 3-2, noting the dissenting votes of Massey and Fangary.

7b) REPORT VACANCIES - BOARDS AND COMMISSIONS - UPCOMING
18-0481 EXPIRATION OF TERMS ON THE PUBLIC WORKS COMMISSION
(City Clerk Elaine Doerfling)

Action: *To authorize the City Clerk to advertise and request applications for two Public Works Commission seats (current terms expire October 31, 2018).*
Motion Armato, second Fangary. The motion carried by a unanimous vote.

7c) REPORT
18-0514

VACANCIES - BOARDS AND COMMISSIONS -
CIVIL SERVICE BOARD - EXPIRATION OF TERM
(City Clerk Elaine Doerfling)

Attachments: [CSB app 8-2018](#)

Action: To appoint Sharon Thompson to the Civil Service Board for a four-year term that will expire July 15, 2022.
Motion Fangary, second Massey. The motion carried by a unanimous vote.

8. OTHER MATTERS - CITY COUNCIL

8a) 18-0520 **TENTATIVE FUTURE AGENDA ITEMS**

Attachments: [Tentative Future Agenda.pdf](#)
 [2. SUPPLEMENTAL Email from Peter Tucker \(added 8-28-18 at 11am\).pdf](#)

It was Council consensus to receive and file the tentative future agenda items.

Action: *To continue tonight's meeting until 12:45 a.m.
Motion Massey, second Campbell. The motion carried by a unanimous vote.*

**8b) REQUEST BY MAYOR DUCLOS TO AGENDIZE FOR THE NEXT MEETING THE
TOPIC OF HOLDING ANOTHER "LA LA LAND" EVENT THIS YEAR**

Mayor Duclos spoke to his request, garnering support from Massey and Armato.

ADJOURNMENT

*The meeting adjourned at 12:40 a.m., Wednesday, August 29, 2018, to the City Council Tour of Existing Stormwater Infiltration Project Sites on Wednesday, August 29, 2018 beginning with the Manhattan Beach Greenbelt Site Tour (1st Street and Valley Drive, 90266) at 1:15 p.m., followed by the Lakewood Bolivar Park Site Tour (3300 Del Amo Blvd., 90712) at 2:45 p.m., and concluding at the Lakewood Mayfair Park Site (5720 Clark Ave., 90712), at 3:30 p.m., which will adjourn to an *Adjourned Regular Meeting on Monday, September 17, 2018, with a closed session at 6:00 p.m., followed by open session at 7:00 p.m., which will adjourn to the Tuesday, September 25, 2018 Regular Meeting. (*It was noted that the Regular Meeting of Tuesday, September 11, 2018 had been rescheduled to take place Monday, September 17, 2018.)*

Elaine Doerfling
City Clerk

Linda Abbott
Deputy City Clerk

Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Regular Meeting Minutes - Final

Tuesday, September 11, 2018

7:00 PM Regular Meeting

Council Chambers

City Council

*Mayor
Jeff Duclos*

*Mayor Pro Tem
Stacey Armato*

*Councilmembers
Mary Campbell
Hany Fangary
Justin Massey*

7:00 P.M. – REGULAR MEETING**CALL TO ORDER** – 7:00 p.m.**ROLL CALL**

<i>Present:</i>	<i>None</i>
<i>Absent:</i>	<i>Armato, Campbell, Fangary, Petty, Mayor Duclos</i>

PUBLIC COMMENT – *None***ANNOUNCEMENT**

<i>After noting that tonight's Regular Meeting was canceled due to conflict with a religious holiday and had been rescheduled to take place September 17, 2018, City Clerk Doerfling adjourned the meeting due to the lack of a quorum.</i>

ADJOURNMENT

<i>The Regular Meeting of Tuesday, September 11, 2018 adjourned at the hour of 7:01 p.m. to an Adjourned Regular meeting on Monday, September 17, 2018, with a closed session at 6 p.m., and the open session at 7:00 p.m.</i>
--

Elaine Doerfling
City Clerk

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Adjourned Regular Meeting Minutes - Final

Monday, September 17, 2018

6:00 PM

Closed Session - 6:00 PM

Open Session - 7:00 PM

Council Chambers

City Council

*Mayor
Jeff Duclos*

*Mayor Pro Tem
Stacey Armato*

*Councilmembers
Mary Campbell
Hany S. Fangary
Justin Massey*

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS - 6:01 p.m.

ROLL CALL

Present: Armato, Campbell, Fangary, Massey, Mayor Duclos
Absent: None

PUBLIC COMMENT - None

RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM - 6:02 p.m.

1. **18-0553 MINUTES:** Approval of minutes of Closed Session held on August 28, 2018.

2. **18-0554 CONFERENCE WITH LEGAL COUNSEL: Pending Litigation**
Government Code Section 54956.9(d)(1)

The City Council finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Name of Case: BKK Working Group et al. v. City of Hermosa Beach et al
United States District Court Case No. 2:18-cv-5810

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Government Code Section 54956.8

Property: Airspace at 51 Pier Avenue (Loreto Plaza)

City Negotiator: City Manager

Negotiating Party: Pierside Properties, LLC

Under Negotiation: Price and Terms of Payment for Lease of Airspace

RECESS TO OPEN SESSION IN COUNCIL CHAMBERS - 7:05 p.m.

7:00 P.M. - REGULAR AGENDA**CALL TO ORDER - 7:10 p.m.****PLEDGE OF ALLEGIANCE****ROLL CALL**

*Present: Armato, Campbell, Fangary, Massey, Mayor Duclos
Absent: None*

CLOSED SESSION REPORT

City Attorney Jenkins reported no public comments received, one item (real property negotiations) added to the Closed Session agenda as item 3, and no reportable actions.

ANNOUNCEMENTS**PROCLAMATIONS / PRESENTATIONS**

- a) **18-0563 PRESENTATION FROM LOS ANGELES COUNTY WEST
VECTOR & VECTOR-BORNE DISEASE CONTROL DISTRICT
EXECUTIVE DIRECTOR, ROBERT SAVISKAS M.S., R.E.H.S.**

(Agenda Item 7(a) had been moved forward by the City Council to follow the above presentation and was heard at this time, but is shown in order for clarity.)

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

City Manager Lowenthal gave a brief update on the draft EIR for the Strand and Pier Project.

PUBLIC PARTICIPATION:**1. ORAL AND WRITTEN COMMUNICATIONS:**

(During Oral Communications, two young girls submitted to the City Clerk a petition containing 112 signatures against the use of South Park for the proposed infiltration project.)

2. CONSENT CALENDAR:

Action: *To approve consent calendar items 2(a) through 2(f), with the exception of the following item, which was removed for separate discussion later in the meeting: 2(c) Fangary. Motion Campbell, second Armato. The motion carried by a unanimous vote.*

**2a) REPORT
18-0558**

CITY COUNCIL MEETING MINUTES
(City Clerk Elaine Doerfling)

Attachments: [1. 112817 Reg mtg](#)
[2. 020718 Adj Reg mtg](#)
[3. 021318 Reg mtg](#)
[4. 022718 Reg mtg](#)
[5. 030318 Adj Reg \(retreat\)](#)

Action: To approve the above-listed minutes.

**2b) REPORT
18-0538**

CHECK REGISTERS
(Finance Director Viki Copeland)

Attachments: [1. 08-23-18](#)
[2. 08-30-18a](#)
[3. 08-30-18b](#)

Action: To ratify the above-listed check registers.

**2c) REPORT
18-0542**

**ACTION MINUTES OF THE PARKS, RECREATION AND
COMMUNITY RESOURCES ADVISORY COMMISSION
MEETING OF AUGUST 7, 2018**

Attachments: [PR Minutes 08.07.2018.pdf](#)

Action: To receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of August 7, 2018.
Motion Fangary, second Mayor Duclos. The motion carried by a unanimous vote.

**2d) REPORT
18-0539**

**REAPPROPRIATION OF FUNDS FROM 2017-18 TO 2018-19,
REVENUE REVISIONS RELATED TO THE REAPPROPRIATIONS**
(Finance Director Viki Copeland)

Attachments: [1. Budget Reappropriation from 2018-19](#)
[2. 2018 Revenue Related to budget reappropriation](#)

Action: To:
1) Re-appropriate the amounts in Exhibit A to the FY 2018-19 Budget; and
2) Approve revenue revisions related to the re-appropriations in Exhibit B.
{Totals by fund are highlighted in the exhibits. The General Fund amount is \$383,022.}

**2e) REPORT
18-0541**

**RESOLUTION ESTABLISHING FINES FOR VIOLATION OF
PROPERTY OWNER OCCUPANCY REQUIREMENTS OF THE
STATE-MANDATED ACCESSORY DWELLING UNIT ORDINANCE**
(Planning Manager Kim Chafin)

Attachments:

- [1. DRAFT Resolution Establishing ADU fines](#)
- [2. Link to City Council Meeting of 8-28-18](#)
- [3. Link to City Council Meeting of 7-24-18](#)
- [4. Link to Planning Commission Meeting of 6-25-18](#)

Action: To adopt Resolution No. 18-7144, entitled “**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, ESTABLISHING FINES FOR VIOLATION OF PROPERTY OWNER OCCUPANCY REQUIREMENTS OF THE STATE-MANDATED ACCESSORY DWELLING UNIT ORDINANCE; AND TO ADD THESE FINES TO THE MASTER FEE RESOLUTION.**”

2f) REPORT
18-0163

APPROVAL OF THE PROPOSED ONE-DAY SOUTH BAY FILM AND MUSIC FESTIVAL EVENT, TENTATIVELY SCHEDULED FOR DECEMBER 8, 2018, INCLUDING FACILITY USE FEE WAIVERS; MONETARY SUPPORT OF UP TO \$1500; A REVENUE SHARE OF 40% AFTER EVENT COSTS ARE RECOVERED; AND A REQUIRED POST-EVENT PRESENTATION TO THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION
(Community Resources Manager Kelly Orta)

Attachments:

- SBFMF Attachment 1.pdf**

Action: To:

- 1) Approve the one-day event, tentatively scheduled for December 8, 2018, as proposed by John Fitzgerald (South Bay Film and Music Festival);
- 2) Provide monetary support in the amount of \$1,500 which shall be matched by John Fitzgerald and be used toward event production costs;
- 3) Approve fee-waivers for facility rental costs associated with use of the Community Theatre for the one-day event;
- 4) Approve a revenue share of 40%, payable to the City, after direct costs are recovered by John Fitzgerald; and
- 5) Approve a required post-event presentation to the Parks, Recreation and Community Resources Advisory Commission.

3. CONSENT ORDINANCES

3a) REPORT
18-0559

ORDINANCE NO. 18-1386 - "AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING SECTIONS 12.28.090 AND 12.28.100 OF TITLE 12 (STREET, SIDEWALKS, AND PUBLIC PLACES) OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW SCOOTERS IN PUBLICALLY OWNED OR OPERATED SKATEBOARD FACILITIES"
(City Clerk Elaine Doerfling)

Attachments:

- 18-1386 (Allow Scooters)**

Action: To waive full reading and adopt by title Ordinance No. 18-1386, entitled “**AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING SECTIONS 12.28.090 AND 12.28.100 OF TITLE 12 (STREET, SIDEWALKS, AND PUBLIC PLACES) OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW SCOOTERS IN PUBLICALLY OWNED OR OPERATED SKATEBOARD FACILITIES.**”

Motion Armato, second Massey. The motion carried by a unanimous vote.

**3b) REPORT
18-0560**

ORDINANCE NO. 18-1387 - “AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO TEMPORARILY PROHIBIT SHARED MOBILITY DEVICES FROM BEING: OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY; OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY; AND AMENDING TITLE 12 (BEACH AND STRAND REGULATIONS) TO FURTHER CLARIFY REGULATIONS ON THE USE OF WHEELED DEVICES ON THE STRAND WALKWAY”

(City Clerk Elaine Doerfling)

Attachments: [18-1387 \(Temp Shared Mobility Ban\)](#)

Action: To waive full reading and adopt by title Ordinance No. 18-1387, entitled “**AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO TEMPORARILY PROHIBIT SHARED MOBILITY DEVICES FROM BEING: OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY; OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY; AND AMENDING TITLE 12 (BEACH AND STRAND REGULATIONS) TO FURTHER CLARIFY REGULATIONS ON THE USE OF WHEELED DEVICES ON THE STRAND WALKWAY.**” with non-substantive corrections to the ordinance as discussed this evening.

Motion Armato, second Massey. The motion carried by a unanimous vote.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

Item 2c was heard at this time but is shown in order for clarity.

5. PUBLIC HEARINGS - None

6. MUNICIPAL MATTERS

6a) REPORT
18-0535

**AWARDING CONSTRUCTION CONTRACT FOR CIP 12-160
FOR PACIFIC COAST HIGHWAY (PCH) IMPROVEMENTS
AT AVIATION BOULEVARD AND PIER AVENUE**

(Public Works Director Glen W. C. Kau)

Attachments:

- [1. CIP 12-160 Bid Opening Log Sheet](#)
- [2. EBS Bid Proposal for CIP 12-160](#)
- [3. 09-17-18 Construction Agreement for CIP 12-160 att3](#)
- [4. Resolution for Establishing a project payment account for CIP 12-160-gk](#)

Public Comment

Action: To:

- 1) Award a Construction Contract for CIP 12-160 PCH Improvements at Aviation Boulevard and Pier Avenue to EBS General Engineering, Inc. of the City of Corona, California, in the amount of \$370,980;
- 2) Authorize the Mayor to execute the contract and City Clerk to attest subject to approval by the City Attorney;
- 3) Approve estimated revenue of \$76,734 of Measure R Grant funding and appropriate \$76,734 in the Measure R Fund pending MTA Approval;
- 4) Authorize the appropriation of \$76,734 in Prop C Local Return funds should additional Measure R Grant funds not be approved;
- 5) Approve a 12% contingency in the amount of \$44,518 to the Construction Contract for any unforeseen conditions during construction;
- 6) Adopt Resolution No. 18-7145, entitled "**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, APPROVING CONSTRUCTION OF CIP NO. 12-160 PURSUANT TO GOVERNMENT CODE SECTION 830.6 AND ESTABLISHING A PROJECT PAYMENT ACCOUNT**"; and
- 7) Authorize the Director of Public Works to file a Notice of Completion following final completion and acceptance of the project.

Motion Massey, second Armato. The motion carried by a unanimous vote.

6b) REPORT
18-0536

**AWARD SERVICE CONTRACT FOR
SANITARY SEWER MAINTENANCE, CCTV INSPECTION**

(Public Works Director Glen W.C. Kau)

Attachments:

- [1. Sewer Hydro-Flushing Cleaning Svcs RFP 2018-2021 Att1](#)
- [2. Draft Agreement Sanitary Sewer Maintenance Contract 9-17-18 r1 Att2](#)

Public Comment

Action: To:

- 1) Award a sanitary sewer cleaning and video inspection services contract to Empire Pipe Cleaning & Equipment, Inc., in the amount of \$476,710 beginning September 17, 2018 and ending June 30, 2021;
- 2) Approve an additional appropriation of \$11,339 from Sewer Fund;
- 3) Authorize the Mayor to execute and the City Clerk to attest the contract subject to the approval of the City Attorney; and
- 4) Authorize the Director of Public Works to make changes as necessary within the approved budget.

Motion Armato, second Campbell. The motion carried by a unanimous vote.

6c) REPORT
18-0552

**AMENDMENT TO THE CONTRACT FOR SOLID WASTE
MANAGEMENT SERVICES AND APPROVE A RATE INCREASE
PURSUANT TO ARTICLE 6, SECTION 6.5 OF THE FRANCHISE
AGREEMENT BETWEEN THE CITY OF HERMOSA BEACH AND
ARAKELIAN ENTERPRISES, INC. ("ATHENS SERVICES")**
(Environmental Analyst Kristy Morris)

Attachments: [1. Athens Solid Waste-Executed orig..pdf](#)
[2. Staff Report Lease Agreement.pdf](#)
[3. FIRST AMENDMENT 9-17-18.pdf](#)
[4. FINAL Hermosa Beach Audit Report - 11-16-17.pdf](#)
[5. Hermosa Beach Rate Sheets 7-1-2017.pdf](#)
[6. Hermosa Beach Annual Rate Adj Letter for 7-1-18.pdf](#)
[7. Hermosa Beach Rate Sheets 7-1-2018.pdf](#)

Action: To:

- 1) Authorize the Mayor to execute the FIRST AMENDMENT TO AGREEMENT FOR INTEGRATED SOLID WASTE SERVICES BETWEEN THE CITY OF HERMOSA BEACH AND ARAKELIAN ENTERPRISES (Athens Services) pertaining to the closure of the local office and calculation of the Administrative Fee; and
 - 2) Consider Athens Services Annual Rate Adjustment Request and endorse the rate adjustments proposed by Athens Services for its services not to exceed the attached rate schedule and apply a one-time rate adjustment to the customer invoices retroactive to July 1, 2018 for residential customers, bin service, and commercial customers.
- Motion Campbell, second Armato. The motion carried by a unanimous vote.

6d) REPORT
18-0548

CITY COUNCIL DOWNTOWN SUBCOMMITTEE UPDATE
(Continued from meeting of August 28, 2018)
(Assistant to the City Manager Nico De Anda-Scaia)

Attachments: [Downtown Subcommittee Council Report \(October 2017\)](#)
[2. SUPPLEMENTAL eComment from Claudia Berman \(submitted 9-10-18 at 3:55pm\).pdf](#)
[3. SUPPLEMENTAL eComment from Matt McCool \(submitted 9-17-18 at 3:58pm\).pdf](#)

Public Comment

Action: To:

- 1) Receive and file the Downtown Subcommittee's update; and
 - 2) Consider and affirm the Subcommittee's pursuit of public-private partnerships for the purpose of funding an aesthetic string lighting project in the downtown.
- Motion Duclos, second Fangary. The motion carried by a unanimous vote.

Further Action: To extend tonight's meeting until 11 p.m.
 Motion Armato, second Fangary. The motion carried by a unanimous vote.

**6e) REPORT
18-0561**

**UPDATE FROM CITY COUNCIL SUBCOMMITTEE
ON STRENGTHENING COLLABORATION WITH
LEADERSHIP HERMOSA BEACH**

(Assistant to the City Manager Nico De Anda-Scaia)

Attachments:

- [1. Link to LHB Website](#)
- [2. May 8, 2018 Staff Report \(Appointment of Subcommittee\)](#)
- [3. HB-LHB Subcommittee Summary and Recommendations August 2018](#)
- [4. SUPPLEMENTAL Email & Attachments from Matt McCool \(added 9-17-18 at 3:30pm\).pdf](#)

Public Comment

Action: To receive and file the update from the City Council Subcommittee.
Motion Armato, second Fangary. The motion carried by a unanimous vote.

**6f) REPORT
18-0562**

**PROPOSAL FROM MAYOR DUCLOS
FOR SECOND ANNUAL 'LA LA LAND' EVENT**

(Assistant to the City Manager Nico De Anda-Scaia)

Attachments:

- [1. Proposed Budget - La La Land 2018.pdf](#)
- [2. Draft Event Timeline 2018.pdf](#)
- [3. 2017 La La Land Day Event Video](#)
- [4. SUPPLEMENTAL eComment from Adam Malovani \(submitted 9-7-18 at 10am\).pdf](#)
- [5. SUPPLEMENTAL eComment from Claudia Berman \(submitted 9-10-18 at 3:56pm\).pdf](#)
- [6. SUPPLEMENTAL Letter from Chamber of Commerce President Maureen Hunt \(added 9-13-18 at 4pm\).pdf](#)
- [7. SUPPLEMENTAL eComment from Joseph Verbrugge \(submitted 9-17-18 at 1:34pm\).pdf](#)
- [8. SUPPLEMENTAL Letter from Comedy and Magic Club owner Mike Lacey \(added 9-17-18 at 3:30pm\).pdf](#)

Public Comment

Action: To approve Mayor Duclos' request for funding not to exceed \$20,000 for the production of a City-cosponsored event with Kinecta Federal Credit Union to be held between Wednesday October 24, and Saturday, October 27th 2018; and further, to allow the use of the Pier and Pier Plaza areas for the event (with set up and break down occurring 10/23 and 10/28) (as shown in the proposed event budget and preliminary event rundown, attachments 1 and 2, listed above).
Motion Armato, second Campbell. The motion carried by a unanimous vote.

Further Action: To extend tonight's meeting until 11:30 p.m.
Motion Massey, second Fangary. The motion carried by a unanimous vote.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

**7a) REPORT
18-0556**

**CONSIDERATION OF APPOINTING A HERMOSA BEACH
REPRESENTATIVE TO THE LOS ANGELES COUNTY WEST
VECTOR AND VECTOR-BORNE CONTROL DISTRICT BOARD**
(City Manager John Jalili and City Clerk Elaine Doerfling)

Attachments:

- [1. Trustee Information Sheet](#)
- [2. Board of Trustees 09-06-18](#)
- [3. Link to District Website](#)
- [4. Written Communication from Mary Drummer.pdf](#)
- [5. SUPPLEMENTAL Letter from BCHD CEO Tom Bakaly \(added 9-12-18 at 4:30pm\).pdf](#)

Action: To (1) appoint Mayor Duclos to serve as the Hermosa Beach representative to the Los Angeles County West Vector and Vector-Borne Control District Board for the remainder of the current preset term ending December 31, 2018; and (2) authorize the City Clerk to immediately advertise and request applications from residents/registered voters interested in serving as the Hermosa Beach representative for a two-year term ending December 31, 2020, to be appointed by the City Council at its January 8, 2019 meeting.
Motion Armato, second Fangary. The motion carried by a unanimous vote.

8. OTHER MATTERS - CITY COUNCIL

8a) 18-0557 TENTATIVE FUTURE AGENDA ITEMS

Attachments: [Tentative Future Agenda.pdf](#)

It was Council consensus to receive and file the Tentative Future Agenda Items.

**8b) REQUEST BY COUNCILMEMBER CAMPBELL FOR THE CITY COUNCIL TO
CONSIDER A FORMAL OPPOSITION TO PROPOSITION 6, A MEASURE ON THE
NOVEMBER 6, 2018 BALLOT, WHICH WOULD REPEAL THE ROAD REPAIR AND
ACCOUNTABILITY ACT THAT WAS ENACTED IN 2017, NOTING THAT 71 CITIES
HAVE ALREADY DONE SO, AND SUGGESTED USING LANGUAGE SIMILAR TO
THAT ALREADY PREPARED BY THE LEAGUE OF CALIFORNIA CITIES.**

Councilmember Campbell spoke to her request, garnering unanimous City Council support.

ADJOURNMENT - *11:28 p.m., to the Regular Meeting of Tuesday, September 25, 2018.*

**Elaine Doerfling
City Clerk**

**Linda Abbott
Deputy City Clerk**



Staff Report

Staff Report

REPORT 18-0581

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

CHECK REGISTERS
(Finance Director Viki Copeland)

Recommended Action:

Staff recommends that the City Council ratify the following check registers.

Attachments:

1. Check Register 9/4/18
2. Check Register 9/6/18
3. Check Register 9/11/18
4. Check Register 9/13/18

Approved: Viki Copeland, Finance Director

Check Register
CITY OF HERMOSA BEACH

Page: 1

09/04/2018 3:13:55PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
89951	9/4/2018	21067 AVILES, CHRIS	TR 729	PER DIEM/CIVILIAN LAW ENFORCE SYMPOSIUM 001-3302-4317	100.00
		21067		Total :	100.00
89952	9/4/2018	19477 DEWITT, STEVE	TR 728	PER DIEM/CIVILIAN LAW ENFORCE SYMPOSIUM 001-3302-4317	100.00
		19477		Total :	100.00
89953	9/4/2018	20016 PINEDA, LUIS	TR 730	PER DIEM/CIVILIAN LAW ENFORCE SYMPOSIUM 001-2101-4317	100.00
		20016		Total :	100.00
89954	9/4/2018	18411 PLATA, YUNUEN	TR 731	PER DIEM/CIVILIAN LAW ENFORCE SYMPOSIUM 001-2101-4317	100.00
		18411		Total :	100.00
89955	9/4/2018	19956 TANABE, SEAN	TR 727	PER DIEM/CIVILIAN LAW ENFORCE SYMPOSIUM 001-3302-4317	100.00
		19956		Total :	100.00
5 Vouchers for bank code : boa					Bank total : 500.00
5 Vouchers in this report					Total vouchers : 500.00

2b (1)

09/04/2018 3:13:55PM


Check Register
CITY OF HERMOSA BEACH

Page: 2

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
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"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 1 inclusive, of the check register for 9/4/18 are accurate funds are available for payment, and are in conformance to the budget."

By 
Finance Director
Date 9/17/18

Check Register
CITY OF HERMOSA BEACH

Page: 1

09/06/2018 6:24:58PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
89956	9/6/2018	16513	4IMPRINT	6585142 (PO 14343)	FIESTA GIVE-AWAYS/LIP BALM
				001-3302-4201	357.25
		16513		Total :	357.25
89957	9/6/2018	12685	ANIMAL EMERGENCY MEDICAL CENTE	103336	MAT REQ 873436/VET SRVCS/CAT
				001-3302-4201	60.00
				103337	MAT REQ 873435/VET SRVCS/SEAGULL
				001-3302-4201	60.00
				103608	MAT REQ 873438/VET SRVCS/RACCOON
				001-3302-4201	60.00
				103612	MAT REQ 873439/VET SRVCS/SEA BIRD
				001-3302-4201	60.00
			2	MAT REQ 873431/VET SRVCS/HAWK	60.00
				001-3302-4201	60.00
			July	MAT REQ 873432/VET SRVCS/SQUIRREL	60.00
				001-3302-4201	60.00
		12685		Total :	360.00
89958	9/6/2018	18891	ASCENT ELEVATOR SERVICES, INC	13235 (PO 14268)	ELEVATOR MAINTENANCE/AUG18
				001-4204-4201	288.00
		18891		Total :	288.00
89959	9/6/2018	16510	AT AND T	000011621086	LONG DISTANCE FAXES 6/13/18-7/12/18
				001-1101-4304	0.43
				001-1121-4304	0.17
				001-1141-4304	0.13
				001-1201-4304	0.07
				001-1202-4304	0.99
				001-1203-4304	0.84
				001-1204-4304	0.58
				001-2101-4304	9.70
				001-4201-4304	0.13
				001-4202-4304	0.43
		16510		Total :	13.47
89960	9/6/2018	17271	BARROWS, PATRICK	PO 14458	INSTRUCTOR PYMNT/CLASSES 7689-7690
				001-4601-4221	2,327.50

2b (2)

Check Register
CITY OF HERMOSA BEACH

Page: 2

09/06/2018 6:24:58PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
89960	9/6/2018	17271	BARROWS, PATRICK	(Continued)	Total : 2,327.50
89961	9/6/2018	12387	BARTEL ASSOCIATES LLC	18-461 (PO 13559) CALPERS ACTUARIAL SRVCS 6/30/16 REVIEW 001-1202-4201	2,240.00
				18-613 (PO 13559) CALPERS ACTUARIAL SRVCS 6/30/16 REVIEW 001-1202-4201	2,250.00
		12387			Total : 4,490.00
89962	9/6/2018	14513	BEACHVOLLEYBALLCAMPS.COM	PO 14459 INSTRUCTOR PAYMENT/CLASS NO. 7702 001-4601-4221	630.00
		14513			Total : 630.00
89963	9/6/2018	06409	BLUE DIAMOND MATERIALS	1290957 MAT REQ 773502/ASPHALT/701 11TH STREET 001-3104-4309	157.30
		06409			Total : 157.30
89964	9/6/2018	00262	CALIFORNIA MARKING DEVICE	6044 MAT REQ 863210/NAMEPLATE/LEWIS 001-2101-4305	21.90
		00262			Total : 21.90
89965	9/6/2018	00016	CALIFORNIA WATER SERVICE	Account 4286211111 WATER USAGE/JUL18 105-2601-4303	5,179.41
				001-6101-4303	32,911.57
				001-4204-4303	1,284.50
				001-3304-4303	258.31
			Account 4286211111	WATER USAGE/JUL18 REVISION 001-3304-4303	-341.05
		00016			Total : 39,292.74
89966	9/6/2018	09632	CDWG	NTL8552 MAT REQ 649680/PRINTER INK/TONER 715-1206-4305	469.89
				NTM3605 (PO 13848) SALLYPORT/SUBSTATION/2 DELL COMPUTERS 001-8614-4201	902.80
				001-8674-4201	902.81
		09632			Total : 2,275.50
89967	9/6/2018	19277	CHARM-TEX	0170447-IN PO 14291/T-SHIRTS FOR JAIL 001-2101-4306	156.65
				0171234-IN PO 14291/T-SHIRTS FOR JAIL 001-2101-4306	37.12

Check Register
CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
89967	9/6/2018	19277	CHARM-TEX	(Continued)	Total : 193.77
89968	9/6/2018	05970	COLLINS, DENNIS	PO 14403	INSTRUCTOR PAYMENT/CLASS NOS. 7717-9
		05970		001-4601-4221	611.00
				Total :	611.00
89969	9/6/2018	09436	COMPLETES PLUS	01YF5953	MAT REQ 773703/WIPER BLADES/VEHICLE 35
		09436		715-2101-4311	22.67
				Total :	22.67
89970	9/6/2018	14850	CORDOVA, JOHN	PO 14474	EDUCATION REIMB/FALL '18 TUITION
		14850		001-4202-4317	3,101.00
				Total :	3,101.00
89971	9/6/2018	00879	COUNTY OF LOS ANGELES	RE-PW-18081600651	ARTESIA BLVD TRAFFIC SIGNAL MAINT/JUN18
		00879		001-3104-4251	108.68
				Total :	108.68
89972	9/6/2018	21073	DIAMENT, MICHAEL	PO 14424	DISMISSED CITATION NO 31005118
		21073		001-3302	53.00
				Total :	53.00
89973	9/6/2018	16932	FAMILY THEATRE INC	PO 14457	INSTRUCTOR PAYMENT/CLASS NO. 7577
		16932		001-4601-4221	1,309.00
				Total :	1,309.00
89974	9/6/2018	06293	FEDEX KINKOS INC	008200484549	COMEDY & MAGIC CLUB PROCLAMATION~
		06293		001-1101-4305	11.48
				Total :	11.48
89975	9/6/2018	21042	FONSECA, MARIA	Receipt 001-00667529	PLAN CHECK FEES FOR PHOTOVOLTAIC INSTALL
		21042		001-1015	468.74
				Total :	468.74
89976	9/6/2018	15406	GENERAL INDUSTRIAL SUPPLY	1159873-01	MAT REQ 863121/KNEELING MATS (12)
		15406		001-4204-4309	271.47
				Total :	271.47
89977	9/6/2018	19336	HALO BRANDED SOLUTIONS INC	3575020 (PO 14346)	COMM OUTREACH GIVEAWAYS/PENS W/PD LOGO
				001-3302-4201	936.23

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CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
89977	9/6/2018	19336	HALO BRANDED SOLUTIONS INC	(Continued)	Total : 936.23
89978	9/6/2018	20974	HAWTHORNE ELECTRIC SUPPLY	252102 (PO 14479)	UPLIGHTS FOR PIER PLAZA
		20974		001-3301-4309	650.44
				Total :	650.44
89979	9/6/2018	11122	HDL SOFTWARE LLC	0012473-IN (PO 14521)	BUS LIC SOFTWARE/ANNUAL FEE/QRTLY HOST
		11122		715-1206-4201	10,542.03
				Total :	10,542.03
89980	9/6/2018	07547	HINDERLITER DE LLAMAS AND ASSC	0029644-IN/PO 14522	SALES TAX AUDIT SERVICES/1ST QUARTER
		07547		001-1202-4201	1,602.72
				Total :	1,602.72
89981	9/6/2018	19314	IPS GROUP INC	34933 (PO 14478)	PARKING METER REPAIR SERVICE
		19314		001-3302-4309	80.00
				Total :	80.00
89982	9/6/2018	00151	LA CO SHERIFFS DEPARTMENT	190077BL	MAT REQ 863214/PRISONER MEALS/JUL18
				001-2101-4306	169.90
				190187CY (PO 14062)	4TH OF JULY STAFFING ASSISTANCE
				001-2101-4251	34,005.50
		00151		Total :	34,175.40
89983	9/6/2018	00167	LEARNED LUMBER	August Statement	MAINTENANCE SUPPLIES/AUG18
				001-3104-4309	238.16
				001-4204-4309	178.53
				001-6101-4309	555.85
		00167		Total :	972.54
89984	9/6/2018	21068	LITE SYS, INC.	14790 (PO 14331)	PD SIGN TRAILER LED PANELS
		21068		715-2101-4311	612.12
				Total :	612.12
89985	9/6/2018	19487	M6 CONSULTING INC	921-18	LAND DEVELOPMENT REVIEW/SKECHERS/JUN18
				001-2131	4,065.00
				922-18 (PO 9142)	ENCROACHMENT PERMIT REVIEW/JUL18
				001-4202-4201	7,895.58
				923-18 (PO 9142)	LAND DEVELOPMENT REVIEW/SKECHERS/JUL18
				001-2131	5,122.50

Check Register
CITY OF HERMOSA BEACH

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
89985	9/6/2018	19487	M6 CONSULTING INC	(Continued)	Total : 17,083.08
89986	9/6/2018	15912	MARTIN CHEVROLET	762599	MAT REQ 549963/WHEEL HUB/VEHICLE 35
		15912		715-2101-4311	147.50
					Total : 147.50
89987	9/6/2018	21069	MAYO, NICK	PO 14476	DISMISSED CITATION NO. 31003736
		21069		001-3302	53.00
					Total : 53.00
89988	9/6/2018	18071	MERCHANTS LANDSCAPE SERVICES	52514 (PO 13749)	HERMOSA AVE MEDIANS/PALM TREE REPLACE
		18071		125-8546-4201	1,140.00
					Total : 1,140.00
89989	9/6/2018	17516	NATIONAL BAND & TAG COMPANY	492760 (PO 14225)	800 DOG LICENSE TAGS
		17516		001-1204-4305	196.00
					Total : 196.00
89990	9/6/2018	13114	OFFICE DEPOT	137224586001	MAT REQ 332262/OFFICE SUPPLIES
				156968789001	001-4601-4305
					85.71
		13114		MAT REQ 649624/OFFICE SUPPLIES	73.09
				001-1202-4305	Total : 158.80
89991	9/6/2018	00608	PEP BOYS	August Statement	VEHICLE REPAIR/MAINT SUPPLIES/JUN18
					715-2101-4311
					99.89
					715-3302-4311
					116.72
					715-4201-4311
					99.89
			August Statement	VEHICLE REPAIR/MAINT SUPPLY/JUL18-AUG18	
				715-2101-4311	313.22
				715-3104-4310	78.46
				715-3302-4311	7.22
		00608			Total : 715.40
89992	9/6/2018	18534	POALAC	PO 14513	RUSHTON/EZLINGER/AMERINE/HATE GROUPS
		18534			001-2101-4317
					225.00
					Total : 225.00
89993	9/6/2018	18447	POSTMASTER	PO 14470	BULK MAIL PERMIT 460 REPLENISHMENT
					001-1204-4305
					4,000.00

Check Register
CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
89993	9/6/2018	18447	POSTMASTER	(Continued)	Total : 4,000.00
89994	9/6/2018	11539	PROSUM TECHNOLOGY SERVICES	SIN016683 (PO 14224) IT SUPPORT SERVICES/JUL18 715-1206-4201	14,830.42
		11539			Total : 14,830.42
89995	9/6/2018	19210	RINCON CONSULTANTS INC	4971 (PO 14100) SKECHERS ENVIRON IMPACT/JAN18-MAY18 001-2107	17,946.03
		19210			Total : 17,946.03
89996	9/6/2018	18596	ROCK N ROLL CAR WASH LLC	209 CITY CAR WASHES/MAY18 715-4601-4311 10.00 715-4202-4311 20.00 715-4201-4311 10.00 715-2101-4311 135.00 715-3302-4311 45.00	
			210	CITY CAR WASHES/JUN18 715-4601-4311 5.00 715-4202-4311 10.00 715-4201-4311 15.00 715-2101-4311 155.00 715-3302-4311 85.00 001-1250 5.00	
			211	CITY CAR WASHES/JUL18 715-4601-4311 5.00 715-4201-4311 5.00 715-2101-4311 230.00 715-3302-4311 15.00	
		18596			Total : 750.00
89997	9/6/2018	16921	ROUND STAR WEST LLC	PO 14381 INSTRUCTOR PMT/CLASSES 7612/4-6/8-9/20 001-4601-4221	3,498.60
			PO 14460	INSTRUCTOR PAYMENT/CLASS NO. 7585 001-4601-4221	550.20
		16921			Total : 4,048.80
89998	9/6/2018	03428	SAFETY KLEEN CORPORATION	77451529 PAINT WASTE REMOVAL/JUL18 001-3104-4201	1,282.00
		03428			Total : 1,282.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
89999	9/6/2018	00839	SAXE CLIFFORD PH D, SUSAN	18-0821-2 (PO 14454)	PRE-EMPLOYMENT PSYCHOLOGICAL EXAM/AUG18
		00839		001-2101-4201	450.00
				Total :	450.00
90000	9/6/2018	17903	SHERWIN-WILLIAMS	1958-7	MAT REQ 332233/RED PAINT
				001-3104-4309	226.77
			July Invoices	PAINTING SUPPLIES/JUL18	838.67
				001-3301-4309	681.20
		17903		001-3104-4309	
				Total :	1,746.64
90001	9/6/2018	19595	SIMON BROTHERS INVESTMENT INC	1400 (PO 14497)	STAFF MEETING/TRAINING DINNER
		19595		001-4601-4317	506.99
				Total :	506.99
90002	9/6/2018	21072	SISKIN, MAX	PO 14425	DISMISSED CITATION NO. 31004901
		21072		001-3302	48.00
				Total :	48.00
90003	9/6/2018	19829	SITEONE LANDSCAPE SUPPLY	86892982	MAT REQ 532399/LANDSCAPING SUPPLIES
				001-6101-4309	356.84
			87138453	MAT REQ 532321/LANDSCAPING SUPPLIES	95.04
		19829		001-6101-4309	
				Total :	451.88
90004	9/6/2018	00114	SMART AND FINAL IRIS COMPANY	3220630010291	REQ 332298/CATALINA EXCURSION GOODY BAGS
				001-4601-4308	125.43
				3220630011146	REQ 863415/SENIOR CTR COFFEE SUPPLIES
				001-4601-4328	163.05
				3220630013670	MAT REQ 332300/COMM MOVIE NIGHT/SNACKS
				001-4601-4308	122.94
				3220630022209	MAT REQ 863412/CUPS & PAPER TOWELS
				001-4601-4305	32.61
				3220630051951	MAT REQ 873437/NAT'L NIGHT OUT/ICE
				001-3302-4309	26.21
				3220630055161	REQ 863217/JAIL/BRIEFING ROOM SUPPLIES
				001-2101-4305	76.36
				001-2101-4306	76.37
		00114		Total :	622.97

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90005	9/6/2018	21070 SOL, FRANCISCO	PO 14475	DISMISSED CITATION NO. 31003598 001-3302	53.00
		21070		Total :	53.00
90006	9/6/2018	21071 SOO-HOO, BRIAN	PO 14426	DISMISSED CITATION NO. 31003970 001-3302	53.00
		21071		Total :	53.00
90007	9/6/2018	00159 SOUTHERN CALIFORNIA EDISON CO	2-01-414-1071	ELECTRICITY/AUG18 105-2601-4303	267.89
				001-4204-4303	3,278.25
			2-01-414-2152	ELECTRICITY/AUG18 001-6101-4303	1,768.64
			2-01-414-3747	ELECTRICITY/AUG18 105-2601-4303	49.98
			2-01-414-4281	ELECTRICITY/AUG18 105-2601-4303	234.35
			2-01-414-5106	ELECTRICITY/AUG18 001-3104-4303	690.22
			2-23-687-8021	ELECTRICITY/AUG18 001-3104-4303	64.79
			2-23-725-4420	ELECTRICITY/AUG18 001-4204-4303	6,892.97
			2-39-985-7812	ELECTRICITY/AUG18 001-4204-4303	1,379.23
		00159		Total :	14,626.32
90008	9/6/2018	18036 SPORTS CAMP MANAGEMENT	PO 14455	INSTRUCTOR PAYMENT/CLASS NOS. 7624-7632 001-4601-4221	3,550.96
			PO 14455	INSTRUCTOR PAYMENT/CLASS NOS. 7624-7632 001-4601-4221	31,248.49
		18036		Total :	34,799.45
90009	9/6/2018	09532 STAPLES ADVANTAGE	8050809237	MAT REQ 649630/OFFICE SUPPLIES 001-1202-4305	21.43
				001-1204-4305	49.22
			8050809237	MAT REQ 549622/OFFICE SUPPLIES 001-2101-4305	85.82

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90009	9/6/2018	09532	STAPLES ADVANTAGE	(Continued)	Total : 156.47
90010	9/6/2018	14528	UNION BANK OF CALIFORNIA, PARS #67460 PO 14263	PARS/OPEB CONTRIBUTIONS - SEP18	
				001-1101-4190	135.42
				001-1121-4190	600.50
				001-1201-4190	2,191.83
				001-1202-4190	2,199.83
				001-1203-4190	587.67
				001-1204-4190	2,140.67
				001-1208-4190	481.17
				001-2101-4190	37,186.33
				001-2203-4190	10,914.50
				001-3104-4190	1,851.75
				001-3301-4190	138.42
				001-3302-4190	6,759.08
				001-4101-4190	2,528.83
				001-4201-4190	2,556.25
				001-4202-4190	2,203.50
				001-4204-4190	1,457.50
				001-4601-4190	1,362.75
				001-6101-4190	1,915.50
				105-2601-4190	717.08
				160-3102-4190	302.17
				715-4206-4190	1,130.83
				161-3109-4190	255.42
		14528		Total :	79,617.00
90011	9/6/2018	18753	UNITED SITE SERVICES	114-7202417	PO 14247/BEACH CONCERTS/RESTROOMS
				114-7222921	001-3301-4201
				114-7254914	PO 14247/BEACH CONCERTS/RESTROOMS
					001-3301-4201
					PO 14247/BEACH CONCERTS/RESTROOMS
					001-3301-4201
		18753		Total :	2,366.13
90012	9/6/2018	18666	VERIZON BUSINESS SERVICES	70896678	VOIP PHONES/JUL18
					001-1101-4304
					001-1121-4304
					001-1132-4304

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90012	9/6/2018	18666	VERIZON BUSINESS SERVICES	(Continued)	
				001-1141-4304	35.92
				001-1201-4304	147.37
				001-1203-4304	71.93
				001-1204-4304	107.91
				001-1208-4304	6.77
				001-2101-4304	806.44
				001-2201-4304	47.50
				001-4101-4304	132.02
				001-4201-4304	145.06
				001-4202-4304	205.29
				001-4204-4321	17.93
				160-3102-4201	18.00
				715-1206-4304	17.95
				001-1202-4304	89.87
		18666		Total :	1,966.26
90013	9/6/2018	00315	YAMADA COMPANY INC.	DOC# 76298	
				MAT REQ 773705/CONCRETE SAW REPAIR	
				715-3104-4311	60.21
		00315		Total :	60.21
90014	9/6/2018	15815	YOUNG, DONALD CURTIS	PO 14404	
				INSTRUCTOR PAYMENT/CLASS NOS. 7680-7681	
				001-4601-4221	381.50
		15815		Total :	381.50
90015	9/6/2018	01206	ZUMAR INDUSTRIES INC	0178755	
				MAT REQ 332227/STREET SIGN MAINTENANCE	
				001-3104-4309	352.61
				0178756	
				MAT REQ 332244/STREET SIGN MAINTENANCE	
				001-3104-4309	899.78
		01206		Total :	1,252.39
1884609111	8/28/2018	10668	EXXON MOBIL BUSINESS FLEET	55482511	
				GAS CARD PURCHASES/JUL18	
				715-3102-4310	108.88
				715-3104-4310	512.38
				715-3302-4310	1,906.21
				715-4204-4310	228.75
				715-4206-4310	560.32
				715-6101-4310	333.09
				001-1250	79.97

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
1884609111	8/28/2018	10668	EXXON MOBIL BUSINESS FLEET	(Continued)	
		10668		715-2101-4310	6,451.30
				Total :	10,180.90
1884830157	8/28/2018	10668	EXXON MOBIL BUSINESS FLEET	55095285	
				GAS CARD PURCHASES 6/11/18-7/10/18	
				001-1250	149.13
				715-2101-4310	6,238.82
				715-2601-4310	143.61
				715-3104-4310	432.25
				715-3302-4310	1,741.50
				715-4204-4310	299.06
				715-4206-4310	451.60
				715-6101-4310	165.83
		10668		Total :	9,621.80
62	Vouchers for bank code :	boa		Bank total :	327,472.89
62	Vouchers in this report			Total vouchers :	327,472.89

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 11 inclusive, of the check register for 9/6/18 are accurate funds are available for payment, and are in conformance to the budget."

By 

Finance Director

Date 9/17/18

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
90016	9/11/2018	08422 FIRE INFORMATION SUPPORT SERV	1193 (PO 14530)	3RD-4TH QTR COUNTY FIRE MARSHALL REPORTS 001-1201-4201	500.00
		08422		Total :	500.00
1 Vouchers for bank code : boa					Bank total : 500.00
1 Vouchers in this report					Total vouchers : 500.00

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 1 inclusive, of the check register for 9/11/18 are accurate funds are available for payment, and are in conformance to the budget."

By 
Finance Director
Date 9/17/18

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
90017	9/13/2018	17339	3V SIGNS AND GRAPHICS LLC	9346 (PO 14166)	10 NATIONAL NIGHT OUT SIGNS
		17339		001-3302-4201	340.91
				Total :	340.91
90018	9/13/2018	16513	4IMPRINT	6603450 (PO 14342)	FIESTA GIVEAWAY/CLEANING CLOTHS
		16513		001-3302-4201	739.99
				Total :	739.99
90019	9/13/2018	14820	ADRIAN GAUS ARCHITECTS, INC.	HB-RR-02	ZERO ENERGY PARK RESTROOM DESIGN/APR18
		14820		301-8669-4201	18,040.00
				Total :	18,040.00
90020	9/13/2018	16893	AMERICAN MICROIMAGING, INC	536220 (PO 12873)	DOCUMENT SCANNING SERVICES/JUL18
		16893		715-1201-4201	23,364.59
				Total :	23,364.59
90021	9/13/2018	00321	AT&T	960-461-1985 555 7	PD COMPUTER CIRCUITS/SEP18
		00321		001-2101-4304	108.62
				Total :	108.62
90022	9/13/2018	20795	ATSPS	PO 14515	CITATION NO. 34004470
		20795		001-3302	30.00
				Total :	30.00
90023	9/13/2018	16371	BEACH GIRL PROPERTIES LLC	234	PARKING METERS - 70 14TH STREET/SEP18
		16371		001-3842	650.00
				Total :	650.00
90024	9/13/2018	20705	BEECASSO LIVE BEE REMOVAL INC	540 (PO 14488)	REMOVAL OF WASPS AT CITY YARD
		20705		001-6101-4201	175.00
				Total :	175.00
90025	9/13/2018	08763	BOB BARKER COMPANY, INC.	UT1000469221	PO 14410/JAIL/TOOTHBRUSHES/SANDALS
		08763		001-2101-4306	94.26
				Total :	94.26
90026	9/13/2018	21084	BURZMINSKI, LORI	PO 14514	CASH KEY 154531 REFUND
				001-2117	16.50

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90026	9/13/2018	21084	BURZMINSKI, LORI	(Continued)	Total : 16.50
90027	9/13/2018	03621	CALIFORNIA FENCE AND SUPPLY CO	6945 (PO 14256)	SAFETY RAIL NEEDED FOR SKATE PARK
				001-4601-4201	565.00
			6946 (PO 14241)	RODAWAY PARK/FORT LOTS FUN/FENCE REPAIR	
				125-8546-4201	1,686.00
		03621		Total :	2,251.00
90028	9/13/2018	00262	CALIFORNIA MARKING DEVICE	6060	PLAN COMMISS NAMEPLATES/CHAFIN/LANGER
				001-4101-4305	52.01
		00262		Total :	52.01
90029	9/13/2018	10838	CANON BUSINESS SOLUTIONS, INC	4026818492	PW ADMIN COPIER USAGE/MAINT/MAY18-AUG18
				715-1208-4201	266.08
		10838		Total :	266.08
90030	9/13/2018	09632	CDWG	NPT9140 (PO 14506)	HP LASERJET PRINTER
				715-2101-5401	365.92
		09632		Total :	365.92
90031	9/13/2018	19277	CHARM-TEX	0171527-IN	PO 14291/SANI-CLOTH WIPES FOR JAIL
				001-2101-4306	599.62
		19277		Total :	599.62
90032	9/13/2018	21082	CIARROCCHI, CHARLES	PO 14517	CITATION NO. 30011362 OVERPAYMENT
				001-3302	91.00
		21082		Total :	91.00
90033	9/13/2018	09436	COMPLETES PLUS	01XR7017	MAT REQ 549924/ALTERNATOR CORE
				715-3302-4311	-78.84
			01XY8381	MAT REQ 549970/POLY RIB BELT	
				715-2101-4311	-30.85
			01XY9295	MAT REQ 549946/MASTER CYLINDER	
				715-2101-4311	-116.79
			01YC0748	MAT REQ 773735/STARTER CORE	
				715-2101-4311	-36.14
			01YH9756	MAT REQ 773737/FUEL PUMP/MODULE/SEAL	
				715-3302-4311	269.85
		09436		Total :	7.23

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90034	9/13/2018	00022	COPY SHOP, THE	54867 (PO 14463)	HEENAN/BUSINESS CARDS
		00022		001-4201-4305	82.13
				Total :	82.13
90035	9/13/2018	21004	COUNTY OF LOS ANGELES REG/REC	PO 14544	RECORDING FEE/RESO 18-13/HOPE CHAPEL
		21004		001-4101-4201	62.00
				Total :	62.00
90036	9/13/2018	21004	COUNTY OF LOS ANGELES REG/REC	PO 14544	RECORDING FEE/RESO 18-14/HOPE CHAPEL
		21004		001-4101-4201	50.00
				Total :	50.00
90037	9/13/2018	21004	COUNTY OF LOS ANGELES REG/REC	PO 14544	RECORDING FEE/RESO 18-15/HOPE CHAPEL
		21004		001-4101-4201	44.00
				Total :	44.00
90038	9/13/2018	20700	EAGLE SECURITY SERVICES, INC.	3728 (PO 14423)	SECURITY/DOWNTOWN/PLAZA 8/16-8/31/18
		20700		001-2101-4201	3,375.75
				Total :	3,375.75
90039	9/13/2018	16922	EMERGENCY RESPONSE CRIME SCENE	T2018-725	PO 14501/BIOHAZARD CLEANING/JAIL CELL 5
		16922		001-2101-4201	650.00
				Total :	650.00
90040	9/13/2018	17159	FANGARY, HANY S	PO 14482	REIMB/DINNER/CITY MGR CANDIDATE/CAMPBELL
				001-1101-4305	202.15
				PO 14484	REIMB/MEETINGS/MILEAGE/BUS FARE/PARKING
				001-1101-4317	433.42
		17159		Total :	635.57
90041	9/13/2018	01962	FEDERAL EXPRESS CORP	6-292-86890	REQ 549577/DELIVERY/ADMINISURE (VENDOR)
		01962		001-1203-4305	29.90
				Total :	29.90
90042	9/13/2018	06293	FEDEX KINKOS INC	101600010716	PO 14333/PLAN COPIES FOR 201 28TH STREET
		06293		001-4101-4305	611.88
				Total :	611.88
90043	9/13/2018	19884	FRONTIER	310-318-0113-1203155	EOC ANALOG LINES/SEP18
				715-1206-4304	1,749.56

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90043	9/13/2018	19884	FRONTIER	(Continued)	
			310-318-8751-0128095	CASHIER TAPS LINE/SEP18 001-1204-4304	51.62
			323-159-2268-0924145	EOC CABLE/INTERNET/SEP18 001-1201-4304	286.57
		19884		Total :	2,087.75
90044	9/13/2018	10306	GAGLIA, MICK	TR 738	
				REIMB/AIRFARE/IACP 2018 CONFERENCE 001-2101-4317	700.40
		10306		Total :	700.40
90045	9/13/2018	13330	HAJOCA CORP	S153628280.001	
				MAT REQ 332319/PLUMBING SUPPLIES 001-4204-4309	962.94
			S153628302.001	MAT REQ 332320/PLUMBING SUPPLIES 001-4204-4309	439.37
		13330		Total :	1,402.31
90046	9/13/2018	00322	HERMOSA ANIMAL HOSPITAL	Mat Req 863221	
				EMERGENCY VET SERVICES/JUL18-AUG18 001-3302-4201	115.00
			Mat Req 863221	EMERGENCY VET SERVICES/JUN18 001-3302-4201	90.00
		00322		Total :	205.00
90047	9/13/2018	03432	HOME DEPOT CREDIT SERVICES	25135	
				MAT REQ 863122/MAINTENANCE SUPPLIES 001-4204-4309	100.63
			3641371/3831206	MAT REQ 863005/MAINTENANCE SUPPLIES 160-3102-4309	367.88
			4013594	MAT REQ 863123/MAINTENANCE SUPPLIES 001-4204-4309	81.61
			4023695/4311413	MAT REQ 332316/MAINTENANCE SUPPLIES 001-4204-4309	196.88
			4023756	MAT REQ 863117/BLACKSMITH HAMMER 001-4204-4309	39.61
			4064476	MAT REQ 863124/GRILL COVERS (2) 001-4204-4309	99.18
			6023488	MAT REQ 863113/MAINTENANCE SUPPLIES 001-4204-4309	137.77
			8181685 (PO 13838)	PO 13838/FOUR STAINLESS STEEL S HOOKS 001-4601-4328	-10.34

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90047	9/13/2018	03432	HOME DEPOT CREDIT SERVICES	(Continued)	
			9225949	MAT REQ 863414/PEDESTAL FANS (2)	
				001-4601-4328	54.66
			9410805	MAT REQ 863152/WINDOW AIR CONDITIONER	
				715-4204-4201	549.04
			9886178	MAT REQ 863413/OFFICE FAN	
				001-4601-4305	61.31
		03432		Total :	1,678.23
90048	9/13/2018	16742	INDEPENDENT STATIONERS	SI00290268	
				MAT REQ 873422/OFFICE SUPPLIES	
				001-3302-4305	91.98
			SI00305845	MAT REQ 549638/OFFICE SUPPLIES	
				001-2101-4305	58.88
			SI00306401	MAT REQ 873441/OFFICE SUPPLIES	
				001-3302-4305	92.01
			SI00306639	MAT REQ 549632/KEY TAGS/KEY WALL RACK	
				001-2101-4305	32.59
		16742		Total :	275.46
90049	9/13/2018	02458	INGLEWOOD WHOLESALE ELECTRIC	258620-00	
				MAT REQ 863157/ELECTRICAL SUPPLIES	
				301-8673-4201	818.90
			258622-00	MAT REQ 863158/ELECTRICAL SUPPLIES	
				301-8673-4201	401.93
			258631-00	MAT REQ 332318/ELECTRICAL SUPPLIES	
				001-4204-4309	342.43
		02458		Total :	1,563.26
90050	9/13/2018	12162	JOL DESIGN	PO 14495	
				HBPD SHIRTS & JACKETS FOR VIPS	
				001-3302-4201	148.93
		12162		Total :	148.93
90051	9/13/2018	20771	LA UNIFORMS & TAILORING	365 (Mat Req 549633)	
				UNIFORM FOR RECRUIT E. SILVA	
				001-2101-4314	689.36
		20771		Total :	689.36
90052	9/13/2018	20520	LAUTER, LESLIE A	Parcel 4182-023-006	
				STREET LIGHT & SEWER TAX REBATE	
				001-6871	119.30
				105-3105	24.61
		20520		Total :	143.91

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
90053	9/13/2018	01006 LISSNER, JAMES H.	Parcel 4169-035-009	SEWER & STREET LIGHT TAX REBATE 001-6871 105-3105	119.30 24.61
		01006		Total :	143.91
90054	9/13/2018	00777 M AND K METAL CO	143472	REQ 773652/BEACH DR BARRICADE MATERIALS 001-3104-4309	773.73
		00777		Total :	773.73
90055	9/13/2018	19487 M6 CONSULTING INC	895-18	LAND DEVELOPMENT REVIEW/SKECHERS/MAY18 001-2131	3,052.50
		19487		Total :	3,052.50
90056	9/13/2018	18274 MAGNUM VENTURE PARTNERS	PO 14472	INSTRUCTOR PAYMENT/CLASS NO. 7668 001-4601-4221	2,744.00
		18274		Total :	2,744.00
90057	9/13/2018	18071 MERCHANTS LANDSCAPE SERVICES	52646 (PO 14377)	CITYWIDE LANDSCAPING SERVICES/AUG18 001-6101-4201	19,200.00
			52647 (PO 14377)	CITYWIDE LANDSCAPING SERVICES/AUG18 105-2601-4201	3,700.00
		18071		Total :	22,900.00
90058	9/13/2018	21081 MERCIER, SHARON K.	Parcel 4185-016-022	STREET LIGHT & SEWER TAX REBATE 001-6871 105-3105	119.30 24.61
		21081		Total :	143.91
90059	9/13/2018	18209 MGT OF AMERICA, INC	34054 (PO 14239)	ANNUAL SB90 CLAIMING/50%/AUG18 001-1202-4201	2,125.00
		18209		Total :	2,125.00
90060	9/13/2018	20916 MICHAEL BAKER INTERNATIONAL	1023833 (PO 13709)	HERMOSA AVE PAVEMENT/CURBS/JUL18 146-8174-4201	3,562.62
		20916		Total :	3,562.62
90061	9/13/2018	21080 MONSTER GOVERNMENT SOLUTIONS	6574390	PERSONNEL/JOB AD SERVICE/SEP18-SEP19 001-1203-4201	903.00
		21080		Total :	903.00

Check Register
CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
90062	9/13/2018	18333 PAPA, SHARON	TR 721	PER DIEM/LACPCA STRATEGIC PLANNING 001-2101-4317	40.00
		18333		Total :	40.00
90063	9/13/2018	18547 PETTY CASH	PO 14539	PETTY CASH/JUL18-AUG18 001-1201-4315 001-1204-4317 001-2101-4305 001-3302-4201 001-4201-4305 001-4201-4314 001-4202-4305 001-4601-4308 001-4601-4315 001-4601-4317 001-6101-4309 715-1206-4305 715-4204-4201 715-6101-4310 001-4202-4317	80.00 60.72 69.77 17.98 49.25 45.78 25.95 113.84 11.22 108.36 15.98 17.10 38.31 11.33 30.00
		18547		Total :	695.59
90064	9/13/2018	11539 PROSUM TECHNOLOGY SERVICES	SIN017013 (PO 14228)	BODY CAM/MOBILE VID SYS 8/1/18-8/12/18 153-2106-5401	800.00
			SIN017042 (PO 14230)	JAIL SURVEILLANCE DVR INSTALL 715-2101-5405	1,600.00
			SIN017044 (PO 14228)	BODY CAM/MOBILE VID SYS 8/13/18-8/19/18 153-2106-5401	800.00
		11539		Total :	3,200.00
90065	9/13/2018	17676 PRUDENTIAL OVERALL SUPPLY	August Statement	YARD UNIFORMS, TOWELS, &/OR MATS/AUG18 001-2101-4309 001-3104-4309 001-3302-4309 001-4202-4314 001-4204-4309 715-4206-4309	66.16 48.36 59.56 301.14 159.92 39.36
		17676		Total :	674.50

Check Register
CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
90066	9/13/2018	18596	ROCK N ROLL CAR WASH LLC	207	CITY CAR WASHES/MAR18
				715-4201-4311	5.00
				715-2101-4311	85.00
				715-3302-4311	25.00
		18596		Total :	115.00
90067	9/13/2018	20921	ROSCOE, KIMBERLY ANN	PO 14471	INSTRUCTOR PAYMENT/CLASS NO. 7666
		20921		001-4601-4221	875.00
				Total :	875.00
90068	9/13/2018	20683	ROTH, SIDNEY H.	Parcel 4181-024-017	STREET LIGHT AND SEWER TAX REBATE
				001-6871	119.30
				105-3105	24.61
		20683		Total :	143.91
90069	9/13/2018	19829	SITEONE LANDSCAPE SUPPLY	87331795	MAT REQ 532322/LANDSCAPING SUPPLIES
				001-6101-4309	651.24
			87659983	MAT REQ 532325/LANDSCAPING SUPPLIES	
				001-6101-4309	878.35
			87704119	MAT REQ 532326/LANDSCAPING SUPPLIES	
				001-6101-4309	374.34
			87829762	MAT REQ 532327/LANDSCAPING SUPPLIES	
				001-6101-4309	751.58
		19829		Total :	2,655.51
90070	9/13/2018	21074	SOUDERS, JR., ROBERT H.	Parcel 4185-005-013	STREET LIGHT TAX REBATE
		21074		105-3105	24.61
				Total :	24.61
90071	9/13/2018	10532	SOUTH BAY FORD	583688	MAT REQ 773742/SENSOR
				715-2101-4311	73.76
			584380	MAT REQ 773743/MOTOR	
				715-2101-4311	33.21
			CM579041	MAT REQ 549998/VEHICLE MAINT/CORE RETURN	
				715-2101-4311	-88.20
		10532		Total :	18.77
90072	9/13/2018	00159	SOUTHERN CALIFORNIA EDISON CO	2-00-989-6911	ELECTRICITY/AUG18
				105-2601-4303	73.72
				2-00-989-7315	ELECTRICITY/AUG18

Check Register
CITY OF HERMOSA BEACH

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90072	9/13/2018	00159	SOUTHERN CALIFORNIA EDISON CO	(Continued)	
				105-2601-4303	16,266.49
				001-4204-4303	1,568.47
			2-01-836-7458	ELECTRICITY/AUG18	
				105-2601-4303	15.00
			2-02-274-0542	ELECTRICITY/AUG18	
				001-6101-4303	24.63
			2-08-629-3669	ELECTRICITY/AUG18	
				001-4204-4303	76.19
			2-09-076-5850	ELECTRICITY/AUG18	
				105-2601-4303	57.02
			2-19-024-1604	ELECTRICITY/AUG18	
				001-4204-4303	1,038.97
			2-20-128-4825	ELECTRICITY/AUG18	
				001-3304-4303	1,855.89
			2-20-128-4825	ELECTRICITY/JUL18	
				001-3304-4303	1,899.37
			2-20-128-5475	ELECTRICITY/AUG18	
				001-4204-4303	255.41
			2-20-984-6369	ELECTRICITY/AUG18	
				105-2601-4303	47.48
			2-21-400-7684	ELECTRICITY/AUG18	
				105-2601-4303	32.92
			2-26-686-5930	ELECTRICITY/AUG18	
				105-2601-4303	275.02
			2-31-250-3303	ELECTRICITY/AUG18	
				001-4204-4303	92.99
			2-31-250-3303	ELECTRICITY/JUL18	
				001-4204-4303	66.70
			2-36-722-1322	ELECTRICITY/AUG18	
				105-2601-4303	53.84
			2-37-909-1838	ELECTRICITY/AUG18	
				001-4204-4303	993.80
		00159		Total :	24,693.91
90073	9/13/2018	20236	SPECTRUM BUSINESS	0049969080118	PD/CABLE/AUG18
					001-2101-4201
					72.09
			0049969090118	PD/CABLE/SEP18	
				001-2101-4201	72.09

Check Register
CITY OF HERMOSA BEACH

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
90073	9/13/2018	20236	SPECTRUM BUSINESS	(Continued)	Total : 144.18
90074	9/13/2018	10098	SPRINT	269424317-201 PD TRUNK MODEMS/AUG18	385.00
			551834312-201	153-2106-4201	
				COMM RES/CELL PHONES/AUG18	160.91
		10098		001-4601-4304	Total : 545.91
90075	9/13/2018	21075	THAYER'S DIST. & ELECTRICAL	6693 (PO 14451) BARD ST. GATE/EMERGENCY REPAIR	350.00
		21075		001-8683-4201	Total : 350.00
90076	9/13/2018	16735	TORRANCE AUTO PARTS	August Statement	AUTO REPAIR/MAINTENANCE PARTS/AUG18
				715-2101-4311	100.50
				715-2601-4311	16.34
				715-3102-4311	16.34
				715-3104-4311	94.43
				715-3302-4311	63.03
				715-4202-4311	16.20
				715-4204-4311	16.34
				715-4206-4309	430.31
		16735			Total : 753.49
90077	9/13/2018	21011	TUNNELWORKS SERVICES, INC.	1557 (PO 14203)	SEWER RELINING/HERMOSA AVE/RETENTION
		21011		160-8416-4201	2,933.80
					Total : 2,933.80
90078	9/13/2018	04768	UPTIME COMPUTER SERVICE	31085	PRINTER MAINTENANCE/OCT18
		04768		715-1206-4201	943.00
					Total : 943.00
90079	9/13/2018	16294	VISION INTERNET PROVIDERS	37334 (PO 14511)	CITY WEBSITE SSL CERT SEP18-DEC18
		16294		715-1206-4201	41.51
					Total : 41.51
90080	9/13/2018	21076	WILLIAMS, JAMES T.	Parcel 4185-005-022	STREET LIGHT & SEWER TAX REBATE
				001-6871	119.30
				105-3105	24.61
		21076			Total : 143.91

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Check Register
CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
90081	9/13/2018	19757	WOOD ENVIRONMENT & INFRASTRUCT	S23732015 (PO 8512)	STRAND/PIER HOTEL ENVIRON IMPACT/JUL18
		19757			001-2105
					3,759.10
					Total : 3,759.10
1412044600	7/24/2018	00170	SOCAL GAS	141 204 4600 1	NATURAL GAS/JUN18
		00170			001-4204-4303
					14.79
					Total : 14.79
1895225630	9/7/2018	14691	ADMINSURE AS AGENT FOR THE	9/13/18 Check Run	WORK COMP CLAIMS REIMB/AUG18
		14691			705-1217-4324
					12,527.37
					Total : 12,527.37
67 Vouchers for bank code :		boa			Bank total : 153,271.10
67 Vouchers in this report					Total vouchers : 153,271.10

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 11 inclusive, of the check register for 9/13/18 are accurate funds are available for payment, and are in conformance to the budget."

By



Finance Director

Date 9/17/18



Staff Report

Staff Report

REPORT 18-0597

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018

**MEMORANDUM REGARDING
REVENUE AND EXPENDITURE REPORTS
CITY TREASURER'S AND CASH BALANCE REPORT
FOR AUGUST 2018**

(Finance Director Viki Copeland)

Recommended Action:

Staff recommends that the City Council receive and file the memorandum regarding financial reports.

Summary:

The August 2018 Revenue and Expenditure Reports, the City Treasurer's and Cash Balance Reports are not available at this time; reports will be provided as soon as they are available.

Respectfully Submitted by: Viki Copeland, Finance Director
Karen Nowicki, City Treasurer

Approved: Suja Lowenthal, City Manager



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 18-0577

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

CANCELLATION OF CERTAIN CHECKS (City Treasurer Karen Nowicki)

Recommended Action:

Staff recommends that the City Council approve cancellation of certain checks as recommended by the City Treasurer.

Summary:

Please ratify the following request for cancellation of the check(s) listed below:

#89410 - 07/12/18 - \$276.00 - County of Los Angeles Registrar-Recorder
Amount of fee changed.

#89411 - 07/12/18 - \$87.00 - County of Los Angeles Registrar-Recorder
Amount of fee changed.

#89412 - 07/12/18 - \$48.00 - County of Los Angeles Registrar-Recorder
Amount of fee changed.

#89793 - 08/23/18 - \$468.74 - Maria Fonseca
Check mailed to incorrect address.

#89903 - 08/30/18 - \$875.00 - League of California Cities
Needed two separate checks.

Respectfully Submitted by: Karen Nowicki, City Treasurer
Noted for Fiscal Impact: Viki Copeland, Finance Director
Approved: Suja Lowenthal, City Manager



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 18-0569

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

PROJECT STATUS REPORT AS OF AUGUST 31, 2018

(Public Works Director Glen W.C. Kau)

Recommended Action:

Staff recommends that the City Council receive and file the Project Status Report as of August 31, 2018.

Attachments:

Project Status Report as of August 31, 2018

Respectfully Submitted by: Glen W.C. Kau, P.E., Public Works Director

Approved: Suja Lowenthal, City Manager

**City of Hermosa Beach Public Works
FY2018-19 Capital Improvements Projects**

Project Title Acct No.		Design		% Complete	Construction		% Complete	Comments
			Funds \$			Funds \$		
Funds	Amount	Start	Budgeted	% Paid	Start	Budgeted	% Paid	
		Finish	Contract		Finish	Contract		
Shaded Areas indicate completed								
PCH Mobility Improvement Project CIP 12-143	\$ 598,840			100%				Prop A & C funds transferred to CIP 16-174 Street Imps for Hermosa Avenue resurface. Landscaped center medians are being reviewed for between Artesia and Pier Ave.
ADA Imps - Prospect Ave, 6th to Hollowell Ave. CIP 17-687	\$ 150,000			100%				Bids rejected @ 08-26-18 CC Mtg. Staff will revise construction docs and re-advertise the latter half of October 2018.
PCH Traffic Improvements CIP 12-160	\$ 399,922	5/28/2013 12/31/2017 55.93	\$ 107,822	100%	10/15/18 12/17/18 2.10	\$ 399,922 \$ 76,734		Caltrans approved plans 02-28-18 & acquired R/W permit. Recommend award construction contract @ 09-17-18 CC Mtg. Addt'l funding (\$76,734) requested from Metro pending approval.
Install Porous PCC - Beach Dr, 6th St to 11th St CIP 15-162	\$ 187,500							
8th Street SR2S Improvements CIP 14-173	\$ 1,065,206	03/01/15 11/01/18 44.70	\$ 210,933	90% 70%	01/01/19 07/01/19 6.03	\$ 858,123		90% review complete. Will update Council when 90% revisions are complete. Legal description docs prepped; being executed.
Street Improvements - Various Locations CIP 16-174	\$ 2,999,325			100%	09/17/18 01/17/19 4.07	\$ 2,160,864	1%	Manhattan/Highland Ave paving complete. Hermosa Ave resurfacing project start 09-17-18, finish 01-17-19. Pre-con meeting held to discuss communications & project logistics.
PCH S/W Imps & PCH ADA Curb Ramp Imps CIP 16-184 & CIP 16-185	\$ 413,732	12/8/2016 12/4/2017 12.03	\$ 30,000.00	100%	10/01/18 12/31/18 3.03	\$ 134,000		Award construction contract 07-24-18 CC Mtg. Addt'l funding (\$134,000) requested from Caltrans pending their approval.
Sewer Rehab - Mainline Repairs Ph. 2 CIP 17-416	\$ 1,260,000	04/02/18 10/15/18 6.53	\$ 205,075	65%	6/25/2018 07/20/18 0.83	\$ 58,676		Ph. 2 in design; est complete by 11-2018. Locations per 2017 SSMP.
Storm Dr Rehab Program - Mainline Repairs CIP 17-417	\$ 645,090							Reviewing Storm Drain Master Plan data to identify priority projects and prepare designs for construction. (In progress)
Citywide Park Master Plan CIP 13-538	\$ 219,750							RFP has been put on hold to allow for coordination with LA County Parks Measure A funding and allocation plan criteria expected in FY 2018-19.
Fund Total: \$ 7,939,365		Design Total: \$ 553,830		Const Total: \$ 3,611,585				

**City of Hermosa Beach Public Works
FY2018-19 Capital Improvements Projects**

Project Title Acct No.		Design		% Complete	Construction		% Complete	Comments
			Funds \$			Funds \$		
Funds	Amount	Start Finish	Budgeted Contract	% Paid	Start Finish	Budgeted Contract	% Paid	
Shaded Areas indicate completed								
Stormwater/Urban Run-off Diversion Greenbelt CIP 16-542	\$ 4,218,764	09/01/18 06/01/20 21.30	\$ 710,839	20%	02/01/19 02/01/20 12.17	\$ 3,387,144		Reviewing for alternate sites. Bring back to Council 08-2018.
Police Facilities Improvements CIP 16-614	\$ 45,404			100%	01/01/18 06/30/18 6.00		100%	Install police lock system impls in progress (100%). Coordinating with PD for systematic rollout of new system. Renovate kitchen & booking area (30%).
New Corporate Yard Facility CIP 15-615	\$ 211,715	03/19/18		5%				Kick-off mtg in 06-2018. reviewing HHR for remediation plan and implement into design.
Municipal Pier Structural Repairs CIP 16-629	\$ 415,000	08/22/17	\$ 116,860	90%				P&S @ 90%. Preparing applicaton for Coastal Comm permit.
Community Center General Imps – Phase III CIP 15-650	\$ 418,031	02/01/18 08/01/18 6.03	\$ 30,000	35%		\$ 230,000		Bids rcvd 07-31-18 and review complete. Bids under review. Staff will recommend contract award @ 09-25-18 CC mtg.
Strand Bikeway & Walkway Imps @ 35th St CIP 17-188	\$ 115,000			30%		\$ 200,000		Preparing design RFP. Estimate solicit design RFP in mid 09-2018.
Municipal Pier Electrical Repairs CIP 15-660	\$ 541,202	11/01/17 03/01/18 4.00	\$ 30,000	95%	3/1/2019 01/01/20 10.20	\$ 541,202		Design complete. Design review 95% complete. Est project bid out Feb 2019.
City Park Restrooms Renovations CIP 15-669	\$ 1,081,122	04/01/17 03/01/19 23.30	\$ 115,000	100%	01/01/19 01/01/20 12.17	\$ 955,000		Coastal Comm applicaton submitted (South Park & Clark). Prepping P&S for bidding.
Clark Building Renovations CIP 17-689	\$ 423,554	12/01/17 05/01/18 5.03	\$ 16,700	95%	11/02/18	\$ 40,258 \$ 213,900		Prelim kitchen design & equip layout reviewed by ADA consultant. Presented to P&R Comm meeting 07-03-18. Kitchen on hold until overall building concept approved.
Fund Total: \$ 7,469,792 Design Total: \$ 1,019,399 Const Total: \$ 5,353,604								

**City of Hermosa Beach Public Works
FY2018-19 Capital Improvements Projects**

Project Title Acct No.		Design		% Complete	Construction		% Complete	Comments
			Funds \$			Funds \$		
Funds	Amount	Start	Budgeted	%	Start	Budgeted	%	
		Finish	Contract	Paid	Finish	Contract	Paid	
Shaded Areas indicate completed								
City Council Chambers A/V Imps CIP 15-672	\$ 305,204	02/07/17 08/22/17 6.53		100%		\$ 305,204		Design (P&S) complete. Staff prepping AV bid package for advertising, Est project bid out late 10-2018.
Bard Street Closure & Security Gates CIP 17-683		08/22/17 12/11/17 3.70		100%	3/19/2018 7/19/2018 4.07	\$ 112,989 \$ 64,290	100%	Construction start 03-19-18; est finish 08-22-18. Project close out in progress.
Elec Veh/Bike Infrastructure Expansion - Lot D CIP 16-682	\$ 401,000	09/01/17 01/01/19 16.23	\$ 99,995	50% 40%				Community mtg held 08-22-18. Rcvd feedback and reviewing to incorporate public comments into revisions.
DownTown Strategic Plan CIP 12-609	\$ 673,000			8%				Downtown lighting assessment complete. Draft design concept under review for light fixture type. Plaza elec sys upgrades req'd for power distribution.
Fund Total: \$ 1,379,204 Design Total: \$ 99,995 Const Total: \$ 418,193 Grand Total: \$ 16,788,361 Grand Total: \$ 9,383,382								



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 18-0584

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS
(Community Development Director Ken Robertson)

Recommended Action:

Staff recommends that the City Council receive and file the October 16, 2018, Planning Commission tentative future agenda items.

Attachments:

Planning Commission 10/16/18 Tentative Future Agenda

Respectfully submitted by: Ken Robertson, Community Development Director

Approved: Suja Lowenthal, City Manager

Tentative Future Agenda

PLANNING COMMISSION
City of Hermosa Beach

October 1, 2018
Special Meeting
7:00 P.M.

Project Title	Public Notice	Meeting Date
Strand and Pier Hotel – Draft EIR: First public meeting/informational session on the draft EIR for the proposed Strand and Pier Hotel project adjacent to The Strand between Pier Plaza and 13 th Street on Monday, October 1, 2018 at 7pm in Council Chambers.	9/6/18	10/1/18

Tentative Future Agenda

PLANNING COMMISSION
City of Hermosa Beach

October 16, 2018
Regular Meeting
7:00 P.M.

Project Title	Public Notice	Meeting Date
1602 Loma Drive – Conditional Use Permit, Precise Development Plan & Vesting Tentative Parcel Map No. 78251 for a 2-unit condo	10/4	10/16
821 Loma Drive – Conditional Use Permit, Precise Development Plan & Vesting Tentative Parcel Map No. 76050 for a 2-unit condo	10/4	10/16

f:\b95\cd\p\future items\tent. future agendas\planning commission tentative agenda 10-16-18



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 18-0585

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**ACTION SHEET OF THE PLANNING COMMISSION
MEETING OF SEPTEMBER 18, 2018**

Recommended Action:

Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of September 18, 2018.

Attachments:

Action Sheet of 9/18/18

Approved: Ken Robertson, Community Development Director



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA
90254

Action Minutes

Planning Commission

Chair
Marie Rice

Vice Chair
David Pedersen

Commissioners
Peter Hoffman
Michael Flaherty
Rob Saemann

Tuesday, September 18, 2018

7:00 PM

Council Chambers

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Present 5 - Commissioner Michael Flaherty, Commissioner Peter Hoffman, Commissioner David Pedersen, Commissioner Rob Saemann, and Chairperson Marie Rice
Absent 0

Also Present: Ken Robertson, Community Development Director
Patrick Donegan, Assistant City Attorney
Kim Chafin, Planning Manager
Kathy Khang, Assistant Planner
Yuritzy Randle, Assistant Planner

4. Oral / Written Communications

Section I

CONSENT CALENDAR

5. REPORT Approval of the August 21, 2018 Planning Commission Action Minutes
18-0544

Attachments: [1. August 21, 2018 Planning Commission action minutes](#)

ACTION: *Motion by Commissioner Pedersen and seconded by Commissioner Saemann to approve the Planning Commission action minutes of the August 21, 2018 regular meeting. The motion carried by the following vote:*

Ayes: 5 - Commissioners Pedersen, Saemann, Hoffman and Flaherty and Chairperson Rice

Noes: 0

Abstain: 0

Absent: 0

6. REPORT *Information Only: Public Hearing Notices and Projects Zoning Map 18-0551*

Attachments: [1. Public Notices](#)
[2. Projects Zoning Map](#)

7. Resolution(s) for Consideration - None

THE RECOMMENDATIONS NOTED BELOW ARE FROM THE PLANNING STAFF AND ARE RECOMMENDATIONS ONLY. THE FINAL DECISION ON EACH ITEM RESTS WITH THE PLANNING COMMISSION. PLEASE DO NOT ASSUME THAT THE STAFF RECOMMENDATION WILL BE THE ACTION OF THE PLANNING COMMISSION.

Section II

PUBLIC HEARING

8. REPORT *VAR 18-1 - Sign Variance 18-1 to allow: 1) more than one pole sign per site; 2) one pole sign to exceed the maximum allowed 20 foot height; and 3) a request for a sign code interpretation to determine that the sign proposed for the north building elevation is a marquee sign and not a roof sign.*
18-0573

Attachments: [1. Draft Resolution](#)
[2. Poster Verification](#)
[3. Radius Map](#)
[4. Site Photographs](#)
[5. Hermosa Beach Municipal Code Definitions](#)
[6. Applicant's Submittal](#)
[7. Sign Variance 95-2 Staff Report and signed Resolution](#)

Coming forward to speak: Sam Masterson
Jim Fasola
Dale Turner

ACTION: Motion by Commissioner Hoffman and seconded by Commissioner Flaherty denying the proposed resolution and directed staff to return with a resolution (1) denying a Sign Variance to exceed the maximum number of pole signs allowed on a site, (2) and denying the proposed 35 foot pole sign height for sign C and (3) approving a sign code interpretation that the sign proposed for the north building elevation is a marquee sign rather than a roof sign and (4) determining the project is categorically exempt from the California Environmental Quality Act (CEQA).

The motion carried by the following vote:

Ayes: 4 - Commissioners Saemann, Hoffman and Flaherty and Chairperson Rice

Noes: 0

Abstain: 1 - Commissioner Pedersen

Absent: 0

**9. REPORT
18-0572**

TA 18-2 -- Consideration of a Text Amendment that would add a short term and low impact entertainment option (Short Term Entertainment Permit or STEP) as an accessory use to businesses located in the City's commercial zones through a simple and cost effective permitting process, including proposed definitions and standards for proposed Limited Live Entertainment Permit, and determination that the project is categorically exempt from the California Environmental Quality Act.)

Attachments: [Resolution and Ordinance PC 9-18-18](#)
[Link to 8-21-18 Planning Commission Meeting](#)
[Link to 6-25-18 Planning Commission Meeting](#)
[Supplemental - Public Comment added 9/18/18 @ 2:40pm](#)
[Supplemental #2 - Public Comment added @ 3:25pm](#)

Coming forward to speak: Claudia Berman
Barbara Ellman

ACTION: Motion by Commissioner Flaherty and seconded by Commissioner Pedersen to adopt the attached resolution recommending the City Council approve Text Amendment 18-2 to the Hermosa Beach Municipal Code, Chapter 17, to establish definitions and standards for Limited Live Entertainment Permit in commercial zones, as amended to indicate that no permit term shall extend past two years from the effective date of this ordinance, and determine the project is exempt from the California Environmental Quality Act.

The Planning Commission directed staff to report back 18 months after program implementation regarding status of the program so Planning Commission may consider and make recommendations on modifying, continuing or terminating the program.

The motion carried by the following vote:

Ayes: 5 - Commissioners Pedersen, Saemann, Hoffman and Flaherty and Chairperson Rice

Noes: 0

Abstain: 0

Absent: 0

This final action is subject to potential review by the City Council pursuant to Chapter 2.52 of the Municipal Code, or may be appealed to the City Council by any party if filed by October 8, 2018.*

Section III

HEARING

10. **REPORT** SIGN REVIEW - S4 #35 Determination on whether a proposed 1,980±
18-0570 square foot display proposed on the south wall of the building at 2775 Pacific Coast Highway is a mural, and the proposed display is not a project under the California Environmental Quality Act.

Attachments: [1. Draft Resolution](#)
[2. Site Photograph](#)
[3. Applicant Submittal](#)
[4. Poster Verification](#)

Coming forward to speak: John Faulkner

ACTION: Motion by Commissioner Hoffman and seconded by Commissioner Flaherty to adopt the attached resolution and determine that the proposed display covering 1,980 ± square feet of surface area on south side of an existing building is consistent with the Hermosa Beach Municipal Code definition of 'Mural' at 2775 Pacific Coast Highway, and the proposed display is not a project under the California Environmental Quality Act (CEQA). The motion carried by the following vote:

Ayes: 5 - Commissioners Pedersen, Saemann, Hoffman and Flaherty and Chairperson Rice

Noes: 0

Abstain: 0

Absent: 0

This final action is subject to potential review by the City Council pursuant to Chapter 2.52 of the Municipal Code, or may be appealed to the City Council by any party if filed by October 8, 2018.*

Section IV

11. Staff Items

- a. **REPORT** Verbal Report on City Council Actions
18-0546

- b. **REPORT** Verbal Report on major Planning Projects and reminder of October 1, 2018
18-0547 Planning Commission Special Meeting for an Informational Session on the Draft EIR for the Strand and Pier Hotel Project

- c. **REPORT** October 1, 2018 Special Planning Commission Tentative Future Agenda
18-0565 Item and October 16, 2018 Planning Commission Tentative Future Agenda Items

Attachments: [Planning Commission Tentative for Agenda 10-1-18 and 10-16-18](#)

ACTION: Motion by Commissioner Hoffman and seconded by Commissioner Saemann to receive and file the October 1 and October 16, 2018 Planning Commission tentative future agenda items.

The motion carried by the following vote:

Ayes: 5 - Commissioners Pedersen, Saemann, Hoffman and Flaherty and Chairperson Rice

Noes: 0

Abstain: 0

Absent: 0

- d. **REPORT** Community Development Department Activity Report of July, 2018
18-0543

Attachments: [1. Community Development Department activity report of July, 2018](#)

ACTION: Motion by Commissioner Hoffman and seconded by Commissioner Pedersen to receive and file the July, 2018 Community Development Department activity report. The motion carried by the following vote:

Ayes: 5 - Commissioners Pedersen, Saemann, Hoffman and Flaherty and Chairperson Rice

Noes: 0

Abstain: 0

Absent: 0

12. Commissioner Items

13. Adjournment

ACTION: Motion by Commissioner Saemann and seconded by Commissioner Hoffman adjourn to the Special Meeting of October 1, 2018. The meeting was adjourned at 9:05pm by Chairperson Rice.

*Chapter 2.52, Section 2.52.040 of the Municipal Code provides for Council review and reconsideration of any decision of the Planning Commission by two affirmative votes at the next regularly scheduled City Council meeting. In the event the Council initiates a review, the review will be placed on a future agenda of City Council within a reasonable time period, and the Commission's decision is stayed pending Council's review and final decision.



Staff Report

Staff Report

REPORT 18-0564

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**ACTION MINUTES OF THE EMERGENCY PREPAREDNESS
ADVISORY COMMISSION MEETING OF JULY 9, 2018**

Recommended Action:

Staff recommends that the City Council receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of July 9, 2018.

Attachments:

Minutes of July 9, 2018 Meeting

Minutes
EMERGENCY PREPAREDNESS ADVISORY COMMISSION
MONDAY, July 9, 2018 - 7:00 P.M.

CALL TO ORDER - Present: Chair Gila Katz, Vice-Chair Matt McCool, Commissioners Alan Benson, Dave Buckland, William Hallett and Nadine Skye-Davis.
Absent: Commissioner Detoy
Department Representatives: Area G DMAC Jeff Robinson and Laura Walters, LA County Fire Department
Start Time: Meeting began at 7:15 p.m.

PLEDGE OF ALLEGIANCE – Jeff Robinson, Area G DMAC

ANNOUNCEMENTS

1. Joint City Council and Commission Meeting – Thursday, July 19, 2018 at 7 p.m. at Kiwanis Hall will be the joint City Council and Commission meeting in which dinner will be provided. A staff report will be submitted on behalf of the EPAC commission.
2. National Night Out – On Tuesday, August 7, 2018 the Hermosa Beach Police Department in partnership with various City departments will be hosting National Night Out at Valley Park. The event is a safe family event in which families can interact with the Police department, have a picnic dinner and watch Zootopia. All are invited to attend this free event.
3. The City of Hermosa Beach lost a long time resident, volunteer, tireless worker who had a passion for Bicycling – Mr. Julian Katz. Mr. Katz was the husband of Chair Katz. He was instrumental in the development of the Bicycle Master plan and will have various bike corrals named after him. The annual Bicycle Fest has been renamed in honor of Mr. Katz – Julian Katz Memorial Bike Fest. Mr. Katz worked to provide students who could not afford a bicycle with one during the holidays. The Julian Katz Bike fund has been established to continue this effort.
4. On July 4, 2018, Commissioner Buckland was honored for 10 years of service with the Volunteers in Policing program. The first deployment was July 4, 2008 and the volunteers continue to provide an excellent level of service to the community.

PUBLIC PARTICIPATION – None

PRESENTATIONS – None

REPORTS

1. FIRE DEPARTMENT REPORT

Mrs. Walters requested that if residents wanted to participate in National Night Out by placing a candle in the window of their home, please use battery operated candles to prevent fire hazards. Recent incidents: Kitchen Fire in March on Manhattan Avenue and apartment fire and barricade suspect on Hernando. In April, Station 100 conducted a first alarm pre-plan drill at a local business. Fiesta Hermosa was the first large event in which required Homeland Security, QRV deployment, additional lifeguards, and bike team deployments. Fire has participated in the Medical POD planning, Safety Fair, Fire Service Day, Sidewalk CPR, Pets in the Park, and had Fox 11 news on site filming the station and its crew. Station 100 has provided a presentation to the Chamber of Commerce and deployed additional resources for Fourth of July. During the triathlon, there was a participant who had a full cardiac arrest. Bystanders started to provide CPR until Lifeguards arrived who utilized the AED. Station 100 and McCormick transported the patient to a local hospital who was alert upon arrival. 7/18/18 in Bellflower will be the grand opening of the LA County Fire Museum. The Fire Station construction meetings have begun. The county is moving through their process to complete various studies for a remodel single-story station. Construction will begin in Spring of 2019. In July, Station 100 will be completing hose lay, basement rescues and vehicle rescue drills. Currently, LA County Fire has resources supporting the following incidents: Sacramento, San Bernardino, Eureka, Clear Lake, Lone Pine, Stone Fire, Santa Barbara, and Pendleton. Chair Katz shared an experience related to the professionalism, wonderful, and kind service provided during an incident with a community member. She stated that the firefighters were great at providing assistance to the patient while managing the spectators. She was impressed and felt fortunate to have LA County Fire providing service to the community. As a reminder, call **9-1-1**

about any/all incidents even when there is doubt. It is better to call and have the firefighters determine it is nothing then not to call and a small incident becomes a large incident.

2. **POLICE DEPARTMENT REPORT**

The Police Department did not have a representative present therefore no report was provided.

3. **OFFICE OF DISASTER MANAGEMENT – AREA G REPORT (South Bay Area of Los Angeles County).**

- Area G in partnership with Mrs. Villanueva and Manhattan Beach ESC will be hosting a G775 course August 22 & 23 and G191 on August 29 for City personnel.
- Mr. Robinson congratulated Mrs. Villanueva for participating and completing the National Emergency Management Advanced Academy through the Emergency Management Institute. The academy is an intensive learning program that expands the thinking of emergency managers, providing networking opportunities, and planning enhancements.
- Although Fire Season is in full force, it is critical for residents to complete all-hazards preparedness and planning. A minimum of three days of supplies is critical. Another area to be prepared for is cyberterrorism. Be sure to have a good antivirus on computers, backup the computer and remove the USB connection to prevent viruses from entering the backup, and utilize good passwords. DO NOT click on link on unfamiliar links. Chair Katz suggested publishing these tips in the Easy Reader.

4. **CITY EMERGENCY MANAGER’S REPORT - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a staff report containing the items that she has been working on. Mrs. Villanueva highlighted the Southern California Catastrophic Earthquake Geographic Operations Coordination meeting. The meeting focused on the various response capabilities of the Emergency Support Functions resources and deployment timelines. It is critical for residents to have at least three days of supplies on hand as it will take a minimum of three days for assistance to arrive. It is important for residents to flush their hot water heaters to prevent rust inside the tank. Chair Katz stated that she would like some type of document provided to residents regarding their medications, medical devices and allergies. Mrs. Villanueva stated that the documents are provided as part of the CERT information booths.

5. **HERMOSA BEACH CERT PROGRAM - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a staff report on the events and training that CERT has been a part of over the past couple of months. Mrs. Villanueva highlighted the CPR/AED/First Aid training. Vice-Chair McCool stated that he felt the City should pay for the training. Mrs. Villanueva explained that the training was not mandatory but that the City did pay for the first aid portion of the training. Chair Katz stated that she did not receive the notification about the CPR training. Mrs. Villanueva stated that it was only for active HbCERT volunteers in which Chair Katz stated that she was a volunteer. Mrs. Villanueva stated that she has not received any of the necessary paperwork for Chair Katz to be an active member of the HbCERT team. Mrs. Villanueva will send the CERT application paperwork to the commissioners to complete and join the HbCERT team.

6. **HERMOSA BEACH AMATEUR RADIO ASSOCIATION (HBARA) - Bill Hallett**

Ken Hartley has relocated to Texas. Commissioner Hallett will try to determine the new leadership for HBARA and to determine their meeting schedule.

7. **HERMOSA BEACH VOLUNTEERS IN POLICING (VIP) – Dave Buckland**

July 4, 2018 was the 10 year anniversary of the first deployment of the Volunteers in Policing program for the City of Hermosa Beach. This year, three original members: Dave Buckland, Morton Benjamin and Patrick Tucker were honored with a commemorative VIP badge. The first six months of the year, the VIP's have provided 509 hours of service to the City most of which has been in administrative assistance. There are currently 8 VIPs and 2 additional volunteers in the background process. The dates for the next Citizen Police Academy have not been selected.

MATTERS FOR COMMISSION CONSIDERATION

8. APPROVAL OF MINUTES FROM THE MEETING OF MAY 7, 2018

Vice-Chair McCool motioned the approval of the EPAC meeting minutes for the meetings of May 7, 2018. Commissioner Benson seconded the motion and five of the commissioners were in favor of the motion. Chair Katz abstained from the vote.

9. Election of Chair and Vice-Chair – Term July 9, 2018 – July of 2019

Chair Katz stated that she did not have a discussion regarding this agenda item therefore she requested to postpone the vote until the September 17, 2018 meeting. Vice-Chair McCool motioned to move the election of Chair and Vice-Chair to the September 17, 2018 meeting and Commissioner Benson seconded. Five commissioners were in favor of the motion. Commissioner Buckland abstained from the vote.

10. Emergency Number Magnet

The Commissioners reviewed the important number magnet draft that was provided to them. The school district and the City's emergency notification system information should be included on the document. Mrs. Villanueva stated that Nixle will be upgraded to Hermosa Alerts (an Everbridge product) to improve emergency notifications. In addition, Mrs. Villanueva and Mr. Robinson explained Senate Bill 833 which directly impacts emergency notification systems and requirements. The bill will require IPAWS and WEA training for system users and provided standard language for certain emergencies. The bill is on the Senate floor undergoing its second reading. If approved, it will be effective January 2019. The goal is to have the important number document completed by National Night Out on August 7, 2018.

COMMISSIONER REPORTS

11. BUSINESS PREPAREDNESS OUTREACH – Commissioner Detoy

No commission report was provided as Commissioner Detoy as not present during the meeting.

12. Community-Wide Emergency Alert System – Vice-Chair McCool/Commissioner Hallett

Vice-Chair McCool stated that he has placed the project on hold until City Council provides direction. Vice-Chair McCool would like to have direction and support from City Council before moving forward with the program. He requested a status update on the old siren. Mrs. Villanueva stated that the paperwork to transition the siren from City Hall to the Hermosa Beach museum is in process. Vice-Chair stated he wanted to ensure the Los Angeles County Fire was briefed on the project. Mrs. Villanueva stated that she has briefed Chief Hale and Laura Walters about the siren project. This project would be a City project not a County Fire project. In addition, Mrs. Villanueva stated that a location for the siren still needs to be determined considering that the Fire station will only be a one story building and the siren will impact City staff working at City Hall. Commissioner Hallett suggested the Windmill on the Corner of PCH and Aviation. An assessment will need to be conducted by various siren companies to explore the possible locations of the siren placement. In addition, Mrs. Villanueva explained that \$5000 was carried over from the FY 2017-2018 budget to the new fiscal year for this project but the project will exceed that amount. Mrs. Villanueva successfully completed a Notice of Intent grant application with Cal OES. She will submit the final application by September 4 and if approved, funding will be available early 2019.

13. Promotion of Community Emergency Response Team (CERT) – Commissioner Buckland/Commissioner Skye-Davis

Commissioner Skye-Davis and Commissioner Buckland attended the Fiesta Hermosa and the Safety Fair. They particularly enjoyed the Hazardous Materials truck and the Bearcat at the Safety Fair. Commissioner Skye-Davis requested the CERT website be updated. Commissioner Skye-Davis attended a meeting at the Early Warning Labs, the first private company to receive a contract to work with the USGS in developing an earthquake early warning system. The personal app for the early warning system should be available in early 2019. Commissioner Skye-Davis has reached out to the school district to request the list of required supplies that are included in the emergency supply kits that each student must have. She will provide the list to the commission for review. Commissioner Skye-Davis will be attending level 2 and 3 equine disaster response training with Fred Agopi from LA County Animal Care and Control. Commissioners Buckland and Skye-Davis have made progress in the development of the animal disaster response team. The team is meant

to assist in the interim between the initial disaster and the arrival of assistance, which could take a minimum of three days. Animal shelter training will be held on August 25, 2018 from 9 a.m. – 1 p.m. at the Redondo Beach Annex, 200 N. PCH, Redondo Beach, CA 90277.

Below is contact information for wild animal assistance:

- a. Marine Animal Rescue: 1-800-39WHALE (1-800-399-4253) assists with sea lions, seal, etc.
- b. International Bird Rescue: 310-514-2573 assists with aquatic birds.
- c. 1-866- 945-3911 (1-866-WILD-911) assists with animal capture and/or rehabilitation.

14. Community Wide Emergency Preparedness Subcommittee – Chair Katz/Commissioner Benson

The subcommittee has met with Interim City Manager John Jalili to discuss the relaunch of Map Your Neighborhood. He stated that he suggested having a stakeholder meeting to discuss the relaunch process, and gather support and direction preventing communication breakdown. The subcommittee will set up a meeting with the new City Manager upon his/her arrival at the City. The goal of the meeting with the new City Manager is to integrate the program into various established entities such as Neighborhood Watch and CERT to leverage and coordinate stakeholders. Mrs. Villanueva stated that City Council will be discussing the City Manager hiring process at the July 10, 2018 City Council Closed Session. Based on the discussion, the new City Manager may be hired at the end of August possibly the beginning of September. No definitive timeline has been determined at this point in time.

COMMISSION MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

- Commissioner Benson requested to have his agenda item request “Access and mobility issues as it relates to Emergency Preparedness in Hermosa Beach” kept in the future agenda items.
- Vice-Chair McCool stated that he would like to add a discussion regarding firearms and emergency kits to the agenda. Chair Katz stated fire arms and emergency preparedness is a personal belief and should not be discussed at an EPAC commission meeting.

15. ADJOURNMENT

- Chair Katz inquired about the bicycle registration program that the Hermosa Beach Police Department used to manage. Mrs. Villanueva stated that she will connect with the police department to provide a program update to the commission.
- Chair Katz, will be reaching out to the Easy Reader to request a story about the importance of the EPAC commission and has asked the commissioners to educate the community about the EPAC commission.
- The EPAC meeting of July 9, 2018 was adjourned in the memory of Julian Katz, a long time Hermosa Beach resident who was an avid bicyclist and volunteer. He was the husband of the Chair Gila Katz and the community was improved because of his passion and involvement. Julian Katz will truly be missed.
- Chair Katz asked to move the September 17, 2018 EPAC commission meeting as it is the day before a holy holiday. Mrs. Villanueva stated that the meeting was moved to the 17th to observe Labor Day 9/4 and Rosh Hashanah on 9/10. Mrs. Villanueva will determine the availability of City Council Chambers and will reconnect with the EPAC commissioners to determine the possibility of moving the meeting.
- Commissioner Benson motioned to adjourn, Vice-Chair McCool seconded and all were in favor.
- Meeting adjourned at 9:40 p.m.



Staff Report

Staff Report

REPORT 18-0567

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**AWARD PRIVATE SECURITY CONTRACT
TO ABSOLUTE INTERNATIONAL SECURITY**
(Acting Police Chief Milton McKinnon)

Recommended Action:

Staff recommends that the City Council:

1. Award the Private Security Services contract to Absolute International Security, for the period beginning October 1, 2018 and ending June 30, 2019, in an amount not to exceed \$79,372.80 for one year, with two one-year renewal options, with future year funding contingent on Council budget approval; and
2. Authorize the Mayor to approve and execute the Agreement and the City Clerk to attest.

Background:

The Downtown/Pier Plaza area has historically attracted large crowds during weekend and evening hours due to its bar and restaurant atmosphere, creating a need to enhance public safety resources in the area. In order to preserve the peace and maintain public order, the Hermosa Beach Police Department strives to provide additional personnel during weekend evening peak hours. However, the need in the Downtown/Pier Plaza exceeds available department resources.

Following an incident in November 2016, where officers were injured at Pier Plaza, the City determined a need to supplement police services with private security services in this area as well as during holidays. The Police department procured security services from Frontline Security on a monthly emergency basis, outside of an RFP process. Funding for security was paid for out of the Police Department's budget. Frontline deployed private security guards on Friday and Saturday nights, as well as holidays to augment police services. The City issued a Request for Proposal (RFP) April 2017 for private security services to ensure the City procured services from the most qualified and competitive vendor. Seven (7) vendors submitted proposals in response to the RFP and on August 22, 2017, Council awarded the contract for private security services to Eagle Security Services, Inc.

Police Department staff met with Eagle Security Services management and provided initial training to security personnel that would be assigned to the City, after which the company began providing security services in the downtown area on September 29, 2017. Although the company provided satisfactory services at the beginning of the contract, the quality of services declined within a short period of time. The security personnel, trained by Police department staff and assigned to the

Staff Report

REPORT 18-0567

Downtown/Pier Plaza area, were replaced within months after deploying the security services, creating an inconsistency in the services provided. In addition, the company has not been able to reliably provide the requested number of personnel for each shift. The department received complaints from members of the community regarding the actions and inactions of the security personnel. Staff communicated these concerns to Eagle Security and reiterated the department's expectations within the contracted scope of work. However, the company made no appreciable improvements to its service delivery. The term of the contract ended on July 31, 2018 and staff determined that a new Request for Proposal (RFP) for private security was necessary to provide the consistent and accountable quality of services needed for the Downtown/Pier Plaza area and during holidays and pre-planned special events.

Analysis:

On June 13, 2018, the City published notices inviting bids for private security services posted on the City's website and advertised in the Easy Reader on June 21, 2018 and June 28, 2018. Four (4) proposals were received by the 5:00 p.m. deadline on July 23, 2018. The following summarizes proposal costs for a contract commencing on October 1st, 2018 through June 30th, 2019:

Proposals Received	2018-19
Absolute International Security	\$79,372.80
American Guard Services	\$84,127.68
Unified Protective Services	\$61,776.00
Alltech Industries, Inc.	\$87,360.00

Staff reviewed the proposals from all four companies and evaluated each proposal on the following criteria: the completeness of the response to the RFP inclusive of all required forms and informational items requested, proposer's qualifications and experience, quality of implementation plans, and costs. Based on these criteria, staff identified Absolute International Security and American Guard Services as qualified bidders and scheduled interviews with both. It should be noted that one of the four companies proposed a substantially lower cost than the other three. Although it was the lowest bidder, the company's proposal contained minimal information and raised concerns as to its ability to provide the level of service standards required.

Police department staff met with the management of the two finalists for further evaluation. After interviewing both finalists, staff determined that Absolute International Security best meets the needs of the department's downtown enforcement deployment plan. Additionally, staff contacted listed references for Absolute International Security and received positive feedback. Although Absolute International Security is not the lowest bidder, their proposal, including experience, professionalism, and quality of services best meets the services the City seeks.

Staff recommends City Council award the private security services contract for the Downtown/Pier Plaza area to Absolute International Security. This contract will commence on October 1st, 2018 through June 30th, 2019, with the two one-year options to renew.

Fiscal Implications:

Staff Report

REPORT 18-0567

The agreement to be awarded to Absolute International Security is for an amount not to exceed \$79,372.80. Funds of \$81,906 are available in the FY 2018-19 Police Department budget, of which \$19,448.00 are estimated for security services from the current vendor, for the period starting July 1, 2018 to September 30, 2018; bringing the total amount for security services costs in 2018-2019 to \$98,820.80, an amount \$16,914.80 over the FY 2018-19 budget for this service. The department has savings in the budget from the July 4th holiday special event security procurement. Staff recommends the transfer of \$16,915 from these savings to cover the estimated private security services expenditures through the end of the fiscal year.

Attachments:

1. Request for Proposal for Unarmed Security Guard Services
2. Agreement for Private Security Services by and between the City of Hermosa Beach and Absolute International Security

Respectfully Submitted by: Dorothy Scheid, Police Lieutenant

Concur: Sharon Papa, Chief of Police

Noted for Fiscal Impact: Viki Copeland, Finance Director

Legal Review: Mike Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager

City of Hermosa Beach

Request for Proposals for Unarmed Security Guard Services



July 2, 2018

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1. INTRODUCTION

1.1. Introduction

The City of Hermosa Beach, hereinafter referred to as "City," is soliciting proposals from qualified vendors to provide unarmed security guard services. The required services and performance requirements are described in the Project Information (2.1).

1.2. Background

The City of Hermosa Beach is a Council-Manager type municipality with five Council members elected at large to four year terms on a staggered basis. The City has its own Police department and contracts its fire services with the Los Angeles County Fire Department.

With a population of over 19,000 and encompassing only 1.4 square miles, Hermosa Beach is a dense, urban community surrounded by the cities of Manhattan Beach and Redondo Beach. With scores of fashionable boutiques, independent shops, restaurants, and outdoor activities -- all within 1.4 square miles and easy walking distance -- Hermosa Beach offers something for everyone.

The City hosts hundreds of events each year, some of which attract in excess of 25,000 people. There are a wide variety of restaurants and entertainment venues that cater to local residents, visitors, and tourists.

1.3. Vision Statement and Guiding Principles

In 2013, the Hermosa Beach City Council adopted a Vision Statement that provides context for the environment in which the security services are to be provided and the values sought to be protected, as follows:

Hermosa Beach is the small town others aspire to be; a place where our beach culture, strong sense of community, and commitment to sustainability intersect.

- Our small town, beach culture, beautiful beach, eclectic neighborhoods, unique commercial districts, and welcoming gateways create an unrivaled coastal destination. Our exceptional local schools and outstanding municipal services contribute to an extraordinarily high quality of life at the beach.
- Our vibrant local economy allows Hermosa Beach residents to work, shop, and play locally. Our economy capitalizes on our entrepreneurial spirit, our legacy of creativity, and our local businesses committed to enhancing Hermosa Beach's distinctive character. We effectively balance our small town beach culture with our enviable position as a regional and statewide coastal destination.

2. PROJECT INFORMATION

2.1. *Unarmed* Security Guard Services*

The City is seeking unarmed security guard services for the City's Downtown and Pier Plaza area, including the possibility of all or some of the following:

- Pier Plaza and City Parking lots – roving foot patrols that engage with patrons and visitors (providing directions, etc.), knowledge of City ordinances and proactively contacting and advising people regarding prohibited behavior (e.g. smoking in public, urination in public, drinking in public, etc.), reporting suspicious or disorderly activities to Law Enforcement, intervening in fights, assisting with crowd control, summoning and assisting law enforcement during enforcement actions.
 - Schedule: Friday and Saturday / 7pm-3am (hours may be adjusted based on the needs of the City)
 - Four (4) security members working in teams of two
 - One (1) on-site working supervisor
 - Foot patrol of City sidewalks, alleys and walkways in and around Pier Plaza and City Parking lots.

Of importance is assigning guards who are responsible, demonstrate good judgment, and can interact in a professional manner with a variety of people from diverse socioeconomic, racial, and ethnic backgrounds. Guards are expected to provide a professional demeanor and provide roving foot patrols in the defined area.

Consideration should be given to the possibility that the city may request additional services related to various special events – possible duties include; security at event locations, assisting with flow of traffic and parking. The dates and hours of these special events will vary.

*Unarmed means no firearm or Taser.

Baton and/or OC/Pepper spray is allowed (with proper certification/training)

3. INSTRUCTIONS

3.1. *Purpose*

The purpose of this Request for Proposal (RFP) is to provide interested, qualified vendors with sufficient information to enable them to submit proposals for unarmed security guard services.

3.2. *Proposal Submission*

- By submitting a proposal the Vendor affirms that the Company is familiar with all the terms and conditions of this RFP and is sufficiently informed in all matters affecting the performance of the work and provisions of labor, supplies, material, equipment and facilities called for in this RFP. Additionally, the Vendor affirms that the Proposal has been checked for errors and omissions and that all information provided is correct and complete.
- All proposals shall be signed in ink by the President, Chief Executive Officer, or individual authorized to act on behalf of the Company, with current Power of Attorney if applicable. The name and mailing address of the individual making the proposal must be provided.
- Proposals shall be submitted in person or by mail as follows: Four (4) sealed copies [two (2) originals and two (2) photocopies] of the completed proposals.
- No oral, telephonic or telegraphic proposal or modification of Proposal will be considered.

3.3. *Disclosure of Contents of Proposal*

All proposals accepted by the City of Hermosa Beach shall become the exclusive property of the City. **Upon conclusion of negotiations with the selected proposer, all proposals accepted by the City shall become a matter of public record and shall be regarded as public, with the exception of those elements of each proposal which are identified by the Contractor as business or trade secrets and plainly marked as "Trade Secret", "Confidential" or "Proprietary".** Each element of a proposal which the Contractor desires not to be considered a public record must be clearly marked as set forth above. If disclosure is required under the California Public Records Act or otherwise by law, the City will make an independent determination and retain the confidentiality to the extent permitted by the Public Records Act.

3.4. Proposal Due Date

Proposals will be accepted up to the hour of 5:00 PM on Monday, July 23, 2018.

Proposals must be submitted addressed as follows:

**Hermosa Beach Police Department
Attn: Lt. Scheid
540 Pier Ave.
Hermosa Beach, CA 90254**

Proposals must be submitted in sealed envelopes plainly marked with:

Proposal: Unarmed Security Guard Services

3.5. Schedule of Events

This RFP has been developed in order to provide adequate information for potential vendors to prepare proposals and to permit the City to fully consider the various factors that will affect its decision. The tentative schedule for release, submittal, evaluation and selection is:

Request for Proposal Release:	07/02/18
Final Date for Submitting Questions	07/09/18
Final Date for Submitting Proposal	07/23/18
Proposal Evaluation by City	Week of 07/23/18
Negotiations begin with finalist(s)	Week of 07/30/18
Council Considers Staff Recommendation	August 2018
Contract Begins	September 1, 2018

3.6. Questions and Inquiries Related to RFP

In order to avoid any potential confusion, and to minimize burden on City staff, the City is requiring that all procedural questions relating to this RFP be directed to:

Lt. Dorothy Scheid
Hermosa Beach Police Department
540 Pier Ave.
Hermosa Beach, CA 90254
Phone: (310) 318-042
dscheid@hermosapolice.org

Specific questions relating to the content of this RFP should be submitted on or before July 9, 2018

Any vendors found to be soliciting other members of City staff, or City Council members during this RFP process may be disqualified.

3.7. Common Questions and Answers

Q: *Is there a pre-proposal conference?*

A: No. Questions about the RFP should be submitted prior to July 9, 2018 as detailed above.

Q: *Is the RFP available as a Word document?*

A: The RFP is available electronically only as a PDF document.

3.8. Vendor Proposal Format

Please note: All proposals, inquiries, responses, or correspondence related to or in reference to this request for proposals, and all reports, charts, displays, schedules, exhibits, and other documentation submitted by the Vendor will become the property of the City when received and are subject to public records requests upon the conclusion of the selection process.

To assist in the evaluation of the submitted proposal to this RFP, each proposal must conform to the following format:

- A letter of transmittal.
- An executive summary.
- A brief history of the Vendor's background and experience, including: company size, length of time in business, and other related information.
- Complete answers to Section 5.2.
- All vendors must submit a detailed and realistic implementation plan which identifies all resources that will be provided by vendor as required to fully implement the vendor's proposal. In addition, vendors are to identify any sub- contractors used, and all resources which are to be provided by City.
- Detail and discuss any exceptions to this RFP.

3.9. Evaluation Factors

No single criteria, including price, will dictate the City's ultimate selection. The relative importance of these factors involves judgment on the part of the City staff and will include both objective and subjective analysis. Specific evaluation criteria will include the following:

- Information contained in the proposal.
- Experience, qualifications and references of the vendor.
- Length of time in business.
- Demonstrated financial stability.
- The adequacy of the vendor's financial resources.
- Proposed business plan.
- Competitive pricing.
- The quality of the services offered.
- The capacity of the vendor to perform the contract or provide the service promptly, within the time specified, and without delay or interference.

Vendors' proposals will be evaluated against the specifications as presented in the RFP. A vendor may or may not be eliminated from consideration for failure to completely comply with one or more of the requirements depending on the critical nature of the requirements.

4. CONDITIONS

4.1. Firm Prices

Prices quoted by Vendor shall be firm prices and not subject to increase during the term of any contractual agreement arising between the City and Vendor as a result of said proposal. Vendor's quoted prices **must** include any applicable federal or state tax. Vendors are to stipulate the expiration date of their quoted proposal.

4.2. Right to Reject Any or All Proposals

The City reserves the right to reject any or all proposals, to waive technicalities or formalities, and to accept any proposal deemed to be in the best interest of the City. Where two or more vendors are deemed equal, the City reserves the right to make the award to one of the two Vendors.

4.4. Contracts

The successful proposer will be expected to enter into a binding agreement on a form provided by the City.

4.5. Delivery Date

Vendors will specify in their proposals that the proposed beginning date of service of September 1, 2018 is acceptable and include a detailed implementation plan.

4.6. Rights to Submitted Materials

All proposals, inquiries, responses, or correspondence related to or in reference to this request for proposals, and all reports, charts, displays, schedules, exhibits, and other documentation submitted by the Vendor will become the property of the City when received.

4.7. Insurance Requirements

For the duration of the contract Vendor shall procure and maintain insurance against claims for injuries to their employees, other persons, and/or damages to property which may arise from or in connection with services, products and materials supplied to the City. The cost of such insurance shall be borne by the Vendor.

Vendor shall at all times provide workers compensation insurance covering its employees in compliance with the California Labor Code.

Vendor shall provide and maintain liability insurance covering its security guard activities. Such insurance shall include commercial general liability with a combined single limit of not less than \$5,000,000.00 per occurrence and in aggregate for property damage and bodily injury.

Specific insurance provisions will be delineated in the contract between Vendor and City.

4.8. Non-Discrimination

The City maintains various policies related to contractual service providers. Among these is an anti-discrimination policy which requires that our contractors not discriminate in hiring on the basis of gender, race, religion, sexual orientation, or medical condition. Upon acceptance of a proposal, the City may request that the selected firm sign a statement affirming its compliance with this policy.

5. PROPOSAL SPECIFICATIONS AND REQUIREMENTS

5.1. *General Requirements*

The City is seeking unarmed security guard services for various locations (please see map on following page) including the possibility of all or some of the following:

- Downtown Hermosa, Pier Plaza and adjacent parking lots/parking structure(s).
- Various special events – possible duties include barricade posts; security at event locations, assisting with flow of traffic and parking (please provide hourly rate for special events)

Initial orientation training of the vendor's security personnel may be required prior to deploying in the City of Hermosa Beach.



5.2. Additional Requirements

Vendors will detail in their proposals the following:

- Their process for screening, hiring and background checks
- Their process for training and maintaining guard card certifications
- Their process for managing complaints from constituents or City staff
- Their ability to attend logistics meetings with City staff
- Their sample post orders, incident reports, and/or operations plans
- Their hourly rates for weekly posts and for special events

Vendors should also detail how unarmed security personnel will be managed and by whom.

Vendors will specify that the proposed beginning date of service of September 1, 2018 is acceptable and include a detailed implementation plan.

Vendors may be asked to give a short presentation (15-20 minutes) to the selection panelists in July 2018 and be prepared to field questions.

Prior to submitting their proposal, vendors will inspect and review the work environment area/location where services are rendered.

AGREEMENT FOR PRIVATE SECURITY SERVICES

(CITY OF HERMOSA BEACH)

This Agreement for Private Security Services ("Agreement") is made and entered into this 17 day of September, 2018 by and between the CITY OF HERMOSA BEACH, a municipal corporation ("CITY") and ABSOLUTE INTERNATIONAL SECURITY, a California corporation ("CONTRACTOR").

RECITALS

- A. CITY desires to engage the services of CONTRACTOR to provide unarmed security services on a scheduled basis at specified locations and times and also during special events to supplement services of the Hermosa Beach Police Department ("HBPD").
- B. CITY desires to supplement its complement of sworn and non-sworn employees and therefore, the CITY desires to contract with an independent contractor to perform this work.
- C. CONTRACTOR warrants to CITY that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. CITY desires to contract with the CONTRACTOR to perform the services as described in this Agreement.

NOW, THEREFORE, based on the foregoing recitals and the promises herein contained, CITY and CONTRACTOR agree as follows:

- 1. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire on June 30, 2019, unless earlier termination occurs under Section 8 of this Agreement or this Agreement is extended in writing in advance by both parties. City may in its discretion extend this Agreement for two additional one-year terms.
- 2. SCOPE OF SERVICES. CONTRACTOR will perform the services and activities set forth in Exhibit A and incorporated herein by reference.

3. COMPENSATION. The CITY agrees to pay CONTRACTOR for the services rendered pursuant to this Agreement at the hourly and weekly rates set forth in Exhibit B, attached hereto and incorporated herein by reference, not to exceed the sum of \$ 2,036/week absent a written amendment to this Agreement. CONTRACTOR shall submit to CITY, by not later than the 10th day of each month, its invoice for services itemizing the fees incurred during the previous month. CITY shall pay CONTRACTOR all uncontested amounts set forth in CONTRACTOR's invoice within 30 days after it is received.

4. INSURANCE.

4.1 CONTRACTOR shall at all times provide workers compensation insurance covering its employees in compliance with the California Labor Code.

4.2 CONTRACTOR shall provide and maintain liability insurance covering its security guard activities. Such insurance shall include commercial general liability with a combined single limit of not less than \$5,000,000.00 per occurrence and in aggregate for property damage and bodily injury. Such insurance shall be primary with respect to any insurance maintained by the CITY and shall not call on the CITY's insurance for contribution. Such insurance shall not be cancelled, reduced in coverage or limits or non-renewed except after thirty (30) days written notice by Certified Mail, Return Receipt Requested has been given to the City Attorney, City Manager, or designee for the City of Hermosa Beach.

4.3 Endorsements. Each general liability insurance policy shall be issued by a financially responsible insurance company or companies admitted and authorized to do business in the State of California, or which is approved in writing by City, and shall be endorsed as follows. CONTRACTOR also agrees to require all contractors, and subcontractors to do likewise.

(a) "The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations."

(b) This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have shall be considered excess insurance only and shall not contribute with this policy.

(c) This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.

(d) The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents.

4.4 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the CITY, its elected or appointed officers, officials, employees, agents, or volunteers.

4.5 The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty (30) days written notice has been received by the CITY.

4.6 CONTRACTOR agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.

4.7 Any deductibles or self-insured retentions must be declared to and approved by the CITY. At the CITY's option, the CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

4.8 CONTRACTOR shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.

4.9 Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 9 above.

4.10 The commercial general and automobile liability policies required by this Agreement shall allow CITY, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City Attorney and the Finance Director. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CONTRACTOR's behalf upon the CONTRACTOR's failure or refusal to do so in order to secure defense and indemnification as an additional insured under the policy, CITY may include such amounts as damages in any action against CONTRACTOR for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

5. **INDEMNITY.** CONTRACTOR shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, and cost (including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's performance of services hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY. Should CITY in its sole discretion find CONTRACTOR'S legal counsel unacceptable, then CONTRACTOR shall reimburse the CITY its costs of defense, including without limitation reasonable attorneys fees, expert fees and all other costs and fees of litigation. The CONTRACTOR shall promptly pay any final judgment rendered against the CITY (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

The requirements as to the types and limits of insurance coverage to be maintained by CONTRACTOR as required by Section 4, and any approval of said insurance by CITY, are not intended to and will not in any manner limit or qualify the liabilities and obligations otherwise assumed by CONTRACTOR pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

6. **PARTIES' REPRESENTATIVES.** The CITY's representative in dealing with CONTRACTOR shall be the City Manager or such person as the City Manager may designate. CONTRACTOR shall designate a representative with authority to bind CONTRACTOR.
7. **INDEPENDENT CONTRACTOR.** CITY and CONTRACTOR agree that CONTRACTOR will act as an independent contractor and will have control of all work and the manner in which it is performed. CONTRACTOR will be free to contract for similar service to be performed for other clients while under contract with CITY. CONTRACTOR is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONTRACTOR as to the details of doing the work or to exercise a measure of control over the work means that CONTRACTOR will follow the direction of the CITY as to end results of the work only. The security guards to be furnished by CONTRACTOR shall at all times be its employees and not those of the CITY.
8. **TERMINATION.** Both parties hereto may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice to the other. In the event of termination by CITY, CONTRACTOR shall cease services as of the date of termination and CONTRACTOR will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
9. **ASSIGNMENT.** The Contractor shall not assign this Contract or delegate or subcontract its duties or obligations hereunder to any other person or firm except with the advance written consent of the City.

10. FAMILIARITY WITH WORK. By executing this Agreement, CONTRACTOR represents that CONTRACTOR has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.
11. TAXPAYER IDENTIFICATION NUMBER. CONTRACTOR will provide CITY with a Taxpayer Identification Number.
12. PERMITS AND LICENSES. CONTRACTOR will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.
13. CORRECTIVE MEASURES. CONTRACTOR will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONTRACTOR will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of CONTRACTOR to implement required corrective measures shall result in immediate termination of this Agreement.
14. NOTICES. All communications to either party by the other party will be deemed made when received by such party at its respective name and address as follows:

CITY	CONTRACTOR
City of Hermosa Beach 1315 Valley Drive Hermosa Beach, CA 90254 ATTN: City Clerk	Absolute International Security 4255 Tyler Ave. El monte, CA 91731 Attn: Ms. Lucy Lin, President

Any such written communications by mail will be conclusively deemed to have been received by the addressee upon deposit thereof in the United States Mail, postage prepaid and properly addressed as noted above. In all other instances, notices will be deemed given at the time of actual delivery. Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph. Courtesy copies of notices may be sent via electronic mail, provided that the original notice is deposited in the U.S. mail or personally delivered as specified in this Section.

15. THIRD PARTY BENEFICIARIES. This Agreement and every provision herein are generally for the exclusive benefit of CONTRACTOR and CITY and not for the benefit of any other party. There will

be no incidental or other beneficiaries of any of CONTRACTOR's or CITY's obligations under this Agreement.

16. INTERPRETATION. This Agreement was drafted in, and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this Agreement will be in Los Angeles County.
17. ENTIRE AGREEMENT. This Agreement, and its Attachments, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
18. RULES OF CONSTRUCTION. Each party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either party.
19. AUTHORITY/MODIFICATION. The parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's City Manager, or designee, may execute any such amendment on behalf of CITY.
20. ACCEPTANCE OF FACSIMILE OR ELECTRONIC SIGNATURES. The parties agree that this Agreement, agreements ancillary to this Agreement, and related documents to be entered into in connection with this Agreement will be considered signed when the signature of a party is delivered by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
21. FORCE MAJEURE. Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
22. ATTORNEY'S FEES. The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
23. STATEMENT OF EXPERIENCE. By executing this Agreement, CONTRACTOR represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONTRACTOR represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, and experience in dealing with public agencies render it capable of performing the proposed services and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

24. CONFIDENTIALITY. It is understood and agreed that information acquired by CITY pertaining to individual employees of CONTRACTOR in the performance of the services, including the results of background checks, shall be confidential and shall not be disclosed to any person.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CITY OF HERMOSA BEACH

ABSOLUTE INTERNATIONAL SECURITY

SUJA LOWENTHAL, CITY MANAGER

LUCY LIN, PRESIDENT

ATTEST:

Elaine Doerfling, City Clerk

Taxpayer ID No.

APPROVED AS TO FORM:

Michael Jenkins , City Attorney

EXHIBIT A

SCOPE OF SERVICES

1 CONTRACTOR shall provide personnel properly trained as herein specified for the performance of duties as security guards. In the performance of their duties the CONTRACTOR and employees of the CONTRACTOR shall conduct themselves in accordance with the conditions of this Agreement and the laws and codes of the State of California and the City of Hermosa Beach. CONTRACTOR shall perform offender background checks on every security guard it assigns to the CITY and include DOJ Live Scan and clearance through Megan's Law.

2 CONTRACTOR shall provide supervisory personnel to see that guard activities are taking place at the required places and times, and in accordance with all items of this Agreement. Supervisory personnel will meet monthly with designated representatives of the HBPD to coordinate schedules, review changes, and receive feedback on the program and its operations.

3 CITY shall determine the hours and locations when and where guards shall be furnished by CONTRACTOR. CONTRACTOR may notify the CITY of any recommended changes in hours of work or locations. CITY has sole discretion to add to, delete from, or revise the work schedule/locations at any time. Locations include:

- o Downtown Hermosa, Pier Plaza and adjacent parking lots/parking structure(s).
- o Various special events – possible duties include barricade posts; security at event locations, assisting with flow of traffic and parking and as further set forth below.

4 CONTRACTOR shall train, schedule, provide, and supervise personnel in accordance with this Agreement and the rules and regulations of the City of Hermosa Beach. Security personnel shall perform their duties as trained and within the CITY's rules for such personnel.

5 CONTRACTOR shall maintain adequate reserve personnel to be able to furnish alternate guards in the event that any person fails to report for work at the assigned time and location.

6 CONTRACTOR shall provide all security personnel with apparel by which they are readily visible and easily recognized as security personnel. Such apparel shall be uniform for all security personnel and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. Apparel shall be subject to advance approval by the Police Chief or her designee and is subject to change at City direction.

7 Security personnel employed by CONTRACTOR shall:

- (a) Be able to read, write and speak English;
- (b) Be a minimum of 18 years old;

- (c) Not have any felony convictions, misdemeanor convictions involving crimes against children, or convictions involving any violent crime
- (d) Not be a registered sex offender or narcotics offender
- (e) Have the ability to communicate clearly and concisely with motorists and pedestrians
- (f) Demonstrate the following abilities and characteristics:
 - o Good physical condition, including sight and hearing
 - o Mental alertness
 - o Neat appearance
 - o Good character
 - o Dependability
 - o Good verbal communication skills
 - o Good Judgement

Except as herein otherwise expressly specified to be furnished by CITY, CONTRACTOR will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the services required of CONTRACTOR by this Agreement.

Downtown Hermosa guard services: Police Department management will meet with CONTRACTOR management to review details of ongoing services to include expectations of guard services.

General Direction:

Pier Plaza and City Parking lots – roving patrols that engage with patrons and visitors (providing directions, etc.), proactively contacts and advises people regarding prohibited behavior (e.g. smoking in public, urination in public, drinking in public, etc.), reports suspicious or rowdy activities to Law Enforcement, intervenes in fights, assist with crowd control, summon and assists law enforcement during enforcement action.

- o Schedule: Friday and Saturday / 7pm-3am (hours may be adjusted based on the needs of the City)
- o Four (4) security members working in teams of two
- o One (1) working supervisor
- o Includes city sidewalks, alleys and walkways in and around Pier Plaza and City Parking lots.

Police Department management or Community Resources management will meet with CONTRACTOR management to review details and expectations of guard services. Stationary or roving patrols that engage with patrons and visitors (providing directions, etc.), proactively contacts and advises people regarding prohibited behavior (e.g. smoking in public, urination in public, drinking in public, etc.), reports suspicious or rowdy activities to Law Enforcement, intervenes in fights, assist with crowd control, summon and assists law enforcement during enforcement action.

- o Schedule: Varies. CONTRACTOR to be contacted by the CITY when services are required
- o Number of security officers will vary per event
- o Number of working supervisor will vary per event
- o Traffic control may be needed, CITY will advise CONTRACTOR prior to the event.

EXHIBIT B
COMPENSATION HOURLY RATES

Routine roving services:

	Hourly rates	Overtime rates
Officer	\$ 25.10	\$ 37.65
Supervisor	\$ 26.80	\$ 40.20

Special events:

Officer	\$ 25.10
Supervisor	\$ 26.80

Holidays:

Officer	\$ 37.65
Supervisor	\$ 40.20



Staff Report

Staff Report

REPORT 18-0583

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**CONSIDERATION OF AN ORDINANCE TO ALLOW
AND REGULATE WIRELESS COMMUNICATION FACILITIES
IN THE PUBLIC RIGHT-OF-WAY, AND UPDATE ON AT&T'S
PROPOSAL FOR MULTIPLE INSTALLATIONS OF SMALLER
WIRELESS COMMUNICATION FACILITIES TO PROVIDE
REPLACEMENT COVERAGE TO EXISTING SITES
LOCATED AT 20TH AND 29TH COURT**

(Community Development Director Ken Robertson)

Recommended Action:

Continue to October 23, 2018 the public hearing to consider an ordinance to allow and regulate wireless communication facilities in the public right-of-way, and, provide an update on AT&T's proposal for multiple installations of smaller wireless communication facilities to provide replacement coverage to existing sites located at 20th and 29th Court.

Background:

Staff, working closely with the City Attorney's office, prepared a draft ordinance to allow and regulate wireless communication facilities in the public right-of-way (ROW). The City Attorney has since advised that the Federal Communications Commission (FCC) has issued a wireless infrastructure order which is scheduled for the Wednesday, September 26, 2018 open FCC meeting. The Commission will likely make changes to the Communications Act, affecting the regulations the City should include in its local ordinance.

Since November of 2017, AT&T has been working on preparing applications for 16 small cell sites within the City's ROW to provide replacement coverage for the removal and replacement of the existing 20th and 29th Court facilities. AT&T expects to submit its applications, however, it needs an ordinance to reference prior to submittal in order to ensure that its applications are complete.

Given the upcoming FCC order and necessary revisions to the City's draft ordinance, staff recommends that City Council continue the public hearing to its October 23, 2018 meeting.

Respectfully Submitted by: Kim Chafin, Planning Manager

Concur: Glen Kau, Public Works Director

Approved: Suja Lowenthal, City Manager



Staff Report

Staff Report

REPORT 18-0593

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**RECOMMENDATION TO VACATE -
100 FOOT PORTION OF AN ALLEY EASEMENT
BETWEEN 30TH STREET AND GOULD AVENUE**
(Public Works Director Glen W.C. Kau)

Recommended Action:

Staff recommends that the City Council:

1. Adopt the Resolution of Vacation finding that the public service easement as described in Exhibit "A" and incorporated by reference ("Subject Easement") is unnecessary for present or prospective use; abandonment of the Subject Easement is in the public interest; and, the Subject Easement is not useful as a non-motorized transportation facility;
2. Reserve a utility easement pursuant to Streets and Highways Code § 8340; and
3. Order the City Clerk to record the Resolution of Vacation with the Los Angeles County Recorder.

Executive Summary:

The City possesses the Subject Easement which is approximately 100 feet in length by 20 feet in width (approximately 2,000 sq. ft.) located in an alley between 30th Street and Gould Avenue and west of Sepulveda Boulevard. The Subject Easement was originally dedicated for public street and utility purposes. The City received an application from Skechers ("Applicant") to vacate the Subject Easement. The proposed vacation would require a portion of the existing City sewer line to be relocated to accommodate construction. As a condition of approval of the project, Skechers will relocate and replace the existing sewer. In order to ensure the City's ability to access, maintain, construct, and repair its utilities, the City will reserve a utility easement, pursuant to Streets and Highways Code § 8340. This new reserved easement is described in Exhibit "C" and incorporated by reference ("Reserved Easement"). The result of this vacation would effectively reduce the width of the Subject Easement from 20 feet to 10 feet.

Background:

On March 3, 2016 the City received a request from the Applicant to vacate the Subject Easement. The area proposed for vacation is located approximately 250 feet south of 30th Street, in a portion of alley abutting the property at 2901 Pacific Coast Highway. The Subject Easement was dedicated to the City by recorded instrument on December 22, 1952 for public street and utility purposes. The

Staff Report

REPORT 18-0593

Subject Easement is not presently utilized as a public right-of-way. Public access is limited by fencing and barricades erected by the property owners. The westerly portion of the Subject Easement, which is not proposed for vacation, is occupied by vehicle parking spots and utility poles and supports. Beneath the portion of the Subject Easement to be vacated is a City sewer line, which will need to be relocated at Applicant's expense to the location of the City's Reserved Easement. The City is to reserve the Reserved Easement so that the City may continue to access, maintain, construct, and repair the sewer.

The Applicant's development team plans to use the vacated easement area in conjunction with the proposed adjacent Design Center project. The Applicant has also requested that the City execute a quitclaim deed, the effect of which would be to extinguish any ownership interest that the City has in the portion of the property to be vacated. City Staff is unable to locate any documentation suggesting that the City has any interest in the property aside from the Subject Easement which would be removed by the vacation. Because the City is not conveying an ownership interest in the property at issue, no consideration is due from the Applicant for the vacation.

Pursuant to Government Code § 65402 and Streets and Highways Code §§ 8300 *et seq.*, after a Request for Vacation is processed, the Planning Commission reviews the proposed vacation for consistency with the City's General Plan. If the Planning Commission finds that the proposed vacation conforms with the General Plan, then the City Council may initiate vacation proceedings, through a Resolution of Intention, by directing the City Clerk to (1) administratively set a hearing date, time and place; and, (2) publish and post the required notices.

The vacation request was circulated to pertinent City departments, including Community Development, Fire Department, Police Department and the City Attorney's office. The Fire Department, Police Department and Community Development had no objections to vacation of the Subject Easement.

On October 20, 2017, the City obtained a legal description of the Subject Easement by licensed land surveyor Robert S. Rogers (Exhibit "A"). On January 31, 2018, the Applicant's Request for Vacation was heard by the City Planning Commission, and Resolution 18-5 was adopted, which determined that the location, purpose, and extent of the Subject Easement's vacation is in conformance with the City's General Plan.

An Environmental Impact Report ("EIR") was prepared by Skechers to meet all of the substantive and procedural requirements of the California Environmental Quality Act ("CEQA"). The EIR submitted by Skechers evaluated the entire proposed project, which included this proposed alleyway vacation. The EIR did not identify any significant environmental effects regarding the use of the alleyway.

On August 28, 2018, the City Council adopted Resolution 18-7143, which declared the City Council's intention to vacate the Subject Easement. Resolution 18-7143 gave notice that at its regularly scheduled meeting for September 25, 2018 at 7:00 p.m., or as soon as possible thereafter, this

Staff Report

REPORT 18-0593

Council would hear any and all testimony and evidence submitted by interested persons.

Notice and publication was conducted in accordance with Streets and Highways Code § 8300 *et seq.* Public notice for this hearing was posted to the City's website on September 13, 2018. Notices were mailed out to residents and property owners within a 500 ft. radius of the alley on September 12, 2018. The Notice was published for two successive weeks in the Beach Reporter on September 13 and September 20, 2018. The Notice was also posted along the Subject Easement location on September 13, 2018. The Public Works Director signed an affidavit demonstrating proof of publication and notice which is attached as Exhibit "B" and incorporated by reference.

Analysis:

At this hearing, the City Council must consider all pertinent testimony and submitted evidence by interested persons. After consideration of such evidence and testimony, the City Council may adopt the Resolution of Vacation. The City Council must find the following to adopt a Resolution of Vacation: (1) The Subject Easement is unnecessary for present or prospective future public use; (2) The abandonment is in the public interest; and, (3) The Subject Easement is not useful as a non-motorized transportation facility. Streets and Highways Code § 8300, *et seq.*

Staff has found that the existing 20-foot wide Subject Easement is unnecessary for present and future use as it is wider than necessary to house the sewer pipe that lies within the Subject Easement. The 20-foot wide Subject Easement can easily be reduced in width to a 10-foot easement where the sewer pipe can be relocated and centered in the new Reserved Easement for better access. The Subject Easement is also unnecessary for the City to access, maintain, construct, or repair its utilities, as the City can reserve the necessary easement under Streets and Highways Code § 8340.

The Subject Easement is located in a small portion of the alley, the rest which was vacated by the City in 1985, and is a dead-end that does not provide the City with any necessary uses. This vacation would complete the vacation of this alley from over 30 years ago. Attached as Exhibit "D" is a color coded map that demonstrates the relationship of the previous vacation, the current vacation, as well as the location of the Subject Easement and the Reservation Easement.

The abandonment of the current 20-foot Subject Easement and the creation of the new 10-foot Reserved Easement is beneficial for the public because, as part of the construction of the Skechers' buildings, the Applicant will remove the aged and deteriorated sewer pipes and appurtenances to construct a new sewer line in the center of the new 10-foot Reserved Easement. A new sewer line, manholes and appurtenances will benefit the city and the public as the cost of maintaining and repairing the old sewer pipes keeps increasing and creating nuisances to the users in general. The new sewer line in this area will be constructed and funded by the Applicant, and it will be installed and operational prior to the construction of the new Skechers' buildings.

The vacation has no impact on public access nor will it affect the City's level of traffic. The alley is not a public right of way and thoroughfare is impossible because the alley is divided by fencing and

Staff Report

REPORT 18-0593

barricades. A vacation of the Subject Easement also has no impact on any property owner's access to his or her property.

It is recommended the City Council adopt the Resolution of Vacation to (1) make the requisite findings according to law; (2) order vacation of the Subject Easement; and, (3) reserve the Reserved Easement.

The Resolution of Vacation will be effective once the Resolution is recorded with the Los Angeles County Recorder. Once effective, the underlying land reverts to the underlying property owners, Skechers, except for those rights reserved under Streets and Highways Code § 8340.

Fiscal Impacts:

There are no fiscal impacts related to the vacation of this property.

Environmental Impacts:

The EIR submitted by Skechers evaluated the entire proposed project, which included this proposed alleyway vacation. The EIR did not identify any significant environmental effects regarding the use of the alleyway.

Attachments:

1. Legal description and map of area of requested vacation (Exhibit "A")
2. Affidavit of notice (Exhibit "B")
3. Legal description and map of area of new utility easement (Exhibit "C")
4. Color coded map showing the Subject Easement and Reserved Easement (Exhibit "D")

Respectfully Submitted by: Glen Kau, P.E., Public Works Director/City Engineer

Legal Review: Mike Jenkins, City Attorney

Noted for Fiscal Impact: Viki Copeland, Finance Director

Approved: Suja Lowenthal, City Manager

Legal Description

Exhibit "A"

2901 Pacific Coast Highway - Alley Easement Vacation

That portion of document number 20141043403, recorded October 2, 2014, in Official Records on file in the Recorder's Office of the County of Los Angeles, in the City of Hermosa Beach, County of Los Angeles, State of California, described as follows:

The portion of that 20 foot easement described in deed to the City of Hermosa Beach, recorded as document number 2622, on December 22, 1952, in Book 40576, Page 27, of said Official Records, lying within Parcel "B" of said document number 20141043403.

End of Description.

Containing: 2000 square feet.

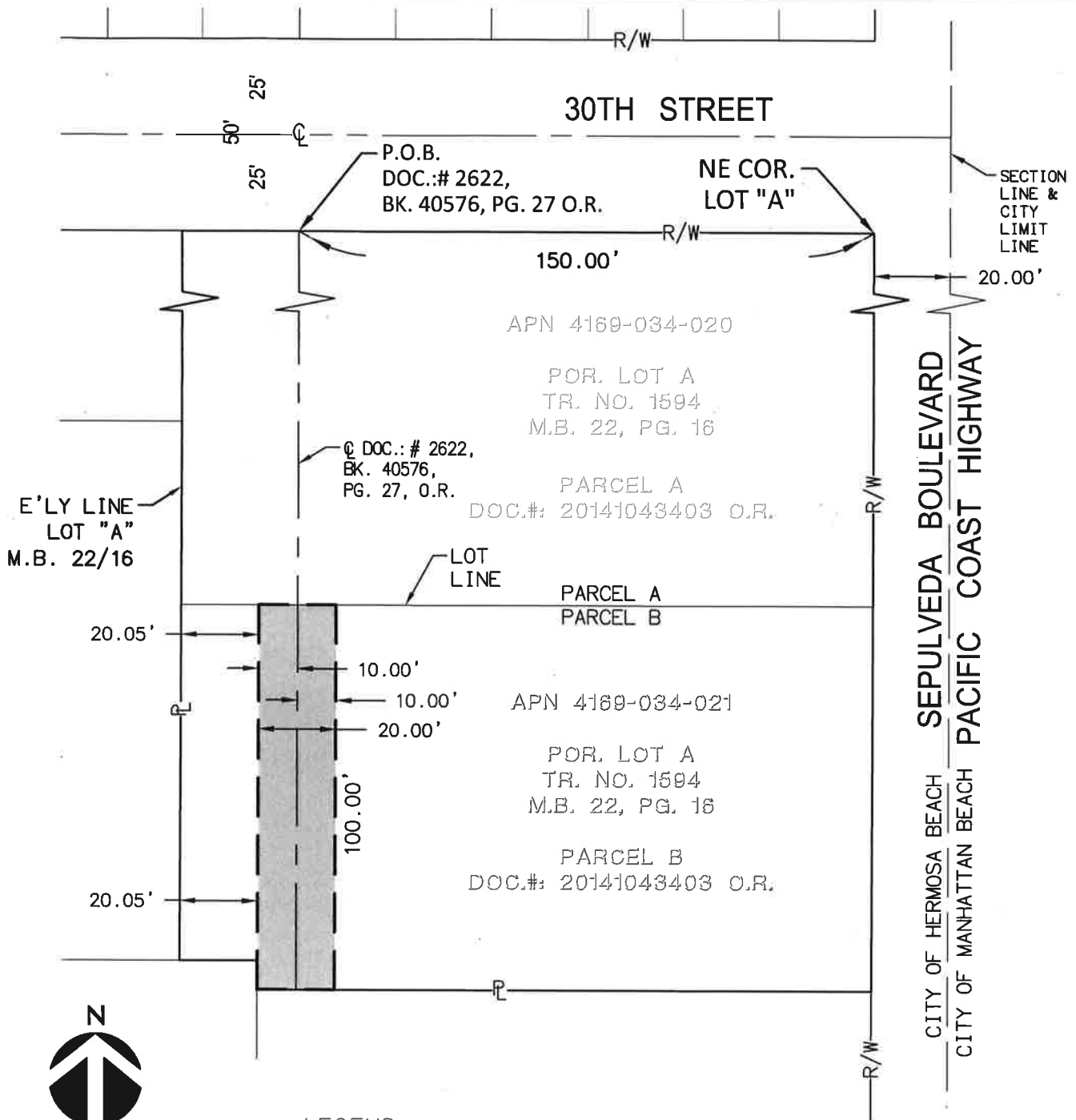
Exhibit "B": Attached and by this reference made part hereof.

This description has been prepared by me or under the supervision of:


Robert S. Rogers, PLS 8348


Date





0 20' 40'

SCALE: 1"=40'

LEGEND

CL CENTERLINE
P.O.B. POINT OF BEGINNING
R/W STREET RIGHT-OF-WAY
PL PROPERTY LINE
O.R. OFFICIAL RECORDS OF L.A. CO.



EXISTING ALLEY EASEMENT TO BE VACATED, 2000 SQ. FT.



kpff

700 S. Flower St., Suite 2100
Los Angeles, CA 90017
O: 213.418.0201
F: 213.266.5294
www.kpff.com

EXHIBIT "B" ALLEY EASEMENT VACATION EXHIBIT

CITY OF HERMOSA BEACH / COUNTY OF LOS ANGELES / STATE OF CALIFORNIA

DATE:	10/20/2017
DRAWN BY:	JS
CHECKED BY:	BR
PROJECT NO.	1700011
SHEET:	1 OF 1



**Certified Property Owners/Occupants List
and Mailing / Noticing Affidavit**

(1) I, Glen Kau, hereby certify that on the 12th day of September, 2018, the City of Hermosa Beach mailed with first class postage a notice of public hearing before the City Council to all property owners and occupants within (check one):

 a three hundred (300) foot radius
~~XX~~ a five hundred (500) foot radius

of the exterior boundaries of the property listed below. The property owners list was compiled from the latest available assessment roll of the County of Los Angeles:

2901 and 3001 Pacific Coast Highway, Hermosa Beach, CA 90254

(2) Signs for the proposed Public Hearing were posted on September 12, 2018 in the area of the alley to be vacated.

(3) The Notices were published in the Easy Reader on September 13 and 20, 2018.

(4) The Notices were posted on the City's webpage on September 13, 2018.

I declare, under penalty of perjury, that the foregoing is true and correct. I have executed this declaration on the 19th day of September, 2018, at Hermosa Beach, California.

Glen Kau 
Printed Name

 9.19.18
Signature (must be notarized)

CITY OF HERMOSA BEACH
Company/Capacity

See attached

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
 County of Los Angeles)
 On 9/19/18 before me, Linda E. Abbott, Notary Public
 Date Here Insert Name and Title of the Officer
 personally appeared Glen Wai Chung Kau
 Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature]
 Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Legal Description
Exhibit "A"
Sanitary Sewer Easement
2901 Pacific Coast Highway

A strip of land in the City of Hermosa Beach, County of Los Angeles, State of California, being a portion of document number 20141043403, recorded October 2, 2014, in Official Records on file in the Recorder's Office of said county, said strip of land being 10.00 feet wide, lying 5.00 feet on each side of the following described centerline:

Commencing at the northeasterly corner of said document number 20141043403, also being the intersection of the southerly right-of-way line of 30th Street, 50 feet wide, with the westerly right-of-way line of Sepulveda Boulevard, also known as Pacific Coast Highway, 90 feet wide, as shown on the map of Tract No. 32528, filed in book 1019, pages 61 to 62, of Maps, in said county recorder's office; Thence along said southerly right-of-way line, also being the northerly line of said document number 20141043403, North 89°55'36 West 148.31 feet to the **Point of Beginning**; Thence South 00°16'24" West 350.00 feet to the southerly line of said document number 20141043403.

The side lines of said strip shall be shortened or lengthened so as to terminate northerly and southerly in said northerly and southerly lines of said document number 20141043403.


End of Description.

Containing: 3,500 square feet.

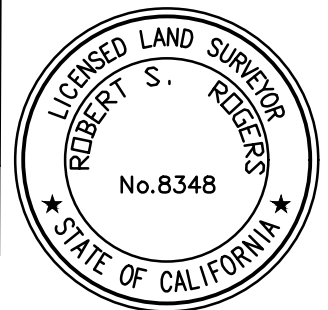
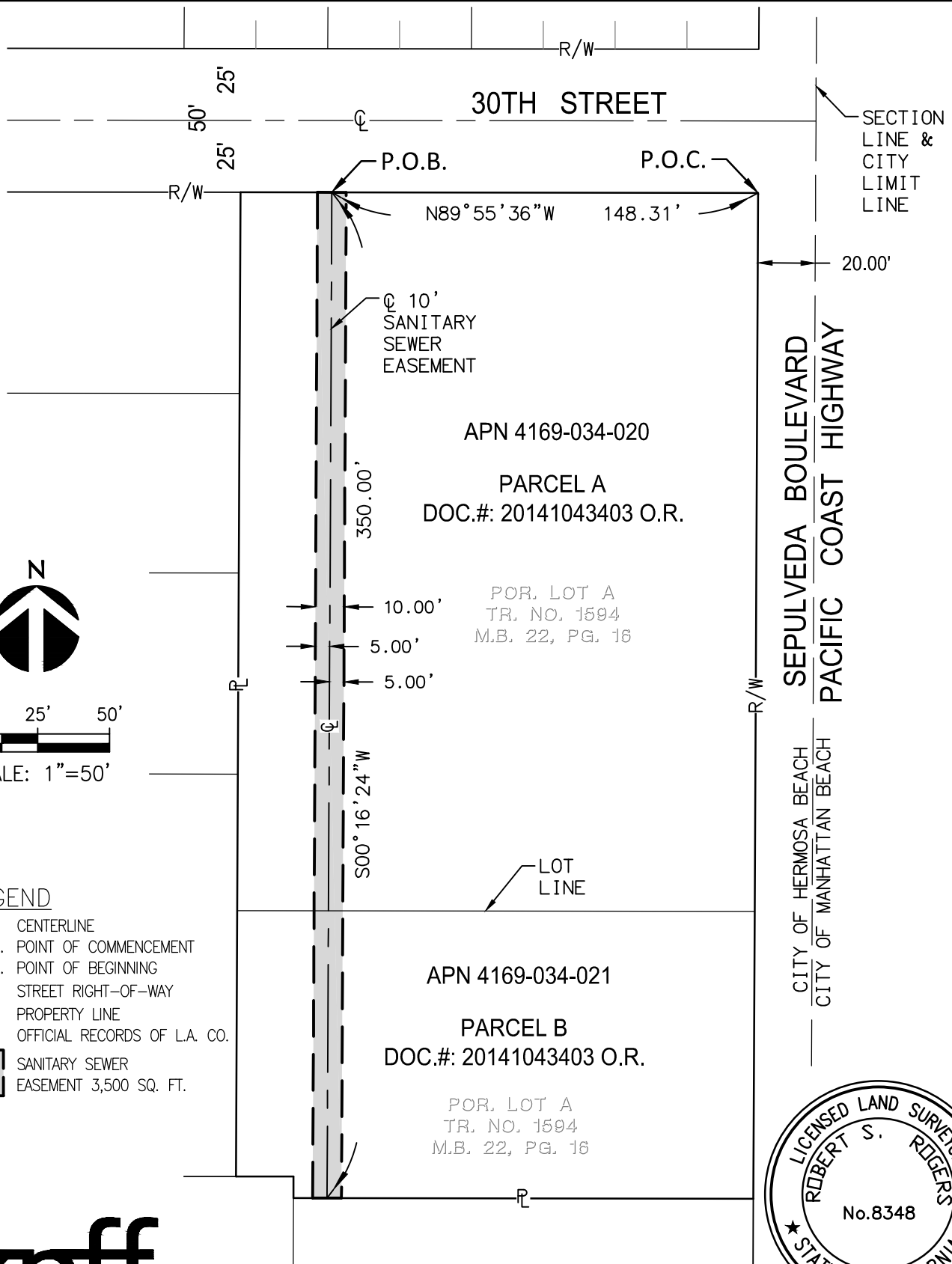
Exhibit "B": Attached and by this reference made part hereof.

This description has been prepared by me or under the supervision of:


Robert S. Rogers, PLS 8348


Date





kpff

700 S. Flower St., Suite 2100
Los Angeles, CA 90017
O: 213.418.0201
F: 213.266.5294
www.kpff.com

EXHIBIT "B"

SANITARY SEWER EASEMENT EXHIBIT

CITY OF HERMOSA BEACH / COUNTY OF LOS ANGELES / STATE OF CALIFORNIA

DATE: 10/20/2017

DRAWN BY: JS

CHECKED BY: BR

PROJECT NO. 1700011

SHEET: 1 OF 1



CITY OF HERMOSA BEACH M E M O R A N D U M

DATE: SEPTEMBER 25, 2018
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: GLEN W.C. KAU, PUBLIC WORKS DIRECTOR
SUBJECT: 9/25/18 AGENDA, ITEM 5B – SUPPLEMENTAL RESOLUTION

This resolution is required for the completion of the item and it is referenced in the staff report for this item.

RESOLUTION 18-XXXX A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH APPROVING A PUBLIC SERVICE EASEMENT VACATION BETWEEN 30TH STREET AND GOULD AVENUE

RESOLUTION NO. 18-XXXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
HERMOSA BEACH APPROVING A PUBLIC SERVICE
EASEMENT VACATION BETWEEN 30TH STREET AND GOULD
AVENUE**

The City Council of the City of Hermosa Beach does hereby find, order, and resolve as follows:

SECTION 1.

California Streets and Highways Code § 8300 *et seq.* authorizes the City of Hermosa Beach to vacate all or any portion of a public service easement within its boundaries and under its jurisdiction.

SECTION 2.

An easement for public service utilities was dedicated to the City of Hermosa Beach on December 22, 1952 in the alley between 30th Street and Gould Avenue. On March 3, 2016, Skechers submitted an application for vacation of the easement. The legal description of the easement to be vacated is attached as Exhibit “A” to the Staff Report and incorporated herein by reference (“Subject Easement”).

The vacation request was circulated to pertinent City departments, including Community Development, Fire Department, Police Department and the City Attorney’s office. The Fire Department, Police Department and Community Development had no objections to vacation of the Subject Easement.

On January 31, 2018, the Planning Commission for the City of Hermosa Beach considered the proposed vacation pursuant to Government Code § 65402 and found that the vacation conforms with the City’s General Plan.

On August 28, 2018 the City Council adopted Resolution 18-7143, which declared the City Council’s intention to vacate the Subject Easement. Resolution 18-7143 gave notice that at its regularly scheduled meeting for September 25, 2018 at 7:00 p.m., or as soon as possible thereafter, this Council would hear any and all testimony and evidence submitted by interested persons.

SECTION 3.

Notice and publication was conducted in accordance with Streets and Highways Code § 8300 *et seq.* Public notice for this hearing was posted to the City’s website on September 13, 2018. Notices were mailed out to residents and property owners within a 500 ft. radius of the alley on September 12, 2018. The Notice was published for two successive weeks in the Beach Reporter on September 13 and September 20, 2018. The Notice was

also posted along the Subject Easement location on September 13, 2018. The Public Works Director signed an affidavit demonstrating proof of publication and notice, which is attached as Exhibit “B” to the Staff Report and incorporated herein by reference.

SECTION 4.

An Environmental Impact Report (“EIR”) was prepared by Skechers to meet all of the substantive and procedural requirements of the California Environmental Quality Act (“CEQA”). The EIR submitted by Skechers evaluated the entire proposed project, which included this proposed alleyway vacation. The EIR did not identify any significant environmental effects regarding the use of the alleyway. The City Council previously found in Resolution 2018-7143 that the EIR sufficiently evaluated the entire proposed project and the use of the alleyway to be vacated will not violate CEQA.

SECTION 5.

The Subject Easement to be vacated is located in an alley between 30th Street and Gould Avenue. It is approximately 20 ft. in width by 100 ft. in length, and described fully in Exhibit “A” of the Staff Report.

In order to access and maintain the City’s utilities below this alley, the City will reserve its rights under, Streets and Highways Code § 8340, and reserve a utility easement which will permit the City to access, construct, maintain, operate, replace, remove, and renew sanitary sewers and storm drains. The City will reserve an easement which is approximately 10 ft. in width and 350 ft. in length. A location map and legal description of the is attached to the Staff Report as Exhibit “B” and incorporated herein by reference (“Reserved Easement”).

As a part of the condition of approval for this vacation, Skechers is to relocate and replace the existing sewer lines, structures, and appurtenances within the Reserved Easement as approved by the City.

SECTION 6.

At this hearing, the City Council received and considered all testimony and evidence presented by interested persons, in accordance with Street and Highways Code § 8300 *et seq.*

SECTION 7.

After consideration of the Staff Report and any and all evidence and testimony submitted during the hearing, the City Council makes the following findings:

- (1) Notice for this hearing was posted as required by the California Streets and Highways Code and Hermosa Beach Municipal Code;
- (2) The Subject Easement is unnecessary for present or prospective public use;

- (3) Abandonment of the Subject Easement is in the public interest; and,
- (4) The Subject Easement is not useful as a non-motorized transportation facility.

The Subject Easement is unnecessary for present and prospective public use, because it is not necessary for the City to access, maintain, construct, or repair its utilities, as the City will reserve the necessary easement under Streets and Highways Code § 8340. The Subject Easement is located in a small portion of the alley, the rest which was vacated by the City in 1985, and is a dead-end that does not provide the City with any necessary uses. Exhibit “D” of the Staff Report demonstrates the relationship of the Subject Easement to the Reserved Easement resulting from this vacation, as well as shows the previous alley vacation and is incorporated by reference. The Subject Easement is wider than necessary to house and maintain the City’s utilities and must be relocated for improved access due to the construction by Skechers. No City department had any objections to the vacation of the Subject Easement, and the vacation was found to be in conformance with the City’s General Plan.

Vacation of the Subject Easement is in the public interest. The vacation will not affect the City’s ability to access, maintain, construct, or repairs its utilities as the City will reserve a utility easement. The vacation will result in a substantial benefit to the City and its residents because Skechers will replace the affected sewer lines, structures, and appurtenances, which are very old. In addition to new utilities, the vacation will save the City and its residents the expensive cost of relocating, maintaining, repairing, and replacing old sewer lines.

The vacation has no impact on public access nor will it affect the City’s level of traffic. The alley is not a public right of way and thoroughfare is impossible because the alley is divided by fencing and barricades. A vacation of the Subject Easement also has no impact on any property owner’s access to his or her property.

The Subject Easement is hereby ordered to be vacated. The Subject Easement shall not be deemed vacated until this Resolution is recorded with the County Recorder.

SECTION 8.

The City hereby exempts from vacation the portion of the alley identified in the legal description in Exhibit “B” to the Staff Report, pursuant to Streets and Highways Code § 8340, and reserves the right at any time, or from time to time, to construct, maintain, operate, replace, remove, and renew sanitary sewers and storm drains and appurtenant structures in, upon, over, and across a street or highway proposed to be vacated and, pursuant to any existing franchise or renewals thereof, or otherwise, to construct, maintain, operate, replace, remove, renew, and enlarge lines of pipe, conduits, cables, wires, poles, and other convenient structures, equipment, and fixtures for the operation of gas pipelines, telegraphic and telephone lines, railroad lines, and for the transportation or distribution of electric energy, petroleum and its products, ammonia, and water, and for incidental purposes, including access to protect these works from all hazards in, upon, and over the street or highway proposed to be vacated.

SECTION 9.

The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

The City Clerk is ordered to record a certified copy of this Resolution with the County Recorder as set forth in Streets and Highway Code § 8300 *et seq.*

Resolution No. _____

PASSED, APPROVED, and ADOPTED this ____ day of ____, 2018.

President of the City Council and Mayor of the City of Hermosa Beach, California
ATTEST:

CITY CLERK
(seal)



Staff Report

Staff Report

REPORT 18-0582

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**AWARD EXTERIOR AND INTERIOR PAINTING SERVICE
FOR THE COMMUNITY CENTER (CIP 15-650)**
(Public Works Director Glen W.C. Kau)

Recommended Action:

Staff recommends that the City Council:

1. Award a painting contract for CIP 15-650 to TL Veterans Painting Inc. in the amount of \$129,000;
2. Authorize the Mayor to execute and the City Clerk to attest the contract subject to City Attorney approval;
3. Authorize a 20% contingency amount of \$25,800 from CIP # 15-650 project budget \$418,031; and
4. Authorize the Director of Public Works to file a Notice of Completion following final completion and acceptance of the project.

Background:

The project to replace windows and paint the exterior portion of the Community Center was added as a capital improvement project beginning in the FY 2016-17 budget. After receiving informal quotes for the windows and consulting with the City's Historical Consultant, staff determined that the windows could not be replaced because of the historical stipulations. At this time, staff was also informed that the building needed to be restored to the original colors in order to preserve the buildings historical significance. Staff retained the services of Environmental Science Associates (ESA) to determine what colors Community Center would be painted and the results of the historical study were presented to Public Works Commission for review during its May 17, 2017 meeting.

The Community Center General Improvements - Phase III consists of:

- Painting of all exterior surfaces, doors and minor repairs/architectural work, remediation of exterior lead-based paint areas as required;
- Painting of all interior surfaces; includes all interior classrooms and hallways; restrooms, Senior Activity Center, any exposed conduit and offices as well as moldings, handrails and door frames; excludes storage rooms, 2nd Story Theater, Community Theater and the gymnasium;
- Review/Replace HVAC system in Theater (or components as needed); and
- Resurface all Community Center tennis courts.

Staff Report

REPORT 18-0582

Analysis:

On June 28, 2018, a Request for Bid to paint the exterior and interior of the Community Center was advertised in the Easy Reader and sent to several painting contractors. A total of 13 bids were received and opened on July 31, 2018 with the following results:

<u>Company</u>	<u>Cost</u>
1. TL Veterans Construction Inc.	\$129,000
2. Anemos Enterprises	\$140,000
3. Dulux Painting	\$155,000
4. Polychrome Construction	\$169,000
5. Jeff Painting	\$176,600
6. Piana Construction & Painting	\$183,750
7. European Style Painting Co.	\$195,000
8. CAM Painting	\$196,000
9. Signature Painting	\$219,000
10. Meyers Construction	\$243,180
11. Color New Co.	\$244,000
12. KZ Painting	\$258,000
13. CTG Construction	\$305,000

Staff reviewed the lowest bidder's documents and found them to be responsive. A check of references revealed that services were provided in a satisfactory manner. A second walkthrough was conducted with TL Veterans Painting to ensure a thorough understanding of the project scope of work and to emphasize scheduling challenges.

During a site visit of the building, it was noted that there is a likelihood to encounter damaged wood requiring replacement during pre-paint preparations. Staff recommends a 20% contingency in the amount of \$25,800 for the project to reduce delays, allowing for timely completion of the work.

General Plan Consistency:

The relevant PLAN Hermosa (City's General Plan) policy(s) are listed below.

1.1 Facility upgrades. Improve and update park and open space facilities on a regular basis.

1.4 Low-maintenance design. Promote environmentally sustainable and low maintenance design principles in the renovation, addition, or maintenance of parks and recreation facilities.

Fiscal Implications:

Funds are available per the approved FY 2018-19 CIP #15-650 project budget as follows:

General Fund (001-8650-4201)	\$261,640
Capital Improvement Fund (301-8650-4201)	<u>\$149,039</u>
Total Project Budget:	\$410,679

Staff Report

REPORT 18-0582

Attachments:

1. Architectural Historian Report
2. Bid opening Log Sheet

Respectfully Submitted by: Ells Freeman, Public Works Superintendent

Concur: Glen W. Kau, P.E., Public Works Director/City Engineer

Noted for Fiscal Impact: Viki Copeland, Finance Director

Approved: Suja Lowenthal, City Manager

memorandum

date September 27, 2016

to Mr. Ells Freeman, Superintendent of Public Works, City of Hermosa Beach

from Margarita Jerabek, Associate Principal, Director of Historic Resources; Amanda Kainer, M.S., Senior Architectural Historian, ESA PCR

subject Exterior Paint Analysis for the Community Center (Pier Avenue School)

Dear Mr. Freeman:

On August 25, 2016, ESA PCR's Senior Architectural Historian, Amanda Kainer, M.S., conducted an analysis of the paint finishes on the exterior and window frames of the Community Center (Pier Avenue School). Oversight was provided by Margarita Jerabek, Ph.D., Director of Historic Resources. The members of ESA PCR's Historic Resources Practice Group meet and exceed the Secretary of the Interior's Professional Qualification Standards in history and architectural history. Below is a summary of the building's construction history and occupancy, description of the methodology used to conduct the paint analysis, and a summary of results and recommendations.

Historical Overview of Community Center (Pier Avenue School)

Designed in the WPA Moderne style, the Community Center (Pier Avenue School) was constructed of reinforced board form concrete in 1935 as an elementary school. The building was designed by master architect Samuel E. Lunden and was built to replace the original Pier Avenue School, built in 1911, that was destroyed by the 1933 Long Beach earthquake. Resulting from the Long Beach earthquake, standards for school construction were upgraded. Older schools had been constructed of unreinforced masonry and, therefore, suffered the worst damage. Shortly after the earthquake, the California legislature took major steps to regulate school construction and the State Legislature passed what came to be known as the Field Act that required earthquake-resistant design and construction for all public schools, kindergarten through community college. Therefore, the majority of schools destroyed by the Long Beach earthquake were replaced by concrete and steel WPA/PWA style buildings. As exhibited in the design of the Community Center (Pier Avenue School), its WPA Moderne style design is a mix of classicism, Art Deco, and streamlining articulated in reinforced concrete.

Following the 1974 to 1975 school year, the school was closed due to declining enrollment and would later be reopened by the City as a community center. The City has subsequently adapted the Community Center (Pier Avenue School) into a theater space and community center.

It appears the Community Center (Pier Avenue School) has undergone a number of painting campaigns. Historic photographs of the Community Center (Pier Avenue School), included in Attachment A, were essential to determining the original paint scheme. While there appear to be no historic photographs of the building during

the 1930s, the architect's rendering of the building was published in a March 28, 1935 issue of the *Hermosa Beach Review*. This black and white rendering depicts the building as painted in one, light color articulated with recessed bands encircling the elevations. The article describes the exterior as, "The exterior walls of the entire group of buildings will be of reinforced concrete treated with horizontal bands in a simple, modern and straightforward manner, with ornamental features only at the entrances and touches of scraffito¹ color decoration at important points on the Auditorium."² Due to the building's WPA Moderne style, the original design intent was for natural light to "enliven" the architecture, making the building "live" as the light changed throughout the day and in different weather conditions. This is a Neoclassical Revival/Beaux-Arts design concept that was incorporated into the WPA Moderne style. As such, a light, classical paint color would have covered the building letting light play on the elevations to create shadows and dramatic effects.

The earliest known photograph of the Community Center (Pier Avenue School) uncovered by ESA PCR is dated 1950-1951. Taken 15 years after the 1935 rendering, this black and white photograph still shows the building was painted one light color with decorative stenciling adorning the upper auditorium elevations. Other historic photographs identified also illustrate the building was painted in one color. Historic photographs from the 1970s show the building was painted in a warm peach color.

Methodology and Analysis

ESA PCR analyzed paint finishes on the reinforced concrete exterior and wood window frames on several locations of the Community Center (Pier Avenue School) that were accessible without ladders. Paint analysis was performed onsite using the sanding method: 220-grit sandpaper was used to gently expose the various layers of paint on the wood window surrounds. After the layers of paint were identified, the colors were compared to paint chip samples in the Benjamin Moore Color Preview fan deck. Photographs of paint analysis conducted onsite are provided in Attachment B. To confirm the results, paint samples were removed from various areas of window trim and exterior and the same method was later used, offsite, on samples collected onsite. Also, ESA PCR reviewed archival information stored at the Hermosa Beach Historical Society including historical photographs, school yearbooks and newspaper articles, to further analyze the original paint scheme, as described in the section above.

It appears the concrete exterior has been painted a variety of colors over the years. Based upon paint stratigraphy there are at least four layers of paint (listed with more recent first): purple grey, grey, warm peach, and warm white. The closest match to the warm peach is Benjamin Moore Jumel Peachtree HC-54 and Crisp Straw 2157-50. Based upon ESA PCR's experience with the paint analysis of other WPA Moderne style buildings,³ we recommend the following Benjamin Moore colors: Fine China 2156-70, Ivory Tower 2157-70, White Blush OC-86, or Marble White OC-34.

Paint analysis was also conducted on the window frames. The stratigraphy window frames identify at least four layers of paint (listed with more recent first): dark grape purple, primer, purple grey, primer, grey, primer, warm peach, and brown.

¹ Scraffito or sgraffito is a form of decoration made by scratching through a surface to reveal a lower layer of a contrasting color, typically done in plaster or stucco on walls, or in slip on ceramics before firing.

² "Architect's Sketch of New Pier Avenue Schools," *Hermosa Beach Review* (March 28, 1935): 1.

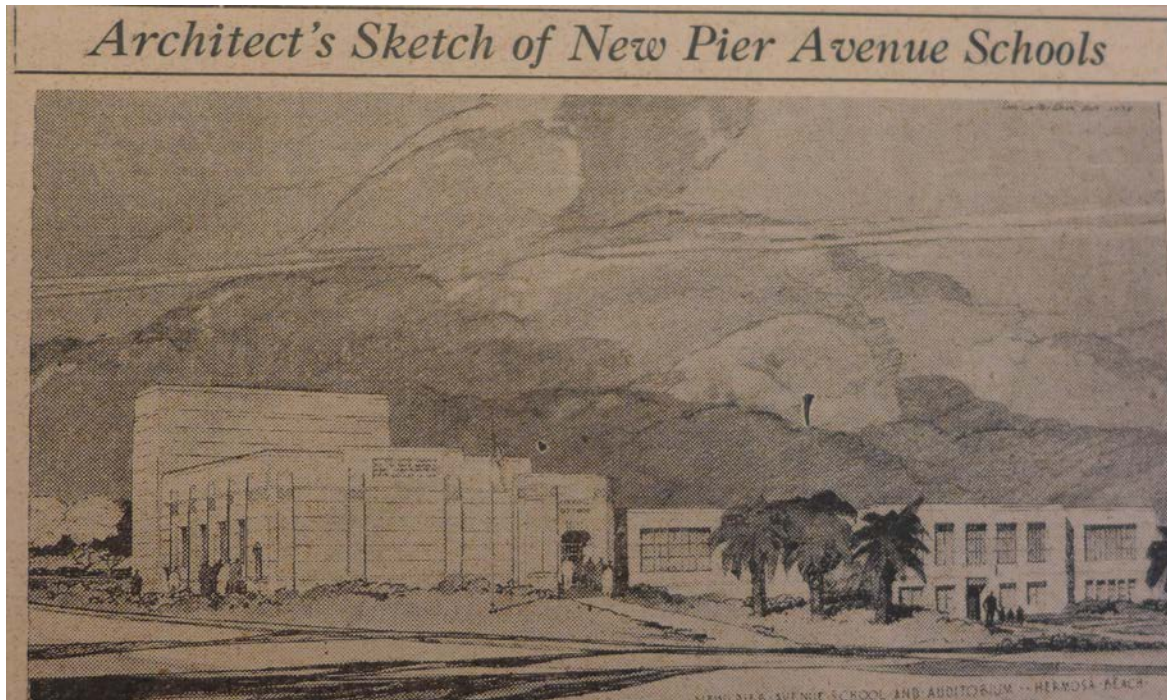
³ ESA PCR conducted paint analysis on the City of Santa Monica City Hall.

Therefore, we recommend the following Benjamin Moore colors for the window frames: New Chestnut AC-6 or Richmond Gold HC-41.

Conclusion

In conclusion, ESA PCR recommends the following Benjamin Moore paint colors for the concrete exterior: Fine China 2156-70, Ivory Tower 2157-70, White Blush OC-86, or Marble White OC-34. And the following Benjamin Moore paint colors for the wood window frames: New Chestnut AC-6 or Richmond Gold HC-41. The stenciling on the upper elevations of the auditorium should be retained. Before the paint colors are selected from the paint samples, ESA PCR recommends doing mock ups of the colors on the exterior of building to view the paint in natural light and shade.

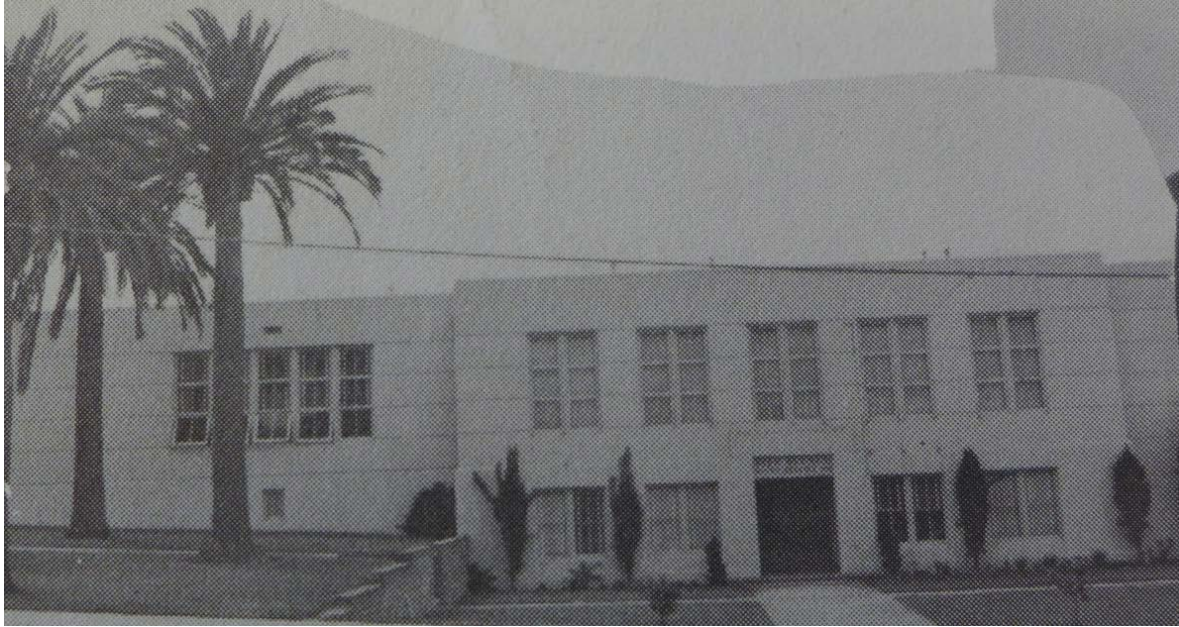
Attachment A: Historic Photographs



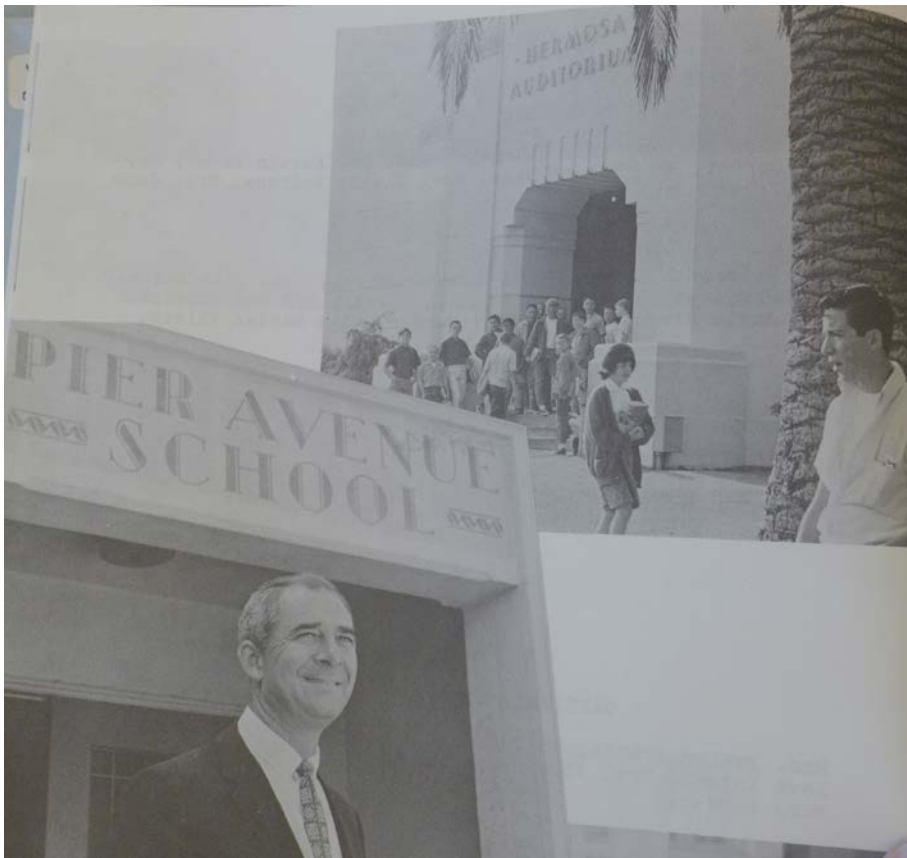
"Architect's Sketch of New Pier Avenue Schools," *Hermosa Beach Review* (March 28, 1935): 1.



1950-51 (Hermosa Beach Historical Society)



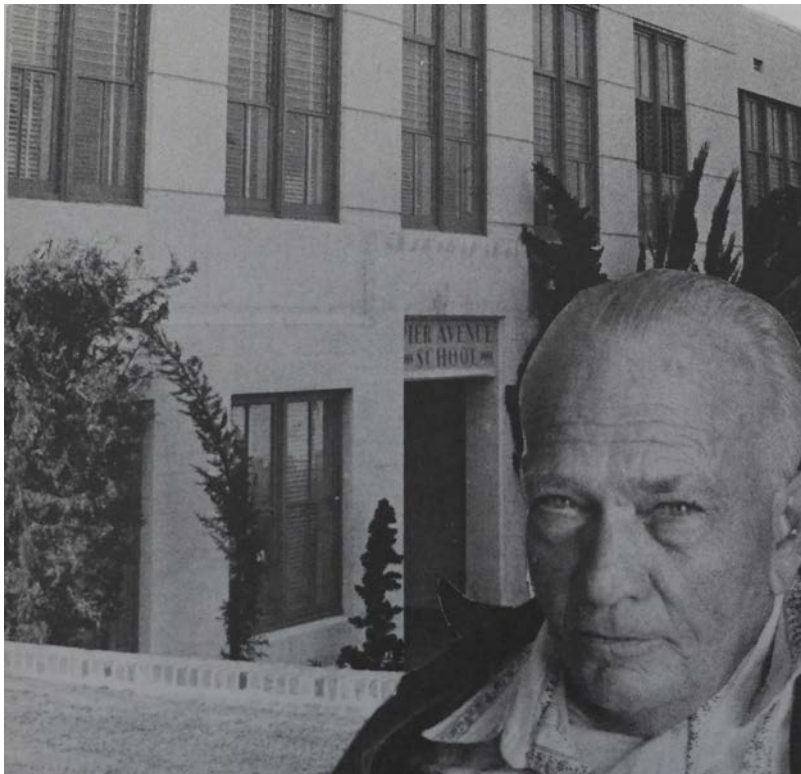
1959 Pier Avenue School Yearbook (Hermosa Beach Historical Society)



1965 Pier Avenue School Yearbook (Hermosa Beach Historical Society)



1975 Pier Avenue School Yearbook (Hermosa Beach Historical Society)



1975 Pier Avenue School Yearbook (Hermosa Beach Historical Society)



Date Unknown (Hermosa Beach Historical Society)



Circa 1970s (Hermosa Beach Historical Society)



Circa 1977 (Daily Breeze)



Date Unknown (Hermosa Beach Historical Society)



Date Unknown (Hermosa Beach Historical Society)



Date Unknown (Hermosa Beach Historical Society)



Date Unknown (Hermosa Beach Historical Society)

Attachment B. Paint Analysis



Window frame on west elevation of



West elevation



Primary (north) elevation



Primary (north) elevation



Rear (south) elevation

CITY OF HERMOSA BEACH – BID OPENING LOG SHEET

Project Name: Community Center Painting Project

Date: 7/31/2018

Page 1 of 3

	Bidder's Name	Amount of Bid
1)	CAM Painting	\$196,000 ⁰⁰ / ₁₀₀
2)	KZ Painting	\$258,000 ⁰⁰ / ₁₀₀
3)	European Style Painting Co.	\$195,000 ⁰⁰ / ₁₀₀
4)	Signature Painting	\$219,000 ⁰⁰ / ₁₀₀
5)	Polychrome Construction	\$169,000 ⁰⁰ / ₁₀₀
6)	Jeff Painting	\$176,600 ⁰⁰ / ₁₀₀

Attest:



WGS, Deputy City Clerk

Office of the City Clerk - 1315 Valley Drive - Hermosa Beach, CA 90254

CITY OF HERMOSA BEACH – BID OPENING LOG SHEET

Project Name: Community Center Painting Project

Date: 7/31/2018

Page 2 of 3

	Bidder's Name	Amount of Bid
71x	Mejers Construction	\$243,180 ⁰⁰ _{sp}
82x	Piana Construction & Painting	\$183,750 ⁰⁰ _{sp}
93x	Color New Co.	\$244,000 ⁰⁰ _{sp}
104x	Dulux Painting	\$155,000 ⁰⁰ _{sp}
115x	Anemos Enterprises	\$140,000 ⁰⁰ _{sp}
126x	CTG Construction	\$305,000 ⁰⁰ _{sp}

Attest:



WJG, DEPUTY CITY CLERK

Office of the City Clerk - 1315 Valley Drive - Hermosa Beach, CA 90254

CITY OF HERMOSA BEACH – BID OPENING LOG SHEET

Project Name: Community Center Painting Project

Date: 7/31/2018

Page 3 of 3

Bidder's Name

Amount of Bid

13. 1) TL Veterans Construction

\$129,000.00

2)

3)

4)

5)

6)

Attest:



LQSA, DEPUTY CITY CLERK

Office of the City Clerk - 1315 Valley Drive - Hermosa Beach, CA 90254



Staff Report

Staff Report

REPORT 18-0575

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**REQUEST FOR ON STREET DISABLED PARKING SPACE
AT 2459 MYRTLE AVENUE
(Public Works Director Glen W.C. Kau)**

Recommended Action:

Staff recommends that the City Council approve the request for a disabled parking space in front of 2459 Myrtle Avenue.

Background:

The Public Works Department received a request for an on-street disabled parking space in front of 2459 Myrtle Avenue. Per Municipal Code Section 10.32.360 the City Council may in its discretion designate an on-street disabled parking space only if it makes the following findings:

1. The applicant is a city resident who has been issued either a special identification license plate issued pursuant to Vehicle Code Section 5007 or a distinguishing placard issued pursuant to Vehicle Code Sections 22511.55 or 22511.59.
2. The applicant has no off-street parking available with reasonable accessibility.
3. Designation of the space would not create an undue hardship to other residents of the block.

Notices regarding this agenda item (Attachment 1) were mailed on Monday, September 17, 2018 to residents within a 300-foot radius from the requested installation address.

Summary:

Staff evaluated the request for on-street disabled parking and determined that it meets the necessary requirements per Municipal Code Section 10.32.36. Staff recommends approval of the request for an on-street disabled parking space at 2459 Myrtle Avenue as designated in the proposed parking space layout (Attachment 2).

Fiscal Implications:

The cost to install the disabled parking space is \$2,268.00. The applicant submitted documentation to

Staff Report

REPORT 18-0575

qualify for a fee waiver under Ordinance 13-1340. The cost for installation of the disabled parking space would be paid from the Maintenance Materials Account No. 001-3104-4309.

Attachments:

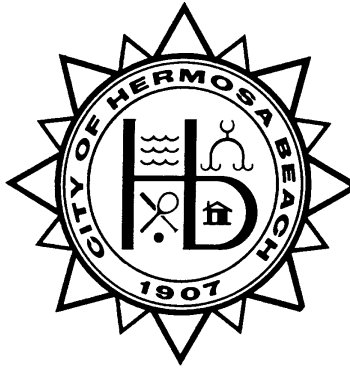
1. Public Notice
2. Proposed Parking Space Layout
3. Resident Request Documents

Respectfully Submitted by: Fabio M. Macias, E.I.T, Assistant Engineer

Concur: Glen W.C. Kau, P.E., Public Works Director /City Engineer

Noted for Fiscal Impact: Viki Copeland, Director of Finance

Approved: Suja Lowenthal, City Manager



City of Hermosa Beach

PUBLIC WORKS DEPARTMENT

IMPORTANT NOTICE

ON MONDAY, SEPTEMBER 25, 2018, THE CITY COUNCIL WILL BE CONSIDERING THE FOLLOWING ISSUES THAT WILL AFFECT YOUR COMMUNITY.

REQUEST FOR INSTALLATION OF A DISABLED PARKING SPACE IN FRONT OF 2459 MYRTLE AVE.

On Monday, September 25, 2018, at 7:00 pm, in City Hall Council Chambers, 1315 Valley Drive, at the regularly scheduled meeting of the City Council, the City Council will review the request for a disabled parking space in front of 823 Monterey Blvd.

ALL PERSONS interested are invited to participate and speak at this meeting at the above time and place. All written testimony by any interested party will be accepted prior to or at the scheduled time on the agenda for the matter.

FOR ADDITIONAL INFORMATION, contact Fabio M. Macias, Assistant Engineer at (310) 318-0228 (or email FMacias@hermosabch.org).

Glen W.C. Kau, P.E.
Public Works Director/City Engineer

Modify last space
to be compact

16'

18'

18'

18'

4'RC

4' RC

2460 Myrtle Ave

20' DP

18'

18'

18'

2459 Myrtle Ave

© 2018 Google
© 2018 INEGI
© 2018 Google

Google earth

197

ORDINANCE NO. 13-1340

AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA,
ESTABLISHING AN EXEMPTION FROM PAYMENT OF PARKING
METERS FOR SPECIFIED MILITARY VETERANS, CODIFYING THE
PROCESS FOR ESTABLISHING ONSTREET DISABLED PARKING
SPACES, UPDATING PROVISIONS PERTAINING TO PARKING METERS
AND AMENDING THE HERMOSA BEACH MUNICIPAL CODE

The City Council of the City of Hermosa Beach does hereby ordain as follows:

SECTION 1. A new Section 10.32.350 is added to Title 10, Chapter 10.32 of the Hermosa Beach Municipal Code to read as follows:

10.32.350 Onstreet Disabled Parking Spaces

(A) Pursuant to California Vehicle Code section 22511.7, the City Council may by resolution designate onstreet parking spaces in locations where curb parking exists for the exclusive use of a vehicle that displays either a special identification license plate issued pursuant to Vehicle Code Section 5007 or a distinguishing placard issued pursuant to Vehicle Code Sections 22511.55 or 22511.59. The designation may be of such duration as is determined appropriate by the City Council.

(B) Spaces designated pursuant to paragraph (A) of this section shall be indicated by blue paint on the curb or edge of the paved portion of the street adjacent to the space. In addition, a sign shall be posted immediately adjacent to and visible from the space a sign consisting of a profile view of a wheelchair with occupant in white on a blue background. The sign shall clearly and conspicuously state the following: "Minimum Fine \$250."

(C) Application for designation of an onstreet disabled parking space shall be in writing and contain the information described in the "Guidelines for Requesting a Disabled Parking Space" published by the Department of Public Works. The application shall be accompanied by an application processing fee set forth in the City's master fee resolution.

(D) The City Council may in its discretion designate an onstreet disabled parking space only if it makes the following findings:

1. The applicant is a City resident who has been issued either a special identification license plate issued pursuant to Vehicle Code Section 5007 or a distinguishing placard issued pursuant to Vehicle Code Sections 22511.55 or 22511.59.

2. The applicant has no off-street parking available with reasonable accessibility.

3. Designation of the space would not create an undue hardship to other residents of the block.

(E) Onstreet disabled parking spaces may be removed at any time by the Director of Public Works upon a finding that the findings in paragraph (D) can no longer be made in an affirmative manner, the parking space is not being used for the purpose intended, or the applicant no longer qualifies for the space. A decision of the Public Works Director to remove a disabled onstreet space may be appealed to the City Council.

(F) The Public Works Department is authorized to promulgate regulations and guidelines to carry out the intent of this section.

SECTION 2. A new Section 10.36.150 is added to Title 10, Chapter 10.36 of the Hermosa Beach Municipal Code to read as follows:

(A) Pursuant to California Vehicle Code section 22511.3 a veteran displaying special license plates issued under Vehicle Code Sections 5101.3, 5101.4, 5101.5, 5101.6, or 5101.8 may park his or her motor vehicle, weighing not more than 6,000 pounds gross weight, without charge, in a metered parking space.

(B) This section does not exempt a vehicle displaying special license plates issued under Section 5101.3, 5101.4, 5101.5, 5101.6, or 5101.8 from compliance with any other state law or City ordinance, including, but not limited to, vehicle height restrictions, zones that prohibit stopping, parking, or standing of all vehicles, parking time limitations, street sweeping, restrictions of the parking space to a particular type of vehicle, or the parking of a vehicle that is involved in the operation of a street vending business.

SECTION 3. Subparagraphs (B) and (C) of Section 10.36.010 of Title 10, Chapter 10.36, are hereby amended and new subparagraphs (D) and (E) are added to read as follows:

(B) Silver Meter Pole Zones Established.

The streets and City owned, leased and/or operated parking lots included within the following areas within the City are hereby designated, named and declared to be silver meter parking meter zones:

- o Bounded by the city border (Herondo Street) on the south, Manhattan Avenue on the east, The Strand on the west, 27th Street on the north.

- o Pier Avenue bounded by Hermosa Avenue on the west, Pacific Coast Highway on the east.
- o Lot D
- o Lot F
- o Lot G (The ten spaces on the city owned lot on the north side of 4th Street, east of Pacific Coast Highway, Lot G and legally described as "easterly 32' of Lot 3 - Hurd's Ocean View Tract")

(C) Yellow Meter Pole Zones Established.

The streets and City owned, leased and/or operated parking lots included within the following areas within the City are hereby designated, named and declared to be yellow meter parking meter zones:

- o Bounded by the city border (Herondo Street) on the south, Manhattan Avenue on the east, The Strand on the west, the city border (Neptune Avenue) on the north.
- o Bounded by the city border (Herondo Street) on the south, Valley Drive on the east, Manhattan Avenue on the west, 2nd Street on the north.
- o Lot D

(D) Green Curb Parking Zone.

The Chief of Police is authorized to designate green zones throughout the city for limited time parking identified by green curb markings. The time limit for parking in the green curb zone shall be set forth on a sign immediately adjoining the zone. The green curb parking zones located on Pier Avenue and on Hermosa Avenue from 9th Street to 14th Street are hereby designated, named and declared to be green curb parking meter zones.

(E) Parking Payment Center/Pay-By-Space Meter Zones Established

- (1) The streets and City owned, leased and/or operated parking lots included within the following areas within the City are hereby designated, named and declared to be parking payment center zones:

A. Bounded by 11th Street on the south, 14th Court on the north, Hermosa Avenue on the east, and The Strand on the west.

- (2) Parking Payment Center/Pay-By-Space Meter lot locations as follows:

A. Lot A located at 11th Street and Hermosa Avenue

B. Lot B located between 13th Court and 13th Street

C. Lot C located at the parking structure at 130I Hermosa Avenue

SECTION 4. Section 10.36.040 of Title 10, Chapter 10.36 is hereby amended to read as follows:

10.36. 040 Operating meters.

Except as provided in Section 10.36.050, immediately after occupancy of a parking meter space, the operator of a vehicle shall deposit a coin of the United States or insert credit/debit card in the parking meter and if necessary turn a crank, knob or handle or input desired duration up to the maximum time in accordance with the instructions posted on the face of the parking meter.

Except as hereinafter provided in Section 10.36.050, no operator of any vehicle shall permit such vehicle to remain parked in any parking space during any time that the meter is showing a signal indicating that such space is illegally in use other than such time immediately after the original occupancy as is necessary to operate the meter to show legal parking.

SECTION 5. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City of Hermosa Beach's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law.

PASSED, APPROVED and ADOPTED this 11th day of June, 2013 by the following vote:

AYES: Duclos, DiVirgilio, Fishman, Tucker, Mayor Bobko

NOES: None

ABSENT: None

ABSTAIN: None

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

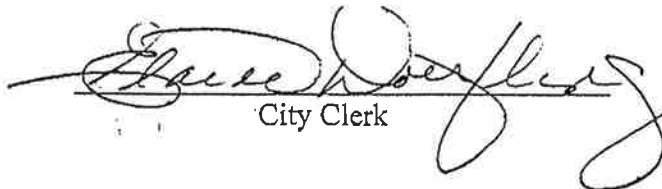
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF HERMOSA BEACH)

I, Elaine Doerfling, City Clerk of the City of Hermosa Beach, California, do hereby certify that the foregoing Ordinance No. 13-1340 was duly and regularly passed, approved and adopted by the City Council of the City of Hermosa Beach at a regular meeting held at the regular meeting place thereof on the 11th day of June, 2013, and said Ordinance will be published in the Easy Reader newspaper on June 20, 2013.

The vote was as follows:

AYES:	DiVirgilio, Duclos, Fishman, Tucker, Mayor Bobko
NOES:	None
ABSENT:	None
ABSTAIN:	None

DATED: June 11, 2013



City Clerk

July 17. 2018

To whom it may concern,

I am writing this letter to obtain a **disabled parking space** at **2459 Myrtle Avenue, Hermosa Beach** for Thomas Nicholas Sedgwick, my 29 year old son with cerebral palsy.

The identified spot is in front of 2459 Myrtle Avenue, Hermosa Beach, 90254. Either of the two parking spots would be fine.

Tom needs access to the Myrtle Street parking to get in and out of the house in his wheelchair. Due to numerous construction sites in the area and the adjacent 25th Street school site, street parking is becoming more and more difficult to find.

Tom comes and goes during the day every day with his caretaker during the day and family on the weekend. Our garage is off the alley, one floor down and not accessible.

He is permanently disabled and receives SSI in the amount of \$910.72 per month equal to \$10,928.64. We are respectfully requesting a waiver for the fee.

I have attached his placard information, his ID and mine as well and evidence of his monthly income.

Thank you for helping Tom have a more active life.

Sincerely,



Elisa Nicholas



Thomas Nicholas Sedgwick

email

enicholas1122@yahoo.com

cell

310 722 8118

Fabio Macias

From: Elisa Nicholas <enicholas1122@yahoo.com>
Sent: Wednesday, September 19, 2018 4:14 PM
To: Fabio Macias
Subject: Thomas Sedgwick Disabled Parking Space Request

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Mayor and City Council Members,

This is regarding our request for a designated parking spot for the disabled in front of our home at 2459 Myrtle Avenue.

I was requested to explain why a spot was needed in front as opposed to us using the garage on Ozone.

Tom, my son with cerebral palsy, must enter and leave the house from the Myrtle Street front door entrance. His bedroom and equipment, wheelchair and walker for school, are kept on that floor. He has a caretaker who comes daily Monday through Friday and takes him to and from his art class and special swim programs. I am alone with him during the other times and take him to his physical therapy and other outings.

Our garage is located at the back of the house on Ozone one full flight downstairs and then 4 more steps from the floor on Myrtle Avenue.

Trying to get My son and the wheelchair down to the garage from the house is dangerous for both of us.

We need a designated disabled parking spot in front of the house on Myrtle.

Thank you so much for your assistance with this.

Sincerely,
Elisa Nicholas,
Mother of
Thomas Nicholas Sedgwick
2459 Myrtle Avenue
Hermosa Beach



City of Hermosa Beach

PUBLIC WORKS DEPARTMENT

IMPORTANT NOTICE

ON MONDAY, SEPTEMBER 25, 2018, THE CITY COUNCIL WILL BE CONSIDERING THE FOLLOWING ISSUES THAT WILL AFFECT YOUR COMMUNITY.

REQUEST FOR INSTALLATION OF A DISABLED PARKING SPACE IN FRONT OF 2459 MYRTLE AVE.

On Monday, September 25, 2018, at 7:00 pm, in City Hall Council Chambers, 1315 Valley Drive, at the regularly scheduled meeting of the City Council, the City Council will review the request for a disabled parking space in front of 2459 Myrtle Ave.

ALL PERSONS interested are invited to participate and speak at this meeting at the above time and place. All written testimony by any interested party will be accepted prior to or at the scheduled time on the agenda for the matter.

FOR ADDITIONAL INFORMATION, contact Fabio M. Macias, Assistant Engineer at (310) 318-0228 (or email FMacias@hermosabch.org).

Glen W.C. Kau, P.E.
Public Works Director/City Engineer

*I recognize + approve this request
There is definitely a need at this address above!*
S. Beshke
2461 Myrtle
HB CA 90254



CITY OF HERMOSA BEACH M E M O R A N D U M

DATE: SEPTEMBER 25, 2018
TO: HONORABLE MAYOR AND COUNCILMEMBERS
FROM: GLEN W.C. KAU, PUBLIC WORKS DIRECTOR
SUBJECT: 9/25/18 AGENDA, ITEM 6B – SUPPLEMENTAL INFORMATION

Analysis:

The applicant has provided proof of a valid and current Department of Motor Vehicle Disabled Person Placard. Therefore, the application meets criteria No. 1.

The applicant's residence has vehicular access from Ozone Court and not Myrtle Avenue. The property has an existing garage located on Ozone Court. To access the main house from the garage, the applicant must walk up a flight of stairs. The elevation change between the garage and the main house is approximately 10 feet, making it difficult for the applicant to utilize the garage. Therefore, the applicant meets criteria No. 2.

Staff conducted a field assessment and observed that all the properties on the block appear to have garages with off-street parking. Therefore, designation of the space would not create an undue hardship to other residents on the block. As a result, the application meets criteria No.3.

Additional, on-street disabled parking spaces may be removed at any time by the Director of Public Works upon a finding that the specified criteria are not met or the parking space is not being used for the purpose intended.

9/25/18 AGENDA, ITEM 6b - REQUEST FOR DISABLED PARKING SPACE IN FRONT OF 2459 MYRTLE AVE.
SUPPLEMENTAL EMAIL SUBMITTED BY KATHY DUNBABIN TO THE PUBLIC WORKS DEPARTMENT ON
9/21/18 AT 9:29 P.M.

From: Kathy Dunbabin

Sent: Friday, September 21, 2018 9:29 PM

To: Glen Kau <gkau@hermosabch.org>; Fabio Macias <FMacias@hermosabch.org>

Subject: Disabled Parking Space in front of 2459 Myrtle Avenue

Glen and Fabio,

I am for the Disabled Parking Space in front of 2459 Myrtle Avenue. The family has resided on Myrtle Avenue for over 25 years and has required parking on Myrtle Avenue during this time. Because of the rebuilding of North School at the corner of Myrtle Avenue and 25th Street which will bring additional cars for parents of 510 students, there will be no place for the Nicholas family to park their car for transporting their son. Although I realize this parking place can be used for all disabled persons, it will make a difference in the lives of this family.

The notice states the issue will be discussed on Monday, September 25. Monday is September 24. Is the hearing to be held on Tuesday, September 25?

Thanks.

Kathy...



Staff Report

Staff Report

REPORT 18-0549

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018

**SECOND AMENDMENT TO THE CONTRACT FOR STREET
SWEEPING SERVICES BETWEEN THE CITY OF HERMOSA BEACH
AND ARAKELIAN ENTERPRISES (ATHENS SERVICES)**

(Public Works Director Glen W.C. Kau)

Recommended Action:

Staff recommends that the City Council:

1. Authorize the Mayor to execute the SECOND AMENDMENT TO THE AGREEMENT FOR STREET SWEEPING SERVICES BETWEEN THE CITY OF HERMOSA BEACH AND ARAKELIAN ENTERPRISES (Athens Services) that includes enhanced scrubber services to The Strand, Hermosa Avenue and Pier Avenue, sidewalks, Parking Lots A, B, and C, Beach Drive from 10th Street to 14th Street, and three additional days of eight (8) hour porter service to the downtown area;
2. Approve an additional appropriation of \$2,200 from Prospective Expenditures to cover enhanced porter costs; and
3. Authorize the Director of Public Works to make changes as necessary within the budgeted amount.

Background:

In October 2010, City Council awarded a three-year contract for street sweeping services to Athens Services for the period beginning November 1, 2010 and ending 2013 for a total of \$681,807.44.

In March 2012, a change order was issued to Athens Services to perform all downtown steam cleaning that was previously performed by Ellis Enterprise for the amount of \$23,180.

In 2013, the City entered into an exclusive solid waste franchise agreement with Athens Services for a term of eight (8) years beginning July 2013. During the development of the franchise agreement, it was determined advantageous to extend the term of the street sweeping contract to coincide with the trash contract for a 5% reduction in service costs. At the March 26, 2013 meeting, City Council approved the first amendment to the street sweeping contract that extended the term of the street sweeping contract to coincide with term of the proposed franchised agreement for waste disposal services (Attachment 1).

Staff Report

REPORT 18-0549

In the FY 13-14 Midyear Budget, the City Council approved enhanced steam cleaning services that added a winter and summer schedule and increased cleaning frequencies for a cost of \$83,555. Street sweeping services and service levels were also modified to \$266,397. Although the budget was increased to fund the change in costs and the change in services were implemented, the contract was not amended to reflect the changes in costs or scope of services (Attachment 2).

For FY 18-19, steam cleaning costs will be \$89,340 and \$293,386 for street sweeping if service levels are kept at the FY 17-18 level. This amount includes the contract's annual 3% increase and the 5% discount. However, the Athens contract needs to be modified to a higher amount because Council approved funding the attached Enhanced Services as part of the FY18/19 Budget (Attachment 3 and 4).

Since a contract change order, or contract amendment, was not executed for these services, they are subsequently included in the second amendment.

Analysis:

Staff considered several concerns from the downtown subcommittee, Police Department, business owners, and residents regarding cleanliness in the downtown area and The Strand. Staff coordinated with Athens Services staff to develop an enhanced cleaning plan to improve cleanliness on The Strand, Plaza, sidewalks, parking lots, and Beach Drive in the downtown area. The enhanced plan (Attachment 3) includes:

1. Replacing steam cleaning services in some existing areas including the Strand with scrubber service because of noise concerns. The scrubber is quieter and can be operated later in the day. The Strand will be scrubbed and deodorized weekly.
2. Adding scrubber service to several existing locations as well as some new locations not previously serviced such as Beach Drive from 11th Street to 13th Street, and 12th Court from Beach Drive to Hermosa Avenue.

Athens Services estimated these enhanced cleaning services to cost \$98,077.90, and this amount was approved in the FY 18/19 adopted budget. The total cost for implementing the new scrubber service and existing steam cleaning services for FY 18/19 is \$162,797.05.

Furthermore, staff is recommending an additional twenty-four (24) hours of porter service to improve cleanliness on Pier Plaza and the surrounding parking lots. To achieve the desired impact, Athens staff recommended three (3) additional eight (8) hour evening shifts, Friday 2:00pm to 10:00pm and Saturday and Sundays 6:00pm to 2:00am. Porter service will include:

1. Trash and litter pickup
2. Emptying of overflowing trash cans
3. Vomit and dog feces clean up
4. By hand clean-up of sand, spills, etc.

Staff Report

REPORT 18-0549

This enhanced porter service will cost an additional \$49,967.90, of which \$47,768 has already been approved by Council in the FY18/19 budget. Therefore, an additional appropriation of \$2,200 is necessary to cover the total costs for this service in FY 18/19.

The total cost for street sweeping and porter services is \$343,353.78 (Attachment 4). Athens anticipates implementing the modified service 30 days following City Council approval of the second contract amendment (Attachment 5).

Fiscal Impact:

The Adopted Budget for FY18/19 funded the proposed enhanced cleaning services with General Funds with the exception of \$2,200 noted above that resulted from a minor change to the porter hourly rate used at budget. The porter hourly rate was adjusted to the latest quoted rate provided by Athens.

Payment for the enhanced cleaning plan that includes new scrubber service and additional porter as well as existing sweeping and steam cleaning costs will be amended as shown in Attachment 3 and 4. Anticipated annual contract costs for the remaining contract period that include the provision for an annual cost escalation factor comprised of an agreed flat rate of 3% and the 5% discount are depicted in the Contract Costs Projection spreadsheet (Attachment 6). The appropriations necessary to fund the contract costs for FY 19/20 and FY 20/21 will be requested as part those annual budgets.

Attachments:

1. First Amendment to the contract for street sweeping services
2. Current steam cleaning schedule and cost
3. Proposed steam cleaning/ scrubber schedule and cost
4. Proposed street sweeping/ porter service cost
5. Second amendment to the agreement for street sweeping services between the City of Hermosa Beach and Arakelian Enterprises
6. Contract Cost Projection

Respectfully Submitted by: Ells Freeman, Public Works Superintendent and
Kristy Morris, Environmental Analyst

Concur: Glen W.C. Kau, Public Works Director/City Engineer

Noted for Fiscal Impact: Viki Copeland, Finance Director

Legal Review: Mike Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager

FIRST AMENDMENT TO AGREEMENT FOR STREET SWEEPING SERVICES BETWEEN THE CITY OF HERMOSA BEACH AND ARAKELIAN ENTERPRISES

THIS FIRST AMENDMENT TO AGREEMENT ("Amendment") is made and entered into this 26th day of March, 2013, by and between the City of Hermosa Beach, a municipal corporation ("City") and Arakelian Enterprises, a California corporation ("Contractor").

RECITALS

- A. City and Contractor are parties to an Agreement for Sweeping/Cleaning of Streets, Alleys, Walkstreets, Parking Lots and the Pier dated October 12, 2010 ("Agreement").
- B. City intends to enter into an exclusive franchise agreement with Contractor for Integrated Solid Waste Management Services ("solid waste franchise") for a term of eight years concurrently with the approval of this Amendment.
- C. The parties desire by this Amendment to extend the term of the Agreement so that it coincides with the term of the solid waste franchise, to reduce the compensation for provision of street sweeping services and to make other modifications to the terms of the Agreement consistent therewith.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. Section C.2 Time of Performance is amended to read as follows:

This Agreement shall expire June 30, 2021 (the "Term"), subject to extension as provided below, as applicable. Notwithstanding the foregoing, the unexcused failure or refusal of Collector to perform any material term, covenant, obligation or condition contained in this Agreement shall give rise to the right, in favor of City, for earlier termination of this Agreement for cause in accordance with the procedures elsewhere contained herein.

City shall have the sole option to extend the Term of this Agreement up to twenty-four (24) months following the Agreement Term under Section 2.4 of the Agreement between the City of Hermosa Beach and Arakelian Enterprises, Inc. DBA Athens Services for Integrated Solid Waste Management Services. The City may, upon at least ninety-day (90-day) advance written notice to the Contractor prior to the expiration of the Term of this Agreement, exercise this extension option. This extension period shall terminate, upon the earlier of: (i) the expiration of the aforementioned twenty-four (24) months, or (ii) the date City instructs Contractor that the contract will end, provided written notice of termination is provided to Contractor by City at least ninety (90) days prior to this termination date.

2. Section C.3 Payment for Services and subsection (c) in the Contract Change Order dated March 7, 2012 are amended by reducing the cost of the contract by five (5) percent annually beginning July 1, 2013 for the balance of the Term of this Agreement.
3. The Scope of Work contained in the Special Provisions is amended as follows:

Section 5.4.4b(3):

Lot A: add litter pickup to daily

Section 5.1.4a(2):

Lot C (Parking Structure): change frequency of litter pickup to daily from 2x/week

Section 5.1.3A(h):

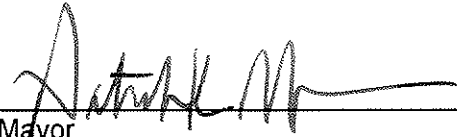
Community Center Parking Lot: change frequency from 1x/week to sweep 4x/week

There shall be no added costs for these modifications. Payment shall be included in the current contract bid item price and includes full and complete compensation for all associated labor, equipment, materials, overhead, profit, any and all indirect costs, and time adjustment to perform the above-described changes.

Except as modified above, the Agreement and each and every term and provision thereof remains in full force and effect.

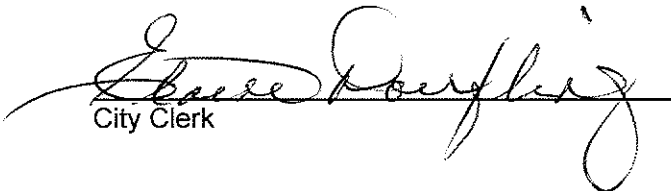
IN WITNESS WHEREOF, the parties hereto have executed this First Amendment on the date and year first above written.

City of Hermosa Beach, California



Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:



City Attorney

CONTRACTOR:

BY: 

Arakelian Enterprises



CITY OF HERMOSA BEACH

PUBLIC WORKS DEPARTMENT

FREQUENCY SCHEDULE FOR STEAM CLEANING

AREA	AREA	previous frequency	revised frequency per season	SCHEDULE	MONTHS	Previous Cost		COST	
A.	DOWNTOWN Pier Plaza	24	31	Winter Schedule: Monday of Each Week	October through May	\$10,800.00		\$12,417.36	
			42	Summer Schedule: Monday and Thursday of Each Week	May through September			\$16,823.52	
B1.	DOWNTOWN Hermosa Avenue from 15 th Ct. to 9 th St. on the west side (performed/overlap per street sweeping & steam cleaning contract)	4	26	2 Times per month	January through December	\$3,800.00	\$497.00	\$5,850.00	
	DOWNTOWN Hermosa Avenue from 14 th St. to 8 th St. on the east side (performed/overlap per street sweeping & steam cleaning contract)	4	26	2 Times per month	January through December			\$5,850.00	
B2.	DOWNTOWN 11 th St. From Hermosa Ave to the Strand, including Beach Dr., south side	4	6	6 Times Annually, every other month	January, March, May, July, September, November				\$1,802.52
B3.	DOWNTOWN All other areas	4	6	6 Times Annually	Months to be Determined				\$2,002.80
C1.	STRAND The Entire Strand	0	12	12 Times Annually First Tuesday of the month	January through December	\$0.00		\$0.00	
C2.	STRAND The Strand – 10 th St. to 15 th St.	4	8	Winter Schedule: First Tuesday of the month	October through May	\$2,600.00		\$1,500.00	
			22	Summer Schedule: Tuesday of Each Week	May through September			\$4,125.00	
D1.	PIER AVENUE from Hermosa Avenue to Valley Drive (performed/overlap per street sweeping & steam cleaning contract)	52	12	Twice a Month	October through March (6 months)	\$1,800.00	\$587.00	\$5,400.00	
D1.	PIER AVENUE from Hermosa Avenue to Valley Drive (performed/overlap per street sweeping & steam cleaning contract)	52	24	Weekly (4 times/mo.)	April through September (6 months)			\$10,800.00	
D2.	PIER AVENUE Upper Pier Avenue from Valley Drive to Pacific Coast Highway (performed per street sweeping contract)	4	6	5 Times Annually	Months to be Determined			\$1,201.68	
E.	SKATE TRACK AREA	12	12	1 st week of the month	January through December	\$1,500.00		\$1,500.00	



CITY OF HERMOSA BEACH

PUBLIC WORKS DEPARTMENT

FREQUENCY SCHEDULE FOR STEAM CLEANING

AREA	AREA	previous frequency	revised frequency per season	SCHEDULE	MONTHS	Previous Cost	COST
F.	JARVIS MEMORIAL AREA	12	24	2 Times per month	January through December	\$1,080.00	\$0.00
G.	PARKING STRUCTURE AREA (Lot C)	0	6	Steam 6 Times per Year	Every other Month	\$0.00	\$600.84
	PARKING STRUCTURE AREA Stairwells	52	52	Friday of Each Week	January through December	\$2,600.00	\$2,600.00
H.	COMMERCIAL AREAS CITYWIDE	4	6	1 st week of the Month, 6 Times Annually	Months to be Determined	\$1,600.00	\$2,002.80
I.	PARKING LOT A	as needed	4	4 Times Annually	Months to be Determined		\$1,602.24
J.	PARKING LOT B	as needed	4	4 Times Annually	Months to be Determined		\$1,201.68
K.	PACIFIC COAST HIGHWAY (performed per street sweeping contract)	4	2	<u>Winter Schedule:</u> Quarterly	October through March	\$1,618.00	\$809.00
			6	<u>Summer Schedule:</u> Monthly	April through September		\$2,427.00
L.	AVIATION BOULEVARD (performed per street sweeping contract)	4	2	<u>Winter Schedule:</u> Quarterly	October through March	\$518.00	\$259.00
			6	<u>Summer Schedule:</u> Monthly	April through September		\$777.00
M.	CITYWIDE	0		As Needed, Not to Exceed 40 hours	January through December		\$2,002.80
N.	Trash Enclosures (performed per street sweeping contract)	108	108	Twice Weekly	January through December	\$6,204.00	\$0.00
TOTALS:						\$33,404.00	\$83,555.24

CITY OF HERMOSA BEACH PUBLIC WORKS DEPARTMENT									
FREQUENCY SCHEDULE FOR STEAM CLEANING AND SCRUBBER SERVICES - FY 18/19. 3% increase									
AREA	previous frequency	revised frequency per season	SCHEDULE	MONTHS	COST	COST PER FREQUENCY	With 5% Discount	Account	ANNUAL COST/BUDGET w/5% Discount
A DOWNTOWN Pier Plaza	24	31	Winter Schedule: Monday of Each Week	October through May	\$ 13,975.85	\$ 450.83	\$ 428.29	001-3301-4201	\$ 13,277.06
		42	Summer Schedule: Monday and Thursday of Each Week	May through September	\$ 18,935.02	\$ 450.83	\$ 428.29	001-3301-4201	\$ 17,988.27
	0	ADD: Scrubber 22x	Summer Schedule: Saturday of each week	May through September	\$ 6,641.16	\$ 301.87	\$ 286.78	001-3301-4201	\$ 6,309.10
B1 DOWNTOWN Hermosa Avenue from 15 th Ct. to 9 th St. on the west side (performed/overlap per street sweeping & steam cleaning contract)	4	26	2 Times per month	January through December	\$ 6,584.23	\$ 253.24	\$ 240.58	001-3301-4201	\$ 6,255.02
B1 ENHANCED DOWNTOWN Hermosa Avenue from 15 th Ct. to 9 th St. on the west side (performed/overlap per street sweeping & steam cleaning contract)	0	ADD: Scrubber 52X	1x/week	Summer Schedule May through September	\$ 3,270.27	\$ 150.94	\$ 143.39	001-3301-4201	\$ 3,106.76
			1x/week	Winter Schedule October through April	\$ 4,578.38	\$ 150.94	\$ 143.39	001-3301-4201	\$ 4,349.46
B1 DOWNTOWN Hermosa Avenue from 14 th St. to 8 th St. on the east side (performed/overlap per street sweeping & steam cleaning contract)	4	26	2 Times per month	January through December	\$ 6,584.23	\$ 253.24	\$ 240.58	001-3301-4201	\$ 6,255.02
B1 ENHANCED DOWNTOWN Hermosa Avenue from 14 th St. to 8 th St. on the east side (performed/overlap per street sweeping & steam cleaning contract)	0	ADD: Scrubber 22x Summer	2 Times per month	May through September	\$ 3,320.58	\$ 150.94	\$ 143.39	001-3301-4201	\$ 3,154.55
B2 DOWNTOWN 11 th St. From Hermosa Ave to the Strand, including Beach Dr., south side	4	6	6 Times Annually, every other month	January, March, May, July, September, November	\$ 2,028.75	\$ 338.13	\$ 321.22	001-3301-4201	\$ 1,927.31
B3 ENHANCED DOWNTOWN 11 th St. From Hermosa Ave to the Strand, including Beach Dr., south side	0	ADD: Scrubber 1x per Month	Monthly	January through December	\$ 1,207.48	\$ 100.62	\$ 95.59	001-3301-4201	\$ 1,147.11
B3 DOWNTOWN All other areas	4	6	6 Times Annually	Months to be Determined	\$ 2,254.17	\$ 375.69	\$ 356.91	001-3301-4201	\$ 2,141.46
C1 ENHANCED STRAND The Entire Strand	0	Scrubber 1x/week (52)	Weekly	January through December	\$ 26,162.16	\$ 503.12	\$ 477.96	001-3104-4201	\$ 24,854.05
C1 STRAND The Entire Strand	0	12	12 times annually	January through December	\$ -	\$ -	\$ -	0	\$ -
D1 ENHANCED PIER AVENUE from Hermosa Avenue to Valley Drive (performed/overlap per street sweeping & steam cleaning contract)	0	Replace Steam Cleaning Scrubber 1x/week 52x	Weekly	January through December	\$ 31,394.59	\$ 603.74	\$ 573.56	001-3301-4201	\$ 29,824.86

D2	<u>ENHANCED PIER AVENUE</u> Upper Pier Avenue from Valley Drive to Pacific Coast Highway (performed per street sweeping contract)	0	<u>Replaces Steam Cleaning Scrubber</u> 1x/Month (12x/yr)	Monthly	January through December	\$ 2,414.97	\$ 201.25	\$ 191.19	001-3301-4201	\$ 2,294.22	
E	SKATE TRACK AREA	12	12	1 st week of the month	January through December	\$ 1,688.26	\$ 140.69	\$ 133.65	001-3301-4201	\$ 1,603.85	
F	JARVIS MEMORIAL AREA	12	24	2 Times per month	January through December	\$ -	\$ -	\$ -	none	\$ -	
G	PARKING STRUCTURE AREA (Lot C)	0	6	Steam 6 Times per Year	Every other Month	\$ 676.25	\$ 112.71	\$ 107.07	001-3304-4201	\$ 642.44	
G	<u>PARKING STRUCTURE AREA (Lot C)</u>	0	<u>ADD: Scrubber</u> 1x/Mo. (12x)	Monthly	January through December	\$ 9,659.87	\$ 804.99	\$ 764.74	001-3304-4201	\$ 9,176.88	
G	PARKING STRUCTURE AREA Stairwells	52	52	Friday of Each Week	January through December	\$ 2,926.32	\$ 56.28	\$ 53.46	001-3304-4201	\$ 2,780.01	
H	COMMERCIAL AREAS CITYWIDE	4	6	1 st week of the Month, 6 Times Annually	Months to be Determined	\$ 2,254.17	\$ 375.69	\$ 356.91	001-3301-4201	\$ 2,141.46	
I	PARKING LOT A	as needed	4	4 Times Annually	Months to be Determined	\$ 1,803.34	\$ 450.83	\$ 428.29	001-3301-4201	\$ 1,713.17	
I	<u>ENHANCED</u> Parking Lot A and Beach Dr 13th St to 11th St.	0	<u>ADD:Scrubber</u> 22x	<u>Summer Schedule</u> 1x/week	May through September	\$ 6,641.16	\$ 301.87	\$ 286.78	001-3301-4201	\$ 6,309.10	
		0	<u>ADD: Scrubber</u> 7x	<u>Winter Schedule</u> 1x/month	October through April	\$ 2,113.10	\$ 301.87	\$ 286.78	001-3301-4201	\$ 2,007.45	
J	PARKING LOT B	as needed	4	4 Times Annually	Months to be Determined	\$ 1,352.50	\$ 338.13	\$ 321.22	001-3301-4201	\$ 1,284.88	
I	<u>ENHANCED Lot B/13th Ct.</u>	0	<u>ADD: Scrubber</u>	Summer (1x/week, 22x) and Winter (1x/mo., 7x)	Summer and Winter Schedules	\$ 5,836.17	\$ 201.25	\$ 191.19	001-3301-4201	\$ 5,544.36	
K	PACIFIC COAST HIGHWAY (performed per street sweeping contract)	4	2	<u>Winter Schedule:</u> Quarterly	October through March	\$ 910.54	\$ 455.27	\$ 432.50	001-3104-4201	\$ 865.01	
K			6	<u>Summer Schedule:</u> Monthly	April through September	\$ 2,731.61	\$ 455.27	\$ 432.50	001-3104-4201	\$ 2,595.03	
L	AVIATION BOULEVARD (performed per street sweeping contract)	4	2	<u>Winter Schedule:</u> Quarterly	October through March	\$ 291.51	\$ 145.75	\$ 138.47	001-3104-4201	\$ 276.93	
L			6	<u>Summer Schedule:</u> Monthly	April through September	\$ 874.52	\$ 145.75	\$ 138.47	001-3104-4201	\$ 830.79	
M	CITYWIDE	0		As Needed, Not to Exceed 40 hours	January through December	\$ 2,254.17	N/A	N/A	001-3104-4201	\$ 2,141.46	
	Trash Enclosures (performed per street sweeping contract)	108	108	Twice Weekly	January through December	\$ -	\$ -	\$ -	none	\$ -	
						\$ 171,365.32					\$ 162,797.05

SWEEPING RATES - FY 18/19				
AREA	REFERENCE #	RATE With 3% Increase	With 5% Discount	COST/MONTH
Downtown Sweep	001-3301-4201	\$ 29,156.31	\$ 27,698.49	\$ 2,308.21
Strand Sweep	001-3104-4201	\$ 24,901.88	\$ 23,656.79	\$ 1,971.40
City Pier Maintenance	001-6101-4201	\$ 19,064.99	\$ 18,111.74	\$ 1,509.31
Morning Porter Service	001-3301-4201	\$ 23,160.72	\$ 22,002.68	\$ 1,833.56
Afternoon Porter Service	001-3301-4201	\$ 10,146.46	\$ 9,639.14	\$ 803.26
Street Sweep	001-3104-4201	\$ 169,815.64	\$ 161,324.86	\$ 13,443.74
NEW Enhanced Porter	001-3301-4201	\$ 52,597.79	\$ 49,967.90	\$ 4,163.99
Clean/Sweep Upper Pier	001-3301-4201	\$ 14,701.40	\$ 13,966.33	\$ 1,163.86
Parking Structure	001-3304-4201	\$ 17,879.83	\$ 16,985.84	\$ 1,415.49
Total		\$ 361,425.03	\$ 343,353.78	\$ 28,612.81

SECOND AMENDMENT TO AGREEMENT FOR STREET SWEEPING SERVICES BETWEEN THE CITY OF HERMOSA BEACH AND ARAKELIAN ENTERPRISES

THIS SECOND AMENDMENT TO AGREEMENT ("Second Amendment") is made and entered into this 17th day of September, 2018, by and between the City of Hermosa Beach, a municipal corporation ("City") and Arakelian Enterprises, a California corporation ("Contractor").

RECITALS

- A. City and Contractor are parties to an Agreement for Sweeping/Cleaning of Streets, Alleys, Walkstreets, Parking Lots and the Pier dated October 12, 2010 ("Agreement") as amended by the First Amendment to Agreement for Street Sweeping Services dated March 26, 2013 ("First Amendment").
- B. The parties desire by this Second Amendment to modify the level and Scope of Work contained in the Special Provisions of the Agreement with a commensurate modification to the compensation to be paid therefor.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

1. The Scope of Work contained in the Special Provisions is amended as follows:

5.1.22 PORTER SERVICE

Evening Porter Service: add twenty-four (24) hours a week of porter service on Pier Plaza and the surrounding parking lots. Porter service will include trash and litter pickup, emptying of overflowing trash cans, vomit and dog feces clean up, by hand clean-up of sand, spills, etc. This will be three, eight (8) hour evening shifts, Friday 2:00pm to 10:00pm and Saturday and Sundays 6:00pm to 2:00am initially, and modified as needed.

STEAM CLEANING AND SCRUBBER SERVICE

The frequency schedule for steam cleaning and scrubber service is set forth in ATTACHMENT 1 attached hereto and incorporated herein by reference ("ATTACHMENT 1").

STREET SWEEPING AND PORTER SERVICE

The frequency schedule for street sweeping and porter service is set forth in ATTACHMENT 1.

2. Compensation for the enhanced cleaning plan provided for in this Second Amendment, including a flat 3% annual cost escalation factor and a 5% discount is shown in ATTACHMENT 1.

Except as modified above, the Agreement and each and every term and provision thereof remains in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment on the date and year first above written.

City of Hermosa Beach, California

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

CONTRACTOR:

BY: _____
Arakelian Enterprises

Attachment 1

CITY OF HERMOSA BEACH PUBLIC WORKS DEPARTMENT

FREQUENCY SCHEDULE FOR STEAM CLEANING AND SCRUBBER SERVICES - FY 18/19. 3% increase

	AREA	previous frequency	revised frequency per season	SCHEDULE	MONTHS	COST	COST PER FREQUENCY	With 5% Discount	Account	ANNUAL COST/BUDGET w/5% Discount
A	DOWNTOWN Pier Plaza	24	31	<u>Winter Schedule:</u> Monday of Each Week	October through May	\$ 13,975.85	\$ 450.83	\$ 428.29	001-3301-4201	\$ 13,277.06
			42	<u>Summer Schedule:</u> Monday and Thursday of Each Week	May through September	\$ 18,935.02	\$ 450.83	\$ 428.29	001-3301-4201	\$ 17,988.27
		0	ADD: Scrubber 22x	<u>Summer Schedule:</u> Saturday of each week	May through September	\$ 6,641.16	\$ 301.87	\$ 286.78	001-3301-4201	\$ 6,309.10
B1	DOWNTOWN Hermosa Avenue from 15 th Ct. to 9 th St. on the west side (performed/overlap per street sweeping & steam cleaning contract)	4	26	2 Times per month	January through December	\$ 6,584.23	\$ 253.24	\$ 240.58	001-3301-4201	\$ 6,255.02
B1	ENHANCED DOWNTOWN Hermosa Avenue from 15 th Ct. to 9 th St. on the west side (performed/overlap per street sweeping & steam cleaning contract)	0	ADD: Scrubber 52X	1x/week	<u>Summer Schedule</u> May through September	\$ 3,270.27	\$ 150.94	\$ 143.39	001-3301-4201	\$ 3,106.76
				1x/week	<u>Winter Schedule</u> October through April	\$ 4,578.38	\$ 150.94	\$ 143.39	001-3301-4201	\$ 4,349.46
B1	DOWNTOWN Hermosa Avenue from 14 th St. to 8 th St. on the east side (performed/overlap per street sweeping & steam cleaning contract)	4	26	2 Times per month	January through December	\$ 6,584.23	\$ 253.24	\$ 240.58	001-3301-4201	\$ 6,255.02
	ENHANCED DOWNTOWN Hermosa Avenue from 14 th St. to 8 th St. on the east side (performed/overlap per street sweeping & steam cleaning contract)	0	ADD: Scrubber 22x Summer	2 Times per month	May through September	\$ 3,320.58	\$ 150.94	\$ 143.39	001-3301-4201	\$ 3,154.55
B2	DOWNTOWN 11 th St. From Hermosa Ave to the Strand, including Beach Dr., south side	4	6	6 Times Annually, every other month	January, March, May, July, September, November	\$ 2,028.75	\$ 338.13	\$ 321.22	001-3301-4201	\$ 1,927.31
B3	ENHANCED DOWNTOWN 11 th St. From Hermosa Ave to the Strand, including Beach Dr., south side	0	ADD: Scrubber 1x per Month	Monthly	January through December	\$ 1,207.48	\$ 100.62	\$ 95.59	001-3301-4201	\$ 1,147.11
B3	DOWNTOWN All other areas	4	6	6 Times Annually	Months to be Determined	\$ 2,254.17	\$ 375.69	\$ 356.91	001-3301-4201	\$ 2,141.46
C1	ENHANCED STRAND The Entire Strand	0	Scrubber 1x/week (52)	Weekly	January through December	\$ 26,162.16	\$ 503.12	\$ 477.96	001-3104-4201	\$ 24,854.05
C1	STRAND The Entire Strand	0	12	12 times annually	January through December	\$ -	\$ -	\$ -	0	\$ -
D1	ENHANCED PIER AVENUE from Hermosa Avenue to Valley Drive (performed/overlap per street sweeping & steam cleaning contract)	0	Replace Steam Cleaning Scrubber 1x/week 52x	Weekly	January through December	\$ 31,394.59	\$ 603.74	\$ 573.56	001-3301-4201	\$ 29,824.86

D2	<u>ENHANCED PIER AVENUE</u> Upper Pier Avenue from Valley Drive to Pacific Coast Highway (performed per street sweeping contract)	0	<u>Replaces Steam Cleaning Scrubber</u> 1x/Month (12x/yr)	Monthly	January through December	\$ 2,414.97	\$ 201.25	\$ 191.19	001-3301-4201	\$ 2,294.22	
E	SKATE TRACK AREA	12	12	1 st week of the month	January through December	\$ 1,688.26	\$ 140.69	\$ 133.65	001-3301-4201	\$ 1,603.85	
F	JARVIS MEMORIAL AREA	12	24	2 Times per month	January through December	\$ -	\$ -	\$ -	none	\$ -	
G	PARKING STRUCTURE AREA (Lot C)	0	6	Steam 6 Times per Year	Every other Month	\$ 676.25	\$ 112.71	\$ 107.07	001-3304-4201	\$ 642.44	
G	<u>PARKING STRUCTURE AREA (Lot C)</u>	0	<u>ADD: Scrubber</u> 1x/Mo. (12x)	Monthly	January through December	\$ 9,659.87	\$ 804.99	\$ 764.74	001-3304-4201	\$ 9,176.88	
G	PARKING STRUCTURE AREA Stairwells	52	52	Friday of Each Week	January through December	\$ 2,926.32	\$ 56.28	\$ 53.46	001-3304-4201	\$ 2,780.01	
H	COMMERCIAL AREAS CITYWIDE	4	6	1 st week of the Month, 6 Times Annually	Months to be Determined	\$ 2,254.17	\$ 375.69	\$ 356.91	001-3301-4201	\$ 2,141.46	
I	PARKING LOT A	as needed	4	4 Times Annually	Months to be Determined	\$ 1,803.34	\$ 450.83	\$ 428.29	001-3301-4201	\$ 1,713.17	
I	<u>ENHANCED</u> Parking Lot A and Beach Dr 13th St to 11th St.	0	<u>ADD:Scrubber</u> 22x	<u>Summer Schedule</u> 1x/week	May through September	\$ 6,641.16	\$ 301.87	\$ 286.78	001-3301-4201	\$ 6,309.10	
		0	<u>ADD: Scrubber</u> 7x	<u>Winter Schedule</u> 1x/month	October through April	\$ 2,113.10	\$ 301.87	\$ 286.78	001-3301-4201	\$ 2,007.45	
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I	<u>ENHANCED Lot B/13th Ct.</u>	0	<u>ADD: Scrubber</u>	Summer (1x/week, 22x) and Winter (1x/mo., 7x)	Summer and Winter Schedules	\$ 5,836.17	\$ 201.25	\$ 191.19	001-3301-4201	\$ 5,544.36	
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L			6	<u>Summer Schedule:</u> Monthly	April through September	\$ 874.52	\$ 145.75	\$ 138.47	001-3104-4201	\$ 830.79	
M	CITYWIDE	0		As Needed, Not to Exceed 40 hours	January through December	\$ 2,254.17	N/A	N/A	001-3104-4201	\$ 2,141.46	
	Trash Enclosures (performed per street sweeping contract)	108	108	Twice Weekly	January through December	\$ -	\$ -	\$ -	none	\$ -	
						\$ 171,365.32					\$ 162,797.05

SWEEPING RATES - FY 18/19

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Afternoon Porter Service	001-3301-4201	\$ 10,146.46	\$ 9,639.14	\$ 803.26
Street Sweep	001-3104-4201	\$ 169,815.64	\$ 161,324.86	\$ 13,443.74
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Total		\$ 361,425.03	\$ 343,353.78	\$ 28,612.81

CITY OF HERMOSA BEACH

PUBLIC WORKS DEPARTMENT

ANNUAL COST OF SWEEPING/CLEANING OF STREETS, ALLEYS, WALKSTREETS, PARKING LOTS AND THE PIER IN HERMOSA BEACH

Projected for FY 18-19 to FY 20-21

Contractor: Athens

Period	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/20 to 6/30/21	Total Three Remaining years
Sweeping	\$ 361,425.03	\$ 372,267.78	\$ 383,435.81	\$ 1,117,128.63
Steam Clean/Scrubber	\$ 171,365.32	\$ 176,506.28	\$ 181,801.47	\$ 529,673.07
Subtotal	\$ 532,790.35	\$ 548,774.06	\$ 565,237.28	\$ 1,646,801.69
5% Discount	\$ 26,639.52	\$ 27,438.70	\$ 28,261.86	\$ 82,340.08
Net Contract Cost	\$ 506,150.83	\$ 521,335.36	\$ 536,975.42	\$ 1,564,461.61

Assumes annual flat rate increase of 3%

5% discount applied on total cost annually

CITY OF HERMOSA BEACH

PUBLIC WORKS DEPARTMENT

ANNUAL COST OF SWEEPING/CLEANING OF STREETS, ALLEYS, WALKSTREETS, PARKING LOTS AND THE PIER IN HERMOSA BEACH

Projected for FY 18-19 to FY 20-21

Contractor: Athens

Period	7/1/18 to 6/30/19	7/1/19 to 6/30/20	7/1/20 to 6/30/21	Total Three Remaining years
Sweeping	\$ 361,425.03	\$ 372,267.78	\$ 383,435.81	\$ 1,117,128.63
5% Discount	\$ 18,071.25	\$ 18,613.39	\$ 19,171.79	\$ 55,856.43
Discounted Sweep Rate	\$ 343,353.78	\$ 353,654.39	\$ 364,264.02	\$ 1,061,272.19
Steam Clean/Scrubber	\$ 171,365.32	\$ 176,506.28	\$ 181,801.47	\$ 529,673.07
5% Discount	\$ 8,568.27	\$ 8,825.31	\$ 9,090.07	\$ 26,483.65
Discounted Steam/Scrubber	\$ 162,797.05	\$ 167,680.97	\$ 172,711.39	\$ 503,189.41
Net Contract Cost	\$ 506,150.83	\$ 521,335.36	\$ 536,975.42	\$ 1,564,461.61

Assumes annual flat rate increase of 3%

5% discount applied on total cost annually



Staff Report

Staff Report

REPORT 18-0592

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**2018 LOCAL AGENCY BIENNIAL NOTICE REGARDING
THE CITY'S CONFLICT OF INTEREST CODE**

(City Clerk Elaine Doerfling)

Recommended Action:

Staff recommends that City Council:

1. Receive and file the 2018 Local Agency Biennial Notice indicating that the City's Conflict of Interest Code is currently under review; and
2. Direct staff to continue its review of the Code and, within 90 days, submit an amended version for Council adoption.

Background:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code every two years to determine if it is accurate or, alternatively, if it must be amended. A Local Agency Biennial Notice must be presented to the legislative body by October 1, specifying whether or not the Code requires amendment or is still under review. If revisions are necessary, an amended Code must be reviewed and adopted by the legislative body within 90 days.

A Conflict of Interest Code consists of two basic parts: (1) the body of the Code, which contains the provisions required by Government Code § 87302; and (2) the appendix of the Code, which lists the designated positions within the agency and the corresponding disclosure categories for each position.

There were no changes in 2016 requiring amendment, therefore the last Code update was done in 2014. After reviewing the list of designated positions, the City Clerk has determined that the City's Conflict of Interest Code is no longer accurate and requires amendment (at a minimum, due to the addition of new positions and the reclassification, renaming and/or deletion of previously designated positions). Staff is currently conducting the review with regard to other elements of the Code, including disclosure categories, to ensure accuracy and compliance with State law. Staff will complete this review and present recommendations to amend the Code for City Council consideration within the 90-day timeline.

Staff Report

REPORT 18-0592

Attachments: 2018 Local Agency Biennial Notice

Submitted by: Elaine Doerfling, City Clerk

Concur: Suja Lowenthal, City Manager

2018 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☐ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (*describe*) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2018**, or by the date specified by your agency, if earlier, to:

(*PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE*)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

18-0591

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

**MAYOR DUCLOS AND COUNCILMEMBER CAMPBELL
TO REPORT ON THEIR ATTENDANCE AT THE LEAGUE
OF CALIFORNIA CITIES ANNUAL CONFERENCE IN
LONG BEACH FROM SEPTEMBER 12-14, 2018**



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

18-0594

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of September 25, 2018**

TENTATIVE FUTURE AGENDA ITEMS

Recommended Action:

Staff recommends that the City Council receive and file the tentative future agenda items.

Attachments:

Tentative Future Agenda

TENTATIVE FUTURE AGENDA ITEMS

WEDNESDAY, OCTOBER 3, 2018 FROM 6:00 PM – 7:30 PM
COMMUNITY RECEPTION FOR NEW CITY MANAGER @ LOCALE90

OCTOBER 9, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION: LITIGATION & WORKERS COMP QUARTERLY UPDATE		
OCTOBER 9, 2018 @ 7:00 PM		
PRESENTATIONS		
CHAMBER OF COMMERCE PRESENTS DONATION CHECK TO HERMOSA BEACH NON-PROFITS		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of September 4, 2018	Community Resources Manager	Ongoing
PUBLIC HEARINGS – 7:30 PM		
Amend the Municipal Code by Adding Chapter 5.76 (Tobacco Retailers) Requiring Licensure of Tobacco Retailers to Reduce the Illegal Sale of Tobacco Products to Minors, Amending Chapter 8.40 to Expand the Definition of Tobacco Products to Include Electronic Cigarettes and Flavored Tobacco, and Making Violations of Chapter 5.76 Subject to Administrative Penalty Procedures <i>(Continued from meeting of August 25, 2015)</i>	Community Development Director	Aug-2015
MUNICIPAL MATTERS		
Policy on procedure for voting on Boards/Commissions Applicants	City Clerk	Council Direction Jul 14, 2015
Discussion on completion of City Council Meeting Minutes	City Clerk	Council Direction Jun 6, 2018
Holiday Parking Program	Assistant to the City Manager	Annual
Amendment to Easement for Undersea Cable	Community Development Director	Staff Request Sept. 2018
Consideration of site and design alternatives for the Greenbelt Infiltration Project	Environmental Analyst	Council Direction Jun 19, 2018
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
Consideration of Opposing Proposition 6 – Voter Approval for Future Gas and Vehicle Taxes and 2017 Tax Repeal Initiative (2018)	Assistant to the City Manager	Council Direction Sept 17, 2018
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

OCTOBER 23, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
OCTOBER 23, 2018 @ 7:00 PM		
PRESENTATIONS		
FIRE SERVICES QUARTERLY UPDATE		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue and Expenditure Reports	Finance Director	Ongoing
City Treasurer’s and Cash Balance Report	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Planning Commission Tentative Future Agenda	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of October 16, 2018	Community Development Director	Ongoing
Purchase and installation of Pier Avenue Bus Furnishings	Environmental Analyst	New Item
PUBLIC HEARINGS – 7:30 PM		
Approval of the following 2019 Impact Level III Special Events: USAV Collegiate Beach Championships (5/6 - 5/12); Hermosa Beach Triathlon (6/21 – 6/23); AAU Junior National Beach Volleyball Championships (7/8 – 7/13); JVA & BVCA National Beach Championships (7/13 – 7/18); AVP Pro Beach Volleyball (7/19 – 7/31); and designate 6/28 – 6-30 as the Nothing Weekend	Community Resources Manager	Staff Request Sept. 2018
Consideration of an ordinance to allow and regulate wireless communication facilities in the public right-of-way, and update on AT&T’s proposal for multiple installation of smaller wireless communication facilities to provide replacement coverage to existing sites located at 20 th and 29 th Court	Community Development Director	Council Direction Nov 28, 2017
Consideration of an Amendment to the Zoning Ordinance that Would Add a Short Term and Low Impact Entertainment Option as an Accessory Use to Businesses Located in the City’s Commercial Zones Through a Simple and Cost Effective Permitting Process	Community Development Director	Staff Request Sept. 2018
MUNICIPAL MATTERS		
Farmers Market Contract Renewal	Community Resources Manager	Staff Request Sept. 2018
Review role of EPAC and possibility of Commission Subcommittees to address ADA and Senior Issues	Emergency Management Coordinator / Community Resources Manager / Public Works Director	Direction from Mar 13, 2018
Parking Lot D (Manhattan Ave and 14 th Street) Final Designs	Environmental Analyst	Staff Request Aug. 2018
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

MONDAY, OCTOBER 9, 2018 @ 6:30 PM
TRI-CITIES STUDY SESSION @ REDONDO BEACH LIBRARY: Draft Living Streets Design Manual/Aviation Blvd Living Streets Design

WEDNESDAY, NOVEMBER 7, 2018 @ 6:00 PM
STUDY SESSION:
UPDATES FROM SUBCOMMITTEES ON FIESTA, CONCERTS & THEATER

NOVEMBER 13, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
NOVEMBER 13, 2018 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of September 6, 2018	Emergency Management Coordinator	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 2, 2018	Community Resources Manager	Ongoing
MUNICIPAL MATTERS		
Update on Downtown Safety and Business Climate	Police Chief/Code Enforcement	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

NOVEMBER 27, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
NOVEMBER 27, 2018 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue and Expenditure Reports	Finance Director	Ongoing
City Treasurer’s and Cash Balance Report	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of May 16, 2018, July 18, 2018 and September 19, 2018	Public Works Director	Ongoing
Planning Commission Tentative Future Agenda	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of November 20, 2018	Community Development Director	Ongoing
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

WEDNESDAY, NOVEMBER 29, 2018 @ 6:00 PM
APPOINTMENT OF MAYOR AND MAYOR PRO TEMPORE

DECEMBER 11, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
DECEMBER 11, 2018 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of November 6, 2018	Community Resources Manager	Ongoing
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
Schedule interviews for City Representative to the Los Angeles County West Vector and Vector-Borne Control District Board	City Clerk	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

DECEMBER 25, 2018 @ 6:00 PM
NO MEETING

PENDING STRATEGIC PLAN ITEMS		INITIAL COMPLETION DATE
Update Personnel Policies	Human Resources Manager	
Beach Policy/Regulations (<i>Continued from meeting of October 27, 2016</i>)	Community Resources Manager	Sept-2016
Alternative Fuel Transportation Report	Environmental Analyst	Nov-2016
Encroachment Direction	City Attorney	Nov-2016
CCA Direction	Environmental Analyst	Dec-2016
Phase 3 Parking Meter Purchase – Council Discussion/Direction on location of new Smart Meters	Police Chief / Assistant to the City Manager	Jul-2017
PENDING NEW ITEMS		INITIAL REQUEST
Initial Report on Options and Strategies for Installing a Permanent Carousel or other Family Friendly Features at the Entry Point to Pier Plaza. In Cooperation with the Chamber of Commerce, this would include a Preliminary Cost Benefit Analysis and Implementation of the City Decision Making Tool (supported by Duclos and Fangary)	Public Works Director	Other Matters
Tree ordinance with respect to tree removal	Public Works Director	Staff Request
Discussion about multi-housing smoking ordinance	City Attorney	Staff Request
Consideration of re-establishing, on an as needed basis, both funding and discretion for the director of Public Works to contract services to pump major beach storm outfalls drains prior to anticipated major storm events (supported by Duclos, Armato and Petty)	Public Works Director	Other Matters
Policy discussion regarding city responsibilities and expectations when donations are made to city	Finance Director	Council Direction
Downtown Lighting and Parking Policy	Downtown Subcommittee	Council Subcommittee
Update on Visual Identity and Brand for the City of Hermosa Beach	Environmental Analyst / Assistant to the City Manager	Council Direction
Consideration of a position letter on federal gun control legislation (supported by Fangary, Armato and Massey)	Assistant to the City Manager	Other Matters
Report on Phase II of Library Assessment including Location Alternatives	Community Resources Manager	Staff Request
Strand Bikeway and Walkway Improvements at 35 th Street and Hermosa Avenue 24 th to 27 th Street Improvements	Public Works Director	Staff Request
Award of Contract for On-Call Traffic Engineering Services	Public Works Director	Staff Request
Consideration of two ADA Parking Space Addition Requests	Public Works Director	Staff Request
Special Event Policy Update and Subcommittee Direction	Community Resources Manager	
Update on bicycle infrastructure implementation & consideration of designating a route in honor of Julian Katz	Environmental Analyst	New Item
Consideration of proposed changes to the city right of way and public facilities in the area of the proposed North School Project	Environmental Analyst	Staff Request