



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA  
90254

## Adjourned Meeting Agenda - Final City Council

*Mayor*  
*Jeff Duclos*

*Mayor Pro Tem*  
*Stacey Armato*

*Councilmembers*  
*Mary Campbell*  
*Hany S. Fangary*  
*Justin Massey*

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Thursday, July 19, 2018

7:00 PM

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**Joint Meeting of the City Council with all Boards/Commissions**  
**Kiwanis Hall, 2515 Valley Drive**

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at [www.hermosabch.org](http://www.hermosabch.org). Complete agenda packets are also available for public inspection in the Police Department, Hermosa Beach Public Library and the Office of the City Clerk.

Written materials pertaining to matters listed on the agenda of a regular City Council meeting must be submitted by noon of the Tuesday, one week before the meeting in order to be included in the agenda packet (tentative future agendas can be found as Item 8 in every regular agenda packet). However, written materials received after that deadline will nonetheless be posted under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email and provided to the City Council and the public at the meeting.

Persons who wish to address an issue of general nature (not pertaining to matters listed on the agenda) to the City Council for the official record may submit written material to the Council in lieu of or in addition to speaking under the Public Participation section of the meeting. Such written correspondence must be delivered to the City Manager's office ([anny@hermosabch.org](mailto:anny@hermosabch.org)) by noon of the Tuesday, one week before the regular Council meeting in order to be included in the agenda packet.

**Submit your comments via eComment in three easy steps:**

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

eComments can be submitted as soon as the meeting materials are published, but will only be accepted until 12:00 pm on the date of the meeting to ensure Council and staff have the ability to review comments prior to the meeting.

**7:00 P.M. - JOINT MEETING AGENDA**

LOCATION: Kiwanis Hall, 2515 Valley Drive

**CALL TO ORDER****PLEDGE OF ALLEGIANCE****ROLL CALL****ANNOUNCEMENTS****PUBLIC PARTICIPATION:**[REPORT](#)  
[18-0408](#)**1. OPENING COMMENTS, Mayor Jeff Duclos (10 minutes)****2. REVIEW OF CITY CODES & POLICIES, City Attorney Mike Jenkins (60 minutes)**[REPORT](#)  
[18-0403](#)

- BOARD/COMMISSION ROLES/RESPONSIBILITIES
- BOARD/COMMISSION CONSISTENCY WITH CITY POLICY
- BOARD/COMMISSION INTERACTION WITH STAFF

**3. BOARD/COMMISSION REPORTS: FY 2018-19 GOALS & CHALLENGES  
(50 minutes)**[REPORT](#)  
[18-0404](#)

- **PLANNING COMMISSION** - Chair Marie Rice (10 minutes)
- **PUBLIC WORKS COMMISSION** - Chair Kathy Dunbabin (10 minutes)
- **PARKS, RECREATION & COMMUNITY RESOURCES ADVISORY COMMISSION** - Chair Robert Rosenfeld (10 minutes)
- **EMERGENCY PREPAREDNESS ADVISORY COMMISSION** - Chair Gila Katz (10 minutes)
- **CIVIL SERVICE BOARD** - Board Member E. Thomas Moroney (10 minutes)

**4. SUB-COMMITTEES (30 minutes)**

[REPORT](#)  
[18-0405](#)

- **POSSIBLE COMMISSION SUB-COMMITTEE FOR ADA ISSUES -**  
*Public Works Commission (10 minutes)*
- **POSSIBLE COMMISSION SUB-COMMITTEE FOR ARTS ISSUES -**  
*Parks & Recreation Commission (10 minutes)*
- **POSSIBLE COMMISSION SUB-COMMITTEE FOR SENIOR ISSUES -**  
*Parks & Recreation Commission (10 minutes)*

**5. COUNCIL QUESTIONS/COMMENTS/DISCUSSION**

**ADJOURNMENT**

**FUTURE MEETINGS AND CITY HOLIDAYS****CITY COUNCIL MEETINGS:**

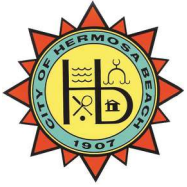
July 24, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
August 14, 2018 - Tuesday - No Regular Meeting  
August 28, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
September 5, 2018 - Wednesday - Adjourned Regular Meeting:  
6:00 PM - Closed Session, 7:00 PM - Study Session  
September 11, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
September 25, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
October 3, 2018 - Wednesday - Adjourned Regular Meeting:  
6:00 PM - Closed Session, 7:00 PM - Study Session  
October 9, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
October 23, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
November 7, 2018 - Wednesday - Adjourned Regular Meeting:  
6:00 PM - Closed Session, 7:00 PM - Study Session  
November 13, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
November 27, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
November 29, 2018 - Thursday - Adjourned Regular Meeting:  
6:00 PM - Appointment of Mayor and Mayor Pro Tempore  
December 5, 2018 - Wednesday - Adjourned Regular Meeting:  
6:00 PM - Closed Session, 7:00 PM - Study Session  
December 11, 2018 - Tuesday - 6:00 PM - Closed Session,  
7:00 PM - City Council Meeting  
December 25, 2018 - Tuesday - No Regular Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:**

August 7, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
August 21, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting  
September 4, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
September 17, 2018 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting  
September 18, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting  
September 19, 2018 - Wednesday - 7:00 PM - Public Works Commission Meeting  
October 2, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
October 16, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting  
November 5, 2018 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting  
November 6, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
November 20, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting  
November 28, 2018 - Wednesday - 7:00 PM - Public Works Commission Meeting  
December 4, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
December 10, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

September 3, 2018 - Monday - Labor Day  
November 12, 2018 - Monday - Veteran's Day  
November 22, 2018 - Thursday - Thanksgiving Day  
December 25, 2018 - Tuesday - Christmas Day  
January 1, 2019 - Tuesday - New Year's Day



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254

## Staff Report

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### Staff Report

REPORT 18-0408

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**From:** Matthew McCool  
**Sent:** Tuesday, June 19, 2018 11:54 AM  
**To:** City Clerk <[cityclerk@hermosabch.org](mailto:cityclerk@hermosabch.org)>  
**Subject:** Re: City Council Liaison to Commissions

Madam City Clerk:

I am respectfully requesting the email below to be added as written correspondence for the next City Council Meeting.

Very respectfully,

Matt McCool  
Emergency Preparedness Commissioner  
City of Hermosa Beach  
1315 Valley Dr., Hermosa Beach, CA 90254  
[mmccool@hermosabch.org](mailto:mmccool@hermosabch.org)  
(310) 486-9696  
<http://www.hermosabch.org/index.aspx?page=105>

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**From:** Matthew McCool  
**Sent:** Tuesday, June 19, 2018 11:46 AM  
**To:** City Council  
**Cc:** City Clerk  
**Subject:** City Council Liaison to Commissions

Honorable Mayor and Council:

I am respectfully requesting the City Council consider appointing a City Council Liaison to each Commission.

While viewing the June 5, 2018 Parks and Recreation Commission Meeting, I observed the frustration expressed by Chairman Robert Rosenfeld regarding City Council.

Unfortunately as the Vice-chairman of the Emergency Preparedness Commission I feel the same frustration with City Council. There has been zero communication between City Council and our Commission. Furthermore my written correspondence submitted to City Council Meetings are not even acknowledged.

I believe appointing a Councilmember as a Council Liaison to each commission as a non-voting member will advance the collective interests and goals of the City Council. This is a common practice in many municipalities.

I hope this could be a topic for discussion at the City Council Joint Meeting with all Commissions on July 19, 2018.

Very respectfully,

Matt McCool  
Emergency Preparedness Commissioner  
City of Hermosa Beach  
1315 Valley Dr., Hermosa Beach, CA 90254  
[mmccool@hermosabch.org](mailto:mmccool@hermosabch.org)  
(310) 486-9696  
<http://www.hermosabch.org/index.aspx?page=105>



# City of Hermosa Beach

Civic Center, 1315 Valley Drive, Hermosa Beach, CA 90254-3885

July 16, 2018

Dear Mayor and Councilmembers:

Please accept this letter as my formal resignation from the Emergency Preparedness Advisory Commission.

At this time I desire to pursue other community service opportunities, and plan to stay involved in the South Bay cities.

It was a great honor and pleasure to be able to serve the City of Hermosa Beach in the capacity of a Commissioner.

I look forward to addressing the City Council at the next meeting I can attend.

Very Respectfully,

Matt McCool  
Emergency Preparedness Commissioner  
City of Hermosa Beach  
1315 Valley Dr., Hermosa Beach, CA 90254  
mmccool@hermosabch.org  
<http://www.hermosabch.org/index.aspx?page=105>

**SUPPLEMENTAL testimony**  
**Please attach and include with the 7-PM, 7/19/2018**  
**Joint Meeting of the City Council / Boards / Commissions**

July 17, 2018

To: The Hermosa Beach City Council and Others.  
From: Howard Longacre, Hermosa Beach resident.

Re: Emails as sent to City Commissioners and other city officials, via proper utilization of official city email addresses, as publicly posted on the city's website for City Commissioners' and city staff members.

And with such Emails as sent by this resident, and possibly others too, being intentionally, or unintentionally misdelivered into these noted city officials' "Junk" and/or "Spam" email boxes, and without these noted city officials having been given any advance notice or knowledge that such, misdelivery of official city communications has been, and evidently still is occurring in Hermosa Beach's government.

**Agenda:** " [http://hermosabeach.granicus.com/AgendaViewer.php?view\\_id=6&event\\_id=2383](http://hermosabeach.granicus.com/AgendaViewer.php?view_id=6&event_id=2383) "

**Mayor, Councilmembers, Commissioners, Board members, and others:**

**Commissioners at this "joint" meeting, please carefully also review this supplemental as it pertains to emails sent to you, which you may likely have not been receiving since you received your city hermosabch.org email address.**

For many years, before city email addresses for all officials came to be the standard in Hermosa Beach, it was communicated to the City Council by me and others, of the Council's unconscionable continued use, and also of the city's Commissioners' use, of their own personal email addresses, to send and receive city communications regarding official government business, i.e., between themselves and others, both inside and outside of the government.

It was repeatedly pointed out that other cities, such as Manhattan Beach and Redondo Beach, had ceased the use of private email addresses by elected and appointed government-officials years before, and thus those cities had also ceased the publishing of elected and appointed officials' private email addresses on their City's website for all to so improperly use when communicating regarding government business.

**SUPPLEMENTAL testimony from Howard Longacre**  
**For the 7/19/2018, 7-PM Joint Meeting of the City Council**  
**with all city Boards / Commissions.**

Government was essentially being conducted via private email and also for that matter still is via private text messaging. It still may be taking place with some Council members and/or Commissioners receiving/sending text messages during public meetings, or communicating with others during bathroom breaks via text or email and in fact again, during official meetings, and with the use of private email addresses to avoid messages being saved on the city's servers.

But note there have been some court rulings, I believe, indicating that emails to/from public officials private email addresses regarding government business are to also be saved and are subject to public records requests.

All should understand also that emails do not die. They reside in multiple places in server backups and in ISP and cloud backups, and in conjunction with both the sender's and receiver's email address(s).

It would thus be best if all would simply use the city email addresses. A deleted email, almost assuredly, still exists somewhere.

Notwithstanding, the City Council did change to having city email addresses for all, including the Council members and later all of the city's Commissioners, but only after many years of knowing full-well that they and their appointed Commissioners and Board members were essentially conducting official city business in de facto, improper secrecy via private email, and additionally knowing full-well that such email communications were essentially all but completely off the record, and all but impossible to be available for review via public record requests.

**Nonetheless, now with all officials evidently having city email addresses, has come a new problem.** Emails are somehow being redirected by the City (those received from non-hermosabch.org email addresses it seems) from the intended city staff member's or Commissioner's "To:/In:" box, to the intended receiver's "Junk" or "Spam" email box.

I have personally learned during the past couple years that my emails to individual city staff members, and or Commissioners are routinely and automatically being delivered to city staff member's and Commissioner's "Junk" or "Spam" email boxes, rather than to their "To:/In:" email boxes.

The City Manager's office indicates they are now having the city's IT (Information Technology) department look into this situation, and while I've been told that this has not been intentional, I nonetheless, and rightfully, have significant concerns.

I've been informed by others that this has apparently happened to those submitting emails to officials in other California cities and may in fact be a tactic cities are using to control the dissemination of public information to/from their own city staff and

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Commissioners. How outrageous would that be if true? Cities may in fact be using some illogical reasoning to keep their own city staff members and even appointed officials from receiving information from certain sources, even if it's a report of a trip-hazard, or missing light change-out to LED, such as that I have verified recently which also ended up in "Junk" or "Spam" city email boxes.

I've never been personally informed by anyone in the city that my emails are not desired, or to stop sending emails. And in fact, notwithstanding my emails often-provocative information with regard to the City Council itself, I have heard the complete opposite from city staff, and many others in and out of Hermosa government.

No doubt some may not have an interest in a particular email or point of view, and all certainly have the right to ignore or block emails from any individual; however I have never flooded the city with emails.

In any event it is certainly ironic (but worse) that now that the city finally has city server email addresses for essentially all of those in the government, something I indicated was needed for years, that I may now appear to be personally singled out to have my emails blocked to city Commissioners and city staff, given that the city itself now controls the email, and without even such city staff members or Commissioners personal knowledge that such is and has been going on. I may necessarily now need to return to obtaining personal email addresses of those interested in receiving emails from me rather than depending on Hermosa Beach government to transparently and properly deliver email.

Further I have been reporting this problem now for well over a year and it still has not been corrected. Today I was informed that there are also others, outside the city's government, whose emails are not being received by city staff members and that those emails are also ending up in so-called "junk" or "spam" email boxes of those actually addressed.

Such "Junk" and or "Spam" email boxes most-likely are also being routinely cleared on an automatic schedule such that emails arriving in such boxes are eliminated from existence in short order. Some Commissioners I have spoken with were unaware that there even was a "Junk" or "Spam" email box for their city email address, or how to access it.

I urge all Commissioners at this "Joint Meeting", and also those interested staff members, to check their "junk" and or "spam" email boxes of their own particular hermosabch.org email account, and if they see any emails in same from me, "HBresident", or from others, that they reply to the particular emails to let the sender know that they received such emails, but indicate not in their "To:/In:" email box. Also please notify the City Manager's office that such is happening.

***SUPPLEMENTAL testimony from Howard Longacre  
For the 7/19/2018, 7-PM Joint Meeting of the City Council  
with all city Boards / Commissions.***

Btw, the main thing I've sent to the city's Commissioners during the past 12 months, is an almost weekly, 3-page TV guide of the meetings-replays schedule, which I've been creating from information received from the City Clerk's office, and which gives the actual times as scheduled by the City Clerk that all of the various recent civic meetings are being replayed each day on Spectrum ch-8 and Frontier FIOS ch-31. The schedule changes weekly.

Again, I would appreciate receiving an email reply from any city official/Commissioner who finds such 3-page TV guide in their "Junk" or "Spam" email box, rather than in their "To:/In:" box. And of course if anyone prefers not to receive such, by all means so indicate in your reply.

With respect to the resident-created TV-Guide, I have been requesting, without success, of having such a guide of the meetings replay schedule posted by the city itself on the city's website for well over 20 years. During the past year I've been furnishing it to Commissioners, Council, and School Board members and other interested members of the public so they in particular know their particular council/commission meetings are being replayed, as well as when.

Re: My emails in particular, they may be sent BCC with the main "To:" addresses being addressed to the City Council or City Clerk, or even HBresident, however many emails that I send, such as the TV-Guide, are sent individually addressed. No matter how addressed, apparently these emails are ending up in most city officials "Junk" and or "Spam" email box. That should not be happening!

Additionally, the city's server-firewalls, or email setup-templates used for individual staff members, and Commissioners email accounts, may well have redirection settings for certain types of emails, particular non-hermosabch.org outside senders, and/or specific Internet domains, to thus redirect emails to city staff or Commissioners' "Junk" and or "Spam" email boxes.

All such blocks of individual residents' emails need to be removed and city staff and Commissioners should be given clear instructions as to how to themselves redirect email to "Junk" and or "Spam", if such action is desired, proper and permitted for them to accomplish.

Given absence of any legitimate reason, my emails to a city staff member, or Commissioner should not be automatically redirected from their "In:" box to their "Junk" or "Spam" box without such city staff member, or Commissioner having full knowledge and acceptance that such is occurring.

City Staff members and Commissioners of the Hermosa Beach government are more than capable of deciding on their own as to what they consider "Junk" or "Spam" email

***SUPPLEMENTAL testimony from Howard Longacre  
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without some hidden “Big Brother” entity, whether such be human, or computer-software, making that decision for them.

All emails should certainly be screened for virus’s, malware, etc., by the city’s firewall, and virus checking software, however, given that my emails seem to reach the Council, and City Manager’s office without such redirection, that is clearly not the reason for my emails to others being redirected into their “Junk” and or “Spam” boxes, and if a virus or such is detected in anyone’s email, that email of course should be completely blocked or returned to sender and never delivered in the first place.

Thus until corrected, I and others have to accept that there is some kind of subtle censorship, whether intentional or not, being applied such that my emails and possibly others’ emails are not properly and timely reaching city staff and/or Commissioners.

Again, Commissioners and city staff members who read this, please check your hermosabch.org email “junk” and or “spam” email box and if you find any emails from me in same, please let me know by simply replying to those emails.

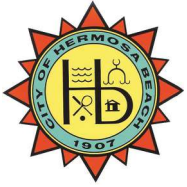
Thank you for wading through this long-winded supplemental. No doubt there are many typos as there’s, regretfully, no time for me to more-carefully edit this supplemental.

Following is of course my disclosure.

*Again, my disclosure to the Council: I do not set policy in Hermosa Beach. I have never set policy. And, never will, except by voting in an election. Some on Council perhaps think otherwise. I also have never received a penny or asked for such, or any behind the scenes gratuity, comp-d drink, food, tickets, etc., in any form for following all the stuff, much of which is quite deceitful or poorly accomplished, by elected Hermosa Beach officials of this city for the past 40 years. Herein again are of course just my views, as always, JUST MY VIEWS. I pay taxes. I have a right to comment and have views on the deceitful or just plain stupid stuff that goes down by Hermosa Beach City Councils, meeting after meeting. Kindly, if you do not like my views, if you have an incredibly thin skin, or if you need to be pampered and patronized 24/7 as being such an important, big-shot city council-person, then consider getting off the city council, and perhaps also consider moving to a country more applicable and amenable to the kind of dictator you may prefer to really need to be. If you believe that any of this disclosure does not apply to you, simply ignore such. It most certainly does apply to at least one and more likely two of you in my view. It is truly unfortunate that it is necessary to place this disclosure in my supplementals. It is done so as to avoid confusion by anyone on the council who may be so ego-centric to not understand my views and rights to them.*

End of Supplemental.

**SUPPLEMENTAL testimony from Howard Longacre  
For the 7/19/2018, 7-PM Joint Meeting of the City Council  
with all city Boards / Commissions.**



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254

## Staff Report

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### Staff Report

REPORT 18-0403

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### Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of July 19, 2018

- BOARD/COMMISSION ROLES/RESPONSIBILITIES
- BOARD/COMMISSION CONSISTENCY WITH CITY POLICY
- BOARD/COMMISSION INTERACTION WITH STAFF



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254

## Staff Report

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### Staff Report

REPORT 18-0404

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### Honorable Mayor and Members of the Hermosa Beach City Council Adjourned Regular Meeting of July 19, 2018

- **PLANNING COMMISSION** - *Chair Marie Rice (10 minutes)*
- **PUBLIC WORKS COMMISSION** - *Chair Kathy Dunbabin (10 minutes)*
- **PARKS, RECREATION & COMMUNITY RESOURCES ADVISORY COMMISSION** - *Chair Robert Rosenfeld (10 minutes)*
- **EMERGENCY PREPAREDNESS ADVISORY COMMISSION** - *Chair Gila Katz (10 minutes)*
- **CIVIL SERVICE BOARD** - *Board Member E. Thomas Moroney (10 minutes)*



# 2018 Boards & Commissions Report

## Planning Commission

**Date:** July 11, 2018

**To:** Honorable Mayor and Members of the Council

**From:** Marie Rice, Chair

**Re:** Fiscal Year (FY) 2017-18 Annual Report of the Planning Commission

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The Planning commission is governed in all respects and performs duties as prescribed by applicable state and local laws. The primary purpose of the Commission is to maintain and enhance the environment of the community, which entails advance or long-range planning (updating of the General Plan and specific elements), current planning (short-range projects), and land use controls (administering to the code and review of all subdivisions and zoning petitions). The Commission serves as an advisory board to the City Council on all matters pertaining to zoning, conditional use permit process, etc. The Commission meets regularly in the City Council Chambers at 7:00 P.M. on the third Tuesday of each month. (except for December, they meet on the second Monday).

[HERMOSA BEACH MUNICIPAL CODE, CHAPTER 2.32 PLANNING COMMISSION](#)

### **Commission Members:**

Please identify members and length of service.

Marie Rice, Chair, 2.5 years  
David Pedersen, 2 years  
Rob Saemann, 3 years  
Mike Flaherty, 6 years  
Peter Hoffman, 19 years

### **Commission Subcommittees:**

Please list any subcommittees/liaisons and the goal for each. Please list the date of formation for each subcommittee and the accomplishments/status for each.

CUP Review subcommittee 2017: Rice and Pederson –Modifications/reforms to CUP review process, accomplished and supported by Council

Liaison to Access Hermosa Working Group: Saemann



# 2018 Boards & Commissions Report

## Planning Commission

### **FY 2017-18 Activities & Accomplishments:**

Please highlight the commission's 2017-18 activities & accomplishments.

On-sale Alcohol Establishments - Review of Conditional Use Permits:

In 2017, a subcommittee recommended taking the semi-annual review to three times yearly, and staff reports will include additional information to help inform the review of activities. The Commission approved the revisions, and Council confirmed these changes. Effective January 2018, the Commission conducts reviews three times annually. Two establishments were reviewed due to CUP violations / ABC citations.

Updates to the Zoning Ordinance:

RILUPA – Updated zoning ordinances regarding Assembly uses to be consistent with Federal law regarding religious institutions.

Accessory Dwelling Units (ADU's) – State mandates effective January 2018 led to a PC review of our current codes, and modification to meet state goals of increasing affordable housing. Staff recommended establishing local standards for establishing ADU's in residential zones. The Commission held 2 public hearings, and approved a recommendation that balances the state mandate against the unique neighborhood characteristics of our city.

Code amendment-clarifying allowances for Elevator housing/roof projections.

Commercial Marijuana dispensaries: Approved a resolution recommending the City Council adopt a text amendment to the Hermosa Beach Municipal Code to ban commercial cannabis activities in the City (retail sales, manufacturing, cultivation and delivery). Council approved our recommendation.

Text amendment to Building code regarding expiration of permits were discussed, approved, and recommended to City Council.

Precise Development Plans for new restroom facilities<sup>ELL</sup><sub>SEP</sub> within four existing City Parks were reviewed and approved.

Short Term Entertainment Permits – Reviewed and discussed a proposal by Thrive Hermosa to allow low impact entertainment option through an easy, cost effective permitting process. Staff will come back with some additional information on the types of games/entertainment to be included in the permit. We look forward to making final recommendations to Council to adopt a policy for these "low impact" entertainment permits to help our businesses drive traffic and sales during traditionally slow times of the day/week while not imposing additional nuisance impacts on neighboring properties.

Short Term Vacation Rentals (STVR's): The commission reviewed and recommended formalizing the conditions by which STVR's could operate at legal/non conforming residential units within the Commercial zones. Council adopted the commission's recommendation.

Skechers: Held 2 study sessions/public hearings and forwarded recommendation to the City Council on certification of the EIR and approval of the PDPs.

Hope Chapel: Held 2 public hearings and certified the improvements to the Hope Chapel building on PCH, the joint parking plan for Hope Chapel/Lazy Acres, as well as the modifications and CUP revisions at 950 Artesia.

Land Use and Development Projects: Reviewed and made final decisions on several multi-family residential projects.



# 2018 Boards & Commissions Report

## Planning Commission

### **FY 2018-19 Goals:**

What are the commission's goals and/or areas of focus for FY 2018-19? Please list in order of priority. If possible, please explain how your goals support City Council's Strategic Plan.

Implementing PLAN Hermosa: Comprehensive update to the zoning ordinance, including the implementation of ordinances for the Local Coastal Program.

General Plan Consistency: Continuing to incorporate a consistency review into staff reports and discussions, and developing California Environmental Quality Act (CEQA) local guidelines and best practices that align with the General Plan.

Strand/Pier Hotel Project: To conduct a fair and comprehensive review and certification of the EIR, and the review and consideration of the proposed project.

Accessory Dwelling Units: To review any additional amendments from State lawmakers to the currently adopted mandates on ADU's, and update our newly revised ordinances to reflect additional changes while tailoring them to reflect Hermosa Beach.

Continue to refine and improve the CUP review process for on-sale alcohol establishments, with the goal of improving the ambiance downtown.

Implementation of the Downtown Core Revitalization Strategy: Provide thorough recommendations to the City Council on parking issues and other elements of the strategy, with the goal of improving the ambiance and economic vitality.

Carry on the management of multifamily residential projects, and other challenging infill commercial projects.

Please list any upcoming challenges and concerns for FY 2018-19. Please also indicate any procedures the commission feels are unclear or need to be revisited/more formally established.

Maintaining adequate staff support and consulting services when needed. Specific concern as follows:

- Maintaining continued support and attention from the Police Department in providing up-to-date and relevant statistics and information to enable an effective and fair CUP review process.
- Maintaining continued staff support and attention from the City Manager's office (specifically the Environmental Analyst) to work with Coastal Commission to complete and certify the Local Coastal Program (part of the integrated PLAN Hermosa).



# 2018 Boards & Commissions Report

## Public Works Commission

**Date:** July 19, 2018

**To:** Honorable Mayor and Members of the Council

**From:** Kathy Dunbabin, Chair

**Re:** Fiscal Year (FY) 2017-18 Annual Report of the Public Works Commission

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The duties of the Public Works Commission are to review and make recommendations to the City Council on all capital improvement projects, assist in the development and updating of design guidelines for public improvements and other matters referred to the Commission by the City Council. The Commission is scheduled to meet regularly every other month in the City Council Chambers at 7:00 P.M. on the third Wednesday of odd-numbered months.

[HERMOSA BEACH MUNICIPAL CODE, CHAPTER 2.80 PUBLIC WORKS COMMISSION](#)

### **Commission Members:**

Please identify members and length of service.

Janice Brittain, Commissioner since 7/11/2006  
Kent Brown, Commissioner since 11/2/2016  
Kathy Dunbabin, Commissioner since October 27, 2015  
Andrea Giancoli, Commissioner since November 25, 2014  
David Grethen, Commissioner since November 2, 2016

### **Commission Subcommittees:**

Please list any subcommittees/liaisons and the goal for each. Please list the date of formation for each subcommittee and the accomplishments/status for each. (If none, put N/A)

Liaisons to Committees

- Access Hermosa-Andrea Giancoli 2016
- Fire Services-Jan Brittain 2017
- PCH Remodel-Jan Brittain 2014
- Park Restrooms CIP Committee-Kent Brown/David Grethen 2017



# 2018 Boards & Commissions Report

## Public Works Commission

### **FY 2017-18 Activities & Accomplishments:**

Please highlight the commission's 2017-18 activities & accomplishments.

1. Provided input to the following CIPs:
  - City Park Restroom Renovations
  - 8<sup>th</sup> Street Improvements Project, continued reviewing and making suggestions regarding design
  - Lot D Parking Lot (CIP 16-682 Electric Vehicle and Bicycle Transportation Infrastructure Expansion)
2. Provided comment regarding the Capital Improvement Program FY 17/18 Budget and comment/direction regarding FY 18/19
3. Provided input to Storm Drain Master Plan, Sewer Master Plan, and the Pavement Management Program
4. Considered requests for tree removals at 2043 Monterey Blvd and 1820 Hillcrest
5. Reviewed parkway tree ordinance and PW Department policies
  - Suggested changes to the role of Public Works regarding the removal and replacement of parkway trees connected to construction projects. The Commission recommended that the City require projects needing PW Department plan check review for impacts to city right of way and encroachment areas be referred to PW Department directly upon the Building Department's receipt of the building permit application. The PW Department would then respond so that the applicant would receive all needed approvals from the city at the same time and prior to tree removals.
  - Requested and reviewed comparison of Hermosa Beach's ordinance/policies to neighboring city tree ordinances/policies and provided comment
6. Considered the following traffic related issues:
  - Installation of All-Way Stop at the intersection of Ocean Drive at 9<sup>th</sup> Street
  - Removal of the pedestrian crossing signal located at PCH and 3<sup>rd</sup> Street
7. Provided direction regarding the selection of portable and removable beach access walkway as well as handicap access within the city.
8. Considered outlined painting of all curb ramps citywide
9. Worked on planning for Manhattan and Highland Avenues' curb ramps and street paving so there is continuity between Hermosa Beach and Manhattan Beach street repairs
10. Provided assistance/review with new Capital Improvement Projects status report.



# 2018 Boards & Commissions Report

## Public Works Commission

### **FY 2018-19 Goals:**

What are the commission's goals and/or areas of focus for FY 2018-19? Please list in order of priority. If possible, please explain how your goals support City Council's Strategic Plan.

1. Monitor progress of and move forward with completion of CIPs (Includes many items in Strategic Plan including 8th Street Project) . Support PLAN Hermosa policies and implementation based on Council priorities and Commission agendas developed by Staff/Council.
2. Add protective bollards on Strand. (Commitment to a Safe Community)
3. Implement the Sewers and Storm Drains Master Plan and Street Pavement Management Program to schedule and complete improvements to the city's infrastructure.
4. Continue to work with residential area goals i.e. (a)Harper Street repairs/resurface in conjunction with Redondo Beach and (b) 24th Street between Valley and Park
5. Add pedestrian safety features for street crossing at Valley Drive/Clark building.
6. Continue to provide street sharrows and bike parking where appropriate and safe. (Street Sharrows)

Please list any upcoming challenges and concerns for FY 2018-19. Please also indicate any procedures the commission feels are unclear or need to be revisited/more formally established.

1. Funding of projects
2. Completion of older CIPs
3. Improved understanding and definition of Commission/Commissioner functions, roles and protocols relative to Public, Staff, Council and other Commissions.



# 2018 Boards & Commissions Report

## Parks, Recreation & Community Resources Advisory Commission

**Date:** July 19, 2018  
**To:** Honorable Mayor and Members of the Council  
**From:** Robert Rosenfeld, Chairperson  
**Re:** Fiscal Year (FY) 2017-18 Annual Report of the Parks, Recreation & Community Resources Advisory Commission

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The Parks, Recreations and Community Resources Advisory Commission serves in an advisory capacity to the City Council in all matters pertaining to the Department of Community Resources; cooperates with other governmental agencies and civic groups on the advancement of sound leisure, cultural, social services and educational programming; and formulates policies on the services, programs and lease agreements of the Department, subject to approval of the City Council. The Commission meets regularly on the first Tuesday of each month in the City Council Chambers at 7:00 P.M., or as scheduled by the Commission.

[HERMOSA BEACH MUNICIPAL CODE, CHAPTER 2.28 PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION](#)

### **Commission Members:**

The Commission consists of the following members:

- Robert Rosenfeld (Chair) has been serving since June, 2007. His current term expires June, 2019;
- Jessica Guheen (Vice-Chair) has been serving since March, 2014. Her current term expires June, 2021;
- Jani Lange has been serving since July, 2013. His current term expires June, 2021;
- Lauren Pizer Mains has been serving since July, 2017. Her current term expires June, 2021; and
- Barbara Ellman has been serving since May, 2018. Her current term expires May, 2022



# 2018 Boards & Commissions Report

## Parks, Recreation & Community Resources Advisory Commission

### Commission Subcommittees:

- Special Event/Beach Volleyball Subcommittee (Guheen & Lange)
  - Formed in April, 2015
  - Review current practices, recommend policy updates, and create a comprehensive Special Event Policy Guide;
  - Review and make recommendations on Special Event fees; and
  - Review beach volleyball courts including:
    - Processes for adding new courts;
    - Ongoing maintenance of courts; and
    - Study of the commercial zone court placement.

This Subcommittee, directed by the City Council, would like to split into two with one focusing on Special Events and the other on Beach Volleyball (last bullet point listed above). Designation of Beach Volleyball Subcommittee members is TBD should the Council affirm that there is a desire to further evaluate.

- Community Theater Subcommittee (Lange & Rosenfeld)
  - Formed in April, 2016
  - Review current operations of the Community Theater and make a recommendation for the future function of the facility;
  - Collaborate with staff in the creation of an RFP for programming and management of the Community Theater; and
  - Review proposals and make a final recommendation to award a contract for the programming and management of the Community Theater.
- Municipal Lease Policy Subcommittee (Rosenfeld & Pizer-Mains)
  - Formed in June, 2017
  - Review current practices of municipal lease agreements; and
  - Create a comprehensive Municipal Lease Policy for Commission and City Council adoption.
  - Develop recommendations regarding facility usage.

Commissioners also serve Liaison roles for the following groups:

- Surfers Walk of Fame (Lange)
- Access Hermosa (Ellman)



# 2018 Boards & Commissions Report

## Parks, Recreation & Community Resources Advisory Commission

### **FY 2017-18 Activities & Accomplishments:**

- Community Theater Subcommittee completed their study and provided a final recommendation to City Council.
- The Municipal Lease Subcommittee has been making substantial progress on meeting with stakeholders, studying municipal facilities and is beginning to formulate recommended policy for future presentation.
- Scooters are now allowed in the Skate Park (formal policy and applicable code changes are on the Council's agenda for August 28, 2018).

### **FY 2018-19 Goals:**

- Review and creation of the Community Resources Department Policies and Procedures Guide.
- Continued review and updates to the Special Event Policy Guide.
- Commence work on the Citywide Park Master Plan (CIP 13-538).
- Develop policy recommendations for how City can best allocate resources in support of local non-profit and public interest entities associated with the Community Resources Department.
- Develop policy recommendations on leasing and use of facilities in the Community Resource portfolio.
- Develop a strategy for supporting, promoting and curating public art.
- Provide support for Pet Waste and Pet Policies Compliance Initiatives in parks;
- Check-in on the success of the pickleball courts;



# 2018 Boards & Commissions Report

## Parks, Recreation & Community Resources Advisory Commission

### Challenges/Concerns for FY 2018-19

All listed below are not challenges or concerns, but items the Commission would like the Council address:

- Affirmation that a study of the beach volleyball courts (discussed under Commission Subcommittees above) is still preferred;
- Direction on how to foster performing and visual arts so as to enrich our community experience;
- Direction and next steps for the Community Theater and Commission Subcommittee;
- Continual progress on Community Center General Improvements (CIP 15-650)
- Clark Building Renovations (CIP 17-689)
  - o Any plan for maintenance, repair and upgrade should be subject to a global plan for the facility, including consideration of best/desired uses of the various spaces. This plan should be implemented in a coherent fashion that fosters intended uses and creates new opportunities to engage the community.
  - o Though listed here, this is a general concern for any facility improvement project.



# 2018 Boards & Commissions Report

## Emergency Preparedness Advisory Commission

**Date:** July 19, 2018  
**To:** Honorable Mayor and Members of the Council  
**From:** Gila Katz, Chair  
**Re:** Fiscal Year (FY) 2017-18 Annual Report of the Emergency Preparedness Advisory Commission

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The mission of the Emergency Preparedness Advisory Commission (EPAC) is to educate and prepare the public to survive, endure and recover from a natural or manmade disaster. The Commission is committed to providing advice and recommendations to the City Council on how the City and the residents can prepare and respond swiftly and responsibly to emergencies. The Commission meets in the Council Chambers at 7:00 P.M. on the first Monday of every other month.

[HERMOSA BEACH MUNICIPAL CODE, CHAPTER 2.38 EMERGENCY PREPAREDNESS ADVISORY COMMISSION](#)

### **Commission Members:**

Please identify members and length of service.

1. Gila Katz – Chair: July 2017 - present, 8 years of service, term ended May 31, 2018.
2. Matt McCool – Vice Chair: July 2017 – Present, 3 years of service, term ends May 31, 2019.
3. William Hallett – 11 years of service, term ends May 31, 2019.
4. Al Benson – 11 years of service, term ended May 31, 2018.
5. Dave Buckland – 4 years of service, 2 year term ends May 31, 2019.
6. Nadine Sky-Davis – 1 year of service, term ends May 31, 2021.
7. Michael Detoy – 1 year of service, term ends May 31, 2021.



# 2018 Boards & Commissions Report

## Emergency Preparedness Advisory Commission

### Commission Subcommittees:

Please list any subcommittees/liaisons and the goal for each. Please list the date of formation for each subcommittee and the accomplishments/status for each. (If none, put N/A)

**Goal 1:** Enhance the current Community-wide notification processes by researching available options and provide recommendations by September 2017. Subcommittee was formed in February of 2017.

**Subcommittee:** Matt McCool and William Hallett.

**Objective 1:** Subcommittee to research community-wide emergency alert systems to include chemical sensors and tsunami sirens to determine the feasibility of implementation for the City of Hermosa Beach and provide recommendations to the Emergency Manager by September 2017.

**Goal 2:** Develop a more robust Community Emergency Response Team (CERT) program by researching available options and provide recommendations by November 2017. Subcommittee was formed in February of 2017.

**Subcommittee:** Dave Buckland and Nadine Skye-Davis

**Objective 1:** Subcommittee to research strategies to increase visibility of the CERT program to include sustainability and engagement strategies of CERT volunteers and provide recommendations to the Emergency Manager by November 2017.

**Goal 3:** Develop a community-wide emergency preparedness program and provide recommendations by end of December 2017. Subcommittee was formed in February of 2017.

**Subcommittee:** Al Benson and Gila Katz

**Objective 1:** Subcommittee to review the My Ten Program to determine the feasibility of implementing three preparedness modules by June 2017.

**Goal 4:** Develop a business preparedness program. Subcommittee was formed in January of 2018

**Subcommittee:** Michael Detoy

**Objective 1:** Subcommittee will review available resources to determine the most effective for promoting business preparedness and work with Chamber of Commerce to distribute the materials to the businesses.



# 2018 Boards & Commissions Report

## Emergency Preparedness Advisory Commission

### FY 2017-18 Activities & Accomplishments:

Please highlight the commission's 2017-18 activities & accomplishments.

**Goal 1:** The subcommittee has conducted research regarding siren technology to purchase and install a new tsunami siren and utilize it as a noon-time siren. The subcommittee developed a Facebook page to engage the public in gaining support to bring the noon-time siren back into the community. The old siren will be donated to the Historical Society and placed in the museum as a way to preserve the history of Hermosa Beach.

**Goal 2:** The subcommittee has begun discussions with neighboring jurisdictions to develop an animal disaster response team and training program. In addition, the subcommittee has been promoting the Basic CERT training and many other emergency preparedness trainings that are available throughout Los Angeles County.

**Goal 3:** The subcommittee has reviewed materials and determined that the best emergency preparedness program for the City of Hermosa Beach is to relaunch the Map Your Neighbor program.

**Goal 4:** The subcommittee has reviewed a variety of business preparedness documents and begun to develop a single document incorporating all of the critical preparedness steps a business needs to take to ensure the safety of employees and patrons during and immediately following a disaster.



# 2018 Boards & Commissions Report

## Emergency Preparedness Advisory Commission

### FY 2018-19 Goals:

What are the commission's goals and/or areas of focus for FY 2018-19? Please list in order of priority. If possible, please explain how your goals support City Council's Strategic Plan.

The EPAC commission had a lengthy discussion at the January 2018 meeting regarding the FY 2017 – 2018 goals and trying to determine the FY2018-2019 goals. Throughout the discussion, it was determined that the FY2017-2018 goals would be the focus of FY2018-2019 as the goals were still relevant, timely, and addressed the concerns of the commission. Therefore below are the FY2018-2019 goals and the EPAC commissioners assigned to each goal:

- Goal 1: Continue to research and implement a community notification siren with a focus on returning the noon-time siren. Subcommittee is Vice-Chair McCool and Commissioner Hallett.
- Goal 2: Enhance the visibility of the Community Emergency Response Team, continue to work with Hermosa Beach Amateur Radio Association, work with the American Red Cross (shelter and CPR/AED training, Pillowcase program), and develop an animal disaster response team with neighboring jurisdictions. Subcommittee is Commissioner Buckland and Commissioner Skye-Davis.
- Goal 3: The subcommittee will relaunch the Map Your Neighborhood program to include preparedness information (animals, older adults, young children, access and functional needs, 10-days of supplies, utility concerns, Carbon Dioxide/Smoke detector alarm checks), and disaster response capabilities such as human and animal sheltering. In addition, the subcommittee will work with the schools (parochial, private and public) to disseminate safety and emergency preparedness messages. A vulnerable population inventory will be created. Subcommittee is Chair Katz and Commissioner Benson.
- Goal 4: Develop and implement a business preparedness program with a focus on small business. Subcommittee is composed of Commissioner Detoy.

The EPAC commission FY2018-2019 goals directly correlate with the City Council Strategic Plan Goal 2021 - Commitment to a Safe Community. Implementing a community emergency siren, increasing awareness of various emergency trainings and HbCERT, developing an animal response team and relaunching Map Your Neighborhood will assist with making the community safer during and following a disaster. The Whole Community is responsible for preparedness and through these projects; EPAC is reaching out to all segments of the community to prepare themselves and their families to become more resilient following a disaster.



## 2018 Boards & Commissions Report

### Emergency Preparedness Advisory Commission

Please list any upcoming challenges and concerns for FY 2018-19. Please also indicate any procedures the commission feels are unclear or need to be revisited/more formally established.

The EPAC commission identified the following challenges and concerns related to the completion of the FY2018-2019 goals:

1. EPAC's goal is to have open, ongoing and continuous discussions with City Council, City Manager and Emergency Manager in order to set the short term and long term goals for the health and safety of the community.
2. EPAC's goal is to encourage all residents and businesses to follow emergency preparedness best practices by preparing a 10-day supply of food, water, medications, and additional items to be utilized during and following a disaster.
3. The EPAC commission requests the reinstitution of the attendance and participation of the Police Chief, Fire Chief and City Manager as well as a City Councilmember at each of the commission meetings.



# 2018 Boards & Commissions Report

## Civil Service Board

**Date:** July 19, 2018  
**To:** Honorable Mayor and Members of the Council  
**From:** E. Thomas Moroney, Board Member  
Vanessa Godinez, Human Resources Manager  
**Re:** Fiscal Year (FY) 2017-18 Annual Report of the Civil Service Board

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The Civil Service board functions as the City's Review Board pertaining to personnel functions and Civil Service Rules and Regulations in conjunction with N.S. 211 (People's Ordinance). The Civil Service Board meets on the third Wednesday of each month at 5:00 P.M.

[HERMOSA BEACH MUNICIPAL CODE, CHAPTER 2.76 CIVIL SERVICE](#)

### **Board Members:**

Please identify members and length of service.

**Doug Collins:** 11 years of service (initial appointment date 7/10/2007)  
**E. Thomas Moroney:** 4 years of service (initial appointment date 6/18/2014)  
**Mike Schweid:** 10 years of service (initial appointment date 6/24/2008)  
**Sharon Thompson:** 4 years of service (initial appointment date 1/14/2014)  
**Barry Warner:** 34 years of service (initial appointment date 2/28/1984)

### **Board Subcommittees:**

Please list any subcommittees/liaisons and the goal for each. Please list the date of formation for each subcommittee and the accomplishments/status for each. (If none, put N/A)

N/A



# 2018 Boards & Commissions Report

## Civil Service Board

### **FY 2017-18 Activities & Accomplishments:**

Please highlight the board's 2017-18 activities & accomplishments.

The items on the agendas for the monthly Civil Service Board are routine and mainly consist of approval of eligibility lists and new or amended job specifications. During the 2017-18 fiscal year, the Civil Service Board approved 10 eligibility lists, and reviewed 3 new or amended job specifications.

During our last Joint Meeting with the Boards/Commissions in July 2017, we discussed the issue of not having a proper orientation and the tools needed when making decisions. The Human Resources department created a binder for each Civil Service Board member with information including current Employee Groups MOUs, Personnel Rules and Civil Service Rules.

### **FY 2018-19 Goals and Priorities:**

What are the board's goals and/or areas of focus for FY 2018-19? Please list in order of priority. If possible, please explain how your goals support City Council's Strategic Plan.

1. During this new fiscal year, the Human Resources department will work together with the Civil Service Board to ensure all the job specifications from the classification and compensation study are presented to the Board for review and approval. Approved job specifications will then be forwarded to the City Council for approval. The approval of all job specifications will allow Human Resources to begin recruitments in a timelier manner.
2. In the 2018/19 FY Budget, the City Council approved funds to update the Personnel Rules and Regulations. This process may take more than just one fiscal year, however, the Human Resources department has already began working on a draft.

Please list any upcoming challenges and concerns for FY 2018-19. Please also indicate any procedures the board feels are unclear or need to be revisited/more formally established.



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254

## Staff Report

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### Staff Report

REPORT 18-0405

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### Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of July 19, 2018

- **POSSIBLE COMMISSION SUB-COMMITTEE FOR ADA ISSUES -**  
*Public Works Commission (10 minutes)*
- **POSSIBLE COMMISSION SUB-COMMITTEE FOR ARTS ISSUES -**  
*Parks & Recreation Commission (10 minutes)*
- **POSSIBLE COMMISSION SUB-COMMITTEE FOR SENIOR ISSUES -**  
*Parks & Recreation Commission (10 minutes)*

# **ACCESS HERMOSA WORKING GROUP – WORK PLAN**

*Updated: October 24, 2016*

## **Recent City Successes on Accessibility:**

- ✓ Automatic doors at civic buildings
- ✓ Mobi Mats trial at beach events and on Greenbelt
- ✓ Enhanced accessibility at Fiestas
- ✓ South Park remodel

## **Categories**

- A. Projects
  - a. Streets
    - i. Strand connection to Manhattan Beach
    - ii. Maintain lighting standards for street lights
    - iii. General sidewalk upgrades
      - 1. Currently being studied/reviewed with Sidewalk Study (PW)
  - b. Buildings
    - i. Improvements in Community Center parking lot for direct access to the Community Center.
  - c. Parks
    - i. Mobi mats purchase
- B. Communications & Community Awareness
  - a. Chamber of Commerce Outreach
- C. Connection to Businesses & Special Events
- D. Enforcement & Municipal Code Issues
  - a. Municipal Code clarity or updates regarding accessibility requirements in new buildings
  - b. Municipal Code clarity regarding sidewalk impediments by cars/trashcans
    - i. Connection with Safe Routes to School program
- E. Legislation
- F. Recreation/Rehabilitation Opportunities
  - a. Senior & ADA Fitness Equipment
- G. School Improvements