

**CITY OF HERMOSA BEACH
2019-20 BUDGET REAPPROPRIATIONS
Exhibit A**

<u>FUND/DEPARTMENT</u> <u>GENERAL FUND (001)</u>	<u>ACCOUNT#</u>	<u>AMOUNT</u>	<u>EXPLANATION</u>
City Manager			
Contract Services/Private	001-1201-4201	\$ 16,800	Services related to the City Logo are ongoing and not budgeted in 2020-21.
Contract Services/Private	001-1201-4201	\$ 15,375	Procurement management software set up of \$5,000 and ongoing cost of \$10,375. Purchase was not made in 2019-20 and will be moved to the City Clerk's budget 001-1121-4201.
Contract Services/Private	001-1201-4201	\$ 500	Community Emergency Response Team (CERT) exercise was postponed due to COVID-19. The goal is to host an exercise in 2021.
Contract Services/Private	001-1201-4201	\$ 12,550	The Emergency Operations Plan (EOP) update was halted at the onset of COVID-19. It has been restarted as of 8/13/20.
Contract Services/Private	001-1201-4201	\$ 405	The battery purchased for automated external defibrillator (AED) was completed in 2019-20 but the replacement pad purchase was delayed to 2020-21. They were purchased 8/17/20.
Contract Services/Private	001-1201-4201	\$ 1,500	The order for CERT shirts was postponed due to COVID-19. The goal is to order the shirts in September of 2020.
Contract Services/Private	001-1201-4201	\$ 1,124	The resident connect data will be a portion of the South Bay Alert system to get additional contact information. The purchase was postponed as the city data was potentially included in the larger purchase. Awaiting determination if the larger application will be approved or if the city will need to purchase a separate
Contract Services/Private	001-1201-4201	\$ 200	Fire Information Support Services (FISS) manages the Hermosa Beach Fire Department records and pulls them for subpoenas. FISS assisted with a subpoena request at the end of 2019-20 and created a standalone system to increase efficiency of the records.
Contract Services/Private	001-1201-4251	\$ 1,500	Emergency Operations Center (EOC) base station radio repair and maintenance funds will be utilized to assist with the increased cost of Fire Information Support Services listed above and the cost of transferring the Emergency Management Coordinator's cell phone from Verizon to AT&T.

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Office Supplies	001-1201-4305	\$ 2,000	The volunteer appreciation event was canceled in 2019-20 due to COVID-19. The goal is to host the event in person in 2021 and potentially host virtual appreciation event in 2020.
Equipment Less Than \$1,000	001-1201-5401	\$ 3,159	The remaining floor monitor supplies will be purchased in August of 2020. Purchase was delayed due to COVID-19.
Equipment Less Than \$1,000	001-1201-5401	\$ 2,500	The purchase of a satellite phone was delayed in 2019-20 and will be purchased in 2020-21.
Equipment Less Than \$1,000	001-1201-5401	\$ 2,500	The launch of the Hermosa Alerts was delayed because COVID-19 began and the training associated with the launch was canceled. The training will be completed in September/October of 2020.
Equipment Less Than \$1,000	001-1201-5401	\$ 1,000	Additional research related to the escape ladders is being conducted to ensure safe and reliable ladders are installed. The goal is to complete the project in 2020-21.
Equipment More Than \$1,000	001-1201-5402	\$ 4,830	The purchase of shelter supplies was not completed in 2019-20 as a result of COVID-19. The purchase should be completed in September 2020.
Equipment More Than \$1,000	001-1201-5402	\$ 2,000	The purchase of emergency communications supplies was not completed in 2019-20 as a result of COVID-19. The purchase should be completed in September 2020.
Equipment More Than \$1,000	001-1201-5402	\$ 2,000	The purchase of storage racks for emergency supplies was not completed in 2019-20 as a result of COVID-19. The purchase should be completed in October 2020.
Equipment More Than \$1,000	001-1201-5402	\$ 2,500	The purchase of pet shelter supplies was not completed in 2019-20 as a result of COVID-19. The purchase should be completed in September 2020.
Finance Administration			
Contract Services/Private	001-1203-4201	\$ 13,650	System modifications for the City's financial system, including updates to the purchase order system and replacement of accounts receivable software are ongoing projects.
Human Resources			
Contract Services/Private	001-1203-4201	\$ 10,000	The Employee Recognition Event was planned for 2019-20 and due to COVID-19 the event was postponed in late 2020. Costs associated with this event will be used in FY 2020-21.

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Signing Bonus	001-1203-4192	\$ 75,000	Carry forward funds set aside for employee recruitment bonuses for the Police Department.
Retention Bonus	001-1203-4193	\$ 7,500	Carry forward funds set aside for employee incentive bonuses for the Police Department.
Police Department			
Contract Services/Private	001-2101-4201	\$ 15,000	Investigative services are still in progress and will be completed in FY 20-21.
Community Services			
Equipment Less Than \$1,000	001-3302-5401	\$ 1,450	Purchase of barricades/lights was delayed. Staff requests to repurpose funds to purchase bike signage that encourages individuals to walk their bike.
Community Development			
Contract Services/Private	001-4101-4201	\$ 8,000	J Lee Engineering zoning plan check services started in 2019-20 and is ongoing.
Contract Services/Private	001-4104-4201	\$ 8,016	Consulting services for revision of the Noise Ordinance are ongoing; not budgeted in 2020-21. The consulting services are General Plan Maintenance Fees funded.
Contract Services/Private	001-4104-4201	\$ 84,123	On call CEQA consulting services with Ed Almanza for projects started in 2019-20 are ongoing and not budgeted in 2020-21. The consulting services are General Plan Maintenance Fees funded.
Contract Services/Private	001-4104-4201	\$ 5,000	Architectural historian for ongoing project that is not budgeted in 2020-21. The consulting services are General Plan Maintenance Fees funded.
Contract Services/Private	001-4104-4201	\$ 2,875	Regional Housing Needs Assessment consultant for ongoing project started in 2019-20 and was not budgeted in 2020-21. The consulting services are General Plan Maintenance Fees funded.
Contract Services/Private	001-4105-4201	\$ 219,962	Zoning Ordinance Update project was started in 2019-20 but not yet complete. The project was not budgeted in 2020-21.
Contract Services/Private	001-4201-4201	\$ 4,055	File Keepers large-format prepping, scanning, indexing, packing, and delivery ordered in 2019-20 will be completed in 2020-21.

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Conference/Training	001-4201-4317	\$ 2,000	Certified Access Specialist Program (CAsp) for Building Official to become an ADA specialist was delayed.
Public Works			
Contract Services/Private	001-4210-4201	\$ 9,230	Toole Design Group LLC provides engineering design services for the Systemic Safety Analysis Report. Services are necessary to continue the design(s) of specific project(s). This represents the General Fund match. The remaining cost is in the Grant Fund.
CIP Projects			
CIP 615 New Corporate Yard Facilities	001-8615-4201	\$ 46,715	Ongoing work for City Yard Project. Carry forward was not included in the 2020-21 budget.
CIP 650 Community Center General Improvements Phase 3	001-8650-4201	\$ 99,976	Project was not completed in 2019-20 and was not included in the 2020-21 budget.
TOTAL GENERAL FUND		<u>\$ 684,995</u>	
<u>STATE GAS TAX FUND (115)</u>			
CIP 186 Street Improvements Various Locations	115-8186-4201	\$ (16,900)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
TOTAL STATE GAS TAX FUND		<u>\$ (16,900)</u>	
<u>MEASURE R FUND (148)</u>			
CIP 186 Street Improvements - Various Locations	148-8186-4201	\$ (107,005)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
TOTAL MEASURE R FUND		<u>\$ (107,005)</u>	

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<u>GRANT FUND (150)</u>			
City Manager			
Green Business Program	150-1221-4201	\$ 7,500	Ongoing work for Green Businesses Program.
Police			
Systemic Safety Analysis Report	150-2119-4201	\$ 1,970	Mental Health training grant – Due to COVID-19, training was not completed by the June 30, 2020 deadline. However, the Board of State and Community Corrections (BSCC) allowed for an extension to complete training by September 30, 2021.
Public Works			
Systemic Safety Analysis Report	150-4210-4201	\$ 36,656	Toole Design Group LLC provides engineering design services for the Systemic Safety Analysis Report. Services are necessary to continue the design(s) of specific project(s).
<u>TOTAL GRANT FUND</u>		<u>\$ 46,126</u>	
<u>SUPPLEMENTAL LAW ENFORCEMENT</u>			
Contract Services/Private	153-2106-4201	\$ 15,675	The contract for drone services was delayed due to ongoing efforts for a joint drone program with neighboring city and legal review. Funds will be used for first year costs of contract with City of Redondo Beach.
<u>TOTAL SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND</u>		<u>\$ 15,675</u>	
<u>SEWER FUND (160)</u>			
Public Works			
Contract Services/Private	160-3102-4201	\$ 5,250	Sewer levy assistance not completed in 2019-20.
Contract Services/Private	160-3102-4201	\$ 211	Repair of the sewer snake is necessary and was not completed in 2019-20.
CIP Projects			
CIP 421 Annual Sewer Improvements	160-8421-4201	\$ (187,961)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
<u>TOTAL SEWER FUND</u>		<u>\$ (182,500)</u>	

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<u>Storm Drain Fund (161)</u>			
City Manager			
Contract Services/Private	161-3109-4201	\$ 64,809	Ongoing work via three-year agreement for storm water consulting. The contract was under budget in 2019-20 due to the contract starting partway through 2019-20. More activity is anticipated in 2020-21 than was originally budgeted. Request reappropriation of the 2019-20 balance to offset the additional cost.
CIP Projects			
CIP 419 Storm Drain Pipe Screens	161-8419-4201	\$ (2,676)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
<u>TOTAL STORM DRAIN FUND</u>		<u>\$ 62,133</u>	
<u>Asset Seizure/Forfeiture Fund</u>			
Police			
Equipment Less Than \$5,000	170-2103-5405	\$ 57,218	Stationary Automated License Plate Reader (ALPR) System project is pending.
Equipment Less Than \$1,000	170-2105-5401	\$ 441	Donation for K9 Equipment – Purchase was delayed until the donation was approved by City Council. Staff intends to purchase K9 equipment (collapsible crate) with donated funds; funds were not budgeted in 2020-21.
<u>TOTAL ASSET SEIZURE/FORFEITURE FUND</u>		<u>\$ 57,659</u>	
<u>CAPITAL IMPROVEMENT FUND (301)</u>			
CIP Projects			
CIP 615 New Corporate Yard Facility	301-8615-4201	\$ (20,163)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
CIP 650 Community Center General Improvements Phase 3	301-8650-4201	\$ 96,735	Project was not completed in 2019-20 and was not included in the 2020-21 budget.
CIP 660 Municipal Pier Electrical Repairs	301-8660-4201	\$ (14,900)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
CIP 670 Tree Well Grates	301-8760-4201	\$ 51,068	Project was not completed in 2019-20 and was not included in the 2020-21 budget.

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CIP 693 Community Center Theater Needs Assessment	301-8693-4201	\$ (75,975)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
<u>TOTAL CAPITAL IMPROVEMENT FUND</u>		<u>\$ 36,765</u>	
<u>EQUIPMENT REPLACEMENT FUND (715)</u>			
City Manager			
Contract Services/Private	715-1201-4201	\$ 434	Citywide document scanning and management system (including software and scanning program) project was started in 2017-18 and is ongoing.
Information Technology			
Equipment More Than \$1,000	715-1206-5402	\$ 64,104	Carry forward amounts related to network equipment replacement not completed in 2019-20.
Police Department			
Equipment Less Than \$1,000	715-2101-5401	\$ 924	(2) Printers – Purchase of replacement printers was delayed. IT Department is working on identifying and purchasing equipment.
Equipment Less Than \$1,000	715-2101-5401	\$ 23,266	Traffic Citation Printers – Purchase of equipment was delayed due to Crossroads (Traffic) software implementation project. Crossroads project is close to completion and purchase of traffic citation equipment will follow.
Equipment More Than \$1,000	715-2101-5402	\$ 14,313	Traffic citation devices – Purchase of equipment was delayed due to Crossroads (Traffic) software implementation project. Crossroads project is close to completion and purchase of traffic citation equipment will follow.
Vehicles	715-2101-5403	\$ 174,947	Due to COVID-19, the vendor was not able to deliver vehicles as originally anticipated. Departments expects four out of five vehicles to be delivered in the upcoming months
Vehicles	715-2101-5403	\$ 39,654	Due to delayed shipment of above vehicles, outfitting of vehicles was not completed when originally anticipated.
Equipment More Than \$5,000	715-2101-5405	\$ 147,338	Mark 43 Implementation – Project is ongoing, funds need to be reappropriated to cover pending implementation of Computer Aided Dispatch (CAD) portion.

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Equipment More Than \$5,000	715-2101-5405	\$ 40,502	Jail Camera Project – Project is ongoing; there are still pending camera replacements and server replacements.
Equipment More Than \$5,000	715-2101-5405	\$ 72,738	Radio Project – Equipment upgrades are still pending. Department needs to purchase a Bi-directional amplifier.
Equipment More Than \$5,000	715-2101-5405	\$ 2,760	Radio Project was delayed due to COVID-19. Work will be completed in 2020-21.
Community Services			
Equipment Less Than \$1,000	715-3302-5401	\$ 29,377	Parking meters were not received in 2019-20 as originally anticipated.
Equipment Less Than \$1,000	715-3302-5401	\$ 1,263	Community Services Computer Replacements – Purchase was not completed by 2019-20.
Vehicles	715-3302-5403	\$ 30,000	Due to COVID-19, the vendor was not able to deliver vehicles like originally anticipated. The department expects four out of five vehicles to be delivered in the upcoming months.
Vehicles	715-3302-5403	\$ 2,000	Due to delayed shipment of above vehicles, outfitting of vehicles was not completed when originally anticipated.
Community Development			
Equipment Less Than \$1,000	715-4101-5401	\$ 500	Director's conference phone was ordered, but not yet received in 2019-20. Cost is split 50-50 with account 715-4201-5401.
Contract Services/Private	715-4201-4201	\$ 62,667	Implementation of permit software upgrade from Permit Plus to Accela Automation (AA). Land Management work started in FY 2018-19 and is anticipated to complete in 2020-21.
Contract Services/Private	715-4201-4201	\$ 39,000	Accela Automation implementation support- Implementation is ongoing but anticipated to complete in 2020-21.
Equipment Less Than \$1,000	715-4201-5401	\$ 2,641	2 iPads for Planning, for Planning Commission electronic agenda packets (Legistar). Equipment was ordered in 2019-20 but not yet received.
Equipment Less Than \$1,000	715-4201-5401	\$ 500	Director's conference phone was ordered, but not yet received in 2019-20. Cost is split 50-50 with account 715-4101-5401.

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CIP Projects			
CIP 672 Council Chambers Improvements	715-8672-4201	\$ (25,989)	Reduce budget carry forward from 2019-20 due to increased project expenditures at year end.
<u>TOTAL EQUIPMENT REPLACEMENT FUND (715)</u>		<u>\$ 722,939</u>	