

## ACTION MINUTES

### PUBLIC WORKS COMMISSION REGULAR MEETING OF WEDNESDAY, July 15, 2020 CITY HALL, COUNCIL CHAMBERS 1315 VALLEY DRIVE 7:00 P.M.

#### COMMISSIONERS

Kathy Dunbabin

Janice Brittain

Kent F. Brown

David Grethen

Andrea N. Giancoli

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THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020. ANY OR ALL COMMISSION MEMBERS MAY ATTEND AND PARTICIPATE BY TELECONFERENCE/VIRTUAL MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY TELECONFERENCE.

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#### Public Participation

City Hall will be closed to the public until further notice. Members of the public may email comments to [anguyen@hermosabeach.gov](mailto:anguyen@hermosabeach.gov) until 5:00 p.m. on the meeting date. Members of the public may also participate by phone or through Zoom.

#### PARTICIPATE BY PHONE:

1. Email [anguyen@hermosabeach.gov](mailto:anguyen@hermosabeach.gov) to be added to the speaker list. Please indicate which item you would like to speak on.
2. Dial-in to meeting:
  - Toll Free: 877-853-5257
  - Meeting ID: 893 8875 6805, then #
  - Participant ID: press # to bypass
3. ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. When you are called on to speak, press \* 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc.) that you do not want to be published.

Public Works Commission agendas and staff reports are available for your review on the City's web site located at [www.hermosabeach.gov](http://www.hermosabeach.gov).

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Action Minutes

A. May 20, 2020

Clarifications were requested in regard to item number 11B – Restroom Renovations. The description in the minutes has been updated to better reflect the construction of new restrooms.

Minutes approved.

5. Public Comment on Non-Agenda Items – None
6. Correspondence – None
7. Presentations – None
8. Items for Consideration

A. North School Neighborhood Transportation Management Program

**Recommendation:**

It is recommended that the Public Works Commission consider:

1. Review and provide input on the July 2020 Revised Draft of the North School Neighborhood Transportation Management Plan (Attachment 1).

Commissioner Dunbabin resides within 500-feet of the North School project site and thus she recused herself from this item to avoid possible conflicts of interest. Environmental Analyst LEEANNE SINGLETON provided a brief summary on the development of the North School Neighborhood Transportation Management Plan. Commissioners had the opportunity to ask questions about the project.

Chairperson Brown inquired about the use of the parking lots at the Kiwanis Club and Rotary Club facilities. He and Commissioner Brittain encouraged further discussions with the Rotary Club and Kiwanis Club, as the adjacent parking lot is considered in the long-term as a potential drop off area, in addition to the meetings that have already been held with Steve Peterson, Rotary Club Representative who served on the Stakeholder Working Group.

Other questions posed included the utilization of public parking on Gould Avenue and Hermosa Avenue. Chairperson Brown was concerned that the utilization of these spaces would minimize parking availability to patrons of the park. Another concern was the lack of traffic flow patterns presented. Chairperson Brown encouraged the inclusion of these patterns in the presentation. He also asked for Ms. Singleton to consider the addition of an on-site drop off area and a drop-off area on Hermosa Avenue.

Commissioner Grethen asked Ms. Singleton to consider the tradeoffs associated with making 26<sup>th</sup> Street a one way street, and asked about the complete costs for the design associated

with the possible on-site drop-off area. Ms. Singleton noted that the on-site drop-off area had already been incorporated into the school's construction costs.

As there were no public comments, Commissioners proceeded to state their comments.

Commissioner Brittain suggested there be more precise details regarding the traffic patterns for the general public, particularly on Valley Drive to improve the understanding of the impacts the new school will have in the area.

Commissioner Giancoli shared her concern about the impacts the overnight utilization of public parking spaces might present. She also recommended alternatives to speed humps be sought for speed control.

Commissioner Grethen recommended a preliminary travel routes map and a pedestrian route map be developed prior to the School Board and City Council review. His suggestion was supported by Chairperson Brown and Commissioners Giancoli and Brittain. Commissioner Grethen commented using an adaptive management approach is cost effective and creates opportunities for future mitigations if necessary. He also appreciated the fact that ideas shared for this project were presented by residents in the area.

Chairperson Brown expressed concern about consultant Fehr and Peers viewing the Kiwanis Club and Rotary Club facilities as a long-term implementation as a drop-off site. His first suggestion was for the City to convert 25<sup>th</sup> Street and 24<sup>th</sup> Place into one-way streets, a recommendation that was included in an earlier draft NTMP but has been removed from the revised draft NTMP, during the drop-off and pick-up times to help ease traffic flow. His final recommendation was for parking spaces to be increased from the originally intended 8 to make it easier for parents to pick-up and drop-off their children.

#### 9. Commissioners' Reports – None

#### 10. Monthly Reports

A. Monthly Activity Reports – March 2020, April 2020, May 2020  
*Accepted and Approved*

B. CIP Status with Verbal Updates

#### **Above items are presented for information purposes only**

Director Gibson and Deputy City Engineer provided a brief summary of the following CIP projects.

#### Annual Storm Drain Improvements

There are multiple storm drain projects to be completed citywide. Director Gibson shared the catch basin project is scheduled to start construction after the item is presented to City Council during the July 28, 2020 Council Meeting. Commissioner Grethen urged Public Works staff to prioritize storm drain projects this year, given the lack of such projects last year.

#### CIP 188 - Strand Bikeway and Walkway Improvements at 35th Street

Commissioner Dunbabin inquired about the status of the project. Deputy City Engineer

Rodriguez stated the project is moving slowly given the project is funded by the Sea Level Rise Improvements Grant. Upon receiving the grant, Public Works staff will work with a consultant to continue the project.

CIP 672 – Council Chamber Audio Visual Improvements  
The project kicked off the week of July 13, 2020.

CIP 689 – Clark Building Renovations  
Deputy City Engineer Rodriguez shared the design and architect firm was awarded a task order from the on call contracts level. The next step is for PWC Commissioners to meet with Clark Building Renovations Sub-Committee, and Parks and Recreation staff to discuss the project. Following this initial meeting, Public Works staff will meet with the architect.

#### 11. Director's Verbal Updates

Director Gibson proposed adding a future agenda item to consider a new time for future Public Works Commission (PWC) meetings should the Commission so desire. The proposal could be reviewed during the September 16, 2020 PWC meeting

#### 12. Commissioner Items (Other Matters) - None

#### 13. Commissioner's Announcements

Commissioner Giancoli announced the recruitment for a new Leadership Hermosa Beach class. Applications will be accepted through July 31, 2020. Anyone interested in learning more about Leadership Hermosa Beach is invited to visit [leadershiphermosa.org](http://leadershiphermosa.org).

#### 14. Adjournment – Next meeting scheduled for September 16, 2020.