

ACTION MINUTES

PUBLIC WORKS COMMISSION REGULAR MEETING OF WEDNESDAY, July 17, 2019 CITY HALL, COUNCIL CHAMBERS 1315 VALLEY DRIVE 7:00 P.M.

COMMISSIONERS

Andrea Giancoli

Kathy Dunbabin

Janice Brittain

Kent F. Brown

David Grethen

1. Call to Order 7:00 p.m.
2. Pledge of Allegiance
3. Roll Call

Present: Commissioner Giancoli, Commissioner Dunbabin, Commissioner Grethen, and Chairwoman Brittain.
Absent: Commissioner Brown

Staff present: Lucho Rodriguez, Acting Public Works Director/Deputy City Engineer; Andrew Nguyen, Assistant Engineer, Reed Salan, Associate Civil Engineer, Kristy Morris, Environmental Analyst.

4. Approval of Action Minutes

ACTION: Motion was made by Commissioner Grethen to approve the action minutes from May 15, 2019. Seconded by Commissioner Giancoli, approved and accepted as written. The motion passed.

AYES: Brittain, Grethen, Giancoli
NOES: None
ABSTAIN: Dunbabin
ABSENT: Brown

5. Public Comment on Non-Agenda Items

Tom Hamilton expressed his interest and concern about volunteering to assist with maintaining the gardens on greenbelt.

6. Correspondence – None, No Action
7. Presentations – None, No Action
8. Items for Consideration

It was the consensus of the Public Works Commissioners to move forward Item 8c. Motion was made by Commissioner Dunbabin, seconded by Commissioner Grethen. The motion passed.

c. Request to Remove Eucalyptus Trees Along The Alleyway Behind 846 16th Street

Recommendation: Staff recommends that the Public Works Commission consider:

1. A property owner's request to remove trees in the alleyway behind 846 16th Street and;

2. Accept the installation of three (3) new Chinese Palm trees in the parkway long Mira Street as replacements.

The homeowner proposed the installation of three (3) new replacement Chinese Fan Palm trees in the parkway fronting the property along Mira Street, because the Public Works Department found it infeasible to install five (5) new trees in the areas surrounding the property. The cost of removal and replacement of trees are at the cost of homeowner.

ACTION:

1. It was proposed by the Commission that the Public Works Department consider working with the homeowners to remove existing trees, coordinating with the Water and SCE utilities, and define a timeframe to complete project. It was moved by Commissioner Dunbabin to remove the existing alleyway trees as requested, coordinating with the Water and SCE utilities, and defining a timeframe to complete project. Seconded by Commissioner Grethen. The motion passed.

2. It was proposed the Commission accept the installation of three (3) Chinese Palm trees in the parkway along Mira Street as replacements. It was approved by the Commission accept as replacement three (3) environmentally friendly trees from approved tree list. If feasible, plant one (1) tree at 16th Street per instructions from PW Director and homeowner, planting the other two (2) trees elsewhere in the neighborhood or city at the discretion of PW Director.

AYES: Brittain, Grethen, Dunbabin, Giancoli
NOES: None
ABSTAIN: None
ABSENT: Brown

a. Update on City Yard Renovation Project

Recommendation: Staff recommends that the Public Works Commission:

1. Receive and file this report.

ACTION:

Adrian & Gaus Architects, Inc. presented 60% of the design plans to the Public Works Commission. The project will be completed in two phases. After presentation the Adrian & Gaus Architects, Inc. will submit the plans to the California Coastal Commission for review. Los Angeles County to approve Remedial Plans. Bidding to begin at end of 2019 and construction to start in 2020.

It was motioned by Commissioner Dunbabin to receive and file this report; seconded by Commissioner Giancoli. The motion passed.

AYES: Brittain, Grethen, Giancoli, Dunbabin
NOES: None
ABSTAIN: None
ABSENT: Brown

b. Update on Public Parks Restrooms

Recommendation: It is recommended that the Public Works Commission consider:

1. Receive and file the Project Status Report for CIP 669 City Parks Restrooms and Renovations.

The purpose of presentation is to update status of project which has been approved by Council. Public Works to prioritize the projects and to proceed as funds are available.

The designs for restrooms are approximately 95% complete. Adrian Gaus Architects, Inc. are currently completing additional revisions to include scope of work to connect systems to existing sewer.

It was motioned by Commissioner Giancoli to receive and file this report; seconded by Commissioner Dunbabin. The motion passed.

AYES: Brittain, Grethen, Giancoli, Dunbabin
NOES: None
ABSTAIN: None
ABSENT: Brown

9. Commissioners' Reports

Commissioner Grethen

a. South Bay City Council of Governments has connected with city member facilities to offer high speed fiber optic broadband communication connection. Hermosa Beach is participating. Project is funded by Grants. There are plans to expand to public. The Public Works Staff are involved in coordinating with IT group and project is presently in planning stages.

b. North School Project. The City and School Board have partnered to hire a traffic engineer to perform traffic studies involving use of right of way. Contract to be awarded over the next several months. Coastal Commission has conditionally approved the North School application.

Commissioner Giancoli

a. Access Hermosa Working Group met on July 10, 2019 regarding ADA Transition Plan. It was suggested that volunteer interns, from the Beach Cities Health District, be offered to potentially prioritize and survey various buildings to report back to the group.

Chairperson Brittain

a. The Community Center Improvements. Approximately 30 people expressed interest in taking over management of the Community Theater. RFP's to be issued to help the City remodel the building to make it rentable. Consultants will determine what can be retrofitted for ADA compliance and also protect historical features of the building.

10. Monthly Reports

a. Monthly Activity Reports – April & May 2019

Activity Report April 2019

Activity Report May 2019

b. CIP Updates – Above items were presented for informational purposes only.

CIP Status Update

c. Verbal Capital Improvement Report by Acting Public Works Director, Lucho Rodriguez:
8th Street Project; Crosswalk Signage in front of Clark Building; Access Hermosa Working Group Update.

PCH Project Improvements – Reed Salan updated Commissioners that in partnership with Caltrans, PCH improvements to commence at the end of July. Remaining electrical equipment to be delivered. Ramps completed at 21st, 2nd and 6th Streets. Work to be performed on 14th/Pier Ave and Aviation Blvd. Civil and electrical work has been approved by Inspectors. Sidewalk repairs completed on PCH.

8th Street Project – Reed Salan reported construction started July 8, 2019 and has moved to the second block segment. Positive feedback received from Construction staff and residents. There are parking concerns being resolved through traffic control. Project is ahead of schedule by two weeks.

Crosswalk Signals – Signals at Pier Avenue crosswalks to kick off soon.

Sewer Project - Andrew Nguyen reported on CIP 17-416. Annual Sewer Projects. Project went out to Bid three weeks ago. Bid opened on July 9, 2019. Received five Bids and the lowest bidder is M & R Construction. Public Works Staff plans to take construction agreement to next Council meeting on July 23, 2019 to request award for approval. Initial work to start at North area of Prospect Avenue and the Northeast area of Hermosa Beach. Kick-off project in coming months.

11. Commissioner Items (Other Matters)

Commissioner Dunbabin

Inquired about the Strand Bikeway and Walkway. Funding provided for 35th Street bikeway and 27th Street greenage design. Once a consultant is selected Public Works will proceed to complete project.

The Clark Building Renovations 17-689. Request for Qualification needed to select a specialty consultants. An architect is needed for required renovations.

Crosswalk Signage at Clark Building. A bulk order was placed and material has arrived. Bollards to be installed approximately July 26, 2019. Multiple locations will have bollards installed. Public Works Staff is also investigating flashing lights at crosswalks.

Geoff Hirsh Letter. Commissioner Dunbabin reported concerns of Geoff Hirsh requesting durable access mats to extend on the beach that reach closer to the water. Findings to be presented to Council.

Commissioner Grethen

14th Street Beach Restrooms. It was reported the sewer lift station failed. Once resolved restrooms will be put back in operation.

Annual Street Improvement. Hermosa Avenue work scope changed to full grind, with concrete and overlay from Pier Avenue to 26th Street. Improvements guaranteed for ten years.

Stamped Concrete on Strand. A section of broken concrete was repaired with the best material available to match existing color concrete.

Commissioner Brittain

In response to Tom Hamilton's request about trees at Theater Paine Park and Marion Wilson Park. Parks and Recreation issues permits to allow volunteers to perform services at the City parks. Tom Hamilton is requesting the recruitment of more volunteers, addressing the implementation of hold harmless waivers.

The Public Works Staff was requested to prepare a report for the next Public Works Commission meeting, updating the status the waiver.

Joint Meeting of All Boards and Commissioners July 18, 2019. PW Commission report was distributed. Commissioner Kent Brown to make presentation. Meeting is open to the public. Commissioner Grethen noted the need to clarify that the park restroom project is preparing for bid.

12. Commissioner's Announcements

- a. Taste of the Beach 11th Annual Fundraiser, sponsored by Kiwanis Club. Tickets are \$65 in advance and \$75 at the door. Hermosa Beach Community Center, August 24, 2019, 1:30PM to 4:30 PM.
- b. Historical Museum Walking Tour – August 25, 2019.

13. Adjournment – Next meeting scheduled for September 18, 2019.