



City of Hermosa Beach

Special Event Application Rules and Regulations

Applications and other required documents must be submitted to:

City of Hermosa Beach Community Resources Department

710 Pier Avenue, Hermosa Beach, CA 90254

Office Phone: 310.318.0280 • Email: hbconnect@hermosabch.org • Fax: 310.372.4333

Please refer to the Special Event Policy Guide on the City website for a complete listing of all policies and procedures related to special events in the City of Hermosa Beach.

Application, application fee and all required documents **must** be submitted to the Department of Community Resources to be considered.

Please note:

- ✓ **Applications *MUST* be completed electronically – handwritten applications will not be accepted.** (Instructions for completing applications electronically can be found on the City website.)
- ✓ **ALL sections and pages of the application *MUST* be completed (or marked N/A) to be eligible for review.** You will be notified by City staff if your application was not accepted due to it being incomplete.

Approval Process

Event Level	Approval Group	Event Review Schedule
Impact Level I	Approved by Community Resources Staff	As received
Impact Level II	Approved by the Parks, Recreation and Community Resources Advisory Commission	Meets monthly (first Tuesday of each month)
Impact Level III & New Events	Approved by public hearing at the Parks, Recreation and Community Resources Advisory Commission and City Council	Meets monthly (Commission) (first Tuesday of each month)
		Meets bi-monthly (Council) (second and fourth Tuesday of each month)

Multiple Events

If you are applying for multiple event days and ALL characteristics of each day are the SAME (set-up, parking requests, etc.), you are welcome to submit one application and one application fee that includes all dates. Once an event has any details that differ between event dates, you are required to submit a SEPARATE application and application fee for each.

Example: A youth volleyball organization is holding a variety of tournaments, including:

- *May – youth tournament (80 participants, 10 volleyball courts)*
- *June – youth tournament (80 participants, 10 volleyball courts)*
- *July – adult tournament (100 participants, 16 volleyball courts)*

The May and June events will be accepted on one application; the July event is required to be submitted on a separate application outlining that event's details.

YOU MUST SUBMIT THE FOLLOWING: To avoid processing delays of your application, do not leave any sections blank. Indicate items that do not apply with an N/A. Attach additional sheets to the application if more space is required.

☒ **Completed Application (ALL pages – blank pages marked NA)**

☒ **Application Fee**

- Submit non-refundable \$848 application fee (\$565 for nonprofits or \$283 for pass-throughs) payable to the City of Hermosa Beach. ***Applications received without the application fee will not be reviewed and will be returned as incomplete.***

☒ **Site Plan**

- Include location of stages, tents, portable toilets, dumpsters, registration areas, fencing, barricades, bleachers, generators and all other items for your event. Facilities, equipment placement, parking needs, ingress and egress routes and street closure requests must also be included. The City may require a certified Traffic Control Plan (TCP) should your event be approved. Please note that completion of the Beach Usage Map (p. 14) does not qualify as a site plan.

- ☐ **Proof of Non-Profit Status** Pending status does not qualify. Non-profit organizations must apply under their own name and not borrow the non-profit status of another entity.

☐ **Non-Profit Designation Letter**

☐ **Current Copy of Form 990**

AGREEMENT AND SIGNATURE:

I, the undersigned representative, have read the rules and regulations with reference to this application and am duly authorized by the organization to submit this application on its behalf. The information contained herein is complete and accurate.

Signature of Applicant

Date

POTENTIAL POLICY UPDATES FOR 2019

Please note that as part of the Parks, Recreation and Community Resources Advisory Commission's ongoing efforts to streamline and strengthen the effectiveness of the Special Event Policy, the following high-priority topics will be under review by the Commission and Council, which may result in policy changes for 2019, including, but not limited to:

- Review and Approval Procedures
- Fee Waiver Policy and Procedures
- Accessibility Requirements

Please be mindful of these potential changes. Staff will keep all approved event producers updated.



City of Hermosa Beach
Community Resources Department

PERMIT NUMBER:

EVENT DATE:

DATE STAMP

STAFF
INITIALS

COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- **\$816 Non-Refundable Application FEE required with application.**
- **\$544 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)**

ORGANIZATION & EVENT INFORMATION

EVENT TITLE: The Burpee Mile

Applicant Name: Nathan J Luczynski

Birthdate: 9/17/79

Organization Name: The Burpee Mile

Non-Profit? ☒ No ☐ Yes Non-Profit I.D. or Tax Exempt #: _____

If non-profit, please describe who will benefit from funds raised from your event:

Address: _____
2519 Gates Ave, Redondo Beach, CA 90278
City State Zip

Phone: 310-944-5216

Cell: _____

Email Address: nathan@theburpeemile.com

Fax: _____

****1st CHOICE EVENT DATE(S):**

Set-Up Date(s): Saturday, December 7

Event Date(s): Saturday, December 7

Clean-Up Date(s): Saturday, December 7

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

****2nd CHOICE EVENT DATE(S):**

Set-Up Date(s): Saturday, December 21

Event Date(s): Saturday, December 21

Staff's Recommended Date

Clean-Up Date(s): Saturday, December 21

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

****PLEASE NOTE: Date choice is not guaranteed until final calendar has been determined by City staff.**

Please describe your organization's experience producing similar events to the one described on this application:

I have organized this event for the previous five years. It has been informal and just a gathering of friends that has grown every year. This year I'd like to make it official.

Please describe you and/or your organization's affiliation with the City of Hermosa Beach:

I have no formal affiliation with the City of Hermosa Beach.

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Dora Kane

Cell: 310-944-5216

PRE-EVENT CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM CONTACT INFORMATION ON PREVIOUS PAGE)

Name: N/A

Birthdate: _____

Address: N/A

N/A

City

State

Zip

Phone: N/A

Cell: _____

Email Address: N/A

Fax: _____

Please describe your personal experience producing similar events:

This is my first event.

EVENT INFORMATION

Is this a NEW or RETURNING special event to Hermosa Beach?

☒ NEW

☐ RETURNING

-If this is a returning event, please indicate the number of years held in Hermosa Beach: _____

Please indicate your event level (please mark all that apply)

☒ Local

☐ Regional

☐ National

☐ Championship

☐ Qualifier

Event Type (please select all that apply):

☒ Race (run, walk, bike, etc.)

☐ Tournament Type: _____

☐ Parade

☐ Pass-Through

☐ Street Fair/Festival

☐ Fundraiser Benefitting: _____

☐ Concert

☐ Swim Event

☐ Other _____

PLEASE COMPLETE A DAILY BREAKDOWN OF EVENT-RELATED ACTIVITIES. PLEASE USE MULTIPLE LINES TO DISTINGUISH BETWEEN DIFFERENT DAILY ACTIVITIES. PLEASE ATTACH ADDITIONAL SHEETS, IF NECESSARY.

Date(s)	Daily Activity	Start Time	End Time
12/7	<input checked="" type="checkbox"/> Load-in/set-up <input type="checkbox"/> Event day <input type="checkbox"/> Load-out/Clean-up	6am	9am
12/7	<input type="checkbox"/> Load-in/set-up <input checked="" type="checkbox"/> Event day <input type="checkbox"/> Load-out/Clean-up	9am	11am
12/7	<input type="checkbox"/> Load-in/set-up <input type="checkbox"/> Event day <input checked="" type="checkbox"/> Load-out/Clean-up	11am	12pm
Staff's Recommended Date: December 21, 2019			

Event Location: South of Hermosa Beach Pier

If your event is on the beach, do you plan to remove any volleyball or beach tennis courts? ☐ YES ☒ NO

If YES, please indicate which courts will be removed on the Beach Usage Map (p. 14)

Estimated # of Participants: 70

Age of Participants: 12-60

Estimated # of Spectators (daily): 30

Total Estimated Attendance: 100

Marketing & Advertisement Plan

Please list how you plan to advertise & promote your event for **participants**: Facebook, Burpee Mile website

Please list how you plan to advertise & promote your event for **spectators**: Facebook, Burpee Mile website

Overall Event Description - Briefly explain event and activities:

The Burpee Mile Hermosa Beach is a fun and exciting athletic challenge unlike any other! The athlete will burpee (do a push up on ground then stand up and broad jump forward) for a total of one mile. This challenges not only the fitness of the athlete, but the mindset as well. Aid stations are located throughout the course and safety is our main priority. Athletes can modify the standards as needing, including offsetting the burpees with lunges or even walking. The main goal of this event is to get people from all skill-sets out onto the sand in beautiful Hermosa Beach for a morning of exercise, fun and comradery unlike anything they've ever done before!

Street Closure Information — For Parades, Races, Walk/Runs, etc.taking place on City streets.

Names of Streets to be closed *(please include additional sheets if necessary)*:

N/A	between		and		am/pm	to	am/pm
N/A	between		and		am/pm	to	am/pm
N/A	between		and		am/pm	to	am/pm
N/A	between		and		am/pm	to	am/pm
N/A	between		and		am/pm	to	am/pm

Description of Event Route *(official map must be submitted with application)*

Begin at south side of Hermosa Pier. Athletes will burpee south for half a mile. At that time they will turn around and return to the pier. Athletes will have completed one mile at that time.

Assembly Area/Event Start: Below the Hermosa Pier, south side.

Disbanding Area/Event End: Below the Hermosa Pier, south side.

Sponsors

List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$260 each and must be approved by the Community Resources Department. Co-sponsors may sample only, not sell.

Sponsors still to be determined.

Parking (\$1.25 per hour or \$30 per space per day)

Will you need reserved parking spaces?

☐ Yes

☒ No

If YES, please list requested parking times for each day of request (attach additional sheets if necessary):

# of Spaces	N/A	Date		from		to	
# of Spaces	N/A	Date		from		to	
# of Spaces	N/A	Date		from		to	

Will official event merchandise be sold at the event (Business License required)?

☐ Yes

☒ No

Does your event involve the sale or consumption of alcoholic beverages?

☐ Yes

☒ No

Alcohol is prohibited on the beach per HBMC 12.26.300

Will the event have amplified sound?

☐ Yes

☒ No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

N/A

Is this a fundraising event?

☐ Yes

☒ No

-If YES, please describe the fundraising activities:

N/A

Will there be any fenced areas?

☐ Yes

☒ No

-If YES, please describe:

N/A

Will there be construction of stages or structures, including any tents or awnings?

☐ Yes

☒ No

-If YES, please describe:

N/A

What is your clean-up plan post event?

Staff and volunteers will retrace the entire route with trash bags in hand. This will consist of approximately 5-10 people.

Will you be requesting street banners?

☐ Yes

☒ No

Will you be requesting light pole banners?

☐ Yes

☒ No

Will you be filming or having television coverage?

☐ Yes

☒ No

Entrance or Registration Fee:

\$ 30.00

Methods of Registration (please check all that apply):

- ☒ Website
☐ Active.com

- ☐ Mail
☐ Other

REGISTRATION FEE: \$30

Prizes (including anticipated cash prizes):

No prizes will be awarded.

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event?

☐ Yes

☒ No

-If YES, please include the following information:

Company Name: _____ Phone: _____ # of Guards: _____

Guard Schedule:

Do you plan on utilizing volunteers?

☒ Yes

☐ No

-If YES, please describe:

My wife and some friends from our gym have graciously agreed to volunteer their time.

Please describe your procedures for both crowd control and internal security:

Roaming volunteers (2-3) will ensure that no one will bunch in large groups.

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

I will be using my Burpee Mile webpage, Facebook, Instagram and word of mouth.

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

(PLEASE NOTE: THE COMPLETION OF THE BEACH USAGE MAP, PAGE 14, DOES NOT QUALIFY AS A SITE PLAN)

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- | | |
|---|-----|
| <input type="checkbox"/> Cars | N/A |
| <input type="checkbox"/> Semi-Trucks | N/A |
| <input type="checkbox"/> Generator | N/A |
| Size/Type: | N/A |
| <input type="checkbox"/> Vans | N/A |
| Size: | N/A |
| <input type="checkbox"/> Sound Equipment | N/A |
| <input type="checkbox"/> Enclosed Tents | N/A |
| <input type="checkbox"/> Other (please attach list with description of each item) | |

- | | |
|--|-----|
| <input type="checkbox"/> Porta Potties | N/A |
| <input type="checkbox"/> Motor Homes | N/A |
| Size: | N/A |
| <input type="checkbox"/> Trailer | N/A |
| Size: | N/A |
| <input type="checkbox"/> Stage | N/A |
| Measurements: | N/A |
| <input type="checkbox"/> Canopies | N/A |

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan:

I will be utilizing the existing points of ingress and egress provided by The City already.

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

Nathan Lyczynski
Name/Company Representative

[Signature]
Signature

8/12/19
Date

IMPACT CHARACTERISTIC WORKSHEET (REQUIRED FOR ALL EVENTS)

Please consider details of your event and use this worksheet to determine its impact level. If you are applying for multiple events, please complete a different page for each if the event details are different.

1

Event Name: The Burpee Mile

Event Date(s): Saturday, December 7, 2019

Staff's Recommended Date:
Saturday, December 21, 2019

2

Select one characteristic in each ROW as it relates to your event(s).

Please be sure to mark (i.e. "x", circle, checkmark, etc.) each selection. Failure to do so will deem the worksheet and application incomplete.

NUMBER OF EXPECTED PARTICIPANTS

SMALL
100-500
☒

MEDIUM
500-2,000
☐

LARGE
2,000+
☐

REOCCURRENCE

3+ Years
☐

ONCE BEFORE
☐

NEW EVENT
☒

LOCATION

PARKS OR BEACH
☒

PIER PLAZA
☐

STREETS/PUBLIC RIGHT OF WAY/STRAND
☐

TIME OF YEAR

WINTER
☒

SPRING OR FALL
☐

SUMMER
☐

DAY(S) OF THE WEEK

WEEKDAY
☐

WEEKEND
☒

HOLIDAY
☐

NUMBER OF CONSECUTIVE DAYS

LESS THAN 2 DAYS
☒

2-4 DAYS
☐

MORE THAN 5 DAYS
☐

NUMBER OF EVENTS IN ONE YEAR

1-2 EVENTS/YEAR
☒

3-4 EVENTS/YEAR
☐

MORE THAN 5 EVENTS/YEAR
☐

ADDITIONAL REQUESTS NEEDED
i.e. filming, reserved parking, fencing, stage or seating construction, road closures, amplified sound, etc.

NONE
☒

1-2
☐

2 OR MORE
☐

3

Calculate the total number of each color/column selected.

TOTALS

6

1

1

IMPACT LEVEL I

At least 5 blue

IMPACT LEVEL II

At least 2 red

IMPACT LEVEL III

At least 2 green

4

Determine Impact Level by selecting the HIGHEST your event qualifies for.

IMPACT LEVEL

1

COMMUNITY BENEFIT

Please provide a brief description of the benefit your event(s) add to the community. The Community Decision-Making Tool may be used as a guide and can be found on the City website at the f

Staff's Recommended Date:

Saturday, December 21, 2019

Event Name: **The Burpee Mile**

Event Date(s): **Sat, 12/7**

Our beautiful community can benefit from The Burpee Mile by having a fun, new, unique way to express their fitness and athleticism. The Burpee Mile Hermosa Beach is a fun, family friendly fitness and mindset challenge. The mission of this event is to get people of all skill-sets out onto the sands of Hermosa Beach on a Saturday morning for some unique fun with other like-minded individuals. The athletes can modify this challenge as needed, ranging from doing burpees the whole time, doing intervals of burpees and walking or lunging. It is entirely acceptable for friends and family to walk portions of the course to cheer on the athletes.

PUBLIC RELATIONS INFORMATION

Please provide the following information to be given out to the general public, if requested:

Name of Event: **The Burpee Mile**

Name of Organization: **N/A**

Event Dates and Times:

Staff's Recommended Date:

Saturday, December 21, 2019

Date	Sat, 12/7				
Times	9am-12pm				

Event Information can be found online at: **www.theburpeemile.com**

Public Relations Contact: **Nathan Luczynski**

Day Phone: **310-944-5216**

Evening Phone: **310-944-5216**

Email: **nathan@theburpeemile.com**

Please provide a brief description of your event that can be used on the online City calendar. Please include details that would be helpful for someone looking for more information specific to your event.

The Burpee Mile Hermosa Beach is a fun and exciting athletic challenge unlike any other! The athlete will burpee (do a push up on ground then stand up and broad jump forward) for a total of one mile. This challenges not only the fitness of the athlete, but the mindset as well. Aid stations are located throughout the course and safety is our main priority. Athletes can modify the standards as needing, including offsetting the burpees with lunges or even walking. The main goal of this event is to get people from all skill-sets out onto the sand in beautiful Hermosa Beach for a morning of exercise, fun and comradery unlike anything they've ever done before!

PRELIMINARY FEE WORKSHEET

Please complete, to the best of your ability, all event-related fees as it pertains to your proposed event, **even if you are requesting fee waivers**. REMINDER: ONLY VALID NON-PROFIT ENTITIES ARE ELIGIBLE FOR FEE WAIVER CONSIDERATION. A final total of charges will be determined thirty days prior to your event once approval is granted; additional fees may apply when deemed necessary through the approval process. Please use this worksheet as a preliminary guide for planning purposes of city fees. Please note that fees may be updated at any time.

EVENT CATEGORY FEES	PRICE (subject to change)	MY EVENT FEES
Category I	70/30% of registration fees	
<ul style="list-style-type: none"> <500 people 		$\$30 \times 70 =$
Category II		
<ul style="list-style-type: none"> Impacts public areas for no longer than one (1) day including set-up & tear-down Is conducted in the off-season (not between Memorial Day and Labor Day or on any holiday) Participant plus Spectator crowd above 500 but does not exceed 3,000 people. Has no television coverage (except news). A non-profit entity is the beneficiary of the net revenues (100%). Does not meet any of the identifying criteria for a Category III or IV event. 	\$2697 per day	$\$2100$ $30\% = \$630.00$
Category III		
<ul style="list-style-type: none"> Impacts public areas for more than one (1) day including set up. Participant plus Spectator crowd does not exceed 5,000 people. Has no television coverage (except news). Has more than \$3,000 and less than \$50,000 in prize money. Does not meet any of the identifying criteria for a Category IV event. 	\$2967 per day	
Category IV		
<ul style="list-style-type: none"> Meets Category III Criteria and has one or more of the following: <ul style="list-style-type: none"> Has network television coverage or Estimated participant/spectator crowds exceeds 5,000 people or Prize money in excess of \$50,000 or Charges admission to spectator Gross revenues in excess of \$50,000. 	\$5394 per day	
MISCELLANEOUS FEES	PRICE (subject to change)	MY EVENT FEES
Commercial Application Fee - non-refundable	\$848	\$848
Non-Profit Application Fee - non-refundable	\$565	
Pass-Thru Application Fee - non-refundable	\$283	
Amplified Sound Permit	\$166	
Street Banner Fees	\$611	
Event Co-Sponsor	\$284 each	
Event Set-Up/Tear-Down	\$225 per location, per day	
Community Resources Staff (Required Cat. II-IV)	\$339 per day	
Paramedic	\$131 per hour	
Fire Inspection	\$157 per hour	
Police	\$116 per hour	
Parking Meter Space Fee	\$30 per space, per day	
Preliminary TOTAL		\$1,478
Pier Plaza Promotion	\$11292 per day	

GREEN MATRIX (Environmental Protection Plan)

(Required for all event applications)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If you have a multi-year contract for your event, please show how you will increase compliance in subsequent years.

Event Name: The Burpee Mile

Expected Attendance: 100

MEASURE	CHECK IF APPLICABLE	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction		
1. Reduce waste and single-use items		
▪ Limit single-use paper, plastics, packaging, and décor items	<input checked="" type="checkbox"/>	Will use recyclable water cups.
▪ Reduce size/bulk of plates, containers, cups	<input type="checkbox"/>	N/A
▪ Use products with high recycled content	<input type="checkbox"/>	N/A
▪ Avoid sale or give-away of single-use plastic drinking water bottles. * A mobile water cart ('Mother-Lode Wide') is available for use and reusable water bottles are encouraged	<input checked="" type="checkbox"/>	Will use large refillable water dispensers.
▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups) * Large drink dispensers are available for use and reusable water bottles are encouraged	<input checked="" type="checkbox"/>	Large refillable water dispensers throughout course.
▪ At 'beer or drink gardens' use recycled or compostable cups (provide dump station for liquids)	<input type="checkbox"/>	N/A
▪ Recycle fry-grease for bio-diesel fuels	<input type="checkbox"/>	
▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)	<input type="checkbox"/>	N/A
2. Recycling containers:		
▪ Place well-marked recycle containers adjacent to every trash container	<input checked="" type="checkbox"/>	Will have trash bags labeled for recycle.
▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters.	<input checked="" type="checkbox"/>	Volunteers will ensure compliance.
▪ Scavenging is prohibited from waste containers. Prevent and report scavenging	<input type="checkbox"/>	N/A
3. Staging		
▪ Recycle or reuse event construction materials	<input type="checkbox"/>	N/A
▪ Use 'no emission/no VOC' paints/sealants	<input type="checkbox"/>	N/A

3. Transportation		
▪ No-idling policy for all vehicles	<input type="checkbox"/>	N/A
▪ Sponsor free shuttle or low cost bus passes	<input type="checkbox"/>	N/A
▪ Use electric, hydrogen, hybrid or CNG vehicles	<input type="checkbox"/>	N/A
4. Energy		
▪ Use energy-efficient lighting	<input type="checkbox"/>	N/A
▪ Turn lighting and devices off when not in use	<input type="checkbox"/>	N/A
▪ Turn off generators when not in use for significant period of time	<input type="checkbox"/>	N/A
▪ Using alternative energy (solar, wind, fuel cell) to supply some power	<input type="checkbox"/>	N/A
▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred)	<input type="checkbox"/>	N/A
5. Marine environment		
▪ <u>NO single-use plastic bags starting October 1, 2016.</u>	<input type="checkbox"/>	N/A
▪ <u>including take-out cups or containers.</u>	<input type="checkbox"/>	N/A
▪ No hosing of surfaces. Consult Public Works regarding clean-up procedures for large events	<input type="checkbox"/>	N/A
▪ Full containment of all wastes	<input checked="" type="checkbox"/>	Ample trash receptacles provided.
▪ Full containment of all six-pack plastic rings. Cut rings prior to disposal.	<input type="checkbox"/>	N/A
If Beach and street cleaning required consult Public Works regarding clean-up procedures	<input type="checkbox"/>	N/A
6. Education		
Event and vendors to make reducing waste and recycling a prominent theme	<input checked="" type="checkbox"/>	Will discuss at opening announcements.
▪ Provide one booth, kiosk or space for green education sponsored by city or designee	<input type="checkbox"/>	N/A
▪ Advertise green measures and rules in all event advertising and on website	<input checked="" type="checkbox"/>	Will address in all media postings.
▪ Demonstrate that vendors and service providers will comply with green measures	<input type="checkbox"/>	N/A
7. Monitoring		
Report on compliance with above applicable measures	<input checked="" type="checkbox"/>	Can provide after actions report.

BEACH USAGE MAP *(required for all BEACH events)*

Please circle the courts that you will be using for your event. If you are applying for multiple events, please complete a different page for each, noting the event title and date below. Additionally, if you will be using different courts each day for multi-day events, please complete a separate form for each day. Completion of this map does not take the place of the required Site Plan.

Event Name: The Burpee Mile

Event Date(s): Sat, December 7@9am

Staff's Recommended Date:
Saturday, December 21, 2019



N/A : Please see site plan

