



City of Hermosa Beach Special Event Application Rules and Regulations

Applications and other required documents must be submitted to:

City of Hermosa Beach Community Resources Department

710 Pier Avenue, Hermosa Beach, CA 90254

Office Phone: 310.318.0280 • Email: hbconnect@hermosabch.org • Fax: 310.372.4333

Please refer to the Special Event Policy Guide on the City website for a complete listing of all policies and procedures related to special events in the City of Hermosa Beach.

Application, application fee and all required documents **must** be submitted to the Department of Community Resources to be considered.

Please note:

- ✓ ***Applications MUST be completed electronically – handwritten applications will not be accepted.*** (Instructions for completing applications electronically can be found on the City website.)
- ✓ ***ALL sections and pages of the application MUST be completed (or marked N/A) to be eligible for review.*** You will be notified by City staff if your application was not accepted due to it being incomplete.

Approval Process

Event Level	Approval Group	Event Review Schedule
Impact Level I	Approved by Community Resources Staff	As received
Impact Level II	Approved by the Parks, Recreation and Community Resources Advisory Commission	Meets monthly (first Tuesday of each month)
Impact Level III & New Events	Approved by public hearing at the Parks, Recreation and Community Resources Advisory Commission and City Council	Meets monthly (Commission) (first Tuesday of each month) Meets bi-monthly (Council) (second and fourth Tuesday of each month)

Multiple Events

If you are applying for multiple event days and ALL characteristics of each day are the SAME (set-up, parking requests, etc.), you are welcome to submit one application and one application fee that includes all dates. Once an event has any details that differ between event dates, you are required to submit a SEPARATE application and application fee for each.

Example: A youth volleyball organization is holding a variety of tournaments, including:

- *May – youth tournament (80 participants, 10 volleyball courts)*
- *June – youth tournament (80 participants, 10 volleyball courts)*
- *July – adult tournament (100 participants, 16 volleyball courts)*

The May and June events will be accepted on one application; the July event is required to be submitted on a separate application outlining that event's details.

YOU MUST SUBMIT THE FOLLOWING: To avoid processing delays of your application, do not leave any sections blank. Indicate items that do not apply with an N/A. Attach additional sheets to the application if more space is required.

☒ **Completed Application (ALL pages – blank pages marked NA)**

☒ **Application Fee**

- Submit non-refundable \$848 application fee (\$565 for nonprofits or \$283 for pass-throughs) payable to the City of Hermosa Beach. ***Applications received without the application fee will not be reviewed and will be returned as incomplete.***

☒ **Site Plan**

- Include location of stages, tents, portable toilets, dumpsters, registration areas, fencing, barricades, bleachers, generators and all other items for your event. Facilities, equipment placement, parking needs, ingress and egress routes and street closure requests must also be included. The City may require a certified Traffic Control Plan (TCP) should your event be approved. ***Please note that completion of the Beach Usage Map (p. 14) does not qualify as a site plan.***

☒ **Proof of Non-Profit Status** Pending status does not qualify. Non-profit organizations must apply under their own name and not borrow the non-profit status of another entity.

☒ **Non-Profit Designation Letter**

☒ **Current Copy of Form 990**

AGREEMENT AND SIGNATURE:

I, the undersigned representative, have read the rules and regulations with reference to this application and am duly authorized by the organization to submit this application on its behalf. The information contained herein is complete and accurate.

Kelsey Brandin

7/6/2019

Signature of Applicant

Date

POTENTIAL POLICY UPDATES FOR 2019

Please note that as part of the Parks, Recreation and Community Resources Advisory Commission's ongoing efforts to streamline and strengthen the effectiveness of the Special Event Policy, the following high-priority topics will be under review by the Commission and Council, which may result in policy changes for 2019, including, but not limited to:

- Review and Approval Procedures
- Fee Waiver Policy and Procedures
- Accessibility Requirements

Please be mindful of these potential changes. Staff will keep all approved event producers updated.



City of Hermosa Beach
Community Resources Department

PERMIT NUMBER:

EVENT DATE:

DATE STAMP

STAFF
INITIALS

COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- **\$816 Non-Refundable Application FEE required with application.**
- **\$544 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)**

ORGANIZATION & EVENT INFORMATION

EVENT TITLE: Volley4Sound

Applicant Name: Kelsey Brandin Birthdate: 09/20/1993

Organization Name: Hearing Loss Association Of America

Non-Profit? ☐ No ☒ Yes Non-Profit I.D. or Tax Exempt #: 52-1177011

If non-profit, please describe who will benefit from funds raised from your event:

Hearing impaired individuals/families who will be receiving the tools they need to excel in a hearing world

Address: 7910 Woodmont Avenue, Suite #1200

Bethesda

City

Maryland

State

20814

Zip

Phone: 301.657.2248

Cell: 301.657.2248

Email Address: nmacklin@hearingloss.org

Fax: 301.913.9413

****1st CHOICE EVENT DATE(S):**

Set-Up Date(s): October 19th 2019

Event Date(s): October 19th 2019

Clean-Up Date(s): October 19th 2019

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

****2nd CHOICE EVENT DATE(S):**

Set-Up Date(s): October 26th 2019

Event Date(s): October 26th 2019

Clean-Up Date(s): October 26th 2019

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

****PLEASE NOTE: Date choice is not guaranteed until final calendar has been determined by City staff.**

Please describe your organization's experience producing similar events to the one described on this application:

Day at the beach event has volunteered and produced events with over 30 years of experience

Please describe you and/or your organization's affiliation with the City of Hermosa Beach:

Local community volleyball player

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Kelsey Brandin

Cell: 310.850.7735

PRE-EVENT CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM CONTACT INFORMATION ON PREVIOUS PAGE)

Name: Kelsey Brandin Birthdate: 09/20/1993

Address: 860 14th street

Manhattan Beach

CA

90266

City

State

Zip

Phone: 310.850.7735

Cell: 310.850.7735

Email Address: kelseybrandin@hotmail.com

Fax : N/A

Please describe your personal experience producing similar events:

I'm working with day at the beach events

EVENT INFORMATION

Is this a **NEW** or **RETURNING** special event to Hermosa Beach? ☒ **NEW** ☐ **RETURNING**

-If this is a returning event, please indicate the number of years held in Hermosa Beach: _____

Please indicate your event level (please mark all that apply)

☒ Local

☐ Regional

☐ National

☐ Championship

☐ Qualifier

Event Type (please select all that apply):

☐ Race (run, walk, bike, etc.)

☒ Tournament Type: Beach Volleyball

☐ Parade

☐ Pass-Through

☐ Street Fair/Festival

☐ Fundraiser Benefitting: _____

☐ Concert

☐ Swim Event

☐ Other _____

PLEASE COMPLETE A DAILY BREAKDOWN OF EVENT-RELATED ACTIVITIES. PLEASE USE MULTIPLE LINES TO DISTINGUISH BETWEEN DIFFERENT DAILY ACTIVITIES. PLEASE ATTACH ADDITIONAL SHEETS, IF NECESSARY.

Date(s)	Daily Activity			Start Time	End Time
10/19/2019	<input checked="" type="checkbox"/> Load-in/set-up	<input checked="" type="checkbox"/> Event day	<input checked="" type="checkbox"/> Load-out/Clean-up	0600	1800
	<input type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up		
	<input type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up		
	<input type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up		

Event Location: Hermosa Beach

If your event is on the beach, do you plan to remove any volleyball or beach tennis courts? ☐ YES ☒ NO

If YES, please indicate which courts will be removed on the Beach Usage Map (p. 14)

Estimated # of Participants: 80

Age of Participants: All ages 6 and older

Estimated # of Spectators (daily): 50

Total Estimated Attendance: 130

Marketing & Advertisement Plan

Please list how you plan to advertise & promote your event for **participants**:

Local community outreach

Please list how you plan to advertise & promote your event for **spectators**:

Word of mouth

Overall Event Description - Briefly explain event and activities:

This charity tournament is to help raise funds for hearing impaired individuals/families who will be receiving the tools they need to excel in a hearing world. I am a South bay native and passionate about deaf/hearing impaired individuals receiving the tools they need to excel in a hearing world. So this is a local charity event where the community comes together to play volleyball to help increase awareness about hearing loss and eradicate the stigma that young deaf children face every day. This will be a coed 4v4 tournament. Includes professional volleyball player auction and raffles prizes.

Street Closure Information – For Parades, Races, Walk/Runs, etc.taking place on City streets.

Names of Streets to be closed *(please include additional sheets if necessary)*:

<u>NA</u>	between	<u>NA</u>	and	<u>NA</u>	<u>am/pm</u>	to	<u>am/pm</u>
	between		and		<u>am/pm</u>	to	<u>am/pm</u>
	between		and		<u>am/pm</u>	to	<u>am/pm</u>
	between		and		<u>am/pm</u>	to	<u>am/pm</u>
	between		and		<u>am/pm</u>	to	<u>am/pm</u>

Description of Event Route *(official map must be submitted with application)*

NA

Assembly Area/Event Start: NA

Disbanding Area/Event End: NA

Sponsors

List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$260 each and must be approved by the Community Resources Department. Co-sponsors may sample only, not sell.

NA

Parking (\$1.25 per hour or \$30 per space per day)

Will you need reserved parking spaces? ☐ Yes ☒ No

If YES, please list requested parking times for each day of request *(attach additional sheets if necessary)*:

# of Spaces	NA	Date	NA	from	NA	to	NA
# of Spaces		Date		from		to	
# of Spaces		Date		from		to	

Will official event merchandise be sold at the event *(Business License required)*? ☐ Yes ☒ No

Does your event involve the sale or consumption of alcoholic beverages? ☐ Yes ☒ No

Alcohol is prohibited on the beach per HBMC 12.26.300

Will the event have amplified sound? ☒ Yes ☐ No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

Background music with 10" amplified speaker that will be facing the ocean

Is this a fundraising event? ☒ Yes ☐ No

-If YES, please describe the fundraising activities:

Raising money to help change the lives of deaf children by having players participate in our tournament

Will there be any fenced areas? ☐ Yes ☒ No

-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings? ☒ Yes ☐ No

-If YES, please describe:

10' X 10' Pop up

What is your clean-up plan post event?

We have volunteers to help pick up trash

Will you be requesting street banners? ☐ Yes ☒ No

Will you be requesting light pole banners? ☐ Yes ☒ No

Will you be filming or having television coverage? ☐ Yes ☒ No

Entrance or Registration Fee: \$35

Methods of Registration (please check all that apply):

- ☐ Website ☐ Mail
☐ Active.com ☒ Other On site

Prizes (including anticipated cash prizes):

To be determined, but no cash prizes

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? ☐ Yes ☒ No

-If YES, please include the following information:

Company Name: _____ Phone: _____ # of Guards: _____

Guard Schedule:

NA

Do you plan on utilizing volunteers? ☒ Yes ☐ No

-If YES, please describe:

Volunteers will help set up and clean up the event

Please describe your procedures for both crowd control and internal security:

Volunteers will help support event

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

NA

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

(PLEASE NOTE: THE COMPLETION OF THE BEACH USAGE MAP, PAGE 14, DOES NOT QUALIFY AS A SITE PLAN)

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- | | |
|---|-------|
| <input type="checkbox"/> Cars | _____ |
| <input type="checkbox"/> Semi-Trucks | _____ |
| <input type="checkbox"/> Generator | _____ |
| Size/Type: | _____ |
| <input type="checkbox"/> Vans | _____ |
| Size: | _____ |
| <input checked="" type="checkbox"/> Sound Equipment | _____ |
| <input type="checkbox"/> Enclosed Tents | _____ |
| <input type="checkbox"/> Other (please attach list with description of each item) | _____ |

- | | |
|--|-------|
| <input type="checkbox"/> Porta Potties | _____ |
| <input type="checkbox"/> Motor Homes | _____ |
| Size: | _____ |
| <input type="checkbox"/> Trailer | _____ |
| Size: | _____ |
| <input type="checkbox"/> Stage | _____ |
| Measurements: | _____ |
| <input type="checkbox"/> Canopies | _____ |

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan:

If necessary, lifeguard will share beach wheelchair for access

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

Kelsey Brandin

Name/Company Representative

Kelsey Brandin

Signature

7/6/2019

Date

IMPACT CHARACTERISTIC WORKSHEET (REQUIRED FOR ALL EVENTS)

Please consider details of your event and use this worksheet to determine its impact level. If you are applying for multiple events, please complete a different page for each if the event details are different.

1 **Event Name:** Volley4Sound
Event Date(s): October 19th 2019

2

Select one characteristic in each ROW as it relates to your event(s).

Please be sure to mark (i.e. "x", circle, checkmark, etc.) each selection. Failure to do so will deem the worksheet and application incomplete.

NUMBER OF EXPECTED PARTICIPANTS

~~SMALL
100-500~~

MEDIUM
500-2,000

LARGE
2,000+

REOCCURRENCE

3+
Years

ONCE
BEFORE

~~NEW
EVENT~~

LOCATION

~~PARKS
OR
BEACH~~

PIER
PLAZA

STREETS/PUB
LIC RIGHT OF
WAY/STRAND

TIME OF YEAR

WINTER

~~SPRING
OR FALL~~

SUMMER

DAY(S) OF THE WEEK

WEEKDAY

~~WEEKEND~~

HOLIDAY

NUMBER OF CONSECUTIVE DAYS

~~LESS THAN
2 DAYS~~

2-4 DAYS

MORE
THAN 5
DAYS

NUMBER OF EVENTS IN ONE YEAR

~~1-2
EVENTS/Y
EAR~~

3-4
EVENTS/Y
EAR

MORE THAN
5
EVENTS/YE
AR

ADDITIONAL REQUESTS NEEDED

i.e. filming, reserved parking, fencing,
stage or seating construction, road
closures, amplified sound, etc.

NONE

1-2

2 OR
MORE

3

Calculate the total number of each color/column selected.

TOTALS

4

2

1

IMPACT LEVEL I

At least **5** blue

IMPACT LEVEL II

At least **2** red

IMPACT LEVEL III

At least **2** green

4

Determine Impact Level by selecting the HIGHEST your event qualifies for.

IMPACT LEVEL 2

COMMUNITY BENEFIT

Please provide a brief description of the benefit your event(s) add to the community. The Community Decision-Making Tool may be used as a guide and can be found on the City website at the following link:

<http://www.hermosabch.org/Modules/ShowDocument.aspx?documentid=5226>

Event Name: Volley4Sound

Event Date(s): October 19th 2019

To increase awareness about hearing loss and eradicate the stigma that young deaf children face every day

PUBLIC RELATIONS INFORMATION

Please provide the following information to be given out to the general public, if requested:

Name of Event: Volley4Sound

Name of Organization: Hearing Loss Association Of America

Event Dates and Times:

Date	10/19/2019				
Times	0800				

Event Information can be found online at: NA

Public Relations Contact: NA

Day Phone: NA Evening Phone: NA

Email: NA

Please provide a brief description of your event that can be used on the online City calendar. Please include details that would be helpful for someone looking for more information specific to your event.

Facebook event detail

Tournament Description

- Co-ed 4 team, at least 1 female
- Rally scoring to 21
- 24 total teams
- \$35 per player

PRELIMINARY FEE WORKSHEET

Please complete, to the best of your ability, all event-related fees as it pertains to your proposed event, **even if you are requesting fee waivers**. **REMINDER: ONLY VALID NON-PROFIT ENTITIES ARE ELIGIBLE FOR FEE WAIVER CONSIDERATION.** A final total of charges will be determined thirty days prior to your event once approval is granted; additional fees may apply when deemed necessary through the approval process. Please use this worksheet as a preliminary guide for planning purposes of city fees. Please note that fees may be updated at any time.

EVENT CATEGORY FEES	PRICE (subject to change)	MY EVENT FEES
Category I • <500 people	70/30% of registration fees	n/a
Category II • Impacts public areas for no longer than one (1) day including set-up & tear-down • Is conducted in the off-season (not between Memorial Day and Labor Day or on any holiday) • Participant plus Spectator crowd above 500 but does not exceed 3,000 people. • Has no television coverage (except news). • A non-profit entity is the beneficiary of the net revenues (100%). • Does not meet any of the identifying criteria for a Category III or IV event.	\$2697 per day	
Category III • Impacts public areas for more than one (1) day including set up. • Participant plus Spectator crowd does not exceed 5,000 people. • Has no television coverage (except news). • Has more than \$3,000 and less than \$50,000 in prize money. • Does not meet any of the identifying criteria for a Category IV event.	\$2967 per day	
Category IV • Meets Category III Criteria and has one or more of the following: ▪ Has network television coverage or ▪ Estimated participant/spectator crowds exceeds 5,000 people or ▪ Prize money in excess of \$50,000 or ▪ Charges admission to spectator Gross revenues in excess of \$50,000.	\$5394 per day	

MISCELLANEOUS FEES	PRICE (subject to change)	MY EVENT FEES
Commercial Application Fee - <i>non-refundable</i>	\$848	
Non-Profit Application Fee - <i>non-refundable</i>	\$565	\$565
Pass-Thru Application Fee - <i>non-refundable</i>	\$283	
Amplified Sound Permit	\$166	\$166
Street Banner Fees	\$611	
Event Co-Sponsor	\$284 each	
Event Set-Up/Tear-Down	\$225 per location, per day	
Community Resources Staff (Required Cat. II-IV)	\$339 per day	
Paramedic	\$131 per hour	
Fire Inspection	\$157 per hour	
Police	\$116 per hour	
Parking Meter Space Fee	\$20 per space, per day	
Non Profit Participant Fee \$2 x 90 participants = \$180		
Preliminary TOTAL		\$911
Pier Plaza Promotion	\$11292 per day	

GREEN MATRIX (Environmental Protection Plan)

(Required for all event applications)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If you have a multi-year contract for your event, please show how you will increase compliance in subsequent years.

Event Name: Volley4Sound

Expected Attendance: 130

MEASURE	CHECK IF APPLICABLE	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction		
1. Reduce waste and single-use items		
▪ Limit single-use paper, plastics, packaging, and décor items	<input type="checkbox"/>	
▪ Reduce size/bulk of plates, containers, cups	<input type="checkbox"/>	
▪ Use products with high recycled content	<input type="checkbox"/>	
▪ Avoid sale or give-away of single-use plastic drinking water bottles. * A mobile water cart ('Mother-Lode Wide') is available for use and reusable water bottles are encouraged	<input type="checkbox"/>	
▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups) * Large drink dispensers are available for use and reusable water bottles are encouraged	<input type="checkbox"/>	
▪ At 'beer or drink gardens' use recycled or compostable cups (provide dump station for liquids)	<input type="checkbox"/>	
▪ Recycle fry-grease for bio-diesel fuels	<input type="checkbox"/>	
▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)	<input type="checkbox"/>	
2. Recycling containers:		
▪ Place well-marked recycle containers adjacent to every trash container	<input type="checkbox"/>	
▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters.	<input type="checkbox"/>	
▪ Scavenging is prohibited from waste containers. Prevent and report scavenging	<input type="checkbox"/>	
3. Staging		
▪ Recycle or reuse event construction materials	<input type="checkbox"/>	
▪ Use 'no emission/no VOC' paints/sealants	<input type="checkbox"/>	

3. Transportation		
▪ No-idling policy for all vehicles	<input type="checkbox"/>	
▪ Sponsor free shuttle or low cost bus passes	<input type="checkbox"/>	
▪ Use electric, hydrogen, hybrid or CNG vehicles	<input type="checkbox"/>	
4. Energy		
▪ Use energy-efficient lighting	<input type="checkbox"/>	
▪ Turn lighting and devices off when not in use	<input type="checkbox"/>	
▪ Turn off generators when not in use for significant period of time	<input checked="" type="checkbox"/>	Use Eco-friendly generators
▪ Using alternative energy (solar, wind, fuel cell) to supply some power	<input type="checkbox"/>	
▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred)	<input type="checkbox"/>	
5. Marine environment		
▪ <u>NO single-use plastic bags starting October 1, 2016.</u>	<input type="checkbox"/>	
▪ <u>including take-out cups or containers.</u>	<input type="checkbox"/>	
▪ No hosing of surfaces. Consult Public Works regarding clean-up procedures for large events	<input type="checkbox"/>	
▪ Full containment of all wastes	<input type="checkbox"/>	
▪ Full containment of all six-pack plastic rings. Cut rings prior to disposal.	<input type="checkbox"/>	
If Beach and street cleaning required consult Public Works regarding clean-up procedures	<input type="checkbox"/>	
6. Education		
Event and vendors to make reducing waste and recycling a prominent theme	<input type="checkbox"/>	
▪ Provide one booth, kiosk or space for green education sponsored by city or designee	<input type="checkbox"/>	
▪ Advertise green measures and rules in all event advertising and on website	<input type="checkbox"/>	
▪ Demonstrate that vendors and service providers will comply with green measures	<input type="checkbox"/>	
7. Monitoring		
Report on compliance with above applicable measures	<input checked="" type="checkbox"/>	Staff to assist with clean up

BEACH USAGE MAP *(required for all BEACH events)*

Please circle the courts that you will be using for your event. If you are applying for multiple events, please complete a different page for each, noting the event title and date below. Additionally, if you will be using different courts each day for multi-day events, please complete a separate form for each day. Completion of this map does not take the place of the required Site Plan.

Event Name: Volley4Sound

Event Date(s): 10/19/2019

