



## City of Hermosa Beach Special Event Application Rules and Regulations

Applications and other required documents must be submitted to:

**City of Hermosa Beach Community Resources Department**

**710 Pier Avenue, Hermosa Beach, CA 90254**

Office Phone: 310.318.0280 • Email: [hbconnect@hermosabch.org](mailto:hbconnect@hermosabch.org) • Fax: 310.372.4333

**Please refer to the Special Event Policy Guide on the City website for a complete listing of all policies and procedures related to special events in the City of Hermosa Beach.**

Application, application fee and all required documents **must** be submitted to the Department of Community Resources to be considered.

***Please note:***

- ✓ **Applications *MUST* be completed electronically – handwritten applications will not be accepted.** (Instructions for completing applications electronically can be found on the City website.)
- ✓ **ALL sections and pages of the application *MUST* be completed (or marked N/A) to be eligible for review.** You will be notified by City staff if your application was not accepted due to it being incomplete.

### Approval Process

Event Level	Approval Group	Event Review Schedule
Impact Level I	Approved by Community Resources Staff	As received
Impact Level II	Approved by the Parks, Recreation and Community Resources Advisory Commission	Meets monthly (first Tuesday of each month)
Impact Level III & New Events	Approved by public hearing at the Parks, Recreation and Community Resources Advisory Commission and City Council	Meets monthly (Commission) (first Tuesday of each month)
		Meets bi-monthly (Council) (second and fourth Tuesday of each month)

### Multiple Events

If you are applying for multiple event days and **ALL** characteristics of each day are the SAME (set-up, parking requests, etc.), you are welcome to submit one application and one application fee that includes all dates. Once an event has any details that differ between event dates, you are required to submit a SEPARATE application and application fee for each.

*Example: A youth volleyball organization is holding a variety of tournaments, including:*

- *May – youth tournament (80 participants, 10 volleyball courts)*
- *June – youth tournament (80 participants, 10 volleyball courts)*
- *July – adult tournament (100 participants, 16 volleyball courts)*

*The May and June events will be accepted on one application; the July event is required to be submitted on a separate application outlining that event's details.*

**YOU MUST SUBMIT THE FOLLOWING:** To avoid processing delays of your application, do not leave any sections blank. Indicate items that do not apply with an N/A. Attach additional sheets to the application if more space is required.

☐ **Completed Application (ALL pages – blank pages marked NA)**

☐ **Application Fee**

- Submit non-refundable \$816 application fee (\$544 for nonprofits or \$272 for pass-throughs) payable to the City of Hermosa Beach. ***Applications received without the application fee will not be reviewed and will be returned as incomplete.***

☐ **Site Plan**

- Include location of stages, tents, portable toilets, dumpsters, registration areas, fencing, barricades, bleachers, generators and all other items for your event. Facilities, equipment placement, parking needs, ingress and egress routes and street closure requests must also be included. The City may require a certified Traffic Control Plan (TCP) should your event be approved. *Please note that completion of the Beach Usage Map (p. 14) does not qualify as a site plan.*


☐ **Proof of Non-Profit Status** Pending status does not qualify. Non-profit organizations must apply under their own name and not borrow the non-profit status of another entity.

☐ **Non-Profit Designation Letter**

☐ **Current Copy of Form 990**

**AGREEMENT AND SIGNATURE:**

I, the undersigned representative, have read the rules and regulations with reference to this application and am duly authorized by the organization to submit this application on its behalf. The information contained herein is complete and accurate.

  
\_\_\_\_\_  
Signature of Applicant

1/28/19  
\_\_\_\_\_  
Date

**POTENTIAL POLICY UPDATES FOR 2019**

Please note that as part of the Parks, Recreation and Community Resources Advisory Commission's ongoing efforts to streamline and strengthen the effectiveness of the Special Event Policy, the following high-priority topics will be under review by the Commission and Council, which may result in policy changes for 2019, including, but not limited to:

- Review and Approval Procedures
- Fee Waiver Policy and Procedures
- Accessibility Requirements

Please be mindful of these potential changes. Staff will keep all approved event producers updated.



City of Hermosa Beach  
Community Resources Department

PERMIT NUMBER:

EVENT DATE:

DATE STAMP

STAFF  
INITIALS

## COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- **\$816 Non-Refundable Application FEE** required with application.
- **\$544 Non-Refundable Application FEE**, for **VERIFIABLE non-profits** (SEE INSTRUCTIONS)

### ORGANIZATION & EVENT INFORMATION

EVENT TITLE: 2019 TEEN CHOICE AWARDS (LIVE ON FOX!)

Applicant Name: ROBERT BAIN

Birthdate: 05/31/1953

Organization Name: BOB BAIN PRODUCTIONS, INC.

Non-Profit? ☒ No ☐ Yes Non-Profit I.D. or Tax Exempt #: \_\_\_\_\_

If non-profit, please describe who will benefit from funds raised from your event:

Address: 707 NORTH DOUGLAS

EL SEGUNDO

City

CA

State

90245

Zip

Phone: 424-371-9933

Cell: 310-569-1237

Email Address: BOBBAINPRODUCTIONS@GMAIL.COM

Fax: \_\_\_\_\_

### **\*\*1<sup>st</sup>** CHOICE EVENT DATE(S):

Set-Up Date(s): TUESDAY, SEPTEMBER 2 - SATURDAY, SEPTEMBER 7, 2019

Event Date(s): SUNDAY, SEPTEMBER 8, 2019

Clean-Up Date(s): SUNDAY 9/8 (pm) & MONDAY 9/9/19

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

### **\*\*2<sup>nd</sup>** CHOICE EVENT DATE(S):

Set-Up Date(s): \_\_\_\_\_

Event Date(s): \_\_\_\_\_

Clean-Up Date(s): \_\_\_\_\_

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

**\*\*PLEASE NOTE: Date choice is not guaranteed until final calendar has been determined by City staff.**

**Please describe your organization's experience producing similar events to the one described on this application:**

BOB BAIN PRODUCTIONS, INC. HAS PROVIDED THE TEEN CHOICE AWARDS FOR PRIMETIME BROADCAST ON FOX NETWORK SINCE 1999 (21 YEARS)

**Please describe you and/or your organization's affiliation with the City of Hermosa Beach:**

I AM A 40 YEAR RESIDENT OF MANHATTAN BEACH AND A LOCAL BUSINESS OWNER OF THE SOUTHBAY

**REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:**

Name: BOB BAIN

Cell: 310-569-1237

**PRE-EVENT CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM CONTACT INFORMATION ON PREVIOUS PAGE)**

Name: STACEY THOMAS-MUIR

Birthdate: 01-27-1975

Address: 132 35TH PLACE

HERMOSA BEACH

City

CA

State

90254

Zip

Phone: 310-344-9028

Cell: 310-344-9028

Email Address: STACEYTHOMAS@ME.COM

Fax :

Please describe your personal experience producing similar events:

20 YEARS EXPERIENCE PRODUCING LIVE TELEVISION EVENTS FROM MTV MUSIC AWARDS, GRAMMY'S LIVE RED CARPETS, DANCING WITH THE STARS AND TEEN CHOICE AWARDS PLUS NUMEROUS LARGE SCALE TAPED SHOWS

**EVENT INFORMATION**

**Is this a NEW or RETURNING special event to Hermosa Beach?**

☒ NEW

☐ RETURNING

**-If this is a returning event, please indicate the number of years held in Hermosa Beach:** \_\_\_\_\_

**Please indicate your event level (please mark all that apply)**

☐ Local

☐ Regional

☒ National

☐ Championship

☐ Qualifier

**Event Type (please select all that apply):**

☐ Race (run, walk, bike, etc.)

☐ Tournament Type: \_\_\_\_\_

☐ Parade

☐ Pass-Through

☐ Street Fair/Festival

☐ Fundraiser Benefitting: \_\_\_\_\_

☐ Concert

☐ Swim Event

☒ Other TELEVISED TEEN MUSIC FESTIVAL/ AWARDS SHOW

**PLEASE COMPLETE A DAILY BREAKDOWN OF EVENT-RELATED ACTIVITIES. PLEASE USE MULTIPLE LINES TO DISTINGUISH BETWEEN DIFFERENT DAILY ACTIVITIES. PLEASE ATTACH ADDITIONAL SHEETS, IF NECESSARY.**

Date(s)	Daily Activity			Start Time	End Time
9/2 - 9/5	<input checked="" type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up	6am	10pm
9/6/19	<input checked="" type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up	6am	12am
9/7/19 Rehearsals	<input checked="" type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up	7am	12am
9/8/19	<input type="checkbox"/> Load-in/set-up	<input checked="" type="checkbox"/> Event day	<input type="checkbox"/> Load-out/Clean-up	7am	12am
9/9/19	Load out/ Clean up			8am	8pm

Event Location: HERMOSA BEACH, SAND: SOUTH SIDE OF THE HERMOSA PIER (see attached layout)

If your event is on the beach, do you plan to remove any volleyball or beach tennis courts? ☐ YES ☐ NO  
*If YES, please indicate which courts will be removed on the Beach Usage Map (p. 14)*

Estimated # of Participants: Cast & Crew est: 350 Age of Participants: Crew: 20yrs+ Cast: 15yrs+

Estimated # of Spectators (daily): Audience of 5000 (9/8 only) Total Estimated Attendance: 5350 on show day 9/8

### Marketing & Advertisement Plan

Please list how you plan to advertise & promote your event for **participants**:

ADVERTISING AND PROMOTION WILL BE HANDLED VIA THE NETWORK (FOX) CLOSER TO THE EVENT DATE

Please list how you plan to advertise & promote your event for **spectators**:

ADVERTISING AND PROMOTION WILL BE HANDLED VIA THE NETWORK (FOX) CLOSER TO THE EVENT DATE

### Overall Event Description - Briefly explain event and activities:

THE TEEN CHOICE AWARDS AND MUSIC FEST IS A BRAND DESIGNED FOR TEENAGERS. A MUSIC CONCERT SHOWCASING TEENS FAVORITE BANDS COMBINED WITH AN AWARDS SHOW HONORING TEENS CHOSEN STARS IN ENTERTAINMENT.

### Street Closure Information – For Parades, Races, Walk/Runs, etc. taking place on City streets.

Names of Streets to be closed *(please include additional sheets if necessary)*:

<u>                    </u>	between <u>                    </u>	and <u>                    </u>	<u>                    </u> am/pm	to <u>                    </u>	<u>                    </u> am/pm
<u>                    </u>	between <u>                    </u>	and <u>                    </u>	<u>                    </u> am/pm	to <u>                    </u>	<u>                    </u> am/pm
<u>                    </u>	between <u>                    </u>	and <u>                    </u>	<u>                    </u> am/pm	to <u>                    </u>	<u>                    </u> am/pm
<u>                    </u>	between <u>                    </u>	and <u>                    </u>	<u>                    </u> am/pm	to <u>                    </u>	<u>                    </u> am/pm
<u>                    </u>	between <u>                    </u>	and <u>                    </u>	<u>                    </u> am/pm	to <u>                    </u>	<u>                    </u> am/pm

### Description of Event Route *(official map must be submitted with application)*

\*At this time, we are not looking to close any streets but will work with the City of Hermosa Beach for approved times for semi deliveries and will permit/ close streets if the city deems necessary.

Semi deliveries will come west down 190th/ Herondo, make right on Hermosa Ave and a left down 11th to Lot A or to unload items to be forked to the sand.

Assembly Area/Event Start: 9/2/19

Disbanding Area/Event End: 9/9/19

### Sponsors

List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$260 each and must be approved by the Community Resources Department. Co-sponsors may sample only, not sell.  
 We do not have any sponsors at this time.

**Parking** (\$1.25 per hour or \$30 per space per day)

Will you need reserved parking spaces?

☒ Yes☐ NoIf YES, please list requested parking times for each day of request *(attach additional sheets if necessary)*:

# of Spaces	<u>10</u>	Date	<u>9/2/19 - 9/7/19</u>	from	<u>6am</u>	to	<u>12am</u>
# of Spaces	<u>20</u>	Date	<u>9/8/19</u>	from	<u>6am</u>	to	<u>12am</u>
# of Spaces	<u>10</u>	Date	<u>9/9/19</u>	from	<u>6am</u>	to	<u>8pm</u>

Will official event merchandise be sold at the event *(Business License required)*?☐ Yes☒ No

Does your event involve the sale or consumption of alcoholic beverages?

☐ Yes☒ No*Alcohol is prohibited on the beach per HBMC 12.26.300*

Will the event have amplified sound?

☒ Yes☐ No*-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):*

Multiple Bands will be performing for this event. We will have amplified music as well as people speaking through microphones. Speaker system will consist of speaker clusters on the main stage truss as well as on truss towers throughout the event space.

Is this a fundraising event?

☐ Yes☒ No*-If YES, please describe the fundraising activities:*

Will there be any fenced areas?

☒ Yes☐ No*-If YES, please describe:*

Fencing around production/ truck compound, currently looking at Lot A.

Fencing around back stage for talent security

Fencing or barricade around perimeter of event on the beach

Will there be construction of stages or structures, including any tents or awnings?

☒ Yes☐ No*-If YES, please describe:*

Performance stage and back stage area will be constructed with steel deck and truss

20'x20' talent tent backstage on beach

20'x30' catering/ production tent in Lot A

What is your clean-up plan post event?

Clean up will start Sunday evening (9/8) post show and continue/ finish on Monday, September 9, 2019

Will you be requesting street banners?

☒ Yes☐ No

Will you be requesting light pole banners?

☒ Yes☐ No

Will you be filming or having television coverage?

☒ Yes☐ No

Entrance or Registration Fee: N/A

Methods of Registration (please check all that apply):

- ☒ Website ☐ Mail  
☐ Active.com ☒ Other Network will determine registration details

Prizes (including anticipated cash prizes):

N/A

#### SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? ☒ Yes ☐ No

-If YES, please include the following information:

Company Name: Boschetti Group Phone: 310-925-7147 # of Guards: will vary per day

Guard Schedule:

24 hour security will begin on 9/2/19 thru wrap on 9/9/19

Do you plan on utilizing volunteers? ☐ Yes ☒ No

-If YES, please describe:

Please describe your procedures for both crowd control and internal security:

CROWD CONTROL AND SECURITY WILL BE A COMBINATION OF BOSCHETTI GROUP, POLICE AND EVENT SECURITY WITH THE CONSULTATION OF FOX SECURITY.

ATTENDEES WILL BE WRISTBANDED AND ANYONE ENTERING THE EVENT SPACE WILL GO THRU MEDAL DETECTORS AND HAVE BAGS CHECKED.

FULL SECURITY DETAIL AND MAPPING WILL BE SUBMITTED TO CITY FOR SIGN OFF PRIOR TO EVENT.

#### EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

FOX NETWORK WILL BE HANDLING MARKETING AND PROMOTION. DETAILS WILL BE GIVEN CLOSER TO EVENT DATE.



## EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

### YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

(PLEASE NOTE: THE COMPLETION OF THE BEACH USAGE MAP, PAGE 14, DOES NOT QUALIFY AS A SITE PLAN)

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Cars   | 250 crew parking  | <input type="checkbox"/> Porta Potties | 3) VIP Porta Pottie trailers                                     |
| <input type="checkbox"/> Semi-Trucks  | 6 semi deliveries per day 9/2 - 9/5 / pick ups 9/9                    | <input type="checkbox"/> Motor Homes   | Est. 3-8 Talent 2 Room Trailers 38' each                         |
| <input type="checkbox"/> Generator  | 2 Twin Pack Generators  | Size:                                  | Host Trailer: 46'  |
| Size/Type:  | 20' each  | <input type="checkbox"/> Trailer       | Video/ Audio Mobile Units  |
| <input type="checkbox"/> Vans   | 4-6 Cargo and 15 Pass Vans  | Size:                                  | 3) 53' trailers, 1) 46' trailer                                  |
| Size:   | 15'   | <input type="checkbox"/> Stage         | Main: 50' x 40' / Backstage: 40' x 40'                           |
| <input type="checkbox"/> Sound Equipment  | Band Equipment, Speakers  | Measurements:                          |  |
| <input type="checkbox"/> Enclosed Tents   | 20x20 Talent tent, 20x30 catering tent, TBD on add'l based on weather | <input type="checkbox"/> Canopies      | Truss with scrim to cover backstage, TBD on cover for main stage |
| <input type="checkbox"/> Other (please attach list with description of each item) |   |  |  |

## ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan:

PRODUCTION IS WELL VERSED IN ADA REQUIREMENTS. ADA WILL SIGN OFF ON FINAL AUDIENCE LAYOUT CLOSER TO EVENT.

## INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

### APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

BOB BAIN PRODUCTIONS, INC.

Name/Company Representative

Signature

Date

1/28/19



# IMPACT CHARACTERISTIC WORKSHEET (REQUIRED FOR ALL EVENTS)

Please consider details of your event and use this worksheet to determine its impact level. If you are applying for multiple events, please complete a different page for each if the event details are different.

**1** **Event Name:** 2019 Teen Choice Awards

**Event Date(s):** September 2 - 9, 2019. Event date: 9/8/19

**2**

Select one characteristic in each ROW as it relates to your event(s).

Please be sure to mark (i.e. "x", circle, checkmark, etc.) each selection. Failure to do so will deem the worksheet and application incomplete.

NUMBER OF EXPECTED PARTICIPANTS	SMALL 100-500	MEDIUM 500-2,000	LARGE 2,000+ X
REOCCURRENCE	3+ Years	ONCE BEFORE	NEW EVENT X
LOCATION	PARKS OR BEACH X	PIER PLAZA	STREETS/PUBLIC RIGHT OF WAY/STRAND
TIME OF YEAR	WINTER	SPRING OR FALL X	SUMMER
DAY(S) OF THE WEEK	WEEKDAY X	WEEKEND X	HOLIDAY
NUMBER OF CONSECUTIVE DAYS	LESS THAN 2 DAYS	2-4 DAYS	MORE THAN 5 DAYS X
NUMBER OF EVENTS IN ONE YEAR	1-2 EVENTS/YEAR X	3-4 EVENTS/YEAR	MORE THAN 5 EVENTS/YEAR
ADDITIONAL REQUESTS NEEDED <small>i.e. filming, reserved parking, fencing, stage or seating construction, road closures, amplified sound, etc.</small>	NONE	1-2	2 OR MORE X

**3**

Calculate the total number of each color/column selected.

TOTALS

3

2

4

IMPACT LEVEL I

At least 5 blue

IMPACT LEVEL II

At least 2 red

IMPACT LEVEL III

At least 2 green

**4**

Determine Impact Level by selecting the HIGHEST your event qualifies for.

IMPACT LEVEL (level 3)

## **COMMUNITY BENEFIT**

Please provide a brief description of the benefit your event(s) add to the community. The Community Decision-Making Tool may be used as a guide and can be found on the City website at the following link:  
<http://www.hermosabch.org/Modules/ShowDocument.aspx?documentid=5226>

**Event Name:** 2019 TEEN CHOICE AWARDS

**Event Date(s):** 9/8/19

FAMILY FRIENDLY CONCERT AND AWARDS SHOW WHICH WILL AIR LIVE ON FOX NETWORK PRIMETIME. THIS EVENT WILL GIVE HERMOSA BEACH NATIONAL EXPOSURE AND HAS ALWAYS HAD A HUGE APPEAL TO NOT ONLY TEENS BUT PARENTS AS WELL WHICH SHOULD BOOST LOCAL BUSINESS.

## **PUBLIC RELATIONS INFORMATION**

Please provide the following information to be given out to the general public, if requested:

**Name of Event:** 2019 TEEN CHOICE AWARDS

**Name of Organization:** BOB BAIN PRODUCTIONS, INC.

### **Event Dates and Times:**

Date	SEPTEMBER 8, 2019			
Times	2:00P - 8:00P			

**Event Information can be found online at:** TBD

**Public Relations Contact:** TBD (info will be provided by network closer to date)

**Day Phone:** \_\_\_\_\_

**Evening Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Please provide a brief description of your event that can be used on the online City calendar. Please include details that would be helpful for someone looking for more information specific to your event.

THE TEEN CHOICE AWARDS AND MUSIC FEST IS A BRAND DESIGNED FOR TEENAGERS. A MUSIC CONCERT SHOWCASING TEENS FAVORITE BANDS COMBINED WITH AN AWARDS SHOW HONORING TEENS CHOSEN STARS IN ENTERTAINMENT.

# **PRELIMINARY FEE WORKSHEET**

Please complete, to the best of your ability, all event-related fees as it pertains to your proposed event, **even if you are requesting fee waivers**. **REMINDER: ONLY VALID NON-PROFIT ENTITIES ARE ELIGIBLE FOR FEE WAIVER CONSIDERATION.** A final total of charges will be determined thirty days prior to your event once approval is granted; additional fees may apply when deemed necessary through the approval process. Please use this worksheet as a preliminary guide for planning purposes of city fees. Please note that fees may be updated at any time.

EVENT CATEGORY FEES	PRICE (subject to change)	MY EVENT FEES
Category I	70/30% of registration fees	
<ul style="list-style-type: none"> <li>&lt;500 people</li> </ul>		
Category II		
<ul style="list-style-type: none"> <li>Impacts public areas for no longer than one (1) day including set-up &amp; tear-down</li> <li>Is conducted in the off-season (not between Memorial Day and Labor Day or on any holiday)</li> <li>Participant plus Spectator crowd above 500 but does not exceed 3,000 people.</li> <li>Has no television coverage (except news).</li> <li>A non-profit entity is the beneficiary of the net revenues (100%).</li> <li>Does not meet any of the identifying criteria for a Category III or IV event.</li> </ul>	\$2596 per day	
Category III		
<ul style="list-style-type: none"> <li>Impacts public areas for more than one (1) day including set up.</li> <li>Participant plus Spectator crowd does not exceed 5,000 people.</li> <li>Has no television coverage (except news).</li> <li>Has more than \$3,000 and less than \$50,000 in prize money.</li> <li>Does not meet any of the identifying criteria for a Category IV event.</li> </ul>	\$2856 per day x 6 = 17,136	
Category IV		
<ul style="list-style-type: none"> <li>Meets Category III Criteria and has one or more of the following: <ul style="list-style-type: none"> <li>Has network television coverage or</li> <li>Estimated participant/spectator crowds exceeds 5,000 people or</li> <li>Prize money in excess of \$50,000 or</li> <li>Charges admission to spectator Gross revenues in excess of \$50,000.</li> </ul> </li> </ul>	\$5192 per day	
MISCELLANEOUS FEES	PRICE (subject to change)	MY EVENT FEES
Commercial Application Fee - <i>non-refundable</i>	\$816	816
Non-Profit Application Fee - <i>non-refundable</i>	\$544	
Pass-Thru Application Fee - <i>non-refundable</i>	\$272	
Amplified Sound Permit	\$160	160
Street Banner Fees	\$570	570
Event Co-Sponsor	\$273 each	
Event Set-Up/Tear-Down (estimate 2 locations)	\$217 per location, per day	2604
Community Resources Staff (Required Cat. II-IV)	\$326 per day	1956
Paramedic	\$131 per hour	1104
Fire Inspection	\$157 per hour est	6594
Police	\$112 per hour est	60000
Parking Meter Space Fee	\$30 per space, per day est	25000
<b>Preliminary TOTAL</b>		98,804 + 17,136 \$115,940

# **GREEN MATRIX (Environmental Protection Plan)**

(Required for all event applications)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If you have a multi-year contract for your event, please show how you will increase compliance in subsequent years.

**Event Name:** 2019 TEEN CHOICE AWARDS

**Expected Attendance:** 5000

MEASURE	CHECK IF APPLICABLE	HOW WILL YOU COMPLY? (use additional sheets if needed)
<b>Recycling and Waste Reduction</b>		
<b>1. Reduce waste and single-use items</b>		
▪ Limit single-use paper, plastics, packaging, and décor items	<input checked="" type="checkbox"/>	
▪ Reduce size/bulk of plates, containers, cups	<input type="checkbox"/>	
▪ Use products with high recycled content	<input type="checkbox"/>	
▪ Avoid sale or give-away of single-use plastic drinking water bottles. *A mobile water cart ('Mother-Lode Wide') is available for use and reusable water bottles are encouraged	<input checked="" type="checkbox"/>	
▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups) *Large drink dispensers are available for use and reusable water bottles are encouraged	<input checked="" type="checkbox"/>	
▪ At 'beer or drink gardens' use recycled or compostable cups (provide dump station for liquids)	<input type="checkbox"/>	
▪ Recycle fry-grease for bio-diesel fuels	<input type="checkbox"/>	
▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)	<input type="checkbox"/>	
<b>2. Recycling containers:</b>		
▪ Place well-marked recycle containers adjacent to every trash container	<input checked="" type="checkbox"/>	
▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters.	<input type="checkbox"/>	
▪ Scavenging is prohibited from waste containers. Prevent and report scavenging	<input type="checkbox"/>	
<b>3. Staging</b>		
▪ Recycle or reuse event construction materials	<input type="checkbox"/>	
▪ Use 'no emission/no VOC' paints/sealants	<input type="checkbox"/>	

<b>3. Transportation</b>		
▪ No-idling policy for all vehicles	<input type="checkbox"/>	
▪ Sponsor free shuttle or low cost bus passes	<input type="checkbox"/>	
▪ Use electric, hydrogen, hybrid or CNG vehicles	<input type="checkbox"/>	
<b>4. Energy</b>		
▪ Use energy-efficient lighting	<input type="checkbox"/>	
▪ Turn lighting and devices off when not in use	<input checked="" type="checkbox"/>	
▪ Turn off generators when not in use for significant period of time	<input checked="" type="checkbox"/>	
▪ Using alternative energy (solar, wind, fuel cell) to supply some power	<input type="checkbox"/>	
▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred)	<input type="checkbox"/>	
<b>5. Marine environment</b>		
▪ <u>NO single-use plastic bags starting October 1, 2016.</u>	<input type="checkbox"/>	
▪ <u>including take-out cups or containers.</u>	<input type="checkbox"/>	
▪ No hosing of surfaces. Consult Public Works regarding clean-up procedures for large events	<input type="checkbox"/>	
▪ Full containment of all wastes	<input type="checkbox"/>	
▪ Full containment of all six-pack plastic rings. Cut rings prior to disposal.	<input type="checkbox"/>	
If Beach and street cleaning required consult Public Works regarding clean-up procedures	<input checked="" type="checkbox"/>	
<b>6. Education</b>		
Event and vendors to make reducing waste and recycling a prominent theme	<input checked="" type="checkbox"/>	
▪ Provide one booth, kiosk or space for green education sponsored by city or designee	<input type="checkbox"/>	
▪ Advertise green measures and rules in all event advertising and on website	<input type="checkbox"/>	
▪ Demonstrate that vendors and service providers will comply with green measures	<input type="checkbox"/>	
<b>7. Monitoring</b>		
Report on compliance with above applicable measures	<input type="checkbox"/>	