

**2018-19 Midyear Budget Review
Additional Appropriations Report**

Account	FUND/DEPARTMENT	EXPLANATION	RECOMMENDED	COMMENTS
<u>GENERAL FUND (001)</u>				
City Clerk				
001-1121-4112	Part-time/temporary	Adjust City Clerk's Compensation	\$ (16,170)	Reduction in compensation of City Clerk to half Deputy City Clerk's pay rate per Council Resolution #19-7160.
001-1121-4189	Medicare Benefits	Adjust City Clerk's Compensation	\$ (234)	Reduction in Medicare benefits due to reduction of compensation noted above.
001-1121-4180	Retirement	Adjust City Clerk's Compensation	\$ (1,522)	Reduction in retirement benefits due to reduction of compensation noted above.
City Attorney				
001-1131-4201	Contract Services, Private	Increase City Attorney Budget	\$ 150,000	Increase budget for City Attorney. An exceptional amount of time has been devoted to items such as public records requests, the micro cell ordinance, CrossFit nuisance, North School EIR, and City Manager recruitment in 2018-19. Some of these items will extend through the next 6 months.
City Attorney- Litigation				
001-1133-4201	Contract Services, Private	Add Budget for Litigation	\$ 130,000	Add new account and budget for litigation not covered by the City's insurance.
City Manager				
001-1201-4201	Contract Services, Private	Increase Ambulance Transport Fees	\$ 13,000	Higher number of transports than projected. Utilizing the average actual transports of 74 to project the next 6 months at the contractual fee of \$405 per transport, there is an increase in ambulance transport fees of \$13,000 over the adopted budget. Ambulance transport revenue was also increased to reflect the increase in transports.

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001-1201-4251	Contract Services, Govt	Purchase New Floor Monitor Radios	\$ 8,000	Purchase new floor monitor radios that will operate on the same system as the Police Department and Public Works radios, allowing for interoperability and communications throughout the city. A total of 8 radios would be purchased as follows: 1 for Community Resources, 3 for City Hall (1 per floor), 3 for Community Development building inspectors to utilize during damage assessments, and 1 for the Emergency Operations Center. Purchase may also include additional batteries, individual chargers, belt clips, antennas, and hand microphones.
001-1214-4322	Unclassified	Increase Prospective Expenditures	\$ 100,000	Current balance in Prospective Expenditures is \$67,801.
001-1203-4317	Human Resources Conference/Training	Add Contract for Team Building and Executive Coaching	\$ 9,850	Contracted with Turning West for Team Building and Executive Coaching for the Community Development department.
001-1203-4201	Contract Services, Private	Increase Recruitment Advertising	\$ 6,000	Increase recruitment efforts for Police and Public Works Department.
001-1203-4201	Contract Services, Private	Increase Legal Fees	\$ 50,000	Ongoing legal matters arising out of investigations and grievances.
001-2101-4201	Police Contract Services, Private	Reappropriate 17-18 Funds for Software Purchase	\$ 16,286	Purchase SPIDR Technology's Engage Platform software to integrate computer-aided dispatch and record management system to automate routine follow-ups and day-to-day community engagement. Project was started in 2017-18 and not included in the 2018-19 budget.
001-2101-4313	Travel Expense, STC	Reduce Travel Expenditures to Match Funding	\$ (110)	Actual funding for STC annual training for fiscal year 2018-19 was less than originally anticipated.
001-2202-4251	County Fire District Contract Services- Govt	Prior Year Fee Adjustment	\$ 30,033	Updated fee summary from the County included a \$30,033 prior year fee adjustment, which is the difference between prior year estimated and prior year actual net cost.

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001-2202-5601	Buildings and Improvements	Adjust Facility Conversion Cost	\$ (236,387)	Updated fee summary for the County reflects the billing of the Fire facility conversion costs starting January 2019 instead of July 2018. Additionally, the County is billing at the estimated cost, not including contingency. Decrease in 2018-19 budgeted Fire facility conversion costs will increase the assigned fund balance by the same amount.
	Fund Balance			
	Assigned fund balance	Adjust Facility Conversion Cost	\$ 236,387	Increase the assigned fund balance to reflect that only 6 months of Fire facility conversion costs will be billed by the County in 2018-19. Reserve funds were originally appropriated for the 6 months not billed.
	Community Resources			
001-4601-4201	Contract Services	Purchase Room Blinds	\$ 3,182	Community Center South Wing Blinds- Rooms 15,16, and 17. Rooms 16 and 17 currently do not have blinds. Room 15 needs replacement blinds.
		General Fund Total	<u>\$ 498,315</u>	

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<u>State Gas Tax Fund (115)</u>				
Capital Improvement Projects				
115-8186-4201	CIP 17-186 Street Improvements Various Locations	Reduce CIP	\$ (87,070)	Reduce amount appropriated to CIP 12-143 due to revised State Gas Tax 2018-19 revenue estimate and a lower beginning fund balance than projected in the 2018-19 Budget. 2017-18 revenue was lower than anticipated.
State Gas Tax Fund Total			<u>\$ (87,070)</u>	
<u>Measure R (147)</u>				
Capital Improvement Projects				
147-8143-4201	CIP 12-143 PCH Mobility Improvement Project	Reduce CIP	\$ (11,847)	Reduce amount appropriated to CIP 12-143 due to a lower beginning fund balance than projected in the 2018-19 Budget. 2017-18 revenue was lower than anticipated.
Measure R Fund Total			<u>\$ (11,847)</u>	
<u>Measure M (148)</u>				
Capital Improvement Projects				
148-8186-4201	CIP 17-186 Street Improvements- Various Locations	Reduce CIP	\$ (20,237)	Reduce amount appropriated to CIP 17-186 due to a lower beginning fund balance than projected in the 2018-19 Budget. 2017-18 revenue was lower than anticipated.
Measure M Fund Total			<u>\$ (20,237)</u>	
<u>Grant Fund (150)</u>				
150-2111-4201	Bulletproof Vest Program	Reduce Grant Funds	\$ (202)	The Police Department was awarded less funds from the Bulletproof Vest Program grant than originally anticipated. Estimated revenue is also adjusted.
Grant Fund Total			<u>\$ (202)</u>	
<u>AQMD Fund (152)</u>				
152-3701-4327	AQMD Incentives	Reduce AQMD Incentives	\$ (1,475)	Reduce amount appropriated for AQMD employee incentives. 2017-18 revenue was lower than anticipated.
AQMD Fund Total			<u>\$ (1,475)</u>	

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<u>Storm Water Fund (161)</u>				
Storm Water Division				
161-3109-4201	Contract Services	Lift Stations	\$ 12,580	Request for additional funding to replace lift stations at 2nd Street and 22nd Street. Result of last inspection of lift stations, was recommendation to change these pumps as soon as possible.
Storm Water Fund Total			<u>\$ 12,580</u>	
<u>Insurance Fund (705)</u>				
Liability				
705-1209-4201	Contract Services	Increase Insurance Premiums and Reduce Assessment	\$ 19,044	The estimated General Liability Premium for ICRMA was \$493,408 and Assessment was \$170,622. The final amounts were provided after the budget was approved; premium \$519,797 and assessment \$163,277.
Insurance Fund Total			<u>\$ 19,044</u>	
<u>EQUIPMENT REPLACEMENT (715)</u>				
IT				
715-1206-4201	Contract Services	Add Granicus Closed Captioning	\$ 10,000	Add Granicus closed captioning services for 4th Quarter FY 2018-19. The new Granicus contract will include this ongoing service.
City Manager				
715-1201-4201	Contract Services	City-wide Document Imaging Project	\$ 50,000	Request an additional \$50,000 to complete scanning of Citywide paper records into the Laserfiche content management system via a modification to File Keepers contract. \$253,444 of the \$263,942 authorized has been invoiced through 12/31/2018, leaving \$10,498 available for approximately 250 file boxes to be scanned or invoiced. Professional services for staff training/workflow development and software and maintenance on the scanners would also be funded.

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	Police				
715-2101-5402	Equipment > \$1,000	Replacement Laptops	\$	2,698	Request to appropriate funds for the replacement of the Dell Latitude E6500 laptop computer (\$1,409) and Dell Latitude D630 (\$1,289) laptop. Both laptops are overdue for replacement were not appropriated in the 2018-19 Budget, however additional funds to purchase replacements were approved in the FY 2018-19 Budget.
715-2101-5405	Equipment > \$5,000	Radio Equipment Project	\$	35,000	Request to appropriate \$35,000 of the \$121,020 from the Equipment Replacement Fund's assigned fund balance for the Radio Equipment Project. The additional funds are to purchase a bi-directional amplifier, which the department had anticipated in the original appropriation request of \$732,949, however there have been other unanticipated expenses, in part due to department infrastructure. Department requests that the remaining \$86,020 remain on reserve until the South Bay interoperability project is complete. Staff anticipates completion to be in fiscal year 2019-20.
	Assigned fund balance	Radio Equipment Project	\$	(35,000)	Release \$35,000 in funds reserved for the Police Department's Radio Equipment Project.
	Public Works Admin				
715-3109-4201	Contract Services	Emergency Repairs	\$	23,328	Request for additional funding for emergency repairs needed to fix the Volvo which is the beach equipment used by the County to maintain all the beach outfalls. The Volvo replaced the Crawler.
715-4204-5403	Vehicles	Increase Ford F-250 Funding	\$	4,732	Quote for 2019 Ford Super Duty F-250 is \$39,732.02. \$35,000 was included in the 2018-19 Budget to replace the 2000 Ford F250 Truck.
715-6101-5403	Vehicles	Increase Ford F-250 Funding	\$	4,732	Quote for 2019 Ford Super Duty F-250 is \$39,732.02. \$35,000 was included in the 2018-19 Budget to replace the 1995 Ford F350 Dump Truck.
Equipment Replacement Fund Total			\$	95,490	