

**2018-19 Midyear Budget Review  
Additional Appropriations Report**

| Account                          | FUND/DEPARTMENT            | EXPLANATION                       | RECOMMENDED | COMMENTS                                                                                                                                                                                                                                                                                                                                          |
|----------------------------------|----------------------------|-----------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>GENERAL FUND (001)</u></b> |                            |                                   |             |                                                                                                                                                                                                                                                                                                                                                   |
| <b>City Clerk</b>                |                            |                                   |             |                                                                                                                                                                                                                                                                                                                                                   |
| 001-1121-4112                    | Part-time/temporary        | Adjust City Clerk's Compensation  | \$ (16,170) | Reduction in compensation of City Clerk to half Deputy City Clerk's pay rate per Council Resolution #19-7160.                                                                                                                                                                                                                                     |
| 001-1121-4189                    | Medicare Benefits          | Adjust City Clerk's Compensation  | \$ (234)    | Reduction in Medicare benefits due to reduction of compensation noted above.                                                                                                                                                                                                                                                                      |
| 001-1121-4180                    | Retirement                 | Adjust City Clerk's Compensation  | \$ (1,522)  | Reduction in retirement benefits due to reduction of compensation noted above.                                                                                                                                                                                                                                                                    |
| <b>City Attorney</b>             |                            |                                   |             |                                                                                                                                                                                                                                                                                                                                                   |
| 001-1131-4201                    | Contract Services, Private | Increase City Attorney Budget     | \$ 150,000  | Increase budget for City Attorney. An exceptional amount of time has been devoted to items such as public records requests, the micro cell ordinance, CrossFit nuisance, North School EIR, and City Manager recruitment in 2018-19. Some of these items will extend through the next 6 months.                                                    |
| <b>City Attorney- Litigation</b> |                            |                                   |             |                                                                                                                                                                                                                                                                                                                                                   |
| 001-1133-4201                    | Contract Services, Private | Add Budget for Litigation         | \$ 130,000  | Add new account and budget for litigation not covered by the City's insurance.                                                                                                                                                                                                                                                                    |
| <b>City Manager</b>              |                            |                                   |             |                                                                                                                                                                                                                                                                                                                                                   |
| 001-1201-4201                    | Contract Services, Private | Increase Ambulance Transport Fees | \$ 13,000   | Higher number of transports than projected. Utilizing the average actual transports of 74 to project the next 6 months at the contractual fee of \$405 per transport, there is an increase in ambulance transport fees of \$13,000 over the adopted budget. Ambulance transport revenue was also increased to reflect the increase in transports. |

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|---------------|--------------------------------------------------------|-------------------------------------------------------|-------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 001-1201-4251 | Contract Services, Govt                                | Purchase New Floor Monitor Radios                     | \$ 8,000    | Purchase new floor monitor radios that will operate on the same system as the Police Department and Public Works radios, allowing for interoperability and communications throughout the city. A total of 8 radios would be purchased as follows: 1 for Community Resources, 3 for City Hall (1 per floor), 3 for Community Development building inspectors to utilize during damage assessments, and 1 for the Emergency Operations Center. Purchase may also include additional batteries, individual chargers, belt clips, antennas, and hand microphones. |
| 001-1214-4322 | Unclassified                                           | Increase Prospective Expenditures                     | \$ 100,000  | Current balance in Prospective Expenditures is \$67,801.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 001-1203-4317 | <b>Human Resources</b><br>Conference/Training          | Add Contract for Team Building and Executive Coaching | \$ 9,850    | Contracted with Turning West for Team Building and Executive Coaching for the Community Development department.                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 001-1203-4201 | Contract Services, Private                             | Increase Recruitment Advertising                      | \$ 6,000    | Increase recruitment efforts for Police and Public Works Department.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 001-1203-4201 | Contract Services, Private                             | Increase Legal Fees                                   | \$ 50,000   | Ongoing legal matters arising out of investigations and grievances.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 001-2101-4201 | <b>Police</b><br>Contract Services, Private            | Reappropriate 17-18 Funds for Software Purchase       | \$ 16,286   | Purchase SPIDR Technology's Engage Platform software to integrate computer-aided dispatch and record management system to automate routine follow-ups and day-to-day community engagement. Project was started in 2017-18 and not included in the 2018-19 budget.                                                                                                                                                                                                                                                                                             |
| 001-2101-4313 | Travel Expense, STC                                    | Reduce Travel Expenditures to Match Funding           | \$ (110)    | Actual funding for STC annual training for fiscal year 2018-19 was less than originally anticipated.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 001-2202-4251 | <b>County Fire District</b><br>Contract Services- Govt | Prior Year Fee Adjustment                             | \$ 30,033   | Updated fee summary from the County included a \$30,033 prior year fee adjustment, which is the difference between prior year estimated and prior year actual net cost.                                                                                                                                                                                                                                                                                                                                                                                       |

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| 001-2202-5601 | Buildings and Improvements | Adjust Facility Conversion Cost | \$ (236,387)      | Updated fee summary for the County reflects the billing of the Fire facility conversion costs starting January 2019 instead of July 2018. Additionally, the County is billing at the estimated cost, not including contingency. Decrease in 2018-19 budgeted Fire facility conversion costs will increase the assigned fund balance by the same amount. |
|               | <b>Fund Balance</b>        |                                 |                   |                                                                                                                                                                                                                                                                                                                                                         |
|               | Assigned fund balance      | Adjust Facility Conversion Cost | \$ 236,387        | Increase the assigned fund balance to reflect that only 6 months of Fire facility conversion costs will be billed by the County in 2018-19. Reserve funds were originally appropriated for the 6 months not billed.                                                                                                                                     |
|               | <b>Community Resources</b> |                                 |                   |                                                                                                                                                                                                                                                                                                                                                         |
| 001-4601-4201 | Contract Services          | Purchase Room Blinds            | \$ 3,182          | Community Center South Wing Blinds- Rooms 15,16, and 17. Rooms 16 and 17 currently do not have blinds. Room 15 needs replacement blinds.                                                                                                                                                                                                                |
|               |                            | <b>General Fund Total</b>       | <b>\$ 498,315</b> |                                                                                                                                                                                                                                                                                                                                                         |

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|----------------------------------------|---------------------------------------------------|------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>State Gas Tax Fund (115)</u></b> |                                                   |                        |                           |                                                                                                                                                                                                                     |
| <b>Capital Improvement Projects</b>    |                                                   |                        |                           |                                                                                                                                                                                                                     |
| 115-8186-4201                          | CIP 17-186 Street Improvements Various Locations  | Reduce CIP             | \$ (87,070)               | Reduce amount appropriated to CIP 12-143 due to revised State Gas Tax 2018-19 revenue estimate and a lower beginning fund balance than projected in the 2018-19 Budget. 2017-18 revenue was lower than anticipated. |
| <b>State Gas Tax Fund Total</b>        |                                                   |                        | <b><u>\$ (87,070)</u></b> |                                                                                                                                                                                                                     |
| <b><u>Measure R (147)</u></b>          |                                                   |                        |                           |                                                                                                                                                                                                                     |
| <b>Capital Improvement Projects</b>    |                                                   |                        |                           |                                                                                                                                                                                                                     |
| 147-8143-4201                          | CIP 12-143 PCH Mobility Improvement Project       | Reduce CIP             | \$ (11,847)               | Reduce amount appropriated to CIP 12-143 due to a lower beginning fund balance than projected in the 2018-19 Budget. 2017-18 revenue was lower than anticipated.                                                    |
| <b>Measure R Fund Total</b>            |                                                   |                        | <b><u>\$ (11,847)</u></b> |                                                                                                                                                                                                                     |
| <b><u>Measure M (148)</u></b>          |                                                   |                        |                           |                                                                                                                                                                                                                     |
| <b>Capital Improvement Projects</b>    |                                                   |                        |                           |                                                                                                                                                                                                                     |
| 148-8186-4201                          | CIP 17-186 Street Improvements- Various Locations | Reduce CIP             | \$ (20,237)               | Reduce amount appropriated to CIP 17-186 due to a lower beginning fund balance than projected in the 2018-19 Budget. 2017-18 revenue was lower than anticipated.                                                    |
| <b>Measure M Fund Total</b>            |                                                   |                        | <b><u>\$ (20,237)</u></b> |                                                                                                                                                                                                                     |
| <b><u>Grant Fund (150)</u></b>         |                                                   |                        |                           |                                                                                                                                                                                                                     |
| 150-2111-4201                          | Bulletproof Vest Program                          | Reduce Grant Funds     | \$ (202)                  | The Police Department was awarded less funds from the Bulletproof Vest Program grant than originally anticipated. Estimated revenue is also adjusted.                                                               |
| <b>Grant Fund Total</b>                |                                                   |                        | <b><u>\$ (202)</u></b>    |                                                                                                                                                                                                                     |
| <b><u>AQMD Fund (152)</u></b>          |                                                   |                        |                           |                                                                                                                                                                                                                     |
| 152-3701-4327                          | AQMD Incentives                                   | Reduce AQMD Incentives | \$ (1,475)                | Reduce amount appropriated for AQMD employee incentives. 2017-18 revenue was lower than anticipated.                                                                                                                |
| <b>AQMD Fund Total</b>                 |                                                   |                        | <b><u>\$ (1,475)</u></b>  |                                                                                                                                                                                                                     |

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|-------------------------------------------|------------------------|---------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>Storm Water Fund (161)</u></b>      |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Storm Water Division</b>               |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 161-3109-4201                             | Contract Services      | Lift Stations                                     | \$ 12,580               | Request for additional funding to replace lift stations at 2nd Street and 22nd Street. Result of last inspection of lift stations, was recommendation to change these pumps as soon as possible.                                                                                                                                                                                                                                                                             |
| <b>Storm Water Fund Total</b>             |                        |                                                   | <b><u>\$ 12,580</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b><u>Insurance Fund (705)</u></b>        |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Liability</b>                          |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 705-1209-4201                             | Contract Services      | Increase Insurance Premiums and Reduce Assessment | \$ 19,044               | The estimated General Liability Premium for ICRMA was \$493,408 and Assessment was \$170,622. The final amounts were provided after the budget was approved; premium \$519,797 and assessment \$163,277.                                                                                                                                                                                                                                                                     |
| <b>Insurance Fund Total</b>               |                        |                                                   | <b><u>\$ 19,044</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b><u>EQUIPMENT REPLACEMENT (715)</u></b> |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>IT</b>                                 |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 715-1206-4201                             | Contract Services      | Add Granicus Closed Captioning                    | \$ 10,000               | Add Granicus closed captioning services for 4th Quarter FY 2018-19. The new Granicus contract will include this ongoing service.                                                                                                                                                                                                                                                                                                                                             |
| <b>City Manager</b>                       |                        |                                                   |                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 715-1201-4201                             | Contract Services      | City-wide Document Imaging Project                | \$ 50,000               | Request an additional \$50,000 to complete scanning of Citywide paper records into the Laserfiche content management system via a modification to File Keepers contract. \$253,444 of the \$263,942 authorized has been invoiced through 12/31/2018, leaving \$10,498 available for approximately 250 file boxes to be scanned or invoiced. Professional services for staff training/workflow development and software and maintenance on the scanners would also be funded. |

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|-----------------------------------------|---------------------------|-----------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                         | <b>Police</b>             |                             |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 715-2101-5402                           | Equipment > \$1,000       | Replacement Laptops         | \$ 2,698           | Request to appropriate funds for the replacement of the Dell Latitude E6500 laptop computer (\$1,409) and Dell Latitude D630 (\$1,289) laptop. Both laptops are overdue for replacement were not appropriated in the 2018-19 Budget, however additional funds to purchase replacements were approved in the FY 2018-19 Budget.                                                                                                                                                                                                                                                                 |
| 715-2101-5405                           | Equipment > \$5,000       | Radio Equipment Project     | \$ 35,000          | Request to appropriate \$35,000 of the \$121,020 from the Equipment Replacement Fund's assigned fund balance for the Radio Equipment Project. The additional funds are to purchase a bi-directional amplifier, which the department had anticipated in the original appropriation request of \$732,949, however there have been other unanticipated expenses, in part due to department infrastructure. Department requests that the remaining \$86,020 remain on reserve until the South Bay interoperability project is complete. Staff anticipates completion to be in fiscal year 2019-20. |
|                                         | Assigned fund balance     | Radio Equipment Project     | \$ (35,000)        | Release \$35,000 in funds reserved for the Police Department's Radio Equipment Project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                         | <b>Public Works Admin</b> |                             |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 715-3109-4201                           | Contract Services         | Emergency Repairs           | \$ 23,328          | Request for additional funding for emergency repairs needed to fix the Volvo which is the beach equipment used by the County to maintain all the beach outfalls. The Volvo replaced the Crawler.                                                                                                                                                                                                                                                                                                                                                                                               |
| 715-4204-5403                           | Vehicles                  | Increase Ford F-250 Funding | \$ 4,732           | Quote for 2019 Ford Super Duty F-250 is \$39,732.02. \$35,000 was included in the 2018-19 Budget to replace the 2000 Ford F250 Truck.                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 715-6101-5403                           | Vehicles                  | Increase Ford F-250 Funding | \$ 4,732           | Quote for 2019 Ford Super Duty F-250 is \$39,732.02. \$35,000 was included in the 2018-19 Budget to replace the 1995 Ford F350 Dump Truck.                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Equipment Replacement Fund Total</b> |                           |                             | <b>\$ 95,490</b>   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |