

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Adjourned Meeting Minutes

Wednesday, March 2, 2016

6:00 PM

**Issue Papers Study Session
(Continued from January 9, 2016)**

Council Chambers

City Council

*Mayor
Carolyn Petty*

*Mayor Pro Tem
Hany Fangary*

*Councilmembers
Justin Massey
Jeff Duclos*

ISSUE PAPERS STUDY SESSION

CALL TO ORDER 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Duclos, Fangary, Massey, Mayor Petty
Absent: None

ANNOUNCEMENTS

PUBLIC COMMENT

1. ISSUE PAPERS (Continued from January 9, 2016)

- a) **REPORT** **ISSUE PAPER - STREET, SEWER, STORMWATER PROJECT**
16-0016 **INTEGRATION**
(Public Works Director Andrew Brozyna)
(Environmental Analyst Kristy Morris)

- b) REPORT** **ISSUE PAPER - CARBON NEUTRAL IMPLEMENTATION**
16-0024 (Environmental Analyst Kristy Morris)

Attachments: [Hermosa Beach Municipal Carbon Neutral Plan \(February 2015\).pdf](#)
[Hermosa Beach Municipal Carbon Neutral Plan - Executive Summary \(February 2015\).pdf](#)
[Draft Solar Installation RFP \(123115\).docx](#)
[Example Logos for City of Hermosa Beach CCA.pdf](#)
[Brendle Group Memo - Municipal Carbon Neutrality Follow-up response to City Council Requests.pdf](#)
[SUPPLEMENTAL Letter from Peggy Barr \(added 3-2-16 at 2pm\).pdf](#)

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| <p>c) <i>REPORT</i>
<i>16-0006</i></p> | <p><i>ISSUE PAPER - COMMUNICATIONS</i>
<i>(Report Updated February 25, 2016)</i>
(Public Information Officer Katie Casey)</p> |
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Attachments: [City of Hermosa Beach Communications Matrix - 2016](#)
[Social Media Budget Estimate](#)

- d) REPORT ISSUE PAPER - COMMUNITY DIALOGUE DECISION MAKING TOOL**

16-0007*(City Manager Tom Bakaly)*

Attachments: [Community Dialogue Finance Team Recommendations for Revenues and Opportunities](#)

[Decision Making Tool](#)

- e) **REPORT** **ISSUE PAPER - PACIFIC COAST HIGHWAY/AVIATION**
16-0008 *(City Manager Tom Bakaly)*

2. ISSUE PAPERS ON TENTATIVE FUTURE AGENDA ITEMS FROM PRIOR CITY COUNCIL (Continued from January 9, 2016)

- a) **REPORT** **ISSUE PAPER - HERMOSA BEACH STREET & ENTRY SIGN IMPROVEMENTS**
16-0017

(Management Analyst Nico De Anda-Scaia)

Attachments: [Signage Component - Conceptual Design and Master Plan - PCH-Aviation Corridor Street Improvements.pdf](#)

- b) **REPORT** **ISSUE PAPER - USE OF CITY PROPERTY FOR CITY CLASSES & GATHERINGS**
16-0010

(Community Resources Manager Kelly Orta)

- c) **REPORT** **ISSUE PAPER - ESTABLISHMENT OF A PROTOCOL FOR CITY COUNCIL AND COMMISSION MEETING MINUTES AS TO UNIFORMITY AND SPECIFICITY**
16-0028

(City Clerk Elaine Doerfling)

Attachments: [CCAC Guidelines and Chart.pdf](#)
[Council minutes of June 10 2014.pdf](#)
[Council minutes of July 8 2014.pdf](#)
[Municipal Code Chapter 17.68.pdf](#)
[Initial Report and attachments.pdf](#)

3. ADDITIONAL ISSUE PAPERS

- a) **REPORT** **ISSUE PAPER - OPTIONS RELATED TO STAFF TIME & COST AND COUNCIL DIRECTION REGARDING THE PROPOSED WEST BASIN MUNICIPAL WATER DISTRICT DESALINATION PROJECT, AND THE RELATED EIR AND OTHER UPCOMING ACTIVITIES, INCLUDING**
16-0160

**PROVIDING COMMENTS RELATING TO THE EIR, AND
EVALUATING TAKING A POSITION IN SUPPORT OF OR IN
OPPOSITION TO, THE PROPOSED DESALINATION PROJECT**
(Environmental Analyst Kristy Morris)

Attachments:

- [1 Proposed Location of the WBMWD Desal Project.pdf](#)
- [2 January 26 Staff Report and Attachments.pdf](#)
- [3 City of El Segundo Response.docx](#)
- [4 SUPPLEMENTAL Letter from City of Manhattan Beach \(added 2-29-16 at 7pm\).pdf](#)
- [5 SUPPLEMENTAL Letter from Heal the Bay \(added 3-2-16 at 5pm\).pdf](#)
- [6 SUPPLEMENTAL Letter from Surfrider Foundation \(added 3-2-16 at 5pm\).pdf](#)

b) REPORT ISSUE PAPER - PROCESS FOR NON-PROJECT CONTRACTS
16-0162 (Finance Director Viki Copeland)

Attachments: [Contract Services - Budget Non-Project Contracts](#)
[Admin Memo F13 - Professional Services, Revised 6-15](#)
[San Luis Obispo Purchasing Guidelines](#)
[SUPPLEMENTAL Memo from Viki Copeland \(added 3-2-16 at 5pm\).pdf](#)

PUBLIC COMMENT

ADJOURNMENT 8:29 p.m.

Elaine Doerfling
City Clerk

Linda Abbott
Deputy City Clerk