



EMERGENCY PREPAREDNESS ADVISORY COMMISSION
THURSDAY, November 5, 2018 - 7:00 P.M.

Meeting Minutes

CALL TO ORDER - Present: Chair Gila Katz, Vice-Chair Buckland, Commissioners Alan Benson, Nadine Skye-Davis, and Michael Detoy.

Absent: Commissioner William Hallett, Laura Walters, LA County Fire Department

Department Representatives: Officer Faulk, HBPD and Jeff Robinson, Area G DMAC

Start Time: Meeting began at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Area G DMAC Jeff Robinson

ANNOUNCEMENTS

1. Chair Katz stated that she recently learned about the PATH program in which the City participates. PATH is an agency that connects those experiencing homelessness with services to assist with their needs.
2. Officer Faulk stated that November is known as No Shave November to create awareness for Prostate Cancer. Hermosa Beach Police Department is participating in this awareness campaign. Many officers will be growing a beard and have paid to participate in the program. The funds raised during the month will be donated for cancer research.
3. Chair Katz stated that she connected with the Police department regarding the vulnerable population list. The department currently does not have an updated list. Therefore, Chair Katz stated that this is an area that EPAC needs to focus.
4. Chair Katz stated that EPAC would like to participate in the Great Shakeout in 2019 as they were not invited to participate in the City's drill in 2018.
5. Chair Katz encouraged the community to donate to the annual toy drive and support those in the community that need assistance. In addition, Chair Katz encouraged residents to participate in the gift wrapping component of the toy drive.

PUBLIC PARTICIPATION – None

PRESENTATIONS – None

REPORTS

1. FIRE DEPARTMENT REPORT

Los Angeles County Fire Department provided safety tips some of which Mrs. Villanueva had already included in the City Newsletter for November – Kitchen Safety and Change Your Clocks – Change the Batteries in your smoke detectors. The firefighters passed out candy to the residents on Halloween. The firefighters also participated in the Shakeout. All three shifts conducted windshield surveys and reported possible damage to the incident commander.

2. POLICE DEPARTMENT REPORT

Officer Faulk stated that the Police Department is working to update their vulnerable population list. In addition, the department is trying to conduct additional community outreach. Officer Faulk also stated that in addition to PATH services for the Homeless, the department has a program called MET (Mental Health Evaluation Team). There is a mental health professional who accompanies a police officer on a daily basis to address the needs of the homeless in the community. The mental

health professional is shared with Hermosa, Manhattan and Redondo Beach. In the event that an incident happens in a City in which the provider is not currently in, the provider will respond and will conduct their evaluation. The department is looking to expand this service and incorporate a second MET team. It is important for the public to realize that the 9th circuit court has provided various rulings on how to manage the homeless. If the police are called to an incident with a homeless individual, and the person is not committing a crime, the homeless person will not be arrested.

Chair Katz expressed her gratitude to the Hermosa Beach Police Department as well as the Redondo Beach and Manhattan Beach departments for assisting with the Vigil held to honor the victims of the Pittsburg shooting. The Vigil was held in Manhattan Beach.

Mrs. Villanueva stated that Santa Sleigh will be happening again this year. Officer Faulk will provide information about the event and Mrs. Villanueva will distribute it to the Commission. Officer Faulk also stated that the new Community Services Division Manager will begin on November 13, 2018 and that his name is Peter Alhstrom.

3. **OFFICE OF DISASTER MANAGEMENT – AREA G REPORT (South Bay Area of Los Angeles County).**

Mr. Robinson attended the International Association of Emergency Managers conference October 19 – 25, 2018 in Grand Rapids, Michigan. He has been asked to continue on the Training and Exercise committee for the conference for the third year. He stated that we always remember those who served the Country as Veteran's Day will be on November 11, 2018. He also encouraged the public to purchase emergency kits for family and friends for Holiday gifts.

4. **CITY EMERGENCY MANAGER'S REPORT - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a written emergency manager report and highlighted the following: 1. CPR/AED training was held on September 13, 2018 for City Staff and the final class will be held on November 29, 2018. 2. Mrs. Villanueva submitted the annual NIMS Compliance report to Los Angeles County Office of Emergency Services to be incorporated in to the Operational Area report. 3. The Hermosa Heroes Pancake breakfast was held on September 15, 2018 and planning for the 2019 event has begun. 4. City staff participated in the Great Shakeout by practicing Drop, Cover and Hold On and then evacuating per the City Staff Notification.

5. **HERMOSA BEACH CERT PROGRAM - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a written emergency manager report and highlighted the following: Basic CERT training was provided. Fifteen participants started the class, ten completed of which seven were Hermosa Beach residents. Mrs. Villanueva has received five HbCERT applications and currently awaiting the completion of the applicants Live Scan. The next basic CERT training will be held in Spring of 2019. The final quarterly training for HbCERT was held on October 16, 2018 in which volunteers were able to interact with the Basic CERT participants and practice their splinting skills.

6. **HERMOSA BEACH AMATEUR RADIO ASSOCIATION (HBARA) - Commissioner Hallett**

Commissioner Hallett was absent therefore no report was provided.

7. **HERMOSA BEACH VOLUNTEERS IN POLICING (VIP) – Vice-Chair Dave Buckland**

There are a variety of items happening with the VIP program. Hermosa Beach Police Department policy states that requests for vacation checks, fumigation checks and property checks may be completed by a police officer and/or a VIP. Officer Faulk stated that the department is always looking for additional Block Captains and Volunteers in Policing. It is important to stay vigilant. In addition, the police department has a registry for the Ring devices. Therefore, if residents buy a Ring device, be sure to register it with the police department.

MATTERS FOR COMMISSION CONSIDERATION

8. **APPROVAL OF MINUTES FROM THE MEETING OF SEPTEMBER 6, 2018**

Commissioner Benson motioned the approval of the EPAC meeting minutes for the meetings of September 6, 2018. Vice-Chair Buckland seconded the motion and the motion was approved.

9. Emergency Number Magnet

Mrs. Villanueva recommended that the approval of the final magnet design be held until the January 7, 2019 meeting since the Police Department was in the process of hiring a new Community Services Division Manager. Officer Faulk stated that the new manager's name is Peter Alhstrom and is set to begin on November 13, 2018. Mrs. Villanueva focused the discussion on recommendation two: the approval of the distribution plan. There are a variety of free distribution methods for the magnet which could be implemented immediately upon approval of the final design. The cost of printing and distributing the document in the Easy Reader and Beach Reporter would be about \$5000 which is currently not budgeted. The goal is to request the amount in the mid-year budget requests. Commissioner Al Benson motioned to approve the distribution plan and Vice-Chair Dave Buckland seconded the motion. All commissioners were in favor of the distribution plan.

Chair Katz recommended that the commissioners reach out to the Kiwanis, Rotary and Chamber of Commerce to request funds for the project.

COMMISSIONER REPORTS

10. BUSINESS PREPAREDNESS OUTREACH – Commissioner Detoy

Commissioner Detoy shared the single panel brochure with a QR code he created. The goal is to have the businesses use the QR code to get all of the resources needed to build an emergency preparedness program for their business. The commission felt the brochure looked good.

11. Community-Wide Emergency Alert System –Commissioner Hallett

Commissioner Hallett was not in attendance therefore there was no report.

12. Promotion of Community Emergency Response Team (CERT) – Commissioner Buckland/Commissioner Skye-Davis

The South Bay Animal CERT team held two classes: an administrative training on animal intake and An animal care basic training, both which were provided by Red Rover and held at the Redondo Beach Police Department Annex. The trainings included a discussion to improve team development.

Commissioner Skye-Davis completed the second equine response team training with Los Angeles County Animal Care and Control. The two-day training was held in Agua Dolce and covered all aspects of carrying for equine. Rancho Palos Verdes will be hosting the training in Spring of 2019.

Vice-Chair Buckland and Commissioner Skye-Davis along with members from the South Bay Animal CERT team attended the Pets and People Disaster Forum on October 30, 2018. The commissioners felt the event was amazing and brought many agencies and people together who help animals in disasters. 65% of households have a pet and 50% of those households have multiple pets. A lot of information was provided, and it is apparent that jurisdictions are underprepared to manage animals in a disaster.

Chair Katz reminded the public to micro-chip their animals. And as a reminder, there were numerous abandoned pets during Hurricane Katrina and it was challenging to reunite the animals with their owners.

Commissioner Skye-Davis stated that she attended Al Muratsuchi Earthquake Preparedness Townhall on October 6, 2018. The event highlighted the Torrance emergency communications.

Commissioner Skye-Davis stated that Communication and Transparency are critical. She stated that she requested to have a discussion placed onto the November 5, 2018 EPAC agenda a regarding the role of EPAC and the request was denied. She felt that EPAC should have an opportunity to discuss the role in a public forum. She stated that she requested a copy of the staff report or an overview of the staff report when the item was originally to appear before City Council on October 23, 2018 and it was not provided.

13. Community Wide Emergency Preparedness Subcommittee – Chair Katz/Commissioner Benson

Commissioner Benson stated that the subcommittee along with Vice-Chair Buckland have a meeting on Wednesday, November 7, 2018 with City Manager Suja Lowenthal to discuss their plan for a Community-wide emergency preparedness program.

COMMISSION MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

- Commissioner Benson requested to have his requested agenda item “Access and mobility issues as it relates to Emergency Preparedness in Hermosa Beach” kept in the future agenda items.
- Commissioner Benson requested that a discussion regarding the role of EPAC be placed on to the January 7, 2019 agenda. Vice- Chair Buckland seconded the request. All commissioners were in favor.

14. ADJOURNMENT

- Meeting adjourned at 7:40 p.m.