

Minutes
EMERGENCY PREPAREDNESS ADVISORY COMMISSION
THURSDAY, September 6, 2018 - 7:00 P.M.

CALL TO ORDER - Present: Chair Gila Katz, Commissioners Alan Benson, Dave Buckland, William Hallett and Nadine Skye-Davis, Michael Detoy.
Department Representatives: Area G DMAC Jeff Robinson and Laura Walters, LA County Fire Department
Start Time: Meeting began at 7:10 p.m.

PLEDGE OF ALLEGIANCE – Commissioner Michael Detoy

ANNOUNCEMENTS

1. Hermosa Heroes Pancake Breakfast: The City of Hermosa Beach in partnership with the Hermosa Valley/View Parent Teacher organization will be hosting the Hermosa Heroes Pancake breakfast on Saturday, September 15, 2018 from 8 a.m. – noon. at the Fire Station.
2. Community Police Academy: The Community Police Academy is accepting applications and will begin the academy on September 27th.
3. The Great Shakeout: Commissioner Buckland stated that the Great Shakeout is scheduled for October 18, 2018 at 10:18 a.m. which is a reminder for residents to practice Drop, Cover and Hold On.
4. Role of EPAC Commission: Chair Katz stated that the role of the EPAC commission is to be the eyes, ears and support system for the community. It is the commissions responsibility to engage the community to prepare for an emergency. The commissioners are to listen to the community to determine what is important and not important.
5. When the written subcommittee reports are submitted to staff, no edits should be completed.
6. Chair Katz thanked her fellow commissioners for their support during this challenging time in the three months since the passing of her husband, Julian Katz.

PUBLIC PARTICIPATION – None

PRESENTATIONS – None

REPORTS

1. FIRE DEPARTMENT REPORT

Los Angeles County Fire Department provided an educational booth at National Night Out and the Summer Concerts in which the lifeguards assisted with the booths. The lifeguards launched a new program this year known as the Surf Racing team. This team is a more competitive program. Applications will be available in February of 2019 and can be found on the Los Angeles County Fire Department website. Fire participated in the LA County Medical Point of Dispensing Clinic planning with the City. There are twelve new paramedics within the county. The Fire department currently has personnel at the Mendocino and Redding fires assisting with the response. The AED's on the paramedic squads are being upgraded with new technology. For the month of September, the personnel will be conducting ground ladder drills. The entire fire department will be participating in the Shakeout. All three shifts will be conducting their windshield surveys and report back to their supervisors.

Chair Katz stated that the on the news it stated that the wildfire season in the state has not truly begin. October and November is when the Southern California brush fire season begins. Ms. Walters stated that it is helpful for the communities not impacted by wildfires to post social media reminders regarding preparedness tips to prevent fires and how to stay safe during a wildfire. Chair Katz recommended that the City of Hermosa Beach celebrate the women and men who serve the fire department after brush fire season.

2. POLICE DEPARTMENT REPORT

The Police Department did not have a representative present therefore no report was provided. Chair Katz stated that former Police Chief Greg Seveli was in the hospital

gravely ill and had a liver transplant. She encourages the community to send well wishes to him.

3. **OFFICE OF DISASTER MANAGEMENT – AREA G REPORT (South Bay Area of Los Angeles County).**

Area G hosted the G775 EOC management course in which 26 city personnel completed the training. Also, Area G hosted the G191 training in which 32 City personnel completed the training. The California Emergency Services Association conference will be held September 24 – 27, 2018 in Indian Wells. Shakeout is 10/18 at 10:18 a.m. and reminds residents to Drop, Cover, and Hold On and review emergency supplies to determine if items need to be replaced. There will be a Road to Resilience conference hosted by BICCEP on September 20, 2018 from 8- 4 p.m. Members are \$65 and non- members are \$95. On September 20, 2018 at 11:18 a.m. a National Wireless Emergency Alert (WEA) will be sent out on cell phones. Then at 11:20 a.m. the Emergency Alert System will be tested on the radio and television. On Tuesday 9/11 we will never forget the heroes who answered the call for service on that day. October 19 – 25, 2018 in Grand Rapids, Michigan will be the International Association of Emergency Managers conference.

4. **CITY EMERGENCY MANAGER’S REPORT - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a written emergency manager report and highlighted the following: 1. Southern California Edison has launched their Public Safety Power Shut Off program. Hermosa Beach is not a wildfire community, but the city will be impacted as neighboring jurisdictions are listed as part of the new program. The Senate and Assembly have adopted a variety of new legislation that impacts the emergency management of the city including Assembly Bill 1646. In addition, Mrs. Villanueva has been working with LA County Public Health to develop the Medical Point of Dispensing clinic. Chair Katz requested to attend the next planning meeting. Mrs. Villanueva has submitted four grants on behalf of the City with a possible approval timeline of three to four months and then a three-year completion timeline. The grants are for building retrofit, tsunami siren and education, emergency power assessment and generator purchase and a community/business preparedness program. Commissioner Buckland asked if the tsunami siren would assist with the noon-time siren project. Mrs. Villanueva has reached out to four siren companies to gather information to develop a tsunami siren.

Chair Katz reached out to California Water Service as there was concern she may have a water leak. They provided tremendous amount of information related to preparedness. She recommends that residents reach out to the water service to provide education about the availability of water during a disaster at their residents and learn about how the water company prepares for a disaster.

5. **HERMOSA BEACH CERT PROGRAM - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a written emergency manager report and highlighted the following: HbCERT had a CERT quarterly training that reviewed the search markings and the importance of these markings during a disaster. HbCERT hosted a variety of booths: National Night Out, and Fiesta Hermosa. A booth is also scheduled for the Hermosa Heroes pancake breakfast on September 15, 2018. The basic CERT training will be held October 4, 9, 11, 16, 18, 23, 25 from 6 – 9 p.m. in the EOC.

6. **HERMOSA BEACH AMATEUR RADIO ASSOCIATION (HBARA) - Commissioner Hallett**

Ken Hartley is still managing the HBARA team. When the transition is complete, Mr. Hartley will notify the emergency manager.

7. **HERMOSA BEACH VOLUNTEERS IN POLICING (VIP) – Vice-Chair Dave Buckland**

The VIP program has two new volunteers who have been in the process for about four months. One of the volunteers is a retired law enforcement personnel with a background in investigations so it is anticipated the volunteer will be working with the police detectives. The other new volunteer is looking forward to assisting the community.

MATTERS FOR COMMISSION CONSIDERATION

8. **APPROVAL OF MINUTES FROM THE MEETING OF JULY 9, 2018**

Commissioner Benson motioned the approval of the EPAC meeting minutes for the meetings of July 9, 2018. Commissioner Hallett seconded the motion and the motion was approved.

9. Election of Chair and Vice-Chair – Term September 6, 2018 – September of 2019

Commissioner Benson motioned to postpone the election of chair and vice-chair until all seven members of commissioner were assigned. The motion was seconded by Commissioner Buckland. Mrs. Villanueva recommended an election of the vice-chair since the commission currently does not have a vice-chair. Chair Katz stated that the City Clerk stated there is no particular need to complete the election until there are seven members on the commission.

Commissioner Benson amended the original motion the delay of the election of a chair and hold the election for the vice chair. Commissioner Buckland agreed and seconded the amended motion. All commissioners agreed with the motion. Chair Katz nominated Commissioner Buckland as the vice-chair. Commissioner Buckland accepted the nomination. Commissioner Benson seconded the nomination. All commissioners were in favor of the nomination.

10. Emergency Number Magnet

Mrs. Villanueva added the school district number, fire station and poison control information to the magnet. She will bring the magnet to the commission for final approval. Chair Katz asked if there is money in the EPAC budget for the printing. Mrs. Villanueva stated that EPAC does not have a budget nor does any city commission. Mrs. Villanueva will submit the project as a budget request during the midyear budget process.

COMMISSIONER REPORTS

11. BUSINESS PREPAREDNESS OUTREACH – Commissioner Detoy

Commissioner Detoy has been deployed to a variety of fires throughout the state. Commissioner Detoy will develop a branded brochure for the community with information pertinent to the hazards that will impact the community. Chair Katz asked if education can be provided to the businesses on what to do if there was an incident in their business. Chair Katz requested that when Commissioner Detoy visits businesses, to please ensure that exit signage is present. DMAC Robinson stated that it is required via building code to have an emergency plan and exits for businesses. Commissioner Detoy stated that as a part of the annual business inspection program, LA County Fire reviews the exit signage, and fire extinguishers, among other items. Commissioner Hallett suggested that when the commissioners are in the businesses, to engage them in a discussion to be placed onto a list of those are willing to assist the community following a disaster.

12. Community-Wide Emergency Alert System –Commissioner Hallett

Commissioner Hallett asked about the tsunami siren that the Emergency Manager has submitted a grant for. Based on the approval/denial of the grant, the next steps of the project will be determined since in the current project budget is \$5000. Commissioner Hallett is confident that once a final figure is determined, the community will pay for the remaining balance. Commissioner Hallett was wondering if the new siren will have the noon-time component. Mrs. Villanueva stated that there are variety of communication needs that will need to be addressed prior to the implementation of the project. The commission is hoping that the noon-time siren will be implemented in the new siren.

13. Promotion of Community Emergency Response Team (CERT) – Commissioner Buckland/Commissioner Skye-Davis

Commissioner Skye-Davis participated in a workshop for equine response. The location where the training was held had an extremely detailed emergency evacuation plan detailing every aspect of response for equine.

Commissioner Skye-Davis and Commissioner Buckland in partnership with Johnny Hernandez from Redondo Beach CERT hosted a training about animal preparedness on August 25, 2018. Many of the participants were extremely passionate about the training and it was understood that residents will not evacuate if there are not services providing for animal during a disaster.

Commissioner Hallett stated that a new pet shop opened on Anza and PCH which conducts bird rescues. Bird Rescue ambulance service is a free service operated by retired volunteers. Commissioner Hallett will provide the contact information at the next commission meeting.

Additional trainings will be provided following FEMA and CERT guidelines.

Commissioner Buckland stated that since the last report, CERT has been at six events in which a sign-up list was provided. At those events, 62 email addresses collected and 8 were unusable. Notifications regarding the upcoming Basic CERT class will be sent to the remaining 54 email addresses inviting them to attend the training.

14. Community Wide Emergency Preparedness Subcommittee – Chair Katz/Commissioner Benson

Commissioner Benson stated that the City has hired a new City Manager who will start September 17, 2018. The subcommittee will set up a meeting with the City Manager to discuss the community wide emergency preparedness subcommittee.

COMMISSION MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

- Commissioner Benson requested to have his agenda item request “Access and mobility issues as it relates to Emergency Preparedness in Hermosa Beach” kept in the future agenda items.
- Commissioner Hallett suggested that the commission research the possibility of providing First Aid training to students to address the injuries that may result from children riding electric scooters if they are allowed in the city.
- Chair Katz wants to develop a list of those who are most vulnerable and will need to be rescued. Mrs. Villanueva requested that the launch of the list created be postponed until the new Community Services Division Manager. Chair Katz requested that Mrs. Villanueva notify the commission when the new Community Services Division Manager is held and set a meeting to discuss the a partnership between neighborhood watch and EPAC.

15. ADJOURNMENT

- Meeting adjourned at 8:31 p.m.