



City of Hermosa Beach Special Event Application Rules and Regulations

Applications and other required documents must be submitted to:
City of Hermosa Beach Community Resources Department
710 Pier Avenue, Hermosa Beach, CA 90254

Office Phone: 310.318.0280 • Email: hbconnect@hermosabch.org • Fax: 310.372.4333

Please refer to the Special Event Policy Guide on the City website for a complete listing of all policies and procedures related to special events in the City of Hermosa Beach.

Application, application fee and all required documents **must** be submitted to the Department of Community Resources to be considered.

Please note:

- ✓ **Applications *MUST* be completed electronically – handwritten applications will not be accepted.** (Instructions for completing applications electronically can be found on the City website.)
- ✓ **ALL sections and pages of the application *MUST* be completed (or marked N/A) to be eligible for review.** You will be notified by City staff if your application was not accepted due to it being incomplete.

Approval Process

Event Level	Approval Group	Event Review Schedule
Impact Level I	Approved by Community Resources Staff	As received
Impact Level II	Approved by the Parks, Recreation and Community Resources Advisory Commission	Meets monthly (first Tuesday of each month)
Impact Level III & New Events	Approved by public hearing at the Parks, Recreation and Community Resources Advisory Commission and City Council	Meets monthly (Commission) (first Tuesday of each month)
		Meets bi-monthly (Council) (second and fourth Tuesday of each month)

Multiple Events

If you are applying for multiple event days and **ALL** characteristics of each day are the SAME (set-up, parking requests, etc.), you are welcome to submit one application and one application fee that includes all dates. Once an event has any details that differ between event dates, you are required to submit a SEPARATE application and application fee for each.

Example: A youth volleyball organization is holding a variety of tournaments, including:

- *May – youth tournament (80 participants, 10 volleyball courts)*
- *June – youth tournament (80 participants, 10 volleyball courts)*
- *July – adult tournament (100 participants, 16 volleyball courts)*

The May and June events will be accepted on one application; the July event is required to be submitted on a separate application outlining that event's details.

YOU MUST SUBMIT THE FOLLOWING: To avoid processing delays of your application, do not leave any sections blank. Indicate items that do not apply with an N/A. Attach additional sheets to the application if more space is required.

- ☐ **Completed Application (ALL pages – blank pages marked NA)**
- ☐ **Application Fee**
 - Submit non-refundable \$816 application fee (\$544 for nonprofits or \$272 for pass-throughs) payable to the City of Hermosa Beach. ***Applications received without the application fee will not be reviewed and will be returned as incomplete.***
- ☐ **Site Plan**
 - Include location of stages, tents, portable toilets, dumpsters, registration areas, fencing, barricades, bleachers, generators and all other items for your event. Facilities, equipment placement, parking needs, ingress and egress routes and street closure requests must also be included. The City may require a certified Traffic Control Plan (TCP) should your event be approved. *Please note that completion of the Beach Usage Map (p. 14) does not qualify as a site plan.*
- ☐ **Proof of Non-Profit Status** Pending status does not qualify. Non-profit organizations must apply under their own name and not borrow the non-profit status of another entity.
 - ☐ **Non-Profit Designation Letter**
 - ☐ **Current Copy of Form 990**

AGREEMENT AND SIGNATURE:

I, the undersigned representative, have read the rules and regulations with reference to this application and am duly authorized by the organization to submit this application on its behalf. The information contained herein is complete and accurate.

Signature of Applicant

8-1-18

Date

POTENTIAL POLICY UPDATES FOR 2019

Please note that as part of the Parks, Recreation and Community Resources Advisory Commission's ongoing efforts to streamline and strengthen the effectiveness of the Special Event Policy, the following high-priority topics will be under review by the Commission and Council, which may result in policy changes for 2019, including, but not limited to:

- Review and Approval Procedures
- Fee Waiver Policy and Procedures
- Accessibility Requirements

Please be mindful of these potential changes. Staff will keep all approved event producers updated.



City of Hermosa Beach
Community Resources Department

PERMIT NUMBER:

EVENT DATE:

DATE STAMP

STAFF
INITIALS

2019 COMMERCIAL AND NON-PROFIT SPECIAL EVENT PERMIT APPLICATION

710 Pier Avenue • Hermosa Beach, CA 90254 • 310.318.0280 • Fax: 310.372.4333

- **\$816 Non-Refundable Application FEE required with application.**
- **\$544 Non-Refundable Application FEE, for VERIFIABLE non-profits (SEE INSTRUCTIONS)**

ORGANIZATION & EVENT INFORMATION

EVENT TITLE: 26th AAU Junior National Beach Volleyball Championships

Applicant Name: Gino Grajeda

Birthdate:

Organization Name: Amateur Athletic Union of the United States, Inc. / Southern Pacific Volleyball Committee

Non-Profit? ☐ No ☒ Yes Non-Profit I.D. or Tax Exempt #: 35-6057862

If non-profit, please describe who will benefit from funds raised from your event:

proceeds are put back into the AAU Beach Volleyball program and developmental programs

Address: 425 15th Street #3177

Manhattan Beach

California

90266

City

State

Zip

Phone: 310-344-4466

Cell: 310-344-4466

Email Address: ggrajeda181@msn.com or gino@aausports.org

Fax: NA

**1st CHOICE EVENT DATE(S):

Set-Up Date(s): July 8

Event Date(s): July 9-13

Clean-Up Date(s): July 13

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

AAU Beach Volleyball is the original program dating back to 1957 with the juniors inception in 1994. Holding the event in July coincides with the culmination of events from January to June and completing the season prior to August 1st, where school starts in many parts of the country. As the original junior event, all other organizations operating intended to piggy back on our national events.

**2nd CHOICE EVENT DATE(S):

Set-Up Date(s): July 3 or July 2

Event Date(s): July 4-7 or July 3-7

Clean-Up Date(s): July 7

If applicable, please provide a brief explanation detailing a necessity for holding your event during the date(s) listed above:

The same as above with the exception of earlier dates. The AAU is only submitting one national event during the month of July, and moving the Junior Olympic Games to another location and date.

****PLEASE NOTE: Date choice is not guaranteed until final calendar has been determined by City staff.**

Please describe your organization's experience producing similar events to the one described on this application:

The Southern Pacific Volleyball Committee in cooperation with the AAU National Volleyball Committee has operated beach volleyball events in the City of Hermosa Beach for 23 years and coordinates several events across the country. Our track record in Hermosa Beach dates back to 1994 and Open programming since 1957 in Manhattan Beach. The first in junior beach volleyball programming began in Hermosa Beach in 1995.

Please describe you and/or your organization's affiliation with the City of Hermosa Beach:

The AAU National Beach Volleyball Championships has long considered Hermosa Beach it's home. Working with city administrative staff, the event initially developed as a joint effort with the Community Services Department to provide programming to South Bay youth and evolved to this.

REQUIRED: CONTACT PERSON ON THE DAY OF THE EVENT:

Name: Gino Grajeda or Denny Lennon Cell: 310-344-4466 or 310-877-5293

PRE-EVENT CONTACT PERSON'S INFORMATION (IF DIFFERENT FROM CONTACT INFORMATION ON PREVIOUS PAGE)

Name: _____ Birthdate: _____

Address: _____

_____ City _____ State _____ Zip _____

Phone: _____ Cell: _____

Email Address: _____ Fax : _____

Please describe your personal experience producing similar events: _____

EVENT INFORMATION

Is this a NEW or RETURNING special event to Hermosa Beach? ☐ NEW ☒ RETURNING

-If this is a returning event, please indicate the number of years held in Hermosa Beach: 23 Years

Please indicate your event level (please mark all that apply)

☐ Local ☐ Regional ☒ National
☐ Championship ☐ Qualifier

Event Type (please select all that apply):

☐ Race (run, walk, bike, etc.) ☒ Tournament Type: Beach Volleyball
☐ Parade ☐ Pass-Through
☐ Street Fair/Festival ☐ Fundraiser Benefitting: _____
☐ Concert ☐ Swim Event
☐ Other _____

PLEASE COMPLETE A DAILY BREAKDOWN OF EVENT-RELATED ACTIVITIES. PLEASE USE MULTIPLE LINES TO DISTINGUISH BETWEEN DIFFERENT DAILY ACTIVITIES. PLEASE ATTACH ADDITIONAL SHEETS, IF NECESSARY.

Date(s)	Daily Activity		Start Time	End Time
July 8 (or 3)	<input checked="" type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day <input type="checkbox"/> Load-out/Clean-up	7:00 AM	8:00 PMXX
July 9-13 (or 3-7)	<input type="checkbox"/> Load-in/set-up	<input checked="" type="checkbox"/> Event day <input type="checkbox"/> Load-out/Clean-up	7:00 AM	6:00 PM
July 13 (or 7)	<input type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day <input checked="" type="checkbox"/> Load-out/Clean-up	7:00 PM	9:00 PM
	<input type="checkbox"/> Load-in/set-up	<input type="checkbox"/> Event day <input type="checkbox"/> Load-out/Clean-up		

Event Location: North side of the Pier on all dates and South Side of the Pier on weekday dates

If your event is on the beach, do you plan to remove any volleyball or beach tennis courts? ☒ YES ☐ NO
If YES, please indicate which courts will be removed on the Beach Usage Map (p. 14)
 only beach tennis

Estimated # of Participants: 600 Age of Participants: 9-18

Estimated # of Spectators (daily): 200 Total Estimated Attendance: Approx 800 throughout the week

Marketing & Advertisement Plan

Please list how you plan to advertise & promote your event for **participants**:
Through AAU Membership channels

Please list how you plan to advertise & promote your event for **spectators**:
There are no plans to advertise to spectators

Overall Event Description - Briefly explain event and activities:

The oldest and most comprehensive junior beach volleyball tournament in the US today. Starting in San Pedro in 1994, the event moved to Hermosa Beach in 1995 and has had a presence ever since. In 2017, after a request to move the event to another date, the AAU Nationals moved to Long Beach with the FIVB World Series event, but moved back to Hermosa Beach in 2018.

The event consists of using existing courts with the addition of temporary courts within the commercial zones. It normally takes a day prior to et-up and adjust nets to correct heights and/or replace alcohol branded nets with AAU nets to prepare for the event. The crew removes any materials as the tournament progresses. The addition of canopies, courtside banners and a center court is utilized to maximize space without the necessity of a stadium court. The event is a junior championship tournament for 9-18 year old girls and was the first of it's kind in the USA which has created Hermosa Beach as the home of junior beach volleyball with not only this event, but other organization events as well.

It is our goal to work with other event operators preceding or following this event to allow for a smooth transition.

Street Closure Information – For Parades, Races, Walk/Runs, etc.taking place on City streets.

Names of Streets to be closed *(please include additional sheets if necessary)*:

NA	between		and		am/pm	to	am/pm
	between		and		am/pm	to	am/pm
	between		and		am/pm	to	am/pm
	between		and		am/pm	to	am/pm
	between		and		am/pm	to	am/pm

Description of Event Route *(official map must be submitted with application)*

NA

Assembly Area/Event Start: _____

Disbanding Area/Event End: _____

Sponsors

List **ALL** proposed/anticipated Co-Sponsors. Each Co-sponsor is a \$260 each and must be approved by the Community Resources Department. Co-sponsors may sample only, not sell.

Spalding is the official ball of the event and provides volleyballs for the event.

Parking (\$1.25 per hour or \$30 per space per day)

Will you need reserved parking spaces? ☒ Yes ☐ No

If YES, please list requested parking times for each day of request *(attach additional sheets if necessary)*:

of Spaces 2 Date July 9 - July 14 from 6:00 AM to 10:00 PM

of Spaces Date from to

of Spaces Date from to

Will official event merchandise be sold at the event *(Business License required)*?

☒ Yes ☐ No
only official sponsors, if applicable

Does your event involve the sale or consumption of alcoholic beverages?

☐ Yes ☒ No

Alcohol is prohibited on the beach per HBMC 12.26.300

Will the event have amplified sound?

☒ Yes ☐ No

-If YES, please describe (live music, PA, number and size of speakers, microphone, bullhorn, etc):

Announcements and background music

Is this a fundraising event? ☐ Yes ☒ No

-If YES, please describe the fundraising activities:

Will there be any fenced areas? ☐ Yes ☒ No

-If YES, please describe:

Will there be construction of stages or structures, including any tents or awnings? ☐ Yes ☒ No

-If YES, please describe:

What is your clean-up plan post event?

Operations staff has left the beach with permanent posts intact and any nets that need to be replaced with playable areas removed of debris.

Will you be requesting street banners? ☐ Yes ☒ No

Will you be requesting light pole banners? ☐ Yes ☒ No

Will you be filming or having television coverage? ☐ Yes ☒ No

Entrance or Registration Fee: No entrance fee / only a per team registration fee

Methods of Registration (please check all that apply):

- ☒ Website ☐ Mail
☐ Active.com ☐ Other _____

Prizes (including anticipated cash prizes):

NA

SAFETY/SECURITY/VOLUNTEERS

Have you hired a security company to handle security arrangements for this event? ☒ Yes ☐ No

-If YES, please include the following information:

Company Name: _____ Phone: _____ # of Guards: _____

Guard Schedule:

A competent overnight security firm or security guard is used. No specific company or name is available at this time.

Do you plan on utilizing volunteers? ☒ Yes ☐ No

-If YES, please describe:

Volunteers are needed for administrative purposes of the event.

Please describe your procedures for both crowd control and internal security:

Preparation of the event program and scheduling allows for maximum use of space and time to allow for crowd control and ease of movement.

EVENT PROMOTION INFORMATION

Please describe marketing and promotional efforts for this event. Include event website, social networking sites, radio play, etc.

Event website includes www.aaubeach.com and www.aaclubbeach.com and affiliated social media outlets in addition to AAU membership e-mail blasts to athletes within the district and across the country.

EQUIPMENT INFORMATION (ATTACH SITE PLAN)

A DIAGRAM OF YOUR SITE PLAN THAT INCLUDES ALL FACILITIES, EXACT PLACEMENT OF ALL EQUIPMENT, STREET CLOSURES, INGRESS AND EGRESS ROUTES, SHUTTLE ROUTES, FENCING, ACCESSIBILITY PLAN, AND PARKING MUST BE ATTACHED TO THE APPLICATION.

YOUR APPLICATION WILL NOT BE PROCESSED WITHOUT A SITE PLAN

(PLEASE NOTE: THE COMPLETION OF THE BEACH USAGE MAP, PAGE 14, DOES NOT QUALIFY AS A SITE PLAN)

Please check all the boxes that apply to the equipment that will be on site for your event and specify the number and size of each (if applicable).

- ☐ Cars _____
- ☐ Semi-Trucks _____
- ☐ Generator _____
Size/Type: _____
- ☐ Vans _____
Size: _____
- ☐ Sound Equipment _____
- ☐ Enclosed Tents _____
- ☐ Other (please attach list with description of each item)

- ☐ Porta Potties _____
- ☐ Motor Homes _____
Size: _____
- ☐ Trailer _____
Size: _____
- ☐ Stage _____
Measurements: _____
- ☒ Canopies 10x10 canopies

ACCESSIBILITY PLAN

It is the applicant's responsibility to comply with all City, County, State and Federal disability access requirements applicable to the event, including the American with Disabilities Act (ADA). All indoor and outdoor sites, activities and programs must be accessible to persons with disabilities.

Please describe your accessibility plan:

Beach access ways be open with pathways from the strand to the ocean as required.

INSURANCE

Unless greater or lesser coverage is requested, applicant agrees to furnish the City of Hermosa Beach evidence of \$2 million comprehensive general liability insurance in the form of a certificate, including endorsement, covering the entire period of this permit, naming the City of Hermosa Beach, its officers, agents and employees as additionally insured. Permittee waives claims against the City of Hermosa Beach, its officers, agents and employees, for fees or damages caused, arising out of or in any way connected with the exercise of this permit.

APPLICANT AGREES TO COMPLY WITH ALL APPLICANT'S LAWS AND AGREES TO MAINTAIN PREMISES IN GOOD CONDITION AND RETURN IN THE SAME CONDITION AS BEFORE SAID USE.

I certify that the information contained herein is true and correct to the best of my knowledge. I have read and agree to comply with the City of Hermosa Beach Sustainability Measures. All fees, charges and other material will be paid and or furnished to the Department of Community Resources as mutually agreed to by both parties.

Name/Company Representative

Signature

Date

IMPACT CHARACTERISTIC WORKSHEET (REQUIRED FOR ALL EVENTS)

Please consider details of your event and use this worksheet to determine its impact level. If you are applying for multiple events, please complete a different page for each if the event details are different.

1

Event Name: 26th AAU Junior National Beach Volleyball Championships

Event Date(s): July 9-13

2

Select one characteristic in each ROW as it relates to your event(s).

Please be sure to mark (i.e. "x", circle, checkmark, etc.) each selection. Failure to do so will deem the worksheet and application incomplete.

NUMBER OF EXPECTED PARTICIPANTS

SMALL
100-500

MEDIUM
500-2,000
XX

LARGE
2,000+

REOCCURRENCE

3+
Years
XX

ONCE
BEFORE

NEW
EVENT

LOCATION

PARKS
OR
BEACH
XX

PIER
PLAZA

STREETS/PUBLIC RIGHT
OF
WAY/STRAND

TIME OF YEAR

WINTER

SPRING
OR FALL

SUMMER
XX

DAY(S) OF THE WEEK

WEEKDAY
XX

WEEKEND
XX

HOLIDAY

NUMBER OF CONSECUTIVE DAYS

LESS
THAN 2
DAYS

2-4 DAYS

MORE
THAN 5
DAYS
XX

NUMBER OF EVENTS IN ONE YEAR

1-2
EVENTS/Y
EAR

3-4
EVENTS/Y
EAR

MORE
THAN 5
EVENTS/YE
AR
XX

ADDITIONAL REQUESTS NEEDED

i.e. filming, reserved parking, fencing, stage or seating construction, road closures, amplified sound, etc.

NONE
XX

1-2

2 OR
MORE

3

Calculate the total number of each color/column selected.

TOTALS

4

2

3

IMPACT LEVEL I

At least 5 blue

IMPACT LEVEL II

At least 2 red

IMPACT LEVEL III

At least 2 green

4

Determine Impact Level by selecting the HIGHEST your event qualifies for.

IMPACT LEVEL 3

the event covers both weekday and one weekend day therefore submitting on additional note in the blue and red level

COMMUNITY BENEFIT

Please provide a brief description of the benefit your event(s) add to the community. The Community Decision-Making Tool may be used as a guide and can be found on the City website at the following link:

<http://www.hermosabch.org/Modules/ShowDocument.aspx?documentid=5226>

Event Name: 26th AAU Junior National Beach Volleyball Championships

Event Date(s): July 9-13 or July 3-7

The AAU Junior Nationals has been a part of the summer landscape in Hermosa Beach for over two decades. the addition of bringing a family event which brings hotel guests, restaurant patrons, shoppers and extended family members who extend their stay before and after has put Hermosa Beach on the map long before other organizations have held their junior national events. Many of the athletes/teams are from the South Bay who competes in preliminary AAU events in Hermosa Beach in the winter and spring and enjoy the opportunity to host teams and athletes from across the country in a positive environment.

The impact of moving in and out of the beach prior to and after allows for maximum use without extensive build outs or removals. It allows for other events to come in and out just before and after start and completion dates at the competition site.

It was noted that when this event was removed from the schedule in 2017, the impact with local hoteliers who often book rooms when the current event ends had significant losses.

PUBLIC RELATIONS INFORMATION

Please provide the following information to be given out to the general public, if requested:

Name of Event: 26th AAU Junior National Beach Volleyball Championships

Name of Organization: Amateur Athletic Union of the United States, Inc.

Event Dates and Times:

Date	July 9-13				
Times	9:00 AM - 6:00 PM				

Event Information can be found online at: www.aaubeach.org or www.aauclubbeach.com

Public Relations Contact: Rachel D'Orazio and Crystal Mannino , AAU National Office Staff

Day Phone: 407-934-7200

Evening Phone: NA

Email: rachel@ausports.org or crystal@ausports.org

Please provide a brief description of your event that can be used on the online City calendar. Please include details that would be helpful for someone looking for more information specific to your event.

The 26th AAU Junior National Beach Volleyball Championships return to Hermosa Beach in 2019. The open event draws teams from all over the country who wish to compete with the best athletes from Southern California. Teams from ages 9 to 18 in five divisions compete within a five day period for either two or three days. AAU Memberships and tournament information available at www.aaubeach.org

PRELIMINARY FEE WORKSHEET

Please complete, to the best of your ability, all event-related fees as it pertains to your proposed event, **even if you are requesting fee waivers**. **REMINDER: ONLY VALID NON-PROFIT ENTITIES ARE ELIGIBLE FOR FEE WAIVER CONSIDERATION.** A final total of charges will be determined thirty days prior to your event once approval is granted; additional fees may apply when deemed necessary through the approval process. Please use this worksheet as a preliminary guide for planning purposes of city fees. Please note that fees may be updated at any time.

EVENT CATEGORY FEES	PRICE <i>(subject to change)</i>	MY EVENT FEES
Category I • <500 people	70/30% of registration fees	
Category II • Impacts public areas for no longer than one (1) day including set-up & tear-down • Is conducted in the off-season (not between Memorial Day and Labor Day or on any holiday) • Participant plus Spectator crowd above 500 but does not exceed 3,000 people. • Has no television coverage (except news). • A non-profit entity is the beneficiary of the net revenues (100%). • Does not meet any of the identifying criteria for a Category III or IV event.	\$2596 per day	
Category III • Impacts public areas for more than one (1) day including set up. • Participant plus Spectator crowd does not exceed 5,000 people. • Has no television coverage (except news). • Has more than \$3,000 and less than \$50,000 in prize money. • Does not meet any of the identifying criteria for a Category IV event.	\$2856 per day	
Category IV • Meets Category III Criteria and has one or more of the following: ▪ Has network television coverage or ▪ Estimated participant/spectator crowds exceeds 5,000 people or ▪ Prize money in excess of \$50,000 or ▪ Charges admission to spectator Gross revenues in excess of \$50,000.	\$5192 per day	

MISCELLANEOUS FEES	PRICE <i>(subject to change)</i>	MY EVENT FEES
Commercial Application Fee - <i>non-refundable</i>	\$816	
Non-Profit Application Fee - <i>non-refundable</i>	\$544	
Pass-Thru Application Fee - <i>non-refundable</i>	\$272	
Amplified Sound Permit	\$160	
Street Banner Fees	\$570	
Event Co-Sponsor	\$273 each	
Event Set-Up/Tear-Down	\$217 per location, per day	
Community Resources Staff (Required Cat. II-IV)	\$326 per day	
Paramedic	\$131 per hour	
Fire Inspection	\$157 per hour	
Police	\$112 per hour	
Parking Meter Space Fee	\$30 per space, per day	

Preliminary TOTAL

GREEN MATRIX (Environmental Protection Plan)

(Required for all event applications)

Events in Hermosa Beach are expected to implement measures to reduce impacts and costs to the environment, the city, and the community. Specify how you will comply with applicable measures (or mark not applicable). If you have a multi-year contract for your event, please show how you will increase compliance in subsequent years.

Event Name: AAU Junior Nationals

Expected Attendance: 200 per day

MEASURE	CHECK IF APPLICABLE	HOW WILL YOU COMPLY? (use additional sheets if needed)
Recycling and Waste Reduction		
1. Reduce waste and single-use items		
▪ Limit single-use paper, plastics, packaging, and décor items	<input checked="" type="checkbox"/>	will not provide and such items at event site.
▪ Reduce size/bulk of plates, containers, cups	<input type="checkbox"/>	
▪ Use products with high recycled content	<input checked="" type="checkbox"/>	applicable
▪ Avoid sale or give-away of single-use plastic drinking water bottles. * A mobile water cart ('Mother-Lode Wide') is available for use and reusable water bottles are encouraged	<input checked="" type="checkbox"/>	
▪ Provide free drinking water in large dispensers (people can refill their own bottles, or use paper cups) * Large drink dispensers are available for use and reusable water bottles are encouraged	<input type="checkbox"/>	
▪ At 'beer or drink gardens' use recycled or compostable cups (provide dump station for liquids)	<input type="checkbox"/>	
▪ Recycle fry-grease for bio-diesel fuels	<input type="checkbox"/>	
▪ Limit and reduce size of handouts, flyers and give-aways (print several per page, double-side, do not use dark color inks)	<input type="checkbox"/>	
2. Recycling containers:		
▪ Place well-marked recycle containers adjacent to every trash container	<input type="checkbox"/>	
▪ Provide onsite 'monitors' directing people to recycling at prime locations, or provide secondary trash sorters.	<input type="checkbox"/>	
▪ Scavenging is prohibited from waste containers. Prevent and report scavenging	<input type="checkbox"/>	
3. Staging		
▪ Recycle or reuse event construction materials	<input type="checkbox"/>	
▪ Use 'no emission/no VOC' paints/sealants	<input type="checkbox"/>	

3. Transportation		
▪ No-idling policy for all vehicles	<input type="checkbox"/>	
▪ Sponsor free shuttle or low cost bus passes	<input type="checkbox"/>	
▪ Use electric, hydrogen, hybrid or CNG vehicles	<input type="checkbox"/>	
4. Energy		
▪ Use energy-efficient lighting	<input type="checkbox"/>	
▪ Turn lighting and devices off when not in use	<input type="checkbox"/>	
▪ Turn off generators when not in use for significant period of time	<input type="checkbox"/>	
▪ Using alternative energy (solar, wind, fuel cell) to supply some power	<input type="checkbox"/>	
▪ Use alternative fuel generators (CNG, fuel cell, biodiesel) (biodiesel- minimum B20 (20% blend); B99 is preferred)	<input type="checkbox"/>	
5. Marine environment		
▪ <u>NO single-use plastic bags starting October 1, 2016.</u>	<input type="checkbox"/>	
▪ <u>including take-out cups or containers.</u>	<input type="checkbox"/>	
▪ No hosing of surfaces. Consult Public Works regarding clean-up procedures for large events	<input type="checkbox"/>	
▪ Full containment of all wastes	<input type="checkbox"/>	
▪ Full containment of all six-pack plastic rings. Cut rings prior to disposal.	<input type="checkbox"/>	
If Beach and street cleaning required consult Public Works regarding clean-up procedures	<input type="checkbox"/>	
6. Education		
Event and vendors to make reducing waste and recycling a prominent theme	<input type="checkbox"/>	
▪ Provide one booth, kiosk or space for green education sponsored by city or designee	<input type="checkbox"/>	
▪ Advertise green measures and rules in all event advertising and on website	<input type="checkbox"/>	
▪ Demonstrate that vendors and service providers will comply with green measures	<input type="checkbox"/>	
7. Monitoring		
Report on compliance with above applicable measures	<input type="checkbox"/>	

BEACH USAGE MAP *(required for all BEACH events)*

Please circle the courts that you will be using for your event. If you are applying for multiple events, please complete a different page for each, noting the event title and date below. Additionally, if you will be using different courts each day for multi-day events, please complete a separate form for each day. Completion of this map does not take the place of the required Site Plan.

Event Name: 26th AAU Junior National Championships

Event Date(s): July 9-13, 2019

