

**Minutes**  
**EMERGENCY PREPAREDNESS ADVISORY COMMISSION**  
**MONDAY, July 9, 2018 - 7:00 P.M.**

**CALL TO ORDER - Present:** Chair Gila Katz, Vice-Chair Matt McCool, Commissioners Alan Benson, Dave Buckland, William Hallett and Nadine Skye-Davis.  
**Absent:** Commissioner Detoy  
**Department Representatives:** Area G DMAC Jeff Robinson and Laura Walters, LA County Fire Department  
**Start Time:** Meeting began at 7:15 p.m.

**PLEDGE OF ALLEGIANCE** – Jeff Robinson, Area G DMAC

**ANNOUNCEMENTS**

1. Joint City Council and Commission Meeting – Thursday, July 19, 2018 at 7 p.m. at Kiwanis Hall will be the joint City Council and Commission meeting in which dinner will be provided. A staff report will be submitted on behalf of the EPAC commission.
2. National Night Out – On Tuesday, August 7, 2018 the Hermosa Beach Police Department in partnership with various City departments will be hosting National Night Out at Valley Park. The event is a safe family event in which families can interact with the Police department, have a picnic dinner and watch Zootopia. All are invited to attend this free event.
3. The City of Hermosa Beach lost a long time resident, volunteer, tireless worker who had a passion for Bicycling – Mr. Julian Katz. Mr. Katz was the husband of Chair Katz. He was instrumental in the development of the Bicycle Master plan and will have various bike corrals named after him. The annual Bicycle Fest has been renamed in honor of Mr. Katz – Julian Katz Memorial Bike Fest. Mr. Katz worked to provide students who could not afford a bicycle with one during the holidays. The Julian Katz Bike fund has been established to continue this effort.
4. On July 4, 2018, Commissioner Buckland was honored for 10 years of service with the Volunteers in Policing program. The first deployment was July 4, 2008 and the volunteers continue to provide an excellent level of service to the community.

**PUBLIC PARTICIPATION** – None

**PRESENTATIONS** – None

**REPORTS**

**1. FIRE DEPARTMENT REPORT**

Mrs. Walters requested that if residents wanted to participate in National Night Out by placing a candle in the window of their home, please use battery operated candles to prevent fire hazards. Recent incidents: Kitchen Fire in March on Manhattan Avenue and apartment fire and barricade suspect on Hernando. In April, Station 100 conducted a first alarm pre-plan drill at a local business. Fiesta Hermosa was the first large event in which required Homeland Security, QRV deployment, additional lifeguards, and bike team deployments. Fire has participated in the Medical POD planning, Safety Fair, Fire Service Day, Sidewalk CPR, Pets in the Park, and had Fox 11 news on site filming the station and its crew. Station 100 has provided a presentation to the Chamber of Commerce and deployed additional resources for Fourth of July. During the triathlon, there was a participant who had a full cardiac arrest. Bystanders started to provide CPR until Lifeguards arrived who utilized the AED. Station 100 and McCormick transported the patient to a local hospital who was alert upon arrival. 7/18/18 in Bellflower will be the grand opening of the LA County Fire Museum. The Fire Station construction meetings have begun. The county is moving through their process to complete various studies for a remodel single-story station. Construction will begin in Spring of 2019. In July, Station 100 will be completing hose lay, basement rescues and vehicle rescue drills. Currently, LA County Fire has resources supporting the following incidents: Sacramento, San Bernardino, Eureka, Clear Lake, Lone Pine, Stone Fire, Santa Barbara, and Pendleton. Chair Katz shared an experience related to the professionalism, wonderful, and kind service provided during an incident with a community member. She stated that the firefighters were great at providing assistance to the patient while managing the spectators. She was impressed and felt fortunate to have LA County Fire providing service to the community. As a reminder, call **9-1-1**

about any/all incidents even when there is doubt. It is better to call and have the firefighters determine it is nothing then not to call and a small incident becomes a large incident.

2. **POLICE DEPARTMENT REPORT**

The Police Department did not have a representative present therefore no report was provided.

3. **OFFICE OF DISASTER MANAGEMENT – AREA G REPORT (South Bay Area of Los Angeles County).**

- Area G in partnership with Mrs. Villanueva and Manhattan Beach ESC will be hosting a G775 course August 22 & 23 and G191 on August 29 for City personnel.
- Mr. Robinson congratulated Mrs. Villanueva for participating and completing the National Emergency Management Advanced Academy through the Emergency Management Institute. The academy is an intensive learning program that expands the thinking of emergency managers, providing networking opportunities, and planning enhancements.
- Although Fire Season is in full force, it is critical for residents to complete all-hazards preparedness and planning. A minimum of three days of supplies is critical. Another area to be prepared for is cyberterrorism. Be sure to have a good antivirus on computers, backup the computer and remove the USB connection to prevent viruses from entering the backup, and utilize good passwords. DO NOT click on link on unfamiliar links. Chair Katz suggested publishing these tips in the Easy Reader.

4. **CITY EMERGENCY MANAGER’S REPORT - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a staff report containing the items that she has been working on. Mrs. Villanueva highlighted the Southern California Catastrophic Earthquake Geographic Operations Coordination meeting. The meeting focused on the various response capabilities of the Emergency Support Functions resources and deployment timelines. It is critical for residents to have at least three days of supplies on hand as it will take a minimum of three days for assistance to arrive. It is important for residents to flush their hot water heaters to prevent rust inside the tank. Chair Katz stated that she would like some type of document provided to residents regarding their medications, medical devices and allergies. Mrs. Villanueva stated that the documents are provided as part of the CERT information booths.

5. **HERMOSA BEACH CERT PROGRAM - Brandy Villanueva, Emergency Manager**

Mrs. Villanueva provided a staff report on the events and training that CERT has been a part of over the past couple of months. Mrs. Villanueva highlighted the CPR/AED/First Aid training. Vice-Chair McCool stated that he felt the City should pay for the training. Mrs. Villanueva explained that the training was not mandatory but that the City did pay for the first aid portion of the training. Chair Katz stated that she did not receive the notification about the CPR training. Mrs. Villanueva stated that it was only for active HbCERT volunteers in which Chair Katz stated that she was a volunteer. Mrs. Villanueva stated that she has not received any of the necessary paperwork for Chair Katz to be an active member of the HbCERT team. Mrs. Villanueva will send the CERT application paperwork to the commissioners to complete and join the HbCERT team.

6. **HERMOSA BEACH AMATEUR RADIO ASSOCIATION (HBARA) - Bill Hallett**

Ken Hartley has relocated to Texas. Commissioner Hallett will try to determine the new leadership for HBARA and to determine their meeting schedule.

7. **HERMOSA BEACH VOLUNTEERS IN POLICING (VIP) – Dave Buckland**

July 4, 2018 was the 10 year anniversary of the first deployment of the Volunteers in Policing program for the City of Hermosa Beach. This year, three original members: Dave Buckland, Morton Benjamin and Patrick Tucker were honored with a commemorative VIP badge. The first six months of the year, the VIP's have provided 509 hours of service to the City most of which has been in administrative assistance. There are currently 8 VIPs and 2 additional volunteers in the background process. The dates for the next Citizen Police Academy have not been selected.

## **MATTERS FOR COMMISSION CONSIDERATION**

### **8. APPROVAL OF MINUTES FROM THE MEETING OF MAY 7, 2018**

Vice-Chair McCool motioned the approval of the EPAC meeting minutes for the meetings of May 7, 2018. Commissioner Benson seconded the motion and five of the commissioners were in favor of the motion. Chair Katz abstained from the vote.

### **9. Election of Chair and Vice-Chair – Term July 9, 2018 – July of 2019**

Chair Katz stated that she did not have a discussion regarding this agenda item therefore she requested to postpone the vote until the September 17, 2018 meeting. Vice-Chair McCool motioned to move the election of Chair and Vice-Chair to the September 17, 2018 meeting and Commissioner Benson seconded. Five commissioners were in favor of the motion. Commissioner Buckland abstained from the vote.

### **10. Emergency Number Magnet**

The Commissioners reviewed the important number magnet draft that was provided to them. The school district and the City's emergency notification system information should be included on the document. Mrs. Villanueva stated that Nixle will be upgraded to Hermosa Alerts (an Everbridge product) to improve emergency notifications. In addition, Mrs. Villanueva and Mr. Robinson explained Senate Bill 833 which directly impacts emergency notification systems and requirements. The bill will require IPAWS and WEA training for system users and provided standard language for certain emergencies. The bill is on the Senate floor undergoing its second reading. If approved, it will be effective January 2019. The goal is to have the important number document completed by National Night Out on August 7, 2018.

## **COMMISSIONER REPORTS**

### **11. BUSINESS PREPAREDNESS OUTREACH – Commissioner Detoy**

No commission report was provided as Commissioner Detoy as not present during the meeting.

### **12. Community-Wide Emergency Alert System – Vice-Chair McCool/Commissioner Hallett**

Vice-Chair McCool stated that he has placed the project on hold until City Council provides direction. Vice-Chair McCool would like to have direction and support from City Council before moving forward with the program. He requested a status update on the old siren. Mrs. Villanueva stated that the paperwork to transition the siren from City Hall to the Hermosa Beach museum is in process. Vice-Chair stated he wanted to ensure the Los Angeles County Fire was briefed on the project. Mrs. Villanueva stated that she has briefed Chief Hale and Laura Walters about the siren project. This project would be a City project not a County Fire project. In addition, Mrs. Villanueva stated that a location for the siren still needs to be determined considering that the Fire station will only be a one story building and the siren will impact City staff working at City Hall. Commissioner Hallett suggested the Windmill on the Corner of PCH and Aviation. An assessment will need to be conducted by various siren companies to explore the possible locations of the siren placement. In addition, Mrs. Villanueva explained that \$5000 was carried over from the FY 2017-2018 budget to the new fiscal year for this project but the project will exceed that amount. Mrs. Villanueva successfully completed a Notice of Intent grant application with Cal OES. She will submit the final application by September 4 and if approved, funding will be available early 2019.

### **13. Promotion of Community Emergency Response Team (CERT) – Commissioner Buckland/Commissioner Skye-Davis**

Commissioner Skye-Davis and Commissioner Buckland attended the Fiesta Hermosa and the Safety Fair. They particularly enjoyed the Hazardous Materials truck and the Bearcat at the Safety Fair. Commissioner Skye-Davis requested the CERT website be updated. Commissioner Skye-Davis attended a meeting at the Early Warning Labs, the first private company to receive a contract to work with the USGS in developing an earthquake early warning system. The personal app for the early warning system should be available in early 2019. Commissioner Skye-Davis has reached out to the school district to request the list of required supplies that are included in the emergency supply kits that each student must have. She will provide the list to the commission for review. Commissioner Skye-Davis will be attending level 2 and 3 equine disaster response training with Fred Agopi from LA County Animal Care and Control. Commissioners Buckland and Skye-Davis have made progress in the development of the animal disaster response team. The team is meant

to assist in the interim between the initial disaster and the arrival of assistance, which could take a minimum of three days. Animal shelter training will be held on August 25, 2018 from 9 a.m. – 1 p.m. at the Redondo Beach Annex, 200 N. PCH, Redondo Beach, CA 90277.

Below is contact information for wild animal assistance:

- a. Marine Animal Rescue: 1-800-39WHALE (1-800-399-4253) assists with sea lions, seal, etc.
- b. International Bird Rescue: 310-514-2573 assists with aquatic birds.
- c. 1-866- 945-3911 (1-866-WILD-911) assists with animal capture and/or rehabilitation.

**14. Community Wide Emergency Preparedness Subcommittee – Chair Katz/Commissioner Benson**

The subcommittee has met with Interim City Manager John Jalili to discuss the relaunch of Map Your Neighborhood. He stated that he suggested having a stakeholder meeting to discuss the relaunch process, and gather support and direction preventing communication breakdown. The subcommittee will set up a meeting with the new City Manager upon his/her arrival at the City. The goal of the meeting with the new City Manager is to integrate the program into various established entities such as Neighborhood Watch and CERT to leverage and coordinate stakeholders. Mrs. Villanueva stated that City Council will be discussing the City Manager hiring process at the July 10, 2018 City Council Closed Session. Based on the discussion, the new City Manager may be hired at the end of August possibly the beginning of September. No definitive timeline has been determined at this point in time.

**COMMISSION MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

- Commissioner Benson requested to have his agenda item request “Access and mobility issues as it relates to Emergency Preparedness in Hermosa Beach” kept in the future agenda items.
- Vice-Chair McCool stated that he would like to add a discussion regarding firearms and emergency kits to the agenda. Chair Katz stated fire arms and emergency preparedness is a personal belief and should not be discussed at an EPAC commission meeting.

**15. ADJOURNMENT**

- Chair Katz inquired about the bicycle registration program that the Hermosa Beach Police Department used to manage. Mrs. Villanueva stated that she will connect with the police department to provide a program update to the commission.
- Chair Katz, will be reaching out to the Easy Reader to request a story about the importance of the EPAC commission and has asked the commissioners to educate the community about the EPAC commission.
- The EPAC meeting of July 9, 2018 was adjourned in the memory of Julian Katz, a long time Hermosa Beach resident who was an avid bicyclist and volunteer. He was the husband of the Chair Gila Katz and the community was improved because of his passion and involvement. Julian Katz will truly be missed.
- Chair Katz asked to move the September 17, 2018 EPAC commission meeting as it is the day before a holy holiday. Mrs. Villanueva stated that the meeting was moved to the 17<sup>th</sup> to observe Labor Day 9/4 and Rosh Hashanah on 9/10. Mrs. Villanueva will determine the availability of City Council Chambers and will reconnect with the EPAC commissioners to determine the possibility of moving the meeting.
- Commissioner Benson motioned to adjourn, Vice-Chair McCool seconded and all were in favor.
- Meeting adjourned at 9:40 p.m.