

August 22, 2018
Honorable Mayor and Members
of the Hermosa Beach City Council

Regular Meeting of
August 28, 2018

TENTATIVE FUTURE AGENDA ITEMS

WEDNESDAY, AUGUST 29, 2018, 1:00 PM – 5:00 PM

MANHATTAN BEACH AND LAKEWOOD STORMWATER PROJECT SITE TOURS

SEPTEMBER 11, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION: McColgan		
SEPTEMBER 11, 2018 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of August 7, 2018	Community Resources Manager	Ongoing
Reappropriation of funds from 2017-18 to 2018-19	Finance Director	New Item
A Resolution Establishing Fines for Violation of Property Owner Occupancy Requirements of the State-Mandated Accessory Dwelling Unit Ordinance, and Adding These Fines to the Master Fee Schedule	Community Development Director	Council Direction Jul 24, 2018
Award Private Security Guard Contract	Police Chief	New Item
Purchase and installation of Pier Avenue Bus Furnishings	Environmental Analyst	New Item
CONSENT ORDINANCES		
Text Amendment to Section 12.28.100 to Formalize Scooters in the Skate Park	Community Resources Manager	Council Direction Aug 24, 2018
Ordinance prohibiting dockless scooter and bike share operations (e.g. Bird and Lime)	Environmental Analyst	Council Direction Aug 24, 2018
MUNICIPAL MATTERS		
Consideration of Support for the 2018 South Bay Film and Music Festival Events	Community Resources Manager	Staff Request Apr-2018
Update and Consideration of Amendment to Athens Services Solid Waste Contract, including Annual Rate Adjustment	Environmental Analyst	Staff Request Mar-2017
Update to Athens Services contract for Street Sweeping	Environmental Analyst	Staff Request Mar-2017
Consideration of site and design alternatives for the Greenbelt Infiltration Project	Environmental Analyst	Council Direction Jun 19, 2018
Award of Construction Contract for CIP 12-160 for PCH Improvements at Aviation Boulevard and Pier Ave	Public Works Director	Staff Request Aug-2018
Award of Contract for City-wide Sewer System Cleaning and Video Inspection	Public Works Director	Staff Request Aug-2018
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL		
Consideration of appointing a single Hermosa Beach representative to the L.A. County West Vector & Vector –Borne Control District Board	City Manager / City Clerk	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

WEDNESDAY, SEPTEMBER 5, 2018 @ 6:00 PM

NO STUDY SESSION

SEPTEMBER 25, 2018 @ 6:00 PM

CLOSED SESSION

**INITIAL
COMPLETION
DATE**

SEPTEMBER 25, 2018 @ 7:00 PM

PRESENTATIONS

RECOGNIZING SUPERVISOR JANICE HAHN FOR
HER ROLE IN RESOLVING THE VISTA DEL MAR DISPUTE

CONSENT CALENDAR

City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue and Expenditure Reports	Finance Director	Ongoing
City Treasurer's and Cash Balance Report	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of May 16, 2018 and July 18, 2018	Public Works Director	Ongoing
Planning Commission Tentative Future Agenda	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of September 18, 2018	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of July 9, 2018	Emergency Management Coordinator	Ongoing

PUBLIC HEARINGS – 7:30 PM

Consideration of an ordinance to allow and regulate wireless communication facilities in the public right-of-way, and update on AT&T's proposal for multiple installation of smaller wireless communication facilities to provide replacement coverage to existing sites located at 20 th and 29 th Court	Community Development Director	Council Direction Nov 28, 2017

OTHER MATTERS - CITY COUNCIL

Tentative Future Agenda	City Manager	Ongoing

WEDNESDAY, OCTOBER 3, 2018 @ 6:00 PM

STUDY SESSION

OCTOBER 9, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION: LITIGATION & WORKERS COMP QUARTERLY UPDATE		
OCTOBER 9, 2018 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of September 4, 2018	Community Resources Manager	Ongoing
PUBLIC HEARINGS – 7:30 PM		
Amend the Municipal Code by Adding Chapter 5.76 (Tobacco Retailers) Requiring Licensure of Tobacco Retailers to Reduce the Illegal Sale of Tobacco Products to Minors, Amending Chapter 8.40 to Expand the Definition of Tobacco Products to Include Electronic Cigarettes and Flavored Tobacco, and Making Violations of Chapter 5.76 Subject to Administrative Penalty Procedures <i>(Continued from meeting of August 25, 2015)</i>	Community Development Director	Aug-2015
MUNICIPAL MATTERS		
Review role of EPAC and possibility of Commission Subcommittees to address ADA and Senior Issues	Emergency Management Coordinator / Community Resources Manager / Public Works Director	Direction from Mar 13, 2018
Policy on procedure for voting on Boards/Commissions Applicants	City Clerk	Council Direction Jul 14, 2015
Discussion on completion of City Council Meeting Minutes	City Clerk	Council Direction Jun 6, 2018
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

OCTOBER 23, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
OCTOBER 23, 2018 @ 7:00 PM		
PRESENTATIONS		
Fire Services Quarterly Update		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue and Expenditure Reports	Finance Director	Ongoing
City Treasurer’s and Cash Balance Report	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Planning Commission Tentative Future Agenda	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of October 16, 2018	Community Development Director	Ongoing
MUNICIPAL MATTERS		
Update on Downtown Safety and Business Climate	Police Chief/Code Enforcement	New Item
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

WEDNESDAY, NOVEMBER 7, 2018 @ 6:00 PM
STUDY SESSION

NOVEMBER 13, 2018 @ 6:00 PM		INITIAL COMPLETION DATE
CLOSED SESSION		
NOVEMBER 13, 2018 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of September 6, 2018	Emergency Management Coordinator	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 2, 2018	Community Resources Manager	Ongoing
OTHER MATTERS - CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

PENDING STRATEGIC PLAN ITEMS		INITIAL COMPLETION DATE
Update Personnel Policies	Human Resources Manager	
Beach Policy/Regulations (<i>Continued from meeting of October 27, 2016</i>)	Community Resources Manager	Sept-2016
Alternative Fuel Transportation Report	Environmental Analyst	Nov-2016
Encroachment Direction	City Attorney	Nov-2016
CCA Direction	Environmental Analyst	Dec-2016
Phase 3 Parking Meter Purchase – Council Discussion/Direction on location of new Smart Meters	Police Chief / Assistant to the City Manager	Jul-2017
PENDING NEW ITEMS		INITIAL REQUEST
Initial Report on Options and Strategies for Installing a Permanent Carousel or other Family Friendly Features at the Entry Point to Pier Plaza. In Cooperation with the Chamber of Commerce, this would include a Preliminary Cost Benefit Analysis and Implementation of the City Decision Making Tool (supported by Duclos and Fangary)	Public Works Director	Other Matters
Tree ordinance with respect to tree removal	Public Works Director	Staff Request
Discussion about multi-housing smoking ordinance	City Attorney	Staff Request
Consideration of re-establishing, on an as needed basis, both funding and discretion for the director of Public Works to contract services to pump major beach storm outfalls drains prior to anticipated major storm events (supported by Duclos, Armato and Petty)	Public Works Director	Other Matters
Policy discussion regarding city responsibilities and expectations when donations are made to city	Finance Director	Council Direction
STAR Bus Transportation Award of Contract	Community Resources Manager	Staff Request
Update on Bike Share Program and Text Amendments to the Municipal Code	Environmental Analyst	Council Direction
Downtown Lighting and Parking Policy	Downtown Subcommittee	Council Subcommittee
Update on Visual Identity and Brand for the City of Hermosa Beach	Environmental Analyst / Assistant to the City Manager	Council Direction
Consideration of a position letter on federal gun control legislation (supported by Fangary, Armato and Massey)	Assistant to the City Manager	Other Matters
Report on Phase II of Library Assessment including Location Alternatives	Community Resources Manager	Staff Request
Strand Bikeway and Walkway Improvements at 35 th Street and Hermosa Avenue 24 th to 27 th Street Improvements; approval of concept for grant applications	Public Works Director	Staff Request
Award of Contract for On-Call Traffic Engineering Services to Hartzog & Crabill, Inc.	Public Works Director	Staff Request
Consideration of two ADA Parking Space Addition Requests	Public Works Director	Staff Request
Special Event Policy Update and Subcommittee Direction	Community Resources Manager	
Consideration of naming the “Bicycle Route” (not the street) through Hermosa Beach after Julian Katz	Environmental Analyst	New Item

SCHEDULED ITEMS		INITIAL COMPLETION DATE
NOVEMBER 2018		
November 7, 2018 Study Session	TBD	Monthly
November 29, 2018: Appointment of Mayor and Mayor Pro Tempore	City Manager/City Clerk	Annual
Recommendation to receive and file the action minutes of the Planning Commission meeting of November 20, 2018	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of September 19, 2018	Public Works Director	Ongoing
DECEMBER 2018		
December 5, 2018 Study Session	TBD	Monthly
Recommendation to receive and file the action minutes of the Planning Commission meeting of December 10, 2018	Community Development Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of November 6, 2018	Community Resources Manager	Ongoing