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1           “*Director of Community Development*” means the City’s Director of Community  
2 Development, or his or her designee.

3           “*Dwelling Unit, Accessory*” or “*Accessory Dwelling Unit*” means an attached or detached  
4 residential dwelling unit which provides complete independent living facilities for one or more  
5 persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation  
6 on the same lot as the primary residence. An accessory dwelling unit also includes the following:

7                   (1) An efficiency unit, as defined in Section 17958.1 of the Health and Safety Code; or

8                   (2) A manufactured home, as defined in Section 18007 of the Health and Safety Code.

9           “*Dwelling Unit, Junior Accessory*” or “*Junior accessory dwelling unit*” means a unit that is  
10 no more than 500 square feet in size and contained entirely within an existing primary residence.  
11 A junior accessory dwelling unit may include separate sanitation facilities or may share sanitation  
12 facilities with the existing structure. For the purposes of providing service for water, sewer, or  
13 power, or for fire or life protection, a junior accessory dwelling unit shall not be considered a  
14 separate or new dwelling unit.

15           “*Existing space*” means a legally permitted space that can be converted to an accessory  
16 dwelling unit within the four walls and roofline of any existing structure that can be made safely  
17 habitable under Chapter 15 of the City’s Municipal Code at the determination of the City’s  
18 Building Official.

19           “*Living area*” means the legally permitted interior area of a dwelling unit, with the  
20 exception of a garage or any accessory structure. “Living area” shall also mean basements and  
21 attics which meet the habitability requirements of Chapter 15 of this Code.

22           “*Primary residence*” means a structure that contains the primary one-family dwelling unit  
23 on the lot.

24           **SECTION 5.** Chapter 17.21 is hereby added to Title 17 of the Hermosa Beach Municipal  
25 Code to read as follows:

26                           **Chapter 17.21 ACCESSORY DWELLING UNITS**

1                   **Section 17.21.010 Purpose and Applicability**

2                   **Section 17.21.020 Junior Accessory Dwelling Units**

3                   **Section 17.21.030 Accessory Dwelling Units**

4                   **Section 17.21.040 Junior Accessory Dwelling Unit and Accessory Dwelling**  
5                   **Unit Permit Application, Approval Process and Timelines**

6  
7                   **Section 17.21.010 Purpose and Applicability.**

8                   The purpose of this Chapter is to implement the requirements of Government Code section  
9 65852.2 and 65852.22, to allow accessory dwelling units and junior accessory dwelling units in a  
10 manner that accounts for the City's unique land use characteristics (including high density and  
11 small lot size) and which will minimize impacts on traffic, density, the school system,  
12 infrastructure, sewer, increased impervious surfaces and increased solid waste generation, given  
13 Hermosa's almost entirely built out and incredibly dense characteristics. In accordance with state  
14 law, accessory dwelling units and junior accessory dwelling units are an accessory use to the  
15 primary use of a lot as a one-family dwelling unit and do not exceed the allowable density for the  
16 lot.

17                   **Section 17.21.020 Junior Accessory Dwelling Units.**

18                   A. Junior accessory dwelling units shall comply with the following standards:

19                   (1) The junior accessory dwelling unit is located on a lot zoned for residential use,  
20 with the exception of the Mobile Home Park zone, and shall contain no more than one (1) existing  
21 or proposed primary residence;

22                   (2) The minimum net lot area shall be four thousand (4,000) square feet;

23                   (3) The lot may contain no more than one (1) accessory dwelling unit or one (1)  
24 junior accessory dwelling unit;

25                   (4) The junior accessory dwelling unit shall be a maximum of 500 square feet in  
26 size and shall be constructed within the existing walls of the primary residence and shall utilize an  
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existing bedroom in the dwelling. For the purposes of this subsection, “existing” means a dwelling or bedroom that lawfully exists on the lot, or was the subject of a building permit;

(5) The junior accessory dwelling unit shall include an efficiency kitchen, which shall include all of the following:

(a) A sink with a maximum waste line diameter of 1.5 inches;

(b) A cooking facility with appliances that do not require electrical service greater than 120 volts, or natural or propane gas; and

(c) Food preparation counter(s) and storage cabinet(s).

(6) The primary residence or the junior accessory dwelling unit shall be owner-occupied;

(7) The junior accessory dwelling unit shall include a separate entrance from the main entrance to the structure, with an interior entry to the main living area;

(8) The address for the junior accessory dwelling unit shall be assigned by the City and shall be visible from the street and/or alley;

(9) Both the primary residence and the junior accessory dwelling unit shall permanently remain under one ownership and shall not be sold separately;

(10) Fire sprinklers shall be installed where required by applicable law; and

(11) The accessory dwelling unit shall comply with Title 15 (Buildings and Construction) of the Hermosa Beach Municipal Code.

(12) Storage facilities shall include an area sufficient for two, thirty-five (35) gallon capacity refuse containers. Such storage containers shall be provided in any one of the following ways:

(a) Attached to the outside of the structure on privately owned property, enclosed on all sides by suitable screening of not less than four feet in height or similar type of structure so that the same shall not be open to public view, one side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or

(b) Constructed within the building structure; or

1 (c) A separate structure enclosed on all sides by suitable screening of not  
2 less than four feet in height or similar type of structure so that the same shall not be open to public  
3 view, one side of which may be opened as a gate. Such storage facilities shall have a concrete,  
4 asphalt or similar base and shall be adequately ventilated; or

5 (d) Within an accessory building such as a garage or storage shed, or within  
6 a primary structure in a service porch-type area.

7 C. No parking space shall be required for junior accessory dwelling units.

8 D. In the event the junior accessory dwelling unit is rented, it shall not be rented for a  
9 period of less than 30 days, in accordance with Section 17.08.025 of the Code.

10 E. Only the owner-occupant of the primary residence located on the residential lot shared  
11 by the accessory dwelling unit may apply for an administrative permit under this Chapter.

12 F. A covenant in a form approved by the City Attorney shall be recorded with the County  
13 Recorder's Office detailing the restriction on the size and attributes of the junior accessory  
14 dwelling unit as set forth in this Section. The covenant shall include prohibitions on renting the  
15 junior accessory dwelling unit for a period of less than 30 days (in accordance with Section  
16 17.08.025 of the Code), and on the sale of the junior accessory dwelling unit separate from the sale  
17 of the primary residence, including a statement that the deed restriction may be enforced against  
18 future purchasers. Proof of recordation of the covenant shall be provided to the City at a time  
deemed appropriate by the Director of Community Development.

19 G. For the purposes of this section, a new or separate utility connection directly between  
20 the junior accessory dwelling unit and the utility shall not be required for an accessory structure  
21 within an existing structure.

22 H. This section shall not validate any illegal structures or existing illegal accessory  
23 dwelling units. Accessory dwelling units must comply with and receive a permit under this  
24 Chapter to be considered legal.

25 I. This section shall not invalidate the requirements of the Section 17.52, Nonconforming  
26 Buildings and Uses, as they apply to the primary residence.

**Section 17.21.030 Accessory Dwelling Units.**

Accessory dwelling units shall comply with the following standards:

A. Generally.

(1) The accessory dwelling unit is located on a lot zoned for residential use, with the exception of the Mobile Home Park zone, and shall contain no more than one (1) existing or proposed primary residence;

(2) The accessory dwelling unit in a new structure shall be subject to the development standards of the zoning district in which it is located, except as otherwise indicated in this section.

(2) The minimum net lot area shall be four thousand (4,000) square feet;

(3) The lot may contain no more than one (1) accessory dwelling unit or one (1) junior accessory dwelling unit;

(4) The accessory dwelling unit shall be either (i) within or attached to the existing or proposed primary residence; or (ii) detached from the existing primary residence and located on the same lot as the proposed or existing primary residence;

(5) The owner shall occupy either the existing primary residence or the accessory dwelling unit;

(6) Exterior access to the accessory dwelling unit shall not face the front yard and shall be located on the side or rear of the primary residence on the lot;

(7) Exterior access to the accessory dwelling unit shall be independent from the existing primary residence or accessory structure;

(8) The address for the accessory dwelling unit shall be assigned by the City and shall be visible from the street and/or alley;

(9) Both the primary residence and the accessory dwelling unit shall permanently remain under one ownership and shall not be sold separately;

1 (10) In the event the accessory dwelling unit is rented, it shall not be rented for a  
2 period of less than 30 days, in accordance with Section 17.08.025 of the Code;

3 (11) Fire sprinklers shall be installed where required by applicable law;

4 (12) The accessory dwelling unit shall comply with Title 15 (Buildings and  
5 Construction) of the Hermosa Beach Municipal Code; and

6 (13) Storage facilities shall include an area sufficient for two, thirty-five (35)  
7 gallon capacity refuse containers. Such storage containers shall be provided in any one of the  
8 following ways:

9 (a) Attached to the outside of the structure on privately owned property,  
10 enclosed on all sides by suitable screening of not less than four feet in height or similar type of  
11 structure so that the same shall not be open to public view, one side of which may be opened as a  
12 gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately  
13 ventilated; or

14 (b) Constructed within the building structure; or

15 (c) A separate structure enclosed on all sides by suitable screening of  
16 not less than four feet in height or similar type of structure so that the same shall not be open to  
17 public view, one side of which may be opened as a gate. Such storage facilities shall have a  
18 concrete, asphalt or similar base and shall be adequately ventilated; or

19 (d) Within an accessory building such as a garage or storage shade, or  
20 within a primary structure in a service porch-type area.

21 (14) The accessory dwelling unit shall be architecturally compatible with the  
22 primary residence.

23 B. Parking.

24 (1) When a garage, carport or covered parking structure is demolished in  
25 conjunction with the construction of an accessory dwelling unit or converted into an accessory  
26 dwelling unit, the parking spaces in the garage shall be replaced in any configuration on the same  
27 lot as the primary residence in accordance with Chapter 17.44 (except as otherwise indicated  
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herein), and may be in tandem, covered, uncovered or replaced through use of a mechanical automobile lift. Use of a mechanical automobile lift must not create noise impacts and must be properly maintained for the life of the accessory dwelling unit. A mechanical automobile lift must be located within an enclosed structure, except as otherwise indicated herein. For purposes of this chapter, tandem parking may include a configuration where two or more automobiles are parked on a driveway or in any other location on a lot, lined up behind one another. For purposes of this chapter, replacement parking may be located within the front 20 feet of the lot.

(2) a. Accessory dwelling units shall be required to provide one (1) parking space on the lot, covered or uncovered, per bedroom, in addition to the parking required for the primary unit, unless otherwise specified in this section. The parking space(s) may be provided through tandem parking on a driveway and may be located within the front or side yard setback.

b. Notwithstanding the above subsections, the parking space for the accessory dwelling unit shall not be required where the accessory dwelling unit meets any of the following criteria:

(i) Is located within one-half mile of a major transit stop as defined in the California Public Resources Code (subdivision (b) of Section 21155);

(ii) Is located within one block of a designated car share pick up and drop off location;

(iii) Is located within an architecturally and historically significant historic district;

(iv) Is proposed to be converted from the existing space entirely within the primary dwelling unit or an existing accessory structure; or

(v) Is located in a permit parking area where on-street parking permits are required, but not offered to the occupant(s) of the accessory dwelling unit.

c. The applicant shall demonstrate that the unit meets the criteria in (2)(b).

C. Setback.



Existing structures that are converted to accessory dwelling units shall not be required to conform to setback requirements, but side and rear yard setbacks shall be sufficient for fire safety. New accessory dwelling unit structures shall conform to the setback requirements for the zone, including the building placement requirements.

D. Size.

The maximum size (habitable floor area) for an accessory dwelling unit shall be no more than 640 square feet.

E. Roof deck.

Roof decks shall not be permitted on an accessory dwelling unit.

F. A covenant in a form approved by the City Attorney shall be recorded with the County Recorder's Office detailing the restriction on the size and attributes of the accessory dwelling unit as set forth in this section. The covenant shall include prohibitions on renting the accessory dwelling unit for a period of less than 30 days (in accordance with Section 17.08.025 of the Code), and on the sale of the accessory dwelling unit separate from the sale of the primary residence, including a statement that the deed restriction may be enforced against future purchasers. Proof of recordation of the covenant shall be provided to the City at a time deemed appropriate by the Director of Community Development.

G. For the purposes of this section, a new or separate utility connection directly between the accessory dwelling unit and the utility shall not be required for an accessory structure within an existing structure. Where the proposed accessory dwelling unit will be located within a new structure, the applicant shall provide a new or separate utility connection directly between the accessory dwelling unit and the utility.

H. This section shall not validate any illegal structures or existing illegal accessory dwelling units. Accessory dwelling units must comply with and receive a permit under this ordinance to be considered legal.

I. This section shall not invalidate the requirements of the Section 17.52, Nonconforming Buildings and Uses, as they apply to the primary residence.

**Section 17.21.040 Junior Accessory Dwelling Unit and Accessory Dwelling Unit Permit Application, Approval Process and Timelines.**

A. An administrative permit shall be required for junior accessory dwelling units and accessory dwelling units. As set forth in Section 17.55.040, the Director of Community Development shall make a decision on the administrative permit within 120 days of receipt of a complete application that has been deemed complete by the City for an administrative permit for a junior accessory dwelling unit or an accessory dwelling unit. The application shall be accompanied by a fee in the amount set by City Council resolution.

B. Mandatory approval of the administrative permit required by the Director of Community Development when all of the following requirements are met:

(1) The owner-occupant has applied for approval of a proposed junior accessory dwelling unit or accessory dwelling unit; and

(2) The junior accessory dwelling unit complies with Section 17.21.020; or

(3) The accessory dwelling unit complies with Section 17.21.030.

C. Upon approval of an administrative permit under this Chapter, the City Manager may release an existing covenant recorded on the property where the existing covenant prohibits accessory or junior accessory dwelling units that are otherwise permitted by this Chapter.

**SECTION 6.** A new Subsection F. is added to Section 17.44.020 of Chapter 17.44 of Title 17 to read as follows:

	<u>Use</u>	<u>Parking Requirements</u>
F.	<u>Junior Accessory Dwelling Unit and Accessory Dwelling Unit</u>	<u>JADU: No parking space shall be required for a junior accessory dwelling unit.</u>  <u>ADU: One space per bedroom required, unless unit complies with 17.21.030(B)(2)b.</u>

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2       **SECTION 7.** Section 17.55.040 (Report of decision and findings) of Chapter 17.55  
3 (Administrative Permits) of Title 17 (Zoning) of the Hermosa Beach Municipal Code is amended  
4 to read as follows:

5       **17.55.040 Report of decision and findings.**

6       Except as set forth below, the Community Development Director shall issue the  
7 administrative permit no more than thirty (30) days following the filing of a complete application  
8 therefor. Approval will be based upon determining the request complies with the standards,  
9 limitations and other regulations in the governing section, which may include the imposition of  
10 conditions and limitations to ensure the permit is consistent with said requirements and protects  
11 the public health, safety and welfare; otherwise, the Director shall deny the application and  
12 provide the applicant a written statement of the reasons the permit cannot be issued. The applicant  
13 shall be advised in writing of the right to appeal the Director's decision pursuant to  
14 Section 17.55.050.

15       Notwithstanding above, permits for accessory dwelling units and/or junior accessory  
16 dwelling units shall be decided within 120 days of receipt of a complete application and subject to  
17 the provisions outlined in Chapter 17.21.

18       **SECTION 8.** Effective Date. This Ordinance shall become effective and be in full force  
19 and effect from and after thirty (30) days of its final passage and adoption.

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21       **SECTION 9.** The City Council designated the City Attorney to prepare a summary of this  
22 ordinance to be published pursuant to Government Code Section 36933(c)(1) in lieu of the full  
23 text of the ordinance. The City Clerk caused said summary to be published on August 23, 2018  
24 [five (5) days before the adoption of the ordinance] in the Easy Reader, a weekly adjudicated  
25 newspaper of general circulation, published and circulated in Hermosa Beach. Prior to the  
26 expiration of fifteen (15) days after the date of adoption of this ordinance, the City Clerk shall  
27 cause the summary to be re-published in the Easy Reader.

1                   **SECTION 10.** The City Clerk shall certify to the passage and adoption of this Ordinance,  
2 shall enter the same in the book of original ordinances of said City; shall make minutes of the  
3 passage and adoption thereof in the records of the proceedings of the City Council at which the  
4 same is passed and adopted.

5  
6                   **PASSED, APPROVED and ADOPTED** this 28th day of August, 2018 by the following vote:

7  
8                   AYES:

9                   NOES:

10                  ABSENT:

11                  ABSTAIN:

12  
13                   \_\_\_\_\_  
14                   **PRESIDENT** of the City Council and **MAYOR** of the City of Hermosa Beach, California

15                   ATTEST:

16                   APPROVED AS TO FORM:

17  
18                   \_\_\_\_\_  
19                   City Clerk

20                   \_\_\_\_\_  
21                   City Attorney