

ADDING VARIOUS VIOLATIONS TO ADMINISTRATIVE CITATION PROCEDURES

City Council – February 27, 2024



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Overview

- Violations of the Municipal Code are considered misdemeanors or infractions
- City adopted administrative citation procedure in 2007
- Allows local citation of violations considered to be a minor nature
- Defined a list of violations subject to administrative citation procedures



Tool to Incentivize Compliance

- Current process of prosecuting misdemeanors is time and labor intensive
- Administrative citations are a way to incentivize compliance
- Goal is for compliance of regulations
- City may also pursue other remedies, such as prosecution



Request to Add Violations

- Amend – Reference to Social Host/ Parties on Private Property
- Add the following violations:
 - Special Events on Public Property
 - Outdoor Fitness Permit on parks and beaches
- Solid Waste Collection
- Use of City Logo



ADMINISTRATIVE CITATION FINES

(Council updated fines
in January 2024)

Staff proposes applying
these fees (will return
with fee resolution)

\$250

- First violation

\$500

- Second violation

\$1,000

- Third and subsequent
violations within a year



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Recommendation

- Introduce ordinance on first reading
- Add above-stated violations to administrative citation procedures
- Timing: Ordinance takes effect 30 days after 2nd reading



THANK YOU!