

# City of Hermosa Beach

*City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254*



## Action Minutes

**Wednesday, September 21, 2022  
6:00 PM**

**Hybrid in-person/virtual meetings are held pursuant to AB361.**

## **Public Works Commission**

***Chairperson***

*Andrea Giancoli*

***Vice Chairperson***

*Kathy Dunbabin*

***Commissioners***

*Janice Brittain*

*Scott Hayes*

*David Grethen*

***Public Works Director***

*Joe SanClemente*

***Deputy City Engineer***

*Lucho Rodriguez*

***Associate Engineer***

*Andrew Nguyen*

***City Attorney's Office***

*John Natalizio*

### **Viewing Options for Public Meetings**

Public Works Commission meetings are hybrid in-person/virtual. Public meetings are broadcast live on Spectrum Channel 8 and Frontier Channel 31 in Hermosa Beach. Additional viewing options are provided as a courtesy.

**IN-PERSON:** Council Chambers, 1315 Valley Drive, Hermosa Beach

JOIN THE VIRTUAL MEETING VIA **ZOOM** AT:

<https://us02web.zoom.us/j/87407083024?pwd=eVJHMWFHR0tTNGJMbDRzeUVxeHQ0dz09>

OR PARTICIPATE BY **PHONE**:

- Toll Free: 877-853-5257
- Meeting ID: 874 0708 3024
- Passcode: 472153

ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED.

If you are joining by phone, press \* 9 to raise your virtual and \*6 to unmute your line when asked to do so. Comments from the public are limited to 3 minutes per speaker.

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\*\*\*PLEASE NOTE: IF YOU EXPERIENCE TECHNICAL DIFFICULTIES WHILE VIEWING THE MEETING ON ONE OF THESE PLATFORMS, PLEASE TRY ONE OF THE OTHER VIEWING OPTIONS.\*\*\*

All Public Works Commission meetings are open to the public. Please attend. Currently, meetings are being held in-person and virtually.

The Public Works Commission receives a packet with detailed information for every agenda item. Public Works Commission agenda packets are available for review on the City's website located at <https://www.hermosabeach.gov/our-community/agendas-minutes-video>.

During the meeting, a packet is also available in the Council Chambers foyer, or you can access the packet at our website, <https://www.hermosabeach.gov/our-community/agendas-minutes-video>, on your laptop, tablet, or smartphone through the wireless signal available in the Council Chambers – **Network ID: CHB-Guest, Password: chbquest**

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to Andrew Nguyen at (310)318-0222 or [anguyen@hermosabeach.gov](mailto:anguyen@hermosabeach.gov) at least 48 hours prior to the meeting.

### **Oral and Written Communication**

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the Public Works Department by email ([anguyen@hermosabeach.gov](mailto:anguyen@hermosabeach.gov)) or in person by noon of the Wednesday one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the Public Works Commission by email. Supplemental materials may be emailed to [anguyen@hermosabeach.gov](mailto:anguyen@hermosabeach.gov). Supplemental materials must be received before 3:00 p.m. on the date of the meeting to ensure Commission and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 3:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

### **Submit Supplemental eComments in three easy steps:**

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e., phone numbers, address, etc.) that you do not want to be published.

1. Go the Agenda/Minutes/Video webpage and find the meeting for which you would like to submit comments. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment and select the comment button.
3. Sign in to your SpeakUp Hermosa account or as a guest and enter your name and comment in the field provided.

**I. CALL TO ORDER****II. PLEDGE OF ALLEGIANCE****III. ROLL CALL**

**Present:** Chairperson Giancoli, Vice Chairperson Dunbabin, Commissioner Brittain, Commissioner Hayes, Commissioner Grethen

**Staff Present:** Joe SanClemente, Director of Public Works; Lucho Rodriguez, Deputy City Engineer; Andrew Nguyen, Associate Engineer; John Natalizio, City Attorney's Office

**IV. APPROVAL OF AGENDA**

This is the time for the Public Works Commission to discuss any changes to the order of agenda items.

**ACTION:** Chairperson Giancoli motioned to move Item XIII-a Removal and Replacement of Tree at 659 Valley Drive before Item VI. Presentations. Seconded by Vice Chairperson Dunbabin, the motion passed 5-0

**V. MATTERS FOR COMMISSION CONSIDERATION****a. Removal and Replacement of Tree at 1724 Valley Park Avenue****Recommendation:**

It is recommended that the Public Works Commission consider:

1. A property owner request to remove one (1) Brazilian Pepper tree fronting 1724 Valley Park Avenue and;
2. Accept the installation of two (2) replacement trees per City approved tree list.

Assistant Engineer Michelle Licata presented the item. Public Works Department received an application to remove a tree in front of the 1724 Valley Park Avenue as part of a redevelopment project for the property.

Commissioners asked questions and provided comments in regard to conflict of the existing tree with a new proposed 2 car garage and driveway, and process in place to ensure the replacement of removed tree which can be incorporated as part of the project civil plans. Commissioner Grethen provided a comment in support of the removal of the tree due to the code allowing trimming and removal of a tree if it interferes with the use of the property.

**ACTION:** Commissioner Grethen motioned to approve the removal of the existing tree fronting 1724 Valley Park Ave and permit the property owner to plant one new Melaleuca leucadendra within the City parkway and two (2) additional tree somewhere else as determined by Staff. Seconded by Vice

Chairperson Dunbabin. Commissioner Hayes offered an amendment to the motion that the existing Brazilian Pepper tree to not be recycled or reused after removal and instead to be disposed of. Amendment was accepted by Commissioner Grethen. Motion passed 5-0.

## **VI. PRESENTATIONS**

### **a. 26th Street One-Way Conversion Update – Douglas Krauss, Environmental Programs Manager**

Associate Engineer Andrew Nguyen presented the update that 26<sup>th</sup> Street has been converted to one way.

### **b. Climate Adaptation Planning Project Update – Douglas Krauss, Environmental Programs Manager**

Associate Engineer Andrew Nguyen presented the update that a consultant has prepared the report providing improvements along The Strand to deal with climate change and sea level rise and is under review by Staff.

### **c. Hermosa Avenue and 6th Street Safety Improvements – Andrew Nguyen, Associate Engineer**

Associate Engineer Andrew Nguyen provided a presentation about the safety improvements recently done by Public Works at Hermosa Ave and 6<sup>th</sup> St. Commissioners provided questions and comments in regards to possible implementation of improvements at Hermosa Ave and 4<sup>th</sup> St, the planned rectangular rapid flashing beacons are to improve pedestrian safety and the water barricades to eliminate vehicle conflicts, improvements are a pilot with more permanent improvements as part of CIP 193, data and counts will be collected again.

### **d. Bike Rack Installations Update – Jasmine Lopez, Assistant Engineer**

Assistant Engineer Jasmine Lopez provided a presentation about recent and future bike rack installation around the City. Commissioners provided questions and comments in regards to bike racks near Kiwanis Club, high need of more bike racks at and around Pier Plaza.

## **VII. PUBLIC WORKS DIRECTOR REPORT**

### **a. Verbal Update**

Director Joe SanClemente provided an update with new staffing and open positions with City Attorney's Office John Natalizio providing a brief update on CIP 669 Public Parks Restroom.

### **b. Monthly Activity Reports**

Monthly Activity Reports for the months of July and August was presented. Highlighting the Skechers development project and CIP 692 14<sup>th</sup> St Restroom reopening of the restrooms.

**c. CIP Status Update**

Deputy City Engineer presented the CIP Status update.

- **CIP 689 Clark Building Renovations:** Plans are under review by the Building Department and advertising of bid is anticipated to occur soon.
- **CIP STUDY 438 Stormwater Dry Wells Assessment:** At beginning stages of the project.
- **CIP 549 Temporary Beach Accessible Routes:** Project is still open and active. Commissioner Hayes express concerns for maintenance of the mats which Staff will be looking at.
- **CIP 601 & 698 Prospect Ave Curb Ramps ADA Improvements:** Bids were rejected due to conflicting languages in the bid documents. Projects will be readvertised together.
- **CIP 603 South Park Slope and Irrigation Repairs:** City will be applying for grant funds from the State of California Department of Parks and Recreation.
- **CIP STUDY 111 Gateway and Wayfinding Signs Assessment:** On-call traffic engineering consultant is working on project.

**VIII. PUBLIC PARTICIPATION – ORAL AND WRITTEN COMMUNICATIONS FROM THE PUBLIC:** This is the time for members of the public to address the Commission on any items within the Commission's jurisdiction not on this agenda and items on this agenda as to which additional public comment will not be taken (Announcements, Public Works Director Report, Consent Calendar Items not pulled for separate consideration, and Future Agenda Items).

Public Hearings Items are heard only during the public hearing. Members of the audience may additionally speak during discussion of items removed from the Consent Calendar and during Matters for Commission Consideration. All comments are limited to three minutes per speaker but may be reduced due to time constraints.

No action will be taken on matters raised in oral and written communications, except that the Commission may take action to schedule issues raised in oral and written communications for a future agenda. Speakers with comments regarding City management of departmental operations are encouraged to submit those comments directly to the City Manager.

- No public comments.

- IX. COMMISSIONER COMMENTS:** Commissioners may briefly respond to public comments, may ask a question for clarification, or make a brief announcement or report on his or her own liaison or subcommittee roles, activities, or meetings attended.

**a. Response to Public Comments/ Questions for Clarification**  
**b. Brief Announcements**

- i. Commissioner Grethen provided a comment in regards to two (2) of the Public Works Commissioners terms are expiring with City Council to select candidates to appoint.
- ii. Chairperson Giancoli announces her retirement and will not be seeking reappointment. The Public Works Commissioners and City Staff expresses gratitude and thanks for all her service and dedication to the Commission and City.

**c. Reports on liaison or subcommittee roles, activities, or meetings attended.**

Commissioner Grethen provided a comment in regards to the tree replacement at Hermosa View School. Staff is continuing to work on maximizing the amount of trees that can be planted in the parkway fronting the Hermosa View School.

**X. CONSENT CALENDAR**

**a. Action Minutes of the Public Works Commission Meeting of July 20, 2022**

Commissioner Grethen requested the item to be pulled for a separate discussion.

**XI. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION**

**a. Action Minutes of the Public Works Commission Meeting of July 20, 2022**

**ACTION:** Commissioner Britain motioned to approve the minutes of the Public Works Commission Meeting of July 20, 2022 as corrected. Seconded by Commissioner Hayes. Modification to the Item "Commissioner Comments" to be implemented at the next Agenda.

Vice Chairperson abstains due to being absent at the July Commission meeting.

**XII. PUBLIC HEARINGS**

None

- XIII. FUTURE AGENDA ITEMS –** Requests from Commissioners for possible future agenda items. No discussion or debate of these requests shall be undertaken; the sole action is whether to schedule the item for consideration on a future agenda. No public comment will be taken. Commissioners should consider the City's work plan when considering new items.

None

**XIV. ADJOURNMENT**

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