



CITY OF HERMOSA BEACH BOARD/COMMISSION APPLICATION

Name Of Board/Commission - Select Board/Commission -

Name Kimberly Noble

Phone Number

Address

Email

Occupation/Profession Program manager

Employer Name & Address NIH RADx (& VentureWell) - DC/Hadley, MA (my work is remote)

REFERENCES (Please List Three References)

Personal: (/Local) Scott Hayes, Andrea Giancoli, Rob Saemann

Professional: Brian Walsh (NIH RADx - Accessibility project), Jennifer Holme (VentureWell)

Other: Community org refs: Ryan Nowicki (HBFF), Dave Fulton (LHB), Brandy Villanueva (CERT)

COMMUNITY PARTICIPATION AND SERVICE (Past and Present)

Why do you wish to become a Commission member?

We live in the best little beach city, but it will only remain the best if we have smooth, safe streets, a well-functioning sewer system, clean and safe outdoor spaces, and well-maintained city structures that meet staff and public needs. So much of this important work is in the purview of Public Works through capital improvement projects and regular maintenance activities.

I've long had an interest in giving more to the community. The opportunity to contribute to maintaining and improving our city is one I would welcome.

What do you feel are the duties and responsibilities of a Commission member?

The core obligations outlined by law, which address the Commission's role as advisors to the Council on capital improvement projects and design guidelines are clearly documented. I further believe it is any Commissioner's duty to educate herself as necessary to be a productive contributor, and to come to the role (and meetings) prepared. An effective Commissioner will also be an open-minded and active listener to the constituency. She will discuss issues thoughtfully and articulately and will make decisions based solely in the interests of community wellbeing and improvement, which I am confident is my ability to do.

Do you have any current obligations or responsibilities, which could be construed as a conflict of interest with your being a board/commission member? NO

If yes, please explain below:

N/A

Please add below or attach a resume with your education, employment, memberships, past activities, and other experience that you feel would qualify you as a Board/Commission member.

Through my work with Leadership Hermosa (as a student, class facilitator, and board member) I have developed a positive rapport with a broad range of the city's leaders and active constituents. I have also found that my communication skills, ability to distill complex situations into simple terms, and my collaborative and consensus-building approach make me an asset in every environment in which I engage. I am skilled at asking the right questions to get to the heart of an issue, often bringing clarity to muddy situations. And I am a big-picture strategist, with the ability to capably translate strategy into tactical approach. I believe these characteristics would lend themselves to success as a Commissioner.

Board/Commission	Meeting Location	Meeting Schedule
Building Board of Appeals	City Council Chambers	Second Monday of each month at 7 p.m.
Civil Service Board	City Council Chambers	Third Wednesday of each month at 5 p.m.
Parks, Recreation & Community Advisory Commission	City Council Chambers	First Tuesday of each month at 7 p.m.
Planning Commission	City Council Chambers	Third Tuesday of each month at 7 p.m. (in December meeting is on the second Monday)
Public Works Commission	City Council Chambers	Third Wednesday of odd-numbered months (January, March, May, July, September, and November) at 7 p.m.

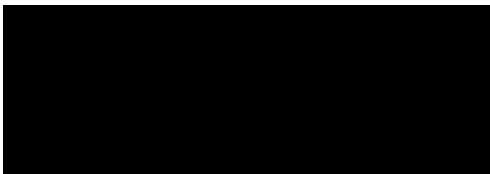
Do you foresee any scheduling problems that might cause you to miss meetings? NO

How long have you lived in Hermosa Beach? 12 yrs: '05-09, 15-Present

Additional comments:

It would be an honor to serve. I appreciate your consideration.

Signature:



Date: 9/18/2022

Last Updated

EXECUTIVE SUMMARY

A hands-on leader with strengths for inspiring teams; developing and scaling programs; and building and leveraging relationships to deliver outstanding results

PROFESSIONAL SKILLS SUMMARY

- Leading teams in developing and implementing strategy
- Building and retaining exceptional staff teams and creating outstanding work environments
- Program and project management
- Instructional design and delivery of experiential, outcomes-driven training
- Managing public relations and increasing community engagement
- Directing education initiatives
- Fundraising: Grant writing, corporate sponsorships, individual giving, community partnerships, events
- Intermediate Spanish proficiency

WORK EXPERIENCE

RADx / National Institutes of Health (NIH)

Contractor, RADx Tech (2020-Present, Remote)

Manage collaboration among federal agencies (CDC, FDA, NIH) and private institutions (investors and foundations) to speed innovation in the development, commercialization and implementation of technologies for COVID-19 testing, for the Rapid Acceleration of Diagnostics (RADx) initiative of the NIH; Facilitate high-profile projects including [WhenToTest.org](#) website development; the *Rockefeller Foundation Roadshow*, convening RADx tech innovators with state governments and institutional buyers; and the *Investment Forum*, matching innovators with potential investors.

Kombucha Brewers International (KBI) (Los Angeles, CA)

Assistant Executive Director (2020)

Directed daily operations for the organization and executed KBI's mission to promote and protect kombucha worldwide, in collaboration with KBI's president/founder; Managed human resources including hiring and day-to-day supervision of staff; supervised accounting clean-up, prepared financial reports and presented recommendations to the board; Developed and presented funding proposals; Drove productivity through operational improvements. Developed and promoted new member benefits to drive membership renewals.

Highlights:

- Spearheaded an industry-wide "Heal-In" initiative in response to the coronavirus pandemic
- Led the successful transition of the KBI annual conference from in-person to virtual
- Brought PR and Marketing in-house to increase PR capacity and improve communications while reducing costs

VentureWell (formerly the National Collegiate Inventors and Innovators Alliance, NCIIA)

Operations Director, Events Director, & Special Projects (2013 - 2019, Remote since 2015)

Identified opportunities and led initiatives to increase organizational capacity and operational efficiency; Built and directed a new business unit to streamline the production and scaling of new and existing training programs in a fast-paced, high-growth environment; Hired and supervised personnel and managed contractors in multidisciplinary teams; Developed and administered program budgets. Was frequently tapped to lead critical new programs and relationship development for the organization.

Highlights:

- Instituted project management systems and processes to streamline program onboarding and administration
- Cultivated relationships with high-profile partners and grant makers including NSF, NIH, USAID, the Gates Foundation, Intel, and Village Capital
- Led program design and administration for new VW programs including SL@B Development Xchange (USAID), Intel's Mentor Forum, and Pathways in Innovation network
- Worked collaboratively to identify and implement best practices related to diversity, equity and inclusion

WORK EXPERIENCE CONTINUED

VentureWell (continued)

I-Corps Program Manager (2012 – 2014, Hadley, MA)

Directed and scaled the high-profile NSF I-Corps® program, providing commercial readiness training for NSF grantees; Scaled the program to 5 instructional teams and 12 deliveries annually; Managed NSF program directors and faculty from 11 institutions to implement consistent and effective programming.

Highlights:

- Managed administration of \$12 M in NSF grants to NCIIA for the I-Corps® program
- Authored manuals for course administration to facilitate program scaling.
- Ran quarterly train-the-trainer program for university faculty in partnership with LLP cofounders, facilitating program and materials development and managing staff and vendors in event administration

Hugh O'Brian Youth Leadership (Los Angeles, CA)

Director of National Programs (2008 – 2012)

Managed 17 affiliates in the western U.S; Recruited, trained and supervised affiliate corporate boards and staff to maintain corporate compliance, fundraise effectively, and execute HOBY signature youth programs; Directed the execution of 19 Seminars annually, reaching 7000 high school students.

Highlights:

- Recruited corporate board members and program directors, increasing the year-round volunteer base by 90%
- Revived failing HOBY affiliates in Los Angeles, San Bernardino, Alaska, Colorado, Hawaii, Oregon and Wyoming
- Conducted program assessment and led curriculum revisions
- Curated and expanded an online library of 400+ documents including procedural manuals, templates and tutorials
- Wrote and administrated community and private foundation grants ranging \$500-\$75,000

National Federation of Independent Business (Los Angeles, CA)

West Region Member Support Manager (2005 – 2008)

Worked with 4 state teams to formulate and execute annual plans and budgets that coordinated sales, media, development and public policy objectives; Organized and marketed programs to provide value to small business owners, increase brand recognition among prospective members, and achieve policy goals; Developed a network of activist members in 4 western states to advance state and national NFIB initiatives

Golden Key International Honour Society (Atlanta, GA)

Associate Director for U.S. Operations (2002 – 2005)

Liaised between International Headquarters and chapters in the western U.S. (14 states – 56 universities), supervising membership recruitment, leader training and conferences; As lead Associate Director, participated in the development and implementation of the business plan and managed executive projects

Skokie School District 68 (Skokie, IL)

Speech and Language Pathologist (2001 – 2002)

EDUCATION & OTHER

Leadership Hermosa Beach

Curriculum Council Member	2015-present
Board Member & Lead Class Facilitator	2017-2019
Program graduate	2015

Project Management Institute

Project Management Professional (PMP) Certification	2014
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Interaction Institute

Facilitative Leadership Training	2014
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American Speech-Language-Hearing Association (ASHA)

Certificate of Clinical Competency (CCC-SLP)	2002
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University of Wisconsin—Madison

Master of Science in Speech-Language Pathology	2001
Bachelor of Science in Communicative Disorders	1999