City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Regular Meeting Agenda

Tuesday, November 10, 2020

5:00 PM

Closed Session - 5:00 PM

Regular Meeting - 6:00 PM

Duly posted online on November 5, 2020 at 9:00 p.m. by A.Y.

City Council

Mayor
Mary Campbell

Mayor Pro Tem
Justin Massey

Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato

City Treasurer
Karen Nowicki

City Attorney
Michael Jenkins

Executive Team

Suja Lowenthal, City Manager

Eduardo Sarmiento, City Clerk
Viki Copeland, Finance Director
Marnell Gibson, Public Works Director
Paul LeBaron, Chief of Police

Ken Robertson, Community Development Director
Vanessa Godinez, Human Resources Manager
Kelly Orta, Community Resources Manager

PLEASE NOTE:

This is a full Packet including all pages and sub-pages, of all staff-reports and other materials of each agenda item as if physically stacked together and represents the complete agenda Packet as a single PDF file as of the date and time the agenda was initially posted (unless otherwise indicated here). It is meant to be an aid, but not intended as a replacement for the 'Living' agenda.

This full Packet does not contain additions, modifications, or supplementals that have been added after the first posting of the 'Living' agenda unless indicated here.

To prevent time downloading, and re-downloading, you might download this single PDF to your computer to have available for multiple reference, or to re-reference, to avoid the necessity of needing to be connected to the Internet or being held up by a slow-connection or slow server.

For a particular item(s), you may desire to ensure that you are viewing all additions, modifications, or supplementals posted after the original agenda packet's posting by utilizing the link to the 'Living' agenda as displayed on the city's website Agenda/Minutes page which for this agenda is: 11-10-20 Agenda

Note again, that the agenda appearing below the following items' page number table may have changed and represents the page numbers to the agenda and materials contained in this full agenda packet only.

The agenda-items page number table below provides the starting page of each item in this full contiguous packet PDF file. To better utilize these page numbers, note that the *Adobe Acrobat* reader has a feature to display page thumb-nails down the left edge of your screen. With the page-thumbnails displayed you may click on a page's thumb-nail to immediately move to the item's starting page directly.

Be aware, that as this full packet may include MINUTES of prior meetings, if searching the entire Packet for particular text, understand that when you find such text, that if it is within a MINUTES page of minutes, that are included in this agenda for approval, that it may appear to you that you are at an agenda item within the current agenda. Avoid such confusion by noting that pages that contain MINUTES included for approval are so identified at the top of each such page within this full packet.

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5:00 P.M. - CLOSED SESSION

CALL TO ORDER

ROLL CALL

PUBLIC COMMENT ON THE CLOSED SESSION AGENDA

City Hall will be closed to the public until further notice. Virtual Meetings are held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. Members of the public may email comments to anny@hermosabeach.gov or submit eComments until 3:00 p.m. on the meeting date. Members of the public may also join the live meeting through the meeting link or participate by phone.

JOIN THE VIRTUAL MEETING BY PHONE:
1. Email anny@hermosabeach.gov to be added to the speaker list.
2. Dial-in to meeting:
   - Toll Free: 833-548-0282
   - Meeting ID: 833 2169 1331 , then #
   - Participant ID: press # to bypass
3. ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. When you are called on to speak, press * 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

RECESS TO CLOSED SESSION

1. **20-0718** **MINUTES**: Approval of minutes of Closed Session held on October 13, 2020.

2. **20-0719** **CONFERENCE WITH LEGAL COUNSEL: Existing Litigation**
Government Code Section 54956.9(d)(1)

The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

a) Name of Case (**State**): Hermosa Fitness LLC v. City of Hermosa Beach
Los Angeles County Superior Court, Case Number: 18STCP02840

b) Name of Case (**Federal**): Hermosa Fitness LLC v. City of Hermosa Beach
United States District Court, Case Number: 2:19-cv-08666-CAS-AFMx

ADJOURNMENT OF CLOSED SESSION

6:00 P.M. - REGULAR AGENDA

Public Participation

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JOIN THE VIRTUAL MEETING AT:
https://us02web.zoom.us/j/89628256317?pwd=Vyt3blRpc1RjdXRkVkZaWE1sU3ExUT09

OR PARTICIPATE BY PHONE:
1. Email anny@hermosabeach.gov to be added to the speaker list.
2. Dial in to meeting:
   - Toll Free: 877-853-5257
   - Meeting ID: 896 2825 6317, then #
   - Passcode: 580022913
3. ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. If you are joining by phone, press * 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

Oral and Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the City Manager's office by email (anny@hermosabeach.gov) or in person by noon of the Tuesday, one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email. Supplemental materials may be submitted via eComment (instructions below) or emailed to anny@hermosabeach.gov. Supplemental materials must be received before 2:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 2:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

Submit Supplemental eComments in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CLOSED SESSION REPORT

V. ANNOUNCEMENTS - UPCOMING CITY EVENTS

Attachments: "VETERANS ARE TIMELESS" CAMPAIGN VIDEO

VETERANS DAY CELEBRATIONS FLYER

VI. APPROVAL OF AGENDA

VII. PROCLAMATIONS / PRESENTATIONS

a) REPORT 20-0723 **APPOINTMENT OF MAYOR AND MAYOR PRO TEMPORE AND COUNCIL COMMITTEE REORGANIZATION-NOVEMBER 2020**

Recommendation: Staff recommends that the City Council make the following appointments, consistent with the current rotation policy for Mayor and Mayor pro tempore:

1. Mayor for a one-year term ending Thursday, November 11, 2021; and
2. Mayor pro tempore for a one-year term ending Thursday, November 11, 2021.

In conformance with State law, after appointing a new Mayor and Mayor pro tempore, the City Council must make the following committee appointments:

1. Mayor to the Los Angeles County-City Selection Committee.

Authority in Government Code Section 50270. The committee shall consist of the mayor of each city within the county. When the major is unable to attend a meeting, the mayor shall designate another member of the city council to attend and vote at the meeting as the mayor's representative {Gov't Code □ 50271}.

2. Mayor to the South Bay Cities Sanitation District Board of Directors and Mayor pro tempore (or Councilmember) to serve as alternate director.

Authority in Health and Safety Code Section 4730. The presiding officer of the governing body of each city within the district is a member of the Board of Directors, and another councilmember shall be appointed as an alternate director to act as a member of the district board in place of the presiding officer during such person's absence, inability, or refusal to act.

Attachments: 1. Resolution 20-7265.pdf

2. Council Committee List 09-22-20

3. Committee Information

VIII. CITY MANAGER REPORT - The City Manager and staff may provide brief reports on pending City business. Longer oral reports to be provided are as follows:

a) 20-0710 COVID-19 UPDATE

b) 20-0725 UPDATE ON MANDATORY RECYCLING ORDINANCE

Attachments: Link to Information Items

IX. PUBLIC PARTICIPATION -- ORAL AND WRITTEN COMMUNICATIONS FROM THE PUBLIC: This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (City Manager Reports, City Councilmember Reports and Future Agenda Items), or to request the removal of an item from the consent calendar. Public comments on the agenda items called City Manager Reports, City Councilmember Reports and Future Agenda Items will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak during discussion of items removed from the Consent Calendar; during Public Hearings; and, during discussion of items appearing under Municipal Matters.

All comments from the public under this agenda item are limited to three minutes per speaker, but this time allotment may be reduced due to time constraints. The City Council acknowledges receipt of the oral and written communications listed below. No action will be taken on matters raised in written communications, provided that the Council may take action to schedule issues raised in oral and written communications for a future agenda. Speakers with comments regarding City management or departmental operations are encouraged to submit those comments to the City Manager.

a) 20-0722 WRITTEN COMMUNICATION

Recommendation: Staff recommends that the City Council receive and file the written communication.

Attachments:
1. Letter from Kent Allen dated 11-3-20
2. Email and Attachments from Matt McCool dated 11-3-20
3. Email from Ed Hart dated 11-4-20

X. CITY COUNCILMEMBER COMMENTS: Councilmembers may briefly respond to public comments, may ask a question for clarification or make a brief announcement or report on his or her own activities or meetings attended.

a) 20-0711 UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

XI. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item XII (12), with public comment permitted at that time.

a) REPORT 20-0716

MEMORANDUM REGARDING CITY COUNCIL MEETING MINUTES

Recommendation: Staff recommends that the City Council receive and file this memorandum.

b) REPORT 20-0709

CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

Attachments: 1. 10-15-20

2. 10-22-20

c) REPORT 20-0714

ACTION MINUTES OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION MEETING OF OCTOBER 6, 2020

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 6, 2020.

Attachments: PR Minutes 10.06.2020

d) REPORT 20-0702

LOS ANGELES COUNTY FIRE SERVICES AND AMBULANCE MONTHLY REPORT FOR SEPTEMBER 2020

(Emergency Management Coordinator Brandy Villanueva)

Recommendation: Staff recommends that the City Council receive and file the September 2020 Fire and Ambulance monthly report.

Attachments: Fire and Ambulance report_September 2020

e) REPORT 20-0713

APPROVE THE SECOND AMENDMENT TO LEASE AGREEMENT BETWEEN THE CITY OF HERMOSA BEACH AND STAR EDUCATION TO TEMPORARILY REDUCE INSURANCE LIABILITY LIMITS AND MODIFY VENDOR INSURANCE REQUIREMENTS

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council approve a second amendment to the lease agreement with STAR Education that would:
* Reduce the required insurance liability limits through December 31, 2020 due to STAR's inability to obtain a $2 million policy so close to the expiration of its existing policy; and
* Remove vendor insurance requirements that are already fulfilled in its existing policy.

Attachments: 1. Lease Agreement with STAR Education

2. First Amendment to Lease Agreement with STAR Education

3. Proposed Second Amendment to Lease Agreement with STAR Education

f) REPORT 20-0721

ORDINANCE NO. 20-1418

AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO EXTEND THE TEMPORARY PROHIBITION ON SHARED MOBILITY DEVICES FROM BEING OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY; OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY

Recommendation: Staff recommends that the City Council waive full reading and adopt by title Ordinance No. 20-1418.

Attachments: 1. Ordinance 20-1418 - REDLINE.pdf

2. Ordinance 20-1418 - CLEAN.pdf

XII. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION - Items pulled from the Consent Calendar will be handled separately. Public comment will be taken prior to Council deliberation and action on each item pulled from the Consent Calendar.

XIII. PUBLIC HEARINGS - TO COMMENCE AT 6:30 P.M.

a) REPORT 20-0692

TEXT AMENDMENT 20-02, CONSIDERATION OF AMENDMENTS TO CHAPTER 17.44, "OFF-STREET PARKING" OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW PARKING PROVIDED WITH MECHANICAL VEHICLE LIFTS TO COUNT TOWARDS THE REQUIRED NUMBER OF PARKING SPACES AND TO SET STANDARDS FOR THE PERMITTING AND USE OF MECHANICAL VEHICLE LIFTS

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council introduce for the first reading the attached ordinance to amend Chapter 17.44, "Off-Street Parking" of the Hermosa Beach Municipal Code to allow parking provided with mechanical vehicle lifts to count towards the required number of parking spaces and to set standards for the permitting and use of mechanical vehicle lifts.

Attachments: 1. Draft Ordinance
2. Planning Commission Resolution 20-26
3. Link to February 21, 2017 Planning Commission Meeting
4. Link to February 18, 2020 Planning Commission Meeting
5. Link to May 19, 2020 Planning Commission Meeting
6. Link to August 18, 2020 Planning Commission Meeting
7. Link to October 20, 2020 Planning Commission Meeting

XIV. MUNICIPAL MATTERS

a) 20-0712 **RECEIVE VERBAL REPORT ON EMERGENCY ENFORCEMENT MEASURES TO ENSURE COMPLIANCE WITH PANDEMIC-RELATED HEALTH ORDERS FROM BOTH THE CITY AND THE COUNTY OF LOS ANGELES HEALTH DEPARTMENT**

(City Manager Suja Lowenthal and Police Chief Paul LeBaron)

Attachments: Hermosa Beach Table of COVID-19 Related Actions.pdf

b) REPORT 20-0715 **VACANCIES-BOARDS AND COMMISSIONS-EXPIRATION OF TERMS PUBLIC WORKS COMMISSION**

Recommendation: Staff recommends that the City Council select one of the following options:
1. Appoint the three applicants to the Public Works Commission for four-year terms ending October 31, 2024; OR
2. Direct the City Clerk to immediately re-advertise and invite applications from all interested parties.

Attachments: 1. Janice Brittain Application (resubmitted from 2016).pdf
2. David Grethen Application.pdf
3. Scott Hayes Application and Resume.pdf

XV. FUTURE AGENDA ITEMS - Requests from Councilmembers for possible future agenda items and questions from Councilmembers regarding the status of future agenda items. No discussion or debate of these requests shall be undertaken; the sole action is whether to schedule the item for consideration on a future agenda. No public comment will be taken. Councilmembers should consider the city's work plan when considering new items.

a) 20-0720 **TENTATIVE FUTURE AGENDA ITEMS**

Attachments: Tentative Future Agenda.pdf

XVI. ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS

CITY COUNCIL MEETINGS:
November 24, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
December 2, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session
December 8, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
December 22, 2020 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:
November 17, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
December 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 7, 2020 - Monday - 6:00 PM - Economic Development Committee
December 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:
November 11, 2020 - Wednesday - Veteran's Day
November 26, 2020 - Thursday - Thanksgiving Day

Staff Report

REPORT 20-0723

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

APPOINTMENT OF MAYOR AND MAYOR PRO TEMPORE AND COUNCIL COMMITTEE REORGANIZATION-NOVEMBER 2020

Recommended Action:
Staff recommends that the City Council make the following appointments, consistent with the current rotation policy for Mayor and Mayor pro tempore:

1. Mayor for a one-year term ending Thursday, November 11, 2021; and
2. Mayor pro tempore for a one-year term ending Thursday, November 11, 2021.

In conformance with State law, after appointing a new Mayor and Mayor pro tempore, the City Council must make the following committee appointments:

1. Mayor to the Los Angeles County-City Selection Committee.

   Authority in Government Code Section 50270. The committee shall consist of the mayor of each city within the county. When the major is unable to attend a meeting, the mayor shall designate another member of the city council to attend and vote at the meeting as the mayor's representative {Gov't Code § 50271}.

2. Mayor to the South Bay Cities Sanitation District Board of Directors and Mayor pro tempore (or Councilmember) to serve as alternate director.

   Authority in Health and Safety Code Section 4730. The presiding officer of the governing body of each city within the district is a member of the Board of Directors, and another councilmember shall be appointed as an alternate director to act as a member of the district board in place of the presiding officer during such person's absence, inability, or refusal to act.

Background:
At its meeting of October 13, 2020, the City Council adopted a formal policy governing the selection of the Mayor and Mayor Pro Tempore (**Attachment 1**). At the mayor/council reorganization on

Staff Report

REPORT 20-0723

December 7, 2017, the Council acted to temporarily suspend the long-time policy of a 9.6 month mayoral term and increase those terms to approximately one year to correspond with the five-year terms of office for those elected in 2017 and 2019. The Council action to extend the terms of elected officials was taken to accommodate the City's election date change from November of odd-numbered years to November of even-numbered years to coincide with statewide general elections starting in 2022 (ordinance adopted December 13, 2016).

The attached list of current committee assignments (**Attachment 2**) has been updated as needed to reflect changes made throughout the year. The City Manager's Office will revise the list to reflect the new Mayor and Mayor pro tempore committee changes made this evening.

Re-assigning committee delegates/alternates to the remaining committees (consistent with the Council policy to maintain permanent representatives whenever possible) or re-affirming current committee assignments, along with adding or deleting committees as appropriate, will be considered at a future meeting. Any delegate/alternate change to the South Bay Cities Council of Governments (SBCCOG) would require the adoption of a resolution.

Fiscal Impact:
There is no fiscal impact.

Attachments:

1. Resolution No. 20-7265 Appointment of Mayor and Mayor Pro Tempore
2. Committee Appointment List
3. Committee Information

Respectfully submitted by: Ann Yang, Executive Assistant
Concur: Eduardo Sarmiento, City Clerk
Concur: Suja Lowenthal, City Manager
Noted for Fiscal Impact: Viki Copeland, Finance Director

RESOLUTION NO. 20-7265

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH REGARDING APPOINTMENT OF THE MAYOR AND MAYOR PRO TEMPORE

THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Findings.

1. As a general law city, the provisions of Government Code section 36801 govern the selection of the City's mayor and mayor pro tempore.

2. The city council of a general law city may choose any one of its members to serve as mayor and any one of its members to serve as mayor pro tempore. The mayor and mayor pro tempore serve at the pleasure of the city council and may be replaced at any time.

3. The criteria for selecting which councilmembers will serve in these capacities and the length of time they will serve is entirely within the discretion of the city council.

4. The City has typically followed a nonbinding mayoral rotation practice based on seniority and election vote tallies. Although past City Councils periodically deviated from the anticipated rotation, the November 2019 deviation from that practice is the subject of pending litigation against the City.

5. It is the intent of the City Council by adopting this policy to replace and supersede any and all previous mayoral rotation/selection practices and policies to the extent such policies exist.

SECTION 2. Mayoral Term.

1. In November 2020 and 2021, the City Council may select from among its membership a mayor and a mayor pro tempore on a date during the month of November. Subject to the provisions of paragraph 3 of this Section 2, the term may be for one year.

2. In November 2022, at the City Council meeting at which the results of the election are certified, and each 9.6 months thereafter, the City Council may select from among its membership a mayor and a mayor pro tempore. Subject to the provisions of paragraph 3 of this Section 2, the term may be for 9.6 months.

3. The mayor and mayor pro tempore will serve until the next mayor or mayor pro tempore have been selected. Consistent with Government Code section 36801, the mayor and/or mayor pro tempore may be replaced at any time during their respective terms.

SECTION 3. Selection of Mayor and Mayor Pro Tempore.

1. Consistent with Government Code section 36801, the City Council may in its sole discretion and by majority vote of the Councilmembers present and voting appoint from among its membership a mayor and mayor pro tempore.

2. Consistent with Government Code section 36801, the mayor and the mayor pro tempore shall serve at the pleasure of the City Council.

SECTION 4. Discretionary Criteria.

The City Council may, in its sole discretion, consider the following factors when selecting a mayor and mayor pro tempore:

1. The mayor pro tempore may next succeed the incumbent mayor.

2. Each Councilmember may be afforded the opportunity to serve as mayor pro tempore and mayor during his or her term of office.

3. A Councilmember should generally serve one full year on Council before selection as mayor or mayor pro tempore.

4. Priority for selection of mayor pro tempore may be given to a member who has not previously served as mayor and thereafter to the member with the longest continuous service since last serving as mayor pro tempore and mayor.

5. A member serving as mayor or mayor pro tem should generally not serve multiple consecutive terms as mayor or mayor pro tempore.

6. The member selected to serve as mayor should be able to preside over City Council meetings, facilitate fair debate, work effectively with City staff, and respect and adhere to City policies, the 2016 Hermosa Beach Leadership Guide and the City Manager form of government.

SECTION 5. Superseding Effect.

This Resolution and the mayoral selection policy set forth herein rescinds, replaces and supersedes any and all previous practices and policies, written or unwritten, pertaining to the subject hereof. Nothing herein shall be interpreted to imply or suggest that any such policy exists or that any such practice has been binding on the City Council.

SECTION 6. Severability.

If any section, subsection, sentence, clause, phrase or word of this Resolution is found to be unconstitutional or otherwise invalid by any court of competent jurisdiction, such decision shall not affect the remaining provisions of this Resolution.

SECTION 7. Effective Date.

This Resolution shall take effect immediately. The City Clerk shall certify to the passage and adoption of this Resolution; shall cause the original of the same to be entered among the original resolutions of the City Council; and shall make a minute of the passage and adoption thereof in the minutes of the City Council meeting at which the same is passed and adopted

PASSED, **APPROVED** and **ADOPTED** this 13th day of October, 2020.

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

City Clerk
Eduardo Sarmiento

APPROVED AS TO FORM:

City Attorney
Michael Jenkins

CITY OF HERMOSA BEACH

REORGANIZATION OF CITY COUNCIL COMMITTEE DELEGATE AND ALTERNATE APPOINTMENTS

Beach Cities Health District

Delegate	**Detoy**	

California Contract Cities Association

Delegate	**Fangary**	(Board members meet 2nd Thurs. at 700 N. Alameda St., Los Angeles)
Alternate	**Detoy**	

Economic Development Committee, formed 04/28/00

Delegate	**Campbell**	(Meets first Monday of each month at 6:00 p.m.)
Delegate	**Detoy**	

Hermosa Beach Sister City Association

Delegate	**Detoy**	(1st Mon. – 7 p.m., Community Center, Room 9)
Alternate	**Campbell**	

Independent Cities Association

Delegate	**Armato**	(Annual winter and summer seminars for delegates)
Alternate	**Campbell**	[Board members meet 2nd Thursday, 7:00-8:30pm, Location varies each month]

Independent Cities Risk Management Association

Delegate (staff)	**Godinez**	(Bimonthly - Downey)
Alternate (staff)	**Bagnara**	RESOLUTION NO. 16-7035

KHHR Communities Network Committee

Delegate	**Armato**	(2nd Wed. in Jan, Apr, Jul, Oct, 6:00 p.m., Hawthorne Memorial Center or Hawthorne Municipal Airport)
Alternate	**Campbell**	

CITY OF HERMOSA BEACH

REORGANIZATION OF CITY COUNCIL COMMITTEE DELEGATE AND ALTERNATE APPOINTMENTS

League of California Cities – L.A. County Division

Delegate	**Campbell**	(1st Thurs. Jan./March/May - 6 p.m., locations vary,
Alternate	**Massey**	but usually Luminarias Restaurant - Monterey Park, other League/Division/committee events as called)

Los Angeles County/City Selection Committee

Delegate (Mayor)	**Campbell**	(As called. Mayor must appoint alternate separately, each time, when unable to attend meeting)

Los Angeles County West Vector and Vector-Borne Control District Board

Delegate	**Jim Fasola**	(2nd Thurs. of odd numbered months, 7:30 p.m., 6750 Centinela Ave., Culver City)

Los Angeles International Airport Community Noise Roundtable

Delegate	**Armato**	(2nd Wed. of odd numbered months, 6:30 p.m., LAX)
Alternate	**Campbell**	

Metropolitan Transportation Authority City Selection Committee

Delegate	**Massey**	(as called)
Alternate	**Detoy**	

South Bay Cities Council of Governments (SBCCOG)

Delegate	**Massey**	(4th Thurs., 6 p.m., 20285 Western Ave., Torrance)
Alternate	**Armato**	RESOLUTION NO. 20-7224

SBCCOG Steering Committee

Delegate/Alternate	**See above**	(2nd Mon., 12 p.m., 20285 Western Ave., Torrance)

South Bay Cities Sanitation District (County Sanitation Districts of Los Angeles)

Delegate (Mayor)	**Campbell**	(3rd Wed. – 1:30 p.m., Torrance City Hall)
Alternate	**Massey**	

CITY OF HERMOSA BEACH

REORGANIZATION OF CITY COUNCIL COMMITTEE DELEGATE AND ALTERNATE APPOINTMENTS

Southern California Association of Governments

Delegate	**Massey**	(Annual, as called)

Watershed Advisory Council of Santa Monica Bay Restoration Commission

Delegate	**Detoy**	(Meetings at least once a year, as called, usually afternoons at Dockweiler Youth Center, 12505 Vista del Mar, Los Angeles)
Alternate	**Fangary**	

West Basin Water Association

Delegate	**Massey**	(1st Tues., 11:30 a.m., Carson Community Center)
Alternate	**Detoy**	

APPOINTMENT BY L.A. COUNTY BOARD OF SUPERVISORS

Safe Clean Water Program, South Santa Monica Bay Watershed Area Steering Committee [October 2019] ..... **(Fangary)**

CITY OF HERMOSA BEACH

REORGANIZATION OF CITY COUNCIL COMMITTEE DELEGATE AND ALTERNATE APPOINTMENTS

TEMPORARY CITY COUNCIL SUB-COMMITTEES

North School Reconstruction Project [Formed 01/31/19] **(Armato, Massey)**
Target Decommission Date: January 2022

The Subcommittee represents the City on the joint City and Hermosa Beach City School District collaborative to negotiate elements of a Memorandum of Understanding (MOU) between the two parties delineating mutually agreed upon outcomes through the North School Reconstruction Project. The Subcommittee is further charged with overseeing the fulfillment of the North School Reconstruction Project Memorandum of Understanding which was executed on February 27, 2019. The anticipated school opening date is December 2020. The anticipated adoption of the NTMP is March 2020 with implementation from March-December 2020.

Public Asset Naming Subcommittee [Formed 12/17/19] **(Armato, Campbell)**
Target Decommission Date: June 30, 2021

At its meeting of November 18, 2019, the City Council unanimously supported to consider dedicating the Hermosa Beach Community Garden in former Mayor/Councilmember Jeff Duclos' name. The City does not currently have a formal process for naming a place after someone. Therefore, staff recommended that Council form a Sub-committee to work with a Sub-committee of the Parks & Recreation Commission on the dedication process. At its meeting of September 22, 2020, the City Council changed the subcommittee name from the Community Garden Dedication Subcommittee to the Public Asset Naming Subcommittee.

CITY COUNCIL COMMITTEE INFORMATION

California Contract Cities Association (CCCA)

CCCA is comprised of 74 member cities. The objective of the organization is to assist member cities by advocating and advancing the benefits of the contracting model, protecting local control, embracing public/private partnerships and providing educational opportunities for members. Annual events include a Municipal Seminar in May, a Fall Conference, and a Sacramento Legislative Tour in January. Board members meet the second Thursday of each month.

Independent Cities Risk Management Association (ICRMA)

The ICRMA is comprised of 20 member cities located in the Los Angeles and Orange counties of Southern California. Members pool their resources under a Joint Powers Agreement (JPA) to support their individual self-insurance programs. The JPA allows but does not require a Councilmember to represent the City on the ICRMA Governing Board, and the City Council has appointed staff members to serve as delegate and alternate (as many other member cities have done) since specific risk management expertise is desirable and the bi-monthly meetings occur during the day.

League of California Cities – Los Angeles County Division

The League of California Cities, comprised of several geographical divisions throughout the State, provides legislative advocacy on behalf of cities, specifically on matters of good government and maintaining local control. The League's annual conference in September rotates between northern and southern California.

The Los Angeles County Division, encompassing the 88 cities of Los Angeles County, holds meetings at 6 p.m. on the second Thursday of the month (OR during the months of January, March and May) in the Los Angeles metropolitan area (usually Luminarias Restaurant in Monterey Park), providing members with the opportunity to exchange ideas/information and share the advantages of cooperative advocacy.

Any Division member may also apply for a one-year appointment to one of eight policy committees, meeting a maximum of four times per year, to help set League priorities and policies.

Los Angeles County/City Selection Committee

This organization is comprised of mayors of Los Angeles County cities. Its function is to appoint city representatives to Boards/Commission/Agencies (as required by law) such as South Coast Air Quality Management District, LAFCO, L.A. City Hazardous Waste Management Advisory Committee, L.A. County Metropolitan Transportation Authority, and to nominate for appointment members to the California Coastal Commission.

Meetings take place as called. Unlike other committees that have both an assigned delegate and alternate, the mayor must separately appoint an alternate to attend each meeting that he or she is unable to attend.

Metropolitan Transportation Authority/City Selection Committee

The MTA is charged with conducting hearings and setting fares for established operating organizational units and the approval of transportation zones, final rail corridor selections, and approval of contracts for construction and transit equipment acquisition. The 14-member agency (which meets at 9:30 a.m. on the 4th Thursday of the month at the MTA, One Gateway Plaza, 3rd floor, L.A.) includes four city councilmembers.

Each city within four sectors of the County (defined by the League of California Cities, L.A. County Division), may vote to nominate one or more candidates from that particular sector for consideration for appointment to the MTA by the L.A. County City Selection Committee (see above). This committee meets on an "on called" basis.

South Bay Cities Council of Governments and Steering Committee

The SBCCOG is a joint powers authority of 16 cities and L.A. County of that provides a forum for local government efforts to work collaboratively on programs and studies directed at improving the environment, preserving natural resources, advocating for regional efforts to expand transportation alternatives, and increasing awareness for effective policies for a sustainable community and economic development. Meetings are at 6 p.m. on the 4th Thursday of each month, at 20285 Western Avenue in Torrance.

The Steering Committee serves as the executive committee of SBCCOG – its members are the officers and committee chairs, as well as the chairs of the working groups and a representative from the South Bay City Managers' group. Meetings take place on the 2nd Monday of each month at 12 noon, at the South Bay Environmental Services Center, 20285 S. Western Avenue, Suite 100, Torrance.

South Bay Cities Sanitation District (County Sanitation Districts of Los Angeles)

The Sanitation Districts of Los Angeles are a partnership of special districts formed to protect public health and the environment through innovated cost-effective wastewater/ solid waste management and to convert waste into resources such as recycled water/ materials and energy. The South Bay Sanitation District board meetings take place at 1:30 p.m. on the 3rd Wednesday of each month at Torrance City Hall.

Southern California Associations of Government

SCAG is a joint powers authority established to provide a network for members to identify and address common community problems – the region encompasses six counties and 191 cities, covering more than 38,000 square miles. The agency develops long-range regional transportation plans including sustainable community strategy and

growth forecast components, transportation improvement programs, regional housing needs allocation, and a portion of the South Coast Air Quality management plans. A general assembly is convened at least once a year (usually in April or May).

Watershed Advisory Council of Santa Monica Bay Restoration Commission

The Santa Monica Bay Restoration Commission was established by the California Legislature in 2002 to monitor, assess, coordinate and advise the activities of state programs, and to oversee funding that affects the beneficial uses, restoration and enhancement of Santa Monica Bay and its watersheds.

The Watershed Advisory Council serves as an advisory body to the Governing Board of the Santa Monica Bay Restoration Commission. Representatives serving on the Council include local, state and federal elected officials, public agencies responsible for protecting the resources and water quality of the Bay, the business community, along with environmental and other community groups.

The Watershed Advisory Council meetings take place in the afternoon (usually 1-4 p.m.) at least once per year, as called (usually February, March or April), at Dockweiler Youth Center, 12505 Vista del Mar, Los Angeles.

West Basin Water Association

This Association is concerned the problems associated with the existing deficiency in the supply of groundwater in the West Basin – its purpose is to investigate problems, formulate and disseminate factual and educational data in order to provide the West Basin inhabitants with a dependable supply of water to meet present and future needs. Meetings take place at 11:30 a.m. on the first Tuesday of each month at the Carson Community Center.

Sister City Association, Inc.

In 1967 the City of Hermosa Beach formed a “sister city” relationship with the City of Loreto, Baja California, Mexico – Council action on 3/21/67 initiated contact with Loreto government officials to establish a Sister City Program. The City Council adopted Resolution N.S. 2744 on 11/7/67, which welcomed Loreto, noted the official visit to Loreto by the Hermosa Beach City Council and Sister City Committee, and stipulated that an elected City official be appointed as a representative to help carry out the Program, which now includes a student exchange and paramedic training.

Meetings take place at 7 p.m. on the first Monday of each month in Room 9 at South Park.

Staff Report

Staff Report

20-0710

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

COVID-19 UPDATE

Staff Report

Staff Report

20-0725

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

UPDATE ON MANDATORY RECYCLING ORDINANCE

powered by Legistar™

Staff Report

Staff Report

20-0722

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

WRITTEN COMMUNICATION

Recommended Action:
Staff recommends that the City Council receive and file the written communication.

Attachments:
1. Letter from Kent Allen dated November 3, 2020
2. Email and Attachments from Matt McCool dated November 3, 2020
3. Email from Ed Hart dated November 4, 2020

November 3rd, 2020

Please include this letter in the Written Communication Section of the upcoming November
10th city council meeting

Dear City Council:

Recently I became aware that Laura Mecoy, who I understand is a city-hired public relations consultant actively sought to have a letter to the editor in the Easy Reader removed from the on-line version of the paper. When I found out about this I became very concerned. Few would disagree that an open and free press is essential to a free society. In this case, it appears that Laura Mecoy was actively involved in suppressing this letter despite the fact that it had been already printed in the Easy Reader. What's, even more, alarming it the Easy Reader accommodated the removal of what appeared to be only slightly critical of the city manager. When I contacted the Easy Reader to find out why the letter was removed, the owner of the paper, Kevin Cody told me that the letter boarded on Liable. Below is the letter in question. I don't see anything about the letter that is unusual or even close to liable. Also concerning to me is that the city pays the Easy readers for ads and had even recently placed an ad in the paper for their 50th-year celebration. Is this payback for favors?

At this time I am asking that the council look into this matter as well as any other suppression of information involving the services of Laura Mecoy. I am also asking the Council agendize a complete review of the services that Laura Mecoy provides to the city of Hermosa Beach and that a full cost/benefit analysis be conducted. How much does the services of Laura Mecoy's cost Hermosa beach?

As Mayor Campbell frequently points out, we are in "unprecedented times "and we are "sailing on uncharted waters". As the cities revenues decrease we should leave no stone unturned in our efforts to cut costs. It seems to me that a complete review of the cost of this public relation expense is in order. Is this a "nice to have" item or a "need to have item?"? From the outside, especially given all the money we pay to our legal counsel, this appears to be a luxury the city could do without.

Pleases see the below two attachments.

Warmly,

Kent Allen

FW: City email

From: Laura Mecoy <laura@mecoy.net>
Sent: Monday, May 13, 2019 10:32 AM
To: 'Suja Lowenthal' <suja@hermosabch.org>
Cc: 'Nico De Anda-Scaia' <ndeanda@hermosabch.org>; 'Leeanne Singleton' <lsingleton@hermosabch.org>; 'Mayor Stacey Armato' <sarmato@hermosabch.org>
Subject: Easy Reader Letter to the Editor about EPAC is no longer on their site

Hi there:

After we reached out to Kevin Cody at the Easy Reader on Friday, the letter to the editor about EPAC has been removed.

Here's a link to the letters to the editor.

https://easyreadernews.com/letters-to-the-editor-5-9-2019/?utm_source=Daily+News&utm_campaign=2fcf52588e-Daily_EMAIL_NEWSLETTER&utm_medium=email&utm_term=0_b41a925468-2fcf52588e-286682961

Laura Mecoy
310-546-5860

In the dark

Dear ER:

Well, this is a total, hidden-from-all-sunshine mess ["After vote, EPAC members wonder: What's in a name?" ER May 2, 2019]. First Hermosa City Manager Suja Lowenthal and her staff alienate EPAC (Emergency Preparedness Advisory Commission) by not communicating with them. This is an emergency communication department and they can't communicate with their own commission. Or did they not want to communicate because they were tossing them out so they could be replaced with a big, fat, expensive paid department for Lowenthal and her friends?

Now Lowenthal and her department alienate the former commissioners, now either tossed or replaced again by hiding all discussion from the public, renaming, reforming and letting Lowenthal create a fiefdom for her Calpers, job-hopping from city-to-city friends (yes, we need Calpers reform too).

It's time to re-evaluate Lowenthal's contract. It's time to dump all her excessive spending on hiring for emergency activity and put that money back into police. It's time to reinstate EPAC.

It's time to clean house, beginning with Lowenthal and her friends first before they move the entire city government into the dark so that she can spend more and more of our hard earned money on her pet projects.

Robert Thomas
Web comment

From: mccool.matt@gmail.com <mccool.matt@gmail.com>
Sent: Tuesday, November 3, 2020 11:49 AM
To: jnakamoto@hermosapolice.org
Cc: ecahalan@hermosapolice.org; citycouncil@hermosabch.org; cityclerk@hermosabch.org
Subject: Crime Against Public Justice

OFC. Nakamoto:

I am respectfully requesting a crime report be filed against the individual that filed the attached report with you. My allegation is **this individual filed a false police report**.

The report is heavily redacted. Therefore, I cannot confirm the individual's identity, which is why I am contacting you directly. However, there was a Stephanie Palmer, who was bragging on Facebook about filing a police report against me on the same day. See attached.

It is in my best interest to respond to these allegations anytime a police officer takes a report advising a restraining order be filed against me. Furthermore, your report associates me with a presidential assassin and a domestic terrorist for using the Latin phrase 'Sic Semper Tyrannis.'

Political satire is not a crime, and 'Sic Semper Tyrannis' is the Virginia state motto. Therefore, I cannot comprehend why a police officer would seriously take a police report without outside influences. The Hermosa Beach Police Department cannot be the Facebook police.

REPORT: I do not know Stephanie Palmer. She is not part of Advocates for Hermosa. She was removed on December 16, 2018 for a profanity-laced personal attack on another member. Additionally, I posted the Keep Hermosa Hermosa satirical org chart on September 2, 2018, not in December 2018 as stated in your report. Furthermore, I was informed from a very reliable source that the Community Police Advisory Board vetted this infamous org chart, and no action was taken. It is attached. I believe Stephanie Palmer became triggered by my indirect Facebook activity, and she wanted to retaliate by reporting me to the police. She falsely claimed I have threatened and harassed her, as she has also reported on Facebook. Then she fabricated a story to you, that there was a threat risk to the individuals in an org chart, nearly 7-months after the post.

Following my public records request, I made a satirical Facebook post mocking your heavily redacted report associating me with Timothy McVey. However, 13 months later I was interview by federal agents under false pretenses for allegedly making terrorist threats. Obviously, this is retaliation by Councilwoman Armato. Therefore I am escalating this situation, and need to officially document everything.

Councilwoman Armato and her constituents have weaponized Facebook, and have targeted me since December 2015. See attached article. I will be addressing this issue at the next City Council meeting.

Please advise if you need anything from me, or if you need me to meet up at the police station to file this report.

Very Respectfully,

Matt McCool

From: PSO Terea Johnson [mailto:tjohnson@hermosapolice.org]
Sent: Thursday, April 25, 2019 6:22 PM
To: Matt McCool <mccool.matt@gmail.com>
Cc: PSO Starla Smith <ssmith@hermosapolice.org>; Records Request <recordsrequest@hermosabch.org>
Subject: Public Records Request

Dear Mr. McCool:

The City of Hermosa Beach is in receipt of your Public Records Act request received April 2, 2019. Attached are the responsive records.

Please note that the City is not required to produce information as to the complaining party. (*See* Gov. Code Section 6255; *see also City of San Jose v. Superior Court* (1999) 74 Cal.App.4th 1008.) Accordingly, the City has redacted that identifying information.

Please let me know if I can assist you further. Thank you.

Sincerely,

Terea Johnson
Hermosa Beach Police Department

Hermosa Beach Police Department
540 PIER AVE | HERMOSA BEACH, CA 90254 | P: 310.318.0360

DR # 19-0000640 - Crime/Incident Report

REPORT DATE / TIME	AREA / BEAT	EVENT START DATE / TIME - EVENT END DATE / TIME
Mar 29, 2019 19:54	City HERMOSA / RD B101	Mar 29, 2019 17:30 - 18:30

PRIMARY REPORTER

Joshua Nakamoto #10203

REPORT TAKEN LOCATION

540 PIER AVE, HERMOSA BEACH, CA 90254

NARRATIVE

On 03-29-2019 at approximately 1815 hours, I (Officer Nakamoto #203) was dispatched to 540 Pier Avenue regarding a disturbance call. [redacted]

[redacted] is part of a Facebook group called Advocates for Hermosa Beach. This group is a public forum that discusses local and national politics along with any events related to Hermosa Beach. [redacted] stated that during December one of the founders Matt McCool posted a flow chart of the Organizational Structure of the Hermosa Beach "Mafia Style" politics. McCool stated he found the paper on his doorstep with the post-it-note; Sic semper tyrannis.

[redacted] stated that the phrase is known for being shouted by John Wilkes Booth after he shot President Lincoln and was on Timothy McVeigh's shirt when he was arrested for the Oklahoma City Bombing. [redacted] believes that McCool did not find this on his doorstep, but was the one responsible for making the flow chart and is concerned for the people that are shown on the flow chart. See attached link for further.

https://www.facebook.com/groups/AdvocatesforHermosaBeach/permalink/1722088867920265

[redacted]

I advised [redacted] block McCool from Facebook and to not engage McCool in any public forums in order to avoid him. [redacted] was also advised if [redacted] felt [redacted] has exhausted all options that [redacted] could go to Torrance Courthouse to obtain a restraining order.

REPORTING OFFICER SIGNATURE / DATE	SUPERVISOR SIGNATURE / DATE
Joshua Nakamoto #10203 Mar 30, 2019 03:56 (e-signature)	Eric Cahalan #10169 Mar 30, 2019 23:34 (e-signature)
PRINT NAME	PRINT NAME
Joshua Nakamoto #10203	Eric Cahalan #10169

[redacted]

INCIDENT INFO

INCIDENT TYPE

INFORMATION REPORT/INCIDENT

[redacted]

REPORTING OFFICER SIGNATURE / DATE	SUPERVISOR SIGNATURE / DATE
Joshua Nakamoto #10203 Mar 30, 2019 03:56 (e-signature)	Eric Cahalan #10169 Mar 30, 2019 23:34 (e-signature)
PRINT NAME	PRINT NAME
Joshua Nakamoto #10203	Eric Cahalan #10169

[redacted]

PERSON ADDENDUM

[redacted]

ATTACHMENTS ADDENDUM

[redacted]

REPORTING OFFICER SIGNATURE / DATE	SUPERVISOR SIGNATURE / DATE
Joshua Nakamoto #10203 Mar 30, 2019 03:56 (e-signature)	Eric Cahalan #10169 Mar 30, 2019 23:34 (e-signature)
PRINT NAME	PRINT NAME
Joshua Nakamoto #10203	Eric Cahalan #10169

[redacted]

REPORTING OFFICER SIGNATURE / DATE	SUPERVISOR SIGNATURE / DATE
Joshua Nakamoto #10203 Mar 30, 2019 03:56 (e-signature)	Eric Cahalan #10169 Mar 30, 2019 23:34 (e-signature)
PRINT NAME	PRINT NAME
Joshua Nakamoto #10203	Eric Cahalan #10169

Monica Fortunato Here is the hard part - physical threats have been made against city council members, their spouses and other community members based on posts in Advocates. How can we as a community ignore that? Christopher Kyle Brown - Thank you for calling this out again.

Like · Reply · 2d · 5

Hide 23 Replies

Christopher Kyle Brown Monica Fortunato , Hadn't heard about the physical threats. I would report that to the police and just keep standing up for what's right. The truth will prevail.

Like · Reply · 2d · 2

Monica Fortunato They were comments in a heavily edited video that was posted by McCool. I immediately alerted the city council person that was threatened.

Like · Reply · 2d · 2

Monica Fortunato A city council spouse was approached at Vons and flipped off. Also the organizational chart has resurfaced. It includes the comment "death to Tyrants" (in latin) by McCool. Contains pictures of over 30 community members. Including me and Robert. Not sure if that is reportable to the police but it is creepy.

Like · Reply · 2d · Edited · 3

Jenn Scott-Auville Monica Fortunato i say report them both so it's on the record! F it! I haven't seen this new chart....I

Like · Reply · 2d · 4

Bob Wolfe "Sic semper tyranus" ("thus always to tyrants") is what John Wilkes Booth shouted as he assassinated Abraham Lincoln and jumped onto the stage at Ford's Theatre.

Obviously, the phrase has horrible historical associations and should never be taken lightly. Conspiracy theorists know what it means when they use it.

Like · Reply · 1d · 2

Jonathon E. Stewart Christopher Kyle Brown I think it's been said in other comments here, but Matt McCool and Tracy HB are the same ilk as Kent—they do not "call him out" because they share political ideology with him. Matt is also a documented misogynist who has publicly threatened rape. Kent and his people are affiliated with white supremacy groups. These are not good people.

Like · Reply · 2d · 5

Monica Fortunato Jonathon E. Stewart - Yes - thank you for reminding us that some prominent advocates members are affiliated with hate groups.

Like · Reply · 2d · Edited · 1

Wayne Mogilefsky I didn't realize at the time it was first posted that the Latin "Death to Tyrants" phrase in that chart is known for being what Timothy McVeigh had on the T-shirt he was wearing when he was arrested. A police report should have been filed, and seeing as how they are still boosting it, maybe it still should be. Monica Fortunato Jenn Scott-Auville

Like · Reply · 1d · 5

Stephanie Palmer
March 28 at 5:08 PM

So what do I do now? Matt McCool is messaging my Mom on Facebook and threatening me via her. Suggestions appreciated because I have had enough with him. What did I say he is stalking this forum.

16 66 Comments

Like Comment

Johnathan Gupta I am unsure why the city hasn't done anything about his threatening behavior over the years.
Like · Reply · 1w

Kira Burt Police report. Seriously. Harassment via social media is still harassment.
Like · Reply · 1w

Stephanie Palmer This is crazy my mom is like what? I have never threatened Matt I have teased him relentlessly, but again I am allowed to not like him. I called the Hermosa Beach Police Department and told them what is going on. I have every message he sent me and every post I have everything.
Like · Reply · 1w

Kira Burt Stephanie Palmer so are the police going to take a report?
Like · Reply · 1w

Stephanie Palmer Kira Burt ya they could but idk what that would do. They funny thing about this is he says I am harassing him right? I have an inbox flooded with his messages to me. I have never initiated a message with him ever. On top of that he messaged my mom?? Who does that? Oh btw after that last message be blocked me😍
Like · Reply · 1w

Stephanie Palmer Kira Burt I did call Hermosa Police Department and they knew he was right when I said his name. This must be nothing new.
Like · Reply · 1w

Kira Burt Stephanie Filing a report with them is just for them to have on record. It doesn't do anything right now but this guy is clearly making this a job so if he does do something stupid like shoot someone, there will be no doubt in the jurors mind that he is guilty if the police are able to produce multiple harassment reports from multiple people.
Like · Reply · 1w

Chris Navarro Demand a police report so that it is documented, then go to the Torrance courthouse and file a restraining order.I did it about 4 years ago to someone who wouldn't leave me alone.
Like · Reply · 1w · Edited

Jose Bacallao Stephanie Palmer definitely file an official report.
Like · Reply · 1w

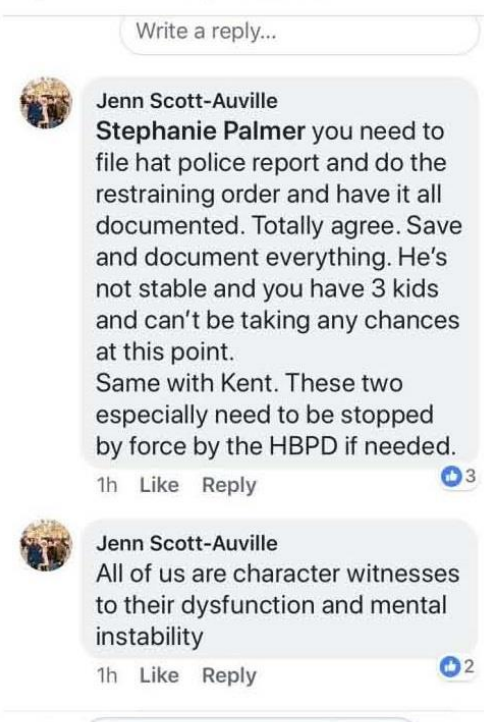
Jacquelyne May It's called Chain of Evidence. Make a report for your and your Mom's protection. You never know if others have made reports, too and they add up to merit action.
Like · Reply · 1w

Stephanie Palmer Jacquelyne May uh your right. I just hate this stupid drama.
Like · Reply · 1w

Jacquelyne May I agree, but it is the best way to go about any investigation. What if he makes a report about you and you have nothing on record? We had a pill named Viet. He hated me because I knew a politician and he had a violent reaction to them. He tore up my ya... See More
Like · Reply · 1w


Stephanie Palmer ▸
Hermosa Beach Forum
2 hrs ·
So what do I do now? Matt McCool is messaging my Mom on Facebook and threatening me via her. Suggestions appreciated because I have had enough with him. What did I say he is stalking this forum.
Like
Comment
10
Johnathan Gupta
I am unsure why the city hasn't done anything about his threatening behavior over the years.
2h Like Reply
Stephanie Palmer
This is crazy my mom is like what? I have never threatened


Stephanie Palmer ▸
Hermosa Beach Forum
4 hrs ·
Like
Comment
Stacey Armato and 10 others
View previous comments...
Stephanie Palmer
This is crazy my mom is like what? I have never threatened Matt I have teased him relentlessly, but again I am allowed to not like him. I called the Hermosa Beach Police Department and told them what is going on. I have every message he sent me and every post I have everything.
3h Like Reply
2


Write a reply...
Jenn Scott-Auville
Stephanie Palmer you need to file hat police report and do the restraining order and have it all documented. Totally agree. Save and document everything. He's not stable and you have 3 kids and can't be taking any chances at this point.
Same with Kent. These two especially need to be stopped by force by the HBPD if needed.
1h Like Reply
3
Jenn Scott-Auville
All of us are character witnesses to their dysfunction and mental instability
1h Like Reply
2


Stephanie Palmer
Jacquelyne May latter I am at the HBPD
2h Like Reply
Jacquelyne May
Good luck!
1h Like Reply
Write a reply...
Stephanie Palmer
Anyone want to meet me at Hermosa Beach police department right now they are taking statements
2h Like Reply
1
Timothy O'Connor
Stephanie Palmer get that clown out of there. He does not belong.



Stephanie Palmer I just want to thank everyone for being so understanding about this crap. I really do appreciate it.

Like · Reply · 16w

3



Monica Fortunato We have your back.

Like · Reply · 16w

3



Stephanie Palmer **Monica Fortunato** very sweet ty

Like · Reply · 16w

1



Write a reply...



Stephanie Palmer

Matt McCool doesn't even live in Hermosa. I see some comments of people saying Tracy removes and deletes comments but that's a Matt thing more than her. I don't know why people are so scared of Matt? No one does ANYTHING. What the real kicker for me is one of the police officers from Hermosa Beach is on Advocates and this site and again says and does nothing. This officer even saw the post where Matt said he was going to blow up city hall and didn't do anything. Matt isn't held accountable for shit. **Kira Burt** and **Andrea Vestran**... See More

2h

1

THE BEACH REPORTER
The Community Website of The Beach Cities

Social media political bashing gets personal in Hermosa Beach

by Eric Michael Stitt Dec 17, 2015



For roughly three years Hermosa Beach residents have been noticeably trading jabs about local political issues through Facebook, and some people's tolerance for it is finally running out.

The increase in online bullying could have stopped last March with the vote that denied oil drilling in the city. But instead it escalated for nine months into the November City Council election. The sometimes personal attacks have continued heading into a March 1 special election.

Resident Stacey Armato, who earned widespread support for leading the charge against oil with the group Keep Hermosa Hermosa, was first to file for the special election to fill the seat Nanette Barragan vacated in the summer. Her supporters argued Armato was a shoe-in, that no one should bother to oppose her and that doing so would cost the city at least $50,000.

With a Dec. 7 deadline approaching and the council facing an option to simply appoint Armato, resident Matt McCool pulled papers. He was blasted with nasty comments on Facebook by fellow Hermosans.

And the social media jeering didn't just stop with the obvious, "not cool, McCool." Someone created a business profile about McCool on Yelp. It includes a link to a website that displays the words "the idiot" next to his photo.

The MatthewMcCool.com site is registered through GoDaddy's Domain By Proxy service, which allows users to pay for a URL and hide the owner. The website that maligns McCool is paid for through March 2016.

McCool was not surprised about the creation of the fake website, but said it accurately describes the type of bullying that's been going on through Facebook regarding Hermosa Beach politics.

"That's why nobody wanted to run. That's the tone of the politics in Hermosa Beach right now," McCool said. "It's all lies."

After pulling papers, McCool wound up not filing them. But, Trent Larson, who lost his election bid Nov. 3, did file papers and quickly experienced an online bashing.

McCool said the discussion amongst people he knew was that viable candidates didn't want to battle the vocal group that feels Armato will win. McCool was willing to run if Larson hadn't because he's "immune to it" and doesn't care what others say. In fact, McCool, a Navy reservist, isn't worried about tracking down the owner of the website. But he's disturbed by the bullying that's being done.

"It's unbelievable adults are engaging in that type of (behavior) online," McCool said.

Armato has tried her best to deter people from acting inappropriately online but said, "I can't be the Facebook police."

She said the oil-drilling debate got residents emotionally involved, which caused some to cross the line of decency. She always encourages folks to be respectful, but she said they're adults and will ultimately behave how they want to.

"A few people are just brutal," she said. "People are always going to say what they feel … these are emotional times for people. Everyone responds differently."

At the Dec. 8 Hermosa Beach City Council meeting, resident Allan Mason provided a small verbal example of the type of comments routinely seen on Facebook. He spoke out about why he felt Larson should not have filed papers.

"How can he possibly justify his candidacy when it's going to cost us all so much time and money … and I can't believe anyone would invest money in his candidacy. Flushing $100 bills down the toilet would have as much effect," Mason said.

After Mason spoke at the meeting, McCool defended the right to have an election and Larson stood up for his reasons to run again. Then Armato spoke and apologized to Larson for people's negative comments about him.

A few days after the meeting, Larson said the bullying, in any manner, needs to stop.

"No. 1, I don't like it. That's the kind of stuff we tell our kids not to do," Larson said. "We teach our kids not to be bullies (and then) they see adults doing it with no recourse … it doesn't have a place in our community."

In an email to The Beach Reporter several days later, Mason said he regretted some of the statements he made about Larson. However, Mason stood by comments stating Larson can't win.

“I would hardly call a simple reality check bullying,” said Mason. “In fact, you could easily argue that he is the one bullying the whole town into letting him back into the spotlight while making us pay for the privilege, without a shred of reasonable rationale for his candidacy. Rarely has one person held so much temporary power in Hermosa, and I fear he will serve his own wrongly-perceived self-interest rather than the best interests of Hermosa.”

Online political bashing in Hermosa Beach is not new. Josh Ochs, a social media safety expert, ran for Hermosa Beach City Council in 2009 and said he too was bullied during his campaign. Ochs, who now lives in Santa Monica, uses some of that experience when he’s speaking about cyberbullying and social media to children and parents throughout the country, including students at Redondo Union and Mira Costa high schools.

During his campaign, Ochs said people consistently bullied him online saying things that “hurt my feelings really badly.”

“I can’t believe people hate me,” Ochs recalled thinking. “(But) it ended up coming back to hurt them.”

Ochs said one of his bullies didn’t get a particular job because the person “lost credibility” due to the cyberbullying.

“Their negative posts about positive people were a huge red flag for future clients and prospects,” Ochs said.

Ochs, who authored a book titled “Light, Bright And Polite,” advises people to be respectful and to keep comments positive.

“It may feel good at the time, and you might feel as though you have the right to speak your mind, but understand that there are very real consequences to negative posts on social media,” he said.

Armato said she has also been the target of insults that have been “hurtful,” but she’s trying to “have a thick skin.” But because some people view Larson as pro-oil and her as anti-oil, Armato doesn’t think the insults will completely go away before the March special election.

“I do believe they’re coming from a good place, (but) it’s just coming out wrong for some of them,” Armato said.

All she can do is lead by example and encourage people to make their points respectfully.

Larson agreed.

“I think people need to look in the mirror, be a better person and find new ways to express themselves in a better manner,” he said.

Keep Hermosa HERMOSA

MISSION STATEMENT:

Establish a mafia style oligarchy shadow government controlling all aspects of the city, while dictating the way of life for residents and visitors in order to fundamentally transform our city into a politically idealistic utopia.

OBJECTIVES:

- Use extreme bias and favoritism for appointing city officials, to scheme with our self-appointed city officials and covert deep state staff operatives to transform Hermosa's resources into a vibrant environment.
- Micromanage the Police department and resources for a safer Hermosa by creating a Community Police Advisory Board where the co-chair will also serve as co-Chief of Police.
- Gentrification of Cypress Avenue into an arts and entertainment district for local merchants, plus seize control of the CrossFit Horsepower building and retrofit into a unique artisan cafe.

Organizational Structure

* Current or past Hermosa Beach City Official
** Next appointed City Commissioner

Boss



Dency *"SAGE"* Nelson

Consigliere



Robert *"The Charlatan"* Fortunato

Underboss



*Stacey *"The Despot"* Armato

Caporegime



* Marie *"The Shrew"* Rice



Mike *"The Messiah"* Collins



** Sheryl *"The Proctologist"* Mains



*Barbara *"The Accountant"* Ellman



*Justin *"The Protégé"* Massey

Soldiers



* Lauren *"The Spinster"* Pizer-Mains



Rick *"Brokeback"* Ciampa



Christopher *"The Mercenary"* Cenci



* Mary *"Mrs. Collins"* Campbell



Claudia *"The Gossip Girl"* Berman



*Hany *"The Patsy"* Fangary



Wayne *"The Silver Levy"* Mogilefsky



Jonathon *"Lil' Weinstein"* Stewart
#MeToo



Samantha *"The Chav"* Kuhr



Jose *"Deuce Bigalow"* Bacallao



Michael *"CrossFit"* Binder



Vacant
*Terminated 8/25/2018



* Jeff *"Milkweed"* Duclos



Monica *"The Credulous"* Fortunato



* Dave *"The Minion"* Pedersen

Associates



From: Maximus Salon <419maximus@gmail.com>
Sent: Wednesday, November 4, 2020 3:39 PM
To: City Clerk <cityclerk@hermosabeach.gov>
Subject: A Proposal for city council.

Dear Hermosa beach City Clerk,

Below please find and share the following proposal with our city council for their consideration.

The Spirit of this proposal is to encourage and include younger members of our community to take part in the future of their city and make it feasible for their Involvement, and our city to benefit from larger pool of talented Individuals who care to usher in the Brighter future for our city.

The scope of this proposal is limited only to permanent position bodies of planning commission and Economic Department community.

The Proposal.

1- To expand the eligibility to serve on planning commission and economic development committee to include property owners(commercial and residential) who are stakeholders but may or not reside in the city.

2-To expand the eligibility to serve on planning commission and economic development committee to include stakeholders such as Hermosa beach business owners with minimum of 5 years experience doing business in Hermosa.

3- To change code from permanent and impose a term limit of 2years, 4years, or any term limits at this council discretion for all Appointees to planning commission and economic development committee.

At ending, I join all of you and our community to thank our current Commissioners and committee members who have done a superb job being in service to our community throughout the years, and believe my proposal will enhance their Legacy benefiting our community in this new world.

Thank you for your consideration.

Ed Hart
419-421 Pier Ave

Staff Report

Staff Report

20-0711

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

Staff Report

Staff Report

REPORT 20-0716

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

MEMORANDUM REGARDING
CITY COUNCIL MEETING MINUTES

Recommended Action:
Staff recommends that the City Council receive and file this memorandum.

Due to staffing shortages in the City Clerk's office, there are no minutes for approval this evening. The following minutes will be provided as soon as they become available.

1. April 28, 2020 Regular Meeting
2. May 12, 2020 Regular Meeting
3. May 21, 2020 Special Meeting
4. May 26, 2020 Special Meeting
5. June 9, 2020 Regular Meeting
6. June 23, 2020 Special Meeting
7. September 29, 2020 Joint Meeting of the City Council and Parks, Recreation and Community Resources Advisory Commission
8. October 13, 2020 Regular Meeting
9. October 19, 2020 Adjourned Regular Meeting: Community Forum on Clark Building Renovation Project
10. October 27, 2020 Regular Meeting

Respectfully Submitted by: Ann Yang, Executive Assistant
Approved: Suja Lowenthal, City Manager

Staff Report

Staff Report

REPORT 20-0709

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

CHECK REGISTERS

(Finance Director Viki Copeland)

Recommended Action:
Staff recommends that the City Council ratify the following check registers.

Attachments:

1. Check Register 10/15/2020
2. Check Register 10/22/2020

Respectfully Submitted by: Viki Copeland, Finance Director
Approved: Suja Lowenthal, City Manager

powered by Legistar™

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
95962	10/15/2020	05817	ACCELA INC	INV-ACC52816	UPGRADE/PROGRESS PMT/SEP20		
					715-4201-4201		1,813.33
		05817				**Total :**	**1,813.33**
95963	10/15/2020	14070	ADVANCED IMAGING OF SO BAY	Mat Req 791406	EMPLOYEE FIRST AID/JUN20		
					001-1203-4320		166.00
		14070				**Total :**	**166.00**
95964	10/15/2020	13500	ALLDATA	Bill ID 557750	VEHICLE REPAIR SOFTWARE/NOV20-NOV21		
					715-4206-4201		1,500.00
					715-4206-4201		142.50
		13500				**Total :**	**1,642.50**
95965	10/15/2020	17442	ALMANZA, EDWARD P	5	TRANSPACIFIC FIBER OPTIC EIR/FEB20-SEP20		
					001-2108		5,853.77
		17442				**Total :**	**5,853.77**
95966	10/15/2020	22075	ARREDONDO, SHELLEY	Receipt 2002554.003	CANCELLED CLASS 9038 REFUND		
					001-2111		169.00
		22075				**Total :**	**169.00**
95967	10/15/2020	13361	AT&T MOBILITY	287298411168X0910202	PD/CSOS/CELL PHONES/AUG20		
					001-2101-4304		506.04
					001-3302-4304		168.68
		13361				**Total :**	**674.72**
95968	10/15/2020	16660	ATHENS SERVICES	8983791	PD/2 BINS/SHREDDING SERVICES/SEP20		
					001-2101-4309		45.00
		16660				**Total :**	**45.00**
95969	10/15/2020	16660	ATHENS SERVICES	9302259	PD/2 BINS/SHREDDING SERVCIES/OCT20		
					001-2101-4309		45.00
		16660				**Total :**	**45.00**
95970	10/15/2020	17271	BARROWS, PATRICK	PO 35473	INSTRUCTOR PMT/9015/19-20/24-6/29-31/45/		
					001-4601-4221		5,687.50
		17271				**Total :**	**5,687.50**
95971	10/15/2020	10838	CANON BUSINESS SOLUTIONS, INC	4033956704	DETECTIVE COPIER/JUN20-SEP20		

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
95971	10/15/2020	10838	CANON BUSINESS SOLUTIONS, INC	(Continued)			
					715-2101-4201		509.50
		10838				**Total :**	**509.50**
95972	10/15/2020	00349	CSULB FOUNDATION	PO 35457	TIPAN/CRIME ANALYSIS CORE COURSE		
					001-2101-4317		452.00
		00349				**Total :**	**452.00**
95973	10/15/2020	22095	CURTIS-ROSENTHAL, INC.	14397-20	TUNNEL EASEMENT APPRAISAL/SEP20		
					001-4202-4201		5,000.00
		22095				**Total :**	**5,000.00**
95974	10/15/2020	07853	EMPIRE PIPE CLEANING AND EQUIP	11961	CLEAN & VIDEO INSPECT SEWERS/JUL20		
					160-3102-4201		2,282.50
				11977	CLEAN & VIDEO INSPECT SEWERS/AUG20		
					160-3102-4201		860.00
				11980	CLEAN & VIDEO INSPECT SEWERS/AUG20		
					160-3102-4201		860.00
		07853				**Total :**	**4,002.50**
95975	10/15/2020	16932	FAMILY THEATRE INC	PO 35480	INSTRUCTOR PAYMENT/CLASSES 9048/57		
					001-4601-4221		1,729.00
		16932				**Total :**	**1,729.00**
95976	10/15/2020	17159	FANGARY, HANY S	PO 35507/TR 833	REIMB/CA CONTRACT CITY SACRAMENTO TOUR		
					001-1101-4317		659.21
		17159				**Total :**	**659.21**
95977	10/15/2020	21096	FILE KEEPERS, LLC	FK07162020CHB	LASERFICHE SUPPORT/OCT20-SEP21		
					715-1201-4201		22,014.59
		21096				**Total :**	**22,014.59**
95978	10/15/2020	20452	GARDENA NISSAN	483695	MAT REQ 791158/VEHICLE 49 DOOR HANDLE		
					715-3302-4311		100.57
		20452				**Total :**	**100.57**
95979	10/15/2020	21692	GLEOW LLC	0187	ALL HANDS TRAINING ON NETWORKING		
					001-1203-4317		1,250.00
		21692				**Total :**	**1,250.00**

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
95980	10/15/2020	20669	GUERRERO, ROBERT J.	Dated 10/6/20	BACKGROUND INVESTIGATION/SEP20-OCT20		
					001-2101-4201		1,061.16
		20669				**Total :**	**1,061.16**
95981	10/15/2020	14204	HARTZOG & CRABILL, INC.	20-0469	TRAFFIC ENGINEERING/SKECHERS/JUL20		
					001-2131		1,965.87
		14204				**Total :**	**1,965.87**
95982	10/15/2020	16742	INDEPENDENT STATIONERS	SI00406708	MAT REQ 218748/OFFICE SUPPLIES		
					001-3302-4305		52.30
				SI00407846	MAT REQ 791260/REPORT COVERS		
					001-2101-4305		97.73
		16742				**Total :**	**150.03**
95983	10/15/2020	19314	IPS GROUP INC	53772	PARKING METER WIRELESS/CC FEES/SEP20		
					001-3302-4201		13,420.13
		19314				**Total :**	**13,420.13**
95984	10/15/2020	22088	KORDIC, BRUCE	PO 35482	AMBULANCE TRANSPORT OVERPAY REFUND		
					001-3840		96.46
		22088				**Total :**	**96.46**
95985	10/15/2020	00151	LA CO SHERIFFS DEPARTMENT	210240BL	MAT REQ 479494/PRISONER MEALS/AUG20		
					001-2101-4306		30.50
		00151				**Total :**	**30.50**
95986	10/15/2020	18312	MANIACI INSURANCE SERVICES	936	BENEFITS CONNECT ADMIN/SEP20		
					001-1203-4201		599.76
		18312				**Total :**	**599.76**
95987	10/15/2020	18048	NATIONAL AUTO FLEET GROUP	PC96023	2020 FORD UTILITY ECCOBOOST		
					715-2101-5403		45,070.19
		18048				**Total :**	**45,070.19**
95988	10/15/2020	06473	NOWDOCS INTERNATIONAL, INC	65887	MAT REQ 773800/W2 & 1099 FORMS		
					001-1202-4305		94.73
		06473				**Total :**	**94.73**
95989	10/15/2020	01070	RIO HONDO COMMUNITY COLLEGE	PO 35361	ZUBER/FIELD TRAINING OFFICER COURSE		
					001-2101-4312		89.00

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
95989	10/15/2020	01070	RIO HONDO COMMUNITY COLLEGE	(Continued)		**Total :**	**89.00**
95990	10/15/2020	20405	SARGENT, PAMELA	PO 35399	ADVANCED DISABILITY PAYMENT		
					001-2101-4180		4,005.00
		20405				**Total :**	**4,005.00**
95991	10/15/2020	18335	SHAW HR CONSULTING INC	15713	CONSULTING SERVICES/JUL20-AUG20		
					001-1203-4201		1,995.00
		18335				**Total :**	**1,995.00**
95992	10/15/2020	09491	SIGNVERTISE	9575/Mat Req 479062	FACE COVERING BANNER INSTALL/REMOVE		
					157-2702-4201		664.98
		09491				**Total :**	**664.98**
95993	10/15/2020	00117	SO CAL PUBLIC LABOR RELATIONS	PO 35486	ANNUAL MEMBERSHIP 20/21		
					001-1203-4317		250.00
		00117				**Total :**	**250.00**
95994	10/15/2020	10412	STERICYCLE	3005253729	MEDICAL WASTE DISPOSAL/AUG20		
					001-2101-4201		34.35
				3005253729	MEDICAL WASTE DISPOSAL/OCT20		
					001-2101-4201		89.25
		10412				**Total :**	**123.60**
95995	10/15/2020	15040	TEAK WAREHOUSE INC	INV-20931	2 MEMORIAL BENCHES		
					001-8538-4201		143.50
					001-8538-4201		1,510.50
		15040				**Total :**	**1,654.00**
95996	10/15/2020	19082	T-MOBILE	Account 946625962	RECORDS/WATCH COMM/CELLS/SEP20		
					001-2101-4304		26.46
				Acct 954297746	YARD CELL PHONES/HOT SPOTS/SEP20		
					001-4202-4304		285.39
		19082				**Total :**	**311.85**
95997	10/15/2020	20670	TURBODATA SYSTEMS, INC.	33466	TICKET WRITER WIRELESS FEES/OCT20		
					001-3302-4201		1,250.00
		20670				**Total :**	**1,250.00**
95998	10/15/2020	08207	UNDERGROUND SERVICE ALERT	920200314	DIG ALERTS/SEP20		

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
95998	10/15/2020	08207	UNDERGROUND SERVICE ALERT	(Continued)			
					161-3109-4201		120.55
				dsb20195299	DIG ALERTS/STATE FEES/SEP20		
					161-3109-4201		42.66
		08207				**Total :**	**163.21**
95999	10/15/2020	14528	UNION BANK OF CALIFORNIA, PARS #67460´	PO 35414	PARS/OPEB CONTRIBUTIONS/OCT20		
					001-1121-4190		607.00
					001-1201-4190		2,349.00
					001-1202-4190		1,908.00
					001-1203-4190		721.00
					001-1101-4190		141.00
					001-1204-4190		1,062.00
					001-2101-4190		14,819.00
					001-3104-4190		995.00
					001-3301-4190		100.00
					001-3302-4190		3,197.00
					001-4101-4190		1,378.00
					001-4201-4190		1,414.00
					001-4202-4190		2,267.00
					001-4204-4190		734.00
					001-4601-4190		1,095.00
					001-6101-4190		944.00
					105-2601-4190		199.00
					160-3102-4190		257.00
					161-3109-4190		179.00
					715-4206-4190		536.00
		14528				**Total :**	**34,902.00**
96000	10/15/2020	04768	UPTIME COMPUTER SERVICE	31886	MONTHLY PRINTER MAINTENANCE/NOV20		
					715-1206-4201		461.00
		04768				**Total :**	**461.00**
96001	10/15/2020	18666	VERIZON BUSINESS SERVICES	71593754	VOIP PHONES/BARD/AUG20		
					001-3302-4304		69.74
				71593762	VOIP PHONES/YARD/AUG20		
					001-4202-4304		144.69
				71594231	VOIP PHONES/EOC GYM/AUG20		
					001-1201-4304		61.84

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96001	10/15/2020	18666	VERIZON BUSINESS SERVICES	(Continued)			
				71594368	VOIP PHONES/PD/CITY HALL/AUG20		
					001-2101-4304		814.45
					001-4101-4304		132.83
					001-4201-4304		145.74
					001-4202-4304		180.94
					001-4204-4321		18.08
					160-3102-4201		18.13
					715-1206-4304		18.12
					001-1101-4304		38.33
					001-1121-4304		60.49
					001-1132-4304		18.09
					001-1141-4304		36.20
					001-1201-4304		148.24
					001-1202-4304		90.40
					001-1203-4304		72.32
					001-1204-4304		108.52
					001-1208-4304		6.74
				71594376	VOIP PHONES/BASE 3/AUG20		
					001-3302-4304		108.56
		18666				**Total :**	**2,292.45**
96002	10/15/2020	03209	VERIZON WIRELESS	9862960342	PATROL CAR TRUNK MODEMS/AUG20		
					153-2106-4201		418.11
		03209				**Total :**	**418.11**
96003	10/15/2020	13359	WITTMAN ENTERPRISES LLC	2008062	AMBULANCE TRANSPORT BILLING/AUG20		
					001-1202-4201		2,302.85
		13359				**Total :**	**2,302.85**
96004	10/15/2020	21393	ZUBER, BRENT	PO 35365	PER DIEM/FIELD TRAINING OFFICER COURSE		
					001-2101-4312		75.00
		21393				**Total :**	**75.00**
96005	10/15/2020	01206	ZUMAR INDUSTRIES INC	89527	MAT REQ 987165/STREET NAME SIGNS (2)		
					001-3104-4309		571.18
				89528	MAT REQ 987166/STREET NAME SIGNS (2)		
					001-3104-4309		552.97
				89906	MAT REQ 987172/STREET SIGN MAINTENANCE		

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account	Amount
96005	10/15/2020	01206	ZUMAR INDUSTRIES INC	(Continued)		
					001-3104-4309	634.45
				90008	MAT REQ 987174/STENCILS (3)	
					001-3104-4309	587.04
		01206			**Total :**	**2,345.64**
20602140	10/6/2020	14691	ADMINSURE AS AGENT FOR THE	10/15/20 Check Run	LIABILITY CLAIMS REIMB/SEP20	
					705-1209-4324	56,649.68
		14691			**Total :**	**56,649.68**
206043883	10/6/2020	14691	ADMINSURE AS AGENT FOR THE	10/15/20 Check Run	WORK COMP CLAIMS REIMB/SEP20	
					705-1217-4324	13,141.43
		14691			**Total :**	**13,141.43**
2060547810	10/6/2020	14691	ADMINSURE AS AGENT FOR THE	10/15/20 Check Run	WORK COMP CLAIMS REIMB/SEP20	
					705-1217-4324	5,943.04
		14691			**Total :**	**5,943.04**
47	**Vouchers for bank code :**	boa			**Bank total :**	**243,340.86**
47	**Vouchers in this report**				**Total vouchers :**	**243,340.86**

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 8 inclusive, of the check register for 10/15/2020 are accurate funds are available for payment, and are in conformance to the budget."

By

Finance Director

Date 10/29/2020

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96006	10/22/2020	05817	ACCELA INC	INV-ACC52825	CRM SUBSCRIPTION 10/5/20-10/4/21		
					715-4202-4201		6,174.00
		05817				**Total :**	**6,174.00**
96007	10/22/2020	14820	ADRIAN-GAUS ARCHITECTS, INC.	HB-PWF 03	YARD DESIGN/OCT20-JAN20		
					301-2024		10,670.00
				HB-PWF 04	YARD DESIGN/FEB20-MAR20		
					301-2024		7,925.00
				HB-RR-05	ZERO ENERGY RESTROOM DESIGN/AUG20		
					301-8669-4201		6,132.00
		14820				**Total :**	**24,727.00**
96008	10/22/2020	22108	ARCHITAG LLP	2017-01	CLARK BLDG ARCHITECT/JUN20-AUG20		
					301-8689-4201		9,284.80
		22108				**Total :**	**9,284.80**
96009	10/22/2020	00321	AT&T	310 796-6526 991 3	PD COMPUTER CIRCUITS/OCT20		
					001-2101-4304		124.21
				960 461-1985 555 7	PD COMPUTER CIRCUITS/OCT20		
					001-2101-4304		108.81
		00321				**Total :**	**233.02**
96010	10/22/2020	13361	AT&T MOBILITY	287301168383X1010202	EMERGENCY MANAGER CELL PHONE/SEP20		
					001-1201-4304		49.12
		13361				**Total :**	**49.12**
96011	10/22/2020	22057	BAYTOSH, BRIANNA	PO 35402	DISMISSED CITATION NO. 41001039		
					001-3302		53.00
		22057				**Total :**	**53.00**
96012	10/22/2020	22101	BEETHAM, DEAN G	Parcel 4184-027-003	STREET LIGHT & SEWER TAX REBATE		
					001-6871		124.12
					105-3105		24.61
		22101				**Total :**	**148.73**
96013	10/22/2020	00163	BRAUN LINEN SERVICE	1636983 to 1640378	PRISONER LAUNDRY/SEP20		
					001-2101-4306		206.35
		00163				**Total :**	**206.35**

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96014	10/22/2020	21825	BURGESS, DAIDRE	Receipt 2002564.003	REFUND FOR SCHOOL HOLIDAY		
					001-2111		55.00
		21825				**Total :**	**55.00**
96015	10/22/2020	19130	CA CITY MANAGEMENT FOUNDATION	PO 35227	MEMBERSHIP FEE FOR FISCAL YEAR 2020-21		
					001-1201-4315		400.00
		19130				**Total :**	**400.00**
96016	10/22/2020	14465	CALEA	INV34500	ANNUAL CONTINUATION FEES PMT 4 OF 4		
					001-2101-4201		4,646.00
		14465				**Total :**	**4,646.00**
96017	10/22/2020	19166	CALIFORNIA CONTRACT CITIES	3051	ANNUAL MEMBERSHIP DUES FOR 2020-21		
					001-1101-4315		2,700.00
		19166				**Total :**	**2,700.00**
96018	10/22/2020	00016	CALIFORNIA WATER SERVICE	Acct 4286211111	WATER USAGE/AUG20		
					105-2601-4303		4,050.92
					001-6101-4303		26,376.45
					001-4204-4303		1,130.15
					001-3304-4303		328.81
		00016				**Total :**	**31,886.33**
96019	10/22/2020	22059	CAMPOS, BERNARDO	PO 35403	DISMISSED CITATIONS 34014290/38002405		
					001-3302		96.00
		22059				**Total :**	**96.00**
96020	10/22/2020	22048	CASTLE, MICHAEL	PO 35404	DISMISSED CITATION NO. 32009703		
					001-3302		53.00
		22048				**Total :**	**53.00**
96021	10/22/2020	10614	COAR, CELESTE	PO 35405	DISMISSED CITATION NO. 34015125		
					001-3302		48.00
		10614				**Total :**	**48.00**
96022	10/22/2020	21871	COLANTUONO, HIGHSMITH &	44088	ATTORNEY/UTILITY USER TAX LAWSUIT/SEP20		
					705-1133-4201		136.94
		21871				**Total :**	**136.94**
96023	10/22/2020	20398	CONTINENTAL MAPPING SERVICE	100820	PUBLIC NOTICES/OCT20		

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96023	10/22/2020	20398	CONTINENTAL MAPPING SERVICE	(Continued)			
					001-4101-4201		1,100.00
		20398				**Total :**	**1,100.00**
96024	10/22/2020	20781	COUNTY OF LOS ANGELES	C0009589	FIRE PROTECTION SERVICES/NOV20		
					001-2202-4251		458,519.00
					180-2202-4251		3,589.00
					001-2202-5601		30,306.00
					001-2202-4111		10,630.00
		20781				**Total :**	**503,044.00**
96025	10/22/2020	21745	DIDI HIRSCH MENTAL HEALTH SERV	Rcpts 2002566/7.003	SOUTH PARK ROOM 4 RESERVATION REFUND		
					001-2111		174.00
		21745				**Total :**	**174.00**
96026	10/22/2020	20580	DOEH, WENDY	Parcel 4169-035-012	STREET LIGHT & SEWER TAX REBATE		
					001-6871		124.12
					105-3105		24.61
		20580				**Total :**	**148.73**
96027	10/22/2020	09303	DVORAK, THOMAS	Parcel 4188-017-025	STREET LIGHT & SEWER TAX REBATE		
					001-6871		124.12
					105-3105		24.61
		09303				**Total :**	**148.73**
96028	10/22/2020	21824	EELLS, AMY	Rcpts 2002561/2.003	REFUND FOR SCHOOL HOLIDAY		
					001-2111		110.00
		21824				**Total :**	**110.00**
96029	10/22/2020	16932	FAMILY THEATRE INC	PO 35498	INSTRUCTOR PAYMENT/CLASSES 9058/66		
					001-4601-4221		1,396.50
		16932				**Total :**	**1,396.50**
96030	10/22/2020	22058	FORDIANI, CHRISTOPHER	PO 35406	DISMISSED CITATION NO. 35011192		
					001-3302		53.00
		22058				**Total :**	**53.00**
96031	10/22/2020	19884	FRONTIER	209-188-4669-0714985	LANDLINES/COMPUTER LINKS/OCT20		
					001-3302-4304		74.49
					001-2101-4304		719.30

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96031	10/22/2020	19884	FRONTIER	(Continued)			
					001-4204-4321		230.09
					001-4202-4304		60.19
					001-4201-4304		169.58
					001-3304-4304		62.13
					001-1204-4304		58.04
				209-190-0013-1206175	PD COMPUTER CIRCUITS/OCT20		
					001-2101-4304		894.14
				310-318-0113-1203155	EOC ANALOG LINES/OCT20		
					715-1206-4304		1,218.49
				310-318-8751-0128095	CASHIER TAPS LINE/OCT20		
					001-1204-4304		56.74
				310-318-9210-0827185	JAIL BREATHALYZER/OCT20		
					001-2101-4304		69.83
				310-318-9800-1204155	CHAMBERS EOC ANALOG LINES/OCT20		
					715-1206-4304		1,458.32
				310-372-6373-0311045	PERSONNEL FAX LINE/OCT20		
					001-1203-4304		58.04
				323-155-6779-0822065	FIBER OPTIC LINE 10/13/20-11/12/20		
					715-1206-4201		219.24
					001-2026		3.24
					001-2027		-3.24
				323-1592268-0924145	EOC CABLE & INTERNET/OCT20		
					001-1201-4304		291.21
		19884				**Total :**	**5,639.83**
96032	10/22/2020	22046	GRAY, TREVOR PETER	PO 35407	DISMISSED CITATIONS 30019848-49		
					001-3302		76.00
		22046				**Total :**	**76.00**
96033	10/22/2020	03432	HOME DEPOT CREDIT SERVICES	1030070	MAT REQ 008554/MAINT SUPPLIES/AUG20		
					001-3104-4309		120.72
				1113806	MAT REQ 6688234/HAND VACUUM TOOL		
					001-6101-4309		130.31
				4144749	MAT REQ 668235/MAINT SUPPLIES/AUG20		
					001-6101-4309		686.00
		03432				**Total :**	**937.03**
96034	10/22/2020	22047	JOSEPH, WILLIAM	PO 35408	DISMISSED CITATION NO. 30019559		

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96034	10/22/2020	22047	JOSEPH, WILLIAM	(Continued)			
					001-3302		48.00
		22047				**Total :**	**48.00**
96035	10/22/2020	16555	JUNG, BRIAN P	Parcel 4181-033-016	STREET LIGHT TAX REBATE		
					105-3105		24.61
		16555				**Total :**	**24.61**
96036	10/22/2020	00167	LEARNED LUMBER	B715884 to B717650	MAINTENANCE SUPPLIES/SEP20		
					001-3104-4309		219.59
					157-2702-4201		45.86
		00167				**Total :**	**265.45**
96037	10/22/2020	01006	LISSNER, JAMES H.	Parcel 4169-035-009	STREET LIGHT & SEWER TAX REBATE		
					001-6871		124.12
					105-3105		24.61
		01006				**Total :**	**148.73**
96038	10/22/2020	13659	LOS ANGELES COUNTY FIRE DEPT.	T-IN0320842	YARD PROJECT SITE MITIGATE/OCT19-DEC19		
					301-8615-4201		1,443.75
		13659				**Total :**	**1,443.75**
96039	10/22/2020	22103	LYNETT, ERICA	Receipt 2002568.003	CLASS 8991 WITHDRAWAL REFUND		
					001-2111		465.00
		22103				**Total :**	**465.00**
96040	10/22/2020	19487	M6 CONSULTING INC	1423-20	LAND USE PLAN CHECKS/JUL20		
					001-4201-4201		9,047.50
				1424-20	PLAN CHECKS/SKECHERS/JUL20		
					001-2131		2,762.50
				1470-20	LAND USE PLAN CHECKS/SEP20		
					001-4201-4201		5,965.00
		19487				**Total :**	**17,775.00**
96041	10/22/2020	00183	MANHATTAN BEACH, CITY OF	PO 35500	GREENBELT PROJECT DISSOLUTION REPAY		
					150-2024		21,240.90
		00183				**Total :**	**21,240.90**
96042	10/22/2020	22102	MESSENGER, JACK	Rcpts 2002559/60.003	THEATRE PERMIT 4852 REFUND		
					001-2111		272.00

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96042	10/22/2020	22102	MESSENGER, JACK	(Continued)		**Total :**	**272.00**
96043	10/22/2020	20558	MORRISON, STEVEN M.	Parcel 4188-006-013	STREET LIGHT & SEWER TAX REBATE		
					001-6871		74.47
					105-3105		24.61
		20558				**Total :**	**99.08**
96044	10/22/2020	13114	OFFICE DEPOT	122547458001	MAT REQ 863082/OFFICE SUPPLIES		
					001-4201-4305		39.46
					157-2702-4201		14.97
				123832383001	MAT REQ 874199/LETTER OPENER		
					001-2101-4305		4.25
				124596393001	MAT REQ 791259/FLASH DRIVES		
					001-2101-4305		96.32
				125467646001	MAT REQ 586927/BINDERS		
					001-4601-4308		59.96
				126544575001	MAT REQ 86083/OFFICE SUPPLIES		
					001-4101-4305		36.12
				126545747001	MAT REQ 863083/OFFICE SUPPLIES		
					001-4101-4305		19.26
				126739165001	MAT REQ 437814/ALCOHOL WIPES		
					001-3302-4309		61.24
				127147906001	MAT REQ 791053/OFFICE SUPPLIES		
					001-1208-4305		203.20
				127904930001	MAT REQ 791207/OFFICE SUPPLIES		
					001-4202-4305		82.84
		13114				**Total :**	**617.62**
96045	10/22/2020	22104	OLSON, LYNN	Receipt 2002563.003	REFUND FOR SCHOOL HOLIDAY		
					001-2111		55.00
		22104				**Total :**	**55.00**
96046	10/22/2020	19485	OPENGOV INC	INV-002044	BUDGET SOFTWARE ERP INTEGRATE 20/21		
					001-1202-4201		2,692.00
		19485				**Total :**	**2,692.00**
96047	10/22/2020	22049	PACHECO, STELLA	PO 35409	DISMISSED CITATION NO. 43010138		
					001-3302		68.00
		22049				**Total :**	**68.00**

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96048	10/22/2020	22071	PARKS COFFEE CALIFORNIA, INC.	70040639	COFFEE SERVICE/OCT20		
					001-2101-4305		53.13
					001-2101-4306		53.14
		22071				**Total :**	**106.27**
96049	10/22/2020	10940	PRINCE, BRIGITTE AVARY	Parcel 4181-015-006	STREET LIGHT & SEWER TAX REBATE		
					001-6871		124.12
					105-3105		24.61
		10940				**Total :**	**148.73**
96050	10/22/2020	08837	REDONDO BEACH, CITY OF	PO 35502	GREENBELT MOU DISSOLUTION REPAY		
					150-2024		431,615.05
		08837				**Total :**	**431,615.05**
96051	10/22/2020	11978	ROLLINS, BOB	PO 35468	REIMB/CERTIFICATIONS/REINSTATE FEE		
					001-4201-4315		215.00
		11978				**Total :**	**215.00**
96052	10/22/2020	03428	SAFETY-KLEEN SYSTEMS, INC.	84342797	MAT REQ 791037/PAINT WASTE REMOVAL		
					001-3104-4201		1,091.00
		03428				**Total :**	**1,091.00**
96053	10/22/2020	03353	SBCU VISA	00I0034513168 CC	DRINKING WATER DELIVERY 8/13/20-9/12/20		
					001-2101-4305		280.96
				02818-8510160 CC	SOCIAL MEDIA GRAPHIC DESIGN PLATFORM		
					001-2101-4305		119.40
				107038 CC	EOC PLOTTER INKS & PAPER		
					001-1204-4305		887.07
				11538 CC	FACE COVERING BANNERS		
					001-1201-4201		1,760.00
					001-1201-4201		167.20
				1367 CC	WREATHS FOR 9/11 MEMORIAL CEREMONY		
					001-1101-4319		545.00
					001-1101-4319		51.78
				3000E0000616594 CC	TESLA 3 GLASS ROOF SUNSHADE		
					715-2101-4311		75.00
					715-2101-4311		7.13
				IC30411-0820 CC	CONFERENCE LINE/AUG20		
					001-1201-4304		21.25

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account	Amount
96053	10/22/2020	03353	SBCU VISA	(Continued)		
				Order 1455556855 CC	MASSEY/REGISTRATION/ECONOMIC FORECAST	
					001-1101-4317	53.55
				Order 146032379 CC	SIBBALD/CAHALAN/BUSINESS CARDS	
					001-2101-4305	21.91
				Order 16614653 CC	MAT REQ 791253/CAHALAN/JACKET	
					001-2101-4314	68.68
				Order 24986L CC	PLAQUE FOR ICA PRESIDENT	
					001-1101-4305	10.00
				Order 316295359 CC	SIBBALD/CAHALAN/BUSINESS CARDS	
					001-2101-4305	21.91
				Order 553911405 CC	SIBBALD/CAHALAN/BUSINESS CARDS	
					001-2101-4305	21.41
				Order 653649 CC	FACE COVERING SIGNS	
					157-2702-4201	1,705.95
					157-2702-4201	162.07
				Order Ending GHL2 CC	ADD'L CELL PHONE DATA STORAGE/SEP20	
					001-2101-4305	0.99
				PO 35304 CC	VILLANUEVA/ANNUAL MMEBERSHIP	
					001-1201-4315	195.00
				PO 35305 CC	VILLANUEVA/CONFERENCE REGISTRATION	
					001-1201-4317	299.00
				PO 35329 CC	TESLA MODEL 3 FLOOR MATS	
					715-2101-4311	296.03
				PO 35356 CC	TAILGATE ASSIST FOR DETECTIVE F150	
					715-2101-4311	31.85
					715-2101-4311	3.03
				PO 35358 CC	NAKAMOTO/FUJISAKI/SOCIAL FOR SAFETY	
					001-2101-4317	199.00
					001-3302-4317	199.00
				PO 35359 CC	STERILE WATER VIALS FOR DNA KITS	
					001-2101-4305	31.95
				PO 35360 CC	LEBARON/PHILIPS/CROWD CONTROL TRAINING	
					001-2101-4317	100.00
				PO 35360 CC	REFUND/LEBARON/PHILLIPS/CROWD CONTROL	
					001-2101-4317	-100.00
				PO 35380 CC	CARD STRIPE READER/2 BINOCULARS	
					001-2101-4305	253.50
				PO 35382 CC	DOTGOV DOMAIN RENEWAL THRU SEP21	

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96053	10/22/2020	03353	SBCU VISA	(Continued)			
					715-1206-4201		400.00
				PO 35390 CC	JEEP/ENTRY GUARDS/BELT EXTENDERS		
					715-2101-4311		76.97
					715-2101-4311		7.31
				PO 35424 CC	LOWENTHAL/CONFERENCE REGISTRATION		
					001-1201-4317		199.00
				PO 35458 CC	CRISIS INTERVENTION TRAINING/3 OFFICERS		
					001-2101-4313		375.00
				PO 35484 CC	GIFT CARDS FOR EMPLOYEE APPRECIATION		
					001-1203-4201		2,250.00
				Receipt CC	ORAL BOARD LUNCH		
					001-1203-4201		81.45
				Receipt CC	ORAL BOARD BREAKFAST		
					001-1203-4201		21.18
				Receipt CC	CHIEF/SCHEID/LUNCH WITH INVESTIGATOR		
					001-2101-4305		49.33
				TransIDEnding2212 CC	CITY-RELATED EVENT ADS 8/12/20-9/7/20		
					001-1201-4201		51.96
		03353				**Total :**	**11,001.82**
96054	10/22/2020	03353	SBCU VISA	Interest Charge CC	INTEREST CHARGE ON LATE PAYMENT		
					001-1201-4201		96.66
					001-2026		96.66
					001-2027		-96.66
				Interest/Late Fee CC	INTEREST/LATE FEE		
					001-4202-4201		10.83
					001-2026		10.83
					001-2027		-10.83
		03353				**Total :**	**107.49**
96055	10/22/2020	21925	SCHOLTEN, BECKY	Receipt 2002565.003	REFUND FOR CLASS HOLIDAY		
					001-2111		80.00
		21925				**Total :**	**80.00**
96056	10/22/2020	22051	SIVAPURAM, CHANDRASEKHAR	PO 35410	DISMISSED CITATION NO. 31020576		
					001-3302		53.00
		22051				**Total :**	**53.00**

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96057	10/22/2020	00114	SMART & FINAL	3220630018775 - 5047	CLEANING/KITCHEN SUPPLIES/SEP20		
					001-2101-4305		33.73
					001-2101-4306		196.33
					001-3302-4305		67.05
		00114				**Total :**	**297.11**
96058	10/22/2020	00343	SO CAL ASSOCIATION OF GOVTS	PO 35149	ANNUAL MEMBERSHIP DUES FY 20/21		
					001-1101-4315		1,753.60
		00343				**Total :**	**1,753.60**
96059	10/22/2020	00170	SOCAL GAS	Acct 011 004 5767 8	YARD BLDGS/NATURAL GAS/SEP20		
					001-4204-4303		23.18
				Acct 170-781-3287 9	YARD CNG STATION/VEHICLE FUEL/SEP20		
					715-6101-4310		47.47
					715-4204-4310		47.47
					715-3104-4310		47.46
		00170				**Total :**	**165.58**
96060	10/22/2020	00159	SOUTHERN CALIFORNIA EDISON CO	2-00-989-6911	ELECTRICITY/SEP20		
					105-2601-4303		87.79
				2-00-989-7315	ELECTRIC/AUG-SEP20/UPGARDE PMT 29/85		
					105-2601-4303		2,912.86
					001-4204-4303		1,568.47
					105-2601-4303		11,561.18
				2-01-414-3994	ELECTRICITY/SEP20		
					160-3102-4201		53.60
				2-01-836-7458	ELECTRICITY/SEP20		
					105-2601-4303		14.95
				2-02-274-0542	ELECTRICITY/SEP20		
					001-6101-4303		11.85
				2-08-629-3669	ELECTRICITY/SEP20		
					001-4204-4303		40.35
				2-09-076-5850	ELECTRICITY/SEP20		
					105-2601-4303		110.47
				2-19-024-1604	ELECTRICITY/SEP20		
					001-4204-4303		658.74
				2-20-128-4825	ELECTRICITY/SEP20		
					001-3304-4303		2,693.51
				2-20-128-5475	ELECTRICITY/SEP20		

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96060	10/22/2020	00159	SOUTHERN CALIFORNIA EDISON CO	(Continued)			
					001-4204-4303		337.49
				2-20-984-6369	ELECTRICITY/SEP20		
					105-2601-4303		57.31
				2-21-400-7684	ELECTRICITY/SEP20		
					105-2601-4303		21.47
				2-23-687-8021	ELECTRICITY/SEP20		
					001-3104-4303		58.32
				2-26-686-5930	ELECTRICITY/SEP20		
					105-2601-4303		349.18
				2-31-250-3303	ELECTRICITY/SEP20		
					001-4204-4303		24.94
				2-36-722-1322	ELECTRICITY/SEP20		
					105-2601-4303		13.23
				2-37-909-1838	ELECTRICITY/SEP20		
					001-4204-4303		278.10
		00159				**Total :**	**20,853.81**
96061	10/22/2020	20236	SPECTRUM BUSINESS	0049969101120	PD CABLE 10/11/20-11/10/20		
					001-2101-4201		72.09
				0088884101620	YARD CABLE 10/16/20-11/15/20		
					001-4202-4201		137.66
		20236				**Total :**	**209.75**
96062	10/22/2020	22050	TINDALL, TIMOTHY	PO 35411	DISMISSED CITATION NO. 43010806		
					001-3302		53.00
		22050				**Total :**	**53.00**
96063	10/22/2020	16533	TORRANCE, CITY OF	PO 35504	GREEN ST PROJECT PHASE 1 MOU PMT		
					149-8164-4201		137,500.00
				PO 35505	GREENBELT DISSOLUTION REPAY PER MOU		
					150-2024		281,229.50
		16533				**Total :**	**418,729.50**
96064	10/22/2020	13960	TURKOLU, MELINDA	Parcel 4169-037-015	STREET LIGHT & SEWER TAX REBATE		
					105-3105		24.61
					001-6871		124.12
		13960				**Total :**	**148.73**

Bank code : boa

Voucher	Date	Vendor		Invoice	Description/Account		Amount
96065	10/22/2020	14148	UPS	000023R146410	SHIP TO TURBODATA & AXON		
					001-3302-4309		16.13
					001-2101-4305		9.23
		14148				**Total :**	**25.36**
96066	10/22/2020	18666	VERIZON BUSINESS SERVICES	71594382	VOIP PHONES/COMM RES/AUG20		
					001-4601-4304		142.09
		18666				**Total :**	**142.09**
96067	10/22/2020	03209	VERIZON WIRELESS	9862605104	COMM DEV/CELL PHONES/AUG20		
					001-4201-4304		189.69
		03209				**Total :**	**189.69**
96068	10/22/2020	22056	WATERMAN, JEFFREY	PO 35412	DISMISSED CITATION NO. 38002732		
					001-3302		38.00
		22056				**Total :**	**38.00**
96069	10/22/2020	10703	WILLDAN ENGINEERING	00223224 Revised	CODE ENFORCEMENT OFFICERS/AUG20		
					157-2702-4201		31,980.00
				00223295	CODE ENFORCMENT OFFICERS/SEP20		
					157-2702-4201		34,742.50
		10703				**Total :**	**66,722.50**
96070	10/22/2020	19574	YOUNGBLOOD AND ASSOCIATES, ERVIN L	1226A	POLYGRAPH EXAM/SEP20		
					001-2101-4201		350.00
		19574				**Total :**	**350.00**

65 Vouchers for bank code : boa **Bank total :** **1,593,037.33**

65 Vouchers in this report **Total vouchers :** **1,593,037.33**

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 13 inclusive, of the check register for 10/22/2020 are accurate funds are available for payment, and are in conformance to the budget."

By

Finance Director

Date 10/29/2020

Staff Report

Staff Report

REPORT 20-0714

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

ACTION MINUTES OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION MEETING OF OCTOBER 6, 2020

Recommended Action:
Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 6, 2020.

Attachments:
Minutes of October 6, 2020

Approved: Kelly Orta, Community Resources Manager

MINUTES

REGULAR MEETING of the PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION
October 6, 2020 – Council Chambers, City Hall
1315 Valley Drive – 7:00 P.M.

Parks, Recreation and Community Resources Advisory Commission
Lauren Pizer Mains, Chairperson
Barbara Ellman, Vice Chairperson
Jani Lange
Jessica Guheen
Traci Horowitz

****

THIS MEETING IS HELD PURSUANT TO EXECUTIVE ORDER N-29-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 17, 2020. ANY OR ALL COMMISSIONERS MAY ATTEND AND PARTICIPATE BY TELECONFERENCE/VIRTUAL MEETING.
MEMBERS OF THE PUBLIC MAY PARTICIPATE BY TELECONFERENCE.

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Parks, Recreation and Community Resources Advisory Commission agendas and staff reports are available for review on the City's web site at www.hermosabch.org
Written materials distributed to the Parks, Recreation and Community Resources Advisory Commission within 72 hours of the meeting are available for public inspection immediately upon distribution in the Community Resources Department during normal business hours from Monday through Thursday, 7:00 a.m. - 6:00 p.m.

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Roll Call**

Present: Commissioners Pizer Mains, Ellman, Lange, Guheen (arrived at 00:03:02) and Horowitz. Senior Recreation Supervisor Lisa Nichols, and Community Resources Manager Kelly Orta

4. **Announcements**

5. **Presentations**
   - **A. None**

6. **Miscellaneous Items and Reports – Community Resources Manager**
   - **A. Updates Regarding Items Previously on the Commission's Agenda**
   - **B. 2020 Special Event Calendar**
   - **C. COVID-19 Updates**
   - **D. 2021 Special Events**
   - **E. Clark Facility Renovation Project**

7. **Public Comment**
   Anyone wishing to address the Commission on items pertaining to parks and recreation that are not listed on the agenda may do so at this time. The Brown Act generally

prohibits the Commission from taking action on any matter not listed on the posted agenda. Comments from the public are limited to three minutes per speaker.

None.

8. **Correspondence**
   A. **None**

9. **Consent Calendar**

   A. **Approval of the Regular Meeting Action Minutes of August 4 and September 1, 2020**

   B. **Approval of the August and September 2020 Activity Report**

Motion by Commissioner Ellman to approve Items A and B on the Consent Calendar. Commissioner Lange seconded the motion. Motion passed with a 5-0 vote.

10. **Items Removed from the Consent Calendar for Separate Discussion**

11. **Public Hearings**
    A. **None**

12. **Matters for Commission Consideration**

    A. **Recommendation to City Council to Approve the Commencement of Long-term Agreement Negotiations with Best Day Foundation for "Beach Day on the Beach" South of the Pier; the Arts Group of Hermosa Beach's "Fine Arts Festival" on the Community Center Lawn; and Shakespeare by the Sea's Live Performances at Valley Park**

    Recommendation: Staff recommends that the Parks, Recreation and Community Resource's Advisory Commission recommend to City Council the approval to commence negotiations for long-term agreements with the following organizations:

    - Best Day Foundation's "Beach Day on the Beach" located south of the Pier;
    - The Arts Group of Hermosa Beach's "Fine Arts Festival" on the Community Center lawn; and
    - Shakespeare by the Sea's live performances at Valley Park.

Motion by Commissioner Horowitz to recommend to City Council the commencement of Long-term Agreement negotiations with Best Day Foundation for "Beach Day on the Beach" South of the Pier; the Arts Group of Hermosa Beach's "Fine Arts Festival" on the Community Center Lawn; and Shakespeare by the Sea's Live Performances at Valley Park. Commissioner Ellman seconded the motion. Motion passed with a 5-0 vote.

    B. **Creation of a Sub-committee to Designate Park Locations for the Donation Bench Sub-committee**

    Recommendation: Staff recommends that the Parks, Recreation and Community Resources Advisory Commission:

    - Create a sub-committee to designate locations throughout the City's parks for the Donations Bench Program; and
    - Determine the anticipated timeline to complete the work.

Motion by Commissioner Horowitz to add the task of designating locations throughout the City's parks for the Donations Bench Program onto the Naming Policy Sub-committee's responsibilities. Commissioner Guheen seconded the motion. Motion passed with a 5-0 vote.

13. **Commissioner's Reports**

    A. **Sub-committees**
        i. Special Event (Lange and Ellman)
        ii. Community Theatre (Lange and Pizer Mains)
        iii. Municipal Leases (Pizer Mains and Horowitz)
        iv. Community Resources Department Use Policies (Ellman and Guheen)
        v. Clark Building Improvements (Ellman and Pizer Mains)
        vi. Naming Policy (Horowitz and Guheen)

    B. **Commission Liaison Roles**
        i. Surfers Walk of Fame (Lange)
        ii. South Park (Guheen)
        iii. Access Hermosa (Ellman) – *on hold*

14. **Items Requested by Commissioners**
    A. **None**

15. **Other Matters**

16. **Adjournment**

Commissioner Pizer-Mains adjourned the meeting at 02:45:14.

Staff Report

Staff Report

REPORT 20-0702

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

LOS ANGELES COUNTY FIRE SERVICES AND AMBULANCE MONTHLY REPORT FOR SEPTEMBER 2020

(Emergency Management Coordinator Brandy Villanueva)

Recommended Action:
Staff recommends that the City Council receive and file the September 2020 Fire and Ambulance monthly report.

Executive Summary:
City departments generate monthly reports to provide a snapshot of activities performed each month. Prior to the transition of fire and ambulance transport services to the County of Los Angeles, the Hermosa Beach Fire Department developed monthly response reports. After the transition, the monthly report was updated to include Los Angeles County Fire Department and McCormick Ambulance information and continues to be uploaded to the website. This report provides details for the services provided for the month of September 2020.

Background:
At the February 11, 2020 Council meeting, City Council requested to have the monthly reports placed onto the City Council agenda under the consent calendar. On the July 14, 2020 Council agenda, the monthly reports for February through May 2020 were provided and accompanied by a detailed staff report explaining the change. This report reflects the services for September 2020.

Discussion:
The September 2020 monthly report provides an overview of services provided by LACoFD and McCormick Ambulance (**Attachment 1:** September 2020 LACoFD and McCormick Ambulance Monthly Report).

General Plan Consistency:
This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

Safety Element

Goal 5. High quality police and fire protection services provided to residents and visitors.

Policies:

- **5.2 High level of response.** Achieve optimal utilization of allocated public safety resources and provide desired levels of response, staffing, and protection within the community.

Fiscal Impact:

Fire and ambulance services are contracted and accounted for during the annual budget process.

Attachments:

1. LACoFD and McCormick Ambulance Monthly Report-September 2020

Respectfully Submitted by: Brandy Villanueva, Emergency Management Coordinator
Noted for Fiscal Impact: Viki Copeland, Finance Director
Approved: Suja Lowenthal, City Manager

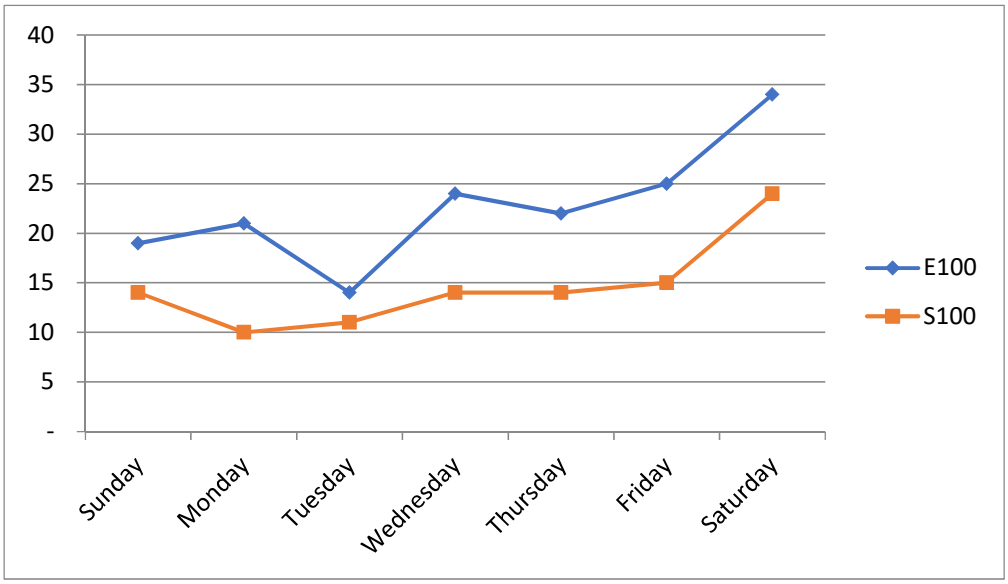
LOS ANGELES COUNTY FIRE DEPARTMENT
HERMOSA BEACH
FOR THE MONTH OF SEPTEMBER 2020

Incident Type	UNIT RESPONSES			Percentage
	E100	S100	Total	
Fire, Explosion				
131 - Passenger vehicle fire	1		1	0.38%
Fire, Explosion Total	**1**		**1**	**0.38%**
RESCUE, EMS				
300 - Rescue, EMS incident, other	5	3	8	3.07%
321 - EMS call, excluding vehicle accident with injury	91	84	175	67.05%
322 - Motor vehicle accident with injuries	1	1	2	0.77%
331 - Lock-in (if lock out , use 511)	1		1	0.38%
RESCUE, EMS Total	**98**	**88**	**186**	**71.26%**
HAZARDOUS CONDITION				
413 - Oil or other combustible liquid spill	1		1	0.38%
440 - Electrical wiring/equipment problem, other	1		1	0.38%
441 - Heat from short circuit (wiring), defective/worn	1		1	0.38%
444 - Power line down	3		3	1.15%
HAZARDOUS CONDITION Total	**6**		**6**	**2.30%**
SERVICE CALL				
520 - Water problem, other	1		1	0.38%
522 - Water or steam leak	3		3	1.15%
531 - Smoke or odor removal	1	1	2	0.77%
552 - Police matter	2	1	3	1.15%
553 - Public service	1		1	0.38%
SERVICE CALL Total	**8**	**2**	**10**	**3.83%**
GOOD INTENT CALL				
600 - Good intent call, other	28	7	35	13.41%
611 - Dispatched and cancelled en route	13	5	18	6.90%
GOOD INTENT CALL Total	**41**	**12**	**53**	**20.31%**
FALSE ALARM, FALSE CALL				
733 - Smoke detector activation due to malfunction	2		2	0.77%
735 - Alarm system sounded due to malfunction	2		2	0.77%
744 - Detector activation, no fire - unintentional	1		1	0.38%
FALSE ALARM, FALSE CALL Total	**5**		**5**	**1.92%**
Grand Total	**159**	**102**	**261**	**100.00%**

LOS ANGELES COUNTY FIRE DEPARTMENT
HERMOSA BEACH
FOR THE MONTH OF SEPTEMBER 2020

DAY OF THE WEEK	UNIT RESPONSES		
	E100	S100	Total
Sunday	19	14	33
Monday	21	10	31
Tuesday	14	11	25
Wednesday	24	14	38
Thursday	22	14	36
Friday	25	15	40
Saturday	34	24	58
Grand Total	**159**	**102**	**261**

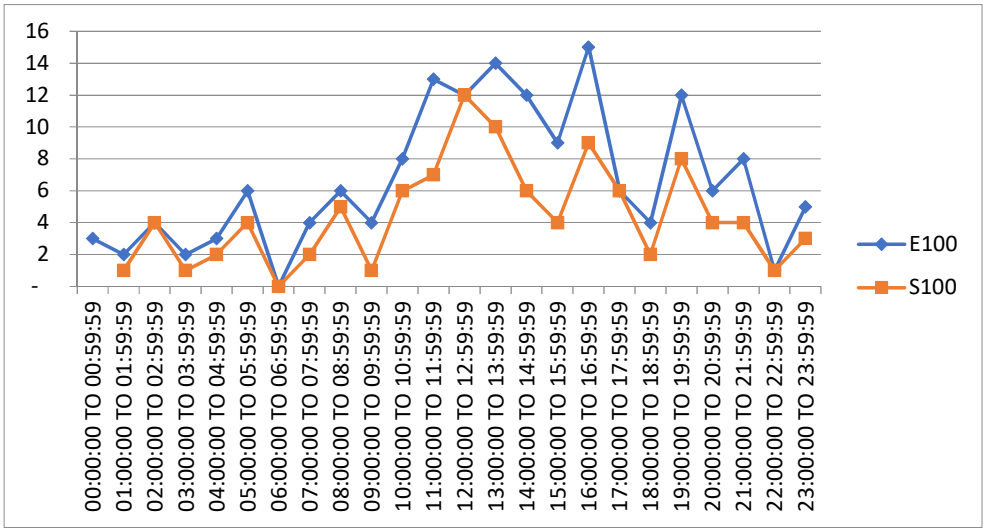
Note:
Data based on fireview report. Hermosa Beach units responses.



LOS ANGELES COUNTY FIRE DEPARTMENT
HERMOSA BEACH
FOR THE MONTH OF SEPTEMBER 2020

TIME OF THE DAY	UNIT RESPONSES		
	E100	S100	Total
00:00:00 TO 00:59:59	3		3
01:00:00 TO 01:59:59	2	1	3
02:00:00 TO 02:59:59	4	4	8
03:00:00 TO 03:59:59	2	1	3
04:00:00 TO 04:59:59	3	2	5
05:00:00 TO 05:59:59	6	4	10
06:00:00 TO 06:59:59	-	-	-
07:00:00 TO 07:59:59	4	2	6
08:00:00 TO 08:59:59	6	5	11
09:00:00 TO 09:59:59	4	1	5
10:00:00 TO 10:59:59	8	6	14
11:00:00 TO 11:59:59	13	7	20
12:00:00 TO 12:59:59	12	12	24
13:00:00 TO 13:59:59	14	10	24
14:00:00 TO 14:59:59	12	6	18
15:00:00 TO 15:59:59	9	4	13
16:00:00 TO 16:59:59	15	9	24
17:00:00 TO 17:59:59	6	6	12
18:00:00 TO 18:59:59	4	2	6
19:00:00 TO 19:59:59	12	8	20
20:00:00 TO 20:59:59	6	4	10
21:00:00 TO 21:59:59	8	4	12
22:00:00 TO 22:59:59	1	1	2
23:00:00 TO 23:59:59	5	3	8
Grand Total	**159**	**102**	**261**

Note:
Data based on fireview report. Hermosa Beach units responses.



Ad Hoc Report:	
Name:	Hermosa Call Answer Time
Date:	10/1/2020
Description:	September 2020

Los Angeles County Fire

Seizure Date	Seizure Time	ALI City	Answer Secs	CallTypeId	ALI Class
9/1/20	11:08:51	HERM BCH	10	911 Calls	WPH2
9/1/20	11:25:03	HERMOSA BEACH	2	911 Calls	VOIP
9/1/20	20:01:46	HERMOSA BEACH	17	911 Calls	BUSN
9/1/20	22:41:37	HMB	2	911 Calls	WPH2
9/3/20	09:08:10	HERM BCH	2	911 Calls	WPH2
9/3/20	21:03:19	HERM BCH	62	911 Calls	WPH2
9/3/20	21:03:20	HMB	31	911 Calls	WPH2
9/3/20	21:03:37	HERMOSA BEACH	54	911 Calls	WPH2
9/4/20	05:21:54	HERM BCH	2	911 Calls	WPH2
9/4/20	05:47:08	HERMOSA BEACH	3	911 Calls	VOIP
9/4/20	07:18:34	HERM BCH	2	911 Calls	WPH2
9/4/20	12:31:43	HERMOSA BEACH	3	911 Calls	WPH2
9/4/20	12:44:21	HERMOSA BEACH	19	911 Calls	BUSN
9/4/20	13:16:31	HERMOSA BEACH	2	911 Calls	RESD
9/4/20	13:31:04	HERM BCH	17	911 Calls	WPH2
9/5/20	08:49:25	HERMOSA BEACH	2	911 Calls	RESD
9/5/20	19:26:34	HERM BCH	40	911 Calls	WPH2
9/5/20	19:50:30	HMB	2	911 Calls	WPH2
9/5/20	19:50:40	HERMOSA BEACH	18	911 Calls	BUSN
9/6/20	12:26:15	HERM BCH	8	911 Calls	WPH2
9/6/20	12:26:20	HERM BCH	62	911 Calls	WPH2
9/8/20	14:32:14	HERM BCH	22	911 Calls	W911
9/9/20	08:38:29	HERM BCH	2	911 Calls	WPH2
9/9/20	16:44:16	HMB	3	911 Calls	WPH2
9/9/20	20:15:13	HMB	2	911 Calls	WPH2
9/9/20	20:15:34	HERM BCH	2	911 Calls	WPH2
9/10/20	11:02:53	HERMOSA BEACH	2	911 Calls	BUSN
9/10/20	13:47:07	HERMOSA BEACH	17	911 Calls	BUSN
9/10/20	18:11:16	HERM BCH	2	911 Calls	VOIP
9/12/20	10:14:14	HERMOSA BEACH	2	911 Calls	BUSN
9/12/20	12:59:12	HERM BCH	4	911 Calls	WPH2
9/12/20	14:24:27	HERMOSA BEACH	2	911 Calls	RESD
9/12/20	16:08:19	HERM BCH	2	911 Calls	WPH2
9/12/20	16:45:51	HMB	2	911 Calls	WPH2
9/12/20	19:26:40	HERM BCH	2	911 Calls	WPH2
9/12/20	19:34:45	HMB	2	911 Calls	WPH2
9/13/20	13:35:32	HERM BCH	2	911 Calls	WPH2
9/14/20	15:09:55	HERM BCH	2	911 Calls	WPH2
9/14/20	20:04:03	HERM BCH	2	911 Calls	WPH2
9/17/20	11:12:28	HERMOSA BEACH	2	911 Calls	RESD
9/17/20	14:28:01	HERMOSA BEACH	2	911 Calls	VOIP
9/18/20	19:13:16	HB	2	911 Calls	WPH2
9/18/20	23:35:53	HERM BCH	2	911 Calls	WPH2
9/19/20	03:47:36	HERM BCH	17	911 Calls	WPH2
9/19/20	16:10:32	HMB	2	911 Calls	WPH2
9/20/20	13:57:39	HERM BCH	2	911 Calls	WPH2
9/21/20	12:04:46	HERM BCH	2	911 Calls	VOIP

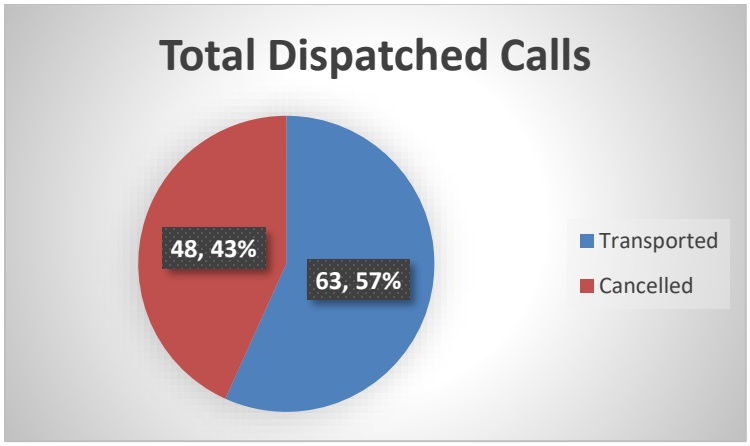
9/21/20	12:04:49	HERM BCH	2	911 Calls	WPH2
9/21/20	16:51:39	HERM BCH	2	911 Calls	WPH2
9/22/20	12:35:28	HERM BCH	2	911 Calls	WPH2
9/23/20	16:35:54	HERMOSA BEACH	2	911 Calls	BUSN
9/24/20	10:14:36	HERM BCH	2	911 Calls	WPH2
9/25/20	01:16:08	HERMOSA BEACH	2	911 Calls	VOIP
9/25/20	05:22:59	HERMOSA BEACH	2	911 Calls	BUSN
9/25/20	19:39:17	HERM BCH	2	911 Calls	WPH2
9/26/20	15:14:06	HERMOSA BEACH	2	911 Calls	WPH2
9/26/20	17:30:21	HERMOSA BEACH	20	911 Calls	WPH2
9/26/20	18:19:24	HMB	65	911 Calls	WPH2
9/26/20	18:19:51	HERM BCH	21	911 Calls	WPH2
9/26/20	19:37:57	HERM BCH	2	911 Calls	WPH2
9/27/20	03:35:25	HERMOSA BEACH	2	911 Calls	RESD
9/27/20	15:58:56	HERMOSA BEACH	2	911 Calls	BUSN
9/27/20	17:27:51	HERMOSA BEACH	23	911 Calls	VOIP
9/27/20	23:07:17	HERMOSA BEACH	2	911 Calls	RESD
9/28/20	10:39:35	HERM BCH	2	911 Calls	WPH2
9/28/20	19:20:08	HB	38	911 Calls	WPH2
9/29/20	10:52:59	HERMOSA BEACH	2	911 Calls	RESD
9/30/20	12:25:21	HERM BCH	2	911 Calls	WPH2
9/30/20	16:23:22	HERM BCH	2	911 Calls	WPH2
9/30/20	19:34:45	HERM BCH	2	911 Calls	WPH2
Average Answer Time (Seconds)			**9.5**		

McCormick Ambulance

September 2020

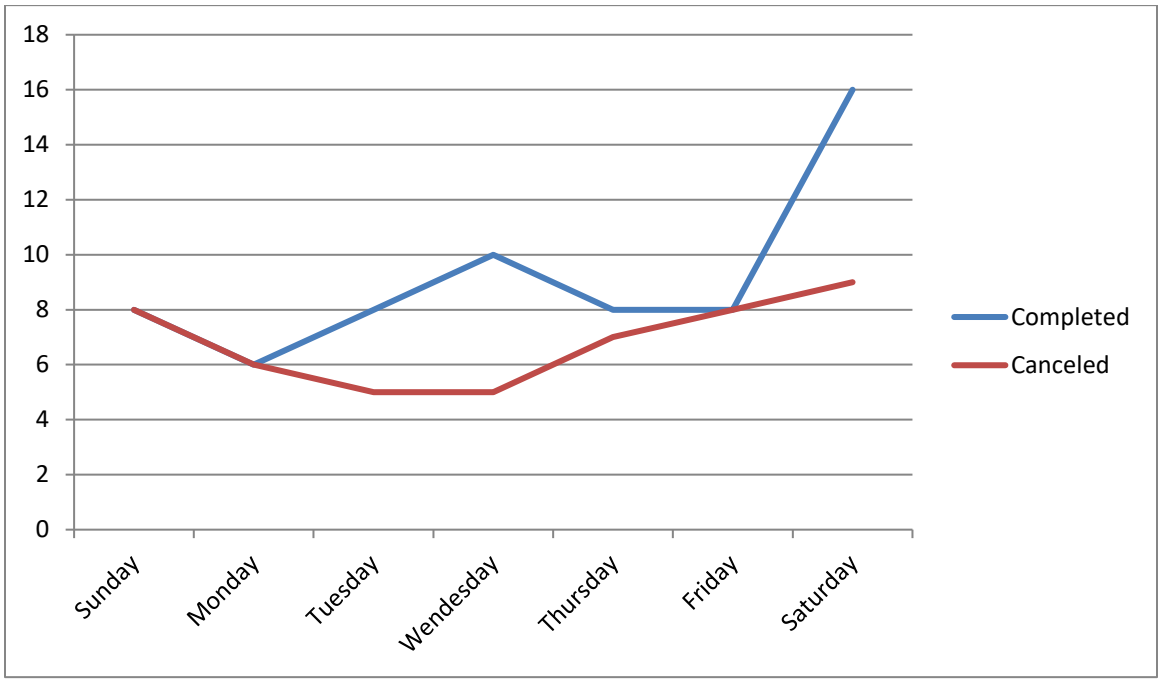
Total Number of Dispatched Calls

Dispatched Calls	**Totals**
Transported	64
Cancelled	48
Grand Total	**112**
NOTE:	The were 64 patients but 63 transports



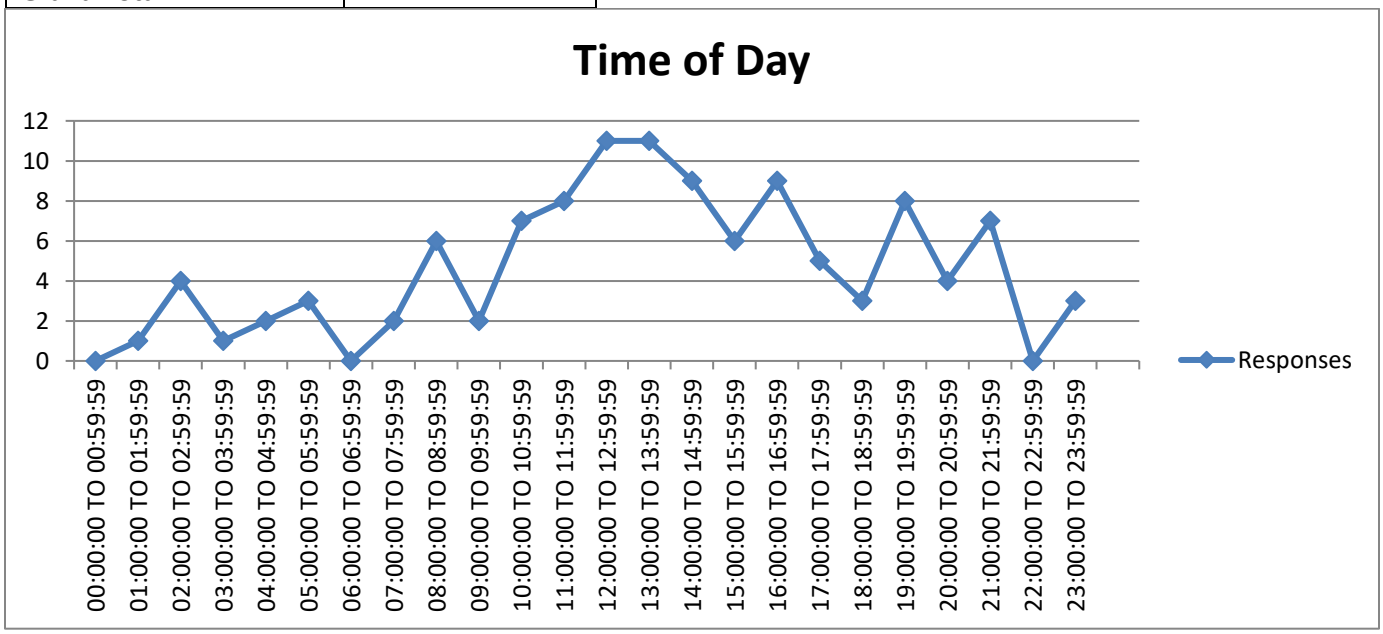
Calls per the day of the week

Day of the Week	Completed	Cancelled	Total
Sunday	8	8	16
Monday	6	6	12
Tuesday	8	5	13
Wednesday	10	5	15
Thursday	8	7	15
Friday	8	8	16
Saturday	16	9	25
Grand Total	**64**	**48**	**112**



Response by the Time of Day

Time of Day	Total Response
00:00:00 TO 00:59:59	0
01:00:00 TO 01:59:59	1
02:00:00 TO 02:59:59	4
03:00:00 TO 03:59:59	1
04:00:00 TO 04:59:59	2
05:00:00 TO 05:59:59	3
06:00:00 TO 06:59:59	0
07:00:00 TO 07:59:59	2
08:00:00 TO 08:59:59	6
09:00:00 TO 09:59:59	2
10:00:00 TO 10:59:59	7
11:00:00 TO 11:59:59	8
12:00:00 TO 12:59:59	11
13:00:00 TO 13:59:59	11
14:00:00 TO 14:59:59	9
15:00:00 TO 15:59:59	6
16:00:00 TO 16:59:59	9
17:00:00 TO 17:59:59	5
18:00:00 TO 18:59:59	3
19:00:00 TO 19:59:59	8
20:00:00 TO 20:59:59	4
21:00:00 TO 21:59:59	7
22:00:00 TO 22:59:59	0
23:00:00 TO 23:59:59	3
Grand Total	**112**



Response Times	Within Allowable Time	Delayed Response	Cancelled	Total
Code 3: Response Time of 8:59 or less	17	4	0	21
Code 2: Response Time of 15:00 or less	43	0	0	43
Cancelled Responses	0	0	48	48
Grand Total	**60**	**4**	**48**	**112**

Staff Report

REPORT 20-0713

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

APPROVE THE SECOND AMENDMENT TO LEASE AGREEMENT BETWEEN THE CITY OF HERMOSA BEACH AND STAR EDUCATION TO TEMPORARILY REDUCE INSURANCE LIABILITY LIMITS AND MODIFY VENDOR INSURANCE REQUIREMENTS

(Community Resources Manager Kelly Orta)

Recommended Action:

Staff recommends that the City Council approve a second amendment to the lease agreement with STAR Education that would:

- Reduce the required insurance liability limits through December 31, 2020 due to STAR's inability to obtain a $2 million policy so close to the expiration of its existing policy; and
- Remove vendor insurance requirements that are already fulfilled in its existing policy.

Executive Summary:

In July 2015, the City entered into a lease agreement with STAR Education, a non-profit organization based out of Los Angeles, to utilize classroom 7 and the courtyard of the Community Center to provide daycare services and enrichment programming for children attending kindergarten in the Hermosa Beach City School District (HBCSD). A new three-year lease agreement was approved by the Council at its July 23 meeting to continue STAR's program and use of City facilities commencing with the start of the new school year. Following the announcement that schools would be held virtually when it resumed in the fall, City staff, HBCSD, and STAR representatives worked collectively to accommodate an enhanced program that would provide a safe space for children to participate in virtual learning and recreational activities. This expanded program was retroactively approved by the Council at its August 22 meeting by way of a first amendment. Due to difficulties in obtaining the required $2 million insurance liability policy, STAR requests a temporary reduction to $1 million through the expiration of its current policy on December 31, 2020. Additionally, STAR requests insurance requirements included in its first amendment be modified related to its fence vendor as they are already fulfilled through its existing liability policy.

Staff Report

REPORT 20-0713

Background:

On July 23, 2020, the City entered into a lease agreement with STAR Education (STAR) to utilize classroom 7 and the courtyard of the Community Center to provide daycare services and enrichment programming for children attending kindergarten in the Hermosa Beach City School District (HBCSD). The agreement, included as **Attachment 1**, continues STAR's afterschool program, which has been in place since 2015. At the Council's August 22 meeting, it approved a first amendment (**Attachment 2**) to STAR's lease agreement that allowed STAR to expand its kinder program and provide daycare services for all school-aged children enrolled in the HBCSD. This program now provides dedicated time and resources for online learning as well as outdoor, recreational activities in small 10 to 12-person cohort groups. This expanded program will remain in effect while school instruction is held virtually or in a hybrid model under COVID-19 precautionary measures.

Discussion:

STAR is a non-profit organization based out of Los Angeles that provides recreational and enrichment programming for school-aged children in a variety of programs and settings. STAR's team developed the Hermosa Beach kinder program collectively with City staff and HBCSD representatives and created a state licensed childcare program that met the needs of the community when HBCSD transitioned from full day to half-day kindergarten classes due to impacted classroom space. The partnership between the City and STAR has been positive since its inception in 2015 and its program has been able to take place amongst other activities in the Community Center without concern or conflict.

Following the execution of the lease agreement and the first amendment, STAR reached out to Staff and requested additional modifications related to the insurance liability limits as well as the insurance requirements required for the fence vendor that constructed the fence on the Community Center's north lawn. The following includes additional information related to each request, which are reflective in the proposed second amendment (**Attachment 3**).

Reduction of Insurance Limits

Since execution of the lease agreement, STAR has provided a $1 million insurance liability policy, which is lower than the $2 million limit required in the agreement. It has made continual efforts to obtain the required $2 million insurance liability policy but has been unsuccessful due to a change in the insurance market since the onset of the COVID-19 pandemic. Additionally, given the current policy's expiration of December 31, 2020, STAR expressed that they have been unable to modify its policy to include a higher limit so close to the expiration. STAR expressed a level of confidence that they will be able to obtain the requested $2 million insurance liability limit upon policy renewal, which would be effective January 1, 2021. In the interim, the proposed second amendment reduces the limit to $1 million through December 31, 2020 and requires the reinstatement of the higher limit of $2 million on January 1.

The City's Risk Management team reviewed this request and although there are no major concerns with this temporary measure, the reduction might increase the City's potential exposure in a serious liability case for an injury occurring through the end of the calendar year. This increase of potential exposure is unlikely but is worth noting as part of the consideration of the proposed second amendment. As of today, there have been no incidents or injuries that have resulted from STAR's program at the Community Center.

Modifications to the Fence Vendor Requirements

The first amendment, approved by the Council on August 22, provided an opportunity for STAR to expand its program to provide daycare services for all school-aged children enrolled in the HBCSD participating in virtual learning. A component of this agreement was the use of additional outdoor space located on the Community Center's north lawn. The affordance of outdoor space is a State Childcare licensing requirement and necessary for STAR to expand its program under its current license. In order to make this area safe for program participants, it must be completely enclosed to prevent access from those that are not part of the program.

Included in the first amendment is language that includes additional insurance requirements to be carried out by the vendor that erected the fence on the north lawn. Specifically, this language requires the vendor to provide a policy that indemnifies and names the City as additionally insured. Upon looking into this further and confirming with the City's Risk Management team, these additional insurance requirements from the fence vendor are not necessary. STAR's current insurance fulfills the liability concerns associated with the fence. Therefore, the proposed second amendment removes the additional insurance requirements associated with the fence vendor.

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant policies are listed below:

Parks & Open Space Element

Goal 2. Abundant parks, open space, and recreational facilities to serve the community.

Policies:

- **2.1 Diverse programs and facilities.** Offer diverse recreational programs and facilities to meet the needs of all residents.
- **2.5 Shared use agreements.** Work with adjacent jurisdictions, the school district, and private facilities to offer recreational opportunities or activities not available at City of Hermosa Beach facilities.

Goal 3. Community parks and facilities encourage social activity and interaction.

Policies:

- **3.6 Availability of City facilities.** Consider the demand and availability of City facilities for general community use in the long-term lease and/or rental of City facilities.

Fiscal Impact:
The proposed second amendment has no fiscal impact as it does not modify STAR's lease payment schedule.

Attachments:
1. Lease Agreement with STAR Education
2. First Amendment to Lease Agreement with STAR Education
3. Proposed Second Amendment to Lease Agreement with STAR Education

Respectfully Submitted by: Kelly Orta, Community Resources Manager
Concur: Vanessa Godinez, Human Resources Manager
Noted for Fiscal Impact: Viki Copeland, Finance Director
Legal Review: Mike Jenkins, City Attorney
Approved: Suja Lowenthal, City Manager

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HERMOSA BEACH COMMUNITY CENTER LEASE AGREEMENT

This Lease Agreement ("Lease" or "Agreement") is made and entered into on this ____ day of July, 2020, by and between the City of Hermosa Beach, a California Municipal Corporation (City) and STAR Education (Lessee).

RECITALS

A. The City is the owner of a recreational/civic service facility generally referred to as the Hermosa Beach Community Center (referred to herein as the "facility").

B. The facility is subject to certain agreements and deed restrictions entered into on the 28th day of February, 1978, between the City and the Hermosa Beach City School District and is further subject to certain provisions imposed by the Department of Housing and Urban Development as set forth in a document entitled Agreement for Sale and Purchase of Real Property and dated the 28th day of February 1978. These documents are on file in the office of the City Clerk of the City and are public documents and by reference are incorporated into this lease and are referred to herein respectively as the HUD and SCHOOL DISTRICT AGREEMENTS.

C. Lessee previously utilized a portion of the facility through a lease agreement that expires July 31, 2020.

D. Lessee desires to continue its use of a portion of the facility and the City is willing to lease a portion of the facility to Lessee on the terms and conditions set out herein, which terms are consistent with both the HUD and SCHOOL DISTRICT AGREEMENTS.

NOW THEREFORE, in consideration of the foregoing and of the promises and obligations set forth herein, the parties agree as follows:

1. **Term.** The term of this lease shall be for either (i) a period of three (3) years commencing on the 1st day of August 2020 and ending on the 31st day of July 2023, or (ii) until the Hermosa Beach City School District determines the STAR program is no longer needed, whichever is sooner. At lessee's request, this lease may be extended for one additional term of one year in the exclusive discretion of the City. Any such request shall be made in writing in advance of the expiration of the then current term.

2. **Description of Premises.** The Lessee is leasing from the City that portion of the facility (the "premises") described as follows:

    a. Exclusive use of room 7 and the courtyard when the program is in session; and

    b. Use of the 2nd Story Theatre, as needed. Use of this space requires pre-approval and coordination with City at least 24 hours in advance.

3. **Rent.** Lessee agrees to pay to the City $1,593.03 monthly, payable on the first day of each month.

4. **Condition pertaining to the Premises.** Lessee shall adhere to the following additional conditions pertaining to the premises:

    a. Lessee shall not mark, drill or deface any walls, ceilings, floors, wood or iron work without Lessor's written consent.

    b. All remodel work shall receive prior approval of the Lessor.

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c. There are exposed sewer and water lines in the ceiling. These lines carry liquids that could damage material stored in the room if the lines are disturbed or ruptured. In addition, a pipe that may be wrapped with an asbestos material crosses the ceiling area and is not to be disturbed in any manner. _____ (Initial)

d. The City will maintain the premises to the standards of childcare licensing requirements.

5. **Use.** Lessee shall use the premises exclusively for the following use:

a. Lessee will provide recreational and enrichment programming for school-age children enrolled in the Hermosa Beach City School District.

b. Program time may be held from 7:00am – 6:00pm.

6. **Transportation**. Lessee is not responsible for transporting children to or from the Community Center and View School. The City will provide this transportation service with a qualified bus transportation provider.

7. **Insurance Liability.** Lessee shall obtain and maintain at all times during the term of this agreement, Comprehensive General and Automobile Liability insurance protecting Lessee in amounts not less than $2,000,000 for personal injury to any one person, $2,000,000 for injuries arising out of any one occurrence, and $2,000,000 for property damage or a combined single limit of $2,000,000. Such insurance shall name City of Hermosa Beach and their officers, employees, elected officials and members of Boards of Commissions as additional insured parties. Coverage shall be in accordance with the sample certificates and endorsements attached hereto and **must include** the coverage and provisions indicated.

Lessee shall file and maintain the required certificates(s) of insurance with the other party to this agreement at all times during the term of this agreement. The certificate(s) is to be filed prior to the commencement of the work or event and should state clearly:

a. The additional insured requested;
b. Thirty-day prior notice of change or cancellation to the City of Hermosa Beach;
c. Insurance is primary to that of the Additional Insured;
d. Coverage included; and
e. Cross-liability clause.

Worker's Compensation Insurance. Lessee shall obtain and maintain at all times during the term of this agreement, Worker's compensation and Employers Liability insurance and furnish the City (or Agency) with a certificate showing proof of such coverage. Such insurance shall not be canceled or materially changed without a thirty (30) day prior written notice to: City Manager, City of Hermosa Beach.

Insurance Companies. Insurance companies must be rated (B:XIII) or better in Best's Insurance Rating Guide.

8. **Condition of the Premises Upon Termination of the Lease.** Lessee agrees to keep and maintain the premises in good condition and repair and to return to the City the premises upon termination of this lease in the same condition as when Lessee took possession of the premises excepting any repairs or alterations which were approved by the City, reasonable wear and tear excepted, and does promise to pay the City upon demand the reasonable sums to repair the premises in the event of a violation of this provision.

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9. **Construction.** Lessee is prohibited from making any alterations performing any construction whatsoever on the premises without the expressed written approval of the City. Any such approval shall include provisions to protect the City from potential liens of labor and material persons.

10. **Destruction, Partial Destruction or Necessity to Repair because of Conditions Caused by Other than Lessee.** The City has no duty or obligation to reconstruct the premises in the event of destruction or partial destruction of the premises. The City at its option may reconstruct or repair the premises, whereupon this lease shall remain in full force and effect except that no rent will be owing to the City during said period of reconstruction of repair if such reconstruction or repair interferes with the tenancy created herein to the extent that the premises cannot be used for the purposes intended. In the event the City at its sole discretion determines not to reconstruct or repair the premises then either party at its option may cause this lease to be terminated and neither party shall have any liability each to each other.

11. **Hold Harmless.** Lessee shall hold harmless and indemnify the City, its officers, agents and employees from every claim or demand which may be made by reason of any injury and/or death to persons and/or injury to property caused by any direct or indirect act or any omission of the Lessee, its officers, agents and employees arising out of the Lessee's use of said premises. The Lessee, at its own cost, expense and risk shall defend any and all action, suits or other proceedings that may be brought or instituted against the City on any such claim or demand, and pay or satisfy any judgment that may be rendered against the Lessor on any such action, suit, or legal proceedings as a result hereof.

12. **Rules, Regulations and Ordinances.** The Lessee agrees to comply strictly with all applicable laws and any uniform Community Center rules and regulations adopted by the City Council.

13. **Taxes and Charges.** Lessee agrees to pay when due any and all taxes, assessments or charges levied by any governmental agency on or to the lease-hold premises.

14. **Default.** Should Lessee fail to pay any monies due pursuant to this lease within three days after written notice from the City or to perform any other obligation required pursuant to the terms of this lease within thirty days after notice from the City, City may immediately cause this lease to be terminated and thereafter take any action and pursue all remedies available under the laws then existent in the State of California.

15. **Notice.** Any notice required to be made or given pursuant to the provisions of this lease may be either personally served upon the party or deposited in the United States mail, postage prepaid.

Lessor: CITY OF HERMOSA BEACH
1315 VALLEY DRIVE
HERMOSA BEACH, CA. 90254

Lessee: **STAR Education**
10117 Jefferson Blvd.
Culver City, CA 90232

Any notices so given pursuant to the provisions of this paragraph will be deemed served twenty-four hours after the deposit thereof in the United States mail.

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16. **Attorney's Fees.** The parties agree that in the event any action is instituted concerning any of the provisions of this lease agreement, the prevailing party may in the discretion of the court be granted as an additional item of damages its attorney's fees.

17. **Assignment and Subletting.** Lessee may not sublease all or any portion of the premises without the written consent of the City, which consent may be granted or denied at the exclusive and total discretion of the City.

18. **Successors.** Subject to prior provisions, this lease is binding upon the heirs, assigns and successors of interest of the parties.

19. **Termination.** Notwithstanding any other provision of this lease both parties reserve the right to terminate the lease at any time and without cause upon giving 30 days written notice to other party.

In Witness Whereof, the parties have executed this Hermosa Beach Community Center Lease Agreement at Hermosa Beach on the day first herein above set forth.

CITY OF HERMOSA BEACH a
Municipal Corporation, Lessor

DocuSigned by:
Mary Campbell (Mayor)
Mayor, Mary Campbell

ATTEST:

DocuSigned by:
Eduardo Sarmiento
5650DF8859E344B...
CITY CLERK

APPROVED AS TO FORM:

DocuSigned by:
Michael Jenkins
C2CA6A52599A404...
CITY ATTORNEY

DATE: 8/25/2020

LESSEE:

Executive Director

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FIRST AMENDMENT TO HERMOSA BEACH COMMUNITY CENTER LEASE AGREEMENT

This First Amendment to the Hermosa Beach Community Center Lease Agreement ("First Amendment") is entered into by and between the City of Hermosa Beach, a municipal corporation ("City") and STAR Education ("Lessee") as of September 22, 2020.

RECITALS

A. City and Lessee are parties to that Hermosa Beach Community Center Lease Agreement dated July 28, 2020 (the "Agreement").

B. The parties desire to amend the Agreement to provide STAR Education access to additional classroom and outdoor space at the Community Center to support a temporary program expansion in response to COVID-19 precautionary measures.

NOW, THEREFORE, in consideration of the foregoing, the Agreement is amended as follows:

1. Section 2 of the Agreement entitled "Description of Premises" is amended to read as follows:

   "The Lessee is leasing from the City that portion of the facility (the "premises") described as follows:

   a. Exclusive use of room 7 and the courtyard when the program is in session;

   b. Use of the 2nd Story Theatre, as needed. Use of this space requires pre-approval and coordination with City as least 24 hours in advance; and

   c. During the time the Hermosa Beach City School District ("HBCSD") holds instruction virtually or in a hybrid model, Lessee may have exclusive use of rooms 4, 5, 9, 10, Community Theatre Green Room, 2nd Story Theatre, and the north lawn. When the HBCSD resumes in person instruction, Lessee will be limited to only those premises listed in Section II paragraphs (a) and (b)."

2. Section 3 of the Agreement entitled "Rent" is amended to read as follows:

   "Lessee agrees to pay to the City $1,593.03 monthly, payable on the first day of each month, during the time HBCSD is in session and Lessee uses those premises listed in Section II paragraphs (a) and (b).

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Lessee agrees to pay monthly to the City for each room listed in Section II paragraph (c) that Lessee actually uses for any part of a month, the following rent for each room as follows:"

Room	Non-profit Rate
4	$1,166.10
5	$1,166.10
9	$511.29
10	$1,175.07
2nd Story Theatre	$1,200.49
Community Theatre Green Room	$1,140.69

3. Section 9 of the Agreement entitled "Construction" is amended by adding thereto the following additional paragraphs:

Notwithstanding the foregoing, and without the need for further approval, Lessee is authorized at its sole cost and expense to erect temporary fencing on the north lawn subject to the following requirements:

a. Lessee's contractor/vendor will erect the fencing per City specifications and at the location shown in Exhibit A to this First Amendment, attached hereto and incorporated herein by reference.

b. Lessee shall install water-filled barricades to the City's satisfaction as shown in Exhibit A.

c. STAR's agreement with its contractor/vendor will require the vendor to maintain insurance per City's specifications (naming City and its officers and employees as additional insureds);

d. STAR's agreement with the contractor/vendor will require the contractor/vendor to indemnify the City and its officers and employees from all liability associated with its erection of the fence;

e. STAR will maintain the fence in good condition during the time period it is in place; and

f. At the time HBCSD restarts to in-person instruction, STAR will remove the fencing and restore City's property to its condition prior to erection of the fencing within fourteen (14) days. STAR assumes responsibility for all damage to City property caused by construction or maintenance of the fence on the north lawn and shall reimburse City for correction of any such damage. Upon failure of STAR to so reimburse City, the cost incurred by City in correcting

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the damage shall be a debt of STAR to the City, and recoverable by City in any manner provided by law.

g. City's right of entry. STAR acknowledges the City's absolute right to enter upon the north lawn for purposes of inspection, replacement, repair, or maintenance.

h. Compliance with Codes. STAR and its contractor/vendor shall perform all work and conduct all activities in full compliance with all applicable codes, ordinances and laws, and obtain all necessary permits.

i. Maintenance of north lawn. During the term of this Agreement, STAR shall at its sole expense maintain the north lawn area in good condition and appearance, in accordance with all ordinances, and shall not allow a nuisance condition to exist thereon.

4. Section IV (d) of the Agreement is amended as follows:

d. STAR will maintain the premises to the standards of children licensing requirements including specific COVID-19 related precautionary measures outlined in the, "COVID-19 Update Guidance: Child Care Programs and Providers" document issued by the California Department of Social Services and Department of Education on July 17, 2020 attached hereto as Exhibit B to this First Amendment and incorporated herein by reference.

Except as above modified, in all other respects the Agreement is hereby reaffirmed in full force and effect.

STAR EDUCATION

DocuSigned by:
Katya Bozzi
0C448F3F3C3A4BF...
KATYA BOZZI

CITY OF HERMOSA BEACH

By DocuSigned by:
FBD1986093194BB...
CITY MANAGER

ATTEST:

DocuSigned by:
Eduardo Sarmiento
5050BF6859534B...
CITY CLERK

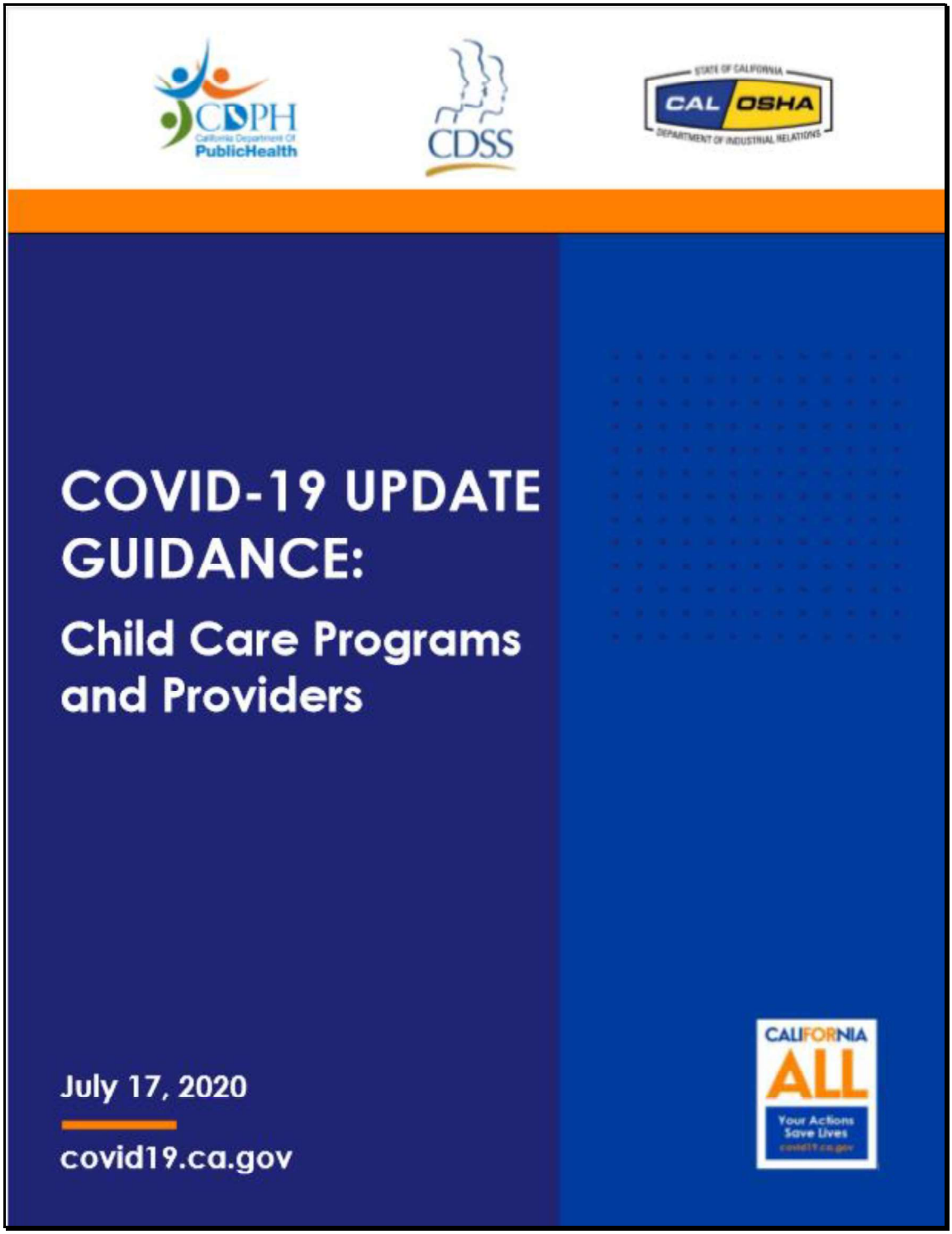
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EXHIBIT A



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EXHIBIT B



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OVERVIEW

As stay-at-home orders are lifted for multiple industries to promote California's economic recovery, the need for child care and other supports for working families will increase. Every child care program must have a plan in place to minimize the spread of COVID-19 and to ensure the safety of children, providers, and families. As programs begin to reopen and other programs transition from emergency child care for essential workers to enhanced regular operations, all providers must apply new and updated policies and requirements and must update their emergency preparedness plan.

Social distancing with young children is a challenging effort. However, the recommendations set forth aim to keep children and providers safe and healthy, while ensuring children are in a nurturing and responsive environment. Parents may also be concerned about the safety of returning children back to care. It is important to maintain frequent communication with families about the policies and practices implemented in programs to keep everyone safe. This ongoing communication will aid in supporting young children with this new transition and social and physical distancing practice.

The state recognizes this health crisis is a fluid situation and is coordinating joint efforts with state and local agencies to provide support, as well as current information and guidance that is responsive to questions and suggestions from providers, families, and stakeholders. Child care providers should continue to monitor updated guidelines and information posted at https://covid19.ca.gov.

These guidelines and considerations are based on the best available public health data at this time, and the practical realities of managing a child care program; as new data and practices emerge, the guidance will be updated.

The state has provided funding and materials to support child care programs to access cleaning supplies and essential protective gear, such as masks. Please contact your local child care resource and referral agency to learn more about what resources are currently available.

The California Department of Social Services (CDSS) worked in collaboration with the California Department of Education (CDE) to develop this guidance.

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Essential Protective Equipment and Supplies

Items	Child Care Workforce	Children
Face Coverings*	**YES**	Never place face coverings on babies or children under 2 because of danger of suffocation Children aged 2 years and older should wear face coverings, especially when indoors or when a six-foot physical distance from others cannot be maintained.
Gloves	**YES,** for tasks such as serving food, handling trash, or using cleaning and disinfectant products	**NO**
Hand Sanitizer Should contain at least 60% ethyl alcohol (preferred) or at least 70% isopropyl alcohol (a neurotoxin and eye irritant). **WARNING** Do not use any products that contain methanol	**YES, OPTIONAL** Note that frequent handwashing is more effective than the use of hand sanitizers	May be used under adult supervision only and must be kept out of children's reach. Call Poison Control if consumed: **800-222-1222** Note that frequent handwashing is more effective than use of hand sanitizers. Sanitizer must be rubbed into children's hands until completely dry. Hand sanitizer is not recommended for children under 24 months.
Disinfectant Cleaning Products	**YES** Provide training and required protective equipment per manufacturer's recommendations. Must be kept out of children's reach.	**NO**

*Masks or face shields may also be worn. Face coverings are strongly encouraged for young children between two years old and second grade, if they can be worn properly. A face shield is an acceptable alternative for children in this cohort. Note that local guidance may apply. Please consult recommendations from the local or county health department.

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The Healthy Schools Act requires that anyone using disinfectants at child care centers complete annual California Department of Pesticide Regulation-approved training. Online training can be found by going to https://apps.cdpr.ca.gov/schoolipm/. This does not apply to family child care homes.



Planning

- Have plans in place to protect and support staff, children, and their family members who are at higher risk for severe illness.
- Establish plans for sharing information and guidelines with parents and caregivers in their preferred language.
- Train all staff and communicate with families on the following:
  - Enhanced sanitation practices
  - Physical distancing guidelines
  - Proper use, removal, and washing of face coverings
  - Personal hygiene
  - Screening practices

    COVID-19 specific exclusion criteria.
- Implement the necessary processes and protocols when a workplace has an outbreak, in accordance with CDPH guidelines.
  - Investigate the COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Update protocols as needed to prevent further cases.
  - Update protocols as needed to prevent further cases. See the CDPH guidelines, Responding to COVID-19 in the Workplace, which are incorporated into this guidance and contain detailed recommendations for establishing a plan to identify cases, communicate with employees and other exposed persons, and conducting and assisting with contact tracing.

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Cleaning

- Introduce fresh outdoor air as much as possible, for example by opening windows. When cleaning, air out the space before children arrive; plan to do thorough cleaning when children are not present. If using air conditioning, use the setting that brings in fresh air. Replace and check air filters and filtration systems to ensure optimal air quality.
- Implement procedures to frequently clean and disinfect all high-touch surfaces, such as sink knobs, toilet handles, tables, door handles. (Some programs have one designated staff responsible for routinely cleaning, sanitizing, and disinfecting the site.)
- Designate a container for toys that need to be cleaned, sanitized, or disinfected before being introduced back into the classroom environment.
- Have multiple toys and manipulatives accessible that are easy to clean and disinfect throughout the day or provide individually labeled bins with toys and belongings for each child. Toys that may be put in a child's mouth should be cleaned and sanitized. Ensure toys that are difficult to clean (e.g. soft toys) are either removed from the classroom or carefully monitored for use by individual children only.
- When choosing cleaning products, use those approved for use against COVID-19 on the Environmental Protection Agency (EPA)-approved list "N" and follow product instructions.
    - To reduce the risk of asthma related to disinfecting, programs should aim to select disinfectant products on the N list with asthma-safer ingredients (hydrogen peroxide, citric acid or lactic acid) as recommended by the US EPA Design for Environment program.
    - Avoid products that mix these ingredients with peroxyacetic (paracetic) acid, sodium hypochlorite (bleach) or quaternary ammonium compounds, which can cause asthma.
    - Use disinfectants labeled to be effective against emerging viral pathogens, following label directions for appropriate dilution rates and contact times. Provide employees training on the chemical hazards, manufacturer's directions, proper ventilation, on Cal/OSHA requirements for safe use and as required by the Healthy Schools Act training (for child care centers only).
    - Workers using cleaners or disinfectants must wear gloves, eye protection, and other protective equipment as required by the product instructions.

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- All products must be kept out of children's reach.



Hygiene

- Implement and enforce strict handwashing guidelines for all staff and children. Wash hands for 20 seconds with soap, rubbing thoroughly after application, and use paper towels (or single use cloth towels) to dry hands thoroughly. It may be helpful to sing a 20-second song while children wash.
- Use bathroom time as an opportunity to reinforce healthy habits and monitor proper handwashing.
- Teach children to avoid contact with one's eyes, nose and mouth, and use tissue to wipe their nose and to cough/sneeze inside their elbow. Model and practice handwashing before and after eating, after coughing or sneezing, after playing outside, and after using the restroom.
- Discontinue brushing teeth during class.
- All personal items should be labeled and kept in a separate bag to ensure personal items are separate from others. Personal toys and blankets should either be sent home with the family each day or washed daily by the provider.
- Use bedding (sheets, pillows, blankets, sleeping bags) that can be washed. Keep each child's bedding separate, and consider storing in individually labeled bins, cubbies, or bags. Cots and mats should be labeled for each child. Bedding that touches a child's skin should be cleaned weekly or before use by another child.



Arrival Procedures

If a parent/caregiver is entering the classroom, ask them to wash their own hands and assist in washing the hands of their children before dropping off, prior to coming for pick up, and as soon as they get home.

- Ask parents/caregivers to meet at the facility entryway for pick-up and drop-off of children whenever possible and to be as brief as possible.
- If parents/caregiver must enter, ask them to enter and exit the room one person at a time to allow for social and physical distancing. Consider asking them to wear face coverings.
- Ask parents/caregivers to bring their own pens when signing children in and out. When that is not possible, collect pens immediately after a single use, deposit them in the cleaning area, and provide a sanitized pen.

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- Install hand sanitizers, out of the reach of children, near all entry doors and other high traffic areas.
- Take steps to reduce contact between children and adults, including other children's parents during pick-up/drop-off, classroom visits, volunteers.
- If possible, the same parent/caregiver should drop off and pick up the child every day, avoid designating those at high risk.
- Consider staggering arrival and drop off times.
- Consider designating a staff member from each class to escort in or out of facility (if parent/caregiver are comfortable with this option) and signing their child in and out for arrival.



Health Screening

- Providers must implement screening procedures for all staff and children before they enter the facility. Ask all individuals about COVID-19 symptoms within the last 24 hours and whether anyone in their home has had COVID-19 symptoms or a positive test. Exclude anyone who has an affirmative response on any of these points.
- Document/track incidents of possible exposure and notify local health officials, staff, and families immediately of any possible case of COVID-19 while maintaining confidentiality as required by the Americans with Disabilities Act (ADA).
- Conduct visual wellness checks of all children upon arrival and ask health questions when concerned.
- Take children's temperature each morning with a no-touch thermometer. If a thermometer requiring a touch-method (under the tongue or arm, forehead, etc.) is the only type available, it should only be used when a fever is suspected. Thermometers must be properly cleaned and disinfected after each use.
- Monitor staff and children throughout the day for signs of illness; send home children with a fever of 100.4 degrees or higher, cough, or other COVID-19 symptoms after isolating from the general room population and notify parents.
- Child care programs must exclude any child, parent, caregiver, or staff showing symptoms of COVID-19. Staff should discuss with parent/caregiver and refer to the child's health history form and/or emergency card to identify if the child has a history of allergies, which would not be a reason to exclude.

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- Establish procedures for safely transporting anyone sick home or to a healthcare facility, as appropriate.
- Advise sick staff members and children not to return until they met CDC criteria to discontinue home isolation.



Coronavirus Symptoms

- Fever
- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Fatigue
- Muscle pain
- Headache
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea
- New loss of taste or smell

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Group Size and Staffing

- Children should remain in groups as small as possible. Should these guidelines differ from local health ordinances, follow the stricter guidance.
- It is important to keep the same children and teacher or staff with each group and include children from the same family in the same group, to the greatest extent possible.



Classroom Space / Physical Distancing

- Arrange developmentally appropriate activities for smaller group activities and rearrange furniture and play spaces to maintain 6 feet of separation, when possible.
- For napping, place cots, cribs, and mats 6 feet apart, with heads in opposite directions.
- Use opportunities to reduce time spend indoors by bringing children outside, weather permitting while maintaining physical distancing.
- Offer more opportunities for individual play.
- Plan activities that do not require close physical contact between multiple children.
- Stagger indoor and outdoor play and adjust schedules to reduce the number of children in the same area.
- Ensure all outdoor play equipment is cleaned and disinfected between use by different groups of children.
- Develop spacing instructions in both indoor and outdoor spaces that are developmentally appropriate and easy for children to understand.



Meal Times

- Utilize more tables to spread children out or use name cards to ensure adequate spacing of children.
- Practice proper handwashing before and after eating. Use paper goods and disposable plastic utensils when possible, following CDC and CDPH COVID-19 food handling guidelines.

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- Do not allow children or staff to share or touch each other's food.
- Immediately clean and disinfect trays and tables after meals. Avoid family- or cafeteria-style meals, ask staff to handle utensils, and keep food covered to avoid contamination.
- Ensure meals are provided in individual portions and are delivered by staff wearing gloves.
- Implement outdoor meal times if space and weather allow.



Resources

- California Department of Social Services, Community Care Licensing, Child Care Page: https://www.cdss.ca.gov/inforesources/child-care-licensing
- California Division of Occupational Safety and Health (Cal/OSHA): https://www.dir.ca.gov/dosh/Coronavirus/COVID-19-Infection-Prevention-in-Childcare-Programs-Guidance.pdf
- California Coronavirus (COVID-19) Resources: https://covid19.ca.gov/
- California Department of Pesticide Regulation Health Schools Act information: https://apps.cdpr.ca.gov/schoolipm/
- Centers for Disease Control and Prevention (CDC): https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/guidance-for-childcare.html

covid19.ca.gov

SECOND AMENDMENT TO HERMOSA BEACH COMMUNITY CENTER LEASE AGREEMENT

This Second Amendment to the Hermosa Beach Community Center Lease Agreement ("First Amendment") is entered into by and between the City of Hermosa Beach, a municipal corporation ("City") and STAR Education ("Lessee") as of November _____, 2020.

RECITALS

A. City and Lessee are parties to that Hermosa Beach Community Center Lease Agreement dated July 28, 2020 (the "Agreement") and a First Amendment to the Agreement, providing STAR Education access to additional classroom and outdoor space at the Community Center to support a temporary program expansion in response to COVID-19 precautionary measures.

B. The parties desire to amend the Agreement to reduce the required insurance liability limits through December 31, 2020 due to Lessee's inability to obtain a $2 million policy so close to the expiration of its existing policy. Upon expiration of its existing policy on December 31, 2020, Lessee shall obtain the required $2 million insurance policy

NOW, THEREFORE, in consideration of the foregoing, the Agreement is amended as follows:

1. Section 7 of the Agreement entitled "Insurance Liability" is amended to read as follows:

> "Lessee shall obtain and maintain Comprehensive General and Automobile Liability insurance protecting Lessee in amounts not less than $1,000,000 for personal injury to any one person, $1,000,000 for injuries arising out of any one occurrence, and $1,000,000 for property damage or a combined single limit of $1,000,000 through December 31, 2020. Subsequent to the expiration of Lessee's existing insurance policy on December 31, 2020, Lessee shall obtain and maintain Comprehensive General and Automobile Liability insurance protecting Lessee in amounts not less than $2,000,000 for personal injury to any one person, $2,000,000 for injuries arising out of any one occurrence, and $2,000,000 for property damage or a combined single limit of $2,000,000. Such insurance shall name City of Hermosa Beach and their officers, employees, elected officials and members of Boards of Commissions as additional insured parties. Coverage shall be in accordance with the sample certificates and endorsements attached hereto and **must include** the coverage and provisions indicated.
>
> Lessee shall file and maintain the required certificates(s) of insurance with the other party to this agreement at all times during the term of this agreement. The certificate(s) is to be filed prior to the commencement of the work or event and should state clearly:

a. The additional insured requested;
b. Thirty-day prior notice of change or cancellation to the City of Hermosa Beach;
c. Insurance is primary to that of the Additional Insured;
d. Coverage included; and
e. Waiver of subrogation.
    i. Lessee hereby grants to City a waiver of any right to subrogation which any insurer of said Lessee may acquire against the City by virtue of the payment of any loss under such insurance. Lessee agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

Worker's Compensation Insurance. Lessee shall obtain and maintain at all times during the term of this agreement, Worker's compensation and Employers Liability insurance and furnish the City (or Agency) with a certificate showing proof of such coverage. Such insurance shall not be canceled or materially changed without a thirty (30) day prior written notice to: City Manager, City of Hermosa Beach.

Insurance Companies. Insurance companies must be rated (B:XIII) or better in Best's Insurance Rating Guide.

2. Section 9(c) of the Agreement entitled "Construction" is amended to read as follows:

    c. STAR's agreement with its contractor/vendor will require the vendor to maintain insurance per City's specifications

3. Section 9(d) of the Agreement entitled "Construction" is amended to be deleted.

Except as above modified, in all other respects the Agreement is hereby reaffirmed in full force and effect.

STAR EDUCATION

_____
KATYA BOZZI

CITY OF HERMOSA BEACH

By _____
CITY MANAGER
Suja Lowenthal

ATTEST:

_____
CITY CLERK
Eduardo Sarmiento

Staff Report

Staff Report

REPORT 20-0721

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

ORDINANCE NO. 20-1418
AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO EXTEND THE TEMPORARY PROHIBITION ON SHARED MOBILITY DEVICES FROM BEING OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY; OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY

Recommended Action:
Staff recommends that the City Council waive full reading and adopt by title Ordinance No. 20-1418.

Background:
At the October 13, 2020 City Council meeting, staff presented the draft ordinance for Council consideration. Following public hearing, the City Council introduced the ordinance by the following vote, noting the removal of the sunset clause, section 10.44.060.

Ayes:	Mayor Campbell, Councilmembers: Fangary, Detoy, Armato
Noes:	Mayor Pro Tem Massey
Absent:	None
Abstain:	None

Attachments:
1. Ordinance No. 20-1418 Redline
2. Ordinance No. 20-1418 Clean

Respectfully Submitted by: Ann Yang, Executive Assistant
Concur: Suja Lowenthal, City Manager

ORDINANCE NO. 20-1418

AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO EXTEND THE TEMPORARY PROHIBITION ON SHARED MOBILITY DEVICES FROM BEING OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY; OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY.

THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Findings.

A. Recent transportation and technology innovations and community interest in new mobility options have created a new market of both privately-owned and on-demand dockless electric scooters and bicycles (referred to as shared on-demand personal mobility devices). While this equipment offers a new form of low-emission transportation options, the technology has the ability for shared equipment to be placed or left virtually anywhere in the public right-of-way, and for both shared and privately-owned equipment to be operated by users in a manner that is considered unsafe to the operator or other users of public spaces.

B. The sudden and unforeseen proliferation of these privately-owned and on-demand shared mobility devices that operate in the public right-of-way, has created potential nuisance and safety concerns that are not adequately covered by existing definitions and regulations in the California Vehicle Code or the Hermosa Beach Municipal Code.

C. It is the belief of the City of Hermosa Beach that, based on the operation in other cities and understanding of the current technology of active operators that adequate mechanisms are not yet in place to prevent such nuisance conditions and ensure safe operation. Therefore, the City of Hermosa Beach initiated amendments to the Municipal Code to temporarily prohibit the operations of shared on-demand personal mobility devices that operate in the public right-of-way or on public property until such time when regulations are adopted and permits are issued to address potential nuisance conditions and safety concerns associated with scooter and bikeshare equipment.

The Hermosa Beach City Council properly reviewed and considered this matter on October 13, 2020. Public Notice of the hearing was published on October 1, 2020.

SECTION 2. Chapter 10.44 of Title 10 of the Hermosa Beach Municipal Code is amended to read as follows:

Chapter 10.44 – Shared On-Demand Personal Mobility Devices

10.44.010 – Purpose.

The purpose of this chapter is to prohibit Shared On-Demand Personal Mobility Devices from being placed in the public right-of-way or on public property, operated in the public right-of-way, or offered for use anywhere in the City until such regulations may be adopted so as to address potential nuisance conditions and safety concerns related to the operation of Shared On-Demand Personal Mobility Devices.

10.44.020 – Definitions.

a) "Shared On-Demand Personal Mobility Devices" shall mean any wheeled device that has handlebars, and is designed to be either powered by an electric motor or other power source, or to be powered by human propulsion, that is accessed via an on-demand portal, whether through a smart-phone, access code, I.D. card, or similar method, and is operated by a public, private , or non-profit entity that owns, manages, maintains and insures devices for shared use by members, which are available to members in unstaffed, self-service locations.

b) "Shared On-Demand Personal Mobility Device Operator" ("Operator") shall mean an individual or a public, private, or non-profit entity that manages Shared On-Demand Personal Mobility Devices.

10.44.030 – General Requirements

It is unlawful to provide, place, offer for use or operate a Shared On-Demand Personal Mobility Device, or to operate as a Shared On-Demand Personal Mobility Device Operator in any street or public right of way, or other public place within the City in which the public has the right of travel.

a) Any Enforcement Officer, as that term is defined in HBMC Section 1.10., is hereby authorized to impound the Shared On-Demand Personal Mobility Devices of any person or Shared On-Demand

Personal Mobility Device Operator violating the provisions of this chapter Equipment shall be subject to an impound fee established by City Council resolution.

b) The City Manager may promulgate regulations for the notification to the Operator and return of the Devices to the Operator and as may otherwise be necessary to implement the purpose of this chapter.

10.44.040 – Violations.

A violation of this chapter is subject to the administrative penalty provisions of Chapter 1.10 of this code. Where the violation is of a continuing nature, each day or portion thereof wherein the violation continues constitutes a separate and distinct violation. It is a violation of this chapter to knowingly make a false statement in any application for a license or permit or in any report required under this chapter.

10.44.050 – Applicability of Traffic Regulations, Beach and Strand Regulations.

Every person riding a shared on-demand personal mobility device in the City shall be subject to all of the applicable duties of the driver of a vehicle by Title 10, Vehicles and Traffic, Chapter 10.12 Traffic Rules, and the operator of wheeled devices by Title 12, Street, Sidewalks and Public Places, Chapter 12.20 sections 12.20.220 and 12.20.230.

~~10.44.060. Sunset Clause~~

~~This chapter shall expire on April 27, 2021 unless otherwise extended or changed by an act of the Hermosa Beach City Council.~~

SECTION 3. The City Clerk is directed to fill in the effective date in this ordinance for Section 10.44.060 above.

SECTION 4. The City Clerk shall certify to the passage of this Ordinance, shall enter the same in the book of original ordinances of said city, and shall make minutes of the passage and adoption thereof in the records of the proceedings of the City Council at which the same is passed and adopted.

SECTION 5. The City Council designated the City Attorney to prepare a summary of this ordinance to be published pursuant to Government Code Section 36933(c)(1) in lieu of the full text of said ordinance. The City Clerk caused said summary to be published on April 23, 2020 [five (5)

days before the adoption of the ordinance] in *The Easy Reader*, a weekly adjudicated newspaper of general circulation, published and circulated in Hermosa Beach. Prior to the expiration of fifteen (15) days after the date of adoption of the ordinance, the City Clerk shall cause the summary to be re-published in *The Easy Reader*.

SECTION 6. The City Clerk shall certify to the passage of this Ordinance, shall enter the same in the book of original ordinances of said city, and shall make minutes of the passage and adoption thereof in the records of the proceedings of the City Council at which the same is passed and adopted.

SECTION 7. This Ordinance shall become effective and be in full force and effect from and after thirty (30) days of its final passage and adoption.

PASSED, **APPROVED** and **ADOPTED** this 10th day of November, 2020 by the following vote:

_____

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

_____

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

_____

Michael Jenkins, City Attorney

ORDINANCE NO. 20-1418

AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING TITLE 10 (VEHICLES AND TRAFFIC) OF THE HERMOSA BEACH MUNICIPAL CODE TO EXTEND THE TEMPORARY PROHIBITION ON SHARED MOBILITY DEVICES FROM BEING OFFERED FOR USE ANYWHERE IN THE CITY; PLACED IN ANY PUBLIC RIGHT-OF-WAY OR PUBLIC PROPERTY; OR OPERATED ON ANY PUBLIC PROPERTY OR RIGHT-OF-WAY IN THE CITY.

THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH, CALIFORNIA, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Findings.

A. Recent transportation and technology innovations and community interest in new mobility options have created a new market of both privately-owned and on-demand dockless electric scooters and bicycles (referred to as shared on-demand personal mobility devices). While this equipment offers a new form of low-emission transportation options, the technology has the ability for shared equipment to be placed or left virtually anywhere in the public right-of-way, and for both shared and privately-owned equipment to be operated by users in a manner that is considered unsafe to the operator or other users of public spaces.

B. The sudden and unforeseen proliferation of these privately-owned and on-demand shared mobility devices that operate in the public right-of-way, has created potential nuisance and safety concerns that are not adequately covered by existing definitions and regulations in the California Vehicle Code or the Hermosa Beach Municipal Code.

C. It is the belief of the City of Hermosa Beach that, based on the operation in other cities and understanding of the current technology of active operators that adequate mechanisms are not yet in place to prevent such nuisance conditions and ensure safe operation. Therefore, the City of Hermosa Beach initiated amendments to the Municipal Code to temporarily prohibit the operations of shared on-demand personal mobility devices that operate in the public right-of-way or on public property until such time when regulations are adopted and permits are issued to address potential nuisance conditions and safety concerns associated with scooter and bikeshare equipment.

The Hermosa Beach City Council properly reviewed and considered this matter on October 13, 2020. Public Notice of the hearing was published on October 1, 2020.

SECTION 2. Chapter 10.44 of Title 10 of the Hermosa Beach Municipal Code is amended to read as follows:

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10.44.010 – Purpose.

The purpose of this chapter is to prohibit Shared On-Demand Personal Mobility Devices from being placed in the public right-of-way or on public property, operated in the public right-of-way, or offered for use anywhere in the City until such regulations may be adopted so as to address potential nuisance conditions and safety concerns related to the operation of Shared On-Demand Personal Mobility Devices.

10.44.020 – Definitions.

a) "Shared On-Demand Personal Mobility Devices" shall mean any wheeled device that has handlebars, and is designed to be either powered by an electric motor or other power source, or to be powered by human propulsion, that is accessed via an on-demand portal, whether through a smart-phone, access code, I.D. card, or similar method, and is operated by a public, private , or non-profit entity that owns, manages, maintains and insures devices for shared use by members, which are available to members in unstaffed, self-service locations.

b) "Shared On-Demand Personal Mobility Device Operator" ("Operator") shall mean an individual or a public, private, or non-profit entity that manages Shared On-Demand Personal Mobility Devices.

10.44.030 – General Requirements

It is unlawful to provide, place, offer for use or operate a Shared On-Demand Personal Mobility Device, or to operate as a Shared On-Demand Personal Mobility Device Operator in any street or public right of way, or other public place within the City in which the public has the right of travel.

a) Any Enforcement Officer, as that term is defined in HBMC Section 1.10., is hereby authorized to impound the Shared On-Demand Personal Mobility Devices of any person or Shared On-Demand

Personal Mobility Device Operator violating the provisions of this chapter Equipment shall be subject to an impound fee established by City Council resolution.

b) The City Manager may promulgate regulations for the notification to the Operator and return of the Devices to the Operator and as may otherwise be necessary to implement the purpose of this chapter.

10.44.040 – Violations.

A violation of this chapter is subject to the administrative penalty provisions of Chapter 1.10 of this code. Where the violation is of a continuing nature, each day or portion thereof wherein the violation continues constitutes a separate and distinct violation. It is a violation of this chapter to knowingly make a false statement in any application for a license or permit or in any report required under this chapter.

10.44.050 – Applicability of Traffic Regulations, Beach and Strand Regulations.

Every person riding a shared on-demand personal mobility device in the City shall be subject to all of the applicable duties of the driver of a vehicle by Title 10, Vehicles and Traffic, Chapter 10.12 Traffic Rules, and the operator of wheeled devices by Title 12, Street, Sidewalks and Public Places, Chapter 12.20 sections 12.20.220 and 12.20.230.

SECTION 3. The City Clerk is directed to fill in the effective date in this ordinance for Section 10.44.060 above.

SECTION 4. The City Clerk shall certify to the passage of this Ordinance, shall enter the same in the book of original ordinances of said city, and shall make minutes of the passage and adoption thereof in the records of the proceedings of the City Council at which the same is passed and adopted.

SECTION 5. The City Council designated the City Attorney to prepare a summary of this ordinance to be published pursuant to Government Code Section 36933(c)(1) in lieu of the full text of said ordinance. The City Clerk caused said summary to be published on April 23, 2020 [five (5) days before the adoption of the ordinance] in *The Easy Reader*, a weekly adjudicated newspaper of general circulation, published and circulated in Hermosa Beach. Prior to the expiration of fifteen

(15) days after the date of adoption of the ordinance, the City Clerk shall cause the summary to be re-published in *The Easy Reader*.

SECTION 6. The City Clerk shall certify to the passage of this Ordinance, shall enter the same in the book of original ordinances of said city, and shall make minutes of the passage and adoption thereof in the records of the proceedings of the City Council at which the same is passed and adopted.

SECTION 7. This Ordinance shall become effective and be in full force and effect from and after thirty (30) days of its final passage and adoption.

PASSED, **APPROVED** and **ADOPTED** this 10th day of November, 2020 by the following vote:

_____

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

_____

Eduardo Sarmiento, City Clerk

APPROVED AS TO FORM:

_____

Michael Jenkins, City Attorney

Staff Report

REPORT 20-0692

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

TEXT AMENDMENT 20-02, CONSIDERATION OF AMENDMENTS TO CHAPTER 17.44, "OFF-STREET PARKING" OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW PARKING PROVIDED WITH MECHANICAL VEHICLE LIFTS TO COUNT TOWARDS THE REQUIRED NUMBER OF PARKING SPACES AND TO SET STANDARDS FOR THE PERMITTING AND USE OF MECHANICAL VEHICLE LIFTS

(Community Development Director Ken Robertson)

Recommended Action:

Staff recommends that the City Council introduce for the first reading the attached ordinance to amend Chapter 17.44, "Off-Street Parking" of the Hermosa Beach Municipal Code to allow parking provided with mechanical vehicle lifts to count towards the required number of parking spaces and to set standards for the permitting and use of mechanical vehicle lifts.

Executive Summary:

Due to the unique lot configurations and conditions that exist in Hermosa Beach, such as small lot sizes, half lot conditions, lots with significant slopes, vehicle access from narrow alleyways and other site constraints, alternative options for on-site parking would potentially improve the quality and livability of residential and commercial development projects. At their meeting of October 20, 2020, the Planning Commission recommended the City Council adopt the proposed ordinance, which would amend Hermosa Beach Municipal Code Chapter 17.44. "Off-Street Parking" to allow the use of mechanical vehicle lifts as a method to provide required parking, and to establish the definition and standards for the permitting and appropriate use of "mechanical vehicle lifts."

Background:

Beginning in February 2020, the Planning Commission considered various approaches and possible code amendments to allow vehicle lifts to count towards parking minimums.

Past Planning Commission Actions

Meeting Date	Description
February 21, 2017	The Planning Commission approved a parking plan at 260 31st Street, allowing a proposed parking arrangement, which uses alternative methods, including a mechanical parking lift and compact sized guest stalls. Although the vehicle lift was initially approved in error by the City and approved post-construction by the Planning Commission, the Planning Commission did not want to establish a precedent. The Commission, however, agreed to monitor the 260 31st Street residence and use it as a case study for a potential future zoning code amendment.
February 18, 2020	On February 13, 2020, the Planning Commission received a letter from a resident requesting the Commission initiate a zoning code amendment to allow vehicle lifts as a mechanism for satisfying parking requirements. In response, at the February 18, 2020 meeting, the Planning Commission requested staff place the item on a future agenda so they can discuss its advantages and disadvantages.
May 19, 2020	The Planning Commission agreed to initiate a code amendment and approved P.C. Resolution 20-12 initiating an amendment to Title 17, entitled “Zoning” of the Hermosa Beach Municipal Code allowing the use of mechanical vehicle lifts; and determined that the action was exempt from the California Environmental Quality Act (CEQA).
August 18, 2020	Staff presented additional research and alternatives for Commission feedback. At this meeting the Planning Commission directed staff to draft text amendments and present them at the next meeting.
October 20, 2020	Planning Commission adopted Resolution 20-26 recommending the City Council adopt a text amendment to HBMC Chapter 17.44 Off-street parking to allow the use of mechanical vehicle lifts as a method to provide required parking, adopt proposed definition of “mechanical vehicle lift,” and determination that the project is categorically exempt from the California Environmental Quality Act (CEQA).

Analysis:

Hermosa Beach Municipal Code (HBMC) Title 17 (Zoning Code) does not specifically prohibit the use of vehicle lifts; however, currently, vehicle lifts do not count toward meeting the parking requirements. The City has received requests from residents and architects struggling to meet parking requirements on smaller lots[1] in the City, while trying to design buildings with a functional first level floor plan. Additionally, on all residential and commercial lots in the City, additional parking options would allow more flexibility to achieve better building design and orientation to enhance the quality of development in residential and commercial districts, such as minimizing curb cuts and maximizing active street frontages.

While developing the ordinance, the Planning Commission considered lot size, zoning districts, screening, location, staging, vertical clearance, and increased floor area. After careful consideration and discussion, the Planning Commission recommends allowing vehicle lifts to count towards parking requirements.

The Municipal Code would be amended as set forth in the attached ordinance to add a definition for “mechanical vehicle lift,” allow a vehicle lift to meet parking requirements on residential lots less than or equal to 2,100 square feet and as a potential alternative method to achieving parking requirements as part of a Planning Commission approved Parking Plan on all other lots. Further the ordinance would establish development and performance standards for the use of vehicle lifts such as screening, vertical clearance, safety, and location requirements.

Environmental Determination:

The project is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c)(2), because the project will not result in a direct or reasonably foreseeable indirect physical change in the environment. In addition, the project is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), which states that CEQA applies only to projects which have a potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The zone text amendment changes are not subject to CEQA and in addition to, the project would be categorically exempt as the project is procedural in nature and there is no possibility that the activity in question may have a significant effect on the environment.

[1]Small lots are typically considered 2,100 square feet or less. Out of 7,140 total residential lots in the City, only 532 (0.07%) are equal to or less than 2,100 square feet.

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

PLAN Hermosa encourages "a parking system that meets the parking needs and demand of residents, visitors, and employees in an efficient and cost-effective manner" (Mobility, Goal 4). While vehicle lifts are not specifically mentioned in this Goal, that plan does say that innovative parking supply solutions will be used to meet the parking demand in the City.

The Pacific Coast Highway Corridor is the only section of the Plan that specifically mentions vehicle lifts as means for easing parking demand in the City. Policy 6.8 (Balance pedestrian and vehicular circulation) requires new development along corridors to "encourage the use of systems to increase parking lot efficiency, such as mechanical lift systems or occupancy sensors." Parking guidelines in residential portions do not have such requirements. However, the General Plan encourages off-street residential parking to be oriented toward to the alley to reduce curb cuts and disruptions to the pedestrian realm. Limited curb cuts are an effective way to ensure on-street parking is available. The use of mechanical vehicle lifts may result in more innovative building and site designs where the vertical stacking of vehicles may lend to more narrow driveway approaches and less hardscape on-site. This would result in more permeable surface area and sites providing more open space.

Fiscal Impact:

There are no direct fiscal impacts anticipated with the implementation of the proposed ordinance. To the extent this more flexible parking approach encourages new development, it may indirectly encourage investment and redevelopment of properties that could result in increased property tax revenue over the longer term.

Attachments:

1. Draft Ordinance
2. Planning Commission Resolution 20-26
3. Link to February 21, 2017 Planning Commission Meeting
4. Link to February 18, 2020 Planning Commission Meeting
5. Link to May 19, 2020 Planning Commission Meeting
6. Link to August 18, 2020 Planning Commission Meeting
7. Link to October 20, 2020 Planning Commission Meeting

Respectfully Submitted by: Melanie Emas, Assistant Planner
Concur: Ken Robertson, Community Development Director and
Nicole Ellis, Associate Planner

Staff Report

REPORT 20-0692

Noted for Fiscal Impact: Viki Copeland, Finance Director
Legal Review: Mike Jenkins, City Attorney
Approved: Suja Lowenthal, City Manager

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH AMENDMENDING CHAPTER 17.44, "OFF-STREET PARKING" OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW PARKING PROVIDED WITH MECHANICAL VEHICLE LIFTS TO COUNT TOWARDS THE REQUIRED NUMBER OF PARKING SPACES AND TO SET STANDARDS FOR THE PERMITTING AND USE OF MECHANICAL VEHICLE LIFTS.

The City Council of the City of Hermosa Beach does ordain as follows:

Section 1. The Planning Commission held a duly noticed public hearing on October 20, 2020 to consider amending Municipal Code Sections 17.44.010 and 17.44.210 and adding Section 17.44.240 to the Hermosa Beach Municipal Code to allow the use of mechanical vehicle lifts to count towards the parking minimums on lots equal to or smaller than 2,100 square feet and with a Parking Plan on all other sized lots and to set standards for the use of mechanical vehicle lifts (TEXT 20-02).

Section 2. The City Council held a duly noticed public hearing on November 10, 2020, not to exceed forty (40) calendar days following the Planning Commission's recommendation, to introduce the first reading of a draft ordinance to consider amending chapter 17.44, "off-street parking" of the Hermosa Beach Municipal Code to allow parking provided with mechanical vehicle lifts to count towards the required number of parking spaces and to set standards for the permitting and use of mechanical vehicle lifts.

Section 3. The project is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c)(2), because the project will not result in a direct or reasonably foreseeable indirect physical change in the environment. In addition, the project is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3) which states that CEQA applies only to projects which have a potential for causing a significant effect on the environment. Where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. The zone text amendment changes are not subject to CEQA and in addition to, the project would be categorically exempt as the project is procedural in nature and there is no possibility that the activity in question may have a significant effect on the environment.

Section 4. The City Council approves of the following amendments to the Hermosa Beach Municipal Code:

1. The alphabetical list of definitions in Section 17.44.010 of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is amended to read as follows:

"Mechanical vehicle lift" means a mechanical system that lifts or descends one vehicle to make space available to park a second vehicle in a vertical tandem fashion.

2. Subsections 17.44.210(B)(8)-(9) of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is amended to read as follows:

17.44.210 Parking Plans

A. A parking plan may be approved by the planning commission to allow for a reduction in the number of spaces required. The applicant shall provide the information necessary to show that adequate parking will be provided for customers, clients, visitors and employees or when located in a vehicle parking district, the applicant shall propose an in-lieu fee according to requirements of this chapter.

B. Factors such as the following shall be taken into consideration:

1. Van pools;

2. Bicycle and foot traffic;

3. Common parking facilities;

4. Varied work shifts;

5. Valet parking;

6. Unique features of the proposed uses;

7. Peak hours of the proposed use as compared with other uses sharing the same parking facilities especially in the case of small restaurants or snack shops in the downtown area or in multitenant buildings;

8. Mechanical Vehicle Lifts, not subject to HBMC Subsection 17.44.240(A)(2) and (3);

9. Other methods of reducing parking demand.

C. A covenant with the city a party thereto, may be required limiting the use of the property and/or designating the method by which the required parking will be provided at the time that the planning commission determines that inadequate parking exists.

D. Fees, application and processing procedures for parking plans shall set forth by resolution of the city council. (Ord. 94-1099 § 3, 1994; prior code Appx. A, § 1169)

3. Section 17.44.240 of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is to read as follows:

17.44.240 Mechanical vehicle lifts

A. **Building Permit Required**
   1. A building permit is required for the installation of a mechanical vehicle lift system.
   2. Mechanical vehicle lifts may be permitted to meet off-street parking spaces requirements in HBMC Section 17.44.020 (Off-street parking—Residential uses) on residential lots equal to or smaller than 2,100 square feet.
   3. On residential lots greater than 2,100 square feet, mechanical vehicle lifts are permitted where the parking space(s) provided by the mechanical vehicle lift(s) is/are in excess of the minimum number of required parking spaces and are subject to requirements of this Section.

B. **Parking Plan Required**. On residential lots greater than 2,100 square feet and in all other zones, mechanical vehicle lifts are allowed to meet the off-street parking space requirements in HBMC Sections 17.44.020 and 17.44.030 with review and approval of a Parking Plan, in accordance with HBMC Section 17.44.210 (Parking plan).

C. **Screening.** Mechanical vehicle lift shall be located only within a fully enclosed garage.

D. **Vertical Clearance**. A mechanical vehicle lift may only be used to store two (2) vehicles vertically where a minimum vertical height clearance from the garage floor to the garage ceiling plate or, in the case of a lift installed below the garage floor, from the below grade floor to the garage ceiling, is a minimum of twelve (12) feet clear of obstructions.

E. Safety
   1. All equipment shall be listed and rated by a testing agency recognized by California (i.e. UL).
   2. A mechanical vehicle lift shall be permitted only if it is operated with an automatic shutoff safety device and is installed in accordance with manufacturer specifications.
   3. A mechanical vehicle lift shall be equipped with a key locking mechanism.
   4. Mechanical vehicle lifts shall provide a manual override to access or remove vehicles from the mechanical vehicle lift in the event of a power outage.

F. Miscellaneous
   1. Mechanical vehicle lifts shall not be utilized to meet required guest parking. Guest parking shall remain open and accessible at all times.
   2. In buildings that are nonconforming to parking, where fewer parking spaces are provided than required by HBMC Sections 17.44.020 and 17.44.030, the number of at-grade parking spaces shall not be reduced.
   3. Standards in HBMC Chapter 17.44 which are not specifically stated in and do not contradict this Section still apply.

Section 5. The City Council finds that the text amendment is consistent with the general objectives, principles, and standards of the General Plan

PASSED, APPROVED AND **ADOPTED** this __ day of _____, 2020.

_____

PRESIDENT of the City Council and MAYOR of the City of Hermosa California

ATTEST:

_____

City Clerk

APPROVED AS TO FORM:

_____

City Attorney

P.C. RESOLUTION 20-26

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HERMOSA BEACH, CALIFORNIA, RECOMMENDING THE CITY COUNCIL ADOPT A TEXT AMENDMENT TO TITLE 17, ENTITLED "ZONING" OF THE HERMOSA BEACH MUNICIPAL CODE TO ALLOW THE USE OF MECHANICAL VEHICLE LIFTS AS A METHOD TO PROVIDE REQUIRED PARKING, AND ADOPT THE PROPOSED DEFINITION OF "MECHANICAL VEHICLE LIFT"; AND DETERMINING THAT THE ACTION IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA).

The Planning Commission of the City of Hermosa Beach does hereby resolve, and order as follows:

SECTION 1. Although the Zoning Code does not prohibit the use of mechanical lifts, they cannot be utilized to meet minimum parking requirements. The City has received requests from property owners to allow vehicle lifts to be counted towards meeting minimum parking requirements.

SECTION 2. The Planning Commission has considered the proposed text amendment amending various sections of Title 17 entitled "Zoning" of the Hermosa Beach Municipal Code (HBMC) to allow the use of mechanical vehicle lifts (See Exhibit B).

SECTION 3. Applicable law requires the Planning Commission to notice and hold a public hearing on the amendment and, following such hearing, to render a decision in the form of a written recommendation to City Council pursuant to HBMC Section 17.66.100.

SECTION 4. The Planning Commission held a meeting on May 19, 2020 to consider the use of mechanical vehicle lifts to count towards parking minimums and approved P.C. Resolution 20-12 initiating the text amendment process. The Planning Commission held a meeting on August 18, 2020 to further discuss the text amendment options and directed staff to draft the proposed text amendment to be presented at the next Planning Commission Meeting.

SECTION 5. The Planning Commission held a public hearing concerning the amendment on October 20, 2020. Notice was published and provided as required by law.

SECTION 6. The Planning Commission finds that the proposed amendment is consistent with the general objectives, principles, and standards of the General Plan (PLAN Hermosa).

SECTION 7. Modifications to the Zoning Code are considered a project under the California Environmental Quality Act (CEQA); however, the activity of recommending the text amendment to City Council is exempt pursuant to CEQA Guideline Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed text amendment serves to establish general standards for

mechanical vehicle lifts. Individual projects that are subject to the zoning code would still require individual review for conformance with CEQA. Therefore, the proposed amendment is exempt from CEQA.

SECTION 8. The Planning Commission hereby recommends the City Council approve and adopt the proposed text amendment.

VOTE: AYES: Hoffman, Izant, and Chair Saemann
NOES: none
ABSENT: none
ABSTAIN: Pedersen and Rice

CERTIFICATION

I hereby certify the foregoing Resolution P.C. 20-26 is a true and complete record of the action taken by the Planning Commission of the City of Hermosa Beach, California, at their adjourned regular meeting of October 20, 2020.

_____ _____

Rob Saemann, Chair Ken Robertson, Secretary

October 20, 2020
Date

Exhibits

A. Draft Ordinance
B. Proposed Text Amendment – Redlines
C. Proposed Text Amendment - Clean

Exhibit A

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH AMENDING SECTIONS 17.44.010 AND 17.44.210 AND ADDING SECTION 17.44.240 TO THE HERMOSA BEACH MUNIPAL CODE RELATING TO THE USE MECHNAICAL VEHICLE LIFTS TO COUNT TOWRDS THE PARKING MINIMUMS ON LOTS EQUAL TO OR SMALLER THAN 2,100 SQUARE FEET AND WITH A PARKING PLAN ON ALL OTHER SIZED LOTS AND TO SET STANDARDS FOR THE USE OF MEHCANICAL VEHICLE LIFTS.

The City Council of the City of Hermosa Beach does ordain as follows:

Section 1. The Planning Commission held a duly noticed public hearing on October 20, 2020 to consider amending Municipal Code Sections 17.44.010 and 17.44.210 and adding Section 17.44.240 to the Hermosa Beach Municipal Code to allow the use of mechanical vehicle lifts to count towards the parking minimums on lots equal to or smaller than 2,100 square feet and with a parking plan on all other sized lots and to set standards for the use of mechanical vehicle lifts (TEXT 20-02).

Section 2. The City Council held a duly noticed public hearing on XX, XX, XXXX, not to exceed forty (40) calendar days following the Planning Commission's recommendation, to consider to consider amending Municipal Code Sections 17.44.010 and 17.44.210 and adding Section 17.44.240 to the Hermosa Beach Municipal Code to allow the use of mechanical vehicle lifts to count towards the parking minimums on lots equal to or smaller than 2,100 square feet and with a parking plan on all other sized lots and to set standards for the use of mechanical vehicle lifts (TEXT 20-02).

Section 3. Modifications to the Zoning Code are considered a project under the California Environmental Quality Act (CEQA); however, the activity of recommending the text amendment to City Council is exempt pursuant to CEQA Guideline Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. The proposed text amendment serves to establish general standards for mechanical vehicle lifts. Individual projects that are subject to the zoning code would still require individual review for conformance with CEQA. Therefore, the proposed amendment is exempt from CEQA.

Section 4. The City Council approves of the following amendments to the Hermosa Beach Municipal Code:

1. The alphabetical list of definitions in Section 17.44.010 of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is amended to read as follows:

"Mechanical vehicle lift" means a mechanical system that lifts or descends one vehicle to make space available to park a second vehicle in a vertical tandem fashion.

2. Subsections 17.44.210(B)(8)-(9) of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is amended to read as follows:

17.44.210 Parking Plans

A. A parking plan may be approved by the planning commission to allow for a reduction in the number of spaces required. The applicant shall provide the information necessary to show that adequate parking will be provided for customers, clients, visitors and employees or when located in a vehicle parking district, the applicant shall propose an in-lieu fee according to requirements of this chapter.

B. Factors such as the following shall be taken into consideration:

1. Van pools;

2. Bicycle and foot traffic;

3. Common parking facilities;

4. Varied work shifts;

5. Valet parking;

6. Unique features of the proposed uses;

7. Peak hours of the proposed use as compared with other uses sharing the same parking facilities especially in the case of small restaurants or snack shops in the downtown area or in multitenant buildings;

8. Mechanical Vehicle Lifts, not subject to HBMC Subsection 17.44.240(A)(2) and (3);

9. Other methods of reducing parking demand.

C. A covenant with the city a party thereto, may be required limiting the use of the property and/or designating the method by which the required parking will be provided at the time that the planning commission determines that inadequate parking exists.

D. Fees, application and processing procedures for parking plans shall set forth by resolution of the city council. (Ord. 94-1099 § 3, 1994; prior code Appx. A, § 1169)

3. Section 17.44.240 of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is to read as follows:

17.44.240 Mechanical vehicle lifts

A. **Building Permit Required**
   1. A building permit is required for the installation of a mechanical vehicle lift system.
   2. Mechanical vehicle lifts may be permitted to meet off-street parking spaces requirements in HBMC Section 17.44.020 (Off-street parking—Residential uses) on residential lots equal to or smaller than 2,100 square feet.
   3. On residential lots greater than 2,100 square feet, mechanical vehicle lifts are permitted where the parking space(s) provided by the mechanical vehicle lift(s) is/are in excess of the minimum number of required parking spaces and are subject to requirements of this Section.

B. **Parking Plan Required**. On residential lots greater than 2,100 square feet and in all other zones, mechanical vehicle lifts are allowed to meet the off-street parking space requirements in HBMC Sections 17.44.020 and 17.44.030 with a Parking Plan, in compliance with HBMC Section 17.44.210 (Parking plan).

C. **Screening.** Mechanical vehicle lift shall be located only within a fully enclosed garage.

D. **Vertical Clearance**. A vehicle lift may only be used to store two (2) vehicles vertically where a minimum vertical height clearance from the garage floor to the garage ceiling plate or, in the case of a lift installed below the garage floor, from the below grade floor to the garage ceiling, is a minimum of twelve (12) feet clear of obstructions.

E. Safety
   1. All equipment shall be listed and rated by a testing agency recognized by California (i.e. UL).
   2. A mechanical vehicle lift shall be permitted only if it is operated with an automatic shutoff safety device and is installed in accordance with manufacturer specifications.
   3. A mechanical vehicle lift shall be equipped with a key locking mechanism.
   4. Mechanical vehicle lifts shall provide a manual override to access or remove vehicles from the vehicle lift in the event of a power outage.

F. Miscellaneous
   1. Mechanical vehicle lifts shall not be utilized to meet required guest parking. Guest parking shall remain open and accessible at all times.
   2. In buildings that are nonconforming to parking, where fewer parking spaces are provided than required by HBMC Sections 17.44.020 and 17.44.030, the number of at-grade parking spaces shall not be reduced.
   3. Standards in HBMC Chapter 17.44 which are not specifically stated in and do not contradict this Section still apply.

Section 5. The City Council finds that the proposed amendment is consistent with the general objectives, principles, and standards of the General Plan

PASSED, APPROVED AND **ADOPTED** this __ day of _____, 2020.

_____

PRESIDENT of the City Council and MAYOR of the City of Hermosa California

ATTEST:

_____

City Clerk

APPROVED AS TO FORM:

_____

City Attorney

Exhibit B

Proposed Text Amendment – Redlines

The underlined text represents the modification to the zoning code.

17.44 010 Definition

As used in this chapter:

"Entrance-way" means an opening or passageway to a building or structure which permits pedestrian or vehicular access to such building or structure.

"Gross floor area" means the total area occupied by a building or structure, excepting therefrom only the area of any inner open courts, corridors, open balconies (except when utilized, e.g., restaurant seating or similar usage), and open stairways. Such total area shall be calculated by measuring along the outside dimensions of the exterior surfaces of such building or structure.

"Major city street" means all public rights-of-way designated in the circulation element of the general plan as a primary, or secondary arterials or as collectors.

"Mechanical vehicle lift" means a mechanical system that lifts or descends one vehicle to make space available to park a second vehicle in a vertical tandem fashion.

"Off-street parking" means parking upon private property as accessory to other permitted land uses, and shall not include publicly owned parking.

"Tandem parking" means one (10 automobile parked after or behind another in a lengthwise fashion. In this title, tandem parking is limited to not more than one (1) automobile behind another.

"Underground parking facilities" means a basement equipped, designed, used or intended to be used for parking automobiles. (Prior code Appx. A, § 1150)

17.44.210 Parking Plans

A. A parking plan may be approved by the planning commission to allow for a reduction in the number of spaces required. The applicant shall provide the information necessary to show that adequate parking will be provided for customers, clients, visitors and employees or when located

in a vehicle parking district, the applicant shall propose an in-lieu fee according to requirements of this chapter.

B. Factors such as the following shall be taken into consideration:

1. Van pools;

2. Bicycle and foot traffic;

3. Common parking facilities;

4. Varied work shifts;

5. Valet parking;

6. Unique features of the proposed uses;

7. Peak hours of the proposed use as compared with other uses sharing the same parking facilities especially in the case of small restaurants or snack shops in the downtown area or in multitenant buildings;

8. Mechanical Vehicle Lifts, not subject to HBMC Subsection 17.44.240(A)(2) and (3);

9. Other methods of reducing parking demand.

C. A covenant with the city a party thereto, may be required limiting the use of the property and/or designating the method by which the required parking will be provided at the time that the planning commission determines that inadequate parking exists.

D. Fees, application and processing procedures for parking plans shall set forth by resolution of the city council. (Ord. 94-1099 § 3, 1994; prior code Appx. A, § 1169)

17.44.240 Mechanical vehicle lifts

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1. A building permit is required for the installation of a mechanical vehicle lift system.
2. Mechanical vehicle lifts may be permitted to meet off-street parking spaces requirements in HBMC Section 17.44.020 (Off-street parking—Residential uses) on residential lots equal to or smaller than 2,100 square feet.

3. On residential lots greater than 2,100 square feet, mechanical vehicle lifts are permitted where the parking space(s) provided by the mechanical vehicle lift(s) is/are in excess of the minimum number of required parking spaces and are subject to requirements of this Section.

B. **Parking Plan Required**. On residential lots greater than 2,100 square feet and in all other zones, mechanical vehicle lifts are allowed to meet the off-street parking space requirements in HBMC Sections 17.44.020 and 17.44.030 with a Parking Plan, in compliance with HBMC Section 17.44.210 (Parking plan).

C. **Screening.** Mechanical vehicle lift shall be located only within a fully enclosed garage.

D. **Vertical Clearance**. A vehicle lift may only be used to store two (2) vehicles vertically where a minimum vertical height clearance from the garage floor to the garage ceiling plate or, in the case of a lift installed below the garage floor, from the below grade floor to the garage ceiling, is a minimum of twelve (12) feet clear of obstructions.

E. Safety

1. All equipment shall be listed and rated by a testing agency recognized by California (i.e. UL).
2. A mechanical vehicle lift shall be permitted only if it is operated with an automatic shutoff safety device and is installed in accordance with manufacturer specifications.
3. A mechanical vehicle lift shall be equipped with a key locking mechanism.
4. Mechanical vehicle lifts shall provide a manual override to access or remove vehicles from the vehicle lift in the event of a power outage.

F. Miscellaneous

1. Mechanical vehicle lifts shall not be utilized to meet required guest parking. Guest parking shall remain open and accessible at all times.
2. In buildings that are nonconforming to parking, where fewer parking spaces are provided than required by HBMC Sections 17.44.020 and 17.44.030, the number of at-grade parking spaces shall not be reduced.
3. Standards in HBMC Chapter 17.44 which are not specifically stated in and do not contradict this Section still apply.

Exhibit C
Proposed Text Amendment – Clean

17.44 010 Definition

As used in this chapter:

"Entrance-way" means an opening or passageway to a building or structure which permits pedestrian or vehicular access to such building or structure.

"Gross floor area" means the total area occupied by a building or structure, excepting therefrom only the area of any inner open courts, corridors, open balconies (except when utilized, e.g., restaurant seating or similar usage), and open stairways. Such total area shall be calculated by measuring along the outside dimensions of the exterior surfaces of such building or structure.

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7. Peak hours of the proposed use as compared with other uses sharing the same parking facilities especially in the case of small restaurants or snack shops in the downtown area or in multitenant buildings;

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   3. Standards in HBMC Chapter 17.44 which are not specifically stated in and do not contradict this Section still apply.

Staff Report

Staff Report

20-0712

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

RECEIVE VERBAL REPORT ON EMERGENCY ENFORCEMENT MEASURES TO ENSURE COMPLIANCE WITH PANDEMIC-RELATED HEALTH ORDERS FROM BOTH THE CITY AND THE COUNTY OF LOS ANGELES HEALTH DEPARTMENT

(City Manager Suja Lowenthal and Police Chief Paul LeBaron)

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DATE	ORDINANCE/RESOLUTION	EXPIRATION DATE
March 16, 2020	Resolution No. 20-7230 Confirming the Proclamation of a Local Emergency. Pursuant to Section 5: Pursuant to the authority prescribed by Hermosa Beach Municipal Code Section 2.56.090, the City Council hereby orders as follows (the "Order"), to take effect immediately and remain in effect until March 28, 2020, unless extended by the City Council or City Manager: A. All restaurants, alcohol beverage establishments and snack shops in the City are hereby ordered closed to onsite patronage; *provided*, *however*, that take-out orders and delivery of meals are permitted provided that take-out orders are picked up by a single person and the establishment maintains social distance in any necessary queuing of patrons. B. All formal and informal organized and group activities, games and sports, with the exception of family outings, are hereby prohibited in all City parks and the beach; C. The City shall prohibit access to play structures at all City parks; D. The City shall post signs at all City parks advising that: i. COVID-19 is known to survive on various surfaces such as children's play equipment, bathroom surfaces, tables, benches, railings, and other fixtures, for 72 or more hours; and ii. Park users shall maintain social distance as prescribed by Beach Cities Health District, as provided in Exhibit 1 attached hereto; iii. Park users with symptoms consistent with COVID-19 infection are encouraged to isolate themselves at home and contact their health care provider or, if they do not have a health care provider, the Los Angeles County Department of Health to assist with receiving prompt diagnosis and care.	Section 5 requirements: until **March 28, 2020**, unless extended by the City Council or City Manager. No expiration date set for Section 6 Measures.

	Pursuant to Section 6: A. Commercial landlords in the City are hereby prohibited from (I) charging rent and (II) evicting commercial tenants for nonpayment of rent with respect to tenants whose businesses are subject to the Order or are otherwise limited or closed (voluntarily or by mandate) to prevent or reduce the spread of COVID-19 and who demonstrate lost income and inability to pay rent as a result of such limitation or closure. A landlord knows of a tenant's lost income and inability to pay rent within the meaning of this Order if the tenant, within 30 days after the date rent is due, notifies the landlord in writing of the lost income and inability to pay rent due to a limitation or closure of the tenant's business related to COVID-19, with appropriate supporting documentation. If a tenant suffers only a partial loss of income, the tenant shall pay the pro-rated share of their rent that corresponds to the income they generated during the period of loss. B. Residential landlords in the City are hereby prohibited from (I) charging rent and (II) evicting residential tenants for nonpayment of rent with respect to tenants whose income is reduced or eliminated as a result of efforts to prevent or reduce the spread of COVID-19 and who demonstrate lost income and inability to pay rent as a result of such loss. A landlord knows of a tenant's lost income and inability to pay rent within the meaning of this Order if the tenant, within 30 days after the date rent is due, notifies the landlord in writing of the lost income and inability to pay rent due to such loss, with appropriate supporting documentation. If a tenant suffers only a partial loss of income, the tenant shall pay the pro-rated share of their rent that corresponds to the income they generated during the period of loss.	
March 24, 2020	Urgency Ordinance No. 20-1406U, Temporary Moratorium on Evictions for Nonpayment of Rent by Residential Tenants and Commercial Tenants, and Temporary Suspension on Residential and Commercial Foreclosures This Moratorium replaced the eviction moratorium in Resolution No. 20-7230	**May 31, 2020**

April 14, 2020	Urgency Ordinance No. 20-1407U, To Amend the Temporary Moratorium on Foreclosures and Evictions Due to Non-Payment of Rent by Residential and Commercial Tenants Impacted by COID-19. Amended the Eviction Moratorium in 20-1406U in its entirety in light of Governor Newsom's Financial Relief Package announced on March 25, 2020.	**May 31, 2020**
April 22, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-01 Pursuant to Section 2: 1. Cancellation of non-essential large public events, senior and community programs, and limitations on public access to some City facilities (effective March 12, 2020). 2. Cancellation of P.A.R.K. After School Program (effective March 13, 2020). 3. Closure of City Hall (effective March 16, 2020). 4. Cancellation of Wednesday Farmers Market (effective March 18, 2020) and Friday Farmers Market (effective March 20, 2020). 5. Business License renewal dates extended to May 31, 2020 (effective March 25, 2020). 6. Parking Permit renewal dates extended to May 31, 2020 (effective March 25, 2020). 7. Parking citation unbilled late fees delayed until May 31, 2020 (effective March 25, 2020). 8. Parking citation DMV holds delayed until May 31, 2020 (effective March 25, 2020).	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.

	9. Temporary banner permit requirements waived through May 31, 2020 (effective March 25, 2020). 10. Closure of beach and Strand (effective March 27, 2020). 11. Closure of City parks on Easter Sunday (effective April 9, 2020). **This order was confirmed at the April 28th meeting.*	
April 27, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-02 Pursuant to section 2: 1. The ten cents ($0.10) per recycled paper carryout bag charged to customers by affected retail establishments provided by Hermosa Beach Municipal Code Section 8.68.040 is hereby suspended. 2. All restaurants, snack shops and similar businesses that serve food (and, optionally, groceries) and alcohol via delivery, pick-up or drive-thru shall not provide any alcohol to a customer prior to providing the entire food/meal order; i.e. all alcohol shall be provided to the customer concurrently with the delivery of food. All such establishments shall monitor customers waiting for food to ensure that no one is consuming alcohol on or adjacent to the premises. **This Order was confirmed at the May 12th meeting.*	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.
May 14, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-03 Pursuant to Section 2: Consistent with the provisions of the County Health Officer's May 13, 2020 Revised Order, the beach will be open from 6:00 a.m. to 9:00 p.m. subject to the following:	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may

	1. Only the following limited activities are allowed: i. Individual or household ocean activities such as surfing, swimming, kayaking, paddle boarding, and body surfing. ii. Individual or household active recreation and exercise such as walking and running where the participants do not remain in a stationary location. 2. The following activities are prohibited: i. Sunbathing, sitting, lying on the sand and other stationary activities (such as yoga, calisthenics, or meditation). ii. Picnicking. iii. Use of chairs, canopies or coolers. iv. Biking. v. Group or organized sports such as volleyball vi. Gatherings or events. vii. Fishing. 3. Individuals/households must exit the beach immediately after they recreate. 4. All beachgoers must follow the following safety requirements: i. Maintain more than 6 feet physical distance from others at all times (except between members of same household). ii. Wear face coverings, when out of the water and around others (except for children under age 2 and children with breathing problems). 5. All City parks and the beach are closed daily from 9:00 p.m. to 6:00 a.m. 6. The Strand and Pier remain closed. 7. City parking facilities are subject to the following regulations, subject to further modification by the City Manager/Director of Emergency Services	also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.

as may be required to maintain public safety and order and to enforce the City's emergency orders:

i. All, or parts of, Lot A, Lot B, Lot C, and Lot D will be closed.
ii. Temporary short-term parking spaces will be established in Lot A and Lot D.
iii. Monthly permit parking spaces will be provided in Lot D.
iv. Temporary parking spaces will be designated at various locations on City streets.

8. Consistent with the provisions of the County Health Officer's May 13, 2020 Revised Order, all Lower Risk retail Businesses that sell goods and services to the public may only provide these goods and services to the public via curbside, doorside, or other outdoor or outside pickup, or via delivery. Members of the public are not permitted inside a retail Low-Risk Retail Business. Lower Risk Businesses may set up a table or shade structure in a manner to accommodate pickup, provided that patrons practice social distancing as provided in the May 13, 2020 Revised Order and provided that minimum 5-foot clearance is maintained along public walkways. Outdoor display of merchandise is prohibited.

9. In addition to enforcement remedies available to the City as provided in the Hermosa Beach Municipal Code, emergency executive orders issued by the City Manager/Director of Emergency Services and emergency resolutions adopted by the City Council shall be enforceable by way of:

i. Imposing an administrative citation pursuant to HBMC Chapter 1.10.
ii. Prosecuting a misdemeanor, punishable by a fine of not to exceed one thousand ($1,000) dollars or by imprisonment for not to exceed six months, or both.

**This Order was confirmed during the May 26th meeting as amended by Resolution 7236.*

May 21, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-04 Pursuant to Section 3. The City Manager and Director of Emergency Services now seeks to extend the duration of the emergency orders listed in Section 5 of Resolution No. 20-7230, as revised and restated below. The following emergency orders are issued effective as of the date set forth below and shall supersede any previous emergency orders inconsistent herewith: A. All restaurants, alcohol beverage establishments and snack shops in the City are hereby ordered closed to onsite patronage; *provided, however*, that (i) take-out orders and delivery of meals are permitted, provided that take-out orders are picked up by way of a drive-through window or by a single person and the establishment maintains social distance in any necessary queuing of patrons, and (ii) outdoor dining will be permitted upon issuance of and as provided in Executive Order 2020-05. B. All gyms and fitness centers are hereby ordered closed in accordance with the March 16, 2020 Order of the Health Officer of the Los Angeles County Department of Public Health. C. All formal and informal organized and group activities of any size, including but not limited to all games and sports, with the exception of family outings and use of the City's tennis and pickleball courts in accordance with City regulations, are hereby prohibited in all City parks, the beach, Pier Plaza and other public spaces. D. Access to play structures and exercise equipment in all City parks, the beach, and the Greenbelt is hereby prohibited. E. The City shall post signs at all City parks, the Greenbelt, the beach, Pier Plaza and the Strand advising that: I. COVID-19 is known to survive on various surfaces such as children's play equipment, bathroom surfaces, tables, benches, railings and other fixtures, for 72 or more hours;	The Order may be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.

	II. Users of public spaces shall maintain social distance as prescribed by Beach Cities Health District, as provided in Exhibit 1 attached hereto; and III. Users of public spaces with symptoms consistent with COVID-19 infection are encouraged to isolate themselves at home and contact their health care provider, or if they do not have a health care provider, the Los Angeles County Department of Health to assist with receiving prompt diagnosis and care. Pursuant to Section 4: In addition to the emergency orders listed in Section 3 above, the City Manager and Director of Emergency Services further orders that: A. The enforcement of City street sweeping restrictions suspended on March 16, 2020, as a part of the City's effort to combat COVID-19, shall resume on June 8, 2020. **This Order was confirmed at the May 26th meeting.*	
May 21, 2020	Resolution No. 7236, Rescinding Portions of Executive Order Nos. 2020-01 and 2020-03 to reopen the Strand: Pursuant to Section 2:The Strand is re-open for public use effective 6:00 a.m. on Saturday, May 23, 2020; Section 2, paragraph 10 of Executive Order No. 2020-01 and Section 2, paragraph 3 of Executive Order No. 2020-03 are hereby rescinded.	No expiration date stated.
May 26, 2020	Urgency Ordinance No. 20-1409U, Extending the Temporary Moratorium on Evictions Pursuant to Section 2: Ordinance No. 20-1407U will remain in effect until **July 31, 020**. All other provisions of Ordinance No. 20-1407U remain the same.	Eviction Moratorium Period extended to **July 31, 2020.**

May 26, 2020	Executive Order No. 2020-05, Implementing a Temporary Permit for Outdoor Dining/Seating and Outdoor Retail Display to Assist in the Reopening of Restaurants, and Food and Retail Establishments. Pursuant to Section 2: A. Established a temporary permit program for outdoor dining/seating. B. Established a temporary permit program to permit City businesses to display merchandise on the street. C. Provisions of HBMC §§ 17.26.050(B), (C),and 17.44.030. **This Order was confirmed at the June 9th meeting.*	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.
June 9, 2020	Urgency Ordinance No. 1410U, Implementing a Temporary Permit for Outdoor Dining/Seating and Outdoor Retail Display to Assist in the Reopening of Restaurants, Food, and Retail: Section 2 reiterates subsection (A) and (C) in Executive Order No. 2020-05 above, and suspends these additional HBMC §§ 17.38.550(B), 12.16.090 and 12.16.100.	No expiration date stated.
June 15, 2020	City Manager/Director of Emergency Services Order No. 2020-06 Pursuant to Section 2**.** The following emergency order shall supersede Section 2, paragraphs 1 and 2 (only as applied to the beach) of Executive Order No. 2020-03: The beach will be open from 6:00 a.m. to 12:00 a.m. subject to the following: a. The following activities are allowed: i. Individual or household ocean activities such as surfing, swimming, kayaking, paddle boarding, and body surfing. ii. Individual or household active recreation and exercise such as walking and running.	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.

iii. Sitting, lying, picnicking or otherwise congregating or engaging in stationary activities (such as yoga, calisthenics, or meditation on the sand individually or with members of the same household.
iv. Use of chairs, canopies or coolers.

b. The following activities are prohibited:

v. Group or organized sports such as volleyball.
vi. Gatherings or events.

c. All beachgoers must follow the following safety requirements:

i. Maintain more than 6 feet physical distance from others at all times (except between members of same household)
ii. Wear face coverings, when out of the water and in contact with others who do not belong to the same household (except for children under age 2 and children with breathing problems).

Pursuant to Section 3. The following emergency order shall supersede Section 2, paragraph 3 of Executive Order No. 2020-03:

The City Pier will re-open on June 15, 2020 for normal operational hours of 6:00 AM to 10:00 PM. Pier users must maintain physical distance, avoid gatherings and wear a face covering when physical distance cannot be maintained.

Pursuant to Section 4. The following emergency order shall supersede Section 2, paragraph 5 of Executive Order No. 2020-03 and Section 3, paragraph A of Executive Order No. 2020-04:

A. Lower risk retail businesses may open for business in accordance with Appendix B of the June 11 Revised Order.

B. Non-retail lower risk manufacturing and logistics sector business that supply low-risk retail business may open for business in accordance with Appendix C of the June 11 Revised Order.

C. Non-essential office-based businesses may open for business in accordance with Appendix D of the June 11 Revised Order.

D. Hair salons and barbershops may open for business in accordance with Appendix H of the June 11 Revised Order.

E. Art galleries and museums may open for business in accordance with Appendix M of the June 11 Revised Order.

Pursuant to Section 5**.** Section 3, Paragraph B of Executive Order No. 2020-04 pertaining to gyms and fitness centers is rescinded and those businesses may re-open in compliance with Gym and Fitness Establishments Protocols (Appendix L) of the June 11 Revised Order.

Pursuant to Section 6. Notwithstanding the provisions of Section 3, paragraph C of Executive Order No. 2020-04 to the contrary:

A. Day Camps and Camp Permits. City run and City-permitted day camps are permitted to resume operations. Camp operators must comply with the Los Angeles County Health Department Day Camp Protocol (Appendix K) and submit the completed protocol checklist to the City prior to issuance of a permit.

B. Outdoor Fitness Permits. Outdoor fitness instruction will be permitted to resume only for activities that are specifically allowed within the June 11 Revised Order. Operators must comply with the Los Angeles County Public Health Department Gym and Fitness Protocol (Appendix L) and submit the completed protocol checklist to the City prior to issuance of a permit.

Pursuant to Section 7**.** Notwithstanding the provisions of Section 2, paragraph 4 of Executive Order No. 2020-03 to the contrary:

	A. Parking Lot A is reopened for use for non-permit holders with a new time limit of 3 hours per day, and for use by monthly permit holders. B. Parking Lot B is reopened for use for non-permit holders. C. Parking Lot D temporary restrictions are removed. **This Order was confirmed at the June 23rd meeting.*	
June 24, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-07 Pursuant to Section 2. The following emergency order shall supersede Section 3, paragraph A of Executive Order No. 2020-04: Bars, wineries and brewery tasting rooms may open for business in accordance with Appendix S of the County Health Officer's June 18, 2020 Revised Order.	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.
June 29, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-08. Pursuant to Section 2: Bars, wineries, breweries and wine tasting rooms are closed in accordance with paragraph 7, subsections (b) and (c) of the Revised Order (Revised Order refers to LA County Health June 29, 2020 Health Order) Pursuant to Section 3: Restaurants and food facilities must abide by paragraph 18, subsection (l) of the County Health Officer's Revised Order and Appendix I, to establish a "reservation only" system to notify patrons of seating availability and to allow for the collection of contact information to be utilized for contact-tracing if needed.	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.

	**This Order was confirmed at the July 1st meeting.*	
July 1, 2020	Resolution No. __, Temporarily Suspending for the Duration of the Fourth of July Holiday Weekend Specified City Manager Orders and City Council Resolutions Pursuant to Section 2: **A.** Notwithstanding Section 2(4) of Executive Order No. 2020-03, the following City parking facilities are closed from12:01 a.m. July 3, 2020 through 5:00 a.m. on the **morning of July 6, 2020:** a. Parking Lot A; and b. Parking Lot B spaces will be reassigned for use by monthly permit holders only. **B.** Notwithstanding Executive Order No. 2020-05 and any ordinance or permit entitlement to the contrary, all dine-in restaurants in the City shall close for business at 11:00 p.m. each evening until 5:00 a.m. the following morning from July 3, 2020 to and including **July 5, 2020.** C. Notwithstanding any ordinance or permit entitlement to the contrary, all off-sale alcohol establishments, including but not limited to liquor stores and grocery stores, shall cease all sales of alcoholic beverages at 11:00 p.m. each evening until 6:00 a.m. the following morning from July 3, 2020 to and including **July 5, 2020.** D. Lower Pier Plaza is closed from 12:01 a.m. through 5:00 a.m. the same morning from July 4, 2020 to and including **July 6, 2020.**	These are temporary measures and shall expire on the **BOLD** dates to the left.
July 17, 2020	City Manager/Director of Emergency Services Executive Order No. 2020-09, Implementing Emergency Measures to Temporarily Permit Gyms, Fitness Facilities, Hair Salons and Barbershops to Operate Outdoors During the COVID-19 Crisis.	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency

	Pursuant to Section 2: • Hermosa Beach Municipal Code sections 17.26.050(B), 17.44.030 and 17.38.550 are temporarily suspending **during the term of City State and LA County COVID-19 emergency orders** to temporarily permit gyms, fitness facilities, hair salons and barbershops to operate outdoors. **This Order was confirmed at the July 28th meeting.*	Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.
July 28, 2020	Urgency Ordinance No. 20-1415U, Temporarily Suspending Local Zoning to Permit Specified Businesses to Operate Outdoors, Permit Certain Home occupations to Operate without a Commercial Business Location and Require Members of the Public to wear a Face Covering. Pursuant to Section 2. Hermosa Beach Municipal Code Sections 17.26.050 (B), 17.44.030, 17.38.550(B) and 17.08.020(D)(14) regarding uses permitted within commercial zones, off-street parking requirements for commercial and business uses within commercial zones, and home occupation permits are temporarily suspended to allow for the implementation of items A and B below on a temporary basis during the term of the City, State and Los Angeles County COVID-19 emergency orders: A. Gyms, fitness centers, hair salons, barbershops and personal care establishments (to the extent permitted by the State Board of Barbering and Cosmetology) may operate outdoors to assist in their economic recovery in accordance with the "Outdoor Commercial Uses Operational Standards" attached hereto as Exhibit A and incorporated herein by reference. B. Consistent with the Los Angeles County Health Officer Reopening Protocol for Personal Care Establishment in Appendix R, "personal care services" shall include: nail salons, tanning salons, esthetician, skin care, cosmetology services and massage therapy (in a non-healthcare setting). Electrology, tattooing, microblading, permanent make-up and piercing may not operate outdoors because they are invasive procedures that require a controlled hygienic environment to be performed safely. Mobile or in-home personal care services are not allowed.	The measures adopted in Section 2, are temporary and shall continue during the term of the City, State and Los Angeles County COVID-19 emergency orders No specific expiration date set for Section 3. No specific expiration date set for Section 4.

C. Professional offices, including but not limited to the healing arts, law, accounting, real estate, clergy, insurance and similar professional or semiprofessional offices may render their services from their residence with a home occupation permit regardless if they comply with Municipal Code section 17.08.020(D)(14), to allow them to continue to operate and pursue their livelihoods while complying with California and Los Angeles County Health orders in response to COVID-19.

Pursuant to Section 3. The following emergency measures are adopted:

A. All persons shall wear a face covering over both the nose and mouth whenever they are present in the following locations within the City:

a. The Beach.
b. Downtown Hermosa Beach, defined as (i) the area bounded by the southerly edge of the 10th Street right-of-way on the south, the northerly edge of the 14th Street right-of-way on the north, the easterly edge of the Strand on the west and the easterly edge of the Hermosa Avenue right-of-way on the east, and (ii) Upper Pier Avenue (inclusive of sidewalks) from Hermosa Avenue to Valley Drive.
c. The Greenbelt.
d. All City parks.
e. Pier Plaza.
f. The Strand.

B. All persons shall wear a face covering over both the nose and mouth whenever they leave their place of residence and are or can be in contact with or walking near or past others who are non-household members in both public and private places whether indoors or outdoors, in all locations in the City other than those locations described in and subject to the proscription set forth in paragraph A of this Section 3.

C. Paragraphs A and B of this Section 3 shall not apply to:

a. Persons younger than two years old;

b. Persons who have been instructed by a medical provider not to wear a face covering due to a medical condition, mental health condition, or disability that prevents wearing a face covering;
c. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;
d. Persons who are swimming or engaged in other water-based activities; and
e. Healthcare workers, first responders, and others whose work requires close contact with people who are ill.

D. For purposes of this Ordinance, "face covering" shall mean: fabric coverings, such as cloth masks, scarves, bandanas, tightly woven fabric such as cotton t-shirt, and some types of towels that cover the nose and mouth. Medical-grade masks and N-95 respirators are not required.

E. Persons who are seated at a restaurant or other establishment that offers food or beverage service shall wear a cloth face covering over both the nose and mouth unless they are eating or drinking.

F. With respect to persons on the beach, this Ordinance supersedes Section 2(c)(ii) of City Manager Executive Order No. 2020-06.

G. The provisions of this Section 3 shall be enforced by way of issuance of administrative citations pursuant to HBMC Chapter 1.10.

Pursuant to Section 4. In addition to enforcement remedies available to the City as provided in the Hermosa Beach Municipal Code, emergency executive orders issued by the City Manager/Director of Emergency Services and confirmed by City Council, and emergency ordinances, orders and resolutions adopted by the City Council shall be enforceable by way of:

A. Imposing an administrative citation pursuant to HBMC Chapter 1.10.

	B. Prosecuting a misdemeanor, punishable by a fine of not to exceed one thousand ($1,000) dollars or by imprisonment for not to exceed six months, or both.	
July 28, 2020.	Urgency Ordinance No. 2020-1414U, Extending the Temporary Moratorium on Evictions During the COVID-19 Pandemic Pursuant to Section 2. A. During the moratorium period declared in response to COVID-19, no landlord shall endeavor to evict a tenant for nonpayment of rent if the tenant demonstrates that the tenant is unable to pay rent due to financial impacts related to COVID-19. The moratorium period **is March 16, 2020 through September 30, 2020.** B. Nothing in this ordinance shall relieve the tenant of liability for the unpaid rent, which the landlord may seek after expiration of the moratorium period and the tenant must repay within six months of the expiration of the moratorium period. A landlord may not charge or collect a late fee or interest for rent that is delayed for the reasons stated in this ordinance; nor may a landlord seek rent that is delayed for the reasons stated in this ordinance through the eviction process. A landlord shall not commence an eviction during the six months after the end of the moratorium period so long as the tenant pays rent in a timely manner after the moratorium period and is repaying the past due rent that accrued during the moratorium period. Nonpayment of rent in accordance with the terms of this ordinance shall not be grounds for eviction of a tenant even after expiration of the moratorium period. Pursuant to Section 3. A. During the moratorium period declared in response to COVID-19, no commercial landlord shall endeavor to evict a tenant for nonpayment of rent if the tenant demonstrates that the tenant's businesses is subject to the Orders referenced in Section 1 of this Ordinance or is otherwise limited or closed (voluntarily or by mandate) to prevent or reduce the spread of COVID-19 and the tenant demonstrates lost income and inability to pay rent as a result of such	Moratorium period for both commercial and residential tenants is **March 16 through September 30, 2020**

	limitation or closure or other demonstrated financial impact related to COVID-19. The moratorium period is **March 16, 2020 through September 30, 2020.** B. Nothing in this ordinance shall relieve the tenant of liability for the unpaid rent, which the landlord may seek after the expiration of the moratorium period and the tenant must pay within six months of the expiration of the moratorium period. A landlord may not charge or collect a late fee or interest for rent that is delayed for the reasons stated in this ordinance; nor may a landlord seek rent that is delayed for the reasons stated in this ordinance, through the eviction process during or after the moratorium period. A landlord shall not commence an eviction during the six months after the end of the moratorium period for non-payment of rent, so long as the tenant pays rent in a timely manner after the moratorium period and is repaying the past due rent that accrued during the moratorium period. Nonpayment of rent in accordance with the terms of this ordinance shall not be grounds for eviction of a tenant even after expiration of the moratorium period. <u>Pursuant to Section 4.</u> A. For mortgagors that are not eligible for financial relief under Governor Newsom's Financial Relief Package, no foreclosure action against a property owner shall be initiated or proceed during the moratorium period in the City for any mortgagor with a demonstrated financial impact related to COVID-19. Nothing in this ordinance shall relieve the mortgagor of liability for any unpaid mortgage payments, which the mortgagee may seek after expiration of the moratorium period and the mortgagor must pay within six months of the expiration of the moratorium period unless a different time is agreed to between the parties. A mortgagee may not charge or collect a late fee or penalty for payments that are delayed for the reasons stated in this ordinance. The moratorium period is **March 16, 2020 through September 30, 2020.**	
August 13, 2020	City Manager\Director of Emergency Services Executive Order No. 2020-10, Implementing Emergency Measures to Temporarily Permit Places of Worship to Operate outdoor During the COVID-19 Pandemic.	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City

	Pursuant to section 2. The provisions of Hermosa Beach Municipal Code Sections 17.26.050 (B), 17.44.030, 17.38.550(B) and 17.40.020 regarding uses permitted within commercial zones, off-street parking requirements and uses for which a conditional use permit is required are hereby temporarily suspended, to the extent they conflict with this Order, to allow for the implementation of item A below on a temporary basis during the term of the City, State and Los Angeles County COVID-19 emergency orders: A. Places of worship and providers of religious services and cultural ceremonies (referred to collectively as "Places of Worship"), may operate outdoors in accordance with Appendix F of the County's July 18th Order, as that protocol may be updated from time to time by the County Health Officer. **This Order was confirmed at the Aug. 25th meeting.*	Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.
August 25, 2020	Urgency Ordinance No. 1416U, to Temporarily Permit Places of Worship to Operate Outdoors During the COVID-19 Pandemic. Pursuant to section 2. The provisions of Hermosa Beach Municipal Code Sections 17.26.050 (B), 17.44.030, 17.38.550(B) and 17.40.020 regarding uses permitted within commercial zones, off-street parking requirements and uses for which a conditional use permit is required are hereby temporarily suspended, to the extent they conflict with this Ordinance, to allow for the implementation of item A below on a temporary basis during the term of the City, State and Los Angeles County COVID-19 emergency orders: A. Places of worship and providers of religious services and cultural ceremonies (referred to collectively as "Places of Worship"), may operate outdoors in accordance with Appendix F of the County's Health Officer Order, as that protocol may be updated from time to time by the County Health Officer.	On a temporary basis during the term of the City, State and Los Angeles County COVID-19 emergency orders:
August 25, 2020	City Manager Executive Order No. 2020-11, Implementing Temporary Lane Closures on Hermosa Ave. to Facilitate Outdoor Recreation and Economic Recovery in Accordance with Health officer Orders for Control of COVID-19. 1. Beginning August 20, 2020, the City in consultation with the City's traffic consultant, may temporarily close to vehicular traffic the northbound and	The duration of each measure is specified in **BOLD** to the left.

	southbound # 2 travel lanes (closest to the curb) on Hermosa Avenue from the 800 block at 8th Street to the 1300 block at 14th street. **Lane closures will continue for 6 months following the complete implementation of the traffic control measures approved by the City Council on Aug. 11, unless the closures are extended for a longer period or sooner terminated by the City Council or Director of Emergency Services.** 2. Beginning Aug. 20, 2020, the City in consultation with the City's traffic consultant, may temporarily close to vehicular traffic the right turn lanes from westbound Greenwich Village to northbound Hermosa Ave. and the part of Hermosa Ave. immediately adjacent to 2626 Hermosa Ave. The lanes may remain closed until **Jan 13, 2021**, **unless the closures are extended for a longer period or sooner terminated by the City Council.** 3. The City shall post signs giving notice of these temporary measures. 4. Use of the closed lanes or parking spaces for any commercial purpose requires a Temporary Permit for Outdoor Dining/Seating and Outdoor Retail Display, as set out in the recitals of this Order. **This Order was confirmed at the Aug. 25th meeting*	
September 10, 2020	City Manager Executive Order No. 2020-12, Implementing Emergency Measures to Temporarily Defer Payment of City Business Taxes During the COVID-19 Pandemic Pursuant to Section 2: Hermosa Beach Municipal Code Sections 5.04.190, 5.04.200 and 5.04.240 regarding City business taxes are hereby temporarily suspended to the extent they conflict with this Order, to allow for implementation of the following: A. The business tax due and payable on and after March 31, 2020 shall be deferred and interest and penalties waived for any business that ceased all business operations between March 16 and 31, 2020, has been entirely closed and remains closed as of the date of this Order due to the COVID-19 pandemic. B. Business taxes deferred pursuant to paragraph A above are deferred until the business resumes operation, at which time the tax due will be prorated	Shall continue until the earlier to occur of: (1) the conclusion of the local emergency; (2) its termination is ordered by the City Manager/Director of Emergency Services; or (3) it is duly terminated by the City Council. The Order may also be superseded by a duly enacted ordinance or order of the City Council expressly superseding this Order.

	until the business' next tax payment anniversary date. C. In order to be eligible for the deferral provided for in paragraph A above, the business owner must sign a statement under penalty of perjury that provides dates of closure supported by documentation of the closure satisfactory to the City. If the foregoing statement is found to be untrue, the past due business tax, including penalties and interest, shall become payable immediately. D. A business that is eligible for the deferral provided for in paragraph A and that paid a business tax on or after March 31, 2020 is entitled to and may apply to the City for a refund of the tax. ** This order was confirmed at the Sep. 22nd meeting*	
September 22, 2020	Urgency Ordinance No. 20-1417U, Clarifying the Temporary Moratorium on Evictions During the COVID-19 Pandemic Pursuant to Section 2. A. During the moratorium period declared in response to COVID-19, no commercial landlord shall endeavor to evict a tenant for nonpayment of rent if the tenant demonstrates that the tenant's businesses is subject to the Orders referenced in Section 1 of this ordinance or is otherwise limited or closed (voluntarily or by mandate) to prevent or reduce the spread of COVID-19 and the tenant demonstrates lost income and inability to pay rent as a result of such limitation or closure or other demonstrated financial impact related to COVID-19. **For purposes of this Section 2, the moratorium period is March 16, 2020 through January 31, 2021**. B. A landlord knows of a tenant's lost income and inability to pay rent within the meaning of this Section 2 if the tenant, within 30 days after the date rent is due, notifies the landlord in writing of the lost income and inability to pay rent due to a limitation or closure of the tenant's business related to COVID-19, and provides appropriate supporting documentation within 30 days of providing the notice. If a tenant suffers only a partial loss of net income, the tenant shall pay the pro-rated share of their rent that corresponds to the net income they generated during the period of loss.	For commercial tenants, the eviction moratorium period for commercial tenants is **March 16, 2020 through January 31, 2021**. For residential tenants, the "repayment period" for deferred rent that came or will come due between March 1, 2020 through January 31, 2021 inclusive, is **October 1, 2020 through March 31, 2021.**

	C. Nothing in this Section 2 shall relieve the tenant of liability for the unpaid rent, which the landlord may seek after expiration of the moratorium period, and which tenant must pay within six months of the expiration of the moratorium period (i.e. no later than **July 31, 2021**). A landlord may not charge or collect a late fee or interest for rent that is delayed for the reasons stated in this Section 2; nor may a landlord seek rent that is delayed for the reasons stated in this Section 2, through the eviction process during or after the moratorium period. A landlord shall not commence an eviction during the six months after the end of the moratorium period for non-payment of rent, so long as the tenant pays rent in a timely manner after the moratorium period and is repaying the past due rent that accrued during the moratorium period Pursuant to Section 3. A. With respect to residential evictions for non-payment of rent due to financial impacts from COVID-19, the following applies: 1. The "repayment period" for deferred rent that came or will come due between March 1, 2020 through January 31, 2021 (defined under the Act as "COVID-19 rental debt"), inclusive, is **October 1, 2020 through March 31, 2021.** 2. For the period of time of March 16, 2020 through September 30, 2020 (the "moratorium period"), no residential landlord shall endeavor to evict a tenant for nonpayment of rent, if the tenant demonstrates that the tenant is unable to pay rent due to financial impacts related to COVID-19, subject to subparagraphs (a) and (b) of Section 3(A)(2) of this Ordinance. A landlord shall not commence an eviction during the six months after the end of the moratorium period, so long as the tenant pays rent in a timely manner after the moratorium period and is repaying the past due rent that accrued during the moratorium period. A landlord may not charge or collect a late fee or interest for rent that is delayed for the reasons stated in this Paragraph 2.	
October 27, 2020 **Not yet adopted*	Resolution No. __, Implementing Emergency Measures to Prevent Customers Queuing for Outdoor Dining at Sit-Down Restaurants	Shall remain in effect until repealed or superseded.

	Pursuant to Section 2. A. No dine-in restaurant shall permit the congregating or lining up of customers in any public right-of-way. The congregating or lining up of customers outside a dine-in restaurant, in any manner, on sidewalks or other public rights of way is prohibited. B. Unless no table is available, a dine-in restaurant must immediately seat customers in its outdoor dining area if the customer is dining on-site. In the event no table is available, the restaurant staff shall ask the customer to wait in a vehicle or at a location away from the restaurant premises. C. Dine-in restaurants shall implement a phone reservation or call-back system that notifies customers via text, phone call, or other method once a table has become available. No customer shall be permitted in the dining area until the customer has been notified by the restaurant that he or she can be seated. D. Restaurant staff shall be responsible for instructing dine-in customers not to form lines or congregate in abutting public areas while waiting to be seated.	

Staff Report

REPORT 20-0715

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of July 28, 2019

VACANCIES-BOARDS AND COMMISSIONS-
EXPIRATION OF TERMS
PUBLIC WORKS COMMISSION

Recommended Action:
Staff recommends that the City Council select one of the following options:

1. Appoint the three applicants to the Public Works Commission for four-year terms ending October 31, 2024; OR
2. Direct the City Clerk to immediately re-advertise and invite applications from all interested parties.

Background:
Pursuant to City Council direction at the July 28, 2020 meeting, the City Clerk posted and published a notice inviting applications for three expiring terms on the Public Works Commission, with a filing deadline of Thursday, September 24, 2020 at 6:00 p.m. Three applications were received prior to the filing deadline and at its October 13, 2020 meeting, the City Council scheduled applicant interviews to take place at 4:15 p.m. on Tuesday, November 10, 2020. The City Clerk's office notified each of the applicants listed below.

- Janice Brittain (Incumbent)
- David Grethen (Incumbent)
- Scott Hayes

General Plan Consistency:
This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

Governance Element
1.7 Diversity of Representation. Strive to reflect a comprehensive cross-section of the community in appointments to Commissions and Advisory Committees.

Fiscal Impact:
There is no fiscal impact resulting from the recommended action.

Attachments:
1. Janice Brittain Application
2. David Grethen Application
3. Scott Hayes Application and Resume

Respectfully submitted by: Ann Yang, Executive Assistant
Approved: Suja Lowenthal, City Manager

CITY OF HERMOSA BEACH
BOARD/COMMISSION APPLICATION



NAME OF COMMISSION

Name Janice Brittain Home Phone: 310-318-2104

Address: 225 30th Street Email: Janice@janicebrittain.com

Occupation/Profession: Retired

Name of Employer N/A Bus. Phone:

Address of Employer N/A

REFERENCES:

Local: Mike and Jackie Flaherty

Professional: Richard Veloz, CEO, South Central Family Health Center

Other: Chief David Lantzer, HBFD

COMMUNITY PARTICIPATION AND SERVICE (past and present):
HB /CERT ; HB Friends of the Parks- President; Hermosa Arts Foundation - Board Member/Treasurer; HB Historical Society- Board Member/Docent Coordinator; Active Membership: HB Kiwanis, HB Woman's Club, Hermosa Garden Club, HB 50; Supportive Membership - HB Leadership, HB Sister City, HB Mural Foundation, HB Library.HB Chamber of Commerce. Committee Member.
In addition, serve on the Board for the South Central Family Health Center; pas President.

Why do you wish to become a Commission member?
As I am currently serving as a Commission, I wish to continue. I am serving as the Public Works Commission representative on Fire Departure Future Plans and previously on the Blue Zone Project "Living Streets" Committee. With my involvement in numerous community groups, I have be able to be a liaison for various projects brought to us such as by the Leadership HB, th Boys and Girls Scouts, HB Friends of the Parks, and the South Park project.

What do you feel are the duties and responsibilities of a Commission member?
As Commissioners we are responsible for reviewing capital improvement projects, assist with the developing the new Master Plan for the City, updating design guidelines for public improvements, and matters referred to us by the City Council, and make recommendations to City Council. In addition, I believe it is important to follow appropriate parliamentary procedure and observe the Brown Act.

Do you have any current obligations or responsibilities, which could be construed as a conflict of interest with your being a board/commission member? ___Yes_X__ No (If yes, please explain)

Please give a resume of your education, employment, memberships, past activities and other experience that you feel would qualify you as a Board/Commission member.

Education - BA from Hastings College in Hastings , Nebraska- Majors- Education and English; Minors- Speech and Drama; MA from UCLA- in Theatre Arts; Credentialing programs from Loyola Marymount- Administration; UCLA Extension -Counseling.

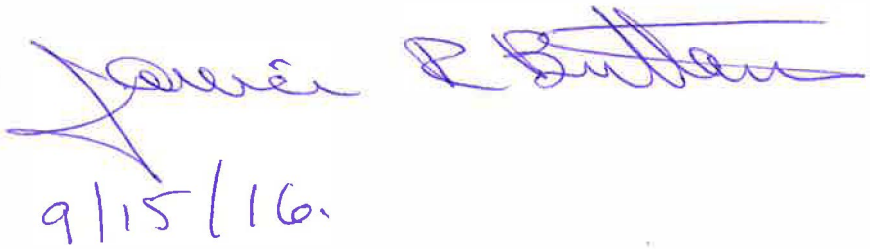
Employment - Retired for Los Angeles Unified School District, Division of Adult and Career Education after 40 years, serving the last 20 as a principal in community adult schools and vocational and career training centers.

Past Membership and activities-California Council for Adult Education (served a Board Member and President); Association of Administrators of Los Angeles (served as chair of various committees); California Business and Professional Women; Delta Kappa Gamma, a National Teachers Society (served as president of the local chapter). Soroptimist (South Gate), Hermosa Beach Rotary.

This Board/Commission meets on at p.m. Do you foresee any scheduling problems that might make you miss meetings? ___Yes X No

How long have you lived in Hermosa Beach? 25 + years.

Comments:
I am honored to serve as a Public Works Commissioner, and have made it a priority over all other activities. I recognized that we are there to follow the direction of the Director of Public Works and the guidelines of the City Council. I think I represent the City well, and have found that my experience helps keep the commission focused.

Signed: 

Date: 9/15/16.

(Revised 2/14/07)

CITY OF HERMOSA BEACH
BOARD/COMMISSION APPLICATION

NAME OF COMMISSION Public Works Commission

Name David Grethen Home Phone 310-372-6371

Address 1164 8th Street Cell Phone Upon Request

Email dgrethen@roadrunner.com Bus. Phone

Occupation/Profession: Retired Engineer

Employer Name & Address N/A

REFERENCES:

Local: Rob Saemann (Planning Commission, Former PWC), Marie Rice (Planning Commission)

Professional: Chris Schauwecker (Director at Northrop Grumman Aerospace, HB Resident)

Other:

COMMUNITY PARTICIPATION AND SERVICE (past and present): Local/Regional Government:
Public Works Commission (Nov 2016 - Present)
Participation in City Council meetings (letters, public comment, agenda review)
Participation in Planning Commission and Parks & Rec Commission meetings (letters/comment)
SBCCOG, BCHD, LA Metro, Coastal Commission meetings/participation. EIR comments.

Why do you wish to become a Commission member? I wish to continue to serve Hermosa Beach as a Public Works Commissioner for another term to build upon the vast experience and knowledge gained during my current term. This will provide valuable continuity and recent historical perspective to the PWC. I feel that I have a lot to offer the city and that my past term has been an extremely personally rewarding experience.

What do you feel are the duties and responsibilities of a Commission member? Per HBMC, the PWC makes recommendations to Council on CIP projects, assists with public improvement design guidelines, and hears other matters referred by Council. The PWC is also involved with use of the public right-of-way including transportation and trees. Commissioners weigh Staff reports/input, laws, policies, and public input to arrive at decisions. Being residents as well as government officials, Commissioners promote public engagement.

Do you have any current obligations or responsibilities, which could be construed as a conflict of interest with your being a board/commission member? ☐ Yes ☑ No (If yes, please explain)

Please provide below and/or attach a resume of your education, employment, memberships, past activities and other experience that you feel would qualify you as a Board/Commission member.

Education - M.S. Electrical Engineering, B.S. Mechanical Engineering, Univ. of Illinois

Professional - Spacecraft Systems Engineer, Northrop Grumman/TRW, 29 years

Government - Hemosa Beach Public Works Commission, 4 years

This Board/Commission meets on 3rd Wed odd-number mos. at 7 p.m. Do you foresee any scheduling problems that might cause you to miss meetings? ☐ Yes ☑ No

How long have you lived in Hermosa Beach? 35 Years

Additional Comments: My initial participation and interest in local government led to my first PWC appointment. During my term I have strived for even greater understanding and awareness of local and regional government operations, issues, and trends. I believe this has enhanced my effectiveness as a Commissioner.

Signed: _____

Date: 09/22/2020

(07-03-18)

CITY OF HERMOSA BEACH
BOARD/COMMISSION APPLICATION

NAME OF COMMISSION Public Works Commission

Name Scott Hayes Home Phone

Address 122 1st St, Hermosa Beach, CA 90254 Cell Phone 310-291-4911

Email sdhayes8800@hotmail.com Bus. Phone 562-493-3611x239

Occupation/Profession: Construction Executive for a large commercial/industrial general contractor

Employer Name & Address Millie and Severson, 3601 Serpentine Dr, Los Alamitos, CA 90720

REFERENCES:

Local: LHB - David Felton, Lauren Misel, Tori Graefman, City of HB - Brandy Villenueva, Michael Edwards

Professional: Jon Severson - President of Millie and Severson; Jason Cave - Partner at Del Amo Construction

Other:

COMMUNITY PARTICIPATION AND SERVICE (past and present):

Leadership Hermosa Beach Class of 2020, Design Team Leader, Class Curriculum Council

Hermosa Beach Blood Drive - Volunteer, Hermosa Friends Foundation, ACE Mentorship Program -Team Leader at North Torrance High School (www.acementorla.org), participant in Hermosa Beach volleyball classes, annual attendee of Concerts on the Beach, Movies on the Beach, Surf Festival, AVP, St. Patrick's Day parade, etc.

Why do you wish to become a Commission member? Upon moving back to Hermosa Beach 4.5 years ago, I have felt a sense of community unlike any I have felt in any other City. I have gotten so much from the Hermosa Beach community that I feel that it is time to give back. I have worked in the commercial and industrial construction industries for over 30 years and I believe that my experience with significant building and infrastructure projects will make me an effective member of the Commission.

What do you feel are the duties and responsibilities of a Commission member?

The Public Works Commission reviews and make recommendations to the city council on all capital improvement projects, assists in the development and updating of design guidelines for city public improvements and other matters referred to the commission by the city council.

Do you have any current obligations or responsibilities, which could be construed as a conflict of interest with your being a board/commission member? ☐ Yes ☑ No (If yes, please explain)

Please provide below and/or attach a resume of your education, employment, memberships, past activities and other experience that you feel would qualify you as a Board/Commission member.

See attached resume.

This Board/Commission meets on 3rd Wed. of odd months at 7:00 p.m. Do you foresee any scheduling problems that might cause you to miss meetings? ☐ Yes ☑ No

How long have you lived in Hermosa Beach? 2 years in the 90's and 4.5 years currently, South Bay for 30+

Additional Comments:

Signed: Scott Hayes

Digitally signed by Scott Hayes
DN: C=US, E=sdhayes8800@hotmail.com, CN=Scott Hayes
Date: 2020.08.28 13:26:08-07'00'

Date: 09/21/2020

(04-28-20)

Scott Hayes

122 1st St
Hermosa Beach, CA 90254
310-291-4911 sdhayes8800@hotmail.com
LinkedIn Profile - https://www.linkedin.com/in/scottdhayes/

Education:

UCLA Anderson School of Management, Los Angeles, CA **M.B.A.**
Cornell University, Ithaca, NY **B.S. – Civil Engineering**
OSHA 30 Hour Certification
CPR/AED Certified
LEED Green Associate

Work Experience:

Millie and Severson General Contractors **Vice President – Director of Estimating**
Los Alamitos, CA September 2016 – Present

- Lead a team of 12 estimators across 3 California offices.
- Part of executive team that provides direction and vision for the company.
- Helped grow company revenues from $350 million to over $500 million.
- Maintain relationships with labor unions.
- Manage corporate college recruiting process.
- Project types include commercial, industrial, city infrastructure, medical, laboratory, and educational of up to $200 million.
- Work with Business Development and Preconstruction teams to develop estimates and proposals for new projects.
- Hire and train new employees in estimating procedures.

Del Amo Construction **Chief Estimator / Project Manager**
Torrance, CA August 2011 – September 2016

- Estimated projects ranging from $500k to $45 million. Project types included commercial, retail, educational, laboratory, and performing arts spaces.
- Developed conceptual estimates for clients based on preliminary information. Worked with clients to develop project scopes that met their budgets.
- Hired and trained new employees in estimating procedures.

Beezley Management / City of Santa Monica **Project / Construction Manager**
Santa Monica, CA April 2010 – July 2011

- Coordinated project activities with City staff, outside agencies, vendors, contractors, and the other customers.
- Reviewed design documents and cost estimates for multiple capital improvement projects in preparation for bidding.
- Worked closely with the City Attorney's office to resolve bid disputes.
- Managed the seismic upgrade of a 9 story parking garage for the City of Santa Monica. Normal operations were maintained during the entire construction period.

Scott Hayes

122 1st St
Hermosa Beach, CA 90254
310-291-4911 sdhayes8800@hotmail.com
LinkedIn Profile - https://www.linkedin.com/in/scottdhayes/

Westfield Design and Construction **Project Manager**
Los Angeles, CA June 2005 – January 2010

- Managed expansion and renovation of Fox Hills Mall including demolition of a department store and construction of a 350,000sf of new retail space.
- Worked with Design, Development, Leasing and Mall Management teams to successfully build the project with minimal disruption to mall operations.
- Worked with city officials and inspectors to obtain permits and sign offs.

Eclipse Development, Inc. (Equinox Fitness) **Owner's Rep. / Project Manager**
Greater Los Angeles, San Francisco, San Mateo, CA July 2002 – June 2005

- Managed development and construction process for all West Coast projects.
- Responsible for G.C. selection, equipment purchasing and new site evaluation.

Tectonics Construction, Inc. **Operations Manager / Senior Project Manager**
Gardena, CA June 1995 – July 2002

- Managed all aspects of multiple projects ranging from tenant improvements to ground-up buildings. Supervised superintendents and project engineers to ensure that projects were completed on time and on budget. Managed 1/3 to 1/2 of the company's annual volume.
- Provided pre-construction services for clients including scheduling, estimating, and logistics plans.

Morley Construction Company March 1994 – June 1995
Turner Construction, Inc. July 1990 – March 1994

Skills:

Hard Bids	Conceptual Estimating	Labor Negotiations	MS Project
Primavera (P3)	Excel	Word	PowerPoint
Procore	Bluebeam	On-Screen Takeoff	

Other Interests:

Leadership Hermosa Beach 2020 **Construction Committee Lead**

- Worked with City staff, LACoFD, subcontractors and other stakeholders to successfully complete the construction of LHB 2020's community service project.
- Class Curriculum Council

ACE Mentorship Program (www.acementorla.org) **Team Leader**
North Torrance High School 2015-present

- Started ACE Mentorship affiliate at North Torrance High School
- ACE is a mentorship program to introduce high school students to careers in Architecture, Construction and Engineering.

Hermosa Beach Blood Drive **Volunteer**
Hermosa Friends Foundation **Member**
Beach Volleyball

Staff Report

Staff Report

20-0720

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of November 10, 2020

TENTATIVE FUTURE AGENDA ITEMS

Attached is the current list of tentative future agenda items for Council's information.

Attachments:
Tentative Future Agenda Items

November 5, 2020
Honorable Mayor and Members
of the Hermosa Beach City Council

Regular Meeting of
November 10, 2020

TENTATIVE FUTURE AGENDA ITEMS

NOVEMBER 24, 2020 @ 5:00 PM CLOSED SESSION		INITIAL DATE
NOVEMBER 24, 2020 @ 6:00 PM		
PRESENTATIONS		
RECOGNIZING CLEAN BAY RESTAURANTS		
COVID-19 HEALTH UPDATE FROM BEACH CITIES HEALTH DISTRICT		
CITY MANAGER REPORTS		
COVID-19 Update		
Update from Jim Fasola - City Delegate to the Los Angeles County West Vector & Vector-Borne Disease Control District Board of Trustees		
CITY COUNCILMEMBER COMMENTS		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue Report, Expenditure Report and CIP Report by Project	Finance Director	Ongoing
City Treasurer's Report and Cash Balance Report	City Treasurer	Ongoing
Cancellation of Certain Checks	City Treasurer	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of September 16, 2020.	Public Works Director	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of November 17, 2020.	Community Development Director	Ongoing
Planning Commission Tentative Future Agenda Items	Community Development Director	Ongoing
South Bay Workforce Investment Board Quarterly Summary	City Manager	Quarterly
List of Regular and Ongoing City Board and Commission Appointive Terms that will expire during the 2021 Calendar Year	City Clerk	Annual
Request to Renew the Agreement to Purchase Parking Meter Equipment and Related Services	Police Chief	Staff Request Aug. 11, 2020
Approval of the Commencement of Long-term Special Event Agreement Negotiations with Friends of the Parks for its Annual "Pumpkins in the Park", "Pets in the Park", and "Movies at the Beach" Annual Events.	Community Resources Manager	Staff Request Oct. 29, 2020
MOU between the Beach Cities Watershed Group to continue the Coordinated Integrated Monitoring Plan (CIMP)	Environmental Programs Manager	Staff Request Jun 1, 2020
Request for approval of sponsorship donation to the Beach Cities Health District's 22nd Annual Holiday Gift Bag Project	City Manager	Annual
MUNICIPAL MATTERS		
Receive report on emergency enforcement measures to ensure restaurants and alcohol serving establishments comply with LA County physical distancing and safety orders as they continue to reopen *(verbal report)*	City Manager	Ongoing
Los Angeles County West Vector and Vector-Borne Control District Board Recruitment status for upcoming two-year term and schedule applicant interviews with appointment on January 12, 2021	City Clerk	Biennial
FUTURE AGENDA ITEMS		
Tentative Future Agenda Items	City Manager	Ongoing

WEDNESDAY, DECEMBER 2, 2020 @ 6:00 PM
STUDY SESSION: EMERGENCY OPERATIONS PLAN REVIEW

DECEMBER 8, 2020 @ 5:00 PM		INITIAL DATE
CLOSED SESSION		
DECEMBER 8, 2020 @ 6:00 PM		
PRESENTATIONS		
LOCAL CONTEST WINNERS OF THE COUNTY OF LOS ANGELES PUBLIC LIBRARY 2020 CHILDREN'S BOOKMARK CONTEST		
ANNOUNCEMENT OF THE WINNER OF THE 11TH ANNUAL PARKING PERMIT ART CONTEST		
COVID-19 HEALTH UPDATE FROM BEACH CITIES HEALTH DISTRICT		
CITY MANAGER REPORTS		
COVID-19 Update		
Quarterly Strand Enforcement Update		
CITY COUNCILMEMBER COMMENTS		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 6, 2020	Community Resources Manager	Ongoing
Los Angeles Fire Services and McCormick Ambulance Monthly Report for October 2020	Emergency Management Coordinator	Ongoing
PUBLIC HEARINGS – 6:30 PM		
RTI Fiber Optic Cable project EIR and PDP- lease agreement	Community Development Director	Staff Request July 16, 2020
MUNICIPAL MATTERS		
Receive report on emergency enforcement measures to ensure restaurants and alcohol serving establishments comply with LA County physical distancing and safety orders as they continue to reopen *(verbal report)*	City Manager	Ongoing
Tentative (if needed) - Resolution amending the City's Conflict of Interest Code for Designated Positions	City Clerk	Biennial
City Council Committee Reorganization	City Clerk	Annual
City Council Meeting Schedule for 2021	City Manager	Annual
FUTURE AGENDA ITEMS – CITY COUNCIL		
Future Agenda Items	City Manager	Ongoing

NO MEETING DECEMBER 22, 2020
(DARK)

WEDNESDAY, JANUARY 6, 2021
STUDY SESSION

JANUARY 12, 2021 @ 5:00 PM CLOSED SESSION		INITIAL DATE
JANUARY 12, 2021 @ 6:00 PM		
PRESENTATIONS		
COVID-19 HEALTH UPDATE FROM BEACH CITIES HEALTH DISTRICT		
CITY MANAGER REPORTS		
COVID-19 Update		
CITY COUNCILMEMBER COMMENTS		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 6, 2020	Community Resources Manager	Ongoing
Los Angeles Fire Services and McCormick Ambulance Monthly Report for October 2020	Emergency Management Coordinator	Ongoing
PUBLIC HEARINGS – 6:30 PM		
Approval of the Addition of Impact Level III Special Events to the 2021 Special Event Calendar; and Approval of the Allocation of Special Event Fee Waiver Funds for Eligible Events Held in 2021	Community Resources Manager	Staff Request Oct. 29, 2020
FUTURE AGENDA ITEMS – CITY COUNCIL		
Future Agenda Items	City Manager	Ongoing

JANUARY 26, 2021 @ 5:00 PM		INITIAL DATE
CLOSED SESSION		
JANUARY 26, 2021 @ 6:00 PM		
PRESENTATIONS		
COVID-19 HEALTH UPDATE FROM BEACH CITIES HEALTH DISTRICT		
HERMOSA BEACH CHAMBER OF COMMERCE REVIEW OF 2020 PROGRAMS AND VISION FOR 2021		
CITY MANAGER REPORTS		
COVID-19 Update		
CITY COUNCILMEMBER COMMENTS		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue Report, Expenditure Report and CIP Report by Project	Finance Director	Ongoing
City Treasurer's Report and Cash Balance Report	City Treasurer	Ongoing
Cancellation of Certain Checks	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of November 18, 2020	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of December 15, 2020	Community Development Director	Ongoing
Planning Commission Tentative Future Agenda Items	Community Development Director	Ongoing
FUTURE AGENDA ITEMS		
Tentative Future Agenda Items	City Manager	Ongoing

TENTATIVE **- WEDNESDAY, FEBRUARY 3, 2021**
JOINT CITY COUNCIL AND PLANNING COMMISSION STUDY SESSION: UPDATING GENERAL PLAN HOUSING ELEMENT

PENDING STRATEGIC PLAN ITEMS		STATUS / TENTATIVE MEETING DATE
Update Personnel Policies	Human Resources Manager	
Beach Policy/Regulations *(Continued from meeting of October 27, 2016)*	Community Resources Manager	On hold by Council
Alternative Fuel Transportation Report, *Nov. 2016*	Environmental Analyst	
CCA Direction, *Dec. 2016*	Environmental Analyst	

PENDING NEW ITEMS		STATUS / TENTATIVE MEETING DATE
Consideration of re-establishing, on an as needed basis, both funding and discretion for the director of Public Works to contract services to pump major beach storm outfalls drains prior to anticipated major storm events (supported by Duclos, Armato and Petty) ***Initiated by: Other Matters Feb. 14, 2017***	Public Works Director	Staff to provide an update on storm drain maintenance and provide details on hydrodynamic separators (CIP 435) at the following CIP study session
Policy discussion regarding city responsibilities and expectations when donations are made to city ***Initiated by: Council Direction May 24, 2017***	Finance Director	Will be discussed at the Revenue Strategy Study Session
Approval of the Municipal Lease Policy ***Initiated by: Staff Request Jun. 12, 2018***	Community Resources Manager	
Document Retention Policy ***Initiated by: Staff Request Nov. 28, 2018***	City Clerk	Pending City Clerk Appointment
Consent for use of "Lot B" for construction staging area for Pier/Strand project ***Initiated by: Staff Request Dec. 17, 2018***	Community Development Director	On hold per developer
Landscape and Street Lighting District Assessment Adjustment (mail-in election authorization) ***Initiated by: Council Direction Jul. 9, 2019***	Public Works Director	Add to Revenue Strategy Study Session
Final Parcel Map No. 82295 for a two-unit residential condominium project at 1602 Loma Drive. ***Initiated by: Staff Request Oct. 10, 2019***	Community Development Director	Pending Coastal Development Permit
Public Records Request Guidelines ***Initiated by: Staff Request Oct. 14, 2019***	City Clerk/Assistant to the City Manager	Pending City Clerk Appointment
Emergency Services Municipal Code Chapter 2.56 Update ***Initiated by: Staff Request Jan. 15, 2020***	Emergency Management Coordinator	Waiting for State to review proposed language changes
Return to Council to discuss a full ban on tobacco sales and to include all available data related to other communities who have adopted complete bans. ***Initiated by: Council Direction Jan. 28, 2020***	Community Development Director	Council directed staff to bring item back in June 2021
Consideration of licensing agreement/fees for use of City logo ***Initiated by: Council Direction Jun. 9, 2020***	City Attorney	
Discussion on Potential Establishment of a City Council Subcommittee Regarding City Finances *(supported by Detoy, Armato, Fangary)* ***Initiated by: Other Matters Jun. 9, 2020***	Finance Director/Assistant to the City Manager	
Electric Charging Stations Maintenance Contract ***Initiated by: Staff Request Jun. 15, 2020***	Environmental Programs Manager	
Follow-up on Mayor's Pledge ***Initiated by: Council Direction August 25, 2020***	City Manager's Office/Police Chief	
Approval of Agreement with the Hermosa Beach Little League for Installation of Artificial Turf on the South East Field. ***Initiated by: Staff Request Oct. 29, 2020***	Community Resources Manager	
Approval of Use Agreement with the Hermosa Beach Little League for its Annual League Activities at Clark Stadium Including Provisions for Future Donations and Stadium Enhancements. ***Initiated by: Staff Request Oct. 29, 2020***	Community Resources Manager	
Approval of Special Event Long-term Agreement with AVP for its Annual Event Held on the Beach ***Initiated by: Staff Request Nov. 4, 2020***	Community Resources Manager	