

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Regular Meeting Agenda

Tuesday, January 14, 2020

7:00 PM

Location: Council Chambers

City Council

Mayor
Mary Campbell

Mayor Pro Tem
Justin Massey

Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato

City Treasurer
Karen Nowicki

City Attorney
Michael Jenkins

Executive Team

Suja Lowenthal, City Manager
Nico De Anda-Scaia, Assistant to the City Manager

Viki Copeland, Finance Director
Marnell Gibson, Public Works Director
Michael McCrary, Interim Police Chief

Ken Robertson, Community Development Director
Vanessa Godinez, Human Resources Manager
Kelly Orta, Community Resources Manager

PLEASE NOTE:

This is a full Packet including all pages and sub-pages, of all staff-reports and other materials of each agenda item as if physically stacked together and represents the complete agenda Packet as a single PDF file as of the date and time the agenda was initially posted (unless otherwise indicated here). It is meant to be an aid, but not intended as a replacement for the 'Living' agenda.

This full Packet does not contain additions, modifications, or supplementals that have been added after the first posting of the 'Living' agenda unless indicated here.

To prevent time downloading, and re-downloading, you might download this single PDF to your computer to have available for multiple reference, or to re-reference, to avoid the necessity of needing to be connected to the Internet or being held up by a slow-connection or slow server.

For a particular item(s), you may desire to ensure that you are viewing all additions, modifications, or supplementals posted after the original agenda packet's posting by utilizing the link to the 'Living' agenda as displayed on the city's website Agenda/Minutes page which for this agenda is: [01-14-20 Agenda](#)

Note again, that the agenda appearing below the following items' page number table may have changed and represents the page numbers to the agenda and materials contained in this full agenda packet only.

The agenda-items page number table below provides the starting page of each item in this full contiguous packet PDF file. To better utilize these page numbers, note that the *Adobe Acrobat* reader has a feature to display page thumb-nails down the left edge of your screen. With the page-thumbnails displayed you may click on a page's thumb-nail to immediately move to the item's starting page directly.

Be aware, that as this full packet may include MINUTES of prior meetings, if searching the entire Packet for particular text, understand that when you find such text, that if it is within a MINUTES page of minutes, that are included in this agenda for approval, that it may appear to you that you are at an agenda item within the current agenda. Avoid such confusion by noting that pages that contain MINUTES included for approval are so identified at the top of each such page within this full packet.

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7:00 P.M. - REGULAR AGENDA

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at www.hermosabeach.gov. Complete agenda packets are also available for public inspection in the City Clerk's office.

During the meeting, a packet is also available in the Council Chambers foyer or you can access the packet at our website, www.hermosabch.org, on your laptop, tablet or smartphone through the wireless signal available in the City Council chambers - Network ID: CHB-Guest, Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0203 at least 48 hours prior to the meeting.

Oral and Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the City Manager's office by email (anny@hermosabeach.gov) or in person by noon of the Tuesday, one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email. Supplemental materials may be submitted via eComment (instructions below) or emailed to anny@hermosabeach.gov. Supplemental materials must be received before 4:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 4:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

Submit Supplemental eComments in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

Public Participation Speaker Cards:

If you wish to speak during Public Participation, please fill out a speaker card at the meeting. The purpose of the speaker card is to streamline and better organize our public comment process to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CLOSED SESSION REPORT****ANNOUNCEMENTS****APPROVAL OF AGENDA****PROCLAMATIONS / PRESENTATIONS**

- a) 20-0019 LOCAL CONTEST WINNERS OF THE LOS ANGELES COUNTY
 PUBLIC LIBRARY 2019 CHILDREN'S BOOKMARK CONTEST

- b) 20-0018 ANNOUNCEMENT OF THE 10TH ANNUAL
 PARKING PERMIT ART CONTEST WINNER

- c) 20-0007 RECOGNIZING MIKE FLAHERTY AND STEVE CRECY FOR
 THEIR SERVICE ON THE VETERANS MEMORIAL COMMITTEE

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

PUBLIC PARTICIPATION: Although the City Council values your comments, the Brown Act generally prohibits the Council from taking action on any matter not listed on the posted agenda as a business item.

1. ORAL AND WRITTEN COMMUNICATIONS: If you wish to provide public comment, please fill out a speaker card to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up. This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (Miscellaneous Items and Reports – City Council and Other Matters), or to request the removal of an item from the consent calendar. Public comments on the agenda items called Miscellaneous Reports and Other Matters will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak:

1) during discussion of items removed from the Consent Calendar;

2) during Public Hearings; and,

3) during discussion of items appearing under Municipal Matters. Comments from the public are limited to three minutes per speaker. The City Council acknowledges receipt of the written communications listed below. No action will be taken on matters raised in written communications. The Council may take action to schedule issues raised in oral and written communications for a future agenda. Citizens with comments regarding City management or departmental operations are requested to submit those comments to the City Manager.

a) [20-0020](#)

WRITTEN COMMUNICATION

Recommendation: Staff recommends that the City Council receive and file the written communication.

Attachments: [Email from Anthony Higgins regarding "No Parking" cones everywhere](#)

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

a) [REPORT](#)
[20-0021](#)

CITY COUNCIL MEETING MINUTES

Recommendation: Staff recommends that the City Council approve the following minutes:

1. September 24, 2019 Regular Meeting
2. October 2, 2019 Adjourned Regular Meeting (Study Session)
3. October 2, 2019 Special Meeting (Closed Session)
4. October 8, 2019 Regular Meeting (Cancelled)
5. October 10, 2019 Adjourned Regular Meeting
6. October 22, 2019 Adjourned Regular Meeting (Hermosa Unplugged Event)
7. October 22, 2019 Regular Meeting
8. November 12, 2019 Regular Meeting
9. November 18, 2019 Adjourned Regular Meeting
10. November 21, 2019 Adjourned Regular Meeting
11. November 26, 2019 (Cancelled)
12. December 4, 2019 Special Meeting
13. December 10, 2019 Regular Meeting (Cancelled)
14. December 17, 2019 Adjourned Regular Meeting
15. January 8, 2020 Special Meeting (Closed Session)

- Attachments:**
- [1. 2019-09-24 Reg Min.pdf](#)
 - [2. 2019-10-02 Adj Reg Min.pdf](#)
 - [3. 2019-10-02 Spc Min.pdf](#)
 - [4. 2019-10-08 Reg Min Cancelled.pdf](#)
 - [5. 2019-10-10 Adj Reg Min.pdf](#)
 - [6. 2019-10-22 Adj Reg Min.pdf](#)
 - [7. 2019-10-22 Reg Min.pdf](#)
 - [8. 2019-11-12 Reg Min.pdf](#)
 - [9. 2019-11-18 Adj Reg Min.pdf](#)
 - [10. 2019-11-21 Adj Reg Min.pdf](#)
 - [11. 2019-11-26 Reg Min Cancelled.pdf](#)
 - [12. 2019-12-04 Spc Min.pdf](#)
 - [13. 2019-12-10 Reg Min Cancelled.pdf](#)
 - [14. 2019-12-17 Adj Reg Min.pdf](#)
 - [15. 2020-01-08 Spc Min.pdf](#)

b) [REPORT](#)
[20-0002](#)

CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

- Attachments:**
- [1. 12-03-19](#)
 - [2. 12-05-19](#)
 - [3. 12-17-19](#)
 - [4. 12-19-19](#)
 - [5. 12-26-19](#)
 - [6. 01-02-20](#)

c) [REPORT](#)
[20-0028](#)

**ACTION MINUTES OF THE PARKS, RECREATION AND
COMMUNITY RESOURCES ADVISORY COMMISSION
MEETING OF TUESDAY, DECEMBER 3, 2019**

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of Tuesday, December 3, 2019.

Attachments: [P&R Action Minutes of December 3, 2019.pdf](#)

d) [REPORT](#)
[20-0001](#)

PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council receive and file the January 21, 2020 Planning Commission tentative future agenda items.

Attachments: [Planning Commission January 21, 2020 Tentative Future Agenda](#)

- e) [REPORT](#)
[20-0012](#)
- REQUEST TO APPROVE TEMPORARY EMPLOYMENT
AGREEMENT FOR INTERIM POLICE CHIEF SERVICES**
(Human Resources Manager Vanessa Godinez)

Recommendation: Staff recommends that the City Council:

1. Adopt the attached resolution approving a temporary employment agreement to Michael McCrary for Interim Police Chief services; and
2. Authorize the Mayor to execute the temporary employment agreement.

Attachments: [Temporary Employment Agreement for Interim Police Chief Services](#)

3. CONSENT ORDINANCES

- a) [REPORT](#)
[20-0029](#)
- ORDINANCE NO. 20-1402**
**AN ORDINANCE OF THE CITY OF HERMOSA BEACH
ESTABLISHING THE POSITION OF APPOINTED CITY CLERK
IN LIGHT OF THE PASSAGE OF CITY MEASURE CC AND
ESTABLISHING THE CITY MANAGER AS APPOINTING
AUTHORITY FOR THE CITY CLERK**
(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council waive full reading and adopt by title Ordinance No. 20-1402.

Attachments: [Appointed City Clerk Ordinance No. 20-1402](#)

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION * Public comments on items removed from the Consent Calendar.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M.

- a) [REPORT](#)
[20-0006](#)
- CONSIDERATION OF A MUNICIPAL CODE AMENDMENT RELATED
TO REGULATIONS FOR ACCESSORY DWELLING UNITS (ADU)
AND JUNIOR ACCESSORY DWELLING UNITS (JADU), AS
MANDATED BY STATE LAW, AND DETERMINATION THAT
THE AMENDMENT IS EXEMPT FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA)**
(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council hold a public hearing and:

1. Adopt the attached urgency ordinance to amend the Hermosa Beach Municipal Code, thereby immediately establishing regulations for Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) and determine the urgency ordinance is exempt from the California Environmental Quality Act; and
2. Introduce on first reading the attached identical non-urgency ordinance to amend the Hermosa Beach Municipal Code, thereby establishing regulations for Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) and determine the ordinance is exempt from the California Environmental Quality Act.

- Attachments:**
- [1. Draft Urgency Ordinance](#)
 - [2. Draft Ordinance](#)
 - [3. Planning Commission Resolution 19-30](#)
 - [4. Planning Commission Staff Report, dated December 19, 2019](#)
 - [5. Existing HBMC Chapter 17.21](#)
 - [6. SB 13 \(Chapter 653, Statutes of 2019\) - External Website](#)
 - [7. AB 68 \(Chapter 655, Statutes of 2019\) - External Website](#)
 - [8. AB 881 \(Chapter 659, Statutes of 2019\) - External Website](#)

- b) [REPORT
20-0005](#)
- TEXT AMENDMENT 20-1, CONSIDERATION OF AN AMENDMENT TO CHAPTER 5.78 "TOBACCO RETAILERS" OF TITLE 5 OF THE HERMOSA BEACH MUNICIPAL CODE TO PROHIBIT ISSUANCE OF NEW TOBACCO RETAILER LICENSES AND THE SALE OF ELECTRONIC SMOKING DEVICES AND DETERMINATION THAT THE AMENDMENT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT**
(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council continue the public hearing to the January 28 meeting in order to provide staff additional time to reach out to all tobacco retailers and discuss with them Council's direction.

6. MUNICIPAL MATTERS

- a) [REPORT
20-0011](#)
- APPROVAL OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION'S RECOMMENDED SPECIAL EVENT LONG-TERM AGREEMENT POLICY FOR A THREE-YEAR PILOT PROGRAM; AND AFFIRM THE COMMISSION'S REVIEW OF THE POLICY IN TWO YEARS**
(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council:

- 1. Approve the Parks, Recreation and Community Resources Advisory Commission's recommended Special Event Long-term Agreement Policy for a three-year pilot program; and
- 2. Direct the Parks, Recreation and Community Resources Advisory Commission to review and provide an update to Council on the policy in two years' time, in advance of entering into the Pilot Program's third and final year.

Attachments: [Long-term Agreement Policy](#)

- b) [REPORT
20-0024](#)
- BROWN ACT DEMANDS FILED BY KEN HARTLEY AND JUSTIN LEDDEN PERTAINING TO SELECTION OF MAYOR AND MAYOR PRO TEMPORE**
(City Attorney Michael Jenkins)

Recommendation: Staff recommends that the City Council consider allegations in the two attached letters and take action as Council deems appropriate.

Attachments: [1. Ken Hartley Letter - December 18, 2019](#)
[2. Justin Ledden Letter - December 19, 2019](#)

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- a) [20-0030](#) **COUNCILMEMBER FANGARY REPORTS ON HIS
ATTENDANCE AT THE CALIFORNIA CONTRACT CITIES
ASSOCIATION (CCCA) SACRAMENTO LEGISLATIVE
TOUR FROM JANUARY 6-8, 2020**

Attachments: [SB 50 New Amendments January 2020.pdf](#)

- b) **20-0022 UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES
AND STANDING COMMITTEE DELEGATES/ALTERNATES**

8. OTHER MATTERS - CITY COUNCIL

Requests from Councilmembers for possible future agenda items. No discussion or debate of these requests shall be undertaken; the sole action is whether to schedule the item for consideration on a future agenda. No public comment will be taken. Councilmembers should consider the city's work plan when considering new items.

- a) [20-0023](#) **TENTATIVE FUTURE AGENDA ITEMS**

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

Attachments: [Tentative Future Agenda.pdf](#)

ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

January 28, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

February 11, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

February 25, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

March 4, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Revenue Study Session

March 10, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

March 24, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

April 4, 2020 - Saturday - Adjourned Regular Meeting:
9:00 AM - City Council Retreat

April 14, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

April 22, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - FY 2020-2021 Capital Improvement Program

April 28, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

May 6, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session

May 12, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

May 21, 2020 - Thursday - Adjourned Regular Meeting:
6:00 PM - Budget Study Session

May 26, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

June 3, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session

June 9, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

June 23, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

July 1, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session

July 14, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

July 23, 2020 - Thursday - Adjourned Regular Meeting:
7:00 PM - Joint Meeting with all Boards/Commissions

July 28, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

August 11, 2020 - Tuesday - No Meeting (Dark)

August 25, 2020 - Tuesday - 6:00 PM - Closed Session,
7:00 PM - City Council Meeting

CITY COUNCIL MEETINGS - CONTINUED:

September 2, 2020 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

September 8, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

September 22, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

October 7, 2020 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

October 13, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

October 27, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 4, 2020 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

November 10, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 12, 2020 - Thursday - Adjourned Regular Meeting:

6:00 PM - Appointment of Mayor & Mayor Pro Tem

November 24, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

December 2, 2020 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

December 8, 2020 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

December 22, 2020 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

January 15, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
January 21, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
February 4, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
February 18, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
March 3, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
March 17, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
March 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
April 7, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
April 21, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
May 5, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
May 19, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
May 20, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
June 2, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
June 16, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
July 7, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
July 15, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
July 21, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
August 4, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
August 18, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
September 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
September 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
September 16, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
October 6, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 20, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 3, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 17, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
December 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

January 20, 2020 - Monday - Martin Luther King, Jr. Birthday
February 17, 2020 - Monday - President's Day
May 25, 2020 - Monday - Memorial Day
September 7, 2020 - Monday - Labor Day
November 11, 2020 - Wednesday - Veteran's Day
November 26, 2020 - Thursday - Thanksgiving Day



City of Hermosa Beach

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1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

20-0019

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**LOCAL CONTEST WINNERS OF THE LOS ANGELES COUNTY
PUBLIC LIBRARY 2019 CHILDREN'S BOOKMARK CONTEST**



City of Hermosa Beach

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Staff Report

Staff Report

20-0018

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**ANNOUNCEMENT OF THE 10TH ANNUAL
PARKING PERMIT ART CONTEST WINNER**



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

20-0007

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**RECOGNIZING MIKE FLAHERTY AND STEVE CRECY FOR
THEIR SERVICE ON THE VETERANS MEMORIAL COMMITTEE**



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

20-0020

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

WRITTEN COMMUNICATION

Recommended Action:

Staff recommends that the City Council receive and file the written communication.

Attachments:

Letter from Anthony Higgins dated January 6, 2020

From: tony higgins <tony.higgins123@gmail.com>

Date: January 6, 2020 at 5:06:42 PM PST

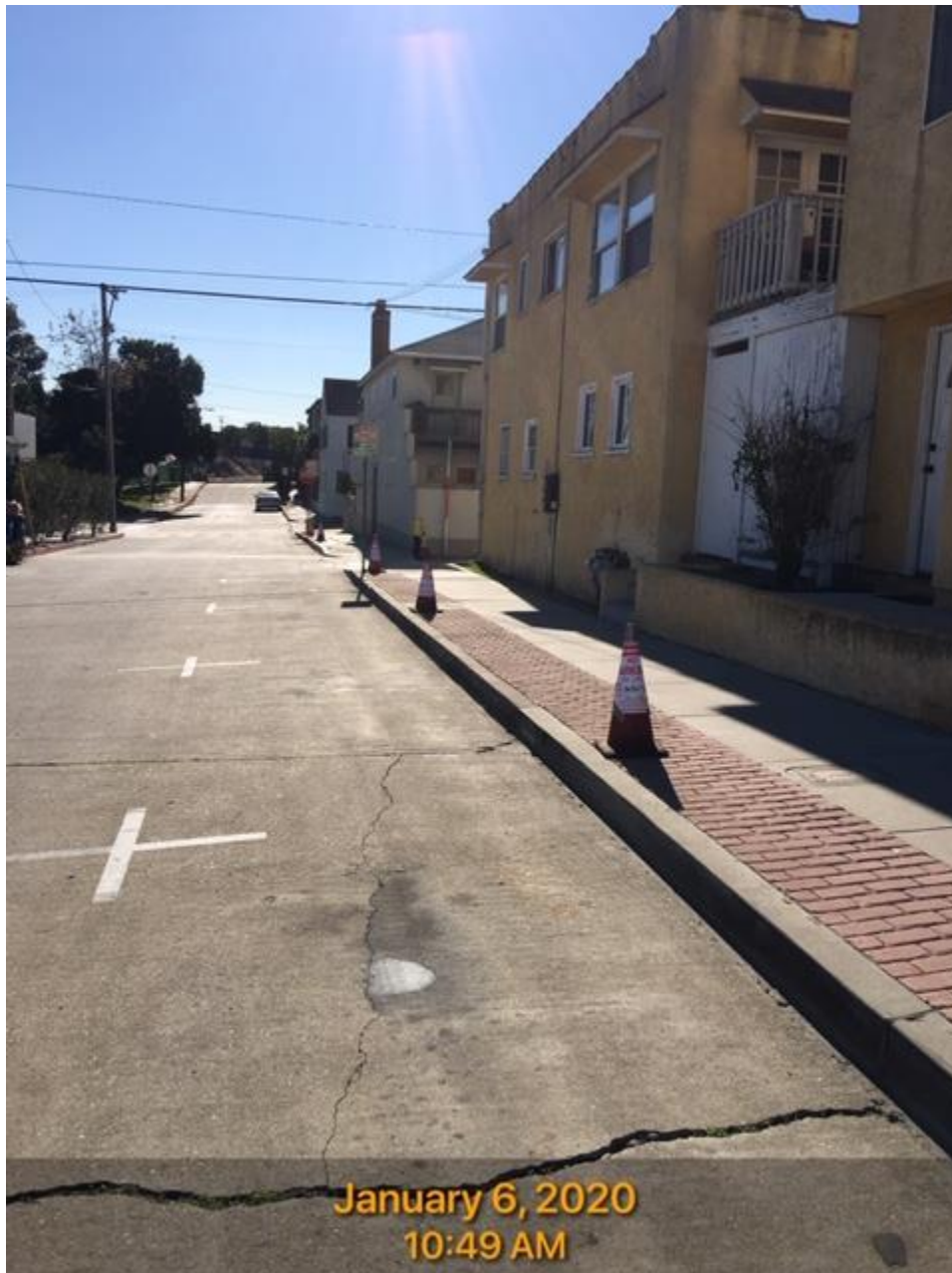
To: Suja Lowenthal <suja@hermosabeach.gov>

Cc: City Council <citycouncil@hermosabch.org>, Ann Yang <anny@hermosabch.org>, Andrew Nguyen <anguyen@hermosabeach.gov>, Marnell Gibson <mgibson@hermosabeach.gov>

Subject: No Parking Cones Everywhere

Ms Lowenthal,

On the block in front of my house and one block north there were no parking cones for the sewer project for a two week period starting today.





Here are the pictures.

Although the street sweeper came through Morningside at 945am these six parking spots sat empty and unused all day.

I had to drag my groceries two blocks this morning making multiple trips.

To the south on Morningside for the past 2.5 months parking cones have periodically restricted parking on 2-3 spaces to the south on Morningside for the North School project. Oversized trucks need a turning lane.



Immediately to the west on 27th street parking cones restrict 4 spaces for a residential construction project.



On top of this heavy trucks from about 10 construction sites in west Hermosa are being funneled up/down our narrow steep residential street.

Commercial trucks continue to use 27th as an arterial truck route to access the downtown business district in clear violation of direct route laws for overweight trucks and despite reassurances from our former police Chief that trucks using this route were being followed and ticketed. My freedom of information requests proved no tickets have been issued.

The ADA is being sidestepped. The city was required under the ADA to assess sidewalk safety and issue waivers for the telephone poles that were providing less than 48 inches clearance or remove them when they did the curb to curb resurfacing earlier this year.

The city ignored this requirement.

Most every time, dick and Harry contractor truck and gardening truck and residential delivery truck serving the entire westside is using 27th as a service and delivery arterial route.

Every day for the past 20 years trucks SLAM over the poorly engineered drainage ditch AT 27th and Morningside. THAT COULD BE EASILY FIXED.

Seems to me nothing is changing for the better and it's has increasingly sucking quality of life from residents of 27th to pay for the cities unsustainable growth.

Seems like nothing has changed.

You are turning 27th into a bedroom community.

Is that your vision for our neighborhood or have you set your sites on 27th for low income housing.

Anthony Higgins



Staff Report

Staff Report

REPORT 20-0021

Honorable Mayor and Members of the Hermosa Beach City Council Regular Meeting of January 14, 2020

CITY COUNCIL MEETING MINUTES

Recommended Action:

Staff recommends that the City Council approve the following minutes:

1. September 24, 2019 Regular Meeting
2. October 2, 2019 Adjourned Regular Meeting (Study Session)
3. October 2, 2019 Special Meeting (Closed Session)
4. October 8, 2019 Regular Meeting (Cancelled)
5. October 10, 2019 Adjourned Regular Meeting
6. October 22, 2019 Adjourned Regular Meeting (Hermosa Unplugged Event)
7. October 22, 2019 Regular Meeting
8. November 12, 2019 Regular Meeting
9. November 18, 2019 Adjourned Regular Meeting
10. November 21, 2019 Adjourned Regular Meeting
11. November 26, 2019 (Cancelled)
12. December 4, 2019 Special Meeting
13. December 10, 2019 Regular Meeting (Cancelled)
14. December 17, 2019 Adjourned Regular Meeting
15. January 8, 2020 Special Meeting (Closed Session)

Attachments:

The 15 sets of minutes listed above

Respectfully Submitted by: Suja Lowenthal, City Manager

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, September 24, 2019
Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER

The meeting was called to order at 7:04 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Fasola.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

CLOSED SESSION REPORT

No report was delivered as no closed session was held prior to the regular meeting.

ANNOUNCEMENTS

Councilmember Massey announced he had attended the beginning of Start With Hello Week held at Valley School earlier in the day in partnership with representatives from the Los Angeles Kings and Sandy Hook Promise, a non-profit organization dedicated to preventing gun violence.

Mayor Armato made the following announcements:

- 1) Today is National Voter Registration Day – visit vote.org for information.
- 2) A Mock Election will be held at the Clark Building from 10 a.m. to 4 p.m. on September 28th-29th to test new Los Angeles County voting devices to be used during the upcoming March 3, 2020 Presidential Primary Election.
- 3) Hermosa Heroes Pancake Breakfast will be held at Lifeguard Headquarters on Pier Plaza from 8 a.m. to noon on September 28th.
- 4) Three City Council candidate debates will be held in Council Chambers at 7 p.m. on September 30th, October 7th and October 16th.
- 5) National Coffee with a Cop Day event will be held at Pier Plaza from 8 a.m. to 10 a.m. on October 2nd.
- 6) The Hermosa Beach Murals Project will unveil Mural #9 “Beatnik Alley” at Pier Plaza at 6 p.m. on October 23rd followed by a fundraiser reception at Waterman’s starting at 6:30 p.m.

APPROVAL OF AGENDA

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos, to approve the agenda as presented. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

PROCLAMATIONS / PRESENTATIONS

- a) **RECOGNIZING BARRY WARNER AND E. THOMAS MORONEY FOR THEIR SERVICE ON THE CIVIL SERVICE BOARD AND ROBERT ROSENFELD FOR HIS SERVICE ON THE PARKS, RECREATION & COMMUNITY RESOURCES ADVISORY COMMISSION**

The Mayor and City Council recognized Civil Service Board members Barry Warner and E. Thomas Moroney; and outgoing Parks, Recreation & Community Resources Advisory Commission Chair Robert Rosenfeld for their years of service to the City of Hermosa Beach.

- b) **PROCLAMATION DECLARING OCTOBER 2, 2019 AS CLEAN AIR DAY IN THE CITY OF HERMOSA BEACH**

The Mayor proclaimed October 2, 2019 as Clean Air Day in Hermosa Beach and presented a proclamation to Angela Babcock from the Clean Air Coalition.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

- a) **UPDATE FROM JIM FASOLA - CITY DELEGATE TO THE LOS ANGELES COUNTY WEST VECTOR & VECTOR-BORNE DISEASE CONTROL DISTRICT BOARD OF TRUSTEES**

Jim Fasola made a presentation to the City Council, noting that Hermosa Beach has twice the Los Angeles County average of vector control calls primarily related to mosquitoes from storm drains running through the beach and sump/drainage pits throughout the City. The City and County are working on next

steps to obtain Coastal Commission permits to clean out City and County-owned storm drains.

b) UPDATES FROM CITY MANAGER SUJA LOWENTHAL

The City Manager provided updates on the following items:

- 1) Cypress District – the Planning Commission will conduct a mid-October study session on the permit process for Cypress District business openings and events. Staff will conduct an inventory of businesses and a walking tour of the Cypress District.
- 2) New Greenbelt and Clark Field Water Fountains – the City will be installing four new bottle filler water fountains at the Greenbelt and Clark Field funded in part by a West Basin Municipal Water District grant.
- 3) Homeless Services – the City will be adding content to its website to assist residents and businesses concerned with unsheltered individuals including answers to frequently asked questions. The Cities of Hermosa Beach, Manhattan Beach and Redondo Beach have received a \$330,000 grant from Los Angeles County to implement homeless services in accordance with City plans with service provider interviews taking place this week. To assist individuals in need of services or housing, contact People Assisting The Homeless (PATH) at (562) 457-0205 or e-mail southbay@epath.org.

Councilmember Fangary noted resident complaints about City TV outages over the weekend. The City Manager advised that the City Council audiovisual improvement project would be accelerated along with staff working with the City's provider to address transmission issues.

PUBLIC PARTICIPATION:

1. ORAL AND WRITTEN COMMUNICATIONS:

The following individuals addressed the City Council:

- 1) Anthony Higgins
- 2) Lauren Nakano
- 3) Sarah Harper
- 4) Seena Sharp
- 5) Jim Lissner (read a letter into the record regarding short term rentals)
- 6) Raymond Jackson

a) WRITTEN COMMUNICATION

Recommendation: Staff recommends that the City Council receive and file the written communication.

Moved by Councilmember Massey, and second by Councilmember Duclos, to receive and file written communications. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

The Mayor requested staff respond to Seena Sharp regarding street sweeping parking restrictions and noted that park restroom and other maintenance issues could be reported to the Public Works Department using the City's Go Hermosa app. Councilmember Massey noted some upcoming funded restroom renovation projects pend Coastal Commission approval and Valley Park restroom renovations would commence in the next few weeks.

2. CONSENT CALENDAR:

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos, to approve the Consent Calendar consisting of Items (a) through (m). The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

a) CITY COUNCIL MEETING MINUTES

(Interim Deputy City Clerk Carol Cowley)

Recommendation: Staff recommends that the City Council approve the following minutes:

1. Adjourned Regular meeting of September 4, 2019
2. Adjourned Regular meeting of September 10, 2019
3. Regular meeting of September 10, 2019

b) CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR JULY 2019, UPDATED JUNE 2019 CIP REPORT BY PROJECT

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the July 2019 Financial Reports and updated June 2019 CIP Report by Project.

d) CITY TREASURER'S REPORT AND CASH BALANCE REPORT

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the July 2019 City Treasurer's Report and Cash Balance Report.

e) CANCELLATION OF CERTAIN CHECKS

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council approve cancellation of certain checks.

f) ACCEPTANCE OF DONATIONS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council accept the donations received by the City to be used for the purpose noted.

g) PUBLIC WORKS PROJECT STATUS REPORT AS OF SEPTEMBER 18, 2019

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council receive and file the Public Works Project Status Report as of September 18, 2019.

h) ACTION SHEET OF THE PLANNING COMMISSION MEETING OF SEPTEMBER 17,

2019

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of September 17, 2019.

i) PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council receive and file the October 15, 2019 Planning Commission tentative future agenda items.

j) SUBJECT: FINAL MAP NO. 76050 (C.U.P. CON NO. 18-6, PDP NO. 18-9)

LOCATION: 821 LOMA DRIVE

APPLICANT(S): HEIDI AND GREGORY ROTH

REQUEST: TO ADOPT A RESOLUTION APPROVING FINAL PARCEL MAP FOR A TWO-UNIT RESIDENTIAL CONDOMINIUM PROJECT

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council:

1. Approve Final Parcel Map No. 76050, which is consistent with the approved Vesting Tentative Parcel Map; and
2. Request the City Clerk to endorse the certificate for said map.

k) SUBJECT: FINAL MAP NO. 78251 (C.U.P. CON NO. 19-3, PDP NO. 18-7)

LOCATION: 945 15TH STREET

APPLICANT(S): BEACH CITY CAPITAL MANAGEMENT, LLC. C/O JASON MULLER

REQUEST: TO ADOPT A RESOLUTION APPROVING FINAL PARCEL MAP FOR A TWO-UNIT RESIDENTIAL CONDOMINIUM PROJECT

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council:

1. Approve Final Parcel Map No. 78251, which is consistent with the approved Vesting Tentative Parcel Map; and
2. Request the City Clerk to endorse the certificate for said map.

l) ACTION MINUTES OF THE PUBLIC WORKS COMMISSION MEETING OF JULY 17, 2019

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Public Works Commission meeting of July 17, 2019.

m) REAPPROPRIATION OF FUNDS FROM FY 2018-19 TO FY 2019-20, APPROPRIATION OF ITEMS NOT INCLUDED IN THE FY 2019-20 BUDGET, AND REVENUE REVISIONS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council:

1. Reappropriate amounts in the attached Exhibit A to the Fiscal Year 2019-20 Budget. Totals by fund are highlighted in the attachments. The General Fund amount is \$699,213;
2. Appropriate amounts that were not included in the Fiscal Year 2019-20 Budget as shown in the attached Exhibit B in Fiscal Year 2019-20; and

3. Approve revenue revisions related to the reappropriations and new appropriation requests as shown in the attached Exhibit C.

Public Hearing Item 5(a) was considered and acted upon prior to Consent Ordinance Items 3(a) and 3(b)

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M

- a) **PUBLIC HEARING TO CONSIDER THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION'S RECOMMENDATION TO APPROVE THE ADDITION OF THE FOLLOWING EVENTS TO THE 2019 SPECIAL EVENT CALENDAR: "VOLLEY4SOUND" ON THE BEACH VOLLEYBALL COURTS NORTH OF THE PIER ON SATURDAY, OCTOBER 19; THE "MIKE DOYLE CELEBRATION OF LIFE AND PADDLEOUT" AT THE PIERHEAD AND ON THE SOUTH SIDE OF THE PIER ON SUNDAY, OCTOBER 20; AND THE "BURPEE MILE" ON THE SOUTH SIDE OF THE PIER ON SATURDAY, DECEMBER 7**

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council hold a public hearing to consider the Parks, Recreation and Community Resources Advisory Commission's recommendation to approve the addition of the following events to the 2019 Special Event Calendar:

1. "Volley4Sound" on the beach volleyball courts north of the Pier on Saturday, October 19;
2. The "Mike Doyle Celebration of Life and Paddle-Out" at the pierhead and on the south side of the Pier on Sunday, October 20; and
3. "The Burpee Mile" on the south side of the Pier on Saturday, December 7.

The Mayor opened the public hearing. The following individual addressed the City Council:

- 1) Nathan Lvczynski

The Mayor closed the public hearing.

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

3. CONSENT ORDINANCES

- a) **ORDINANCE NO. 19-1395 - "AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING VARIOUS SECTIONS OF THE HERMOSA BEACH MUNICIPAL CODE TO ESTABLISH A TWO-YEAR PILOT PROGRAM TO REGULATE THE RENTAL OF EXISTING NONCONFORMING RESIDENTIAL PROPERTIES THAT ARE LOCATED IN COMMERCIAL ZONING DISTRICTS FOR FEWER THAN THIRTY DAYS"**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1395.

The following individuals addressed the City Council:

- 1) Raymond Jackson
- 2) Scott Hayes

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell, to adopt Ordinance No. 19-1395. Councilmember Massey proposed two amendments to 1) change Section 17.40.230(A)(3)(c) to require a property manager to be onsite within 30 minutes of a complaint in lieu of responding within 45 minutes; and 2) to require an onsite manager. With advice from the City Attorney, Councilmember Duclos and Mayor Pro Tem Campbell withdrew the motion. Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell, to re-introduce Ordinance No. 19-1395 with an amendment to Section 17.40.230(A)(3)(c) requiring a 30 minute onsite response to resolve complaints. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell

NO: Mayor Armato

Councilmember Fangary requested a redline version of amended Ordinance 19-1395 for consideration of adoption at the City Council meeting scheduled for October 10, 2019.

- b) ORDINANCE NO. 19-1396 - “AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING THE ZONING MAP FROM GENERAL COMMERCIAL (C-3) TO SINGLE-FAMILY RESIDENTIAL (R-1) TO BE CONSISTENT WITH THE PLAN HERMOSA LAND USE DESIGNATION OF LOW DENSITY RESIDENTIAL (LD) FOR PROPERTY LOCATED AT 820 9TH STREET, LEGALLY DESCRIBED AS LOT 17 OF TRACT NO. 5650, IN THE CITY OF HERMOSA BEACH, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA”**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1396.

Moved by Councilmember Fangary, and second by Councilmember Massey. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

None.

5. PUBLIC HEARINGS

- b) CERTIFICATE OF APPROPRIATENESS FOR A TENANT IMPROVEMENT WITHIN SUITE 101 OF THE BIJOU BUILDING, A HISTORICAL LANDMARK, LOCATED AT 1221 HERMOSA AVENUE AND DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) (Continued from meeting of September 10, 2019)**
(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council:

1. Adopt the attached resolution, thereby approving a Certificate of Appropriateness (CA 42) to allow a tenant improvement within Suite 101 of the Bijou Building, located at 1221 Hermosa Avenue within the General Commercial (C-2) zone; and
2. Determine this action is categorically exempt from the California Environmental Quality Act

(CEQA).

The Mayor opened the public hearing. No individuals addressed the City Council on this matter. The Mayor closed the public hearing.

Moved by Councilmember Massey, and second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

c) ZONE VARIANCE 19-1- AN APPEAL OF THE PLANNING COMMISSION'S DENIAL OF A VARIANCE FROM THE MULTIPLE FAMILY RESIDENTIAL (R-3) OPEN SPACE ZONE PROVISIONS AND PARKING STANDARDS FOR A NEW SINGLE-FAMILY RESIDENCE LOCATED AT 1515 MONTEREY BOULEVARD AND DETERMINATION THAT THE PROJECT IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

(Community Development Director Ken Robertson)

Recommendation: Staff recommends the City Council adopt the attached resolution, thereby upholding the Planning Commission's denial of Variance 19-1, a request to allow a deviation in the open space provisions and parking standards of the Multiple Family Residential (R-3) zone, and determine this action is categorically exempt from the California Environmental Quality Act (CEQA).

Councilmember Massey recused himself due to having a financial interest in real property within 500 feet of the subject property.

The Mayor opened the public hearing. Brandon Strauss addressed the City Council on behalf of the applicant. The Mayor closed the public hearing.

Moved by Mayor Pro Tem Campbell, and second by Councilmember Fangary. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Mayor Pro Tem Campbell, Mayor Armato.

ABSENT: Councilmember Massey

Councilmember Massey returned to the meeting.

d) CONSIDERATION OF AMENDMENTS TO THE CITY'S TREE ORDINANCE

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council:

1. Introduce on first reading an ordinance amending Chapter 12.36 of the Hermosa Beach Municipal Code, the City's tree ordinance (Attachment 1); and
2. Adopt a resolution amending the City's master fee schedule to include administrative fines for tree ordinance violations and application fees for tree removal permits (Attachment 2).

The Mayor opened the public hearing.

The following individual addressed the City Council:

- 1) Scott Hayes

The Mayor closed the public hearing.

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell, to extend the meeting to 11 p.m. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

6. MUNICIPAL MATTERS

None.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- a) DESIGNATION OF VOTING DELEGATE & ALTERNATE FOR THE LEAGUE OF CALIFORNIA CITIES 2019 ANNUAL CONFERENCE AND CONSIDERATION OF THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE RESOLUTIONS**
(Assistant to the City Manager Nico De Anda-Scaia)

Recommendation: Staff recommends that the City Council:

1. Designate a Voting Delegate and an alternate for the League of California Cities Annual Business Meeting scheduled for Friday, October 18, at the Long Beach Convention Center; and
2. Authorize the City Council's Voting Delegate to support the League of California Cities two General Assembly Resolutions

Moved by Councilmember Massey, and second by Councilmember Fangary, to designate Mayor Pro Tem Campbell as a Voting Delegate and Mayor Armato as alternate for the League of California Cities Annual Business Meeting scheduled for Friday, October 18, at the Long Beach Convention Center; and to authorize the City Council's Voting Delegate to support the League of California Cities two General Assembly Resolutions. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

- b) APPOINTMENT OF COUNCILMEMBER TO SERVE AS DELEGATE TO THE INDEPENDENT CITIES ASSOCIATION**
(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council appoint one of its members to serve as the City's delegate to the Independent Cities Association (ICA).

Moved by Councilmember Fangary, and second by Councilmember Duclos, that the City Council appoint Mayor Armato to serve as the City's delegate and Mayor Pro Tem Campbell as alternate to the Independent Cities Association (ICA). The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

- c) UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES**

Mayor Pro Tem Campbell and Councilmember Massey noted they will be meeting with Leadership Hermosa representatives in the near future.

Councilmember Massey reported on behalf of the North School Subcommittee that a North School construction project stakeholder group had been assembled to assist the City and School District in developing the Neighborhood Traffic Management Plan.

Councilmember Massey advised the Downtown Subcommittee is working on lighting for Upper Pier Avenue and Hermosa Avenue and landscaping for Hermosa Avenue. Mayor Armato noted Public Works will be installing dimmable lights on Pier Plaza.

Mayor Armato noted City airport noise complaints could be forwarded to her to pass along at upcoming LAX and Hawthorne Airport roundtable meetings.

Councilmember Fangary noted progress on recent new bus stop and trash can installations and improved landscaping on Hermosa Avenue.

8. OTHER MATTERS - CITY COUNCIL

Councilmember Duclos requested an update on re-establishing funding for beach storm drain cleaning prior to major storms.

Mayor Pro Tem Campbell and Mayor Armato requested a future agenda item to consider design of the City's entry signage once the City's logo is finalized.

Councilmember Fangary requested background on the October 2nd Study Session on the Coastal Zone Parking Assessment and Public-Private Partnerships; and confirmation of the agenda date for consideration of the future Holiday Parking Program (October 10 or October 22, 2019).

a) TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

The Tentative Future Agenda Items were received and filed.

ADJOURNMENT

Mayor Armato adjourned the meeting at 10:53 p.m. to Wednesday, October 2nd at 6:00 p.m. in the Council Chambers for a Study Session on the Coastal Zone Parking Assessment and Public Private Partnerships (P3).



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Wednesday, October 2, 2019
Adjourned Regular Meeting - 6:00 P.M.**

Study Session:

- 1. Draft Coastal Zone Parking Assessment & Recommendations**
- 2. Public-Private Partnerships (P3)**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

6:00 P.M. – STUDY SESSION

CALL TO ORDER

The meeting was called to order at 6:08 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Lori Ford.

ROLL CALL

Present: Councilmembers Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato
Late: Councilmember Duclos

ANNOUNCEMENTS

Mayor Armato announced the Police Department would be hosting a free rabies vaccination clinic at Clark Field from 7:30 p.m. to 9:00 p.m. on October 3rd.

OPENING REMARKS FROM CITY MANAGER SUJA LOWENTHAL

The City Manager welcomed everyone and advised the purpose of the meeting.

1. *DRAFT COASTAL ZONE PARKING ASSESSMENT & RECOMMENDATIONS* *(Environmental Analyst Leeanne Singleton)*

Environmental Analyst Leeanne Singleton provided a presentation on the City's draft Coastal Zone Parking Management Study conducted by IBI Group and 12 associated recommendations, along with background on how the City's parking program could affect Coastal Commission approval of the City's Local Coastal Program and local control over future development projects.

Councilmember Duclos arrived at 6:25 p.m.

PUBLIC PARTICIPATION:

The following individuals addressed the City Council:

- 1) Anthony Higgins
- 2) Jon David
- 3) Robert Weitz
- 4) Lori Ford
- 5) Dave Davis
- 6) Jonathan Wicks
- 7) Laura Pena

The City Council provided feedback on the study and preferences for associated recommendations with questions answered by staff.

Councilmember Fangary departed at 8:55 p.m.

2. *PUBLIC-PRIVATE PARTNERSHIPS (P3)* *(City Manager Suja Lowenthal)*

City Manager Suja Lowenthal and Katherine Aguilar-Perez, Associate Principal for design and consulting firm Arup, provided a presentation on the current condition and previous studies of City facilities; and Public Private Partnerships (P3) with strategies and examples on how to finance public facility/asset improvements.

PUBLIC PARTICIPATION:

The following individual addressed the City Council:

- 1) David Grethen

The City Council provided comments and asked questions of staff and Katherine Aguilar-Perez. The City Council directed staff to return with a plan for a facilitated visioning process for City facility improvements with realistic options on how they might be achieved.

ADJOURNMENT

Mayor Armato adjourned the meeting at 10:25 p.m. to a Special Closed Session Meeting to convene immediately in Council Chambers and move to the Second Floor Conference Room after public comment.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Wednesday, October 2, 2019
Closed Session Special Meeting**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

CLOSED SESSION

CALL TO ORDER

The meeting was called to order at 10:25 p.m.

ROLL CALL

Present: Councilmembers Duclos, Massey, Mayor Pro Tem Campbell, Mayor Armato

Absent: Councilmember Fangary

PUBLIC PARTICIPATION:

None.

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 10:25 p.m. to:

1. CONFERENCE WITH LABOR NEGOTIATOR

Government Code Section 54957.6

City Negotiator: City Manager

Employee

Organizations: Hermosa Beach Police Officers' Association
Police Management Bargaining Group
Hermosa Beach Management Association
Unrepresented Employees

ADJOURNMENT

The Closed Session was adjourned at 11:55 p.m. to an Adjourned Regular Meeting on Thursday, October 10, 2019 for Closed Session at 6:00 p.m., followed by Open Session at 7:00 p.m. in the Council Chambers.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, October 8, 2019
Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

7:00 P.M. – REGULAR MEETING

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: None

Absent: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

ADJOURNMENT

Due to the lack of a quorum, the Regular Meeting of the City Council of the City of Hermosa Beach, California, was adjourned on Tuesday, October 8, 2019, at the hour of 7:01 p.m. to an Adjourned Regular Meeting on October 10, 2019 for Closed Session at 6:00 p.m., followed by Open Session at 7:00 p.m. in the Council Chambers.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Thursday, October 10, 2019
Closed Session - 6:00 P.M.
Adjourned Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

6:00 P.M. - CLOSED SESSION

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Mayor Pro Tem Campbell, Mayor Armato

Absent: Councilmember Massey

PUBLIC PARTICIPATION:

The following individual addressed the City Council:

1) Anthony Higgins

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 6:05 p.m. to:

1. MINUTES: Approval of minutes of the following Closed Session meetings.

- a) September 10, 2019
- b) October 2, 2019

**2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957**

Title: City Manager (annual review)

ADJOURNMENT OF CLOSED SESSION

The Closed Session adjourned at 7:10 p.m.

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER

The meeting was called to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Treasurer Karen Nowicki.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

CLOSED SESSION REPORT

The City Attorney provided the Closed Session report advising the Council heard public comment and took no reportable action. Councilmember Fangary advised that he expressed to his colleagues as part of the City Manager's review that he currently lacks confidence in the City Manager's leadership. Mayor Armato, on behalf of the four other Councilmembers, thanked the City Manager for her service over the past year and expressed full confidence in her service.

ANNOUNCEMENTS

Councilmember Duclos announced he attended a luncheon hosted by the Kiwanis Club at the City Yard recognizing Public Works Superintendent Ellis Freeman and other Public Works staff.

Mayor Armato made the following announcements:

- 1) Athens Services will be offering free document shredding and compost at the Community Center from 8 a.m. to 1 p.m. on October 12th.
- 2) Pumpkins in the Park! will be hosted by Friends of the Parks at Edith Rodaway Friendship Park from 11 a.m. to 1 p.m. on October 12th.
- 3) The Woman's Club of Hermosa Beach Pancake Breakfast will be held at the Kiwanis Building from 8 a.m. to noon on October 13th.
- 4) A Vaping Prevention Town Hall hosted by Assemblymember Al Muratsuchi will be held at Manhattan Beach Middle School (1501 North Redondo Avenue) from 6:30 p.m. to 8 p.m. on October 14th.

- 5) The 3rd and final City Council candidate debate will take place in Council Chambers from 7 p.m. to 9 p.m. on October 16th.
- 6) The Great Shakeout earthquake drill will take place at 10:17 a.m. on October 17th. For more information, please visit the City's Emergency Preparedness webpage.
- 7) All are invited to meet with City Councilmembers for a Hermosa Unplugged coffee and conversation event in the Courtyard of City Hall from 8 a.m. to 9:30 a.m. on October 22nd to encourage unplugging from social media for one day.

APPROVAL OF AGENDA

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos, to approve the agenda as presented. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

PROCLAMATIONS / PRESENTATIONS

a) PRESENTATION FROM SAM KUHR ON BREAST CANCER AWARENESS

Sam Kuhr provided a presentation to the City Council on being diagnosed with breast cancer and the importance of scheduling preventative screenings. Mayor Armato noted that pink lights will be displayed on Pier Plaza through October for National Breast Cancer Awareness Month.

b) CHAMBER OF COMMERCE PRESENTS DONATION CHECK TO HERMOSA BEACH NON-PROFITS

Hermosa Beach Chamber of Commerce and Visitors Bureau President/CEO Maureen Hunt presented a \$25,000 check to representatives from ten Hermosa Beach non-profit groups raised from Fiesta Hermosa festivals:

- 1) Arts Group of Hermosa Beach
- 2) Beach Cities Toy Drive
- 3) Hermosa Arts Foundation
- 4) Hermosa Beach Kiwanis Club
- 5) Hermosa Beach Sister City Association
- 6) Hermosa Friends Foundation
- 7) Leadership Hermosa
- 8) Rotary Club of Hermosa Beach
- 9) Sandpipers
- 10) Woman's Club of Hermosa Beach

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

The City Manager provided updates on the following items:

a) UPDATE ON STAFFING/RECRUITING

The City recently hired new staff members Assistant Engineer Michelle Licata (Public Works) and Police Service Officer Maria Marquez-Villamontes. The City Manager provided updates on recruitments for the following positions: Chief of Police, City Clerk, Deputy City Manager, Director of Public Works, Public Works Administrative Assistant and Public Works Inspector.

b) UPDATE ON POLICE DEPARTMENT DOWNTOWN SUBSTATION

The Police Downtown Substation near Parking Structure C is expected to be fully functional starting the week of October 14th with final installation of equipment and telecommunications services.

c) ELECTRIC VEHICLE CHARGING STATION INSTALLATIONS AT PARKING LOT C AND CITYWIDE UPDATE

Eight new charging stations have been installed on the roof of Parking Structure C increasing the number of publicly available charging ports to 42 citywide. As directed by Council, staff will be evaluating electricity costs to study a transition from free charging to a pay-for-access system.

d) INSB (INTEROPERABILITY NETWORK OF THE SOUTH BAY) DIGITAL RADIO SYSTEM LAUNCH

On October 29th, the Hermosa Beach Police Department will transition to an encrypted digital radio communications system along with six other INSB agencies (Cities of El Segundo, Gardena, Hawthorne, Manhattan Beach, Redondo Beach and Torrance). The new system will allow the City to communicate with every police and fire agency in Los Angeles County while also protecting the confidential information of victims and witnesses.

PUBLIC PARTICIPATION:

1. ORAL AND WRITTEN COMMUNICATIONS:

The following individuals addressed the City Council:

- 1) Anthony Higgins
- 2) Scott Rusher
- 3) Sarah Harper
- 4) Liz Ramirez
- 5) Trent Larson
- 6) Nancy Wloch
- 7) Adam Malovani
- 8) Steve Izant
- 9) Barbara Ellman

Councilmember Massey requested confirmation of City plans to install sharrows on 27th Street. Mayor Armato, Mayor Pro Tem Campbell and Councilmember Massey expressed interest in developing a new street music permit.

2. CONSENT CALENDAR:

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos to approve the Consent Calendar consisting of Items (a) through (c). The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

a) CITY COUNCIL MEETING MINUTES
(Interim Deputy City Clerk Carol Cowley)

Recommendation: Staff recommends that the City Council approve the minutes of the Adjourned Regular meeting of September 24, 2019.

b) CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) ACTION MINUTES OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION MEETINGS OF SEPTEMBER 3, 2019 AND THE JOINT STUDY SESSION OF SEPTEMBER 4, 2019

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council receive and file the action minutes of the following Parks, Recreation and Community Resources Advisory Commission meetings:

1. Regular meeting of September 3, 2019; and
2. Joint Study Session of September 4, 2019.

Public Hearing Item 5(a) was considered and acted upon prior to Consent Ordinance Items 3(a) and 3(b)

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M

a) CITY COUNCIL REVIEW AND RECONSIDERATION OF THE PLANNING COMMISSION DECISION TO DENY A REQUEST FOR A PRECISE DEVELOPMENT PLAN AND PARKING PLAN FOR A SIX-UNIT MOTEL PROJECT BY CONSTRUCTING A NEW THREE-STORY, DETACHED 2,744 SQUARE FOOT COMMERCIAL BUILDING CONTAINING FIVE UNITS, TO BE CONSTRUCTED BEHIND THE EXISTING 1,841 SQUARE FOOT SINGLE-FAMILY RESIDENCE WHICH WILL BE CONVERTED TO AN ADDITIONAL UNIT AND A PARKING PLAN TO ALLOW THE 6-SPACE PARKING REQUIREMENT TO BE MET WITH 4 ON-SITE SPACES (INCLUDING 1 TANDEM SPACE) PLUS FEES IN-LIEU FOR 2 SPACES, ON A 4,023 SQUARE FOOT LOT IN THE C-2 (RESTRICTED COMMERCIAL) ZONING DISTRICT AT 70 10TH STREET; AND CONSIDERATION OF A MITIGATED NEGATIVE DECLARATION

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council continue the public hearing to the October 22, 2019 City Council meeting after taking public comment for the project located at 70 10th Street.

Councilmember Fangary recused himself from this item.

The Mayor opened the public hearing. The following individuals addressed the City Council:

- 1) Albro Lundy
- 2) Ira Ellman

The Mayor closed the public hearing.

Moved by Councilmember Massey, and second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Massey, Mayor Pro Tem Campbell, Mayor Armato.

ABSENT: Councilmember Fangary

Councilmember Fangary returned to the meeting.

3. CONSENT ORDINANCES

- a) **ORDINANCE NO. 19-1395 - “AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING VARIOUS SECTIONS OF THE HERMOSA BEACH MUNICIPAL CODE TO ESTABLISH A TWO-YEAR PILOT PROGRAM TO REGULATE THE RENTAL OF EXISTING NONCONFORMING RESIDENTIAL PROPERTIES THAT ARE LOCATED IN COMMERCIAL ZONING DISTRICTS FOR FEWER THAN THIRTY DAYS”**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1395.

The following individual addressed the City Council:

- 1) Trent Larson

Moved by Councilmember Mayor Pro Tem Campbell, and second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell

NO: Mayor Armato

- b) **ORDINANCE NO. 19-1397 - “AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING CHAPTER 12.36 OF THE HERMOSA BEACH MUNICIPAL CODE AND AMENDING CHAPTER 1.10 TO SUBJECT VIOLATIONS OF CHAPTER 12.36 TO ADMINISTRATIVE PENALTY PROCEDURES”**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1397.

Moved by Councilmember Duclos, second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

None.

6. MUNICIPAL MATTERS

- a) **APPROVAL OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION’S RECOMMENDED SPECIAL EVENT FEE WAIVER GRANT POLICY; IMPLEMENTATION IN 2020; AND AFFIRMATION THAT NO ADDITIONAL FEE WAIVERS WILL BE GRANTED FOR 2019**

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council affirm the Parks, Recreation and Community Resources Advisory Commission's recommendations on the proposed Special Event Fee Waiver Policy, including:

1. Approval of the proposed policy;
2. Implementation of the proposed policy for events held in 2020; and
3. Affirmation that no additional fee waivers will be granted for 2019.

The following individuals addressed the City Council:

- 1) Carol Kluthe
- 2) Janice Brittain
- 3) Michael Bell
- 4) Lisa Peterson

Moved by Councilmember Massey, second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey

NOES: Mayor Pro Tem Campbell, Mayor Armato

b) LOS ANGELES COUNTY FIRE DEPARTMENT 2020 BALLOT MEASURE OPT-IN FOR THE CITY OF HERMOSA BEACH

(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council:

1. Approve the City of Hermosa Beach to opt into the Los Angeles County Fire Department 2020 ballot measure allowing City of Hermosa Beach residents to vote on the approval/denial of the special tax to provide critical funding for fire protection and emergency medical services; and
2. Approve Resolution XX-XXX approving the City of Hermosa Beach's opt into the Los Angeles County Fire Department March or November 2020 special tax ballot measure.

The following individuals addressed the City Council:

- 1) David Grethen

Moved by Councilmember Fangary, second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Mayor Pro Tem Campbell, Mayor Armato

NO: Councilmember Massey

c) RECOMMENDATION TO APPROVE THE FIRST AMENDMENT TO THE AGREEMENT FOR ON-CALL PROFESSIONAL ENGINEERING DESIGN SERVICES WITH PSOMAS

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council:

1. Approve the first Amendment to the existing on-call agreement with PSOMAS to complete design of Capital Improvement Project (CIP) 421 Annual Sewer Improvements, increasing the agreement by \$75,000 to a new not-to-exceed amount of \$375,000; and
2. Authorize the Mayor to execute and the City Clerk to attest the attached amendment, subject to approval by the City Attorney.

Moved by Councilmember Massey, second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

d) AWARD OF PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE ON-CALL ARCHITECTURAL SERVICES

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council:

1. Award Professional Services Agreements to Adrian Gaus Architects, Inc., TAG The Albert Group Architects, and West Group Designs to provide on-call architectural services to the City of Hermosa Beach for three years with the option to extend for up to two additional one-year terms; and
2. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

Moved by Councilmember Duclos, second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Massey, Mayor Pro Tem Campbell, Mayor Armato

NO: Councilmember Fangary

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

a) UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

Councilmember Massey advised the Downtown Subcommittee is working on Pier Plaza lighting and ensuring the Police Downtown Substation is opened.

8. OTHER MATTERS - CITY COUNCIL

a) TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

Councilmember Duclos requested, and Mayor Armato supported, a future agenda item to consider prohibiting the retail sale of tobacco products and electronic smoking devices and paraphernalia similar to the City of Manhattan Beach.

The Tentative Future Agenda Items were received and filed.

ADJOURNMENT

Mayor Armato adjourned the meeting at 10:20 p.m. to Tuesday, October 22nd at 8:00 a.m. to 9:30 a.m. in the City Hall Courtyard for the Hermosa Unplugged event. All are welcome to come and meet with Councilmembers and staff to enjoy coffee and conversations as the City unplugs from social media on that date.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, October 22, 2019
Adjourned Regular Meeting**

**Hermosa Unplugged Event
8:00 A.M. – 9:30 A.M.
City Hall Courtyard and
Council Chambers Foyer**

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

The “Hermosa Unplugged” event began at 8:00 a.m. in the City Hall Courtyard and Council Chambers Foyer areas. The event was held as a social media free day to encourage positive community engagement. Attendees were offered coffee and open conversation with City staff and Councilmembers.

Present: Councilmember Duclos, Mayor Pro Tem Campbell, Mayor Armato

Absent: Councilmembers Fangary, Massey

Others present: City staff, Beach Cities Health District staff and members of the community

The event concluded at 9:30 a.m.

SUJA LOWENTHAL
CITY MANAGER



For Immediate Release

Oct. 10, 2019

HERMOSA BEACH TO HOST “HERMOSA UNPLUGGED,” A SOCIAL MEDIA FREE DAY, ON OCT. 22 TO ENCOURAGE POSITIVE COMMUNITY ENGAGEMENT

Join Mayor, Mayor Pro Tem, Councilmembers, City Staff and Others for Coffee and Conversation in the Courtyard at 8 a.m.

Hermosa Beach, CA – To encourage more positive engagement in the community, the City of Hermosa Beach will host “Hermosa Unplugged,” a social media free day, on Oct. 22 and is inviting the public to join the Mayor, Mayor Pro Tem, Councilmembers, City staff and others in the courtyard at City Hall for coffee and conversation from 8 a.m. to 9:30 a.m. that day.

To celebrate Hermosa Unplugged, the City will refrain from using its social media channels and encourages the public to join it in taking a one-day holiday from social media. City staff will be available by phone and email to answer questions and ensure City services continue uninterrupted.

To encourage the community to engage in personal conversations, Mayor Stacey Armato, Mayor Pro Tem Mary Campbell, other members of Council and City staff will be available from 8 a.m. to 9:30 a.m. on Oct. 22 for coffee and conversations in the courtyard at City Hall to discuss items on the City Council’s agenda that evening and any other matters that relate to City business.

“As a frequent user of social media, I appreciate its ability to educate and engage people,” said Mayor Armato. “But I also see a growing trend to go to social media first with criticism and concerns, rather than having a conversation with a neighbor, City official or other person who might have easily addressed those concerns. Hermosa Unplugged challenges us all to unplug and connect with one another and demonstrate how easily conversation can resolve matters.”

Researchers have found that too much time spent on social media can lead to [depression](#), anxiety, attention deficit hyperactivity disorder (ADHD), problems with [mental functioning](#), [social isolation](#) and [loneliness](#). According to the research, comparing oneself with the favorable news others post on social media can lead to [jealousy](#) and [unhappiness](#) for those who feel their life is somewhat less than the lives depicted by others on social media sites. One study found that even [a one-week break](#) from social media can improve a person’s sense of well-being.

“As a former Hermosa Beach School Board President and member, I’m especially concerned about the potentially negative impacts of social media on our young people,” said Mayor Pro Tem Campbell. “We have seen an effective national movement, launched in the wake of the Sandy Hook school shootings, that encourages young people to reduce social isolation by starting with a hello. As members of this wonderful small community of Hermosa Beach, we can start our own small movement by giving up

social media for a day and demonstrating to our young people that having a conversation can be healthier, more effective and more personally rewarding than posting a photo or an update on a social media platform.”

About Hermosa Beach

Founded in 1907, Hermosa Beach is a thriving community of some 20,000 residents. Located on the southern end of the Santa Monica Bay in Los Angeles County, with beaches ranked among the best in the world, Hermosa Beach has been recognized for its work to highlight Southern California beach culture, foster a vibrant local economy and protect coastal and environmental resources.

To learn more about Hermosa Beach, please visit the City website: www.hermosabch.org.

Or keep up with Hermosa Beach news and events through social media channels:

 @HermosaBchCity  HermosaBeachCity  @hermosabeachcity

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City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, October 22, 2019
Closed Session - 6:00 P.M.
Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

6:00 P.M. - CLOSED SESSION

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Mayor Pro Tem Campbell, Mayor Armato

Late: Councilmember Massey

PUBLIC PARTICIPATION:

None.

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 6:02 p.m. to:

1. **MINUTES:** Approval of minutes of Closed Session held on October 10, 2019.
2. **CONFERENCE WITH LEGAL COUNSEL: Workers Comp Litigation Existing Litigation - Government Code Section 54956.9(d)(1)**

The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Name of Case: Todd Lewitt v. City of Hermosa Beach
WCAB Number: ADJ9858468, ADJ11019071, ADJ10177518

3. **CONFERENCE WITH LABOR NEGOTIATOR
Government Code Section 54957.6**

City Negotiator: City Manager

Employee

Organizations: Hermosa Beach Police Officers' Association
Police Management Bargaining Group
Hermosa Beach Management Association
Unrepresented Employees

4. **CONFERENCE WITH LABOR NEGOTIATOR
Government Code Section 54957.6**

City Designated Representative: Mayor Armato
Unrepresented Employee: City Manager

ADJOURNMENT OF CLOSED SESSION

The Closed Session adjourned at 7:00 p.m.

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER

The meeting was called to order at 7:08 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Kathleen Knoll.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

CLOSED SESSION REPORT

The City Attorney provided the Closed Session report advising the Council received no public comments and took no reportable action.

ANNOUNCEMENTS

Mayor Armato made the following announcements:

- 1) Thanks to all who participated in today's Hermosa Unplugged event at City Hall to disconnect from social media, including Beach Cities Health District, Lazy Acres and City staff.
- 2) The Hermosa Beach Murals Project will unveil Mural #9 "Beatnik Alley" at Pier Plaza at 6 p.m. on October 23rd followed by a fundraiser reception at Waterman's starting at 6:30 p.m.
- 3) The Skechers Pier to Pier Friendship Walk from the Manhattan Beach Pier to the Hermosa Beach Pier will take place from 8 a.m. to 1 p.m. on October 27th.
- 4) Los Angeles County Public Works will host a West Coast Barrier Injection Wells Replacement Project community meeting at Kiwanis Hall starting at 6:30 p.m. on October 28th.
- 5) The City in partnership with Beach Cities Health District will host a free mindfulness workshop in the 2nd Story Theatre at the Community Center starting at 6 p.m. on October 29th.
- 6) The City is hosting a community meeting to hear what you'd like to see in our next Chief of Police at the Hermosa Valley School multi-purpose room at 6:30 p.m. on October 29th.
- 7) City Parking Permit Art Contest design submittals are being accepted from current residents through October 31st for permit year 2020-2021.
- 8) The Los Angeles Brain Freeze will be held at Pier Plaza from 9 a.m. to noon on November 2nd.
- 9) The upcoming Municipal Election will be held on November 5th with polling locations located at the Kiwanis Building and Community Center.
- 10) The City will host the annual Veterans Day Commemoration and Candlelight Ceremony on the Community Center East Lawn starting at 4:30 p.m. on November 11th.

APPROVAL OF AGENDA

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos, to approve the agenda as presented. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

PROCLAMATIONS / PRESENTATIONS

None.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

The City Manager provided updates on the following items:

a) INTRODUCTION OF NEW PUBLIC WORKS DIRECTOR MARNELL GIBSON

The City Manager introduced new Public Works Director Marnell Gibson, who will be starting work on October 28th.

b) UPDATE ON STRAND & PIER HOTEL PROJECT

The developer of the Strand & Pier Hotel Project has notified the City that the environmental review process has been placed on hold.

c) NEW CITY WEBSITE AND DOMAIN CHANGE ROLLOUT

Assistant to the City Manager Nico De Anda-Scaia provided a presentation on the City's new website and address, www.hermosabeach.gov, which replaced www.hermosabch.org effective today. All City e-

mail addresses including the Police Department, which use @hermosabch.org and @hermosapolice.org will change to @hermosabeach.gov effective the week of November 4th; however, all e-mails sent to old addresses will continue to be forwarded to the correct person for the foreseeable future.

PUBLIC PARTICIPATION:

1. ORAL AND WRITTEN COMMUNICATIONS:

The following individuals addressed the City Council:

- 1) Jonathan Cvetko
- 2) Trent Larson
- 3) Kathleen Knoll
- 4) Sarah Harper
- 5) Lori Ford
- 6) Peter Tucker
- 7) Brian Cooley

a) WRITTEN COMMUNICATION

Recommendation: Staff recommends that the City Council receive and file the written communication.

Moved by Councilmember Massey, and second by Mayor Pro Tem Campbell, to receive and file written communications. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

2. CONSENT CALENDAR:

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell to approve the Consent Calendar consisting of Items (a) through (m). The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

a) MEMORANDUM REGARDING CITY COUNCIL MEETING MINUTES

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council receive and file this memorandum.

b) CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR AUGUST 2019, UPDATED JUNE 2019 CIP REPORT BY PROJECT

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the August 2019 Financial Reports and updated June 2019 CIP Report by Project.

d) CITY TREASURER'S REPORT AND CASH BALANCE REPORT

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the August 2019 City Treasurer's Report and Cash Balance Report.

e) CANCELLATION OF CERTAIN CHECKS

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council approve cancellation of certain checks.

f) ACCEPTANCE OF DONATION OF VEHICLE FROM SIMONE DESIMONE

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council accept the donation received by the City to be used for purpose noted.

g) PUBLIC WORKS PROJECT STATUS REPORT AS OF OCTOBER 10, 2019

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council receive and file the Public Works Project Status Report as of October 10, 2019.

h) ACTION SHEET OF THE PLANNING COMMISSION MEETING OF OCTOBER 15, 2019

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of October 15, 2019.

i) PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council receive and file the November 19, 2019 Planning Commission tentative future agenda items.

j) POLICE DEPARTMENT MONTHLY CRIME STATISTICS UPDATE

(Acting Chief of Police Milton McKinnon)

Recommendation: Staff recommends that the City Council receive and file the Police Department Monthly Crime Statistics Update.

k) RESOLUTION AMENDING THE MASTER FEE SCHEDULE RELATED TO FINES FOR VIOLATING THE SHORT-TERM VACATION RENTAL ORDINANCE

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council adopt the attached resolution, thereby approving an amendment to the master fee schedule related to penalties for short-term vacation rentals.

l) REQUEST FOR APPROVAL OF REVISED CLASSIFICATION SPECIFICATION FOR DEPUTY CITY CLERK AND CONTINUE TO ESTABLISH THE POSITION IN THE PROFESSIONAL AND ADMINISTRATIVE EMPLOYEE GROUP

(Human Resources Manager Vanessa Godinez)

Recommendation: Staff recommends that the City Council:

1. Approve the revised class specification for Deputy City Clerk; and
2. Affirm that the bargaining unit for this classification remains with the Professional and Administrative Employee Group.

m) APPROVAL OF THE FIFTH AMENDMENT TO THE ROTARY CLUB LEASE AGREEMENT FOR USE OF THE ROTARY FACILITY (2521 VALLEY DRIVE) INCLUDING A FOUR-MONTH EXTENSION

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council approve the fifth amendment to the Rotary Club lease agreement including a four-month extension, to expire February 29, 2020.

3. CONSENT ORDINANCES

None.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

None.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M

- a) PRECISE DEVELOPMENT PLAN 19-2 AND PARKING PLAN 19-2 CITY COUNCIL REVIEW AND RECONSIDERATION OF THE PLANNING COMMISSION DECISION TO DENY A REQUEST FOR A PRECISE DEVELOPMENT PLAN AND PARKING PLAN FOR A SIX-UNIT MOTEL PROJECT BY CONSTRUCTING A NEW THREE-STORY, DETACHED 2,744 SQUARE FOOT COMMERCIAL BUILDING CONTAINING FIVE UNITS AT 70 10TH STREET, TO BE CONSTRUCTED BEHIND THE EXISTING 1,841 SQUARE FOOT SINGLE-FAMILY RESIDENCE WHICH WOULD BE CONVERTED TO AN ADDITIONAL UNIT AND A PARKING PLAN TO ALLOW THE SIX-SPACE PARKING REQUIREMENT TO BE MET WITH FOUR ON-SITE SPACES (INCLUDING ONE TANDEM SPACE) PLUS PAYMENT OF FEES IN-LIEU OF PROVIDING THE TWO SPACES ON-SITE, ON A 4,023 SQUARE FOOT LOT IN THE C-2 (RESTRICTED COMMERCIAL) ZONING DISTRICT AT 70 10th STREET; AND CONSIDERATION OF A MITIGATED NEGATIVE DECLARATION (Continued from meeting of October 10, 2019)**

(Community Development Director Ken Robertson)

Recommendation: Staff recommends the City Council adopt the attached resolution, to overturn the Planning Commission's denial of the project, and approve Precise Development Plan 19-2 and Parking Plan 19-2 to allow a six-unit motel project by constructing a new three-story, detached 2,744 square foot (sq. ft.) commercial building containing five units, to be constructed behind the existing 1,841 square foot single-family residence which will be converted to an additional unit, and Parking Plan 19-2 to allow the six-space parking requirement to be met with four onsite spaces (including one tandem space) plus payment of fees in-lieu of providing the two spaces onsite, on a 4,023 square foot lot in the C-2 (Restricted

Commercial) zoning district at 70 10th Street; and adopt the Mitigated Negative Declaration.

Councilmember Fangary recused himself as the subject property is within 1,000 feet of his residence.

The applicant, Dean Thomas, made a presentation to the City Council and responded to questions.

The Mayor opened the public hearing. The following individuals addressed the City Council:

- 1) Erick Claudio
- 2) Lee Montgomery
- 3) Nicholas Spurgeon
- 4) Peter Tucker
- 5) Jeannie Penner-More
- 6) Shawn Sullivan
- 7) Carol James
- 8) William Hallett
- 9) Brian Cooley
- 10) Lori Ford
- 11) Arlette Lyons
- 12) Dylan Thomas
- 13) Chris (?)
- 14) Jonathon Webb

The Mayor closed the public hearing.

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell. The City Attorney recommended adding an amendment to require the 24/7 property management contact to respond within 30 minutes to complaints from hotel guests in addition to City staff. Councilmember Duclos and Mayor Pro Tem Campbell accepted the amendment. The motion to adopt the resolution, as amended, and adopt the Mitigated Negative Declaration, carried as follows:

AYES: Councilmembers Duclos, Massey, Mayor Pro Tem Campbell

ABSENT: Councilmember Fangary

NO: Mayor Armato

Councilmember Fangary returned to the meeting.

6. MUNICIPAL MATTERS

- a) AWARD OF CONTRACT TO THE DLR GROUP FOR THE COMPLETION OF THE COMMUNITY THEATRE NEEDS ASSESSMENT AND APPROVE THE APPROPRIATION OF \$49,295 TO CIP STUDY 693 TO PROVIDE ADDITIONAL FUNDS TO COMPLETE THE NEEDS ASSESSMENT**

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council:

1. Award the contract to the DLR Group for the completion of the Community Theatre Needs Assessment; and
2. Approve the appropriation of \$49,295 to CIP Study 693 from the Capital Improvement Fund to provide the additional funds necessary to complete the needs assessment.

Moved by Councilmember Massey, second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

b) CONSIDERATION OF A HOLIDAY FREE PARKING PROGRAM
(Assistant to the City Manager Nico De Anda-Scaia)

Recommendation: Staff recommends that the City Council discuss and provide direction on alternatives for a holiday free parking program on citywide commercial zone silver-post meters.

The following individuals addressed the City Council:

- 1) Brian Cooley
- 2) Peter Tucker

Moved by Councilmember Fangary, second by Councilmember Duclos to offer a four week holiday free parking program on Citywide commercial zone silver-post meters from November 27th to December 25th, 2019. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Mayor Pro Tem Campbell, Mayor Armato

NO: Councilmember Massey

c) AWARD OF PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE ON-CALL PLAN CHECKING SERVICES
(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council:

1. Award Professional Services Agreements to M6 Consulting Inc. in an amount not-to-exceed \$300,000 to provide on-call plan checking services to the City of Hermosa Beach for three years with the option to extend up to two additional one-year terms;
2. Award Professional Services Agreements to Transtech Engineers, Inc. in an amount not-to-exceed \$150,000 to provide on-call plan checking services to the City of Hermosa Beach for three years with the option to extend up to two additional one-year terms; and
3. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

The following individuals addressed the City Council:

- 1) Peter Tucker

Moved by Councilmember Duclos, second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

a) UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

Mayor Armato reported on attendance at the Hawthorne Airport noise roundtable and advised an upcoming FAA study would be made available on or about November 2019.

Councilmember Fangary reported on his recent appointment to the South Santa Monica Bay Safe Clean Water Program Watershed Area Steering Committee. The committee will provide input on regional Measure W stormwater project funding.

Councilmember Duclos reported on League of California Cities Coastal Cities Group and Los Angeles County Beach Commission activities.

8. OTHER MATTERS - CITY COUNCIL

**a) MAYOR ARMATO REQUESTS STAFF TO RETURN TO COUNCIL WITH A
RESOLUTION SUPPORTING THE CITY'S EFFORTS TO ACHIEVE GENDER EQUITY
THROUGH ITS WORKFORCE, OPERATIONS, AND SERVICES**

Mayor Armato requested, and Councilmembers Duclos and Massey supported, a resolution to support the City's efforts to achieve gender equity through its workforce, operations, and services, be placed on a future Council agenda.

b) TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

The Tentative Future Agenda Items were received and filed.

ADJOURNMENT

Mayor Armato adjourned the meeting at 10:54 p.m.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, November 12, 2019
Closed Session - 6:00 P.M.
Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

6:00 P.M. - CLOSED SESSION

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Mayor Armato

Late: Councilmember Massey, Mayor Pro Tem Campbell

PUBLIC PARTICIPATION:

1) Anthony Higgins

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 6:05 p.m. to:

1. **MINUTES:** Approval of minutes of Closed Session held on October 22, 2019.
2. **CONFERENCE WITH LEGAL COUNSEL: Pending Litigation
Government Code Section 54956.9(d)(1)**
The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Name of Case: Hermosa Fitness LLC v. City of Hermosa Beach, et al
United States District Court, Case Number: 2:19-cv-08666

ADJOURNMENT OF CLOSED SESSION

The Closed Session adjourned at 7:05 p.m.

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER

The meeting was called to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Andrea Valcourt.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

CLOSED SESSION REPORT

The City Attorney provided the Closed Session report advising the Council heard public comment and took no reportable action.

ANNOUNCEMENTS

Councilmember Duclos made the following announcements:

- 1) He represented the City last week in Loreto, Mexico for the 20th anniversary of the Hermosa Beach Sister City Association's paramedic program and had a "whale" of a good time.
- 2) A ceremony commemorating the 25th anniversary of the City's Veterans Memorial took place on the Community Center east lawn on November 11th.

Mayor Pro Tem Campbell made the following announcements:

- 1) She attended the Hermosa Beach Historical Society's Annual Gala Fundraising Event last Saturday.
- 2) The Great Santa Stroll event benefitting Michael's Learning Place which serves children with special needs will take place at the Hermosa Beach Pier starting at 10 a.m. on December 14th.

Mayor Armato made the following announcements:

- 1) A community workshop on Hawthorne Airport noise will be held at the Hawthorne Memorial Center

Polaris Room at 3901 West El Segundo Boulevard at 6 p.m. on November 14th.

- 2) Hermosa Beach Friends of the Parks and Leadership Hermosa Beach will be hosting a beach cleanup at on the north side of Hermosa Beach Pier at 10 a.m. on November 17th.

APPROVAL OF AGENDA

Moved by Councilmember Massey, and second by Mayor Pro Tem Campbell, to approve the agenda as presented. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

PROCLAMATIONS / PRESENTATIONS

- a) **RECOGNIZING CHIEF SHARON PAPA FOR HER SERVICE TO THE CITY OF HERMOSA BEACH AS CHIEF OF POLICE FROM 2013-2019 AND FOR HER 40 YEARS AS A LAW ENFORCEMENT VETERAN**

The City Council recognized Sharon Papa who served as Hermosa Beach's Chief of Police from September 2013 to October 2019. Chief Papa was also recognized by the Los Angeles County Police Chief's Association and representatives from the offices of Los Angeles County Supervisor Janice Hahn, Los Angeles County District Attorney Jackie Lacey, Assemblymember Al Muratsuchi, State Senator Ben Allen, and Congressman Ted Lieu.

Mayor Armato recessed the meeting at 7:46 p.m. for a reception in the lobby.

Mayor Armato reconvened the meeting at 8:00 p.m.

- b) **PROCLAMATION DECLARING NOVEMBER 12, 2019 AS SANDPIPERS FOUNDER'S DAY AND CELEBRATING THEIR 88TH YEAR AS A SOUTH BAY COMMUNITY SERVICE ORGANIZATION**

Mayor Armato presented a proclamation to Sandpipers President Natalie Radtke declaring November 12, 2019 as Sandpipers Founder's Day following a presentation on Hermosa Beach-based Sandpipers' philanthropic efforts benefitting families in need since 1931.

- c) **PROCLAMATION DECLARING NOVEMBER 16, 2019 AS INTERNATIONAL DAY OF TOLERANCE**

Mayor Armato presented a proclamation to Rabbi Yossi Mintz declaring November 16, 2019 as International Day of Tolerance.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

The City Manager provided updates on the following items:

- a) **UPDATE ON VALLEY PARK RESTROOM RENOVATIONS**

Valley Park restroom renovations started on November 7th with painting completed. New plumbing fixtures, partitions and a drinking fountain will be installed with completion expected by November 14th.

- b) **LOS ANGELES COUNTY FIRE DEPARTMENT AND MCCORMICK AMBULANCE QUARTERLY UPDATE**

Emergency Management Coordinator Brandy Villanueva reported on Los Angeles County Fire Department and McCormick Ambulance response time and statistics for Hermosa Beach from July to September 2019. Fire Station 100 construction at 540 Pier Avenue is on track for completion by March 2020 with demolition of the 2nd floor completed and interior first floor work in progress.

PUBLIC PARTICIPATION:

1. ORAL AND WRITTEN COMMUNICATIONS:

The following individuals addressed the City Council:

- 1) Anthony Higgins
- 2) Sarah Harper
- 3) Liz Ramirez
- 4) Megg Sulzinger
- 5) Trent Larson

a) WRITTEN COMMUNICATION

Recommendation: Staff recommends that the City Council receive and file the written communication.

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos, to receive and file written communications. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

2. CONSENT CALENDAR:

Councilmember Fangary requested Item 2(d) be pulled from the Consent Calendar.

Moved by Councilmember Duclos, and second by Councilmember Massey, to approve the balance of the Consent Calendar consisting of Items (a) through (c), (e) and (f). The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

a) MEMORANDUM REGARDING CITY COUNCIL MEETING MINUTES

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council receive and file this memorandum.

b) CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

**c) ACTION MINUTES OF THE PARKS, RECREATION AND COMMUNITY RESOURCES
ADVISORY COMMISSION MEETING OF OCTOBER 1, 2019**

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of October 1, 2019.

e) REQUEST FOR APPROVAL OF SPONSORSHIP DONATION TO MIRA COSTA HIGH SCHOOL GRAD NITE 2020

(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council approve a donation of \$1,000 to the Mira Costa High School G.R.A.D. Booster Club for 2020.

f) REQUEST FOR APPROVAL OF SPONSORSHIP DONATION TO THE BEACH CITIES HEALTH DISTRICT'S 21st ANNUAL HOLIDAY GIFT BAG PROJECT

(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council approve a donation of \$660 to the Beach Cities Health District's Holiday Gift Bag Project for 2019.

3. CONSENT ORDINANCES

None.

Public Hearing Items 5(a) and 5(b) and Municipal Matters Item 6(a) were considered and acted upon prior to Item 4 / 2(d) – Items Removed From the Consent Calendar for Separate Discussion.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M

a) AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING CHAPTER 8.64 OF THE HERMOSA BEACH MUNICIPAL CODE TO EXPAND THE BAN ON POLYSTYRENE FOOD SERVICE WARE TO INCLUDE A BAN ON CERTAIN POLYSTYRENE PRODUCTS, SINGLE-USE PLASTIC PRODUCTS, AND SINGLE-USE PRODUCTS AND AMENDING CHAPTER 1.10 TO MAKE VIOLATIONS OF CHAPTER 8.64 AS AMENDED SUBJECT TO ADMINISTRATIVE PENALTY PROCEDURES

(Continued from meeting of August 27, 2019)

(Environmental Programs Manager Douglas Krauss)

Recommendation: Staff recommends that the City Council introduce an ordinance amending the Municipal Code to expand the ban on polystyrene food service ware to include a ban on certain polystyrene products, single-use plastic products, and single-use products.

The Mayor opened the public hearing. The following individuals addressed the City Council:

- 1) Craig Cadwallader
- 2) Carolyn Petty
- 3) Jose Bacallao
- 4) Ralph Spargo

The Mayor closed the public hearing.

Councilmember Fangary proposed adding the word “certain” onto ordinance recital E to read, “A ban on additional polystyrene products, certain single-use plastic products and single-use products will further serve the City’s goal of reducing litter.” The City Attorney recommended moving “certain” prior to the word “additional” to apply to all three types of items listed.

Moved by Councilmember Duclos, and second by Councilmember Massey, to introduce an ordinance of the City of Hermosa Beach, California, amending Chapter 8.64 of the Hermosa Beach Municipal Code to expand the ban on polystyrene food service ware to include a ban on certain polystyrene products, single-use plastic products, and single-use products and amending Chapter 1.10 to make violations of Chapter 8.64 as amended subject to administrative penalty procedures with recital E amended to read, "A ban on certain additional polystyrene products, single-use plastic products, and other single use products will further serve the City's goal of reducing litter." The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

b) AN ORDINANCE ADOPTING THE 2019 CALIFORNIA BUILDING STANDARDS CODE
(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council introduce on first reading an ordinance amending Title 15 of the Hermosa Beach Municipal Code to adopt the 2019 Edition of the California Building Standards Code.

The Mayor opened the public hearing. The following individual addressed the City Council:

- 1) Anthony Higgins

The Mayor closed the public hearing and requested staff look at best practices for notifications of permitted construction work to residents and other affected parties.

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

6. MUNICIPAL MATTERS

a) CONSIDERATION OF PROHIBITION OF RETAIL SALE OF TOBACCO PRODUCTS
(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council discuss and provide direction on whether to prohibit the retail sale of all tobacco products in Hermosa Beach.

The following individuals addressed the City Council:

- 1) Craig Cadwallader
- 2) Alice Kuo
- 3) Mark Warshaw
- 4) Celina Douglas

Moved by Councilmember Massey, and second by Mayor Pro Tem Campbell, to direct staff to:

- 1) Bring back a proposed amendment to the Tobacco Retailer License Ordinance to bar any new establishments from obtaining a tobacco retailer license;
- 2) Bring back for discussion a proposed ordinance or agenda item to prohibit the sale of all vaping products in Hermosa Beach; and
- 3) Facilitate a discussion with all tobacco retailer licensees and Beach Cities Health District about a process and time frame for getting Hermosa Beach tobacco free.

The motion carried as follows:

AYES: Councilmembers Duclos, Massey, Mayor Pro Tem Campbell, Mayor Armato
NO: Councilmember Fangary

Councilmember Duclos departed the meeting at 11:04 p.m.

Moved by Councilmember Massey, and second by Councilmember Fangary, to extend the meeting until midnight. The motion carried as follows:

AYES: Councilmembers Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

Councilmember Duclos returned to the meeting at 11:09 p.m.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

2(d) DESIGNATION OF CITY NEGOTIATOR
(City Attorney Mike Jenkins)

Recommendation: City Attorney recommends that the City Council designate Stacey Armato as the City's negotiator for purposes of conducting a closed session under Government Code section 54957.6 relative to negotiations with the City Manager concerning a compensation adjustment.

Councilmember Fangary noted a concern that the Closed Session item scheduled during the City Council's previous meeting on October 22, 2019 on designation of a City Negotiator regarding a compensation adjustment for the City Manager was not consistent with the Brown Act, and advised he has reached out to the Public Integrity Division and the California Attorney General's Office for an opinion which would be passed along to the City Council and staff when received. Councilmember Fangary proposed designating Downtown Subcommittee members Mayor Armato and Councilmember Massey as City negotiators.

The City Attorney advised that this Consent Calendar item was placed on tonight's agenda at the direction of the Mayor to be collegial to Councilmember Fangary, but is not required by the Brown Act. The City Attorney advised that if Council wishes a subcommittee to serve as negotiators, a new temporary subcommittee should be created instead of designating the Downtown Subcommittee.

Moved by Mayor Pro Tem Campbell, and second by Councilmember Duclos, to designate Mayor Armato as the City's negotiator for purposes of conducting a closed session under Government Code section 54957.6 relative to negotiations with the City Manager concerning a compensation adjustment. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

a) A RESOLUTION OF THE CITY COUNCIL OF HERMOSA BEACH, CALIFORNIA, FOR THE CITY OF HERMOSA BEACH TO ACHIEVE GENDER EQUITY THROUGH ITS WORKFORCE, OPERATIONS AND SERVICES
(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council adopt a resolution for the City of Hermosa Beach to achieve gender equity through its workforce, operations and services.

Moved by Councilmember Massey, and second by Councilmember Duclos. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

b) MAYOR ARMATO, COUNCILMEMBER DUCLOS AND COUNCILMEMBER FANGARY REPORT ON THEIR ATTENDANCE AT THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE IN LONG BEACH FROM OCTOBER 16-18, 2019

Mayor Armato and Councilmembers Duclos and Fangary reported on conference attendance including sessions on affordable housing, civility, Coastal Commission, discrimination/harassment, drone regulation and short term vacation rentals.

c) COUNCILMEMBER DUCLOS REPORTS ON HIS ATTENDANCE AT THE ANNUAL SISTER CITY ASSOCIATION TRIP TO THE CITY OF LORETO IN BAJA CALIFORNIA SUR, MEXICO FROM OCTOBER 24-28, 2019

Councilmember Duclos reported on his trip to Loreto, Mexico for the 20th anniversary of the Hermosa Beach Sister City Association's paramedic training program.

d) UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

Mayor Armato advised the Downtown Subcommittee may meet with the Parks & Recreation Commission special events subcommittee on the City's special event approval process with input from local businesses and the Chamber of Commerce. Hermosa and Pier Avenues will have holiday lighting installed by November 23rd.

Councilmember Fangary reported a meeting of the South Santa Monica Bay Watershed Area Steering Committee would take place next week in Torrance. Los Angeles County's deadline for submittal of Safe Clean Water Program projects for Measure W funding is December 15th.

8. OTHER MATTERS - CITY COUNCIL

a) COUNCILMEMBER FANGARY REQUESTS PLACING ON THE AGENDA FOR THE CITY COUNCIL'S NOVEMBER 18, 2019 MEETING AN AGENDA ITEM FOR DISCUSSION AND POSSIBLE DIRECTION REGARDING DRAFTING AN URGENCY ORDINANCE TO PROHIBIT NO-FAULT EVICTIONS THROUGH DECEMBER 31, 2019 IN HERMOSA BEACH FOR RESIDENTIAL REAL PROPERTY BUILT PRIOR TO JANUARY 1, 2005. COUNCILMEMBER FANGARY REQUESTS THAT STAFF EVALUATE AND PROVIDE INPUT REGARDING THE POSSIBILITY OF HAVING THE ORDINANCE BECOME EFFECTIVE IMMEDIATELY IF VOTED ON BY COUNCIL AT THE NOVEMBER 18, 2019 MEETING, OR MAKING THE ORDINANCE RETROACTIVE TO OCTOBER 8, 2019, IF POSSIBLE. THIS ITEM RELATES TO THE RECENT PASSAGE OF AB 1482, THE TENANT PROTECTIONS ACT OF 2019, BY THE CALIFORNIA STATE LEGISLATURE ON OCTOBER 8, 2019.

Councilmember Fangary requested, and all Councilmembers supported, placing an urgency ordinance to prohibit no-fault evictions through December 31, 2019 in Hermosa Beach for real property built prior to January 1, 2005, for consideration on the November 18, 2019 City Council agenda.

b) TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

Councilmember Fangary requested the Municipal Lease Policy item be rescheduled from December 17th, 2019 to January 2020 and that staff provide notices to non-profit groups. Councilmember Fangary requested the future Update on Strand Safety Initiatives and Enforcement also be provided in writing.

The Tentative Future Agenda Items were received and filed.

Councilmember Duclos announced this would be his last full Council meeting and played a farewell music video.

ADJOURNMENT

Mayor Armato adjourned the meeting at 11:55 p.m. to an Adjourned Regular Meeting on Monday, November 18, 2019 for Closed Session at 6:00 p.m., followed by Open Session at 7:00 p.m. in the Council Chambers.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Monday, November 18, 2019
Closed Session - 6:00 P.M.
Adjourned Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos***

6:00 P.M. - CLOSED SESSION

CALL TO ORDER

The meeting was called to order at 6:02 p.m.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Massey, Mayor Armato

Late: Mayor Pro Tem Campbell

PUBLIC PARTICIPATION:

None.

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 6:03 p.m. to:

1. **MINUTES:** Approval of minutes of Closed Session held on November 12, 2019.

2. **CONFERENCE WITH LABOR NEGOTIATOR**
Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: Hermosa Beach Police Officers' Association
Police Management Bargaining Group
Hermosa Beach Management Association
Unrepresented Employees

3. **CONFERENCE WITH LABOR NEGOTIATOR**
Government Code Section 54957.6

City Designated Representative: Mayor Armato

Unrepresented Employee: City Manager

RECESS TO OPEN SESSION IN THE COUNCIL CHAMBERS

The Closed Session adjourned at 7:00 p.m.

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER

The meeting was called to order at 7:10 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Christine Duclos.

NATIONAL ANTHEM

Guitarist Joe Cipolla performed the National Anthem.

ROLL CALL

Present: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

CLOSED SESSION REPORT

The City Attorney provided the Closed Session report advising the Council received no public comments and took no reportable action.

ANNOUNCEMENTS

Mayor Pro Tem Campbell made the following announcements:

- 1) The Great Santa Stroll event benefitting Michael's Learning Place which serves children with special needs will take place at the Hermosa Beach Pier starting at 10 a.m. on December 14th.
- 2) She attended a Zonta International event, an organization which works to improve the lives of women and girls, at the Bluewater Grill on Saturday, November 16th.
- 3) She attended a Neighborhood Watch block captain meeting hosted by the Police Department at the Community Center's 2nd Story Theatre on Thursday, November 14th.

Mayor Armato announced that residents may have received a Police Officers Association (POA) robocall this past weekend. The City is negotiating with the POA to renew their contract. Negotiations have historically been done in private; however, these calls violated longstanding tradition by attempting to stoke fear in the community and harm the morale of current police staff. The City Council is committed to protecting the safety of the entire community and values the Police Department and public safety staff. The City is committed to meeting and conferring in good faith and asks that the POA does the same.

APPROVAL OF AGENDA

Moved by Councilmember Duclos, and second by Mayor Pro Tem Campbell, to approve the agenda as presented. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

PROCLAMATIONS / PRESENTATIONS

- a) **RESOLUTION DECLARING THE RESULTS OF THE GENERAL MUNICIPAL ELECTION OF NOVEMBER 5, 2019, AND INSTALLATION OF ELECTED OFFICERS**
(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council adopt the resolution (to be made available prior to the meeting) declaring the results of the General Municipal Election of November 5, 2019, as certified by the Registrar-Recorder/County Clerk after completing the official canvass of votes.

The City Clerk noted minor differences (2 votes) in ballot counts provided on the staff report and advised a revised resolution would be provided with corrected information.

Moved by Councilmember Duclos, and second by Councilmember Massey. The motion carried as follows:

AYES: Councilmembers Duclos, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

Outgoing City Councilmember Jeff Duclos and City Clerk Elaine Doerfling were recognized by the City Council and received certificates, commendations and plaques from:

- 1) Representative Ted Lieu
- 2) Assemblymember Al Muratsuchi
- 3) State Senator Ben Allen
- 4) Los Angeles County Supervisor Janice Hahn
- 5) Manhattan Beach Mayor Pro Tem Richard Montgomery
- 6) Redondo Beach Mayor Bill Brand
- 7) Lomita Councilmember Mark Waronek
- 8) Beach Cities Health District - Tom Bakaly and Lauren Nakano

Councilmember Duclos received parting mementos from:

- 1) Beach Cities Health District – framed Pier Plaza photo
- 2) City Manager – musical carousel and photo album
- 3) Los Angeles County Fire Department – engraved axe
- 4) Police Department – challenge coin, ballcap and t-shirt
- 5) Public Works Department – 2000 block Ava Avenue street sign

The City Clerk administered the oaths of office to Councilmembers Justin Massey and Michael Detoy. Councilmember Detoy replaced Councilmember Duclos on the dais.

Mayor Armato recessed the meeting at 8:50 p.m. and invited all to attend a reception in the lobby.

Mayor Armato reconvened the meeting at 9:10 p.m.

Ann Yang replaced Elaine Doerfling as City Clerk.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

City Manager Suja Lowenthal reported Valley Park restroom renovations had been delayed due to late partition delivery but were anticipated to be installed this week.

PUBLIC PARTICIPATION:

1. ORAL AND WRITTEN COMMUNICATIONS:

The following individuals addressed the City Council:

- 1) Grant Currie
- 2) Quint Carroll
- 3) Sarah Harper
- 4) Michael Leahy
- 5) Dency Nelson

Mayor Armato requested staff work with Grant Currie and Quint Carroll to address a reported parking issue on Ocean View Avenue.

2. CONSENT CALENDAR:

Mayor Pro Tem Campbell requested Item 2(f) be pulled from the Consent Calendar.

Moved by Councilmember Massey, and second by Mayor Pro Tem Campbell, to approve the balance of the Consent Calendar consisting of Items (a) through (e), and (g) through (k). The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

a) MEMORANDUM REGARDING CITY COUNCIL MEETING MINUTES

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council receive and file this memorandum.

b) CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR SEPTEMBER 2019, UPDATED JUNE 2019 CIP REPORT BY PROJECT

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the September 2019 Financial Reports

d) CITY TREASURER'S REPORT AND CASH BALANCE REPORT

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the September 2019 City Treasurer's Report and Cash Balance Report

e) CANCELLATION OF CERTAIN CHECKS

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council approve cancellation of certain checks.

g) SOUTH BAY WORKFORCE INVESTMENT BOARD QUARTERLY SUMMARY

Recommendation: Staff recommends that the City Council receive and file the Quarterly Summary from the South Bay Workforce Investment Board (SBWIB).

h) APPLICATION FOR SB 2 PLANNING GRANTS PROGRAM FUNDS

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council adopt the attached resolution, thereby approving an application for SB 2 Planning Grants Program Funds and authorizing the City Manager to execute the grant agreement.

i) REQUEST TO RENEW A DIAL-A-TAXI SERVICE AGREEMENT

(Acting Chief of Police Milton McKinnon)

Recommendation: Staff recommends that Council authorize the City Manager to renew the Dial-a-Taxi Service Agreement with South Bay Yellow Co-Op.

j) REJECT ALL BIDS FOR THE PURCHASE OF CATENARY LIGHTS FOR PIER PLAZA

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council reject all bids received for the Purchase of Catenary Lights for Pier Plaza.

k) CONSENT TO CONFLICT OF INTEREST WAIVER REQUEST FROM PUBLIC COUNSEL

(City Attorney Michael Jenkins)

Recommendation: Staff recommends that the City Council consent to waive potential conflict

of interest as requested by the public interest law firm Public Counsel.

Public Hearing Items 5(a) and 5(b) were considered and acted upon prior to Consent Ordinance Items 3(a) and 3(b); and Item 4 / 2(f) – Items Removed From the Consent Calendar for Separate Discussion.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M

- a) APPROVAL OF 2020 IMPACT LEVEL III EVENTS INCLUDING: “USAV COLLEGIATE BEACH CHAMPIONSHIPS” (5/4 - 5/10); “AAU SUMMER PACIFIC SUMMER SERIES” (5/31, 6/30 AND 8/7 - 8/9); “HERMOSA BEACH TRIATHLON” (6/12 - 6/14); AAU JUNIOR NATIONAL BEACH VOLLEYBALL CHAMPIONSHIPS (7/6 - 7/11); “JVA AND BVCA NATIONAL BEACH CHAMPIONSHIPS” (7/11 - 7/16); “HERMOSA BEACH OPEN AND AVP FIRST NATIONAL CHAMPIONSHIP” (7/17 - 7/29); AND “CBVA SUMMER TOURNAMENTS” (8/1 - 8/2 AND 8/22)**
(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council:

1. Approve the Parks, Recreation and Community Resources Advisory Commission’s recommendation to include the following Impact Level III Special Events on the 2020 Special Event Calendar:

- “USAV Collegiate Beach Championships” on Monday, May 4 - Sunday, May 10 on the beach tennis and volleyball courts north of the pier;
- “AAU Southern Pacific Summer Series” on Sunday, May 31, Tuesday, June 30, and Friday, and August 7 - Sunday, August 9 on the volleyball courts north of the pier;
- “Hermosa Beach Triathlon” on Friday, June 12 - Sunday, June 14 on Pier Plaza, the beach south of the pier, and various roads;
- “AAU Junior National Beach Volleyball Championships” on Monday, July 6 - Saturday, July 11 on the volleyball courts north of the pier, the beach tennis courts, and the volleyball courts south of the pier (weekdays only);
- “JVA and BVCA National Beach Championships” on Saturday July 11- Thursday, July 16 on the volleyball courts north of the pier, the beach tennis courts, and the volleyball courts south of the pier (weekdays only);
- “Hermosa Beach Open and AVP First National Championship” on Friday, July 17 - Wednesday, July 29 on the volleyball courts north of the pier, the beach tennis courts and the volleyball courts south of the pier (weekdays only); and
- “CBVA Summer Tournaments” on Saturday, August 1 - Sunday, August 2, Saturday, August 22 on the volleyball courts north of the pier.

2. Approve the designation of two Nothing Weekends on the 2020 Special Event Calendar on Friday, June 26 to Sunday, June 28; and Friday, August 28 to Sunday, August 30.

The Mayor opened the public hearing. The City Council received presentations and input from volleyball group representatives:

- 1) Al Lau, AVP
- 2) Gino Grajeda, AAU
- 3) Jeff Smith, JVA / BVCA

The following individuals addressed the City Council:

- 1) Scott Hayes
- 2) Mark Pollard
- 3) Danny Lennon

The Mayor closed the public hearing.

Moved by Councilmember Detoy, and second by Councilmember Fangary with a friendly amendment to include the two "Nothing Weekends" as noted in staff recommendation #2 for June 26-28 and August 28-30, 2020. Councilmember Detoy accepted the amendment. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

The City Council continued Item 6(a) to the next Council Meeting.

6. a) COASTAL ZONE PARKING ASSESSMENT & RECOMMENDATIONS

(Environmental Analyst Leeanne Singleton)

Recommendation: Staff recommends that the City Council:

1. Accept the Coastal Zone Parking Assessment Study recommendations;
2. Direct staff to return to Council and the applicable City Commissions with the related implementation actions for each of the near-term recommendations; and
3. Direct staff to incorporate the policy recommendations into the draft Local Coastal Program and, if appropriate, draft an amendment to the City's Coastal Development Permit for the Preferential Parking Program and Remote Beach Park and Ride System.

Moved by Councilmember Fangary, and second by Councilmember Detoy, to extend the meeting until midnight. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato.

b) ORDINANCE NO. 19-1399 AN ORDINANCE OF THE CITY OF HERMOSA BEACH TO TEMPORARILY PROHIBIT NO-FAULT EVICTIONS THROUGH DECEMBER 31, 2019 FOR RESIDENTIAL REAL PROPERTY BUILT PRIOR TO JANUARY 1, 2005 AND DECLARING THE URGENCY THEREOF

(City Attorney Michael Jenkins)

Recommendation: Staff recommends that the City Council adopt Urgency Ordinance No 19-1399 enacting a temporary prohibition on no-fault evictions through December 31, 2019, for residential real property built prior to January 1, 2005 to take effect immediately.

The Mayor opened the public hearing. The following individual addressed the City Council:

- 1) Scott Hayes

The Mayor closed the public hearing.

Moved by Councilmember Fangary, and second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

Municipal Matters Item 6(d) was considered and acted upon prior to Consent Ordinance Items 3(a) and 3(b); Item 4 / 2(f) – Items Removed From the Consent Calendar for Separate Discussion; and Items 6(b) and 6(c).

6. MUNICIPAL MATTERS

**d) REQUEST FOR ON-STREET DISABLED PARKING SPACE ON 29TH STREET
ADJACENT TO 254 29TH STREET**

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council approve a request for the installation of an on-street disabled parking space on 29th Street adjacent to 254 29th Street.

Moved by Councilmember Fangary, second by Councilmember Detoy. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

3. CONSENT ORDINANCES

a) ORDINANCE NO. 19-1398 AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, AMENDING CHAPTER 8.64 OF THE HERMOSA BEACH MUNICIPAL CODE TO EXPAND THE BAN ON POLYSTYRENE FOOD SERVICE WARE TO INCLUDE A BAN ON CERTAIN POLYSTYRENE RODUCTS, SINGLE-USE PLASTIC PRODUCTS, AND SINGLE-USE PRODUCTS AND AMENDING CHAPTER 1.10 TO MAKE VIOLATIONS OF CHAPTER 8.64 AS AMENDED SUBJECT TO ADMINISTRATIVE PENALTY PROCEDURES

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1398

The following individual addressed the City Council:

1) Craig Cadwallader

Moved by Councilmember Massey, second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

b) ORDINANCE NO. 19-1400 AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA, ADOPTING BY REFERENCE THE 2019 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), INCLUDING THE 2019 CALIFORNIA BUILDING CODE; THE 2019 CALIFORNIA RESIDENTIAL CODE; THE 2019 CALIFORNIA ELECTRICAL CODE; THE 2019 CALIFORNIA MECHANICAL CODE; THE 2019 CALIFORNIA PLUMBING CODE; THE 2019 CALIFORNIA FIRE CODE; THE 2019 ENERGY CODE; THE 2019 CALIFORNIA EXISTING BUILDING CODE; THE 2019 CALIFORNIA GREEN BUILDING STANDARDS CODE; MAKING AMENDMENTS TO SAID CODES; AND FINDING THE ACTION EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1400.

Moved by Councilmember Mayor Pro Tem Campbell, second by Councilmember Massey. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

2(f) PUBLIC WORKS PROJECT STATUS REPORT AS OF NOVEMBER 13, 2019

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council receive and file the Public Works Project Status Report as of November 13, 2019.

Mayor Pro Tem Campbell noted progress on a number of capital improvement program projects on the Public Works status report. Councilmember Massey noted reports of sewer project construction notification issues to residents which will be addressed by staff and City contractors. Councilmember Fangary noted a resident complaint about parking taken up by contractor vehicles.

Moved by Mayor Pro Tem Campbell, and second by Councilmember Fangary. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

6. MUNICIPAL MATTERS

b) APPROVE REIMBURSABLE AGREEMENT AND AWARD OF PROFESSIONAL SERVICE AGREEMENT TO PROVIDE CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR THE SKECHERS PROJECT

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council:

1. Approve a Reimbursable Agreement with Skechers Project in a not to exceed amount of \$150,000 to pay for construction management and inspection services for the construction of new public sanitary sewer;
2. Award a Professional Services Agreement to Onward Engineering in a not-to-exceed amount of \$150,000 to provide construction management and inspection services for the construction of the new public sanitary sewer for the Skechers Development Project; and
3. Authorize the Mayor to execute and the City Clerk to attest both agreements subject to approval by the City Attorney.

Moved by Mayor Pro Tem Campbell, and second by Councilmember Fangary. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

c) APPROPRIATION OF ADDITIONAL FUNDS TO CIP 416 SEWER IMPROVEMENTS PHASE 2 FOR CUSTOM SEWER MAINTENANCE ACCESS HOLE COVERS

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council:

1. Approve an additional appropriation of \$250,000 in the Sewer Fund for CIP 416 Sewer Improvement Phase 2, to be used for the removal and replacement of standard sewer maintenance access hole covers and frames with custom sewer maintenance access hole covers and frames displaying the City seal; and

2. Authorize the Public Works Director to process a construction change order for an amount up to \$250,000 for this work.

Moved by Councilmember Detoy, and second by Mayor Pro Tem Campbell. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

a) UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

Mayor Pro Tem Campbell reported on attendance at the Hawthorne Airport noise workshop on November 14, 2019 and provided a noise study binder to staff.

Mayor Armato reported on LAX roundtable attendance and provided updates on a Fly Quieter airline incentive / recognition program and requests for noise monitors for Hermosa Beach and Manhattan Beach which pend Federal Aviation Administration approval.

Councilmember Massey reported he voted in favor of the South Bay Cities Council of Governments' regional broadband project which will be moving forward.

8. OTHER MATTERS - CITY COUNCIL

a) MAYOR ARMATO AND MAYOR PRO TEM CAMPBELL REQUEST THAT STAFF RETURN TO CITY COUNCIL WITH AN ITEM TO CONSIDER DEDICATING THE COMMUNITY GARDEN AT SOUTH PARK IN COUNCILMEMBER JEFF DUCLOS' NAME IN RECOGNITION OF HIS LEADING VOICE AND STRONG ADVOCACY WHICH SPEARHEADED THE MOVEMENT FOR A PERMANENT COMMUNITY GARDEN IN HERMOSA BEACH.

Mayor Armato, Mayor Pro Tem Campbell, and Councilmembers Fangary and Massey supported directing staff to return to Council with an item to consider the creation of a Council subcommittee to work with a Parks and Recreation Commission subcommittee on dedicating the Community Garden at South Park in Councilmember Jeff Duclos' name.

b) TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

Councilmember Fangary thanked the City Manager for continuing the Municipal Lease Policy item to January 14, 2020 and noted that Coastal Zone Parking Study Item 6(a) from tonight's meeting would be moved to December 17, 2019.

The Tentative Future Agenda Items were received and filed.

ADJOURNMENT

Mayor Armato adjourned the meeting at 11:45 p.m. to an Adjourned Regular Meeting on Thursday, November 21, 2019 at 6:00 p.m. in the Council Chambers for the Mayoral Transition Ceremony.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Monday, November 21, 2019
Adjourned Regular Meeting - 6:00 P.M.**

Appointment of Mayor and Mayor Pro Tempore

Council Chambers

City Council

***Mayor
Stacey Armato***

***Mayor Pro Tem
Mary Campbell***

***Councilmembers
Hany S. Fangary
Justin Massey
Michael Detoy***

6:00 P.M. – ADJOURNED REGULAR MEETING AGENDA

CALL TO ORDER

The meeting was called to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City of Manhattan Beach Mayor Nancy Hersman.

NATIONAL ANTHEM

Guitarist Joe Cipolla performed the National Anthem.

ROLL CALL

Present: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

CLOSED SESSION REPORT

No report was delivered as no closed session was held prior to the adjourned regular meeting.

APPROVAL OF AGENDA

Moved by Councilmember Massey, and second by Mayor Pro Tem Campbell, to approve the agenda as presented. The motion carried as follows:

AYES: Councilmembers Detoy, Fangary, Massey, Mayor Pro Tem Campbell, Mayor Armato

PROCLAMATIONS / PRESENTATIONS

- a) **APPOINTMENT OF MAYOR AND MAYOR PRO TEMPORE; COUNCIL COMMITTEE REORGANIZATION; AND RESOLUTION DECLARING THE NOVEMBER 5, 2019 GENERAL MUNICIPAL ELECTION FOR THE CITY OF HERMOSA BEACH OFFICIALLY CONCLUDED AS DECLARED BY THE LOS ANGELES BOARD OF SUPERVISORS ON NOVEMBER 19, 2019**
(City Clerk)

Recommendation: City Clerk recommends that the City Council make the following appointments, consistent with the current rotation policy for Mayor and Mayor pro tempore and adopt the resolution (to be made available prior to the meeting) declaring the November 5, 2019 General Municipal Election for the City of Hermosa Beach officially concluded as declared by the Los Angeles Board of Supervisors on November 19, 2019.

1. Mayor for a term ending Thursday, November 12, 2020; and
2. Mayor pro tempore for a term ending Thursday, November 12, 2020.

In conformance with State law, after appointing a new Mayor and Mayor pro tempore, the City Council must make the following committee appointments:

1. Mayor to the Los Angeles County-City Selection Committee.

Authority in Government Code Section 50270. The committee shall consist of the mayor of each city within the county. When the mayor is unable to attend a meeting, the mayor shall designate another member of the city council to attend and vote at the meeting as the mayor's representative {Government Code Section 50271}.

2. Mayor to the South Bay Cities Sanitation District Board of Directors and Mayor pro tempore (or Councilmember) to serve as alternate director.

Authority in Health and Safety Code Section 4730. The presiding officer of the governing body of each city within the district is a member of the Board of Directors, and another councilmember shall be appointed as an alternate director to act as a member of the district board in place of the presiding officer during such person's absence, inability, or refusal to act.

Mayor Armato made opening remarks, acknowledging the attendance of local government and agency officials, and thanked the public and City staff.

Mayor Armato nominated Mayor Pro Tem Campbell as Mayor for a term ending Thursday, November 12, 2020. The nomination carried by unanimous vote.

Mayor Campbell nominated Councilmember Massey as Mayor pro tempore, and second by Councilmember Armato. The nomination carried as follows:

AYES: Councilmembers Armato, Detoy, Massey, Mayor Campbell

NO: Councilmember Fangary

Mayor Campbell recessed the meeting at 6:16 p.m. to take pictures.

Mayor Campbell reconvened the meeting at 6:20 p.m.

Councilmember Armato was recognized for her service as Mayor with certificates, commendations and plaques from the offices of:

- 1) Assemblymember Al Muratsuchi
- 2) Los Angeles County Supervisor Janice Hahn
- 3) Representative Ted Lieu
- 4) State Senator Ben Allen
- 5) Manhattan Beach Mayor Nancy Hersman

Mayor Campbell was recognized with a certificate from Mayor Hersman.

Mayor Campbell made remarks on Councilmember Armato's service as Mayor and presented her with a pin, framed photo and t-shirt.

Mayor Campbell made remarks and noted four priorities for the upcoming term:

- 1) Strength and health of the Police Department
- 2) Supporting our small businesses and local economy
- 3) Championing our history
- 4) Community and civility

Moved by Councilmember Armato, and second by Mayor Pro Tem Massey, to:

- 1) Adopt resolution 19-7221 declaring the November 5, 2019 General Municipal Election for the City of Hermosa Beach officially concluded as declared by the Los Angeles Board of Supervisors on November 19, 2019;
- 2) Appoint Mayor Campbell to the Los Angeles County-City Selection Committee; and Mayor pro tempore Massey to serve as alternate; and
- 3) Appoint Mayor Campbell to the South Bay Cities Sanitation District Board of Directors and Mayor pro tempore Massey to serve as alternate director.

The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

PUBLIC PARTICIPATION:

The following individual addressed the City Council:

- 1) Heather Longridge

ANNOUNCEMENTS

- 1) Mayor Campbell invited all to a reception at the Hermosa Beach Historical Society & Museum to immediately follow the adjournment of the City Council meeting.

ADJOURNMENT

Mayor Campbell adjourned the meeting at 6:58 p.m.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, November 26, 2019
Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Mary Campbell***

***Mayor Pro Tem
Justin Massey***

***Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato***

7:00 P.M. – REGULAR MEETING

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: None

Absent: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

ADJOURNMENT

Due to the lack of a quorum, the Regular Meeting of the City Council of the City of Hermosa Beach, California, was adjourned on Tuesday, November 26, 2019, at the hour of 7:01 p.m.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Wednesday, December 4, 2019
Special Meeting - 6:00 P.M.
Closed Session to be held following the Open Session**

Council Chambers

City Council

***Mayor
Mary Campbell***

***Mayor Pro Tem
Justin Massey***

***Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato***

6:00 P.M. – SPECIAL MEETING AGENDA

CALL TO ORDER

The meeting was called to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Manhattan Beach City Councilmember Hildy Stern.

ROLL CALL

Present: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

- 1) City of Lawndale – City Councilmember Pat Kearney
- 2) City of Rolling Hills – City Councilmember Patrick Wilson
- 3) City of Manhattan Beach – City Councilmember Hildy Stern
- 4) City of Manhattan Beach – City Councilmember Suzanne Hadley
- 5) City of Manhattan Beach – City Councilmember Mayor Nancy Hersman

Arrived Late:

- 1) City of Rancho Palos Verdes – City Councilmember David Bradley (arrived 6:15 p.m.)

Absent:

- 1) City of Rancho Palos Verdes – City Councilmember Barbara Ferraro
- 2) City of Palos Verdes Estates – City Councilmember Sanford Davidson

ANNOUNCEMENTS

None.

APPROVAL OF AGENDA

Moved by Councilmember Armato, and second by Councilmember Detoy. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

1. STUDY SESSION

- a) SEMS Executive Training Course (ICS 402)**
(Area G Disaster Management Coordinator Jeff Robinson)

Los Angeles County Area G Disaster Management Coordinator Jeff Robinson provided an ICS 402 training presentation and responded to questions from the City Council and other training attendees.

- b) Overview of Hermosa Beach Emergency Management**
(Emergency Management Coordinator Brandy Villanueva)

Emergency Management Coordinator Brandy Villanueva provided a presentation on the City's emergency management efforts including updates on the Emergency Operations Plan, South Bay Alerts, tsunami maps, Beach Evacuation Emergency Light System (BEELS) implementation, Emergency Preparedness Advisory Board, HbCERT, City staff training and grant applications. Environmental Analyst Leeanne Singleton provided a presentation on Look Ahead Hermosa Beach related to projected sea rise visualizations.

Mayor Campbell recessed the meeting at 7:40 p.m.

Mayor Campbell reconvened the meeting at 8:02 p.m.

PUBLIC PARTICIPATION:

The following individuals addressed the City Council:
None.

- 2. CONSIDERATION OF NOVEMBER 27, 2019 BROWN ACT DEMAND TO "CURE AND CORRECT" SUBMITTED BY ANTHONY HIGGINS PERTAINING TO MAYOR PRO TEM APPOINTMENT OF NOVEMBER 21, 2019**
(City Attorney Mike Jenkins)

In response to the November 27, 2019 "Cure and Correct" Demand Letter from Anthony Higgins pertaining to the November 21, 2019 Mayor Pro Tem selection:

- a) Consider whether or not to respond to the demand by:
 - i. Rescinding the action taken on November 21, 2019 to select a Mayor Pro Tem;
 - ii. Accepting public comment;
 - iii. Accepting nominations for Mayor Pro Tem; and
 - iv. Voting on selection of Mayor Pro Tem.

City Attorney Mike Jenkins provided a summary of the Brown Act "Cure and Correct" demand, City response and options; and recent litigation initiated by Dina Fangary and Fangary Law Group.

PUBLIC PARTICIPATION:

The following individuals addressed the City Council:

- 1) Bob Dunn
- 2) Anthony Higgins
- 3) Jeff Duclos
- 4) Jim Rosenberger
- 5) George Barks
- 6) Trent Larson
- 7) Kent Allen
- 8) Bob Atkins
- 9) Jessica Accamando
- 10) Mike Collins
- 11) Gila Katz
- 12) George Schmeltzer
- 13) Kathy Knoll
- 14) Dave Davis
- 15) Matt McCool
- 16) J.R. Reviczky
- 17) Kathleen Midstokke
- 18) Sandy Saemann

Moved by Mayor Pro Tem Massey, and second by Councilmember Armato, to rescind the action taken on November 21, 2019 to appoint the Mayor pro tempore. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

Moved by Councilmember Fangary to nominate Councilmember Fangary to serve as Mayor pro tempore for a term ending Thursday, November 12, 2020.

Moved by Councilmember Armato, and second by Mayor Campbell to appoint Councilmember Massey as Mayor pro tempore for a term ending Thursday, November 12, 2020. On the advice of the City Attorney, Councilmember Armato withdrew her motion in order for the City Council to accept nominations for Mayor pro tempore as listed on the agenda.

The Mayor opened the floor to nominations for Mayor pro tempore to serve for a term ending Thursday, November 12, 2020. Councilmember Armato nominated Councilmember Massey. Councilmember Fangary nominated Councilmember Fangary.

Councilmember Massey was appointed as Mayor pro tempore to serve for a term ending Thursday,

November 12, 2020 by roll call vote:

Councilmember Armato:	Councilmember Massey
Councilmember Detoy:	Councilmember Fangary
Councilmember Fangary:	Councilmember Fangary
Councilmember Massey:	Councilmember Massey
Mayor Campbell:	Councilmember Massey

ADJOURN TO CLOSED SESSION

Mayor Campbell adjourned the Open Session at 10:20 p.m. to a Closed Session.

CLOSED SESSION AGENDA

CALL TO ORDER IN COUNCIL CHAMBERS

The meeting was called to order at 10:21 p.m.

PUBLIC COMMENT

The following individuals addressed the City Council:

- 1) Bob Atkins
- 2) Kathleen Midstokke
- 3) Jane Davis

RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 10:25 p.m. to:

ROLL CALL

Present: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

1. CONFERENCE WITH LABOR NEGOTIATOR

Government Code Section 54957.6

City Negotiator: City Manager

Employee

Organizations: Hermosa Beach Police Officers' Association
Police Management Bargaining Group
Hermosa Beach Management Association
Unrepresented Employees

2. CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation

Government Code Section 54956.9(d)(4)

The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Number of Potential Cases: 1

ADJOURNMENT

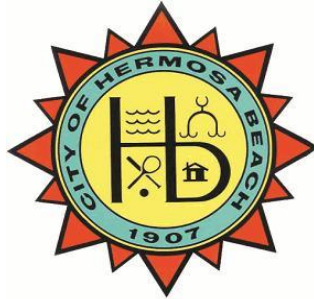
The Closed Session was adjourned at 11:50 p.m. to Tuesday, December 17, 2019 for Closed Session at 6:00 p.m., followed by Open Session at 7:00 p.m.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, December 10, 2019
Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Mary Campbell***

***Mayor Pro Tem
Justin Massey***

***Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato***

7:00 P.M. – REGULAR MEETING

CALL TO ORDER

The meeting was called to order at 7:00 p.m.

ROLL CALL

Present: None

Absent: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

ADJOURNMENT

Due to the lack of a quorum, the Regular Meeting of the City Council of the City of Hermosa Beach, California, was adjourned on Tuesday, December 10, 2019, at the hour of 7:01 p.m. to an Adjourned Regular Meeting on December 17, 2019 for Closed Session at 6:00 p.m., followed by Open Session at 7:00 p.m.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Tuesday, December 17, 2019
Closed Session - 6:00 P.M.
Adjourned Regular Meeting - 7:00 P.M.**

Council Chambers

City Council

***Mayor
Mary Campbell***

***Mayor Pro Tem
Justin Massey***

***Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato***

6:00 P.M. - CLOSED SESSION

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

ROLL CALL

Present: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

PUBLIC PARTICIPATION:

None.

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 6:02 p.m. to:

1. **MINUTES:** Approval of the following Closed Session minutes:

- November 18, 2019
- December 4, 2019

2. **CONFERENCE WITH LEGAL COUNSEL: Pending Litigation**

Government Code Section 54956.9(d)(1)

The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

a) **Name of Case:** Hermosa Fitness LLC v. City of Hermosa Beach, et al. United States District Court, Case Number: 2:19-cv-08666

b) **Name of Case:** Dina Fangary v. City of Hermosa Beach, et al. Los Angeles County Superior Court, Case Number: 19STCP05134

3. **CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation**

Government Code Section 54956.9(d)(4)

The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

Number of Potential Cases: 1

4. **CONFERENCE WITH LABOR NEGOTIATOR**

Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: Hermosa Beach Police Officers' Association
Police Management Bargaining Group
Hermosa Beach Management Association
Unrepresented Employees

5. **CONFERENCE WITH LABOR NEGOTIATOR**

Government Code Section 54957.6

City Designated Representative: Councilmember Armato

Unrepresented Employee: City Manager

RECESS TO OPEN SESSION IN THE COUNCIL CHAMBERS

The Closed Session adjourned at 7:12 p.m.

7:00 P.M. - REGULAR AGENDA

CALL TO ORDER

The meeting was called to order at 7:17 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Fasola.

ROLL CALL

Present: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

CLOSED SESSION REPORT

Assistant City Attorney Lauren Langer provided the Closed Session report advising the Council heard no public comment and took no reportable action.

ANNOUNCEMENTS

Mayor Campbell made the following announcements:

- 1) Check the City's website for Santa's sleigh route and stop locations in Hermosa Beach from 6 p.m. to 9 p.m. on December 18th.
- 2) Hermosa Five-O will be hosting their 2019 Holiday party at the Community Center from 4:30 p.m. to 6:30 p.m. on December 19th.
- 3) Community Movie Night featuring "Elf" will be held at the Community Theatre at 6 p.m. on December 20th.
- 4) The 27th Annual Beach Cities Toy Drive gift wrapping party will be held in the Community Center Gymnasium at 11 a.m. on December 21st.
- 5) The Chanukah Menorah Kindling Ceremony will take place on the Hermosa Pier from 3 p.m. to 5:30 p.m. on December 22nd with Menorah Lighting at approximately 4:15 p.m.
- 6) The City's Free Holiday Parking Program at downtown commercial areas is being offered through December 25th.
- 7) The New Year's Eve Celebration will be held at Pier Plaza from 8 p.m. to midnight on December 31st.
- 8) The 2019 Fiesta Hermosa community survey is available online on the City's website.
- 9) The City's Annual Homeless Count will be held in Council Chambers at 8 p.m. on January 22nd.

APPROVAL OF AGENDA

The City Council approved City Manager Lowenthal's request to continue Item 6 c) to a future meeting, likely January 14, 2020, for staff to address requests from businesses.

6.	c) AUTHORIZE THE REMOVAL OF THE TRASH COMPACTOR IN PARKING LOT A AND APPROVE INDIVIDUAL AND SHARED CONTAINER SERVICE FOR PIER PLAZA BUSINESSES <i>(Environmental Programs Manager Doug Krauss)</i> <u>Recommendation:</u> Staff recommends that the City Council: 1. Authorize the removal of the trash compactor in Parking Lot A; and 2. Authorize Athens Services to implement individual and shared container service for Pier Plaza businesses including the construction of temporary enclosures.
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Moved by Councilmember Armato, and second by Mayor Pro Tem Massey, to approve the balance of the agenda as presented. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

PROCLAMATIONS / PRESENTATIONS

a) SWEARING-IN OF CITY TREASURER KAREN NOWICKI

City Treasurer Karen Nowicki was sworn in by City Manager Lowenthal. The City Treasurer made remarks on the City's investment fund and policy.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

a) UPDATE FROM JIM FASOLA - CITY DELEGATE TO THE LOS ANGELES COUNTY WEST VECTOR & VECTOR-BORNE DISEASE CONTROL DISTRICT BOARD OF TRUSTEES

City Delegate Jim Fasola noted the need to clean out storm drains after winter rains to mitigate mosquitoes; and that Vector Control had contacted City staff.

b) UPDATE ON STRAND SAFETY INITIATIVES AND ENFORCEMENT

Acting Police Chief Milton McKinnon and Environmental Analyst Leeanne Singleton provided an update on Strand safety initiatives and enforcement actions over the past three months and responded to City Council questions.

PUBLIC PARTICIPATION:

Mayor Campbell and City Manager Lowenthal made remarks on the status of contract negotiations with the Hermosa Beach Police Officers Association and noted the availability of a Frequently Asked Questions document on the City's website.

1. ORAL AND WRITTEN COMMUNICATIONS:

The following individuals addressed the City Council:

- 1) Matthew Lee
- 2) Mickey McCabe
- 3) Manuella Sperb
- 4) Ethan Ferrera
- 5) Cody Bennett
- 6) Sarah Harper
- 7) Albro Lundy
- 8) Patricia Zingheim
- 9) Jay Schuster
- 10) Joe Poelstra
- 11) Mick Gaglia
- 12) Richard Taylor
- 13) Bob Higgins
- 14) Brian Smyth
- 15) Eric Cahalan
- 16) Pam Sargent
- 17) Dorothy Scheid
- 18) Alan Meyer
- 19) Douglas Robbins
- 20) Susan Smyth
- 21) Jacqueline Easton
- 22) Kevin Averill

- 23) Frank Wattles
- 24) Gila Katz
- 25) Marcelo Bedetti
- 26) Steve Endom
- 27) Raul Saldana
- 28) Matt Domyancic
- 29) Bill Hallett
- 30) Nate Flory
- 31) Margo Hershey
- 32) Jeff Smith
- 33) Mike Sribney
- 34) Lucas Commiso
- 35) Joe Talley
- 36) Jack Janken
- 37) Matthew Cortina
- 38) Geoff Hirsch
- 39) Gary Doane
- 40) Eric Sage
- 41) Linette Jensine
- 42) Trent Larson
- 43) Kathy Knoll
- 44) Gregory Kelly
- 45) Timothy Reid
- 46) Payton Cahalan
- 47) Chris Alkadis
- 48) Dino Capaldi

a) WRITTEN COMMUNICATION

Recommendation: Staff recommends that the City Council receive and file the written communication.

Moved by Councilmember Armato, and second by Mayor Pro Tem Massey, to receive and file written communications. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

Mayor Campbell recessed the meeting at 9:51 p.m. for a short break.

Mayor Campbell reconvened the meeting at 10:01 p.m.

2. CONSENT CALENDAR:

Moved by Councilmember Armato, and second by Councilmember Detoy, to approve the Consent Calendar consisting of Items (a) through (k). The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

a) MEMORANDUM REGARDING CITY COUNCIL MEETING MINUTES
(City Clerk)

Recommendation: The City Clerk recommends that the City Council receive and file this

memorandum.

b) CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR OCTOBER 2019

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the October 2019 Financial Reports

d) REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT BY PROJECT FOR NOVEMBER 2019

(Finance Director Viki Copeland)

Recommendation: Staff recommends that City Council receive and file the November 2019 Financial Reports.

e) CITY TREASURER'S REPORT AND CASH BALANCE REPORT

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the October 2019 and November 2019 City Treasurer's Report and Cash Balance Report

f) ACTION MINUTES OF THE PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION SPECIAL MEETING OF MONDAY, NOVEMBER 4, 2019

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission special meeting of Monday, November 4, 2019.

g) ACTION SHEETS OF THE PLANNING COMMISSION MEETINGS OF NOVEMBER 19, 2019 AND DECEMBER 9, 2019

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council receive and file the action sheets of the Planning Commission meetings of November 19, 2019 and December 9, 2019.

h) ACTION MINUTES OF THE PUBLIC WORKS COMMISSION MEETING OF SEPTEMBER 18, 2019

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Public Works Commission meeting of September 18, 2019.

i) APPROVAL OF EMERGENCY OPERATIONS PLAN CONSULTANT CONTRACT

(Emergency Management Coordinator Brandy Villanueva)

Recommendation: Staff recommends that the City Council:

1. Authorize the Mayor to execute a professional services agreement with Constant & Associates in the amount of \$49,600 to develop the 2020 City of Hermosa Beach Emergency Operations Plan and related annexes, and;
2. Approve an additional \$7,740 to incorporate an Emergency Operations Plan validation training and exercise to test the functionality of the updated 2020 Emergency Operations Plan.

j) LIST OF REGULAR AND ONGOING CITY BOARD AND COMMISSION APPOINTIVE TERMS THAT WILL EXPIRE DURING THE 2020 CALENDAR YEAR
(City Clerk)

Recommendation: Staff recommends that the City Council receive and file the attached list, prepared for posting pursuant to State law, of all regular and ongoing Hermosa Beach board, commission and committee appointive terms, which will expire during the 2020 calendar year.

k) RECOMMENDATION TO REJECT CLAIMS
(Human Resources Manager Vanessa Godinez)

Recommendation: Staff recommends that City Council reject the following claims and refer them to the City's Liability Claims Administrator.

Claimant: Minor child
Date of Loss: September 16, 2019
Date Filed: October 21, 2019
Allegation: At South Park, another minor child dropped a rock from the top of the log obstacle and the rock landed on the claimant's right hand causing bodily injury.

Claimant: Joe Leibfried
Date of Loss: April 10, 2019
Date Filed: August 21, 2019
Allegation: Claimant collided head first into the wall at the boundary of the pickle-ball court at Clark Field.

3. CONSENT ORDINANCES

None.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION

None.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M

a) ORDINANCE ESTABLISHING THE CITY MANAGER AS THE APPOINTING AUTHORITY FOR THE CITY CLERK IN LIGHT OF THE PASSAGE OF MEASURE CC AT THE NOVEMBER 5, 2019 GENERAL MUNICIPAL ELECTION
(City Attorney Michael Jenkins)

Recommendation: Staff recommends that the City Council adopt an Ordinance establishing the City Manager as the appointing authority for the appointed City Clerk in light of the passage of Measure CC.

The Mayor opened the public hearing. No individuals addressed the City Council.

The Mayor closed the public hearing.

Moved by Mayor Pro Tem Massey, and second by Councilmember Armato, to introduce on first reading an Ordinance establishing the City Manager as the appointing authority for the appointed City Clerk in light of the passage of Measure CC. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

6. MUNICIPAL MATTERS

a) COASTAL ZONE PARKING ASSESSMENT & RECOMMENDATIONS *(Continued from meeting of November 18, 2019)* *(Environmental Analyst Leeanne Singleton)*

Recommendation: Staff recommends that the City Council:

1. Accept the Coastal Zone Parking Assessment Study recommendations;
2. Direct staff to return to Council and the applicable City Commissions with the related implementation actions for each of the near-term recommendations; and
3. Direct staff to incorporate the policy recommendations into the draft Local Coastal Program and, if appropriate, draft an amendment to the City's Coastal Development Permit for the Preferential Parking Program and Remote Beach Park and Ride System.

Moved by Councilmember Armato, and second by Mayor Pro Tem Massey. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

b) RE-AUTHORIZATION/UPDATE TO SUSTAINABILITY REBATES AND FEE WAIVERS FOR GREEN BUILDING AND ZERO EMISSIONS VEHICLES INCENTIVES *(Environmental Analyst Leeanne Singleton)*

Recommendation: Staff recommends that the City Council:

1. Authorize staff to offer the following planning and building related fee waivers, reductions, and incentives to be effective beginning January 1, 2020 through December 31, 2022 to further facilitate community investment in new and innovative technologies:
 - a. Zero Net Energy Buildings-Rebate 50% of building permit fees for Zero Net Energy buildings as verified through participation in the Savings By Design or California Advanced Homes programs (continued incentive offering).
 - b. Energy Efficiency Upgrades-Rebate 50% of building permit fees through Energy Upgrade California or HERO program funding (continued incentive offering).
 - c. Alternative Fuel Infrastructure Upgrade-Rebate 50% of electrical permit fees for 100% alternative fuel vehicles (continued incentive offering).
 - d. Photovoltaic Installation-Rebate 50% of planning and building permit fees for installation of photovoltaic systems, including 50% of roofing permit fee when roofing permit includes solar tile roofs or green roofs (continued incentive offering).
 - e. Battery Storage-Rebate 50% of electrical permit fees for battery storage units (continued incentive offering).
 - f. Multiple Incentives Implemented-Rebate 100% of planning and building permit fees when installation includes at least two of the following: photovoltaic solar or wind, electric vehicle

charging, and battery storage (continued incentive offering).

g. Small Wind Energy Systems-Rebate 50% of Planning and Building permit fees associated with installation of a small wind energy systems (continued incentive offering).

h. Demonstration of New Technology-Rebate 50% of fee for Unusual Architectural/Building Review for demonstration of new technology, materials, or construction methods designed to reduce water, waste, or energy use and agreement to share results and feedback (continued incentive offering).

i. Tree Planting Incentive-Waive landscape plan review fee, or equivalent value waived from planning permit fees when application is for a project that includes other planning permits, for installation of trees beyond current code or replacement requirements (continued incentive offering).

2. Provide direction to staff on next steps associated with rebates and incentives associated with the City's zero emissions vehicle, electric vehicle (EV) charging, and parking policies within the following program areas:

- a. Residential parking permit
- b. Free parking at silver post meters
- c. Free charging at EV stations
- d. Free parking at EV stations

Moved by Councilmember Armato, and second by Mayor Pro Tem Massey to authorize staff to offer planning and building related fee waivers, reductions, and incentives as noted in Staff Recommendation item #1 a. through i. noted above, to be effective beginning January 1, 2020 through December 31, 2022 to further facilitate community investment in new and innovative technologies. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

Moved by Councilmember Fangary, and second by Mayor Pro Tem Massey to maintain current City zero emissions vehicle and electric vehicle charging incentives listed in Staff Recommendation item #2 including the free preferential residential parking permit program, free parking at silver post meters, free charging at Level II EV charging stations and free parking at EV charging stations with the current exceptions of City Parking Lot A and Structure C; and direct staff to return with options including:

- 1) Making parking at Lot A and Structure C free for electric vehicles; and/or replacing Pay By Space machines at City parking structure/lots with pull ticket systems on entry;
- 2) Converting all City EV chargers to networked models to improve usage data collection;
- 3) Shifting EV charger maintenance from the City to a contractor to decrease downtime; and
- 4) Green incentive program changes including parking and converting City EV chargers from free to pay-to-charge as informed by a study of incentives and programs offered by other municipalities.

The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

Moved by Councilmember Armato, and second by Councilmember Detoy, to extend the meeting until 12:15 a.m. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

d) AWARD OF PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE ON-CALL CIVIL ENGINEERING SERVICES

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council:

1. Award Professional Services Agreements to CWE, for an amount not to exceed \$300,000, to provide on-call Civil Engineering services to the City of Hermosa Beach for three years with the option to extend for up to two additional one-year terms;
2. Award Professional Services Agreements to Onward Engineering, for an amount not to exceed \$300,000, to provide on-call Civil Engineering services to the City of Hermosa Beach for three years with the option to extend for up to two additional one-year terms;
3. Award Professional Services Agreements to Quantum Quality Consulting Inc., for an amount not to exceed \$300,000, to provide on-call Civil Engineering services to the City of Hermosa Beach for three years with the option to extend for up to two additional one-year terms; and
4. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

Moved by Councilmember Armato, and second by Mayor Pro Tem Massey. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

e) AWARD OF PROFESSIONAL SERVICES AGREEMENTS TO PROVIDE ON-CALL LANDSCAPE ARCHITECTURAL SERVICES

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council:

1. Award a Professional Services Agreement to Hirsch & Associates, Inc., in an amount not to exceed \$300,000, to provide on-call landscaping architectural services to the City of Hermosa Beach for three years with the option to extend up to two additional one-year terms;
2. Award a Professional Services Agreement to NUVIS Landscape Architecture, in an amount not to exceed \$300,000, to provide on-call landscaping architectural services to the City of Hermosa Beach for three years with the option to extend up to two additional one-year terms;
3. Award a Professional Services Agreement to SWA Group, Inc., in an amount not to exceed \$300,000, to provide on-call landscaping architectural services to the City of Hermosa Beach for three years with the option to extend up to two additional one-year terms; and
4. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

Moved by Mayor Pro Tem Massey, and second by Councilmember Armato. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

f) RECOMMENDATION TO APPROVE THE FIRST AMENDMENT TO THE AGREEMENT FOR ON-CALL PROFESSIONAL ENGINEERING DESIGN SERVICES WITH HARRIS AND ASSOCIATES

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council:

1. Approve the first amendment to the existing on-call agreement with Harris and Associates to increase the capacity of the agreement by \$85,000 to a new not-to-exceed amount of \$385,000; and
2. Authorize the Mayor to execute and the City Clerk to attest the first amendment to the

agreement (Attachment 4), subject to approval by the City Attorney.

Moved by Mayor Pro Tem Massey, and second by Councilmember Armato. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

a) COUNCIL COMMITTEE REORGANIZATION - DECEMBER 2019

(City Clerk)

Recommendation: Staff recommends that City Council reorganize the Council Committee assignments and take the following actions:

1. Re-assign committee delegates/alternates or re-affirm current appointments;
2. Adopt the attached resolution to reflect delegate/alternate changes (if any) to the South Bay Cities Council of Government (SBCCOG); and
3. Add and/or delete any committees or temporary subcommittees, as appropriate.

Moved by Councilmember Armato, and second by Mayor Campbell to

- 1) Re-assign committee delegates/alternates or re-affirm current appointments as proposed, with Councilmember Detoy filling all assignments vacated by former Councilmember Duclos; and replacing Mayor Pro Tem Massey as delegate to the Southern California Association of Governments;
- 2) Adopt a resolution to reflecting Mayor Pro Tem Massey continuing as delegate; and Councilmember Armato replacing Mayor Campbell as alternate to the South Bay Cities Council of Governments (SBCCOG);
- 3) Schedule the Downtown Task Force and Stormwater Infiltration Project Subcommittee, both comprised of Mayor Pro Tem Massey and Councilmember Armato, to be decommissioned on March 31, 2021 upon completion of identified tasks; and
- 4) Appoint Mayor Campbell and Councilmember Armato, as nominated by Mayor Pro Tem Massey, to a temporary Community Garden Dedication Subcommittee with a target decommissioning date of June 30, 2020.

. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

b) CITY COUNCIL MEETING SCHEDULE FOR 2020

(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council:

1. Review and provide direction on the proposed Special Meeting dates; and
2. Approve the City Council meeting schedule for 2020.

Councilmembers noted scheduling conflicts with the 2020 meeting dates:

- Councilmember Armato – February 27 & July 1
- Councilmember Fangary – January 28 & April 4
- Councilmember Massey – July 1

The City Council noted that the November 24 meeting is on the same week as Thanksgiving, but to keep

as scheduled for now.

Moved by Councilmember Armato, and second by Councilmember Detoy, to approve the City Council meeting schedule for 2020 with the following exceptions:

- 1) The City Council selected February 3, 2020 for a joint City Council meeting with the Hermosa Beach City School District pending School Board availability; and
- 2) The July 2020 study session will be scheduled at a future date pending topic selection and a poll of Councilmembers for an acceptable date.

. The motion carried as follows:

AYES: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

c) UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES AND STANDING COMMITTEE DELEGATES/ALTERNATES

Councilmember Armato reported on attendance at an Independent Cities Association (ICA) board meeting and noted this week's registration deadline for an upcoming winter conference in Santa Barbara.

Mayor Pro Tem Massey and Councilmember Massey commended retiring Acting Police Chief McKinnon for his work in supporting the Downtown Subcommittee

Mayor Campbell noted Councilmembers will meet informally with Leadership Hermosa moving forward instead of via subcommittee.

8. OTHER MATTERS - CITY COUNCIL

a) TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

The Tentative Future Agenda Items were received and filed.

ADJOURNMENT

Mayor Campbell adjourned the meeting at 11:55 p.m.



SUJA LOWENTHAL
CITY MANAGER

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



**City Council Meeting Minutes
Wednesday, January 8, 2020
Special Meeting – Closed Session**

Council Chambers

City Council

***Mayor
Mary Campbell***

***Mayor Pro Tem
Justin Massey***

***Councilmembers
Hany S. Fangary
Michael Detoy
Stacey Armato***

5:00 P.M. - CLOSED SESSION

CALL TO ORDER IN COUNCIL CHAMBERS

The meeting was called to order at 5:01 p.m.

ROLL CALL

Present: Councilmembers Armato, Detoy, Fangary, Mayor Pro Tem Massey, Mayor Campbell

PUBLIC COMMENT

The following individuals addressed the City Council:

- 1) Fred Nichols
- 2) Ashley Tull

RECESS TO CLOSED SESSION IN THE SECOND FLOOR CONFERENCE ROOM

The City Council recessed to Closed Session at 5:08 p.m. to:

1. CONFERENCE WITH LABOR NEGOTIATOR
Government Code Section 54957.6

City Negotiator: City Manager
Employee
Organizations: Hermosa Beach Police Officers' Association
Police Management Bargaining Group
Hermosa Beach Management Association
Unrepresented Employees

ADJOURNMENT

The Closed Session was adjourned at 9:30 p.m.



SUJA LOWENTHAL
CITY MANAGER



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 20-0002

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

CHECK REGISTERS (Finance Director Viki Copeland)

Recommended Action:

Staff recommends that the City Council ratify the following check registers.

Attachments:

1. Check Register 12/3/2019
2. Check Register 12/5/2019
3. Check Register 12/17/2019
4. Check Register 12/19/2019
5. Check Register 12/26/2019
6. Check Register 1/2/2020

Respectfully Submitted by: Viki Copeland, Finance Director

Approved: Suja Lowenthal, City Manager

Check Register
CITY OF HERMOSA BEACH

Page: 1

12/03/2019 4:32:56PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
93491	12/3/2019	21576	DECADENCE	PO 34406	EMPLOYEE HOLIDAY PARTY
				001-1101-4319	7,995.80
		21576			Total : 7,995.80
93492	12/3/2019	20236	SPECTRUM BUSINESS	0088884111619	PW YARD/CABLE/DEC19
				001-4202-4201	129.71
				0241699111719	CITY HALL BACKUP INTERNET/DEC19
				715-1206-4201	94.99
				0350359112119	1301 HERMOSA/RCC CONNECTION/DEC19
				001-2101-4304	149.99
				0352413112219	PD COMPUTER CIRCUITS/DEC19
				001-2101-4304	272.81
				0402150111719	1301 HERMOSA/540 PIER CONNECTION/NOV19
				001-2101-4304	783.16
		20236			Total : 1,430.66
2 Vouchers for bank code : boa					Bank total : 9,426.46
2 Vouchers in this report					Total vouchers : 9,426.46

12/03/2019 4:32:56PM

Check Register
CITY OF HERMOSA BEACH

Page: 2

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
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"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 2 inclusive, of the check register for 12/3/2019 are accurate funds are available for payment, and are in conformance to the budget."

By 

Finance Director

Date 1/8/2020

Check Register
CITY OF HERMOSA BEACH

Page: 1

12/05/2019 6:00:58PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
93493	12/5/2019	05817 ACCELA INC	INV-ACC49010	UPGRADE/PROGRESS PMT/OCT19 715-4201-4201	16,709.33
		05817		Total :	16,709.33
93494	12/5/2019	21471 ADOBE INC.	1083520747	ACROBAT PRO CREATIVE CLOUD/12 MONTHS 715-1206-4201	667.02
		21471		Total :	667.02
93495	12/5/2019	21471 ADOBE INC.	1074870478	ACROBAT PRO CREATIVE CLOUD/12 MONTHS 715-1206-4201	177.10
		21471		Total :	177.10
93496	12/5/2019	11359 ALKADIS, CHRISTOPHER	TR 809	PER DIEM/SAFETY EVENT MANAGEMENT 001-2101-4317	150.00
		11359		Total :	150.00
93497	12/5/2019	12470 AMERICAS TROPHY COMPANY	PO 34330	MEMORIAL BENCH PLAQUE/MOLINARI 001-6101-5402	187.79
		12470		Total :	187.79
93498	12/5/2019	09366 AQUA FLO	SI1440720-SI1451461	IRRIGATION SUPPLIES/OCT19 001-6101-4309	874.25
		09366		Total :	874.25
93499	12/5/2019	15002 ART TO GROW ON, INC	PO 34298	INSTRUCTOR PAYMENT/CLASS NO. 8398 001-4601-4221	504.00
		15002		Total :	504.00
93500	12/5/2019	00321 AT&T	000013907293	PD COMPUTER CIRCUITS 10/13/19-11/12/19 001-2101-4304	137.79
		00321		Total :	137.79
93501	12/5/2019	17271 BARROWS, PATRICK	PO 34369	INSTRUCTOR PAYMENT/CLASSES 8424/42/5/71 001-4601-4221	1,956.50
			PO 34380	INSTRUCTOR PAYMENT/CLASSES 8454/5 001-4601-4221	661.50
		17271		Total :	2,618.00
93502	12/5/2019	20942 BEST BEST & KRIEGER LLP	862389	GENERAL CITY ATTORNEY SERVICES/OCT19	

2b (2)

Check Register
CITY OF HERMOSA BEACH

Page: 2

12/05/2019 6:00:58PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
93502	12/5/2019	20942	BEST BEST & KRIEGER LLP	(Continued)	
				001-1131-4201	19,971.60
			862390	CITY ATTORNEY/NORTH SCHOOL MOU/OCT19	
				001-1131-4201	37.40
			862391	CITY ATTORNEY SERVICES/INFILTRATION/OCT1	
				001-1131-4201	3,553.00
			862392	LEGAL/GREENWICH UNDERGROUNDING/OCT19	
				001-2133	243.10
			862393	LEGAL/PUBLIC RECORDS REQUESTS/OCT19	
				001-1131-4201	24,556.50
			862394	CITY ATTORNEY SERVICES/LAND USE/OCT19	
				001-1131-4201	9,667.90
			862395	CITY ATTORNEY SERVICES/CROSSFIT/OCT19	
				001-1133-4201	544.80
			862396	LEGAL/HERMOSA FITNESS/OCT19	
				001-1133-4201	7,843.10
			862397	CITY ATTORNEY SERVICES/FANGARY/OCT19	
				001-1133-4201	3,214.40
			862398	CITY ATTORNEY/HUMAN RESOURCES/OCT19	
				001-1203-4201	4,989.74
		20942		Total :	74,621.54
93503	12/5/2019	06409	BLUE DIAMOND MATERIALS	1720761	REQ 673784/ASPHALT/EMULSION BUCKETS
					001-3104-4309
		06409			343.12
				Total :	343.12
93504	12/5/2019	21572	CA BEACH VOLLEYBALL ASSOC	Receipt 2001261.003	THEATRE RENTAL OVERPAYMENT REFUND
					001-3406
					100.00
			Receipt 2001262.003	THEATRE DAMAGE DEPOSIT REFUND	
					001-2111
					500.00
		21572		Total :	600.00
93505	12/5/2019	10838	CANON BUSINESS SOLUTIONS, INC	4030948176	COPIER USAGE 7/10/19-10/9/19
					715-1208-4201
					3,201.67
					715-2101-4201
					54.31
					715-1201-4201
					168.69
		10838		Total :	3,424.67
93506	12/5/2019	09632	CDWG	VTS9106	REQ 773350/RECORDS/JAIL PRINTER TONER

Check Register
CITY OF HERMOSA BEACH

Page: 3

12/05/2019 6:00:58PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
93506	12/5/2019	09632	CDWG	(Continued)	
				001-2101-4305	407.86
			VVS3503	MAT REQ 649685/PRINTER TONER/INK	
				715-1206-4305	190.67
		09632		Total :	598.53
93507	12/5/2019	18185	CERTAPRO PAINTERS OF PV	2183	
				PAINT VALLEY PARK RESTROOMS	
				301-8699-4201	3,595.00
		18185		Total :	3,595.00
93508	12/5/2019	20398	CONTINENTAL MAPPING SERVICE	111119	
				PUBLIC NOTICES/NOV19	
				001-4101-4201	3,000.00
		20398		Total :	3,000.00
93509	12/5/2019	00041	COPELAND, VIKI	TR 829	
				CA SOCIETY MUNI FINANCE OFFICERS CONF	
				001-1202-4317	425.00
		00041		Total :	425.00
93510	12/5/2019	19593	COPWARE, INC.	PO 34332	
				CA PEACE OFFICER LEGAL SOURCEBOOK/1 YR	
				001-2101-4305	85.00
		19593		Total :	85.00
93511	12/5/2019	20844	DELL FINANCIAL SERVICES	80178182 (PO 12836)	
				CITY SERVER REPLACEMENT/PMT 3 OF 3	
				715-1206-5405	22,399.61
		20844		Total :	22,399.61
93512	12/5/2019	00364	DEPARTMENT OF JUSTICE	406679	
				MAT REQ 874654/FINGERPRINTING/SEP19	
				001-1203-4251	32.00
		00364		Total :	32.00
93513	12/5/2019	11449	DEWEY PEST CONTROL	Account 759408	
				PEST CONTROL/CITY BUILDINGS/NOV19	
				001-4204-4201	694.00
		11449		Total :	694.00
93514	12/5/2019	00181	EASY READER	19-061 thru 19-080	
				MAT REQ 868997/LEGAL ADS/SEP19-OCT19	
				001-1121-4305	5,410.16
		00181		Total :	5,410.16
93515	12/5/2019	15059	EVANS, MARLIN K.	PO 34321	
				INSTRUCTOR PAYMENT/CLASSES 8490/1	
				001-4601-4221	539.70

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93515	12/5/2019	15059	EVANS, MARLIN K.	(Continued)	Total : 539.70
93516	12/5/2019	06344	FIRST CALL STAFFING, INC.	00709-165877 PW MGMT ANALYST TEMP W/E 10/27/19 001-4202-4112	1,664.00
				00709-165988 PW MGMT ANALYST TEMP W/E 11/3/19 001-4202-4112	1,476.80
				00709-166006 PW MGMT ANALYST TEMP W/E 11/10/19 001-4202-4112	1,684.80
				00709-166072 PW MGMT ANALYST TEMP W/E 11/17/19 001-4202-4112	1,248.00
		06344		Total :	6,073.60
93517	12/5/2019	18361	FISHER CONTRACTOR INC	19-03325 COMM CTR/ROOF VENTS FOR CLASSROOM HEAT 301-8650-4201	1,200.00
		18361		Total :	1,200.00
93518	12/5/2019	21217	FJR PACIFIC, INC.	21687 CITY HALL/1ST FLOOR A/C EMERGENCY REPAIR 001-4204-4201	420.00
		21217		Total :	420.00
93519	12/5/2019	19884	FRONTIER	310-372-6186-0831895 2ND FLOOR CANON FAX 11/16/19-12/15/19 001-1121-4304 001-1141-4304 001-1201-4304 001-1202-4304 001-1203-4304	12.31 12.31 12.31 12.31 12.33
		19884		Total :	61.57
93520	12/5/2019	20627	GOLDEN TOUCH CLEANING, INC.	66004 (PO 14468) JANITORIAL/FEB19/SHORT PAY ERROR/REFUND 001-4204-4201	283.63
		20627		Total :	283.63
93521	12/5/2019	14204	HARTZOG AND CRABILL INC	19-0513 TRAFFIC ENGINEERING/JUL19 001-3104-4201	6,277.50
				19-0609 TRAFFIC ENGINEERING/AUG19 001-3104-4201	6,284.77
				19-0691 TRAFFIC ENGINEERING/SEP19 001-3104-4201	7,350.00
		14204		Total :	19,912.27

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93522	12/5/2019	09136	HERMOSA AUTOMOTIVE INC	45511	MAT REQ 874572/SMOG/VEHICLE 63
				715-3104-4311	50.00
			45518	MAT REQ 874573/SMOG/VEHICLE 46	
				715-3302-4311	50.00
			45523	MAT REQ 874575/SMOG/VEHICLE 45	
				715-3302-4311	50.00
			45526	MAT REQ 874574/SMOG/VEHICLE 60	
				715-4206-4311	50.00
			45560	MAT REQ 874577/SMOG/VEHICLE HB7	
				715-2101-4311	50.00
			45571	MAT REQ 874583/SMOG/VEHICLE HB4	
				715-2101-4311	50.00
		09136		Total :	300.00
93523	12/5/2019	21548	HUDSON, TANESHA	PO 34373/TR 812	CITY CLERK ASSOC OF CA WORKSHOP/MILEAGE
				001-1121-4317	30.51
		21548		Total :	30.51
93524	12/5/2019	15782	LA CO METRO TRANSPORTATION	104527	BUS PASS SALES/SEP19
				145-3403-4251	80.00
				001-1204-4251	7.00
				145-3403-4251	24.00
		15782		Total :	111.00
93525	12/5/2019	20347	LAURA MECOY COMMUNICATIONS LLC	10-2019	PUBLIC INFORMATION OFFICER SERVICES/OCT1
				001-1201-4201	6,000.00
		20347		Total :	6,000.00
93526	12/5/2019	21571	LOOKOUT ROOFING CO.	Receipt 001-00743132	DUPLICATE PERMIT B19-00450 REFUND
				001-3204	205.31
				715-6866	14.37
		21571		Total :	219.68
93527	12/5/2019	15912	MARTIN CHEVROLET	783093	REQ 874582/WINDOW REGULATOR/VEHICLE 35
				715-2101-4311	189.06
		15912		Total :	189.06
93528	12/5/2019	18071	MERCHANTS LANDSCAPE SERVICES	55023	REFRESH VETERANS' MEMORIAL PLANTERS
				125-8546-4201	450.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93528	12/5/2019	18071	MERCHANTS LANDSCAPE SERVICES	(Continued)	Total : 450.00
93529	12/5/2019	12055	MINUTEMAN PRESS	26171	COUNCILMEMBER DETOY/BUSINESS CARDS
				001-1208-4305	83.50
				001-1208-4305	7.93
		12055		Total :	91.43
93530	12/5/2019	13114	OFFICE DEPOT	400491205001	MAT REQ 773784/POCKET FILES
				001-1202-4305	55.80
		13114		Total :	55.80
93531	12/5/2019	14693	PARS	44214	ALTERNATE RETIREMENT PLAN FEES/SEP19
				001-1101-4185	15.08
				001-1204-4185	1.42
				001-3302-4185	6.99
				001-4204-4185	13.09
				001-4101-4185	14.61
				001-4201-4185	14.61
				001-4601-4185	234.20
		14693		Total :	300.00
93532	12/5/2019	11323	PR DIAMOND PRODUCTS INC.	0054372-IN	ASPHALT SAW BLADE/HERMOSA AVE REPAIR
				001-3104-4309	698.00
		11323		Total :	698.00
93533	12/5/2019	11539	PROSUM TECHNOLOGY SERVICES	SIN023042	PD SUBSTATION NETWORK SETUP 10/1-10/6/19
				001-8674-4201	75.00
				SIN023057	IT SUPPORT SERVICES/DEC19
				715-1206-4201	15,046.00
		11539		Total :	15,121.00
93534	12/5/2019	03282	REDONDO BEACH, CITY OF	568905	CITY PROSECUTOR SERVICES/OCT19
				001-1132-4201	16,667.00
		03282		Total :	16,667.00
93535	12/5/2019	20061	REGIONAL TAP SERVICE CENTER	6010814	CASH VALUE LOADED TO TAP CARDS/SEP19
				001-1204-4251	87.50
		20061		Total :	87.50
93536	12/5/2019	21542	RUSHTON, MATTHEW	PO 34399	REIMBURSEMENT FOR K9 EQUIPMENT

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93536	12/5/2019	21542	RUSHTON, MATTHEW	(Continued)	
		21542		170-2105-5401	284.86
				Total :	284.86
93537	12/5/2019	01420	SCHEID, DOROTHY	TR 808	
		01420		PER DIEM/SAFETY EVENT MANAGEMENT 001-2101-4317	150.00
				Total :	150.00
93538	12/5/2019	09491	SIGNVERTISE	9059/Mat Req 549877	
		09491		TOY DRIVE BANNER INSTALL/REMOVE 001-4202-4305	275.00
				Total :	275.00
93539	12/5/2019	00114	SMART & FINAL	3220630010332	
				MAT REQ 768482/JAIL COFFEE SUPPLIES 001-2101-4306	57.70
				3220630016857	
				REQ 768478/JAIL/BRIEF RM COFFEE SUPPLY 001-2101-4306	42.96
				001-2101-4305	42.97
				3220630024227	
				REQ 586859/MISSION EXCURSION GOODY BAGS 001-4601-4308	53.84
				3220630050446	
				MAT REQ 586857/SENIOR CTR COFEE SUPPLIES 001-4601-4328	36.74
				3220630050447	
				MAT REQ 586858/HAND SANITIZER, COCOA 001-4601-4305	10.96
				3220630057125	
				REQ 586853/SENIOR CTR COFFEE SUPPLY 001-4601-4328	57.94
				3220630057126	
				REQ 586852/LIBRARY EXCURSION GOODY BAGS 001-4601-4308	51.04
				3220630058124	
				MAT REQ 751584/KITCHEN/CLEAN SUPPLY 001-3302-4309	113.60
		00114		Total :	467.75
93540	12/5/2019	10532	SOUTH BAY FORD	FOW637005	
		10532		MAT REQ 874580/BLOWER MOTOR/VEHICLE HB4 715-2101-4311	59.30
				Total :	59.30
93541	12/5/2019	00159	SOUTHERN CALIFORNIA EDISON CO	2-01-414-1071	
				ELECTRICITY/NOV19 001-4204-4303	2,370.37
				105-2601-4303	213.53
				2-01-414-2152	
				ELECTRICITY/OCT19-NOV19	

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93541	12/5/2019	00159	SOUTHERN CALIFORNIA EDISON CO	(Continued)	
				001-6101-4303	1,502.61
			2-01-414-3747	ELECTRICITY/NOV19	
				105-2601-4303	18.62
			2-01-414-4281	ELECTRICITY/OCT19-NOV19	
				105-2601-4303	237.09
			2-01-414-5106	ELECTRICITY/NOV19	
				001-3104-4303	821.74
			2-29-332-0750	ELECTRICITY/NOV19	
				105-2601-4303	109.25
		00159		Total :	5,273.21
93542	12/5/2019	00146	SPARKLETTS	4472788 110719	COMM RES/DRINKING WATER/OCT19
				001-4601-4305	241.85
		00146		Total :	241.85
93543	12/5/2019	20236	SPECTRUM BUSINESS	0046247112419	CITY HALL/CABLE/DEC19
				715-4204-4201	105.22
		20236		Total :	105.22
93544	12/5/2019	09532	STAPLES ADVANTAGE	8056496198	MAT REQ 773344/CALENDARS FOR 2020
				001-2101-4305	97.93
		09532		Total :	97.93
93545	12/5/2019	10412	STERICYCLE	3004860555	MEDICAL WASTE DISPOSAL/NOV19
				001-2101-4201	85.00
		10412		Total :	85.00
93546	12/5/2019	21573	SWERDFEGER, TRACY	Receipt 001-00660716	BOND REFUND/ADJACENT PROPERTY DAMAGE
				001-2110	7,000.00
		21573		Total :	7,000.00
93547	12/5/2019	19082	T-MOBILE	Account 946625962	PD/CELL PHONES/NOV19
				001-2101-4304	196.65
				001-3302-4304	39.33
			Account 954297746	YARD/CELL PHONES/HOTSPOTS/NOV19	
				001-4202-4304	284.17
		19082		Total :	520.15
93548	12/5/2019	06910	TOOMEY, JAMES E	Parcel 4187-004-020	STREET LIGHT & SEWER TAX REBATE

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93548	12/5/2019	06910	TOOMEY, JAMES E	(Continued)	
				001-6871	124.12
				105-3105	24.61
		06910		Total :	148.73
93549	12/5/2019	08207	UNDERGROUND SERVICE ALERT	DIGGING ALERTS/NOV19	
			1120190312	160-3102-4201	100.75
			18dsbfe6325	DIGGING ALERTS/STATE FEES/NOV19	
				160-3102-4201	38.69
		08207		Total :	139.44
93550	12/5/2019	14528	UNION BANK OF CALIFORNIA, PARS #67460 PO 34294	PARS/OPEB CONTRIBUTION/DEC19	
				001-1101-4190	120.42
				001-1121-4190	285.83
				001-1201-4190	1,766.25
				001-1202-4190	1,784.66
				001-1203-4190	679.75
				001-1204-4190	1,010.91
				001-2101-4190	13,329.30
				001-3104-4190	933.00
				001-3301-4190	96.08
				001-3302-4190	2,963.74
				001-4101-4190	1,254.58
				001-4201-4190	1,315.91
				001-4202-4190	1,364.00
				001-4204-4190	630.00
				001-4601-4190	889.08
				001-6101-4190	867.83
				105-2601-4190	268.92
				160-3102-4190	162.08
				161-3109-4190	172.25
				715-4206-4190	508.41
		14528		Total :	30,403.00
93551	12/5/2019	13917	UNITED NATURAL BODYBUILDING	Receipt 2001258.003	
				THEATRE DAMAGE DEPOSIT REFUND	
				001-2111	470.20
		13917		Total :	470.20
93552	12/5/2019	09374	US ARMOR	25681	
				RUSHTON/BULLETPROOF VEST	

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93552	12/5/2019	09374	US ARMOR	(Continued)	
				150-2111-4350	349.56
				001-2101-4350	349.55
		09374		Total :	699.11
93553	12/5/2019	03209	VERIZON WIRELESS LA	9842289495	
				PD TRUNK MODEMS/NOV19	
				001-2101-4304	418.11
		03209		Total :	418.11
93554	12/5/2019	13359	WITTMAN ENTERPRISES LLC	1909062	
				AMBULANCE TRANSPORT BILLING/SEP19	
				001-1202-4201	2,470.61
		13359		Total :	2,470.61
93555	12/5/2019	18368	YEOMANS, MELITTA E.	Parcel 4160-024-015	
				STREET LIGHT & SEWER TAX REBATE	
				001-6871	124.12
				105-3105	24.61
		18368		Total :	148.73
93556	12/5/2019	19574	YOUNGBLOOD AND ASSOCIATES, ERVIN L	4067A	
				POLYGRAPH EXAM/NOV19	
				001-2101-4201	400.00
		19574		Total :	400.00
195600405	11/21/2019	14691	ADMINSURE AS AGENT FOR THE	12/2/19 Check Run	
				WORK COMP CLAIMS REIMB/NOV19	
				705-1217-4324	7,706.97
		14691		Total :	7,706.97
199951151	9/19/2019	14691	ADMINSURE AS AGENT FOR THE	12/2/19 Check Run	
				WORK COMP CLAIMS REIMB/SEP19	
				705-1217-4324	6,861.56
		14691		Total :	6,861.56
1914588064	11/21/2019	14691	ADMINSURE AS AGENT FOR THE	12/2/19 Check Run	
				WORK COMP CLAIMS REIMB/OCT19-NOV19	
				705-1217-4324	13,910.19
		14691		Total :	13,910.19
67 Vouchers for bank code : boa					Bank total : 284,402.58
67 Vouchers in this report					Total vouchers : 284,402.58

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
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"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 11 inclusive, of the check register for 12/5/2019 are accurate funds are available for payment, and are in conformance to the budget."

By 
Finance Director

Date 1/8/2020

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93557	12/17/2019	11437	ADMINISTRATIVE SERVICES CO OP	191031	TAXI VOUCHER PROGRAM/OCT19
		11437		145-3404-4201	5,906.02
				Total :	5,906.02
93558	12/17/2019	04715	ADMINSURE, INC.	12437	GEN/AUTO LIABILITY CLAIMS ADMIN/DEC19
				705-1209-4201	1,400.00
				12910	GEN/AUTO LIABILITY CLAIMS ADMIN/JAN20
				705-1209-4201	1,400.00
		04715		Total :	2,800.00
93559	12/17/2019	16956	ALL AMERICAN ASPHALT	Final Inv/PO 14189	HERMOSA AVE RESURFACING/FINAL PROG PMT
				115-8186-4201	6,203.50
				147-8186-4201	9,073.45
				148-8186-4201	99,657.00
		16956		Total :	114,933.95
93560	12/17/2019	21568	ARCHIVE SOCIAL, INC.	9272	SOCIAL MEDIA ARCHIVING/DEC19-JUN20
		21568		001-2101-4201	2,394.00
				Total :	2,394.00
93561	12/17/2019	00321	AT&T	960 461-1985 555 7	PD COMPUTER CIRCUITS/DEC19
		00321		001-2101-4304	108.64
				Total :	108.64
93562	12/17/2019	16660	ATHENS SERVICES	7457883	CITYWIDE PORTER SERVICES/OCT19
				001-3104-4201	15,877.59
				001-3301-4201	10,581.08
				001-6101-4201	1,554.59
				001-3304-4201	1,457.94
			7457883A	CITYWIDE STEAM CLEANING/OCT19	
				001-3301-4201	3,416.27
				001-3304-4201	213.85
				001-3104-4201	570.97
			7457883B	CITYWIDE STEAM CLEANING/OCT19	
				001-3301-4201	7,504.05
				001-3104-4201	477.97
				001-3304-4201	764.74

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Voucher	Date	Vendor	Invoice	Description/Account		Amount
93562	12/17/2019	16660	ATHENS SERVICES	(Continued)	Total :	42,419.05
93563	12/17/2019	21022	AXON ENTERPRISES, INC.	SI-1624688	BODY CAMS/MOBILE VIDEO/1 TB STORAGE 153-2106-4201	440.00
		21022			Total :	440.00
93564	12/17/2019	21578	BISCORNET, THOMAS	PO 34413	DISMISSED CITATION NO. 43008253 001-3302	38.00
		21578			Total :	38.00
93565	12/17/2019	00163	BRAUN LINEN SERVICE	1579041 to 1583539	PRISONER LAUNDRY/NOV19 001-2101-4306	205.80
		00163			Total :	205.80
93566	12/17/2019	20054	BURKE, WILLIAMS & SORENESEN	247778	LEGAL/PERSONNEL/LABOR NEGOTIATIONS/OCT19 001-1203-4201	5,811.50
		20054			Total :	5,811.50
93567	12/17/2019	12504	CA ASSOC CODE ENFORCE OFFICERS	300010840	ROLLINS/MEMBERSHIP/CALENDAR YEAR 2020 001-4201-4315	95.00
				300011437	STAFFORD/MEMBERSHIP/CALENDAR YEAR 2020 001-4101-4315	95.00
				300012224	PADILLA/MEMBERSHIP/CALENDAR YEAR 2020 001-4201-4315	95.00
		12504			Total :	285.00
93568	12/17/2019	00262	CALIFORNIA MARKING DEVICE	6468/Mat Req 549845	NAMEPLATES/KRAUSS/DETOY/ENVIRON MGR 001-1201-4305	55.85
				6481/Mat Req 768486	K9 CAR DECALS AND KENNEL PLACARD 170-2105-5401	66.80
		00262			Total :	122.65
93569	12/17/2019	00016	CALIFORNIA WATER SERVICE	Account 4286211111	WATER USAGE/OCT19 105-2601-4303	4,509.10
					001-6101-4303	26,123.47
					001-4204-4303	1,221.78
					001-3304-4303	241.33
		00016			Total :	32,095.68
93570	12/17/2019	10838	CANON BUSINESS SOLUTIONS, INC	4031055714	PW ADMIN COPIER USAGE/AUG19-NOV19	

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93570	12/17/2019	10838	CANON BUSINESS SOLUTIONS, INC	(Continued)	
		10838		715-1208-4201	291.08
				Total :	291.08
93571	12/17/2019	18570	CODE PUBLISHING INC	65436	
		18570		MUNI CODE SITE UPDATE/MATCH NEW WEBSITE 715-1206-4201	56.25
				Total :	56.25
93572	12/17/2019	09436	COMPLETES PLUS	01ZR3386	
		09436		WIPER BLADES/VEHICLES 47 & 48~ 715-3302-4311	47.80
				Total :	47.80
93573	12/17/2019	00879	COUNTY OF LOS ANGELES	RE-PW-19111202339	
		00879		ARTESIA BLVD TRAFFIC SIGNAL MAINT/OCT19 001-3104-4251	119.87
				Total :	119.87
93574	12/17/2019	12964	COUNTY OF LOS ANGELES	Account ID AR0241676	
				BACKFLOW PREVENTION DEVICES/ADMIN FEES 001-6101-4251	74.00
				Account ID AR0262943	
				BACKFLOW PREVENTION DEVICES/ADMIN FEES 001-6101-4251	37.00
				Account ID AR0262944	
				BACKFLOW PREVENTION DEVICES/ADMIN FEES 001-6101-4251	37.00
				Account ID AR0262945	
				BACKFLOW PREVENTION DEVICES/ADMIN FEES 001-6101-4251	37.00
				Account ID AR0262946	
				BACKFLOW PREVENTION DEVICES/ADMIN FEES 001-6101-4251	37.00
		12964		Total :	222.00
93575	12/17/2019	07700	CPRS	18-043	
		07700		SHATTUCK/FALL TRAINING REGISTRATION FEE 001-4601-4317	10.00
				Total :	10.00
93576	12/17/2019	00590	CSMFO	300003637	
				COPELAND/MEMBERSHIP/CALENDAR YEAR 2020 001-1202-4315	110.00
				300003638	
				NEWKIRK/MEMBERSHIP/CALENDAR YEAR 2020 001-1202-4315	110.00
		00590		Total :	220.00
93577	12/17/2019	20668	DUNCAN SOLUTIONS, INC.	DS0000004377	
				PARKING CITATION PAYMENT FEES/OCT19 001-1204-4201	5,459.05

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93577	12/17/2019	20668	DUNCAN SOLUTIONS, INC.	(Continued)	Total : 5,459.05
93578	12/17/2019	21337	EBS GENERAL ENGINEERING INC	Daily Extra Work #1	PCH/ADA/ADDED LOCATIONS/APR19 150-8184-4201 2,157.99
				Extra Work 2 thru 9	PCH/ADA/EXTRA WORK/MAY19-JUN19 150-8185-4201 25,057.88
		21337			Total : 27,215.87
93579	12/17/2019	21577	EGUCHI, KOHEI	PO 34418	DISMISSED CITATION NO. 30014981 001-3302 338.00
		21577			Total : 338.00
93580	12/17/2019	00193	EMBLEM ENTERPRISES	775453	50 MOTOR OFFICER BADGE PATCHES 001-2101-4314 144.00
					001-2101-4314 27.07
		00193			Total : 171.07
93581	12/17/2019	16922	EMERGENCY RESPONSE CRIME SCENE	T2019-527	BIOHAZARD CLEANUP/BOOKING CELL/CELL 6 001-2101-4201 650.00
		16922			Total : 650.00
93582	12/17/2019	01962	FEDERAL EXPRESS CORP	6-853-72777	SHIPPING SERVICES 001-1203-4305 28.15
					001-4101-4305 27.35
		01962			Total : 55.50
93583	12/17/2019	21539	FEHR & PEERS	134154A	NORTH SCHOOL TRAFFIC PLAN/OCT19 001-1201-4201 10,198.21
		21539			Total : 10,198.21
93584	12/17/2019	06344	FIRST CALL STAFFING, INC.	00709-166132	PW MGMT ANALYST TEMP W/E 11/24/19 001-4202-4112 1,664.00
				00709-166196	PW MGMT ANALYST TEMP W/E 12/1/19 001-4202-4112 1,185.60
		06344			Total : 2,849.60
93585	12/17/2019	15406	GENERAL INDUSTRIAL SUPPLY	1172683-02	REQ 987391/GREEN STREET MARKING PAINT 001-3104-4309 77.00
		15406			Total : 77.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93586	12/17/2019	20627	GOLDEN TOUCH CLEANING, INC.	66720	JANITORIAL/CITY-OWNED BLDGS/NOV19 001-4204-4201
		20627			9,111.00
				Total :	9,111.00
93587	12/17/2019	14589	GRANICUS INC	118766	CITY WEBSITE UPGRADE/FINAL PAYMENT 715-1206-4201
				15713	ENCODING APPLIANCE/PERFORMANCE ACCEL 715-1206-4201
		14589			8,164.00
				Total :	-2,424.72
				Total :	5,739.28
93588	12/17/2019	02102	HARRIS & ASSOCIATES	42511	PCH/8TH CONSTRUCT MGMT/INSPECT/SEP19 150-8184-4201
				42512	SEWER/PHASE 2/CONSTRUCT MGMT/AUG-SEP19 160-8416-4201
				42912	CONSTRUCT MGMT/INSPECT/SEP19-OCT19 160-8416-4201
				43129	CONSTRUCT MGMT/INSPECT/OCT19-NOV19 160-8416-4201
		02102			36,504.40
				Total :	820.00
				Total :	16,300.00
				Total :	32,830.00
				Total :	86,454.40
93589	12/17/2019	00322	HERMOSA ANIMAL HOSPITAL	Mat Req 768490	EMERGENCY VET SERVICES/BIRD/NOV19 001-3302-4201
		00322			45.00
				Total :	45.00
93590	12/17/2019	19141	HUB INTERNATIONAL SERVICES	PO 34395	THEATRE INSURANCE PAYMENT/OCT19 001-3897
				PO 34396	THEATRE INSURANCE PAYMENT/NOV19 001-3897
		19141			232.32
				Total :	325.22
				Total :	557.54
93591	12/17/2019	16742	INDEPENDENT STATIONERS	SI00377576	REQ 874101/PD ADMIN/2020 CALENDARS 001-2101-4305
				SI00378048	MAT REQ 874102/OFFICE SUPPLIES 001-2101-4305
		16742			93.50
				Total :	99.73
				Total :	193.23
93592	12/17/2019	21582	JONES, SHARON ANN	PO 34423	DISMISSED CITATION NO. 44005434 001-3302
		21582			83.00
				Total :	83.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93593	12/17/2019	20347	LAURA MECOY COMMUNICATIONS LLC	11-2019	PUBLIC INFORMATION OFFICER/NOV19
		20347		001-1201-4201	6,000.00
				Total :	6,000.00
93594	12/17/2019	02175	LIEBERT CASSIDY WHITMORE	1487761	LEGAL SERVICES/PERSONNEL/OCT19
		02175		001-1203-4201	190.00
				Total :	190.00
93595	12/17/2019	21536	LOS ANGELES HOME SERVICES LLC	487	CITYWIDE HOLIDAY DECOR INSTALL/BAL DUE
		21536		001-3301-4201	20,501.00
				Total :	20,501.00
93596	12/17/2019	19625	MASSEY, JUSTIN	PO 34409	REIMB/CLEAN ENERGY SUMMIT/PARKING/MEAL
		19625		001-1101-4317	23.90
				Total :	23.90
93597	12/17/2019	00728	MC MASTER-CARR SUPPLY CO.	21427004	MAT REQ 874593/END MILLS (3)
				001-3301-4309	80.43
				22505195	MAT REQ 874594/MAINTENANCE SUPPLIES
				001-3301-4309	159.39
				22638520	MAT REQ 874596/MAINTENANCE SUPPLIES
				001-3301-4309	51.46
				22751806	MAT REQ 874595/BARBED HOSE FITTING
				001-3301-4309	14.19
		00728		Total :	305.47
93598	12/17/2019	18071	MERCHANTS LANDSCAPE SERVICES	55155	VALLEY PARK/EMERGENCY TREE REMOVAL
				125-8546-4201	3,500.00
				55157	VETERAN MEMORIAL PLANTER/WOOD CHIPS
				125-8546-4201	550.00
		18071		Total :	4,050.00
93599	12/17/2019	12055	MINUTEMAN PRESS	26208	MAYOR CAMPBELL/250 BUSINESS CARDS
				001-1208-4305	83.50
				001-1208-4305	7.93
		12055		Total :	91.43
93600	12/17/2019	12250	MONROY, AMADED	Mat Req 874592	NISSAN LEAF VEHICLE 6 SEAT RE-UPHOLSTERY
				715-4201-4311	120.00

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93600	12/17/2019	12250	MONROY, AMADED	(Continued)	Total : 120.00
93601	12/17/2019	13791	MONTROSE AND ASSOCIATES INC	25862	CHAMBERS/LAPTOP TROUBLESHOOT
		13791		715-4204-4201	270.00
				Total :	270.00
93602	12/17/2019	21580	NASSAR, JUAN F	PO 34424	CITATION NO. 36007997 DOUBLE PAY REFUND
		21580		001-3302	38.00
				Total :	38.00
93603	12/17/2019	00294	NATIONAL BUSINESS FURNITURE	MK535793-TDQ	REPLACEMENT CHAIR FOR RECORDS DESK 3
				001-2101-4305	418.10
				001-2101-4305	39.72
		00294		Total :	457.82
93604	12/17/2019	13114	OFFICE DEPOT	402442871001	MAT REQ 649782/OFFICE SUPPLIES
				001-4101-4305	66.77
				402442871002	MAT REQ 649782/OFFICE SUPPLIES
				001-4101-4305	5.46
				403083578001	MAT REQ 773347/OFFICE SUPPLIES
				001-2101-4305	82.66
				404874467001	REQ 773348/BRIEFING RM/COFFEE MAKER
				001-2101-4305	65.69
				406664191001	MAT REQ 773785/OFFICE SUPPLIES
				001-1208-4305	75.74
				406664533001	MAT REQ 773785/CORRECTION TAPE
				001-1208-4305	24.31
				408562501001	MAT REQ 773786/CALENDARS FOR 2020
				001-1202-4305	73.64
				408562714001	MAT REQ 773786/CALENDARS FOR 2020
				001-1202-4305	32.83
				410551580001	MAT REQ 773788/OFFICE SUPPLIES
				001-1202-4305	29.65
				001-1208-4305	123.65
				411936846001	MAT REQ 874105/OFFICE SUPPLIES
				001-2101-4305	47.63
				412000390001	MAT REQ 773790/DESK CALENDAR
				001-1204-4305	13.13
				412000491001	MAT REQ 773790/OFFICE SUPPLIES

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93604	12/17/2019	13114	OFFICE DEPOT	(Continued)	
				001-1204-4305	14.01
				001-1202-4305	29.25
		13114		Total :	684.42
93605	12/17/2019	21584	OLIVER, MICHELLE Y.	PO 34425	
				DISMISSED CITATION NO. 32009978	
				001-3302	38.00
		21584		Total :	38.00
93606	12/17/2019	03417	ORIENTAL TRADING CO	699632210-01	
				COMM MOVIE NIGHT/SAND SNOWMAN GOODY BAGS	
				001-4601-4308	118.11
				001-4601-4308	5.93
		03417		Total :	124.04
93607	12/17/2019	14878	ORTA, KELLY	TR 830	
				PER DIEM/CA PARKS & REC SOCIETY CONF	
				001-4601-4317	65.00
		14878		Total :	65.00
93608	12/17/2019	18547	PETTY CASH	PO 34449	
				PETTY CASH/OCT19-DEC19	
				001-2120	142.24
				001-1101-4319	175.10
				001-1201-4315	40.00
				001-1202-4305	55.95
				001-1204-4317	49.41
				001-2101-4305	131.97
				001-2101-4306	9.86
				001-4601-4308	57.13
				001-6101-4309	82.13
				170-2105-4201	166.00
				715-3104-4311	19.70
				715-3302-4311	15.59
				715-4206-4309	35.01
				715-4206-4311	13.52
		18547		Total :	993.61
93609	12/17/2019	17130	PH AND S PRODUCTS LLC	0011942-IN	
				4 BOXES OF NITRILE EXAM GLOVES FOR JAIL	
				001-2101-4306	420.00
		17130		Total :	420.00
93610	12/17/2019	16921	ROUND STAR WEST LLC	PO 34327	
				INSTRUCTOR PAYMENT/CLASSES 8311-8319	

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93610	12/17/2019	16921	ROUND STAR WEST LLC	(Continued)	
		16921		001-4601-4221	8,458.80
				Total :	8,458.80
93611	12/17/2019	09870	RYDIN DECAL	364684	3,000 MONTHLY DECAL PARKING LOT PERMITS
		09870		001-1204-4305	1,548.25
				Total :	1,548.25
93612	12/17/2019	16425	SAFEWAY INC VONS	437859-111119-2110	VETERAN MEMORIAL EVENT/LIGHTERS~
				001-2120	33.99
				665288-111119-2110	VETERAN MEMORIAL EVENT/WATER/COOKIES
				001-4601-4308	13.37
				720242-111319-2110	PART-TIME STAFF MEETING/COOKIES~
				001-4601-4305	11.98
				802940-112519-2110	SAND SNOWMAN EVENT GIFT BASKET SUPPLIES
				001-4601-4308	41.22
				808561-111119-2110	VETERAN MEMORIAL EVENT/WATER~
				001-4601-4308	10.17
		16425		Total :	110.73
93613	12/17/2019	00839	SAXE CLIFFORD PH D, SUSAN	19-1126-1	PRE-EMPLOY PSYCH EVAL/NOV19
		00839		001-2101-4201	450.00
				Total :	450.00
93614	12/17/2019	21581	SIKES, JONATHAN	PO 34431	CASH KEY NO. 210234 REFUND
				001-2117	21.00
				001-3851	25.00
		21581		Total :	46.00
93615	12/17/2019	19829	SITEONE LANDSCAPE SUPPLY, LLC	95734621-001	MAT REQ 987209/LANDSCAPING SUPPLIES
		19829		001-6101-4309	681.56
				Total :	681.56
93616	12/17/2019	00159	SOUTHERN CALIFORNIA EDISON CO	2-00-989-7315	ELECTRICITY/OCT19/NOV19/PMT 19 OF 85
				001-4204-4303	1,568.47
				105-2601-4303	16,349.04
				2-08-629-3669	ELECTRICITY/NOV19
				001-4204-4303	59.40
				2-20-128-4825	ELECTRICITY/NOV19
				001-3304-4303	1,648.63

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93616	12/17/2019	00159	SOUTHERN CALIFORNIA EDISON CO	(Continued)	
			2-20-128-5475	ELECTRICITY/NOV19	
				001-4204-4303	206.13
			2-20-984-6369	ELECTRICITY/NOV19	
				105-2601-4303	53.46
			2-31-250-3303	ELECTRICITY/NOV19	
				001-4204-4303	11.12
			2-36-722-1322	ELECTRICITY/NOV19	
				105-2601-4303	39.69
			2-37-909-1838	ELECTRICITY/NOV19	
				001-4204-4303	465.56
			2-41-090-1755	ELECTRICITY/NOV19	
				001-4204-4303	54.09
		00159		Total :	20,455.59
93617	12/17/2019	15398	SRK PROMOTIONAL ADVERTISING	4368	
				CUSTOM PRINTER ROLLS FOR PARKING METERS	
				001-3302-4309	865.00
				001-3302-4309	76.00
		15398		Total :	941.00
93618	12/17/2019	09532	STAPLES ADVANTAGE	8056573175	
				MAT REQ 773349/BOXES/PLANNER	
				001-2101-4305	96.54
		09532		Total :	96.54
93619	12/17/2019	11908	SWRCB	SW-0179523	
				STORM WATER PERMIT OCT19-SEP20	
				161-3109-4251	8,539.00
			WD-0161906	SEWER PERMIT JUL19-JUN20	
				160-3102-4251	2,625.00
		11908		Total :	11,164.00
93620	12/17/2019	21585	THOMSON, RICHARD R	PO 34433	
				CITATION NO. 43009559 OVERPAYMENT	
				001-3302	38.00
		21585		Total :	38.00
93621	12/17/2019	20670	TURBODATA SYSTEMS, INC.	31413	
				CITATION WRITERS WIRELESS FEES/DEC19	
				001-3302-4201	1,250.00
		20670		Total :	1,250.00
93622	12/17/2019	21583	U-HAUL INTERNATIONAL INC	PO 34434	
				CITATION NO. 40007504 OVERPAYMENT	
				001-3302	30.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93622	12/17/2019	21583	U-HAUL INTERNATIONAL INC	(Continued)	Total : 30.00
93623	12/17/2019	18666	VERIZON BUSINESS SERVICES	71297633 VOIP PHONES/BARD/OCT19	
				001-3302-4304	69.60
			71297639	VOIP PHONES/COMM RES/OCT19	
				001-4601-4304	141.88
			71297954	VOIP PHONES/BASE 3/OCT19	
				001-3302-4304	108.40
			71297962	VOIP PHONES/EOC GYM/OCT19	
				001-1201-4304	61.69
			71298467	VOIP PHONES/YARD/OCT19	
				001-4202-4304	144.52
		18666		Total :	526.09
93624	12/17/2019	11219	WESTCHESTER MEDICAL GROUP	CH026-8758 PRE-EMPLOYMENT PHYSICAL/OCT19	
				001-1203-4320	350.00
		11219		Total :	350.00
93625	12/17/2019	13359	WITTMAN ENTERPRISES LLC	1908062 AMBULANCE TRANSPORT BILLING/AUG19	
				001-1202-4201	3,342.50
		13359		Total :	3,342.50
93626	12/17/2019	19757	WOOD ENVIRONMENT & INFRASTRUCT	S49833167 LOCAL COASTAL PLANNING CONSULTING/OCT19	
				150-4107-4201	1,196.50
		19757		Total :	1,196.50
93627	12/17/2019	17704	ZEIGLER, LIZ	PO 34450/TR 807 REIMB/CA PUB PARK ASSOC CONF/AIRFARE	
				001-1204-4317	426.60
		17704		Total :	426.60
195330061	12/5/2019	14691	ADMINSURE AS AGENT FOR THE	12/12/19 Check Run WORK COMP CLAIMS REIMB/NOV19	
				705-1217-4324	9,127.93
		14691		Total :	9,127.93
940239522	10/22/2019	00170	SOCAL GAS	Account 11540469001 GAS/734 PIER AVE/SEP19	
				001-4204-4303	56.12
		00170		Total :	56.12
73 Vouchers for bank code : boa					Bank total : 452,393.94

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
73		Vouchers in this report			
Total vouchers :					452,393.94

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 12 inclusive, of the check register for 12/17/2019 are accurate funds are available for payment, and are in conformance to the budget."

By 

Finance Director

Date 1/8/2020

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93628	12/19/2019	05817 ACCELA INC	INV-ACC49336	UPGRADE/PROGRESS PMTS 8 & 9/NOV19 715-4201-4201	16,709.33
		05817		Total :	16,709.33
93629	12/19/2019	00321 AT&T	310 796-6526 991 3	PD COMPUTER CIRCUITS/DEC19 001-2101-4304	124.36
		00321		Total :	124.36
93630	12/19/2019	13361 AT&T MOBILITY	287016141723X1214201	PUMP STATIONS/PW ADMIN CELL PHONES/NOV19 001-1101-4304 001-4202-4304	23.78 153.31
		13361		Total :	177.09
93631	12/19/2019	17271 BARROWS, PATRICK	PO 34390	INSTRUCTOR PMT/8416/8-22/35/9/46/51/736- 001-4601-4221	6,381.90
		17271		Total :	6,381.90
93632	12/19/2019	09694 CLEAN ENERGY	CE12254760	COMPRESSED NATURAL GAS/VEHICLES/NOV19 715-4601-4310	28.58
		09694		Total :	28.58
93633	12/19/2019	17096 ESA PCR	149081	1221 HERMOSA/APPROPRIATE CERT ASSES/AUG1 001-2181	4,206.11
			149811	1221 HERMOSA/APPROPRIATE CERT ASSES/SEP1 001-2181	1,352.80
		17096		Total :	5,558.91
93634	12/19/2019	15573 FONTIS	VINV21312	20,000 CITATION POSTCARDS 001-1204-4305 001-1204-4305 001-1204-4305	69.73 734.00 102.66
		15573		Total :	906.39
93635	12/19/2019	19884 FRONTIER	209-188-4669-0714985	LANDLINES/COMPUTER LINKS/DEC19 001-3302-4304 001-2101-4304 001-4204-4321 001-4202-4304 001-4201-4304	74.18 715.76 230.44 59.98 169.53

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93635	12/19/2019	19884 FRONTIER	(Continued)	001-3304-4304	62.53
				001-1204-4304	57.81
			209-190-0013-1206175	PD COMPUTER CIRCUITS/DEC19	
				001-2101-4304	893.02
			310-318-0113-1203155	EOC ANALOG LINES/DEC19	
				715-1206-4304	1,219.41
			310-318-8751-0128095	CASHIER TAPS LINE/DEC19	
				001-1204-4304	57.15
			310-318-9800-1204155	CHAMBERS EOC ANALOG LINES/DEC19	
				715-1206-4304	1,451.09
			323-159-2268-0924145	EOC CABLE/INTERNET/DEC19	
				001-1201-4304	291.20
		19884		Total :	5,282.10
93636	12/19/2019	10306 GAGLIA, MICK	TR 832	PER DIEM/SHERMAN BLOCK SUPERVIS 6 OF 8	
				001-2101-4312	150.00
		10306		Total :	150.00
93637	12/19/2019	02102 HARRIS & ASSOCIATES	41947 (PO 7144)	8TH STREET IMPROVE/CONSTRUCT MGMT/JUL19	
				122-8173-4201	1,722.50
			42250 (PO 7144)	8TH STREET IMPROVE/ADD'L MEETINGS/AUG19	
				122-8173-4201	825.00
			42644 (PO 7144)	8TH STREET IMPROVE/ADD'L MEETINGS/SEP19	
				122-8173-4201	455.00
			42965 (PO 7144)	8TH STREET IMPROVE/ADD'L MEETINGS/OCT19	
				122-8173-4201	1,198.75
		02102		Total :	4,201.25
93638	12/19/2019	05356 JOHN L HUNTER AND ASSOC INC	HBNP0919	MUNI STORM WATER PROGRAM ADMIN/SEP19	
				161-3109-4201	260.00
			HBNP1019	MUNI STORM WATER PROGRAM ADMIN/OCT19	
				161-3109-4201	6,457.78
		05356		Total :	6,717.78
93639	12/19/2019	21587 JOHNSON, VICTORIA	TR 831	PER DIEM/PUBLIC RECORDS ACT TRAINING	
				001-2101-4317	100.00
		21587		Total :	100.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93640	12/19/2019	19487	M6 CONSULTING INC	1193-19 ENCROACHMENT PERMIT REVIEW/AUG19 001-4202-4201	5,685.00
			1194-19	LAND DEVELOP REVIEW/SKECHERS/AUG19 001-2031	4,972.50
			1201-19	ENCROACHMENT PERMIT REVIEW/SEP19 001-4202-4201	5,640.00
			1250-19	ENCROACHMENT PERMIT REVIEW/OCT19 001-4202-4201	6,840.00
			1251-19	LAND DEVELOP REVIEW/SKECHERS/OCT19 001-4202-4201	5,647.50
		19487		Total :	28,785.00
93641	12/19/2019	21588	MNR CONSTRUCTION, INC.	Prog Pmt 1 SEWER PHASE 2 CONSTRUCTION/NOV19 160-8416-4201	651,952.70
		21588		Total :	651,952.70
93642	12/19/2019	08764	NATIONAL RECREATION & PARK	PO 34384 ORTA/ANNUAL MEMBERSHIP 001-4601-4315	110.00
			PO 34410	NICHOLS/ANNUAL MEMBERSHIP 001-4601-4315	110.00
		08764		Total :	220.00
93643	12/19/2019	20932	RICHIE, JOHNATHAN	PO 34378 INSTRUCTOR PMT/8353-4/7/62-4/5/8411 001-4601-4221	5,355.00
		20932		Total :	5,355.00
93644	12/19/2019	00170	SOCAL GAS	011 004 5767 8 GAS/YARD BUILDINGS/NOV19 001-4204-4303	25.10
			170-781-3287 9	YARD/COMP NAT GAS/VEHICLES/NOV19 715-3104-4310	38.02
				715-4204-4310	38.02
				715-6101-4310	38.04
		00170		Total :	139.18
93645	12/19/2019	08812	SOUTH BAY REGIONAL PUBLIC COMM	03784 DISPATCH SERVICES/JAN19-MAR19 001-2101-4251	219,421.89
				001-3302-4251	24,380.21
		08812		Total :	243,802.10
93646	12/19/2019	00159	SOUTHERN CALIFORNIA EDISON CO	2-00-989-6911	ELECTRICITY/NOV19

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93646	12/19/2019	00159	SOUTHERN CALIFORNIA EDISON CO	(Continued)	
				105-2601-4303	116.06
			2-19-024-1604	ELECTRICITY/NOV19	
				001-4204-4303	2,074.78
			2-23-687-8021	ELECTRICITY/NOV19	
				001-3104-4303	53.23
		00159		Total :	2,244.07
93647	12/19/2019	20236	SPECTRUM BUSINESS	0049969121119	
				PD/CABLE/DEC19	
				001-2101-4201	72.09
		20236		Total :	72.09
93648	12/19/2019	21075	THAYER'S DIST. & ELECTRICAL	7060	
				EMERGENCY GATE WHEEL REPAIR/BARD ST.	
				001-4204-4201	375.00
		21075		Total :	375.00
93649	12/19/2019	13270	THE BANK OF NEW YORK MELLON	252-2233674	
				INVESTMENT SAFEKEEPING/JUL19-SEP19	
				001-1141-4201	875.00
		13270		Total :	875.00
93650	12/19/2019	20749	TUMBLEWEED TRANSPORTATION	0013034-IN	
				AFTER SCHOOL TRANSPORTATION/SEP19	
				145-3411-4201	3,400.00
			0013100-IN	AFTER SCHOOL TRANSPORTATION/OCT19	
				145-3411-4201	4,600.00
			0013201-IN	AFTER SCHOOL TRANSPORTATION/NOV19	
				145-3411-4201	3,000.00
		20749		Total :	11,000.00
93651	12/19/2019	14148	UPS	000023R146509	
				MAT REQ 768487/SHIP TO AXON (VENDOR)	
				001-2101-4305	13.35
		14148		Total :	13.35
93652	12/19/2019	09672	VCA COAST ANIMAL HOSPITAL	401438906	
				K9 OFFICER VET CARE/NOV19	
				170-2105-4201	391.14
		09672		Total :	391.14
25 Vouchers for bank code : boa					Bank total : 991,562.32
25 Vouchers in this report					Total vouchers : 991,562.32

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
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"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 5 inclusive, of the check register for 12/19/2019 are accurate funds are available for payment, and are in conformance to the budget."

By 

Finance Director.

Date 1/8/2020

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93653	12/26/2019	21386	ACOUSTICS GROUP, INC.	2064	PICKLEBALL SOUND STUDY/PRESENT/MEET 001-4601-4201
		21386			1,650.00
				Total :	1,650.00
93654	12/26/2019	20942	BEST BEST & KRIEGER LLP	865191	CITY ATTORNEY SERVICES/GENERAL/NOV19 001-1131-4201
				865196	CITY ATTORNEY/NORTH SCHOOL MOU/NOV19 001-1131-4201
				865197	CITY ATTORNEY/INFILTRATION/NOV19 001-1131-4201
				865198	LEGAL/GREENWICH UNDERGROUND/NOV19 001-2133
				865199	LEGAL/PUBLIC RECORDS REQS/NOV19 001-1131-4201
				865200	CITY ATTORNEY SERVICES/LAND USE/NOV19 001-1131-4201
				865201	CITY ATTORNEY SERVICES/ROTH V TRAN/NOV19 001-1133-4201
				865202	LEGAL/HERMOSA FITNESS V CITY/NOV19 001-1133-4201
				865203	CITY ATTORNEY/HUMAN RESOURCES/NOV19 001-1203-4201
		20942			9,946.40
				Total :	65,204.96
93655	12/26/2019	00262	CALIFORNIA MARKING DEVICE	6474/Mat Req 549846	COUNCILMEMBER DETOY/PHOTO NAMEPLATE 001-1101-4305
				6484/Mat Req 768485	NAMEPLATE FOR JR SMITH 001-2101-4305
				6500/Mat Req 549848	FIVE NAME BADGES/1 SIGNATURE STAMP 001-1101-4305
					001-1121-4305
				6501/Mat Req 549849	COUNCIL MEMBERS/THREE NAME BADGES 001-1101-4305
		00262			72.27
				Total :	194.91
93656	12/26/2019	11980	CMRTA	1486	ZEIGLER/MCLEOD/COPELAND/MEMBERSHIP 001-1204-4317
					100.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93656	12/26/2019	11980	CMRTA	(Continued)	Total : 100.00
93657	12/26/2019	20398	CONTINENTAL MAPPING SERVICE	112519 PUBLIC NOTICES/402 PCH/645 10TH/NOV19 001-4101-4201	1,550.00
		20398			Total : 1,550.00
93658	12/26/2019	20781	COUNTY OF LOS ANGELES	C0009283 FIRE PROTECTION SERVICES/JAN20 001-2202-4251 180-2202-4251 001-2202-4111 001-2202-5601	448,689.00 3,589.00 10,630.00 30,306.00
		20781			Total : 493,214.00
93659	12/26/2019	07700	CPRS	PO 34456 ORTA/NICHOLS/SHATTUCK/CONFERENCE 001-4601-4317	1,565.00
		07700			Total : 1,565.00
93660	12/26/2019	11449	DEWEY PEST CONTROL	Account 759408 PEST CONTROL/CITY BLDGS/DEC19 001-4204-4201	694.00
		11449			Total : 694.00
93661	12/26/2019	16829	DPN SYSTEMS	19-020-A CPR/AED CERTIFICATIONS 001-1201-4317	720.00
		16829			Total : 720.00
93662	12/26/2019	00181	EASY READER	HD19-081 to HD19-092 MAT REQ 868999/LEGAL ADS/NOV19 001-1121-4305	3,874.52
		00181			Total : 3,874.52
93663	12/26/2019	07853	EMPIRE PIPE CLEANING AND EQUIP	11790 CLEAN/INSPECT SEWERS/NOV19 160-3102-4201	30,136.21
		07853			Total : 30,136.21
93664	12/26/2019	16932	FAMILY THEATRE INC	Receipt 2001275.003 THEATRE DAMAGE DEPOSIT REFUND 001-2111	500.00
		16932			Total : 500.00
93665	12/26/2019	19884	FRONTIER	310-318-9210-0827185 DUI BREATHALYZER/DEC19 001-2101-4304 310-372-6186-0831895 2ND FL CITY HALL CANON FAX 12/16-1/15/20	70.03

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93665	12/26/2019	19884	FRONTIER	(Continued)	
				001-1121-4304	12.31
				001-1141-4304	12.31
				001-1201-4304	12.31
				001-1202-4304	12.31
				001-1203-4304	12.33
			310-372-6373-0311045	PERSONNEL FAX LINE/DEC19	
				001-1203-4304	57.81
		19884		Total :	189.41
93666	12/26/2019	15782	LA CO METRO TRANSPORTATION	104728	
				BUS PASS SALES/OCT19	
				145-3403-4251	64.00
				001-1204-4251	7.00
		15782		Total :	71.00
93667	12/26/2019	00151	LA CO SHERIFFS DEPARTMENT	201329BL	
				MAT REQ 768481/PRISONER MEALS/OCT19	
				001-2101-4306	172.25
		00151		Total :	172.25
93668	12/26/2019	21550	LIBERTY MFG. INC.	1800	
				SHOOTING RANGE CLEANING	
				001-2101-4201	493.10
		21550		Total :	493.10
93669	12/26/2019	17862	LIFELOC TECHNOLOGIES INC	331334	
				BREATHALYZER CALIBRATION GAS	
				001-2101-4306	192.42
		17862		Total :	192.42
93670	12/26/2019	18071	MERCHANTS LANDSCAPE SERVICES	55101	
				CITYWIDE LANDSCAPING/PARKS/NOV19	
				001-6101-4201	21,200.00
			55102	CITYWIDE LANDSCAPING/MEDIANS/NOV19	
				105-2601-4201	3,600.00
			55156	DEAD TREE REMOVE/REPLACE	
				125-8546-4201	1,520.00
		18071		Total :	26,320.00
93671	12/26/2019	21519	PADILLA, ANTHONY	PO 34468	
				REIMB/CODE ENFORCE OFFICER TRAINING	
				001-4101-4317	218.30
		21519		Total :	218.30
93672	12/26/2019	19489	PATER, STEPHEN W	Parcel 4161-030-003	
				STREET LIGHT TAX REBATE	

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93672	12/26/2019	19489	PATER, STEPHEN W	(Continued)	
		19489		105-3105	24.61
				Total :	24.61
93673	12/26/2019	17676	PRUDENTIAL OVERALL SUPPLY	42457416 to 42464063	
				YARD UNIFORMS, TOWELS, &/OR MATS/NOV19	
				001-2101-4309	66.16
				001-3104-4309	48.36
				001-3302-4309	59.56
				001-4202-4314	433.30
				001-4204-4309	159.92
				715-4206-4309	39.36
		17676		Total :	806.66
93674	12/26/2019	03353	SBCU VISA	09K0034513168 CC	
				DRINKING WATER 10/13/19-11/12/19	
				001-2101-4305	383.33
			100103/TR 833 CC	FANGARY/SACRAMENTO LEGISLATIVE TOUR	
				001-1101-4317	475.00
			43845 CC	GAVEL PLAQUE/OUTGOING MAYOR ARMATO	
				001-1101-4319	75.00
				001-1101-4319	5.98
			Amazon CC	SUPPLIES	
				001-4202-4305	188.33
			Contract 20190617 CC	COMM MOVIE NIGHT SANTA PERFORMER	
				001-4601-4308	254.80
			IC30411-1019 CC	CONFERENCE LINE/OCT19	
				001-1201-4304	73.51
			Invoice CC	LOCKSMITH SERVICES	
				001-4204-4309	10.95
			Mat Req 773342 CC	GAS WHILE EFRAM'S WAS DOWN	
				715-2101-4310	53.55
			Mat Req 874106 CC	FEE TO READ RECRUITING ARTICLE	
				001-2101-4305	0.99
			Memo CC	PERSONAL CHARGE TO BE REFUNDED	
				001-1201-4305	72.10
			Order #R45591763 CC	JOB AD/DEPUTY CITY CLERK	
				001-1203-4201	349.00
			Order ML053S33WZ CC	SENIOR CENTER/MUSIC SUBSCRIPTION/NOV19	
				001-4601-4328	9.99
			PO 33992 CC	1,000 DEPT RECRUITMENT CARDS/REFUND	

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93674	12/26/2019	03353	SBCU VISA	(Continued)	
				001-2101-4305	-46.50
			PO 34249 CC	VETERAN MEMORIAL EVENT RECEPTION COFFEE	
				001-4601-4308	71.80
			PO 34283 CC	PD STAIR LIGHT COVERS	
				001-4204-4309	37.80
				001-4204-4309	3.60
			PO 34289 CC	TWO SAFETY VESTS FOR CITY COUNCIL	
				001-1201-4305	38.50
			PO 34317 CC	CASE FOR CALL OUT CELL PHONE	
				001-4202-4304	26.29
				001-4202-4304	2.50
			PO 34318 CC	VETERAN MEMORIAL EVENT/AMAZON GIFTCARDS	
				001-2120	250.00
			PO 34340 CC	VETERANS MEMORIAL COMMITTEE GIFTS	
				001-4601-4308	54.72
			PO 34347 CC	LAMINATING POUCHES FOR DRIVEWAY PERMITS	
				001-1204-4305	17.65
				001-1204-4305	0.73
			PO 34348 CC	PARKING FOR MEETING IN TORRANCE	
				001-2101-4317	3.00
			PO 34358 CC	SANTA SUIT FOR ANNUAL SANTA SLEIGH EVENT	
				001-2022	-20.20
				001-3302-4305	201.98
				001-3302-4305	19.19
				001-2021	20.20
			PO 34364 CC	KENNEL WITH ATTACHED DOG HOUSE	
				153-2106-5405	1,499.00
			PO 34392 CC	FILE TRANSFER PROGRAM SUBSCRIP/1 YEAR	
				001-2101-4201	720.00
			PO 34397 CC	COMM OUTREACH/HOLIDAY SUIT FOR K9 CHARLI	
				170-2105-4201	24.99
				170-2105-4201	2.37
			PO 34417 CC	SIBBALD/TACTICAL LEADERSHIP TRAINING	
				001-2101-4317	189.00
			PO 34464 CC	COOKIES FOR CHIEF PAPA'S RECEPTION	
				001-2101-4305	210.00
			PO 34485 CC	LOWENTHAL/CITY MANAGERS' SUMMIT	
				001-1201-4317	65.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93674	12/26/2019	03353 SBCU VISA	(Continued)		
			PO 34493 CC	3 GOLD PLATES FOR CITY TILES	
				001-1101-4319	39.75
				001-1101-4319	3.78
			PO 34496 CC	PHOTOBOOK FOR COUNCILMEMBER DUCLOS	
				001-1101-4305	98.44
				001-1101-4305	8.19
			PO 34499 CC	CITY-RELATED EVENT ADS 10/11-11/10/19	
				001-1201-4201	59.65
			Receipt & Memo CC	INFRASTRUCTURE WORKING GROUP LUNCH MEETS	
				001-4202-4201	60.00
			Receipt CC	COMM POLICE ADVISORY BOARD/PIZZA/SALAD	
				001-3302-4201	67.24
			Receipt CC	SCHEID/TIPAN/PARKINGLEFTA TRAINING	
				001-2101-4305	30.00
			Receipt CC	EMPLOYEE HALLOWEEN LUNCHEON	
				001-1203-4201	211.38
			Receipt CC	ORAL BOARD LUNCH	
				001-1203-4201	63.02
			Receipt CC	BANANAS AND DANISHES FOR ORAL BOARD	
				001-1203-4201	8.09
			Receipt CC	ORAL BOARD LUNCH	
				001-1203-4201	138.70
			Receipt CC	ORAL BOARD LUNCH	
				001-1203-4201	15.10
			Receipt CC	ORAL BOARD BREAKFAST	
				001-1203-4201	28.57
			Receipt CC	STOPWATCH FOR APPLICANT TESTING	
				001-1203-4305	9.69
			Receipt CC	COUNCIL DINNER	
				001-1101-4305	279.75
			Receipt CC	COUNCIL DINNER/OFFICER INSTALL/FOOD	
				001-1101-4305	148.77
			Receipt CC	COUNCIL DINNER/OFFICER INSTALL/FOOD	
				001-1101-4305	197.39
			Refund CC	WEEKLY MEMBERSHIP RATE CHARGED IN ERROR	
				001-4202-4305	-2.18
			TR 815 CC	GAGLIA/SHERMAN BLOCK SUPERVISORY 4 OF 8	
				001-2101-4312	437.61

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93674	12/26/2019	03353	SBCU VISA	(Continued)	
			TR 823 CC	RUSHTON/K9 EXPLOSIVE DETECTION TRAINING 001-2101-4317	1,264.20
			TR 824 CC	STARLA SMITH/TRAINING SEMINAR 001-2101-4317	375.00
			TR 830 CC	ORTA/DIRECTOR'S ACADEMY REGISTRATION 001-4601-4317	120.00
			TR 831 CC	JOHNSON/PUBLIC RECORDS ACT TRAINING 001-2101-4317	250.00
			TransID4565741148 CC	SENIOR CENTER MOVIE RENTAL/NOV19 001-4601-4328	1.92
		03353		Total :	9,258.21
93675	12/26/2019	21591	SCHULTE-EVERSUM, ROSWITHA	Receipt 2000790.002	
		21591		REFUND FOR CANCELLED EXCURSION 001-2111	90.00
				Total :	90.00
93676	12/26/2019	00159	SOUTHERN CALIFORNIA EDISON CO	2-01-836-7458	
				ELECTRICITY/NOV19 105-2601-4303	13.37
			2-02-274-0542	ELECTRICITY/NOV19 001-6101-4303	11.09
			2-09-076-5850	ELECTRICITY/NOV19 105-2601-4303	127.19
			2-21-400-7684	ELECTRICITY/NOV19 105-2601-4303	21.99
			2-26-686-5930	ELECTRICITY/NOV19 105-2601-4303	325.83
			2-29-332-0750	ELECTRICITY/DEC19 105-2601-4303	117.08
		00159		Total :	616.55
93677	12/26/2019	20236	SPECTRUM BUSINESS	0088884121619	
		20236		PW YARD/CABLE/JAN20 001-4202-4201	129.71
				Total :	129.71
93678	12/26/2019	10232	SPICERS PAPER INC	2338935	
				40 CASES OF COPIER PAPER 001-1208-4305	1,525.85
				001-2022	-15.41
				001-2021	15.41

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93678	12/26/2019	10232	SPICERS PAPER INC	(Continued)	
		10232		001-1208-4305	146.42
				Total :	1,672.27
93679	12/26/2019	10098	SPRINT	269424317-216	TRUNK MODEM 11/NOV19
				153-2106-4201	35.00
			551834312-216	COMM RES/CELL PHONES/NOV19	
		10098		001-4601-4304	162.89
				Total :	197.89
93680	12/26/2019	21592	SUNRUN INSTALLATION SERVICES	Receipt 001-00747381	PHOTOVOLTAIC/BATTERY PACK PERMIT REFUND
				001-3204	483.98
				001-3813	384.51
				001-3205	210.00
				715-6866	60.56
		21592		Total :	1,139.05
93681	12/26/2019	00123	TRIANGLE HARDWARE	28784 thru 28841	MAINTENANCE SUPPLIES/DEC19
				001-3104-4309	1,711.26
				001-6101-4309	347.65
				105-2601-4309	476.56
				715-4206-4309	121.47
				001-2021	57.98
				001-2022	-57.98
		00123		Total :	2,656.94
93682	12/26/2019	18753	UNITED SITE SERVICES	114-9504879	VALLEY PARK RESTROOM REPAINT/PORTAPOTTY
				301-8699-4201	856.97
				301-8699-4201	9.03
		18753		Total :	866.00
93683	12/26/2019	03209	VERIZON WIRELESS LA	9844007961	COMM DEV/CELL PHONES/NOV19
				001-4201-4304	157.17
			9844057636	EMERGENCY MANAGER/CELL PHONE/NOV19	
				001-1201-4304	54.28
		03209		Total :	211.45
93684	12/26/2019	21590	WARD, ANNA	Receipt 2000771.002	VALLEY PARK PARTY PERMIT REFUND
				001-2111	88.00

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Voucher	Date	Vendor	Invoice	Description/Account	Amount
93684	12/26/2019	21590 WARD, ANNA	(Continued)		Total : 88.00
93685	12/26/2019	21472 WLANMALL.COM	183135	POINT TO POINT WIRELESS BRIDGE REPLACEME 715-1206-5402	5,489.00
				715-1206-5402	521.46
			183136 (PO 34179)	WIRELESS/LICENSE MBPS INCREASE 715-1206-5402	200.00
		21472		Total :	6,210.46
93686	12/26/2019	09234 ZEP MANUFACTURING COMPANY	9004766410	GRAFFITI REMOVAL/CLEANERS 001-3104-4309	743.41
				001-3104-4309	70.62
		09234		Total :	814.03
34 Vouchers for bank code : boa					Bank total : 651,841.91
34 Vouchers in this report					Total vouchers : 651,841.91

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 9 inclusive, of the check register for 12/26/2019 are accurate funds are available for payment, and are in conformance to the budget."

By 

Finance Director

Date 1/8/2020

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93687	1/2/2020	21086	ABSOLUTE INTERNATIONAL SECURIT	2019054587	DOWNTOWN/PLAZA SECURITY/NOV19
		21086		001-2101-4201	10,931.60
				Total :	10,931.60
93688	1/2/2020	11437	ADMINISTRATIVE SERVICES CO OP	7217	TAXI VOUCHER PROGRAM/NOV19
		11437		145-3404-4201	4,877.62
				Total :	4,877.62
93689	1/2/2020	21557	ALCOPRO INC	0231378-IN	100 BREATHALYZER MOUTHPIECES
		21557		001-2101-4305	52.00
				Total :	52.00
93690	1/2/2020	21394	ALLIANCE RESOURCE CONSULTING	HERMOSA-01-05	PUBLIC WORKS DIRECTOR RECRUITMENT/SEP19
				001-1203-4201	1,500.00
			HERMOSA-02-01/02	DEPUTY CITY MANAGER RECRUITING/OCT19	
				001-1203-4201	10,000.00
			HERMOSA-02-03	DEPUTY CITY MANAGER RECRUITING/NOV19	
				001-1203-4201	10,000.00
		21394		Total :	21,500.00
93691	1/2/2020	19811	ARTIANO & ASSOCIATES, APC	43694	AUDIT RESPONSES
		19811		001-1203-4201	87.50
				Total :	87.50
93692	1/2/2020	16660	ATHENS SERVICES	7592145	CITYWIDE PORTER SERVICES/NOV19
				001-3301-4201	10,581.08
				001-3104-4201	15,877.59
				001-6101-4201	1,554.59
				001-3304-4201	1,457.94
			7592145A	CITYWIDE STEAM CLEANING/NOV19	
				001-3301-4201	4,165.78
				001-3104-4201	570.97
				001-3304-4201	213.85
			7592145B	CITYWIDE STEAM CLEANING/NOV19	
				001-3301-4201	7,360.66
				001-3104-4201	477.97
				001-3304-4201	764.74

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93692	1/2/2020	16660	ATHENS SERVICES	(Continued)	Total : 43,025.17
93693	1/2/2020	16660	ATHENS SERVICES	7605501 PD SHREDDING/DEC19	67.51
		16660		001-2101-4201	Total : 67.51
93694	1/2/2020	12387	BARTEL ASSOCIATES LLC	19-1051 (PO 13559) GASB 75 FYE 6/30/19 - NOV19	2,250.00
		12387		001-1202-4201	Total : 2,250.00
93695	1/2/2020	12562	BEACH REPORTER, THE	Account 5102875 TWO SAND SNOWMAN 1/4 PAGE ADS	880.00
		12562		001-4601-4302	Total : 880.00
93696	1/2/2020	21572	CA BEACH VOLLEYBALL ASSOC	Receipt 2001261.003 THEATRE RENTAL OVERPAYMENT REFUND	100.00
		21572		001-3406	Total : 100.00
93697	1/2/2020	00262	CALIFORNIA MARKING DEVICE	6490/Mat Req 586863 TWO NAME PLATES/CITY ATTORNEY/DONEGAN	37.23
		00262		001-4601-4305	Total : 37.23
93698	1/2/2020	10838	CANON BUSINESS SOLUTIONS, INC	4031199441 RECORDS COPIER/8/31/19-11/29/19	94.32
				715-2101-4201	
				4031312020 DETECTIVE COPIER 9/11/19-12/10/19	569.07
		10838		715-2101-4201	Total : 663.39
93699	1/2/2020	09632	CDWG	WBF7196 HP LASERJET PRO PRINTER FOR COMM RES	229.00
				715-1206-4305	21.76
		09632		715-1206-4305	Total : 250.76
93700	1/2/2020	18400	CHARGEPOINT INC	IN65918 ELECTRIC VEHICLE CHARGERS/ANNUAL SUPPORT	560.00
		18400		715-4204-4201	Total : 560.00
93701	1/2/2020	00879	COUNTY OF LOS ANGELES	RE-PW-19120902924 ARTESIA BLVD TRAFFIC SIGNAL MAINT/NOV19	355.59
				001-3104-4251	

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93701	1/2/2020	00879	COUNTY OF LOS ANGELES	(Continued)	Total : 355.59
93702	1/2/2020	00364	DEPARTMENT OF JUSTICE	419289 MAT REQ 874663/FINGERPRINTING/NOV19 001-1203-4251	162.00
		00364			Total : 162.00
93703	1/2/2020	11449	DEWEY PEST CONTROL	Account 1233239 SEWER RAT ABATEMENT/DEC19 160-3102-4201	262.00
				Account 1233239 SEWER RAT ABATEMENT/SEP19 160-3102-4201	262.00
		11449			Total : 524.00
93704	1/2/2020	17868	DONNOE & ASSOCIATES, INC	8194 POLICE OFFICER RECRUIT TEST RENTAL/NOV19 001-1203-4201	770.00
		17868			Total : 770.00
93705	1/2/2020	14832	FAULK, EVERETT	PO 34490/TR 804 REIMB/INTL ASSOC CHIEFS OF POLICE CONF 001-2101-4317	126.08
		14832			Total : 126.08
93706	1/2/2020	21539	FEHR & PEERS	134639 NORTH SCHOOL TRAFFIC PLAN/NOV19 001-1201-4201	7,634.64
		21539			Total : 7,634.64
93707	1/2/2020	19884	FRONTIER	310-379-0652-121619- EOC LANDLINE/JAN20 001-1201-4304	70.06
				323-155-6779-0822065 FIBER OPTIC LINE/JAN20 715-1206-4201	215.98
		19884			Total : 286.04
93708	1/2/2020	01320	GALLS LLC	BC0982857 REQ 773337/JR SMITH/MOTOR OFFICER GEAR 001-2101-4314	254.05
		01320			Total : 254.05
93709	1/2/2020	21595	GIBSON, ALISON	PO 34503 DISMISSED CITATIONS 30016889/30016890 001-3302	101.00
		21595			Total : 101.00
93710	1/2/2020	10836	GRAINGER	9161638086 MAT REQ 686771/LABEL DECALS/REFUND 715-3104-5403	-107.83

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93710	1/2/2020	10836 GRAINGER	(Continued)		
			9221246136	MAT REQ 773455/TIMER/REFUND 001-6101-4309	-3.66
			9221246144	MAT REQ 773406/FUSE/REFUND 715-4206-4309	-0.45
			9221246151	MAT REQ 773406/FUSE/REFUND 715-4206-4309	-0.45
			9221246169	MAT REQ 773456/TIMER/REFUND 105-2601-4309	-5.91
			9221246177	MAT REQ 773406/FUSE/REFUND 715-4206-4309	-0.52
			9221246185	MAT REQ 773406/FUSE/REFUND 715-4206-4309	-0.52
			9357929398	MAT REQ 673771/STAINLESS STEEL PARTITION 301-8699-4201	672.45
			9359749638	MAT REQ 673776/WATER FAUCETS 301-8699-4201	412.87
			9363950941	REQ 987328/LOCKER/YARD ADMIN ASSIST 001-4202-4305	213.97
		10836		Total :	1,179.95
93711	1/2/2020	21478 GRUBER AND ASSOCIATES	4120	FINANCIAL STMT AUDIT FYE 6/30/19 001-1202-4201	27,000.00
		21478		Total :	27,000.00
93712	1/2/2020	13330 HAJOCA CORPORATION	S1556155697.001	MAT REQ 987028/WALL-MOUNT FAUCET 001-4204-4309	606.39
			S155615629.001	MAT REQ 987025/WALL-MOUNTED FAUCET 001-4204-4309	606.39
			S155615637.001	MAT REQ 987026/WALL-MOUNTED FAUCET 001-4204-4309	606.39
			S155615687.001	MAT REQ 987027/WALL-MOUNT FAUCET 001-4204-4309	606.39
			S157298018.001	REQ 987061/VALLEY PARK/PLUMBING SUPPLY 301-8699-4201	27.62
			S157375728.001	MAT REQ 987212/PLUMBING SUPPLIES 001-6101-4309	146.30
		13330		Total :	2,599.48

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93713	1/2/2020	11933	HERCULES INDUSTRIES, INC.	109022	LOCKS & KEYS FOR CITYWIDE USE 001-3104-4309
		11933			447.50
				Total :	447.50
93714	1/2/2020	09136	HERMOSA AUTOMOTIVE INC	45678	MAT REQ 874605/SMOG/VEHICLE 70 715-2601-4311
		09136			50.00
				Total :	50.00
93715	1/2/2020	19141	HUB INTERNATIONAL SERVICES	PO 34445	THEATRE INSURANCE PAYMENT/DEC19 001-3897
		19141			328.32
				Total :	328.32
93716	1/2/2020	02458	INGLEWOOD WHOLESALE ELECTRIC	26107800 to 26129300	ELECTRICAL SUPPLIES/NOV19 105-2601-4309
					4,223.75
			261294-00	MAT REQ 673789/LED SIGNAL MODULES 001-3104-4309	495.01
		02458		Total :	4,718.76
93717	1/2/2020	19314	IPS GROUP INC	46939	PARKING METER WIRELESS/CC FEES/NOV19 001-3304-4201
					887.22
				001-3305-4201	795.83
				001-3302-4201	9,665.00
		19314		Total :	11,348.05
93718	1/2/2020	05356	JOHN L HUNTER AND ASSOC INC	HBNP1119	MUNI STORM WATER PROGRAM ADMIN/NOV19 161-3109-4201
		05356			3,265.00
				Total :	3,265.00
93719	1/2/2020	02428	LA CO POLICE CHIEFS ASSOC	PO 34447	ANNUAL MEMBERSHIP 001-2101-4315
		02428			500.00
				Total :	500.00
93720	1/2/2020	00118	LA SUPERIOR COURT - TORRANCE	PO 34457	CITATION PAYMENT SURCHARGES/NOV19 001-3302
		00118			58,423.90
				Total :	58,423.90
93721	1/2/2020	02175	LIEBERT CASSIDY WHITMORE	1489422	LEGAL SERVICES/PERSONNEL/NOV19 001-1203-4201
		02175			2,317.00
				Total :	2,317.00

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93722	1/2/2020	21589	LITTLES, MATTHEW	PO 34500	SIGNED-OFF CITATIONS 32012068 & 32011341
		21589		001-3302	56.00
				Total :	56.00
93723	1/2/2020	18312	MANIACI INSURANCE SERVICES	926	BENEFITS CONNECT/NOV19/OPEN ENROLL FEE
				001-1203-4201	500.00
		18312		001-1203-4201	596.70
				Total :	1,096.70
93724	1/2/2020	21569	MARRS SERVICES, INC.	17399-1	STORM DRAIN PLANS 8/19/19-9/27/19
				301-8417-4201	13,769.35
				17399-2	STORM DRAIN PLANS 9/30/19-10/25/19
				301-8417-4201	21,265.50
		21569		Total :	35,034.85
93725	1/2/2020	00728	MC MASTER-CARR SUPPLY CO.	20234776 to 21556971	VEHICLE MAINTENANCE SUPPLIES/OCT19-NOV19
				001-3301-4309	80.43
				715-3102-4311	107.54
				715-4206-4311	73.62
				715-6101-4311	36.26
		00728		Total :	297.85
93726	1/2/2020	20898	MCCORMICK AMBULANCE	238103	AMBULANCE TRANSPORTS/NOV19
				001-1201-4201	29,565.00
		20898		Total :	29,565.00
93727	1/2/2020	18071	MERCHANTS LANDSCAPE SERVICES	54610	CITYWIDE LANDSCAPING/PARKS/AUG19
				001-6101-4201	21,200.00
				54611	CITYWIDE LANDSCAPING/MEDIANS/AUG19
				105-2601-4201	3,600.00
		18071		Total :	24,800.00
93728	1/2/2020	10324	MUNISERVICES LLC	IN06-007702	UUT AUDIT SERVICES/OCT19-DEC19
				001-1202-4201	2,500.00
		10324		Total :	2,500.00
93729	1/2/2020	20118	NITZSCHNER, CORNELIA	Receipt 2001252.003	THEATRE DAMAGE DEPOSIT RETURN
				001-2111	500.00
		20118		Total :	500.00

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93730	1/2/2020	13114 OFFICE DEPOT	411939036001	MAT REQ 874105/BLACK 11"X14" FRAME	
				001-2101-4305	30.32
			414421133001	MAT REQ 549878/CALENDARS	
				001-4202-4305	90.89
			414434779001	MAT REQ 874108/DESK KEYBOARD TRAY	
				001-2101-4305	78.83
			414434969001	MAT REQ 874108/SCISSORS (4)	
				001-2101-4305	20.08
			415899211001	MAT REQ 874660/CALENDARS/FOLDERS	
				001-1203-4305	92.65
			415920358001	MAT REQ 549879/CALENDARS/MAGNIFIER	
				001-4202-4305	67.80
			415946068001	MAT REQ 549879/DESKPAD CALENDAR	
				001-4202-4305	10.49
			417874613001	MAT REQ 863485/OFFICE SUPPLIES	
				001-1204-4305	74.90
		13114		Total :	465.96
93731	1/2/2020	21596 ONWARD ENGINEERING	5074	SEWER CONSTRUCT MGMT/INSPECT/NOV19	
				001-2131	3,170.00
		21596		Total :	3,170.00
93732	1/2/2020	14693 PARS	44424	ALT RETIREMENT PLAN ADMIN FEES/OCT19	
				001-3302-4185	6.99
				001-4204-4185	13.09
				001-4101-4185	14.61
				001-4201-4185	14.61
				001-1204-4185	1.42
				001-1101-4185	15.08
				001-4601-4185	234.20
		14693		Total :	300.00
93733	1/2/2020	00608 PEP BOYS	8141072765 to 3831	VEHICLE MAINT SUPPLIES 10/31/19-12/14/19	
				715-3302-4310	79.31
				001-1201-4201	109.45
				715-3302-4311	90.28
				715-2101-4311	90.28
				715-3102-4311	137.44
				715-3104-4311	276.40

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93733	1/2/2020	00608	PEP BOYS	(Continued)	
		00608		715-3104-4310	31.19
				Total :	814.35
93734	1/2/2020	13838	PITNEY BOWES INC	3103373740	POSTAGE METER/SCALE 6/30/19-9/29/19
				715-1208-4201	644.18
			3103567781	POSTAGE METER/SCALE 9/30/19-12/29/19	
				715-1208-4201	644.19
		13838		Total :	1,288.37
93735	1/2/2020	18447	POSTMASTER	PO 34469	CITATION POSTAGE/BULK PERMIT 460
				001-1204-4305	5,000.00
		18447		Total :	5,000.00
93736	1/2/2020	11539	PROSUM TECHNOLOGY SERVICES	SIN023198	PD SUBSTATION NETWORK SETUP/NOV19
				001-8674-4201	975.00
			SIN023519	IT SUPPORT SERVICES/JAN20	
				715-1206-4201	15,046.00
		11539		Total :	16,021.00
93737	1/2/2020	13255	RED SECURITY GROUP, LLC	59826	MAT REQ 773335/KEY COPIES
				001-2101-4305	101.29
		13255		Total :	101.29
93738	1/2/2020	03282	REDONDO BEACH, CITY OF	569050	CITY PROSECUTOR SERVICES/NOV19
				001-1132-4201	16,667.00
		03282		Total :	16,667.00
93739	1/2/2020	19479	REDONDO GLASS INC	PO 34312	GLASS FOR LIGHT FIXTURE ON 60 THE STRAND
				105-2601-4309	36.00
		19479		Total :	36.00
93740	1/2/2020	14934	ROBERTSON, KEN	PO 34495/TR 834	REIMB/AMERICAN PLAN ASSOC CONFERENCE
				001-4101-4317	988.19
		14934		Total :	988.19
93741	1/2/2020	21102	ROWE, BEVERLY M.	Parcel 4186-003-008	STREET LIGHT & SEWER TAX REBATE
				001-6871	124.12
				105-3105	24.61

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93741	1/2/2020	21102	ROWE, BEVERLY M.	(Continued)	Total : 148.73
93742	1/2/2020	19015	SEAWRIGHT, ANNIE	Receipt 2001262.003	THEATRE DAMAGE DEPOSIT REFUND
		19015		001-2111	500.00
					Total : 500.00
93743	1/2/2020	17903	SHERWIN-WILLIAMS	21492 to 37597	PAINTING SUPPLIES/OCT19-NOV19
				001-3104-4309	452.71
				001-4202-4201	62.80
		17903			Total : 515.51
93744	1/2/2020	20236	SPECTRUM BUSINESS	0046247122419	CITY HALL/CABLE/JAN20
				715-4204-4201	105.22
				0241699121719	CITY HALL BACKUP INTERNET/JAN20
				715-1206-4201	94.99
				0350359122119	1301 HERMOSA/RCC CONNECT/JAN20
				001-2101-4304	149.99
				0352413122219	PD COMPUTER CIRCUITS/JAN20
				001-2101-4304	272.81
				0402150121719	1301 HERMOSA/540 PIER CONNECT/JAN20
				001-2101-4304	783.16
		20236			Total : 1,406.17
93745	1/2/2020	09532	STAPLES ADVANTAGE	8055013528	PO 33277/BINDER DIVIDERS/REFUND
				001-1202-4201	-120.17
				8056729911	MAT REQS 773787/9/OFFICE SUPPLIES
				001-1202-4305	74.66
				001-1208-4305	103.31
				8056805766	MAT REQ 874109/OFFICE SUPPLIES
				001-2101-4305	78.53
				8056805766	MAT REQ 773787/DAY TIMER REFILL/REFUND
				001-1202-4305	-34.15
		09532			Total : 102.18
93746	1/2/2020	09361	THOMSON REUTERS	6132151851	8 '20 CA PENAL CODE BOOKS
				001-2101-4305	608.00
				001-2101-4305	57.76
		09361			Total : 665.76
93747	1/2/2020	19988	TIPAN, XOCHITL	PO 34497/TR 822	REIMB/CALPAC QUARTERLY MEETING

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93747	1/2/2020	19988	TIPAN, XOCHITL	(Continued)	
		19988		001-2101-4317	241.04
				Total :	241.04
93748	1/2/2020	16735	TORRANCE AUTO PARTS	235166 to 236955	
				AUTO REPAIR/MAINTENANCE PARTS/NOV19	
				715-2101-4311	323.08
				715-3102-4311	52.56
				715-3302-4311	221.01
		16735		Total :	596.65
93749	1/2/2020	11102	TORRANCE WHOLESALE NURSERY	333225	
				MAT REQ 987211/SUCCULENTS	
				125-8546-4201	955.94
			672653	MAT REQ 987213/PLANTS	
				125-8546-4201	311.36
			719346	MAT REQ 987215/SUCCULENTS	
				125-8546-4201	991.99
			719347	MAT REQ 987216/SUCCULENTS	
				125-8546-4201	983.25
			719348	MAT REQ 987214/PLANTS	
				125-8546-4201	963.05
			719349	MAT REQ 987217/PLANTS/FERTILIZER	
				125-8546-4201	393.30
		11102		Total :	4,598.89
93750	1/2/2020	15901	TRANSTECH ENGINEERS, INC	20192664	
				PROSPECT CURB/CONSTR MGMT/INSPECT/OCT19	
				140-8687-4201	602.25
				140-8691-4201	602.25
			20192906	PROSPECT CURBS/LABOR COMPLY/OCT19	
				140-8687-4201	657.25
				140-8691-4201	657.25
		15901		Total :	2,519.00
93751	1/2/2020	14528	UNION BANK OF CALIFORNIA, PARS #67460 PO 34294	PARS/OPEB CONTRIBUTION/JAN20	
				001-1101-4190	120.41
				001-1121-4190	285.83
				001-1201-4190	1,766.24
				001-1202-4190	1,784.66
				001-1203-4190	679.75
				001-1204-4190	1,010.92

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93751	1/2/2020	14528	UNION BANK OF CALIFORNIA, PARS #67460 (Continued)		
				001-2101-4190	13,329.30
				001-3104-4190	933.00
				001-3301-4190	96.09
				001-3302-4190	2,963.74
				001-4101-4190	1,254.58
				001-4201-4190	1,315.92
				001-4202-4190	1,363.99
				001-4204-4190	630.00
				001-4601-4190	889.08
				001-6101-4190	867.83
				105-2601-4190	268.91
				160-3102-4190	162.08
				161-3109-4190	172.25
				715-4206-4190	508.42
		14528		Total :	30,403.00
93752	1/2/2020	09374	US ARMOR	25786	
				POELSTRA/BULLETPROOF VEST	
				150-2111-4350	356.68
				001-2101-4350	356.68
			25788	SIBBALD/BULLETPROOF VEST	
				150-2111-4350	368.30
				001-2101-4350	368.30
		09374		Total :	1,449.96
93753	1/2/2020	03209	VERIZON WIRELESS LA	9844362299	
				PD TRUNK MODEMS/DEC19	
				001-2101-4304	418.11
		03209		Total :	418.11
93754	1/2/2020	20944	VITAL MEDICAL SERVICES, LLC	2637	
				BLOOD DRAW/NOV19	
				001-2101-4201	168.00
		20944		Total :	168.00
93755	1/2/2020	02873	WESTERN GRAPHIX	52791/Mat Req 874661	
				ID CARDS/GIBSON/FANGARY/DETOY	
				001-1203-4305	53.78
		02873		Total :	53.78
93756	1/2/2020	19510	WESTERN PACKAGING INC	20398	
				SAND BAGS FOR RESIDENT AND STAFF USE	
				001-3104-4309	890.00

Check Register
CITY OF HERMOSA BEACH

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01/02/2020 5:56:30PM

Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
93756	1/2/2020	19510	WESTERN PACKAGING INC	(Continued)	Total : 890.00
93757	1/2/2020	01206	ZUMAR INDUSTRIES INC	86263 MAT REQ 987113/STREET SIGN MAINTENANCE	839.75
			86319	MAT REQ 987114/STREET SIGN MAINTENANCE	857.81
			86367	MAT REQ 987112/STREET SIGN MAINTENANCE	737.78
		01206		001-3104-4309	Total : 2,435.34
190123377	11/18/2019	10668	EXXON MOBIL BUSINESS FLEET	62299450 VEHICLE FUEL 10/11/19-11/10/19	
				715-3302-4310	1,530.80
				715-4204-4310	113.01
				715-4206-4310	362.83
				715-6101-4310	296.49
				001-1250	86.05
				715-2101-4310	5,804.86
				715-3104-4310	466.64
		10668		Total :	8,660.68
194016207	12/26/2019	14691	ADMINSURE AS AGENT FOR THE	1/2/20 Check Run	
		14691		LIABILITY CLAIMS REIMB/SEP19	110.00
				705-1209-4324	Total : 110.00
460111775	12/13/2019	10668	EXXON MOBIL BUSINESS FLEET	62837622 VEHICLE FUEL 11/11/19-12/10/19	
				001-1250	83.93
				715-2101-4310	5,906.56
				715-2601-4310	170.22
				715-3104-4310	491.50
				715-3302-4310	1,213.98
				715-4204-4310	93.36
				715-4206-4310	252.86
				715-6101-4310	204.02
		10668		Total :	8,416.43
520200793	12/19/2019	13838	PITNEY BOWES INC	1/2/20 Check Run	
		13838		POSTAGE METER REFILL/DEC19	1,000.00
				001-1208-4305	Total : 1,000.00
550058015	9/13/2019	10668	EXXON MOBIL BUSINESS FLEET	61299897 VEHICLE FUEL 8/11/19-9/10/19	

Check Register
CITY OF HERMOSA BEACH

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Bank code : boa

Voucher	Date	Vendor	Invoice	Description/Account	Amount
550058015	9/13/2019	10668	EXXON MOBIL BUSINESS FLEET	(Continued)	
				001-1250	189.17
				715-2101-4310	5,887.10
				715-3104-4310	753.82
				715-3302-4310	1,828.72
				715-4204-4310	108.98
				715-4206-4310	231.96
				715-6101-4310	253.51
		10668		Total :	9,253.26
930052903	7/15/2019	10668	EXXON MOBIL BUSINESS FLEET	60273734	VEHICLE FUEL 6/11/19-7/10/19
				715-3302-4310	1,836.92
				715-4204-4310	246.47
				715-4206-4310	237.26
				715-6101-4310	285.48
				715-3104-4310	415.03
				001-1250	78.53
				715-2101-4310	5,825.98
		10668		Total :	8,925.67
980065441	10/28/2019	10668	EXXON MOBIL BUSINESS FLEET	61811035	VEHICLE FUEL 9/11/19-10/10/19
				001-1250	78.72
				715-2101-4310	5,974.04
				715-3104-4310	641.23
				715-3302-4310	1,371.11
				715-4204-4310	120.86
				715-4206-4310	486.72
				715-6101-4310	333.10
		10668		Total :	9,005.78
1938417179	12/26/2019	14691	ADMINSURE AS AGENT FOR THE	1/2/20 Check Run	LIABILITY CLAIMS REIMB/OCT19
		14691			705-1209-4324
				Total :	5,671.85
1941179005	12/26/2019	14691	ADMINSURE AS AGENT FOR THE	1/2/20 Check Run	LIABILITY CLAIMS REIMB/NOV19
		14691			705-1209-4324
				Total :	8,199.79
1942277801	12/26/2019	14691	ADMINSURE AS AGENT FOR THE	1/2/20 Check Run	WORK COMP CLAIMS REIMB/DEC19

Bank code : boa						
Voucher	Date	Vendor	Invoice	Description/Account	Amount	
1942277801	12/26/2019	14691	ADMINSURE AS AGENT FOR THE	(Continued)		
		14691		705-1217-4324	23,592.62	
				Total :	23,592.62	
1954261149	12/26/2019	14691	ADMINSURE AS AGENT FOR THE	1/2/20 Check Run		
		14691		WORK COMP CLAIMS REIMB/DEC19	11,785.53	
				705-1217-4324	11,785.53	
				Total :	11,785.53	
82 Vouchers for bank code : boa					Bank total :	488,110.43
82 Vouchers in this report					Total vouchers :	488,110.43

"I hereby certify that the demands or claims covered by the checks listed on pages 1 to 14 inclusive, of the check register for 1/2/2020 are accurate funds are available for payment, and are in conformance to the budget."

By 

Finance Director

Date 1/8/2020



Staff Report

Staff Report

REPORT 20-0028

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**ACTION MINUTES OF THE PARKS, RECREATION AND
COMMUNITY RESOURCES ADVISORY COMMISSION
MEETING OF TUESDAY, DECEMBER 3, 2019**

Recommended Action:

Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of Tuesday, December 3, 2019.

Attachments:

Minutes of Tuesday, December 3, 2019

Approved: Kelly Orta, Community Resources Manager



MINUTES

REGULAR MEETING of the PARKS, RECREATION AND COMMUNITY RESOURCES ADVISORY COMMISSION

Tuesday, December 3, 2019 – Council Chambers, City Hall
1315 Valley Drive – 7:00 P.M.

Parks, Recreation and Community Resources Advisory Commission

Jani Lange
Lauren Pizer Mains
Jessica Guheen
Barbara Ellman
Traci Horowitz

Parks, Recreation and Community Resources Advisory Commission agendas and staff reports are available for review on the City's web site at www.hermosabch.org. Written materials distributed to the Parks, Recreation and Community Resources Advisory Commission within 72 hours of the meeting are available for public inspection immediately upon distribution in the Community Resources Department during normal business hours from Monday through Thursday, 7:00 a.m. - 6:00 p.m.

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**

Present: Commissioners Lange, Pizer Mains, Guheen, Ellman, and Horowitz. Senior Recreation Supervisor Lisa Nichols and Community Resources Manager Kelly Orta.

- 4. Announcements**
- 5. Presentations**

A. None

- 6. Miscellaneous Items and Reports – Community Resources Manager**
 - A.** Updates Regarding Items Previously on the Commission's Agenda
 - B.** Park Restrooms Update
 - C.** April 2020 Commission Meeting Scheduling

- 7. Public Comment**

Anyone wishing to address the Commission on items pertaining to parks and recreation that are not listed on the agenda may do so at this time. The Brown Act generally prohibits the Commission from taking action on any matter not listed on the posted agenda. Comments from the public are limited to three minutes per speaker. Please sign your name on the sign-in sheet at the conclusion of your comments.

Coming forward to address the Commission at this time: (00:14:42)

Jan Brittain, Hermosa Beach resident
Tony Higgins, Hermosa Beach resident
Mark Paaluhi, Hermosa Beach resident
Patrick Tasto, Hermosa Beach resident

8. Correspondence

- A. Letter from Tony Higgins dated November 4, 2019**

Motion by Commissioner Guheen to receive and file the correspondence. Commissioner Ellman seconded the motion. Motion passed with a 5-0 vote.

9. Consent Calendar

- A. Approval of the October 2019 Activity Report**

- B. Approval of the Special Meeting Action Minutes of November 4, 2019**

Motion by Commissioner Guheen to approve Items A and B on the Consent Calendar. Commissioner Pizer Mains seconded the motion. Motion passed with a 5-0 vote.

10. Items Removed from the Consent Calendar for Separate Discussion

11. Public Hearings

- A. None**

12. Matters for Commission Consideration

- A. Approval of 2020 Impact Level II Special Events**

Recommendation: Staff recommends that:

1. The Commission approves the addition of the following Impact Level II Special Events onto the 2020 Special Event calendar:
 - a. "AAU Southern Pacific Beach Volleyball Series" on the volleyball courts north of the Pier on Monday, January 20; Saturday, February 1; Sunday, February 23; Sunday, March 15; Sunday, April 5; Sunday, April 26; Saturday, May 2; Sunday, May 17; Saturday, October 10; Saturday, November 21; and Sunday, December 6;
 - b. "Beach Tennis Tournaments" on the beach tennis courts on the following Saturdays and Sundays: March 7-8; April 4-5; September 19-20; October 17-18; and October 31-November 1;
 - c. "Beach Tennis Summer Tournaments" on the beach tennis courts on the following Saturdays and Sundays: June 6-7 and August 22-23;
 - d. "Best Day Foundation Beach Day" on the beach south of the Pier on the following Saturday and Sundays: May 30-31 and September 12-13;
 - e. "CBVA Tournaments" on the volleyball courts north of the Pier on Saturday, January 11; Sunday, March 29; Saturday, April 18; Saturday, May 23-Sunday, May 24; and Saturday, September 5-Sunday, September 6;
 - f. "Community Menorah Lighting" on Pier Plaza Sunday, December 13;
 - g. "Easter Sunrise Mass" on the beach south of the Pier on Sunday, April 12;
 - h. "Endless Summer Classic Car Show" on Pier Plaza on Saturday, May 2;
 - i. "Fine Arts Festival" on the Community Center's north and east lawn from Thursday, June 11-Sunday, June 14;
 - j. "GWPOP's Mental Health in Teens" on the south side of the Pier on Saturday, June 20;

- k. "Hearts of Hermosa" at the Community Center parking lot from Friday, March 20-Sunday, March 22;
- l. "Hermosa Beach Little League's Night at the Ballpark" at Clark Field from Saturday, May 2-Sunday, May 3;
- m. "Hope Chapel Church Picnic" at Valley Park on Sunday, September 13;
- n. "Hope Chapel Easter Egg Hunt" at Valley Park on Saturday, April 21;
- o. "Hope Chapel Hermosa Beach Sunrise Service" on Pier Plaza on Sunday, April 12;
- p. "International Surf Festival" on the beach north and south of the Pier from Friday, July 31-Sunday, August 2;
- q. "P.O.R. Sandy Sauté" on the Strand north of the Pier on Saturday, September 12;
- r. "Richstone Pier to Pier Walk" (passthrough) on the Strand north of the Pier on Saturday, April 25;
- s. "Samburu Project Walk for Water" on Pier Plaza and the Strand north of the Pier on Sunday, March 15;
- t. "Sandpipers Stroll the Strand" on the Strand north of the Pier on Sunday, March 22;
- u. "Shakespeare by the Sea" at Valley Park from Tuesday, July 8-Wednesday, July 9;
- v. "Skechers Pier to Pier Friendship Walk" (passthrough) on the Strand north of the Pier on Sunday, October 25;
- w. "Smackfest Coed 4's Tournament" on the volleyball courts south of the Pier on Saturday, July 11;
- x. "South Bay Paddle" on the beach south of the Pier on Saturday, June 6;
- y. "South Bay Surf Series" on the beach south of the Pier on Saturday, March 28;
- z. "USAV BNQ and BNR Tournaments" on the volleyball courts and beach tennis courts north of the Pier on Saturday, January 25; Saturday, February 8; and Friday, March 20-Saturday, March 21;
- aa. "Volley4Sound" on the volleyball courts north of the pier on Saturday, October 17;
- bb. "Walk to End Alzheimer's" on Pier Plaza and the Strand north of the Pier on Saturday, September 26; and

2. Affirm staff's administrative approval of "SK8 for Schools" at the skatepark on Wednesday, April 1 as an Impact Level I event.

Coming forward to address the Commission at this time: (02:55:20)

Sam Perrotti, "Fine Arts Festival" event representative

Doug Smith, "The Samburu Project's Walk for Water" event representative

Matt Walls, "South Bay Paddle and South Bay Surf Series" event representative

Donny Young, "Beach Tennis Tournaments" event representative

Scott Rusher, "South Bay Paddle and South Bay Surf Series" event representative

Jill McCurry, "Sandpiper's Stroll the Strand" event representative

Robert McGowan, "International Surf Festival" event representative

Shanden Brutsch, "Best Day Foundation Beach Day" event representative

Father Paul Gawlowski, "Easter Sunrise Mass" event representative

Marlee Rice, "AAU Southern Pacific Series" event representative

Marty Lambert, "Easter Sunrise Mass" event representative

Pat Amato, "P.O.R. Sandy Sauté" event representative

Mark Paaluhi, "USAV BNQ and BNR Tournaments" event representative

Anne Kelly, "Skecher's Pier to Pier Friendship Walk" event representative

Alan Kisaka, Hope Chapel event representative

Motion by Commissioner Ellman to approve the addition of the following Impact Level II Special Events onto the 2020 Special Event calendar:

- “AAU Southern Pacific Beach Volleyball Series” on the volleyball courts north of the Pier on Monday, January 20; Saturday, February 1; Sunday, February 23; Sunday, March 15; Sunday, April 5; Sunday, April 26; Saturday, May 2; Sunday, May 17; Saturday, October 10; Saturday, November 21; and Sunday, December 6;
- “Beach Tennis Tournaments” on the beach tennis courts on the following Saturdays and Sundays: March 7-8; April 4-5; September 19-20; October 17-18; and October 31-November 1;
- “Beach Tennis Summer Tournaments” on the beach tennis courts on the following Saturdays and Sundays: June 6-7 and August 22-23;
- “Best Day Foundation Beach Day” on the beach south of the Pier on the following Saturday and Sundays: May 30-31 and September 12-13;
- “CBVA Tournaments” on the volleyball courts north of the Pier on Saturday, January 11; Sunday, March 29; Saturday, April 18; Saturday, May 23-Sunday, May 24; and Saturday, September 5-Sunday, September 6;
- “Community Menorah Lighting” on Pier Plaza Sunday, December 13; “Easter Sunrise Mass” on the beach south of the Pier on Sunday, April 12;
- “Endless Summer Classic Car Show” on Pier Plaza on Saturday, May 2; “Fine Arts Festival” on the Community Center’s north and east lawn from Thursday, June 11-Sunday, June 14;
- “GWPOP’s Mental Health in Teens” on the south side of the Pier on Saturday, June 20;
- “International Surf Festival” on the beach north and south of the Pier from Friday, July 31-Sunday, August 2;
- “P.O.R. Sandy Sauté” on the Strand north of the Pier on Saturday, September 12;
- “Samburu Project Walk for Water” on Pier Plaza and the Strand north of the Pier on Sunday, March 15;
- “Sandpipers Stroll the Strand” on the Strand north of the Pier on Sunday, March 22;
- “Shakespeare by the Sea” at Valley Park from Tuesday, July 8-Wednesday, July 9;
- “South Bay Paddle” on the beach south of the Pier on Saturday, June 6;
- “South Bay Surf Series” on the beach south of the Pier on Saturday, March 28;
- “USAV BNQ and BNR Tournaments” on the volleyball courts and beach tennis courts north of the Pier on Saturday, January 25; Saturday, February 8; and Friday, March 20-Saturday, March 21;
- “Volley4Sound” on the volleyball courts north of the pier on Saturday, October 17 and
- “Walk to End Alzheimer’s” on Pier Plaza and the Strand north of the Pier on Saturday, September 26.

Commissioner Guheen seconded the motion. Motion passed with a 5-0 vote.

Motion by Commissioner Guheen to approve the addition of “Hearts of Hermosa” at the Community Center parking lot from Friday, March 20-Sunday, March 22 onto the 2020 Special Event calendar. Commissioner Horowitz seconded the motion. Motion passed with a 5-0 vote.

Coming forward to address the Commission at this time: (03:13:00)

Damian Schantz, “Hermosa Beach Little League’s Night at the Ballpark” event representative

Motion by Commissioner Guheen to approve the addition of “Hermosa Beach Little League’s Night at the Ballpark” at Clark Field from Saturday, May 2-Sunday, May 3 onto the 2020 Special Event calendar. Commissioner Horowitz seconded the motion. Motion passed with a 5-0 vote.

Coming forward to address the Commission at this time: (03:19:00)

Joey Iside, Hope Chapel event representative

Motion by Commissioner Guheen to approve the addition of the “Hope Chapel Church Picnic” at Valley Park on Sunday, September 13 onto the 2020 Special Event calendar. Commissioner Pizer Mains seconded the motion. Motion passed with a 5-0 vote.

Coming forward to address the Commission at this time: (03:21:10)

Joey Iside, Hope Chapel event representative

Motion by Commissioner Guheen to approve the addition of the “Hope Chapel Easter Egg Hunt” at Valley Park on Saturday, April 21 onto the 2020 Special Event calendar. Commissioner Horowitz seconded the motion. Motion passed with a 5-0 vote.

Coming forward to address the Commission at this time: (03:25:22)
Joey Iside, Hope Chapel event representative

Motion by Commissioner Guheen to approve the addition of the “Hope Chapel Hermosa Beach Sunrise Service” on Pier Plaza on Sunday, April 12 onto the 2020 Special Event calendar. Commissioner Pizer Mains seconded the motion. Motion passed with a 5-0 vote.

Motion by Commissioner Ellman to approve the addition of “Richstone Pier to Pier Walk” (passthrough) on the Strand north of the Pier on Saturday, April 25 onto the 2020 Special Event calendar with traffic control officers present at the meeting point in between Manhattan Beach and Hermosa Beach. Commissioner Guheen seconded the motion. Motion passed with a 5-0 vote.

Coming forward to address the Commission at this time: (03:38:00)
Anne Kelly, “Skecher’s Pier to Pier Friendship Walk” event representative

Motion by Commissioner Ellman to approve the addition of “Skechers Pier to Pier Friendship Walk” (passthrough) on the Strand north of the Pier on Sunday, October 25 onto the 2020 Special Event calendar with traffic control officers present at the meeting point in between Manhattan Beach and Hermosa Beach. Commissioner Guheen seconded the motion. Motion passed with a 5-0 vote.

Coming forward to address the Commission at this time: (03:41:09)
Bill Sigler, “Smackfest Coed 4’s Tournament” event representative

Motion by Commissioner Guheen to approve the addition of “Smackfest Coed 4’s Tournament” on the volleyball courts south of the Pier on Saturday, July 11 onto the 2020 Special Event calendar. Commissioner Ellman seconded the motion. Motion passed with a 5-0 vote.

Motion by Commissioner Guheen to affirm staff’s administrative approval of “SK8 for Schools” at the skatepark on Wednesday, April 1 as an Impact Level I event onto the 2020 Special Event calendar. Commissioner Horowitz seconded the motion. Motion passed with a 5-0 vote.

B. Review of the Pickleball Sound Study Conducted by Acoustics Groups, Inc., and Review of the Commission’s Previous Recommendations Regarding the Pickleball Courts and Existing Tennis Court Located at Clark Field (861 Valley Drive)

Recommendation: Staff recommends that the Parks, Recreation and Community Resources Advisory Commission:

1. Review the Pickleball Sound Study provided by Acoustics Group Inc. for the existing pickleball courts including anticipated noise from the inclusion of the proposed additional pickleball courts on the existing tennis court, located at Clark Field (861 Valley Drive);
2. Determine whether it should reconsider the restriping of the existing tennis court to permanently become three (3) pickleball courts and one (1) skinny court at a future meeting; and
3. Provide the City Council a final recommendation to:
 - a. Allocate funds for the installation of noise mitigation options as proposed in the sound study;
 - b. Maintain the current pickleball and tennis court use times until the installation of sound mitigation options, at which time the Commission will reconsider whether the court hours should remain limited.

Angelica Nguyen of Acoustics Group, Inc. presented the Sound Study results.

Coming forward to address the Commission at this time: (01:23:42)

Gail Rose, Hermosa Beach resident
David Brown, Hermosa Beach resident
Ryan Warren, Hermosa Beach resident
Ken Seaton, Hermosa Beach resident
Danny Kole, Hermosa Beach resident
Hans Geiger, Hermosa Beach resident
Curt Dommeyer, Hermosa Beach resident
Doug Freeman, Hermosa Beach resident
Dallas Poffenroth, Hermosa Beach resident
Brian Pettigrew, Hermosa Beach resident
Brian Zirbel, Hermosa Beach resident

Motion by Commissioner Guheen to not reconsider the restriping of the existing tennis court at Clark Field to permanently become three (3) pickleball courts and one (1) skinny court at a future meeting. Commissioner Ellman seconded the motion. Motion passed with a 5-0 vote.

Motion by Commissioner Guheen for the Department Use Policies Subcommittee to add the noise mitigation options proposed in the sound study for the pickleball courts and the pickleball court hours to its task list and provide a recommendation at a future meeting. Commissioner Horowitz seconded the motion. Motion passed with a 5-0 vote.

C. Special Event Long-term Agreement Policy

Recommendation: Staff recommends that the Parks, Recreation and Community Resource's Advisory Commission recommend to City Council the approval of the proposed Special Event Long-term Agreement Policy for a three-year pilot program with the Commission's review of its effectiveness in two years.

Motion by Commissioner Guheen approval to approve the proposed Special Event Long-term Agreement Policy with the feedback and recommendations provided by the Commission for a three-year pilot program with the Commission's review of its effectiveness in two years. Commissioner Horowitz seconded the motion. Motion passed with a 5-0 vote.

13. Commissioner's Reports

A. Subcommittees

- i. Special Event (Lange and Ellman)
- ii. Community Theatre (Lange and Pizer Mains)
- iii. Municipal Leases (Pizer Mains and Horowitz)
- iv. Community Resources Department Use Policies (Ellman and Guheen)
- v. Clark Building Improvements Subcommittee (Ellman and Pizer Mains)

B. Commission Liaison Roles

- i. Surfers Walk of Fame
- ii. Access Hermosa
- iii. South Park

14. Items Requested by Commissioners

A. None

15. Other Matters

16. Adjournment

Motion by Commissioner Horowitz to adjourn the meeting. Commissioner Ellman seconded the motion. Motion passed with a 5-0 vote.



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 20-0001

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS

(Community Development Director Ken Robertson)

Recommended Action:

Staff recommends that the City Council receive and file the January 21, 2020 Planning Commission tentative future agenda items.

Attachments:

Planning Commission January 21, 2020 Tentative Future Agenda

Respectfully submitted by: Ken Robertson, Community Development Director

Approved: Suja Lowenthal, City Manager

Tentative Future Agenda

PLANNING COMMISSION
City of Hermosa Beach

January 21, 2020

Regular Meeting

7:00 P.M.

Project Title	Public Notice	Meeting Date
⇒ 847 Bard Street – Conditional Use Permit, Precise Development Plan, & Vesting Tentative Parcel Map for a 2-unit condominium	1/9/20	1/21/20
⇒ 828 Hermosa Avenue – Conditional Use Permit to establish a new use	1/9/20	1/21/20
⇒ 1220 Hermosa Avenue (Laurel Tavern) – Conditional Use Permit amendment to extend the hours of operation	1/9/20	1/21/20
⇒ Consideration of a potential Municipal Code text amendment to the M-1 Light Manufacturing Zone to consider allowing Cypress District businesses to host openings or events to showcase and offer products for sale on a limited basis	1/9/20	1/21/20



Staff Report

Staff Report

REPORT 20-0012

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**REQUEST TO APPROVE TEMPORARY EMPLOYMENT
AGREEMENT FOR INTERIM POLICE CHIEF SERVICES**
(Human Resources Manager Vanessa Godinez)

Recommended Action:

Staff recommends that the City Council:

1. Adopt the attached resolution approving a temporary employment agreement to Michael McCrary for Interim Police Chief services; and
2. Authorize the Mayor to execute the temporary employment agreement.

Executive Summary:

Due to the vacancy in the Chief of Police position, an Interim Chief of Police has been selected to fill the position as the City continues the recruitment process for a permanent replacement.

Background:

In September 2018, the current Chief of Police took a medical leave of absence. As a result, Captain Milton McKinnon was appointed as Acting Chief of Police in September 2018. In December 2019, Acting Chief of Police Milton McKinnon announced his retirement effective December 29, 2019.

The Chief of Police position is a critical position that must remain filled to ensure the smooth operation of the Police Department and the health, welfare, and safety of the City's residents. It is anticipated that an Interim Police Chief will be needed for approximately four months to six months, during which time the City will continue the recruitment process for a permanent Chief of Police.

Chief McCrary is a retired Chief of Police with over 30 years of experience, who has provided executive management consulting, team building, organizational analysis, long-term planning, and trouble-shooting for over 200 private and public agencies in addition to serving as Chief of Police or Interim Chief of Police for the cities of La Palma, Wheatland, Los Alamitos, and Signal Hill. Chief McCrary served as Interim Chief of Police for the City of Hermosa Beach in 2013 before the appointment of Police Chief Sharon Papa.

Staff Report

REPORT 20-0012

As a retiree under the California Public Employees Retirement System (CalPERS), Chief McCrary is subject to Government Code Sections 7522.56 and 21221, which provide that a person receiving a pension from a public retirement system may only be employed by a public employer in the same retirement system either during an emergency to prevent stoppage of public business or because the retired person has skills needed to perform work of a limited duration. Further, the retiree is limited to working 960 hours in a fiscal year and the hourly salary can be no less than the minimum nor more than the maximum monthly salary paid by the employer to other employees performing comparable duties. The attached agreement states that Mr. McCrary will provide the City of Hermosa Beach with Interim Police Chief services beginning on December 30, 2019.

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

Governance Goal 1. A high degree of transparency and integrity in the decision-making process.

- Policy 1.2: Strategic planning. Regularly discuss and set priorities at the City Council and management level to prioritize work programs and staffing needs.

Fiscal Impact:

Sufficient funds were allocated in the Fiscal Year 2019-2020 Budget for the Police Chief's salary. Funding for the agreement would come from existing salary savings in the police department.

The costs associated with the temporary employment services agreement would not exceed \$94,310.40, which is based on a not to exceed maximum of 960 hours per fiscal year at a pay rate of \$98.24 per hour. This is the same rate as the current top step for the existing Chief of Police position.

Agreement Request		
Request Amount	FY 2019-20 Budget Dept. Account #	Total Contract Amount
\$94,310.40	001-2101-4102	\$94,310.40

Attachments:

1. Resolution awarding a temporary employment agreement (supplemental item)
2. Temporary Employment Agreement for Interim Police Chief Services

Staff Report

REPORT 20-0012

Respectfully Submitted by: Vanessa Godinez, Human Resources Manager

Noted for Fiscal Impact: Viki Copeland, Finance Director

Legal Review: Mike Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager

CITY OF HERMOSA BEACH

TEMPORARY EMPLOYMENT AGREEMENT FOR INTERIM POLICE CHIEF SERVICES

THIS TEMPORARY EMPLOYMENT AGREEMENT FOR INTERIM POLICE CHIEF SERVICES (hereinafter referred to as "Agreement") is made and entered into as of the 30th day of December, 2019, by and between the CITY OF HERMOSA BEACH, a California general law city (hereinafter referred to as "City"), and Michael McCrary, 410 Coastline Drive, Seal Beach, CA 90740 (hereinafter referred to as "Employee").

RECITALS

- A. City desires to employ on an interim basis pursuant to California Government Code section 21221(h) the services of EMPLOYEE and EMPLOYEE desires to accept temporary employment as Interim Police Chief of the City of Hermosa Beach during the recruitment of a permanent Police Chief and until such time as a permanent Police Chief is appointed and commences employment.
- B. Employee is willing and fully qualified by virtue of his extensive experience in law enforcement and his specialized skills to perform these services for the City.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants herein contained, the parties agree as follows:

1. Duties. City hereby agrees to employ Employee on a temporary basis to serve as Interim Police Chief to perform the functions and duties specified in California Government Code sections 41601-41612 and to perform such other legally permissible and proper duties and functions as the City Manager may from time to time assign or as may be necessary or desirable in the opinion of Employee for the efficient management of the City's Police Department. Employee shall perform the services required under this Agreement on a fulltime basis during normal City operating hours, although the precise hours that Employee is in City Hall is left to his discretion; and further, Employee shall be available for attendance at City Council and other meetings during other hours as may be necessary. Under no circumstance may Employee work more than 960 hours during any City fiscal year.

2. Term.

A. The term of this Agreement shall commence December 30, 2019 and shall continue on a month-to-month basis until terminated as provided herein.

B. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to terminate this Agreement at any time upon submitting thirty (30) days

written notice of termination to the City or the right of the City to terminate this Agreement, with or without cause, at any time. Employee is employed "at-will" and will not acquire a property interest in the position. Employee is a temporary employee employed to perform specialized services in accordance with Government Code section 21221(h).

3. Compensation. City agrees to pay Employee for his services rendered pursuant hereto compensation of seventeen thousand twenty-eight dollars and zero cents (\$17,028.00) per month, which amount is in conformance with the requirements of Government Code section 21221(h). City will provide a City-owned vehicle for Employee's use in the performance of his duties as specified by the City Manager. Employee is exempt from overtime under the Federal Fair Labor Standards Act.

4. Benefits. Employee is a retiree of the Public Employees' Retirement System and will thus, not be enrolled in CalPERS or have any CalPERS retirement contributions reduced from his salary or made on his behalf by the City. It is the understanding of the parties that Employee may not work more than 960 hours within the fiscal year occurring during the term of this Agreement without impacting her retirement benefits and having to be enrolled in CalPERS as an active employee. For that reason, Employee will be required to keep accurate time records of his hours worked to ensure that he does not exceed 960 hours within the fiscal years that occur during the term of this Agreement. Employee hereby waives all benefits provided to City employees, including retirement contribution, health/medical insurance, dental insurance, life and disability insurance, sick leave, vacation, unemployment insurance and similar benefits. That notwithstanding, Employee shall be entitled to observe all City holidays in the same manner as employees of the City.

5. General Expenses. City recognizes that certain expenses of a non-personal and generally job affiliated nature may be incurred by Employee and hereby agrees to reimburse Employee said necessary and reasonable expenses as are submitted to the City based upon expense receipts, statements, or personal affidavits, and audit thereof in like manner as other demands against the City. Out-of-town travel for which expense reimbursement will be sought shall be subject to advance approval by the City Manager.

6. Service Related Injury Income Protection. City and Employee agree that Employee is covered by the City's worker's compensation insurance policy.

7. Rules and Regulations. Employee is subject to the provisions of any personnel rules, regulations and other policies and procedures governing terms and conditions of employment whether now in existence or subsequently adopted by City. Such rules, regulations, policies, or procedures are incorporated into this Agreement by reference and shall govern unless there is a conflict with this Agreement.

8. Insurance. Employee shall at his own cost and expense procure and maintain in effect a policy of automobile insurance for use of his private vehicle with not less than \$100,000/\$300,000 coverage. This policy shall be considered primary insurance as regards the City and its officers, agents and employees as and when Employee is using his private vehicle for City business.

9. Liability. City agrees to indemnify, hold harmless and defend at its expense Employee from any and all claims, actions, losses, damages, charges, expenses or attorneys fees to which Employee may be subject to arising out of, or resulting from, the performance of this Agreement and Employee's duties hereunder as Interim Police Chief. Notwithstanding the foregoing, the City's obligation under this Section 9 shall not apply to any punitive or exemplary damages which may be awarded by a court against Employee; nor shall this paragraph apply to liability incurred by Employee for actions outside the scope of his services or which result from wrongful or malicious conduct or gross negligence, or through the use of any personal vehicle, all as to which Employee shall indemnify and hold City, its officers, agents and employees harmless.

10. Conflict of Interest. Employee affirms and warrants that he has no financial, contractual or other interest or obligation that conflicts with or is harmful to the performance of his obligations under this Agreement. Employee shall not during the term of this Agreement knowingly obtain such an interest or incur such an obligation.

11. Entire Agreement. This Agreement supersedes any and all other agreements, written or oral, between the parties, and contains all of the covenants and agreements between the parties. Each party acknowledges that no promises, representations, inducements or agreements, oral or otherwise, have been made by any party, or anyone acting on behalf of any party that are not embodied herein. No modification to this Agreement shall be effective unless reduced to writing and signed by both parties.

12. General Provisions.

A. The text herein shall constitute the entire agreement between the parties.

B. This Agreement shall be binding upon and inure to the benefit of the heirs-at-law and executors of Employee.

C. If any provision or any portion hereof contained in this Agreement is held to be unconstitutional, invalid or unenforceable the remainder of this agreement or portion thereof shall be deemed severable and shall not be affected and shall remain in full force and effect provided that the principal purposes of this Agreement are not thereby frustrated.

D. The City is entering into this Agreement by virtue of the professional reputation, experience and competence of Employee. Hence, the obligations of Employee under

this Agreement shall not be assigned or subcontracted, nor shall the rights be delegated without prior written approval of the City Council.

E. The Employee shall comply with and adhere to all City policies, rules and regulations including but not limited to its policies regarding non-discrimination and sexual harassment.

Executed as of the day and year first above-written.

MICHAEL MCCRARY (EMPLOYEE)

By _____
Michael McCrary

CITY OF HERMOSA BEACH

By _____
MAYOR

ATTEST:

CITY CLERK



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

REPORT 20-0029

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020

ORDINANCE NO. 20-1402
AN ORDINANCE OF THE CITY OF HERMOSA BEACH
ESTABLISHING THE POSITION OF APPOINTED CITY CLERK
IN LIGHT OF THE PASSAGE OF CITY MEASURE CC AND
ESTABLISHING THE CITY MANAGER AS APPOINTING
AUTHORITY FOR THE CITY CLERK
(City Manager Suja Lowenthal)

Recommended Action:

Staff recommends that the City Council waive full reading and adopt by title Ordinance No. 20-1402.

Background:

At the December 17, 2019 City Council meeting, staff presented the draft ordinance for Council consideration. Following public hearing, the City Council unanimously introduced the ordinance as presented.

Attachments:

Ordinance No. 20-1402

Respectfully Submitted by: Ann Yang, Executive Assistant

Noted: Suja Lowenthal, City Manager

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ORDINANCE NO. 20-1402

**AN ORDINANCE OF THE CITY OF HERMOSA BEACH ESTABLISHING
THE POSITION OF APPOINTED CITY CLERK IN LIGHT OF THE
PASSAGE OF CITY MEASURE CC AND ESTABLISHING THE CITY
MANAGER AS APPOINTING AUTHORITY FOR THE CITY CLERK**

The City Council of the City of Hermosa Beach does hereby ordain as follows:

Section 1. The purpose of this Ordinance is to implement City Measure CC, approved by the electorate at the November 5, 2019 election, changing the City Clerk from an elected to an appointed position in the City government.

Section 2. Section 2.12.070, subparagraph C. of Title 2, Chapter 2.12 of the Hermosa Beach Municipal Code is amended to read as follows:

C. Power of Appointment. It shall be the duty of the city manager to, and he or she shall appoint, remove, promote, and demote any and all employees of the city, except the city attorney and city treasurer, in accordance with the City's personnel rules and regulations.

Section 3. Section 2.48.010 of Title 2, Chapter 2.48 of the Hermosa Beach Municipal Code is amended to read as follows:

2.48.010 Bond of city treasurer.

Pursuant to Section 36518 of the California Government Code, the city treasurer shall execute a bond to the city prior to entering upon the duties of his/her office. The penal sum of the bond shall be established by resolution of the city council.

Section 4. Section 2.72.050 of Title 2, Chapter 2.72 of the Hermosa Beach Municipal Code is hereby repealed.

Section 5. A new Chapter 2.88 is added to Title 2 of the Hermosa Beach Municipal Code to read as follows:

Chapter 2.88
CITY CLERK

Sections:

2.88.010

2.88.020

2.88.010 Office Created – Appointment.

The position of city clerk is established as an appointed management level position of the City and shall be appointed by the City Manager.

2.88.020 Duties.

The City Clerk will perform the duties set forth in Government Code sections 40801 through 40814, except as provided in Chapter 2.16, and such other duties and exercise such other powers as may be delegated to him or her from time to time by the City Manager.

PASSED, APPROVED AND ADOPTED this 14th day of January, 2020.

PRESIDENT of the City Council and **MAYOR** of the City of Hermosa Beach, California

ATTEST:

Acting City Clerk



Staff Report

Staff Report

REPORT 20-0006

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020

**CONSIDERATION OF A MUNICIPAL CODE AMENDMENT RELATED
TO REGULATIONS FOR ACCESSORY DWELLING UNITS (ADU)
AND JUNIOR ACCESSORY DWELLING UNITS (JADU), AS
MANDATED BY STATE LAW, AND DETERMINATION THAT
THE AMENDMENT IS EXEMPT FROM THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT (CEQA)
(Community Development Director Ken Robertson)**

Recommended Action:

Staff recommends that the City Council hold a public hearing and:

1. Adopt the attached urgency ordinance to amend the Hermosa Beach Municipal Code, thereby immediately establishing regulations for Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) and determine the urgency ordinance is exempt from the California Environmental Quality Act; and
2. Introduce on first reading the attached identical non-urgency ordinance to amend the Hermosa Beach Municipal Code, thereby establishing regulations for Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) and determine the ordinance is exempt from the California Environmental Quality Act.

Executive Summary:

In 2019, the California Legislature adopted another group of housing bills, aimed at addressing the continued housing crisis, which included several significant changes to the ADU laws. Changes include eliminating minimum lot sizes, reducing parking requirements, allowing ADUs in multi-family zones, and providing for mandatory allowance of JADUs. Based on these recent changes to State law, the City's Accessory Dwelling Unit Ordinance (codified as Chapter 17.21) was deemed null and void as of January 1, 2020 and must be replaced with a new ordinance that conforms to the requirements of state law.

The proposed amendment would amend various sections of Title 17 of the Hermosa Beach Municipal Code to reestablish local rules regarding ADUs and JADUs. This includes deleting in its entirety and introducing a new Chapter 17.21 (Accessory Dwelling Units), and amending Sections 17.04.040

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REPORT 20-0006

(General Definitions) and 17.44.020 (Off-street parking-Residential uses). The most significant of these changes is the elimination of the 4,000 square foot minimum lot size and the City no longer being able to require replacement parking when a garage is converted to an ADU or JADU.

This proposal includes an urgency ordinance, which would take effect immediately and reestablish the limited local control on ADUs and JADUs. The urgency ordinance requires at least four of the five Councilmembers to approve. It is best practice to also adopt an identical ordinance through the standard practice (first and second readings) so the urgency ordinance is replaced and the urgency ordinance is only in place for approximately 30 days. Therefore, a standard ordinance is also included for introduction. Should the City Council amend the code, and as required by State law, staff would forward the final ordinance to the California Department of Housing and Community Development (HCD) for review and comment.

Background:

An accessory dwelling unit (ADU) is an attached or detached residential dwelling unit, which provides complete independent living facilities for one or more persons. ADUs include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same lot as the primary residence. Like ADUs, junior accessory dwelling units (JADU) provide an independent living facility; however, JADUs are limited to 500 square feet in size and can share bathrooms with the primary dwelling on the site. In the City of Hermosa Beach, ADUs and JADUs are permitted in all residential zones, provided the property is improved with a single-family residence and meets certain lot requirements. They are regulated in the City of Hermosa Beach through Municipal Code Chapter 17.21. The existing rules were adopted in 2018, as a result of new state legislation that required the City to adopt an ordinance to implement the new state policy to create more housing opportunities through creation of ADUs. This was one of many bills that year aimed at addressing the statewide housing crisis.

In 2019, the California Legislature adopted another group of housing bills, still aimed at addressing the housing crisis. The legislature approved, and the Governor signed, SB 13 (Chapter 653, Statutes of 2019), AB 68 (Chapter 655, Statutes of 2019), and AB 881 (Chapter 659, Statutes of 2019) into law that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on the City to regulate ADUs and JADUs. While three similar ADU bills were adopted, only the bill with the highest chapter number goes into effect and thus, we look at AB 881 for the governing language ("New ADU Law"). The State Legislature intends to reduce regulatory barriers and costs, streamline approval, and expand the potential capacity for ADUs in response to California's housing shortage. These changes would assist the City in meeting its allotment for the upcoming RHNA cycle.

Failure to comply with Government Code sections 65852.2 and 65852.22 (as amended) as of January 1, 2020 renders the City's ordinance regulating ADUs and JADUs null and void, thereby limiting the City to the application of the few default standards provided in Government Code sections

Staff Report

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65852.2 and 65852.22 for the approval of ADUs and JADUs, unless and until a compliant ordinance is adopted.

On December 9, 2019, the Planning Commission conducted a duly noticed public hearing to consider this request. There were no public speakers at this hearing. At the conclusion of the hearing, the Planning Commission adopted Resolution No. 19-30, by a 5-0 vote, thereby recommending the City Council adopt an ordinance to amend the municipal code and implement the State mandated changes to ADU law.

Paragraph (h) of Government Code Section 65852.2 requires the City submit the ordinance to HCD within 60 days of adoption. If HCD finds the ordinance does not comply with the new ADU laws, HCD will notify the City. Should this occur, the City would have 30-days to either amend the ordinance or adopt additional findings that explain the reason the ordinance complies with the statute.

Discussion:

The “New ADU Law” eliminates minimum lot sizes, allows ADUs in multiple-family residential projects, restricts parking limitations, increases the maximum allowable size of ADU’s, decreases setbacks, eliminates replacement parking requirements when a garage is converted, and eliminates owner-occupancy requirements. A summary of the major changes is as follows:

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Accessory Dwelling Units Development Standards	
Standard	Hermosa Beach Municipal Code
Location	Existing: Residentially zoned property improved with a single-family residence. Proposed: Any property improved with a single-family, multiple-family, or mixed-use development.
Number of Units Allowed	Existing: On single-family developed properties, one ADU or one JADU. Not permitted on multiple-family developed properties. Proposed: On single-family developed properties, one ADU and one JADU. On multiple-family and mixed-use developed properties, up to 25% of the existing units.
Minimum Lot Size	Existing: 4,000 square feet. Proposed: No Minimum lot size is required.
Maximum Unit Size	Existing: ADU = 640 square feet; JADU = 500 square feet. Proposed: ADU = 850 square feet for studios and one-bedroom units and 1,000 s.f. for two-bedroom units; JADU = 500 square feet.
Setbacks	Existing: Per zoning code requirement for the base zone. Proposed: For conversion and replacement of existing structures, no additional setback is required, beyond what is currently provided. Front setbacks are per the zoning code requirement for the base zone. Side and rear setbacks are per the zoning code requirement for the base zone or four feet, whichever is less.

Accessory Dwelling Units Development Standards	
Standard	Hermosa Beach Municipal Code
Height	<p>Existing: Per zoning code requirement for the base zone.</p> <p>Proposed: For attached units, per zoning code requirement for the base zone. For detached units, 16 feet.</p>
Parking	<p>Existing: For JADU, no parking is required. For ADU, one space per unit, except if property is: 1) is located within one-half (1/2) mile of a major transit stop; 2) is located within one (1) block of a designated car share pick up and drop off location; 3) is located within an architecturally and historically significant historic district; 4) is proposed to be converted from the existing space entirely within the primary dwelling unit or an existing accessory structure; or 5) is located in a permit parking area where on-street parking permits are required, but not offered to the occupant(s) of the accessory dwelling unit.</p> <p>Proposed: For JADU, no parking is required. For ADU, one space per unit, except if property is: 1) is located within one-half (1/2) mile walking distance of public transit; 2) is located within one (1) block of a designated car share pick up and drop off location; 3) is located within an architecturally and historically significant historic district; 4) is proposed to be converted from the existing space entirely within the primary dwelling unit or an existing accessory structure; or 5) is located in a permit parking area where on-street parking permits are required, but not offered to the occupant(s) of the accessory dwelling unit</p>
Garage Conversions	<p>Existing: When garage, carport, or covered parking is replaced/converted to ADU, parking shall be replaced in any configuration on same lot.</p> <p>Proposed: If garage, carport, or covered parking is replaced/converted to ADU, no replacement parking is required.</p>

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Accessory Dwelling Units Development Standards	
Standard	Hermosa Beach Municipal Code
Owner-Occupancy Requirement	Existing: For ADU, the property owner shall live in either the primary residence or the ADU. For JADU, the property shall live in the primary residence. Proposed: For ADU, the property owner shall live in either the primary residence or the ADU. For JADU, the property shall live in the primary residence. However, this rule is suspended for ADUs created between 1/1/2020 and 1/1/2025, which no owner-occupancy requirements are required.
Approval Process	Existing: Administrative Permit and Building Permit Proposed: Plan check and building permit only.

Urgency Ordinance

The standard process for a new ordinance to take effect takes 45-days. However, the current City ADU regulations do not comply with the new ADU laws; as such have been rendered null and void. This limits the City to the application of the few default standards provided in Government Code sections 65852.2 and 65852.22. The approval of ADUs and JADUs based solely on the default statutory standards, without local regulations governing height, setback, landscape, architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety. As such, staff is recommending the City Council adopt an urgency ordinance. Adoption of an urgency ordinance does require an affirmative vote of at least four of the five Council Members, but it would take effect immediately.

Proposed Changes to Municipal Code

The following new definitions would be added to the alphabetical list of definitions in Section 17.04.040:

“Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.

“Complete independent living facilities” means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.

“Nonconforming zoning condition” means a lawfully established physical improvement on a property that does not conform to current zoning standards.

“Passageway” means a pathway that is unobstructed clear to the sky.

“Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.

“Public transit” means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public (applicable to Chapter 17.21 only).

The proposed text amendment would delete Chapter 17.21 in its entirety and provide a new Chapter 17.21 to read as follows:

Chapter 17.21 Accessory Dwelling Units

17.21.010 Purpose

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with California Government Code sections 65852.2 and 65852.22.

17.21.020 Effect of Conforming.

An ADU or JADU that conforms to the standards in this chapter will not be:

- A. Deemed to be inconsistent with the City’s general plan and zoning designation for the lot on which the ADU or JADU is located.
- B. Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
- C. Considered in the application of any local ordinance, policy, or program to limit residential growth.

17.21.020 Approvals

Provided an ADU and/or JADU complies with all of the requirements set forth in this chapter, applications for ADUs and JADUs may submit directly to Planning and Building plan check, including payment of all required plan check fees. No other administrative or discretionary permit is required.

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17.21.030 ADUs and JADUs

ADUs and JADUs shall be permitted in any zone that allows residential development, except the Mobile home Park Development (MHP) District. The following is the maximum number of ADUs and/or JADUs allowed on a residential property:

- A. Converted on Single-Family Lot: Only one ADU or JADU on a lot with a proposed or existing single-family dwelling on it. The ADU or JADU shall also comply with the following:
 - 1. Is either: (a) within the space of a proposed single-family dwelling; (b) within the existing space of an existing single-family dwelling; or (c) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress.
 - 2. Has exterior access that is independent of that for the single-family dwelling.
 - 3. Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
- B. Detached on Single-Family Lot: One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot pursuant to HBMC 17.21.030(A)), if the detached ADU satisfies the following limitations:
 - 1. There shall be no more than one ADU and one JADU located on the property.
 - 2. The ADU complies with all applicable building and fire codes.
- C. Converted on Multiple-Family Lot: Multiple ADUs may be permitted on lots with existing or proposed multiple-family dwellings, subject to the following:
 - 1. The number of ADUs allowed shall not exceed 25 percent of the existing multiple-family dwellings on the property. For the purposes of calculating the number of allowable ADUs, the following shall apply:
 - a. Previously approved ADUs shall not count towards the existing multiple-family dwellings.
 - b. Fractions shall be rounded down to the next lower whole number of dwelling units, except that a least one ADU shall be allowed.

2. ADUs shall comply with all applicable building and fire codes.

D. Detached on Multiple-Family Lot: Up to two detached ADUs may be permitted on a lot that has an existing multiple-family dwelling, subject to the following:

1. The total number of ADUs on the property, including the conversion of spaces as permitted pursuant to HBMC 17.21.030(C) does not exceed two. For the purpose of this chapter, multiple-family dwellings approved and built as a single complex shall be considered one lot, regardless of the number of parcels.

2. ADU's shall comply with all applicable building and fire codes.

17.21.040 Development Standards

Except as modified by this chapter, ADUs and/or JADUs shall conform to all requirements of the underlying zoning district, any applicable overlay district, and all other applicable provisions of this code.

A. Lot Area. There shall be no minimum lot area required in order establish an ADU or JADU.

B. Height.

1. Detached ADUs shall not exceed one-story and a height of sixteen (16) feet.

2. Attached ADUs shall not exceed the height, as permitted in the base zone.

C. Setbacks. ADUs and JADUs shall comply with all setback requirements applicable to the zoning district, except as noted below:

1. For conversion of existing enclosed floor area, garage, or carport, no additional setback is required beyond the existing provided setback.

2. For replacement of an existing enclosed structure, garage, or carport, no additional setback is required beyond the existing provided setback. This provision shall only apply to ADUs and JADUs that are replacing an existing structure in the exact same location, size and height.

3. Newly constructed detached ADUs shall meet the minimum setback, as required by the base zone or four (4) feet, whichever is less.

D. Unit Size

1. The maximum size of an ADU is 850 square feet for a studio or one-bedroom unit, and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms shall be allowed.
2. An attached ADU that is created on a lot with an existing or proposed single-family dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.
3. Application of 17.21.040(D)(2) and other development standards, such as lot coverage or open space, might further limit the size of the ADU, but in no case shall these requirements limit the ADU to be less than 800 square feet.
4. The maximum size of a JADU shall be 500 square feet.
5. The minimum size of an ADU or JADU shall be at least that of an efficiency unit.

E. Fire Sprinklers. Fire sprinklers are required in an ADU only if sprinklers are required in the primary residence.

F. Passageway. No passageway shall be required in conjunction with the construction of an ADU and/or JADU. For the purposes of this chapter, "passageway" shall mean a pathway that is unobstructed, clear to the sky, and extends from the right-of-way to one entrance of the ADU and/or JADU.

G. Roof Deck. Roof decks shall not be permitted on an ADU or JADU.

H. Kitchens

1. ADU. ADUs shall have a kitchen, as required by the Building Code, which shall include a kitchen sink, cooking device, refrigeration, food preparation counter, and storage cabinets.
2. JADU. JADUs shall include an efficiency kitchen, as required by the Building Code, which shall include all of the following:
 - a. A cooking facility with appliances; and
 - b. Food preparation counter(s) and storage cabinet(s).

- I. Parking. Parking shall comply with the requirements of Chapter 17.44 (Off-Street Parking) of this code, except as modified below:
 1. No parking shall be required for JADUs.
 2. A minimum of one parking space shall be provided for each ADU.
 - a. The parking space(s) may be provided as part of two or more spaces lined up behind one another
 3. Exceptions. No parking for the ADU is required in the following situations:
 - a. The ADU is located within one-half mile walking distance of public transit. For purposes of this chapter, "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
 - b. The ADU is located within an architecturally or historically significant historic district.
 - c. The ADU is converted as part of a proposed or existing primary residence or an accessory structure.
 - d. When on-street parking permits are required but not offered to the occupant of the ADU.
 - e. When there is an established car share vehicle stop located within one block of the ADU. For the purposes of this section, "car-share vehicle" shall mean part of an established program intended to stay in a fixed location for at least ten (10) years and is available to the public.
 4. No Replacement. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of, or converted, to an ADU or JADU, those off-street parking spaces are not required to be replaced.
- J. Storage facilities shall include an area sufficient to accommodate refuse containers (trash, recycle, and green waste) for all units on the site. Such storage containers shall be provided in any one (1) of the following ways:
 1. Attached to the outside of the structure on privately owned property, enclosed on all

Staff Report

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sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or

2. Constructed within the building structure; or
3. A separate structure enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
4. Within an accessory building such as a garage or storage shed, or within a primary structure in a service porch-type area.

K. Design. Exterior finished materials on the ADU or JADU shall match the exterior finished material for the primary dwelling unit.

L. Utility Connection.

1. Converted single-family dwellings. An ADU or JADU permitted pursuant to Section 17.21.030(A) of this chapter shall not be required to provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.
2. All others. ADUs or JADUs, except those permitted pursuant to Section 17.21.030(A) of this chapter, shall provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.

M. Open Space. Unless restricted pursuant to Section 17.21.040(D)(3), the property in which the ADU or JADU is located upon, shall comply with the open space requirements of the base zone.

17.21.050 Historic Resource Preservation

Based on state law, ADUs shall be approved ministerially. Therefore, the applicable provisions of Chapter 17.53 (Historic Resources Preservation) do not apply. However, ADUs or JADUs located on a property that is listed on the California Register of Historic Resources shall meet all Secretary of the Interior Standards, as applicable.

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17.21.060 Short-Term Rentals

Short-term rentals shall be prohibited in all ADUs and JADUs, as set forth in Sections 17.08.025, 17.10.015, 17.12.015, 17.14.015, 17.16.015, 17.18.025 and 17.20.015.

17.21.070 Owner-Occupancy

- A. For all ADUs create before January 1, 2020, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- B. For any ADU that is created on or after January 1, 2020, but before January 1, 2025, there shall be no owner-occupancy requirement.
- C. For all ADUs create on or after January 1, 2025, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- D. For all JADUs, a natural person with legal or equitable title to the property must reside on the property, in the primary dwelling unit, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement of this paragraph does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

17.21.080 No Separate Conveyance

An ADU or JADU may be rented, but no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multiple-family lot).

17.21.090 Deed restriction and Recordation Required

Prior to issuance of a building permit for an ADU or JADU, a deed restriction shall be recorded against the title of the property in the County Recorder's office and a copy filed with the Community Development Director. The deed restriction shall run with the land and bind all future owners. The form of the deed restriction will be provided by the City and shall include the following:

- A. The ADU or JADU may not be sold separately from the primary dwelling.
- B. The ADU or JADU is restricted to the approved size and to other attributes allowed by this chapter, including the prohibition on short-term rentals.

- C. The deed restriction runs with the land and may be enforced against future property owners.
- D. The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Community Development Director, providing evidence that the ADU or JADU has in fact been eliminated. The Community Development Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Community Development Director's determination consistent with other provisions of this Code.
- E. The deed restriction is enforceable by the Community Development Director or his or her designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

17.21.100 Fees

F. Impact Fees.

- 1. No impact fee is required for an ADU that is less than 750 square feet in size.
- 2. Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the primary dwelling, divided by the floor area of the ADU, times the typical fee amount charged for a new dwelling.) "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.

G. Utility Fees.

- 1. Converted ADUs and JADUs on a single-family lot are not required to have a new or separate utility connection directly between the ADU or JADU and the utility. Nor is a connection fee or capacity charge required unless the ADU or JADU is constructed with a new single-family home.
 - a. Should the owner determine to provide a separate utility connection, the connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-

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fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.

2. All other ADUs and JADUs require a new, separate utility connection directly between the ADU or JADU and the utility. The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.

The proposed text amendment would also amend Section 17.44.020(F) to read as follows:

F.	Junior accessory dwelling unit and accessory dwelling unit	Refer to Section 17.21.040(I)
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Planning Commission

On December 9, 2019, the Planning Commission conducted a public hearing to consider the request. There were no public speakers on the item. At the conclusion of the public hearing, the Planning Commission adopted Resolution 19-30 by a 5-0 vote, thereby recommending the City Council adopt an ordinance to amend the municipal code and implement the State mandated changes to ADU law.

Since the public hearing, staff has made two additional changes to the proposed language to ensure the municipal code is compliant with State law. These changes include the kitchen requirements for JADUs and applicability of historic resources.

Environmental Determination

Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California's ADU law and which regulates JADUs, as defined by section 65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

In addition to being statutorily exempt from CEQA, the proposed ordinance is also categorically exempt from CEQA under the Class 3 exemption set forth in State CEQA Guidelines section 15303. The Class 3 exemption categorically exempts from CEQA, among other things, the construction and location of new, small structures and the conversion of existing small structures from one use to another. Section 15303 specifically lists the construction of appurtenant accessory structures and garages as examples of activity that expressly falls within this exemption. Here, the ordinance is

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categorically exempt under the Class 3 exemption because the ordinance regulates the conversion of existing structures into, and the new construction of, ADUs and JADUs, which are, by definition, structures that are accessory to a primary dwelling on the lot.

General Plan Consistency:

The City's General Plan Housing Element, adopted on September 10, 2013, covers the 2013-2021 planning period. While a standalone document, the Housing Element is considered integral with PLAN Hermosa. The proposed text amendment has been evaluated for consistency with the City's General Plan. Relevant Goals and Policies are listed below:

- **Policy 2.1** The City will continue to promote the development of a variety of housing types and styles to meet the existing and projected housing needs of all segments of the community
- **Policy 2.2** The City will continue to encourage the development of safe, sound, and decent housing to meet the needs of varying income groups
- **Policy 4.4** The City will continue to evaluate its Zoning Ordinance and General Plan and remove governmental constraints related to development standards. These may include, but not be limited to, parking requirements, allowing affordable housing on commercial sites, new standards for mixed-use development, lot consolidation incentives, and senior housing requirements.

The proposed text Amendment would promote the development of ADUs and JADUs, which provide an additional housing type in the City and are designed to meet the needs of a variety of residents and income groups. Furthermore, the Text Amendment would remove the Administrative Permit requirement for new ADUs and JADUs, thus removing a governmental constraint. The state law declares that these units are consistent with the densities set out in the general plan and are merely accessory to the already permitted residential uses on the site. This amendment promotes the state housing goals, responds to the state housing crisis and would assist the City in meeting its allotment for the upcoming RHNA cycle. Thus, there is nothing in this ordinance that would impede the City's ability to meet its general plan and housing element goals.

Fiscal Impact:

The proposed action has no immediate fiscal impact. Any long-term fiscal impacts are speculative, but should this action result in the investment and construction of Accessory Dwelling Units, it may result in positive fiscal impacts both from permit and property tax revenue.

Attachments:

1. Draft Urgency Ordinance

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2. Draft Ordinance
3. Planning Commission Resolution 19-30
4. Planning Commission Staff Report, dated December 19, 2019
5. Existing HBMC Chapter 17.21
6. SB 13 (Chapter 653, Statutes of 2019)
7. AB 68 (Chapter 655, Statutes of 2019)
8. AB 881 (Chapter 659, Statutes of 2019)

Respectfully Submitted by: David Blumenthal, AICP, Senior Planner

Concur: Ken Robertson, Community Development Director

Noted for Fiscal Impact: Viki Copeland, Finance Director

Legal Review: Mike Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager

URGENCY ORDINANCE NO. _____

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH AMENDING SECTION 17.04.040, CHAPTER 17.21, AND SECTION 17.44.020 OF THE HERMOSA BEACH MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

The City Council of the City of Hermosa Beach does ordain as follows:

Section 1. The City of Hermosa Beach, California ("City") is a municipal corporation, duly organized under the constitution and laws of the State of California.

Section 2. The Planning and Zoning Law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs").

Section 3. In 2019, the California Legislature approved, and the Governor signed into law a number of bills ("New ADU Laws") that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and JADUs.

Section 4. The New ADU Laws take effect January 1, 2020, and since the City's existing ADU ordinance does not comply with the New ADU Laws, the City's ordinance has been deemed null and void on that date.

Section 5. The City desires to amend its local regulatory scheme for the construction of ADUs and JADUs to comply with the amended provisions of Government Code sections 65852.2 and 65852.22.

Section 6. There is a current and immediate threat to the public health, safety, or welfare based on the passage the New ADU Laws because the City's ordinance does not comply with Government Code sections 65852.2 and 65852.22 (as amended) and as of January 1, 2020 the City's ordinance regulating ADUs and JADUs became null and void, the City thereafter is limited to applying the few default standards that are provided in Government Code sections 65852.2 and 65852.22 for the approval of ADUs and JADUs.

Section 7. The approval of ADUs and JADUs based solely on the default statutory standards, without local regulations governing height, setback, landscape, architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety. These threats to public safety, health, and welfare justify adoption of this ordinance as an urgency ordinance to be effective immediately upon adoption by a four-fifths vote of the City Council.

Section 8. To protect the public safety, health, and welfare, the City Council may adopt this ordinance as an urgency measure in accordance with Government Code section 36937, subdivision (b), after consideration and recommendation by the City's Planning Commission.

Section 9. The City Council of the City of Hermosa Beach hereby finds, determines, and declares the recitals and findings above are true and correct and are each incorporated by reference and adopted as findings by the City Council.

Section 10. The City Council of the City of Hermosa Beach hereby further finds, determines, and declares Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

In addition to being statutorily exempt from CEQA, the proposed ordinance is also categorically exempt from CEQA under the Class 3 exemption set forth in State CEQA Guidelines section 15303. The Class 3 exemption categorically exempts from CEQA, among other things, the construction and location of new, small structures and the conversion of existing small structures from one use to another. Section 15303 specifically lists the construction of appurtenant accessory structures and garages as examples of activity that expressly falls within this exemption. Here, the ordinance is categorically exempt under the Class 3 exemption because the ordinance regulates the conversion of existing structures into, and the new construction of, ADUs and JADUs, which are, by definition, structures that are accessory to a primary dwelling on the lot.)

Section 11. The City Council of the City of Hermosa Beach hereby further finds, determines, and declares the Text Amendment is consistent with the goals and policies of the General Plan. Specifically, the Text Amendment will implement, in part, the following policies in the Housing Element of the General Plan:

- ***Policy 2.1*** *The City will continue to promote the development of a variety of housing types and styles to meet the existing and projected housing needs of all segments of the community;*
- ***Policy 2.2*** *The City will continue to encourage the development of safe, sound, and decent housing to meet the needs of varying income groups;*
- ***Policy 4.4*** *The City will continue to evaluate its Zoning Ordinance and General Plan and remove governmental constraints related to development standards. These may include, but not be limited to, parking requirements, allowing affordable housing on commercial sites, new standards for mixed-use development, lot consolidation incentives, and senior housing requirements.*

The proposed text Amendment will promote the development of ADUs and JADUs, which provide an additional housing type in the City and are designed to meet the needs of a variety of residents and income groups. Furthermore, the Text Amendment will remove the Administrative Permit requirement for new ADUs and JADUs, thus removing a governmental constraint. The state law declares that these units are consistent with the densities set out in the general plan and are merely accessory to the already permitted residential uses on the site. This amendment promotes the state housing goals, responds to the state housing crisis and will assist the City in meeting its allotment for the upcoming RHNA cycle. Thus, there is nothing in this amendment that will impede the city's ability to meet its general plan (and housing element) goals.

Section 12. Section 17.04.040 of Chapter 17.04 of Title 17 of the Hermosa Beach Municipal Code is amended to add the following definitions to the alphabetical list of definitions to read as follows:

“Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.

“Complete independent living facilities” means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.

“Nonconforming zoning condition” means a lawfully established physical improvement on a property that does not conform to current zoning standards.

“Passageway” means a pathway that is unobstructed clear to the sky.

“Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.

“Public transit” means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public (applicable to Chapter 17.21 only).

Section 13. Chapter 17.21 of Title 17 of the Hermosa Beach Municipal Code is amended in its entirety to read as follows:

Chapter 17.21 Accessory Dwelling Units

17.21.010 Purpose

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with California Government Code sections 65852.2 and 65852.22.

17.21.020 Effect of Conforming.

An ADU or JADU that conforms to the standards in this chapter will not be:

- A. Deemed to be inconsistent with the city's general plan and zoning designation for the lot on which the ADU or JADU is located.
- B. Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
- C. Considered in the application of any local ordinance, policy, or program to limit residential growth.

17.21.020 Approvals

Provided an ADU and/or JADU complies with all of the requirements set forth in this chapter, applications for ADUs and JADUs may submit directly to Planning and Building plan check, including payment of all required plan check fees. No other administrative or discretionary permit is required.

17.21.030 ADUs and JADUs

ADUs and JADUs shall be permitted in any zone that allows residential development, except the Mobilehome Park Development (MHP) District. The following is the maximum number of ADUs and/or JADUs allowed on a residential property:

- A. Converted on Single-Family Lot: Only one ADU or JADU on a lot with a proposed or existing single-family dwelling on it. The ADU or JADU shall also comply with the following:
 - 1. Is either: (a) within the space of a proposed single-family dwelling; (b) within the existing space of an existing single-family dwelling; or (c) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress.
 - 2. Has exterior access that is independent of that for the single-family dwelling.
 - 3. Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
- B. Detached on Single-Family Lot: One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot pursuant to HBMC 17.21.030(A)), if the detached ADU satisfies the following limitations:

1. There shall be no more than one ADU and one JADU located on the property.
 2. The ADU complies with all applicable building and fire codes.
- C. Converted on Multiple-Family Lot: Multiple ADUs may be permitted on lots with existing or proposed multiple-family dwellings, subject to the following:
1. The number of ADUs allowed shall not exceed 25 percent of the existing multiple-family dwellings on the property. For the purposes of calculating the number of allowable ADUs, the following shall apply:
 - a. Previously approved ADUs shall not count towards the existing multiple-family dwellings.
 - b. Fractions shall be rounded down to the next lower whole number of dwelling units, except that a least one ADU shall be allowed.
 2. ADU's shall comply with all applicable building and fire codes.
- D. Detached on Multiple-Family Lot: Up to two detached ADUs may be permitted on a lot that has an existing multiple-family dwelling, subject to the following:
1. The total number of ADUs on the property, including the conversion of spaces as permitted pursuant to HBMC 17.21.030(C) does not exceed two. For the purpose of this chapter, multiple-family dwellings approved and built as a single complex shall be considered one lot, regardless of the number of parcels.
 2. ADU's shall comply with all applicable building and fire codes.

17.21.040 Development Standards

Except as modified by this chapter, ADUs and/or JADUs shall conform to all requirements of the underlying zoning district, any applicable overlay district, and all other applicable provisions of this code.

- A. Lot Area. There shall be no minimum lot area required in order establish an ADU or JADU.
- B. Height.
 1. Detached ADUs shall not exceed one-story and a height of sixteen (16) feet.

2. Attached ADUs shall not exceed the height, as permitted in the base zone.
- C. Setbacks. ADUs and JADUs shall comply with all setback requirements applicable to the zoning district, except as noted below:
1. For conversion of existing enclosed floor area, garage, or carport, no additional setback is required beyond the existing provided setback.
 2. For replacement of an existing enclosed structure, garage, or carport, no additional setback is required beyond the existing provided setback. This provision shall only apply to ADUs and JADUs that are replacing an existing structure in the exact same location, size and height.
 3. Newly constructed detached ADUs shall meet the minimum setback, as required by the base zone or four (4) feet, whichever is less.
- D. Unit Size
1. The maximum size of an ADU is 850 square feet for a studio or one-bedroom unit, and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms shall be allowed.
 2. An attached ADU that is created on a lot with an existing or proposed single-family dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.
 3. Application of 17.21.040(D)(2) and other development standards, such as lot coverage or open space, might further limit the size of the ADU, but in no case shall these requirements limit the ADU to be less than 800 square feet.
 4. The maximum size of a JADU shall be 500 square feet.
 5. The minimum size of an ADU or JADU shall be at least that of an efficiency unit.
- E. Fire Sprinklers. Fire sprinklers are required in an ADU only if sprinklers are required in the primary residence.
- F. Passageway. No passageway shall be required in conjunction with the construction of an ADU and/or JADU. For the purposes of this chapter, "passageway" shall mean a pathway that is unobstructed, clear to the sky, and extends from the right-of-way to one entrance of the ADU and/or JADU.
- G. Roof Deck. Roof decks shall not be permitted on an ADU or JADU.

H. Kitchens

1. ADU. ADUs shall have a kitchen, as required by the Building Code, which shall include a kitchen sink, cooking device, refrigeration, food preparation counter, and storage cabinets.
2. JADU. JADUs shall include an efficiency kitchen, as required by the Building Code, which shall include all of the following:
 - a. A cooking facility with appliances; and
 - b. Food preparation counter(s) and storage cabinet(s).

I. Parking. Parking shall comply with the requirements of Chapter 17.44 (Off-Street Parking) of this code, except as modified below:

1. No parking shall be required for JADUs.
2. A minimum of one parking space shall be provided for each ADU.
 - a. The parking space(s) may be provided as part of two or more spaces lined up behind one another
3. Exceptions. No parking for the ADU is required in the following situations:
 - a. The ADU is located within one-half mile walking distance of public transit. For purposes of this chapter, "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
 - b. The ADU is located within an architecturally or historically significant historic district.
 - c. The ADU is converted as part of a proposed or existing primary residence or an accessory structure.
 - d. When on-street parking permits are required but not offered to the occupant of the ADU.
 - e. When there is an established car share vehicle stop located within one block of the ADU. For the purposes of this section, "car-share vehicle" shall mean part of an established program

intended to stay in a fixed location for at least ten (10) years and is available to the public.

4. No Replacement. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of, or converted, to an ADU or JADU, those off-street parking spaces are not required to be replaced.
- J. Storage facilities shall include an area sufficient to accommodate refuse containers (trash, recycle, and green waste) for all units on the site. Such storage containers shall be provided in any one (1) of the following ways:
1. Attached to the outside of the structure on privately owned property, enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
 2. Constructed within the building structure; or
 3. A separate structure enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
 4. Within an accessory building such as a garage or storage shed, or within a primary structure in a service porch-type area.
- K. Design. Exterior finished materials on the ADU or JADU shall match the exterior finished material for the primary dwelling unit.
- L. Utility Connection.
1. Converted single-family dwellings. An ADU or JADU permitted pursuant to Section 17.21.030(A) of this chapter shall not be required to provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.
 2. All others. ADUs or JADUs, except those permitted pursuant to Section 17.21.030(A) of this chapter, shall provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.

- M. Open Space. Unless restricted pursuant to Section 17.21.040(D)(3), the property in which the ADU or JADU is located upon, shall comply with the open space requirements of the base zone.

17.21.050 Historic Resource Preservation

Based on state law, ADUs shall be approved ministerially. Therefore, the applicable provisions of Chapter 17.53 (Historic Resources Preservation) do not apply. However, ADUs or JADUs located on a property that is listed on the California Register of Historic Resources shall meet all Secretary of the Interior Standards, as applicable.

17.21.060 Short-Term Rentals

Short-term rentals shall be prohibited in all ADUs and JADUs, as set forth in Sections 17.08.025, 17.10.015, 17.12.015, 17.14.015, 17.16.015, 17.18.025 and 17.20.015.

17.21.070 Owner-Occupancy

- A. For all ADUs create before January 1, 2020, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- B. For any ADU that is created on or after January 1, 2020, but before January 1, 2025, there shall be no owner-occupancy requirement.
- C. For all ADUs create on or after January 1, 2025, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- D. For all JADUs, a natural person with legal or equitable title to the property must reside on the property, in the primary dwelling unit, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement of this paragraph does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

17.21.080 No Separate Conveyance

An ADU or JADU may be rented, but no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multiple-family lot).

17.21.090 Deed restriction and Recordation Required

Prior to issuance of a building permit for an ADU or JADU, a deed restriction shall be recorded against the title of the property in the County Recorder's office and a copy filed with the Community Development Director. The deed restriction shall run with the land

and bind all future owners. The form of the deed restriction will be provided by the City and shall include the following:

- A. The ADU or JADU may not be sold separately from the primary dwelling.
- B. The ADU or JADU is restricted to the approved size and to other attributes allowed by this chapter, including the prohibition on short-term rentals.
- C. The deed restriction runs with the land and may be enforced against future property owners.
- D. The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Community Development Director, providing evidence that the ADU or JADU has in fact been eliminated. The Community Development Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Community Development Director's determination consistent with other provisions of this Code.
- E. The deed restriction is enforceable by the Community Development Director or his or her designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

17.21.100 Fees

- F. Impact Fees.
 - 1. No impact fee is required for an ADU that is less than 750 square feet in size.
 - 2. Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the primary dwelling, divided by the floor area of the ADU, times the typical fee amount charged for a new dwelling.) "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.

G. Utility Fees.

1. Converted ADUs and JADUs on a single-family lot are not required to have a new or separate utility connection directly between the ADU or JADU and the utility. Nor is a connection fee or capacity charge required unless the ADU or JADU is constructed with a new single-family home.
 - a. Should the owner determine to provide a separate utility connection, the connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.
2. All other ADUs and JADUs require a new, separate utility connection directly between the ADU or JADU and the utility. The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.

Section 14. Subsection (F) of Section 17.44.020 of Chapter 17.44 of Title 17 of the Hermosa Beach Municipal Code is amended to read as follows:

- F. Junior accessory dwelling unit and accessory dwelling unit Refer to Section 17.21.040(I)

Section 15. This ordinance takes effect immediately upon its adoption.

Section 16. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law. The City Clerk is further directed to fill in the appropriate dates as indicated in the ordinance above.

PASSED, APPROVED, and ADOPTED this 14th day of January, 2020

MAYOR of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HERMOSA BEACH AMENDING SECTION 17.04.040, CHAPTER 17.21, AND SECTION 17.44.020 OF THE HERMOSA BEACH MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

The City Council of the City of Hermosa Beach does ordain as follows:

Section 1. The City of Hermosa Beach, California (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California.

Section 2. The Planning and Zoning Law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units (“ADUs”) and junior accessory dwelling units (“JADUs”).

Section 3. In 2019, the California Legislature approved, and the Governor signed into law a number of bills (“New ADU Laws”) that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and JADUs.

Section 4. The New ADU Laws take effect January 1, 2020, and since the City’s existing ADU ordinance does not comply with the New ADU Laws, the City’s ordinance has been deemed null and void on that date.

Section 5. The City desires to amend its local regulatory scheme for the construction of ADUs and JADUs to comply with the amended provisions of Government Code sections 65852.2 and 65852.22.

Section 6. The City’s ordinance does not comply with Government Code sections 65852.2 and 65852.22 (as amended) and as of January 1, 2020 the City’s ordinance regulating ADUs and JADUs became null and void, the City thereafter is limited to applying the few default standards that are provided in Government Code sections 65852.2 and 65852.22 for the approval of ADUs and JADUs.

Section 7. The approval of ADUs and JADUs based solely on the default statutory standards, without local regulations governing height, setback, landscape, architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety.

Section 8. The City Council has reviewed and considered the public testimony and agenda reports prepared in connection with this ordinance, including the policy considerations discussed therein, and the consideration and recommendation by the City’s Planning Commission.

Section 9. The City Council of the City of Hermosa Beach hereby finds, determines, and declares the recitals and findings above are true and correct and are each incorporated by reference and adopted as findings by the City Council.

Section 10. The City Council of the City of Hermosa Beach hereby further finds, determines, and declares Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is California's ADU law and which also regulates JADUs, as defined by section 65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

In addition to being statutorily exempt from CEQA, the proposed ordinance is also categorically exempt from CEQA under the Class 3 exemption set forth in State CEQA Guidelines section 15303. The Class 3 exemption categorically exempts from CEQA, among other things, the construction and location of new, small structures and the conversion of existing small structures from one use to another. Section 15303 specifically lists the construction of appurtenant accessory structures and garages as examples of activity that expressly falls within this exemption. Here, the ordinance is categorically exempt under the Class 3 exemption because the ordinance regulates the conversion of existing structures into, and the new construction of, ADUs and JADUs, which are, by definition, structures that are accessory to a primary dwelling on the lot.)

Section 11. The City Council of the City of Hermosa Beach hereby further finds, determines, and declares the Text Amendment is consistent with the goals and policies of the General Plan. Specifically, the Text Amendment will implement, in part, the following policies in the Housing Element of the General Plan:

- ***Policy 2.1*** *The City will continue to promote the development of a variety of housing types and styles to meet the existing and projected housing needs of all segments of the community;*
- ***Policy 2.2*** *The City will continue to encourage the development of safe, sound, and decent housing to meet the needs of varying income groups;*
- ***Policy 4.4*** *The City will continue to evaluate its Zoning Ordinance and General Plan and remove governmental constraints related to development standards. These may include, but not be limited to, parking requirements, allowing affordable housing on commercial sites, new standards for mixed-use development, lot consolidation incentives, and senior housing requirements.*

The proposed text Amendment will promote the development of ADUs and JADUs, which provide an additional housing type in the City and are designed to meet the needs of a variety of residents and income groups. Furthermore, the Text Amendment will remove the Administrative Permit requirement for new ADUs and JADUs, thus removing a governmental constraint. The state law declares that these units are consistent with the densities set out in the general plan and are merely accessory to the

already permitted residential uses on the site. This amendment promotes the state housing goals, responds to the state housing crisis and will assist the City in meeting its allotment for the upcoming RHNA cycle. Thus, there is nothing in this amendment that will impede the city's ability to meet its general plan (and housing element) goals.

Section 12. Section 17.04.040 of Chapter 17.04 of Title 17 of the Hermosa Beach Municipal Code is amended to add the following definitions to the alphabetical list of definitions to read as follows:

“Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.

“Complete independent living facilities” means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.

“Nonconforming zoning condition” means a lawfully established physical improvement on a property that does not conform to current zoning standards.

“Passageway” means a pathway that is unobstructed clear to the sky.

“Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.

“Public transit” means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public (applicable to Chapter 17.21 only).

Section 13. Chapter 17.21 of Title 17 of the Hermosa Beach Municipal Code is amended in its entirety to read as follows:

Chapter 17.21 Accessory Dwelling Units

17.21.010 Purpose

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with California Government Code sections 65852.2 and 65852.22.

17.21.020 Effect of Conforming.

An ADU or JADU that conforms to the standards in this chapter will not be:

- A. Deemed to be inconsistent with the city's general plan and zoning designation for the lot on which the ADU or JADU is located.

- B. Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
- C. Considered in the application of any local ordinance, policy, or program to limit residential growth.

17.21.020 Approvals

Provided an ADU and/or JADU complies with all of the requirements set forth in this chapter, applications for ADUs and JADUs may submit directly to Planning and Building plan check, including payment of all required plan check fees. No other administrative or discretionary permit is required.

17.21.030 ADUs and JADUs

ADUs and JADUs shall be permitted in any zone that allows residential development, except the Mobilehome Park Development (MHP) District. The following is the maximum number of ADUs and/or JADUs allowed on a residential property:

- A. Converted on Single-Family Lot: Only one ADU or JADU on a lot with a proposed or existing single-family dwelling on it. The ADU or JADU shall also comply with the following:
 - 1. Is either: (a) within the space of a proposed single-family dwelling; (b) within the existing space of an existing single-family dwelling; or (c) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress.
 - 2. Has exterior access that is independent of that for the single-family dwelling.
 - 3. Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
- B. Detached on Single-Family Lot: One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot pursuant to HBMC 17.21.030(A)), if the detached ADU satisfies the following limitations:
 - 1. There shall be no more than one ADU and one JADU located on the property.
 - 2. The ADU complies with all applicable building and fire codes.

- C. Converted on Multiple-Family Lot: Multiple ADUs may be permitted on lots with existing or proposed multiple-family dwellings, subject to the following:
 - 1. The number of ADUs allowed shall not exceed 25 percent of the existing multiple-family dwellings on the property. For the purposes of calculating the number of allowable ADUs, the following shall apply:
 - a. Previously approved ADUs shall not count towards the existing multiple-family dwellings.
 - b. Fractions shall be rounded down to the next lower whole number of dwelling units, except that a least one ADU shall be allowed.
 - 2. ADU's shall comply with all applicable building and fire codes.
- D. Detached on Multiple-Family Lot: Up to two detached ADUs may be permitted on a lot that has an existing multiple-family dwelling, subject to the following:
 - 1. The total number of ADUs on the property, including the conversion of spaces as permitted pursuant to HBMC 17.21.030(C) does not exceed two. For the purpose of this chapter, multiple-family dwellings approved and built as a single complex shall be considered one lot, regardless of the number of parcels.
 - 2. ADU's shall comply with all applicable building and fire codes.

17.21.040 Development Standards

Except as modified by this chapter, ADUs and/or JADUs shall conform to all requirements of the underlying zoning district, any applicable overlay district, and all other applicable provisions of this code.

- A. Lot Area. There shall be no minimum lot area required in order establish an ADU or JADU.
- B. Height.
 - 1. Detached ADUs shall not exceed one-story and a height of sixteen (16) feet.
 - 2. Attached ADUs shall not exceed the height, as permitted in the base zone.
- C. Setbacks. ADUs and JADUs shall comply with all setback requirements applicable to the zoning district, except as noted below:

1. For conversion of existing enclosed floor area, garage, or carport, no additional setback is required beyond the existing provided setback.
2. For replacement of an existing enclosed structure, garage, or carport, no additional setback is required beyond the existing provided setback. This provision shall only apply to ADUs and JADUs that are replacing an existing structure in the exact same location, size and height.
3. Newly constructed detached ADUs shall meet the minimum setback, as required by the base zone or four (4) feet, whichever is less.

D. Unit Size

1. The maximum size of an ADU is 850 square feet for a studio or one-bedroom unit, and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms shall be allowed.
2. An attached ADU that is created on a lot with an existing or proposed single-family dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.
3. Application of 17.21.040(D)(2) and other development standards, such as lot coverage or open space, might further limit the size of the ADU, but in no case shall these requirements limit the ADU to be less than 800 square feet.
4. The maximum size of a JADU shall be 500 square feet.
5. The minimum size of an ADU or JADU shall be at least that of an efficiency unit.

E. Fire Sprinklers. Fire sprinklers are required in an ADU only if sprinklers are required in the primary residence.

F. Passageway. No passageway shall be required in conjunction with the construction of an ADU and/or JADU. For the purposes of this chapter, "passageway" shall mean a pathway that is unobstructed, clear to the sky, and extends from the right-of-way to one entrance of the ADU and/or JADU.

G. Roof Deck. Roof decks shall not be permitted on an ADU or JADU.

H. Kitchens

1. ADU. ADUs shall have a kitchen, as required by the Building Code, which shall include a kitchen sink, cooking device, refrigeration, food preparation

counter, and storage cabinets.

2. JADU. JADUs shall include an efficiency kitchen, as required by the Building Code, which shall include all of the following:
 - a. A cooking facility with appliances; and
 - b. Food preparation counter(s) and storage cabinet(s).
- I. Parking. Parking shall comply with the requirements of Chapter 17.44 (Off-Street Parking) of this code, except as modified below:
 1. No parking shall be required for JADUs.
 2. A minimum of one parking space shall be provided for each ADU.
 - a. The parking space(s) may be provided as part of two or more spaces lined up behind one another
 3. Exceptions. No parking for the ADU is required in the following situations:
 - a. The ADU is located within one-half mile walking distance of public transit. For purposes of this chapter, "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
 - b. The ADU is located within an architecturally or historically significant historic district.
 - c. The ADU is converted as part of a proposed or existing primary residence or an accessory structure.
 - d. When on-street parking permits are required but not offered to the occupant of the ADU.
 - e. When there is an established car share vehicle stop located within one block of the ADU. For the purposes of this section, "car-share vehicle" shall mean part of an established program intended to stay in a fixed location for at least ten (10) years and is available to the public.
 4. No Replacement. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of, or

converted, to an ADU or JADU, those off-street parking spaces are not required to be replaced.

- J. Storage facilities shall include an area sufficient to accommodate refuse containers (trash, recycle, and green waste) for all units on the site. Such storage containers shall be provided in any one (1) of the following ways:
 - 1. Attached to the outside of the structure on privately owned property, enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
 - 2. Constructed within the building structure; or
 - 3. A separate structure enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
 - 4. Within an accessory building such as a garage or storage shed, or within a primary structure in a service porch-type area.
- K. Design. Exterior finished materials on the ADU or JADU shall match the exterior finished material for the primary dwelling unit.
- L. Utility Connection.
 - 1. Converted single-family dwellings. An ADU or JADU permitted pursuant to Section 17.21.030(A) of this chapter shall not be required to provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.
 - 2. All others. ADUs or JADUs, except those permitted pursuant to Section 17.21.030(A) of this chapter, shall provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.
- M. Open Space. Unless restricted pursuant to Section 17.21.040(D)(3), the property in which the ADU or JADU is located upon, shall comply with the open space requirements of the base zone.

17.21.050 Historic Resource Preservation

Based on state law, ADUs shall be approved ministerially. Therefore, the applicable provisions of Chapter 17.53 (Historic Resources Preservation) do not apply. However, ADUs or JADUs located on a property that is listed on the California Register of Historic Resources shall meet all Secretary of the Interior Standards, as applicable.

17.21.060 Short-Term Rentals

Short-term rentals shall be prohibited in all ADUs and JADUs, as set forth in Sections 17.08.025, 17.10.015, 17.12.015, 17.14.015, 17.16.015, 17.18.025 and 17.20.015.

17.21.070 Owner-Occupancy

- A. For all ADUs create before January 1, 2020, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- B. For any ADU that is created on or after January 1, 2020, but before January 1, 2025, there shall be no owner-occupancy requirement.
- C. For all ADUs create on or after January 1, 2025, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- D. For all JADUs, a natural person with legal or equitable title to the property must reside on the property, in the primary dwelling unit, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement of this paragraph does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

17.21.080 No Separate Conveyance

An ADU or JADU may be rented, but no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multiple-family lot).

17.21.090 Deed restriction and Recordation Required

Prior to issuance of a building permit for an ADU or JADU, a deed restriction shall be recorded against the title of the property in the County Recorder's office and a copy filed with the Community Development Director. The deed restriction shall run with the land and bind all future owners. The form of the deed restriction will be provided by the City and shall include the following:

- A. The ADU or JADU may not be sold separately from the primary dwelling.

- B. The ADU or JADU is restricted to the approved size and to other attributes allowed by this chapter, including the prohibition on short-term rentals.
- C. The deed restriction runs with the land and may be enforced against future property owners.
- D. The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Community Development Director, providing evidence that the ADU or JADU has in fact been eliminated. The Community Development Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Community Development Director's determination consistent with other provisions of this Code.
- E. The deed restriction is enforceable by the Community Development Director or his or her designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

17.21.100 Fees

- F. Impact Fees.
 - 1. No impact fee is required for an ADU that is less than 750 square feet in size.
 - 2. Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the primary dwelling, divided by the floor area of the ADU, times the typical fee amount charged for a new dwelling.) "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.
- G. Utility Fees.
 - 1. Converted ADUs and JADUs on a single-family lot are not required to have a new or separate utility connection directly between the ADU or JADU and the utility. Nor is a connection fee or capacity charge required unless the ADU or JADU is constructed with a new single-family home.

- a. Should the owner determine to provide a separate utility connection, the connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.
2. All other ADUs and JADUs require a new, separate utility connection directly between the ADU or JADU and the utility. The connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.

Section 14. Subsection (F) of Section 17.44.020 of Chapter 17.44 or Title 17 of the Hermosa Beach Municipal Code is amended to read as follows:

- F. Junior accessory dwelling unit and accessory dwelling unit Refer to Section 17.21.040(I)

Section 15. This ordinance shall take effect thirty (30) days after its passage and adoption pursuant to California Government Code section 36937.

Section 16. The City Clerk is directed to certify the passage and adoption of this Ordinance; cause it to be entered into the City's book of original ordinances; make a note of the passage and adoption in the records of this meeting; and, within fifteen (15) days after the passage and adoption of this Ordinance, cause it to be published or posted in accordance with California law. The City Clerk is further directed to fill in the appropriate dates as indicated in the ordinance above.

PASSED, APPROVED, and ADOPTED this ____ day of _____, 2020

MAYOR of the City of Hermosa Beach, California

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

RESOLUTION NO. 19-30

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HERMOSA BEACH RECOMMENDING THE CITY COUNCIL AMEND HERMOSA BEACH MUNICIPAL CODE SECTION 17.04.040, CHAPTER 17.21, AND SECTION 17.44.020, RELATED TO ACCESSORY DWELLING UNITS AND DETERMINE THE TEXT AMENDMENT IS EXEMPT FROM CEQA

The Planning Commission of the City of Hermosa Beach does hereby resolve, determine, find and order as follows:

Section 1. The Planning and Zoning Law authorizes cities to act by ordinance to provide for the creation and regulation of accessory dwelling units ("ADUs") and junior accessory dwelling units ("JADUs").

Section 2. In 2019, the California Legislature approved, and the Governor signed into law a number of bills ("New ADU Laws") that, among other things, amended Government Code section 65852.2 and 65852.22 to impose new limits on local authority to regulate ADUs and JADUs.

Section 3. The New ADU Laws take effect January 1, 2020, and if the City's ADU ordinance does not comply with the New ADU Laws, the City's ordinance becomes null and void on that date as a matter of law.

Section 4. The City desires to amend its local regulatory scheme for the construction of ADUs and JADUs to comply with the amended provisions of Government Code sections 65852.2 and 65852.22.

Section 5. Failure to comply with Government Code sections 65852.2 and 65852.22 (as amended) as of January 1, 2020 renders the City's ordinance regulating ADUs and JADUs null and void, thereby limiting the City to the application of the few default standards provided in Government Code sections 65852.2 and 65852.22 for the approval of ADUs and JADUs.

Section 6. The approval of ADUs and JADUs based solely on the default statutory standards, without local regulations governing height, setback, landscape, architectural review, among other things, would threaten the character of existing neighborhoods, and negatively impact property values, personal privacy, and fire safety.

Section 7. On December 9, 2019, the Planning Commission of the City of Hermosa Beach conducted a duly noticed public hearing, at which time the Staff Report and testimony and evidence, both oral and written, was presented to and considered by the Planning Commission.

Section 8. Under California Public Resources Code section 21080.17, the California Environmental Quality Act ("CEQA") does not apply to the adoption of an ordinance by a city or county implementing the provisions of section 65852.2 of the Government Code, which is

California's ADU law and which also regulates JADUs, as defined by section 65852.22. Therefore, the proposed ordinance is statutorily exempt from CEQA in that the proposed ordinance implements the State's ADU law.

In addition to being statutorily exempt from CEQA, the proposed ordinance is also categorically exempt from CEQA under the Class 3 exemption set forth in State CEQA Guidelines section 15303. The Class 3 exemption categorically exempts from CEQA, among other things, the construction and location of new, small structures and the conversion of existing small structures from one use to another. Section 15303 specifically lists the construction of appurtenant accessory structures and garages as examples of activity that expressly falls within this exemption. Here, the ordinance is categorically exempt under the Class 3 exemption because the ordinance regulates the conversion of existing structures into, and the new construction of, ADUs and JADUs, which are, by definition, structures that are accessory to a primary dwelling on the lot.)

Section 9. Based on the entire record before the Planning Commission, and all written and oral evidence presented, the Planning Commission hereby finds that the proposed ordinance is consistent with the City's adopted General Plan as the purpose of the proposed ordinance is to comply with the amended provisions of Government Code sections 65852.2 and 65852.22.

Section 10. The Planning Commission hereby further finds, determines, and declares that the proposed Text Amendment is consistent with the goals and policies of the General Plan. Specifically, the Text Amendment will implement, in part, the following policies in the Housing Element of the General Plan:

- ***Policy 2.1** The City will continue to promote the development of a variety of housing types and styles to meet the existing and projected housing needs of all segments of the community;*
- ***Policy 2.2** The City will continue to encourage the development of safe, sound, and decent housing to meet the needs of varying income groups;*
- ***Policy 4.4** The City will continue to evaluate its Zoning Ordinance and General Plan and remove governmental constraints related to development standards. These may include, but not be limited to, parking requirements, allowing affordable housing on commercial sites, new standards for mixed-use development, lot consolidation incentives, and senior housing requirements.*

The proposed text Amendment will promote the development of ADUs and JADUs, which provide an additional housing type in the City and are designed to meet the needs of a variety of residents and income groups. Furthermore, the Text Amendment will remove the Administrative Permit requirement for new ADUs and JADUs, thus removing a governmental constraint. The state law declares that these units are consistent with the densities set out in the general plan and are merely accessory to the already permitted residential uses on the site. This amendment promotes the state housing goals, responds to the state housing crisis and will assist the City in meeting its allotment for the upcoming RHNA cycle. Thus, there is nothing in this amendment

that will impede the city's ability to meet its general plan (and housing element) goals.

Section 11. The Planning Commission hereby recommends the City Council of the City of Hermosa Beach amend Section 17.04.040 of the Hermosa Beach Municipal Code to add the following definitions to the alphabetical list of definitions:

“Accessory structure” means a structure that is accessory and incidental to a dwelling located on the same lot.

“Complete independent living facilities” means permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the single-family or multifamily dwelling is or will be situated.

“Nonconforming zoning condition” means a lawfully established physical improvement on a property that does not conform to current zoning standards.

“Passageway” means a pathway that is unobstructed clear to the sky.

“Proposed dwelling” means a dwelling that is the subject of a permit application and that meets the requirements for permitting.

“Public transit” means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public (applicable to Chapter 17.21 only).

Section 12. The Planning Commission hereby recommends the City Council of the City of Hermosa Beach delete Chapter 17.21 of the Hermosa Beach Municipal Code in its entirety and replace it with a new Chapter 17.21, which shall read as follows:

Chapter 17.21 Accessory Dwelling Units

17.21.010 Purpose

The purpose of this section is to allow and regulate accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) in compliance with California Government Code sections 65852.2 and 65852.22.

17.21.020 Effect of Conforming.

An ADU or JADU that conforms to the standards in this chapter will not be:

- A. Deemed to be inconsistent with the city's general plan and zoning designation for the lot on which the ADU or JADU is located.

- B. Deemed to exceed the allowable density for the lot on which the ADU or JADU is located.
- C. Considered in the application of any local ordinance, policy, or program to limit residential growth.

17.21.020 Approvals

Provided an ADU and/or JADU complies with all of the requirements set forth in this chapter, applications for ADUs and JADUs may submit directly to Planning and Building plan check, including payment of all required plan check fees. No other administrative or discretionary permit is required.

17.21.030 ADUs and JADUs

ADUs and JADUs shall be permitted in any zone that allows residential development, except the Mobilehome Park Development (MHP) District. The following is the maximum number of ADUs and/or JADUs allowed on a residential property:

- A. Converted on Single-Family Lot: Only one ADU or JADU on a lot with a proposed or existing single-family dwelling on it. The ADU or JADU shall also comply with the following:
 - 1. Is either: (a) within the space of a proposed single-family dwelling; (b) within the existing space of an existing single-family dwelling; or (c) within the existing space of an accessory structure, plus up to 150 additional square feet if the expansion is limited to accommodating ingress and egress.
 - 2. Has exterior access that is independent of that for the single-family dwelling.
 - 3. Has side and rear setbacks sufficient for fire and safety, as dictated by applicable building and fire codes.
- B. Detached on Single-Family Lot: One detached, new-construction ADU on a lot with a proposed or existing single-family dwelling (in addition to any JADU that might otherwise be established on the lot pursuant to HBMC 17.21.030(A)), if the detached ADU satisfies the following limitations:
 - 1. There shall be no more than one ADU and one JADU located on the property.
 - 2. The ADU complies with all applicable building and fire codes.
- C. Converted on Multiple-Family Lot: Multiple ADUs may be permitted on lots with existing or proposed multiple-family dwellings, subject to the following:

1. The number of ADUs allowed shall not exceed 25 percent of the existing multiple-family dwellings on the property. For the purposes of calculating the number of allowable ADUs, the following shall apply:
 - a. Previously approved ADUs shall not count towards the existing multiple-family dwellings.
 - b. Fractions shall be rounded down to the next lower whole number of dwelling units, except that a least one ADU shall be allowed.
 2. ADU's shall comply with all applicable building and fire codes.
- D. Detached on Multiple-Family Lot: Up to two detached ADUs may be permitted on a lot that has an existing multiple-family dwelling, subject to the following:
1. The total number of ADUs on the property, including the conversion of spaces as permitted pursuant to HBMC 17.21.030(C) does not exceed two. For the purpose of this chapter, multiple-family dwellings approved and built as a single complex shall be considered one lot, regardless of the number of parcels.
 2. ADU's shall comply with all applicable building and fire codes.

17.21.040 Development Standards

Except as modified by this chapter, ADUs and/or JADUs shall conform to all requirements of the underlying zoning district, any applicable overlay district, and all other applicable provisions of this code.

- A. Lot Area. There shall be no minimum lot area required in order establish an ADU or JADU.
- B. Height.
 1. Detached ADUs shall not exceed one-story and a height of sixteen (16) feet.
 2. Attached ADUs shall not exceed the height, as permitted in the base zone.
- C. Setbacks. ADUs and JADUs shall comply with all setback requirements applicable to the zoning district, except as noted below:
 1. For conversion of existing enclosed floor area, garage, or carport, no additional setback is required beyond the existing provided setback.
 2. For replacement of an existing enclosed structure, garage, or carport, no additional setback is required beyond the existing provided setback. This

provision shall only apply to ADUs and JADUs that are replacing an existing structure in the exact same location, size and height.

3. Newly constructed detached ADUs shall meet the minimum setback, as required by the base zone or four (4) feet, whichever is less.

D. Unit Size

1. The maximum size of an ADU is 850 square feet for a studio or one-bedroom unit, and 1,000 square feet for a unit with two bedrooms. No more than two bedrooms shall be allowed.
2. An attached ADU that is created on a lot with an existing or proposed single-family dwelling is further limited to 50 percent of the floor area of the existing primary dwelling.
3. Application of 17.21.040(D)(2) and other development standards, such as lot coverage or open space, might further limit the size of the ADU, but in no case shall these requirements limit the ADU to be less than 800 square feet.
4. The maximum size of a JADU shall be 500 square feet.
5. The minimum size of an ADU or JADU shall be at least that of an efficiency unit.

E. Fire Sprinklers. Fire sprinklers are required in an ADU only if sprinklers are required in the primary residence.

F. Passageway. No passageway shall be required in conjunction with the construction of an ADU and/or JADU. For the purposes of this chapter, "passageway" shall mean a pathway that is unobstructed, clear to the sky, and extends from the right-of-way to one entrance of the ADU and/or JADU.

G. Roof Deck. Roof decks shall not be permitted on an ADU or JADU.

H. Kitchens

1. ADU. ADUs shall have a kitchen, as required by the Building Code, which shall include a kitchen sink, cooking device, refrigeration, food preparation counter, and storage cabinets.
2. JADU. JADUs shall include an efficiency kitchen, as required by the Building Code, which shall include all of the following:
 - a. A sink with a maximum waste line diameter of one and one-half (1.5) inches;

- b. A cooking facility with appliances that do not require electrical service greater than one hundred twenty (120) volts, or natural or propane gas; and
 - c. Food preparation counter(s) and storage cabinet(s).
- I. Parking. Parking shall comply with the requirements of Chapter 17.44 (Off-Street Parking) of this code, except as modified below:
 - 1. No parking shall be required for JADUs.
 - 2. A minimum of one parking space shall be provided for each ADU.
 - a. The parking space(s) may be provided as part of two or more spaces lined up behind one another
 - 3. Exceptions. No parking for the ADU is required in the following situations:
 - a. The ADU is located within one-half mile walking distance of public transit. For purposes of this chapter, "Public transit" means a location, including, but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.
 - b. The ADU is located within an architecturally or historically significant historic district.
 - c. The ADU is converted as part of a proposed or existing primary residence or an accessory structure.
 - d. When on-street parking permits are required but not offered to the occupant of the ADU.
 - e. When there is an established car share vehicle stop located within one block of the ADU. For the purposes of this section, "car-share vehicle" shall mean part of an established program intended to stay in a fixed location for at least ten (10) years and is available to the public.
 - 4. No Replacement. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of, or converted, to an ADU or JADU, those off-street parking spaces are not required to be replaced.

- J. Storage facilities shall include an area sufficient to accommodate refuse containers (trash, recycle, and green waste) for all units on the site. Such storage containers shall be provided in any one (1) of the following ways:
1. Attached to the outside of the structure on privately owned property, enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
 2. Constructed within the building structure; or
 3. A separate structure enclosed on all sides by suitable screening of not less than four (4) feet in height or similar type of structure so that the same shall not be open to public view, one (1) side of which may be opened as a gate. Such storage facilities shall have a concrete, asphalt or similar base and shall be adequately ventilated; or
 4. Within an accessory building such as a garage or storage shed, or within a primary structure in a service porch-type area.
- K. Design. Exterior finished materials on the ADU or JADU shall match the exterior finished material for the primary dwelling unit.
- L. Utility Connection.
1. Converted single-family dwellings. An ADU or JADU permitted pursuant to Section 17.21.030(A) of this chapter shall not be required to provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.
 2. All others. ADUs or JADUs, except those permitted pursuant to Section 17.21.030(A) of this chapter, shall provide a separate utility connection (water, sewer, natural gas, electric) between the ADU or JADU and the utility.
- M. Open Space. Unless restricted pursuant to Section 17.21.040(D)(3), the property in which the ADU or JADU is located upon, shall comply with the open space requirements of the base zone.

17.21.050 Historic Resource Preservation

Notwithstanding any provision of this chapter, all requirements set forth in Chapter 17.53 (Historic Resources Preservation) of this code shall apply.

17.21.060 Short-Term Rentals

Short-term rentals shall be prohibited in all ADUs and JADUs, as set forth in Sections 17.08.025, 17.10.015, 17.12.015, 17.14.015, 17.16.015, 17.18.025 and 17.20.015.

17.21.070 Owner-Occupancy

- A. For all ADUs create before January 1, 2020, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- B. For any ADU that is created on or after January 1, 2020, but before January 1, 2025, there shall be no owner-occupancy requirement.
- C. For all ADUs create on or after January 1, 2025, a natural person with legal or equitable title to the property must reside on the property, in either the primary dwelling or ADU, as the person's legal domicile and permanent residence.
- D. For all JADUs, a natural person with legal or equitable title to the property must reside on the property, in the primary dwelling unit, as the person's legal domicile and permanent residence. However, the owner-occupancy requirement of this paragraph does not apply if the property is entirely owned by another governmental agency, land trust, or housing organization.

17.21.080 No Separate Conveyance

An ADU or JADU may be rented, but no ADU or JADU may be sold or otherwise conveyed separately from the lot and the primary dwelling (in the case of a single-family lot) or from the lot and all of the dwellings (in the case of a multiple-family lot).

17.21.090 Deed restriction and Recordation Required

Prior to issuance of a building permit for an ADU or JADU, a deed restriction shall be recorded against the title of the property in the County Recorder's office and a copy filed with the Community Development Director. The deed restriction shall run with the land and bind all future owners. The form of the deed restriction will be provided by the City and shall include the following:

- A. The ADU or JADU may not be sold separately from the primary dwelling.
- B. The ADU or JADU is restricted to the approved size and to other attributes allowed by this chapter, including the prohibition on short term rentals.
- C. The deed restriction runs with the land and may be enforced against future property owners.

- D. The deed restriction may be removed if the owner eliminates the ADU or JADU, as evidenced by, for example, removal of the kitchen facilities. To remove the deed restriction, an owner may make a written request of the Community Development Director, providing evidence that the ADU or JADU has in fact been eliminated. The Community Development Director may then determine whether the evidence supports the claim that the ADU or JADU has been eliminated. Appeal may be taken from the Community Development Director's determination consistent with other provisions of this Code.
- E. The deed restriction is enforceable by the Community Development Director or his or her designee for the benefit of the City. Failure of the property owner to comply with the deed restriction may result in legal action against the property owner, and the City is authorized to obtain any remedy available to it at law or equity, including, but not limited to, obtaining an injunction enjoining the use of the ADU or JADU in violation of the recorded restrictions or abatement of the illegal unit.

17.21.100 Fees

F. Impact Fees.

- 1. No impact fee is required for an ADU that is less than 750 square feet in size.
- 2. Any impact fee that is required for an ADU that is 750 square feet or larger in size must be charged proportionately in relation to the square footage of the primary dwelling unit. (E.g., the floor area of the primary dwelling, divided by the floor area of the ADU, times the typical fee amount charged for a new dwelling.) "Impact fee" here does not include any connection fee or capacity charge for water or sewer service.

G. Utility Fees.

- 1. Converted ADUs and JADUs on a single-family lot are not required to have a new or separate utility connection directly between the ADU or JADU and the utility. Nor is a connection fee or capacity charge required unless the ADU or JADU is constructed with a new single-family home.
 - a. Should the owner determine to provide a separate utility connection, the connection is subject to a connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.
- 2. All other ADUs and JADUs require a new, separate utility connection directly between the ADU or JADU and the utility. The connection is subject to a

connection fee or capacity charge that is proportionate to the burden created by the ADU or JADU, based on either the floor area or the number of drainage-fixture units (DFU) values, as defined by the Uniform Plumbing Code, upon the water or sewer system. The fee or charge may not exceed the reasonable cost of providing this service.

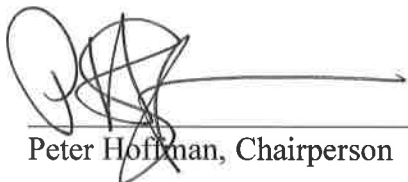
Section 13. The Planning Commission hereby recommends the City Council of the City of Hermosa Beach amend Section 17.44.020(F) of the Hermosa Beach Municipal Code to read as follows:

F. Junior accessory dwelling unit and accessory dwelling unit Refer to Section 17.21.040(I)

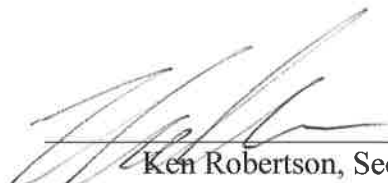
AYES: Commissioners Flaherty, Pedersen, Rice, Saemann, and Chair Hoffman
NOES: None
ABSENT: None
ABSTAIN: None

CERTIFICATION

I hereby certify that the foregoing Resolution P.C. 19-30 is a true and complete record of the action taken by the Planning Commission of the City of Hermosa Beach, California, at its regular meeting of December 9, 2019.



Peter Hoffman, Chairperson



Ken Robertson, Secretary

December 9, 2019

Date



Staff Report

Staff Report

REPORT 20-0005

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**TEXT AMENDMENT 20-1, CONSIDERATION OF AN AMENDMENT
TO CHAPTER 5.78 "TOBACCO RETAILERS" OF TITLE 5 OF THE
HERMOSA BEACH MUNICIPAL CODE TO PROHIBIT ISSUANCE
OF NEW TOBACCO RETAILER LICENSES AND THE SALE OF
ELECTRONIC SMOKING DEVICES AND DETERMINATION THAT
THE AMENDMENT IS CATEGORICALLY EXEMPT FROM
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT
(Community Development Director Ken Robertson)**

Recommended Action:

Staff recommends that the City Council continue the public hearing to the January 28 meeting in order to provide staff additional time to reach out to all tobacco retailers and discuss with them Council's direction.

Background:

On November 12, 2019, the City Council directed staff to return with an ordinance to ban any new tobacco retailer licenses and to ban the sale of electronic smoking devices in existing business. The Council also requested staff, with the assistance of BCHD, to reach out to tobacco retailers in taking further steps to make the City completely tobacco-free.

Analysis:

Staff has engaged with the Beach Cities Health District and initiated outreach to local businesses. However, staff needs additional time to reach out to all businesses individually as part of an overall strategy on making the City tobacco-free.

Respectfully Submitted by: Ken Robertson, Community Development Director

Noted for Fiscal Impact: Viki Copeland, Finance Director

Legal Review: Mike Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager



Staff Report

Staff Report

REPORT 20-0011

Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020

**APPROVAL OF THE PARKS, RECREATION AND
COMMUNITY RESOURCES ADVISORY COMMISSION'S
RECOMMENDED SPECIAL EVENT LONG-TERM AGREEMENT
POLICY FOR A THREE-YEAR PILOT PROGRAM; AND AFFIRM
THE COMMISSION'S REVIEW OF THE POLICY IN TWO YEARS**
(Community Resources Manager Kelly Orta)

Recommended Action:

Staff recommends that the City Council:

1. Approve the Parks, Recreation and Community Resources Advisory Commission's recommended Special Event Long-term Agreement Policy for a three-year pilot program; and
2. Direct the Parks, Recreation and Community Resources Advisory Commission to review and provide an update to Council on the policy in two years' time, in advance of entering into the Pilot Program's third and final year.

Executive Summary:

The City Council, at its October 10, 2019 meeting, approved the Special Event Fee Waiver Policy, which the Parks, Recreation and Community Resource Advisory Commission recommended for approval at its October 1 regular meeting. As a result, several annual events that had recently received fee waivers, awarded by the Council, were no longer eligible for fee waiver consideration. To continue the City's support of these events, the City Council expressed a desire to expedite the Special Event Subcommittee's creation of a Long-term Agreement Policy dedicated for special events.

The Special Event Subcommittee presented draft versions of the Long-term Agreement Policy to the Commission at its special meeting on November 4 and regular meeting on December 3. As a result of the Commission's review and deliberations, it recommends approval of the proposed policy which outlines an event's qualifications for eligibility, term limits, procedures for consideration, and obligations of the organization. Additionally, the Commission recommends the implementation of the policy as a three-year pilot program with the Commission's review of it in two years.

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Background:

The City Council at its October 10, 2019 meeting, approved the Special Event Fee Waiver Policy, which the Parks, Recreation and Community Resource Advisory Commission recommended for approval at its October 1 regular meeting. As a result of this policy, several annual events were no longer eligible for fee waiver consideration that had recently been the recipient of fee waivers awarded by the City Council. To continue the City's support of these events, which are further outlined below, the City Council expressed a desire to expedite the Special Event Subcommittee's creation of a Long-term Agreement Policy dedicated for special events. Through this process, there would be an opportunity for event fees to be decreased or eliminated depending on the outcome of negotiations between the City and representatives from each event's producing organization.

The Special Event Subcommittee, currently consisting of Chairperson Jani Lange and Commissioner Barbara Ellman, worked with Staff and presented a draft version of the Long-term Agreement Policy to the Commission at its special meeting on November 4. The Commission provided its input and requested to have the policy return at a future meeting for final review. This secondary review was held at the Commission's regular meeting on December 3. The proposed Special Event Long-term Agreement (LTA) Policy (Attachment 1) includes comments and input received from both meetings.

Discussion:

The proposed LTA Policy outlines an event's qualifications for eligibility, term limits, procedures for consideration, and obligations of the organization. Throughout policy development, the Subcommittee and Staff analyzed characteristics of existing events to determine various thresholds that would make an event eligible for an LTA to be sure the policy was clear, defining, and not too broad in its scope. While there are many benefits to enter into an LTA, the desired focus was not to allow all events to be eligible, but rather dedicated to those that the City would like to partner with or for larger-scale events that pose the biggest impact to the City where the pre-planning and consistency that an LTA provides would be highly beneficial.

Policy Overview

The proposed policy outlines a number of qualifiers that are required for consideration of each event's eligibility for an LTA, including:

- An Impact Level of II or III;
- Greater than an estimated 5,000 people in attendance;
- Include at least two consecutive event days;
- Have been an approved event held in Hermosa Beach for at least three consecutive years;
- Produced by an organization that serves and supports Hermosa Beach in some way; and
- The producing organization must be able to demonstrate programs that provide a demonstrable positive impact to the City.

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If these qualifications are not met, but an event is deemed a benefit to the community and is one that the City is unable to provide itself, the City Council also has the ability to authorize an LTA. The proposed term limits are for no less than two years and for no longer than three, unless otherwise determined by the City Council.

The procedures for obtaining an LTA require the organization to submit a completed LTA application and corresponding letter to the Community Resources Department. The letter must contain information demonstrating how the producing organization serves, involves, and/or promotes Hermosa Beach's coastal lifestyle, its residents, schools, and/or businesses; how its programs provide a positive impact to the Hermosa Beach community; or how it offers recreational, cultural, social, and/or educational activities for the community. Once deemed complete, the Commission would review the request to determine if all the qualifications are satisfactorily met and consider making a recommendation to the City Council to begin negotiations for an LTA. The City Council would then review the request to formally determine whether staff should begin negotiating with the organization. If approved, and once the terms are negotiated, the City Council would have final authority to approve the negotiated terms of the LTA.

Lastly, as part of the requirements for an LTA, the organization must provide a presentation to the Commission at least 60 days prior to and following its event that outlines a general overview of the upcoming event followed by actual event details. This would provide an opportunity for biannual check-ins with the Commission where it can receive information about the event, while also allowing the community an opportunity to hear of upcoming event details.

Qualifying Organizations

Under the proposed LTA policy, the following returning events would be eligible:

- Hearts of Hermosa
- Spyder Surf Fest
- Fine Arts Festival
- HB Triathlon
- AVP
- International Surf Festival
- Movies at the Beach

As previously stated, the City Council expressed a desire at its October 10 regular meeting to consider the implementation of an LTA with several events that were no longer eligible for fee waiver consideration under the newly adopted Special Event Fee Waiver Policy. These events included:

- Best Day Beach Day

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- Fine Arts Festival
- Pets in the Park
- AVP
- Pumpkins in the Park
- Hearts of Hermosa

The Fine Arts Festival, AVP, and Hearts of Hermosa would already be eligible for an LTA, as previously noted. Although the events produced by Friends of the Parks (FOP), which include Pets in the Park and Pumpkins in the Park, would not be eligible under the proposed policy, the Commission recommends the inclusion of these events in future LTA negotiations consistent with the Council's discussion at its October 10 meeting.

Although staff and the Subcommittee considered the inclusion of the Best Day Beach Day event while creating the LTA policy, it is not deemed to be similar in scale to the events that the proposed LTA policy currently allows, and, therefore, not recommended for this consideration. It was determined that including provisions in the policy that would deem this event eligible for an LTA allows a large number of events to also be eligible, which minimizes the effectiveness of the policy. Without the City Council's authorization to enter into an agreement with each event's organization, the Best Day Beach Day event would not qualify for an LTA.

The Commission recommends implementation of the policy for a three-year pilot program with program evaluation by the Commission in two years. This would provide ample time to determine if the policy is fair, comprehensive, and responsive to concerns addressed during policy development. This recommendation was presented and affirmed by the Commission in response to several Commissioners expressing concern over the policy possibly being too restrictive at its November 4 meeting.

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

Governance Element

Goal 1. A high degree of transparency and integrity in the decision-making process.

Policies:

- **1.6 Long-term considerations.** Prioritize decisions that provide long-term community benefit and discourage decisions that provide short-term community benefit but reduce long-term opportunities.

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Parks and Open Space Element

Goal 3. Community parks and facilities encourage social activity and interaction.

Policies:

- **3.1 Community-friendly events.** Encourage, permit, and support community group, nonprofit, or business organized events on City property that support physical activity, beach culture, and family-friendly social interactions.
- **3.2 Social and cultural events.** Design and program parks and open space to accommodate unique social and cultural events to foster connectedness and interaction.
- **3.3 Commercial use of facilities.** Regulate and enforce commercial use of City parks and open spaces to ensure activities do not impact general use and enjoyment.

Goal 8. Special events at the beach are balanced to support community recreation and economic development without restricting coastal access or impacting the community.

Policies:

- **8.3 Community-focused events.** Prioritize the approval of special events that enhance the sense of community, improve economic vitality, and foster a healthy environment and active lifestyles.
- **8.4 Family-focused events.** Prioritize events that appeal to a wide segment of community members.

Fiscal Impact:

The fiscal impact is unknown at this time as event fees collected for each event under its LTA would be contingent on negotiated terms.

Attachments:

1. Proposed Long-term Agreement Policy

Respectfully Submitted by: Kelly Orta, Community Resources Manager

Noted for Fiscal Impact: Viki Copeland, Finance Director

Legal Review: Mike Jenkins, City Attorney

Approved: Suja Lowenthal, City Manager

Special Event Long-term Agreement

The City of Hermosa Beach recognizes the value in hosting a variety of beloved community events that help create a balanced and enjoyable events calendar for its residents. To support and develop a long-term approach to the scheduling of events, eligible events can qualify for a long-term agreement (LTA) with the City.

ELIGIBILITY

In order for an organization to be eligible for consideration of a long-term agreement, its event(s) must satisfactorily meet at least three of the following:

- ☐ The event(s) must qualify as an Impact Level II or III (per the Impact Worksheet), and at least one of the following:
 - Have a combined estimated total of 5,000 people in attendance; or
 - The event must be at least two (2) consecutive days (including setup and teardown).
- ☐ Have held its event in Hermosa Beach for at least three consecutive years and can demonstrate a positive and differentiated impact to the city including substantive and measurable economic and community benefits;
- ☐ The event must be produced by an organization that serves, involves, and/or promotes Hermosa Beach's coastal lifestyle, its residents, schools, and/or businesses; and
- ☐ The organization or event producer must be able to demonstrate how its programs (outside of those provided at the event) provide a positive impact to the City including enhancements to quality of life to the Hermosa Beach community; or the offering of recreational, cultural, social, and/or educational activities of interest to the community.

Upon request of an organization whose event does not satisfy one or more of the above eligibility criteria, the City Council may at a regular Council meeting authorize such organization to apply for an LTA where its event provides a demonstrable or differentiated benefit to the community or a service that the City would otherwise be unable to provide.

TERM LIMITS

LTA's shall be for no less than two (2) years but shall not exceed a maximum of three (3) years unless otherwise determined by the City Council.

PROCEDURES

The following steps are required to guide the development and implementation of an LTA:

1. Submittal of an LTA Application and corresponding letter to the Community Resources Department explaining the organization's qualifications (as outlined above).
2. Review and recommendation for City Council approval by the Parks, Recreation and Community Resources Advisory Commission (Commission).
3. Review and approval by the City Council to begin LTA negotiations with Staff.
4. LTA negotiations and development.
5. Presentation of the final LTA to the City Council for approval.

AGREEMENT OBLIGATIONS

Organizations whose event(s) are approved through an LTA are required to provide a formal presentation to the Commission at one of its regular monthly meetings no more than 60-days prior AND 60-days following its event(s). The pre-event presentation shall include a general event overview including anticipated number of attendees; an overview of the event footprint and individualized setup; and its anticipated impact(s) to the community, etc. The post-event presentation shall include a general overview including the actual number of attendees; actual impact(s) to the community; and any event struggles and successes, etc.



Staff Report

Staff Report

REPORT 20-0024

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**BROWN ACT DEMANDS FILED BY KEN HARTLEY AND
JUSTIN LEDDEN PERTAINING TO SELECTION OF
MAYOR AND MAYOR PRO TEMPORE
(City Attorney Michael Jenkins)**

Recommended Action:

Staff recommends that the City Council consider allegations in the two attached letters and take action as Council deems appropriate.

Background:

To promote transparency and comply with the Brown Act, City Council meetings are open and public. All items of business taken up by the City Council generally must be included on a posted agenda, which provides the public advance notice and promotes public participation. To promote the statute's overarching value of accountable government, the Brown Act allows interested persons to challenge the City's compliance by making directly to the City a "demand" to cure or correct an action alleged not to have been taken in compliance with the Brown Act. A written demand must be filed within a certain time period.

This procedure creates an opportunity for the City to account for its actions and reinforce the community's confidence that the Council is governing in an open and transparent manner. Within 30 days of receiving a timely demand, the Brown Act requires that the City Council determine whether it will cure or correct the challenged action. Note that the Brown Act is designed to discourage litigation by providing that the City may take action to address the concern raised, regardless whether an actual violation occurred and without admitting any violation. Essentially, the Act provides an opportunity for a "do-over" to avert litigation; the Council may reconsider an action and effectuate a "cure" without conceding that a violation of the Act occurred. If the City Council does not act within 30 days, it is deemed to have determined not to take any corrective action. Hence, the Council has 30 days within which to determine whether to take corrective action. (Government Code Section 54960.1(b)).

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On December 4, 2019, the City Council considered such a Brown Act cure and correct demand letter from Tony Higgins, alleging violations of the Brown Act in connection with the Council's selection of a Mayor Pro Tem at its November 21, 2019 meeting. At that meeting, after considering public comment, the Council chose to rescind its action of November 21, 2019 electing Justin Massey Mayor Pro Tem. Thereafter, nominations for Mayor Pro Tem were solicited and Justin Massey and Hany Fangary were nominated for Mayor Pro Tem. Justin Massey was elected Mayor Pro Tem by a vote of 3-2. As stated in the staff report presented at the December 4, 2019 meeting, the Council's rescission of the November 21 vote and its new vote on the selection of Mayor Pro Tem constituted a "cure and correct" within the meaning of Government Code section 54960.1.

Subsequently, in a letter received December 18, 2019, Kenneth A. Hartley alleges violations of the Brown Act in both the November 21, 2019, Council meeting and the subsequent December 4, 2019, Council meeting, arising from the Council's selection of a Mayor and Mayor Pro Tem. Similarly, in a letter dated December 19, 2019, Justin Ledden, representing Dina Fangary,¹ alleges violations arising from, among other things, the actions that appointed someone other than Hany Fangary as Mayor Pro Tem.² It is these latter two demand letters that require the City Council's attention tonight.

Discussion:

To assist the Council in evaluating the claims and determining a course of action, this report first analyzes the allegations and legal contentions set forth in each letter and then suggests potential actions the Council may take.

The demand letters from Mr. Hartley and Mr. Ledden are attached (**Attachments 1 and 2**). Both letters rely in large part on these three fundamental misconceptions:

1) Misconception: *That the City Council's November 21, 2019 action selecting Justin Massey as Mayor Pro Tem was improper because it did not follow an informal rotation policy.*

Fact: Government Code section 36801 provides that the city council of a general law city shall select one of its members as mayor and another of its members as mayor pro tempore. Any member of the Council is eligible for selection to either position. While the City may informally follow a rotation procedure, no member is entitled to be selected. The Council is not bound by tradition.

¹ Councilmember Fangary is married to the Petitioner and serves as co-counsel in the lawsuit referenced in Mr. Ledden's letter, *Fangary v. City of Hermosa Beach, et al*, LACSC Case No. 19STCP05134. Consequently, Councilmember Fangary has a conflict of interest that precludes him from participating in this agenda item.

² Fangary's lawsuit against the City claims that the City Council had to select Hany Fangary as Mayor Pro Tem.

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2) Misconception: *That the Brown Act requires that the public be given notice of the Council's intention to deviate from the informal rotation policy.*

Fact: California Government Code section 54954.2 sets forth the agenda requirements for items of business on the agenda of a legislative body:

“(a) (1) At least 72 hours before a regular meeting, the legislative body of the local agency, or its designee, shall post an agenda containing a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session. A brief general description of an item generally need not exceed 20 words.”

The posted agenda for the November 21, 2019 City Council meeting included the following description:

APPOINTMENT OF MAYOR AND MAYOR PRO TEMPORE; COUNCIL COMMITTEE REORGANIZATION; AND RESOLUTION DECLARING THE NOVEMBER 5, 2019 GENERAL MUNICIPAL ELECTION FOR THE CITY OF HERMOSA BEACH OFFICIALLY CONCLUDED AS DECLARED BY THE LOS ANGELES BOARD OF SUPERVISORS ON NOVEMBER 19, 2019

(City Clerk)

Recommendation: City Clerk recommends that the City Council make the following appointments, consistent with the current rotation policy for Mayor and Mayor pro tempore and adopt the resolution (to be made available prior to the meeting) declaring the November 5, 2019 General Municipal Election for the City of Hermosa Beach officially concluded as declared by the Los Angeles Board of Supervisors on November 19, 2019.

1. Mayor for a term ending Thursday, November 12, 2020; and
2. Mayor pro tempore for a term ending Thursday, November 12, 2020.

The agenda description for the item provides a brief general description of the fact that the City Council, among other things, will select a Mayor and Mayor Pro Tem. This description provides sufficient notice to the public that the Council will be considering those appointments and thus satisfies the requirements of Section 54954.2. The Brown Act does not include any requirement for notice beyond that contained in section 54954.2.

The purpose of the requirement that the agenda contain “a brief general description of each item of business to be transacted or discussed at the meeting,” is to inform the public of the business to be taken up by the Council at the meeting. This gives members of the public interested in the business items notice of the Council’s intention to consider them and an opportunity to attend. The agenda is

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not intended to, nor could it, predict the outcome of the votes to be taken during the meeting. Matters of business are routinely identified in the agenda where the Council has the discretion to take any number of alternative actions at the meeting. The decision as to who to select for the Mayor Pro Tem decision was no different; the Council had absolute discretion to select any one of its members as Mayor Pro Tem, regardless of whatever expectations members of the body or of the public may have had going in to the meeting. It would not be possible without violating the Act to determine in advance that the Council would deviate from the informal rotation practice.

The “demand” letters assert that members of the public would have offered comment had they known of the Council’s action before the fact. Whether or not true, this is not an argument related to compliance with the Brown Act. This is the same lament as “had I known the Council would approve the development project, I would have attended the meeting and argued against it.” Unpredictable things happen at city council meetings; the Brown Act provides no remedy for disappointment over outcomes. What the Brown Act requires is public notice of the general item to be discussed and an opportunity for public comment. Both of those criteria were satisfied at the November 21, 2019, meeting. Moreover, in response both to Tony Higgin’s letter and some public social media commentary, the Council chose to notice an item on a public agenda to revisit the selection of the Mayor Pro Tem on December 4. At that meeting the Council heard public comment and considered the item anew.

3) Misconception: *That the November 21, 2019 actions to select the Mayor and Mayor Pro Tem were improper because they were not preceded by public comment.*

Fact: No member of the public requested an opportunity to comment on the item at the November 21 meeting. Indeed, no member of the public was denied an opportunity to address the Council and no one alleges otherwise. Section 54954.3 of the Brown Act provides that the public must be afforded an opportunity to address the Council on each item of business. As a matter of longstanding practice, and consistent with Section 54954.3, the City Council takes public comment on each item of business listed on the agenda. The agenda, including the agenda for the November 21 adjourned regular meeting, includes this instruction:

“Public Participation Speaker Cards:

If you wish to speak during Public Participation, please fill out a speaker card at the meeting. The purpose of the speaker card is to streamline and better organize our public comment process to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up.”

Council meetings are relatively informal, and it is commonplace for people in the audience to stand and ask to be heard. The mayor routinely accepts public comment from people who do not fill out a speaker card.

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The selection of Mayor and Mayor Pro Tem was listed on the November 21 agenda under the heading "Presentations." No speaker cards were submitted for public participation for that item. No member of the public rose and asked to speak prior to or during consideration of the item.

Following submittal of nominations for Mayor Pro Tem, the newly elected Mayor Campbell asked for comment. Neither Councilmember Fangary nor anyone else in the chambers requested the opportunity to comment.

In short, the absence of public comment may have been attributable to the expectations people had going in to the meeting, but it was not because anyone was denied the opportunity to speak.

The remaining assertions specific to each letter are now addressed in turn below. The allegation is summarized in italics followed by the response.

The Hartley letter:

1. *The nomination of Mayor Campbell did not receive a second.* This is a question of parliamentary procedure, which is not governed by the Brown Act. In any event, under the applicable rules of parliamentary procedure, nominations do not require a second.

2. *There was no opportunity for public comment.* This assertion is addressed in full above. There was an opportunity; there simply was no one seeking to address the Council on this item. This agenda item was handled in the same manner as every agenda item on every Council meeting agenda. No member of the public indicated a desire to speak, either by submitting a speaker card or otherwise.

3. *Council committed a serial meeting violation.* The Hartley letter speculates that more than two Councilmembers discussed this matter privately before the meeting. There is no evidence of this having occurred. The concern, however, was rendered moot because the Council subsequently noticed a public discussion of the selection of the Mayor Pro Tem, heard public comment, and took action. In this way, the Council engaged in public deliberations, including lengthy individual explanations of their positions. Also, the vote tally changed the second time the item was addressed. Together, this demonstrates the December 4 meeting was a sincere effort to allay any concerns about the transparency of the decision-making process, effectively curing any possible alleged violation.

4. *The Brown Act creates specific agenda obligations for notifying the public with a "brief description" of each item to be discussed or acted upon.* As discussed above, the agenda for the November 21, 2019 meeting fully satisfied these agenda requirements.

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Finally, as noted above, on December 4, 2019, the Council took action to cure and correct the November 21 action as regards selection of the Mayor Pro Tem. To the extent Mr. Hartley's letter is directed at that action, its allegations are moot.

The Ledden letter:

Mr. Ledden is co-counsel with Councilmember Fangary in a lawsuit filed against the City by Councilmember Fangary's wife, Dina Fangary, which seeks to invalidate the Council's November 21, 2019 decision to select Justin Massey as Mayor Pro Tem. The lawsuit was filed on the morning of December 4, prior to the Council's meeting of December 4 and its decision to cure and correct its November 21 decision. Most of the issues raised by Mr. Ledden in his December 19, 2019 letter were raised earlier in correspondence dated December 3 and 4, 2019 from Councilmember Fangary and in the lawsuit itself. In light of the Council's December 4 action, described with more particularity above, these allegations are moot.

The remaining assertions are as follows:

1. *"It appears that the City Council agreed with the concerns raised by Mr. Higgins and Ms. Fangary regarding Brown Act violations as it took steps to rescind Mr. Massey's November 21, 2019 nomination at its December 4, 2019 meeting."* As noted in the December 4, 2019 staff report, the City Council may take action to address the concerns raised, regardless whether an actual violation occurred and without admitting any violation. Indeed, the staff report stated as follows:

Nevertheless, Council may choose to reconsider the November 21 action. Such action in response to the demand for a cure of alleged Brown Act violations may alleviate the concerns raised in Mr. Higgins' letter and will avert the need to litigate these issues. Should Council choose to rescind the November 21 vote and take a new vote on the selection of Mayor pro Tem, that action would constitute a "cure and correct" within the meaning of Government Code section 54960.1. Further, such an action would not be deemed a concession that a violation occurred as per subparagraph (f) of Section 54960.1:

(f) The fact that a legislative body takes a subsequent action to cure or correct an action taken pursuant to this section shall not be construed or admissible as evidence of a violation of this chapter.

Further, subsection (e) of Section 54960.1 provides as follows:

(e) During any action seeking a judicial determination pursuant to subdivision (a) if the court determines, pursuant to a showing by the legislative body that an action alleged to have

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been taken in violation of Section 54953, 54954.2, 54954.5, 54954.6, 54956, or 54956.5 has been cured or corrected by a subsequent action of the legislative body, the action filed pursuant to subdivision (a) shall be dismissed with prejudice.

Accordingly, Mr. Ledden's observation is inaccurate.

2. *"The City Council must then also concur that the nomination and appointment of Mary Campbell as Mayor of the City during the November 21, 2019 City Council meeting was similarly in violation of the Act, for the same reasons, and for other reasons pointed out below."* As explained immediately above, the action on December 4 was not an admission of a violation of the Act. Instead, it was a good faith effort to provide those concerned with the Council's decision an opportunity to express those concerns to the Council and an opportunity for the Councilmembers to explain their various reasons for the position they were taking. No such genuine issues have been raised with respect to the selection of the mayor.

3. *"The November 21, 2019 meeting was scheduled to be a Ceremonial meeting, not a regularly scheduled public meeting."* In accordance with Sections 54954 and 54955 of the Brown Act, the November 21 meeting was an "adjourned regular meeting" of the City Council, a specific type of meeting contemplated by the Brown Act. The business conducted at the November 21st meeting included adopting the resolution declaring the election results. From the agenda description, Councilmember Fangary and the public were aware that the agenda included items of business that could only be done by the Council (and therefore only at a properly noticed open and public Council meeting). There is no such thing as a "Ceremonial meeting" in the laws that govern general law cities. Mr. Ledden's description of the meeting is inaccurate.

4. *"As it was understood prior to that meeting, nominations and appointments would take place pursuant to the City's current rotation schedule for Mayor and Mayor pro tempore appointments."* Notwithstanding Mr. Ledden's expectations, or those of his co-counsel Councilmember Fangary or his client Dina Fangary, as discussed more fully above in this report, people's expectations do not govern the Council's actions. The outcome of some items is unexpected; unanticipated result does not constitute a Brown Act violation. Moreover, the Brown Act does not govern which councilmember is selected to serve as Mayor Pro Tem.

5. *"As such, no public participation was expected or required. However, based on the conduct of the Council, it is clear that the current rotation schedule was not followed and appropriate notice and public participation was required for the appointment of, not only the Mayor pro tempore, but the Mayor as well. No such notice or public participation occurred in connection with Campbell's November 21, 2019 appointment as Mayor of the City."* As noted earlier in this report, the agenda for the November 21, 2019 meeting satisfied the notice requirements of the Brown Act in all respects. As further discussed above, opportunity for public comment was provided as it is for all scheduled

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agenda items. No public participation was denied.

6. *“Specifically, the conduct of Mary Campbell, Stacey Armato, and Justin Massey at and after the November 21, 2019 meeting provide evidence, or at least give the perception, that these council members met prior to the November 21, 2019 meeting to discuss the plan to circumvent the current rotation schedule and nominate and vote for Massey over Fangary.”* This assertion is speculation, nothing more. Mr. Ledden offers no facts and nothing more than inferences to support his allegation. Mr. Ledden’s letter was written well after the Council’s December 4 meeting, yet fails to address the lengthy and detailed explanations offered by Councilmembers Armato, Campbell and Massey at that meeting, as to why each of them had independently come to the view that Councilmember Fangary was not a suitable candidate for Mayor Pro Tem at this time. Each councilmember detailed their respective observations of how Councilmember Fangary had over the course of many months engaged in behavior that rendered him unsuited for the Mayor Pro Tem position at this time. The record of that meeting demonstrates that each member had his or her own experiences to rely on in coming to this conclusion, and that the November 21 vote was merely the culmination of many months of observation and frustration.

7. *“The above statement [social media quote from former Councilmember Duclos] evidences, or at least strongly implies, that City Council made that choice while Councilmember Duclos was serving on the Council prior to November 18, 2019.”* Former Councilmember Duclos’ comments appear to reflect a similar experience as his colleagues; but he did not participate in the selection of the current Mayor or Mayor Pro Tem having not run for re-election.

Conclusion:

Based on the foregoing, I conclude that the demands from Mr. Hartley and Mr. Ledden are without merit, that no violation of the Brown Act occurred at the November 21, 2019 City Council meeting, and that no cure is legally required.

As noted above, on December 4, 2019, the City Council rescinded its November 21 action as regards selection of the Mayor Pro Tem, and did the process over again. This constituted a “cure and correct” within the meaning of Government Code section 54960.1. The allegations that the selection of the Mayor was done in violation of the Brown Act have not been addressed by the Council.

Options:

1. Receive and file this report. Direct the City Attorney to send a letter to Mr. Ledden and to Mr. Hartley indicating that the Council considered their letters and will not take further action with respect to the selection of the Mayor and Mayor Pro Tem at this time.
2. Reconsider the selection of the mayor similar to the reconsideration of the Mayor Pro Tem at the December 4 meeting:

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- a. Rescind the action taken on November 21, 2019, to select the Mayor
 - b. Accept public comment
 - c. Take nominations for Mayor
 - d. Vote on selection of Mayor
3. The same as Option 2 but include the selection of Mayor Pro Tem

Attachments:

1. Letter from Ken Hartley
2. Letter from Justin Ledden

Respectfully Submitted by: Michael Jenkins, City Attorney

Noted: Suja Lowenthal, City Manager

Hermosa Beach City Council

City of Hermosa Beach

Dear City Council,

This letter is to call your attention to what I believe was a substantial violation of a central provision of the Ralph M. Brown Act, one which may jeopardize the finality of the action taken by the City Council of Hermosa Beach. I bring this to your attention, as there has been a repeated pattern of lack of transparency in our City. Through City Council's private communications, deliberations, and the expansion of sub-committees, actions are often predetermined and the public's right to participate in a meaningful and informed manner is curtailed.

The nature of the violation is as follows: At its meeting on November 21, 2019, the Hermosa Beach City Council took action to appoint Councilmember Campbell as the new Mayor of Hermosa Beach. The item, listed on the agenda as "Appointment of Mayor and Mayor Pro Tem", was opened by Mayor Stacey Armato with her quickly nominating Councilmember Campbell, and without a second, her calling for a formal vote.

The action taken was not in compliance with the Brown Act because it did not allow for public participation. The rights of the public were intentionally curtailed because there was no opportunity to publicly comment. Now that the City's position that the mayoral rotation is not mandatory, the public may wish to comment on who is best equipped to be Mayor given the significant challenges the City faces at this time. Either way, the public should be provided this opportunity and proper steps should be taken to ensure we have a properly appointed Mayor.

In addition, at the December 4th meeting in which the City Council attempted to correct the violations related to the appointment of the Mayor Pro Tem, there are also unresolved inconsistencies concerning Councilmember Campbell and Councilmember Armato's statements on that matter.

Councilmember Campbell addressed why she had not communicated with Councilmember Fangary on the matter beforehand: *"There are a number of concerns expressed about the lack of Councilmember Fangary's lack of notice ahead of time about the break in tradition, I understand these sentiments, I had the same ones myself, but the California Brown Act prevents us as colleagues any matter that could produce a decision"*. She continued, *"I did make the motion, and while I felt it was completely the right thing to do, I was completely prepared for the motion to die without a second."* And finally, in closing she stated in frustration referring her decision *"you cannot speak to your colleagues before a public meeting"*. Based on what she said, Campbell did not discuss the matter with her colleagues.

In Councilmember Armato's statements, however, she stated *"I was prepared at that meeting to defend the Mayor's nomination of Justin Massey as Mayor Pro Tem, I had my list of reasons that I wasn't going to dig into unless we had questions or comments from our colleagues."* Clearly, Councilmember Armato was aware of the plan to appoint Justin Massey as Mayor Pro-Tem before the hearing. Based on Councilmember Campbell statements that she did not discuss the matter with her colleagues, Councilmember Armato must have found this information out from someone else. This certainly raises

concern about a serial meeting and exactly who was involved in sharing this information to Councilmember Armato and if she shared it with Councilmember Massey or others.

As you are aware, the Brown Act creates specific agenda obligations for notifying the public with a “brief description” of each item to be discussed or acted upon, and also creates a legal remedy for illegally taken actions—namely, the judicial invalidation of them upon proper findings of fact and conclusions of law.

Pursuant to that provision (Government Code Section 54960.1), I demand that the Hermosa Beach City Council cure and correct the illegally taken action as follows: Hold a properly noticed hearing and provide the public the awareness and opportunity to comment of which it was deprived. Provide a formal and explicit withdrawal from any commitment made, coupled with a disclosure at a subsequent meeting of why individual members of the legislative body took the positions — by vote or otherwise — that they did, accompanied by the full opportunity for informed comment by members of the public at the same meeting, notice of which is properly included on the posted agenda. Informed comment might in certain circumstances include the provision of any and all documents in the possession of the local agency related to the action taken, with copies available to the public on request at the offices of the agency and also at the meeting at which reconsideration of the matter is to occur.

As provided by Section 54960.1, you have 30 days from the receipt of this demand to either cure or correct the challenged action or inform me of your decision not to do so. If you fail to cure or correct as demanded, such inaction may leave me no recourse but to seek a judicial invalidation of the challenged action pursuant to Section 54960.1, in which case I would also ask the court to order you to pay my court costs and reasonable attorney fees in this matter, pursuant to Section 54960.5.

Respectfully yours,

Kenneth A. Hartley

LEDDED LAW OFFICE

US Bank Tower
633 W 5th St, 57th Floor, Suite 5710
Los Angeles, CA 90071
Telephone: (213) 700 2063 Email: justin@leddenlaw.com

December 19, 2019

VIA Electronic Mail

mcampbell@hermosabch.org

Mayor Mary Campbell
City of Hermosa Beach
1315 Valley Drive
Hermosa Beach, CA 90254

Michael.Jenkins@bbklaw.com

Michael Jenkins
Best, Best & Kreiger
1230 Rosecrans Avenue, Suite 110
Manhattan Beach, CA 90266

Re: Notice of Demand to Cure and Correct

Dear Mayor Campbell,

This letter is a follow-up to previous correspondence regarding alleged violations of the Ralph M. Brown Act (“Act” or “Brown Act”) by the City of Hermosa Beach (“City”), certain city council members of the City, and the City Attorney Michael Jenkins (“Jenkins”), previously sent to the City by Anthony Higgins, and by City council member Hany Fangary via email and letter.

These violations, and the City’s failure to properly cure, has led to the filing of the Los Angeles Superior Court action *Fangary v. City of Hermosa Beach, et al.*, LASC Case No. 19STCP05134 (the “Action”). At this time, we provide notice of further allegations of multiple additional violations of the Act and demand that the City take action to cure and correct said violations as required by the Act.

As you are aware, our client, Dina Fangary, has alleged in the Action that the City violated the Act by failing to properly notice and allow the public to provide comments in connection with the November 21, 2019 nomination and appointment of Justin Massey as the Mayor pro tempore of the City. Mr. Higgins raised similar concerns in his correspondence to the City regarding the November 21, 2019 meeting. In response, it appears that the City Council agreed with the concerns raised by Mr. Higgins, and Ms. Fangary regarding Brown Act violations, as it took steps to rescind Mr. Massey’s November 21, 2019 nomination at its December 4, 2019 meeting. The City Council must then also concur that the nomination and appointment of Mary Campbell as Mayor of the City during the November 21, 2019 City Council meeting was similarly in violation of the Act, for the same reasons, and for other reasons pointed out below.

The November 21, 2019 meeting was scheduled to be a Ceremonial meeting, not a regularly scheduled public meeting. As it was understood prior to that meeting, nominations and appointments would take place pursuant to the City's current rotation schedule for Mayor and Mayor pro tempore appointments, which were previously announced by the City Clerk during the December 7, 2017 City Council meeting. As previously noted, the agenda confirmed that appointments would take place pursuant to the current rotation schedule, which is laid out in an attachment to the City's Staff Report 17-0730, entitled "Mayoral Terms of Office (Worksheet)." As such, no public participation was expected or required. However, based on the conduct of the Council, it is clear that the current rotation schedule was not followed and appropriate notice and public participation was required for the appointment of, not only the Mayor pro tempore, but the Mayor as well. No such notice or public participation occurred in connection with Campbell's November 21, 2019 appointment as Mayor of the City. As such, the City council's failure to properly notice a public meeting and allow public participation prior to the nomination and appointment of the Mayor is a violation of both the Act's notice requirements and public participation requirements included in Government Code section 54954.3(a).

Additional concerns regarding the City's violations of the Act have already been communicated to you in correspondence from Hany Fangary dated December 3, 2019 and December 4, 2019, and are incorporated herein by reference. If you do not have these letters and would like me to forward copies to you, please let me know.

In addition to the notice and public participation violations listed above, it is clear from the conduct of certain City council members that further violations of the Brown Act occurred. Specifically, the conduct of Mary Campbell, Stacey Armato, and Justin Massey at and after the November 21, 2019, meeting provide evidence, or at least give the perception, that these council members met prior to the November 21, 2019 meeting to discuss the plan to circumvent the current rotation schedule and nominate and vote for Massey over Fangary. There had been no discussion at any prior public or closed meetings on this course of action, yet at the November 21, 2019, meeting, Campbell, Armato and Massey acted in unison to nominate and appoint Massey as Mayor pro tempore without any discussion, in literally less than 15 seconds. A City tradition of more than 40 years simply erased in less than 15 seconds, without a single comment from any of the three councilmembers listed above. It simply defies logic, and common sense, that all three councilmembers were in unison to overrule the City's tradition of 40 years, and all acted to do so in less than 15 seconds, yet they have never once discussed it before the November 21, 2019 meeting.

Further, at the December 4, 2019, meeting, Council member Armato stated that she was prepared to support Campbell's motion to appoint Massey at the November 21, 2019 meeting, implying that she had forehand knowledge that the nomination was to occur. As no discussions had ever been held in public or closed sessions, this knowledge must have come from a communication not at a public meeting.

If such communications took place between more than two members of the City Council, that is clearly a violation of the Brown Act.

Evidence, or at least strong perception, of the fact that more than two councilmembers discussed this issue in violation of the Act is further provided by information former Councilmember Jeff Duclos posted on social media after the November 21, 2019 meeting. In response to concerns raised by the community about the Council's actions during the November 21, 2019 meeting, which as you know took place after Councilmember Duclos' term ended a few days earlier on November 18, 2019, he posted the following:

It is an unfortunate situation to be sure and I feel bad for Hany, but is a situation entirely of his making. . . . he left the City Council with little choice.

The above statement evidences, or at least strongly implies, that the City Council made that choice while Councilmember Duclos was serving on the Council prior to November 18, 2019.

The Brown Act allows the legal remedy of judicial invalidation of illegally taken action, pursuant to Government Code Section 54960.1. We demand on behalf of our client that the City cure or correct the illegally taken actions as follows: The appointment of Mary Campbell as Mayor must be rescinded and a properly noticed public meeting with appropriate public participation must take place prior to the nomination and appointment of a new Mayor.

As for the asserted violation relating to council members communicating in private to discuss the issue of the Mayor Pro Tem appointment, we demand that Councilmembers Mary Campbell, Stacey Armato, Justin Massey and Jeff Duclos, provide signed affidavits swearing under penalty of perjury that they did not participate in any outside communications in connection with the November 21, 2019 appointment of the Mayor Pro Tem, through serial meetings or otherwise, or any plan to ignore and circumvent the City's Mayor and Mayor pro tempore rotation schedule.

As provided by Section 54960.1, you have 30 days from the receipt of this demand to either cure or correct the challenged violations listed above, or inform me of your decision not to do so. If you fail to cure or correct as demanded, my client will take appropriate action.

Very truly yours,

A handwritten signature in black ink, appearing to be 'JL' with a long horizontal stroke extending to the right.

Justin Ledden



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

20-0030

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**COUNCILMEMBER FANGARY REPORTS ON HIS
ATTENDANCE AT THE CALIFORNIA CONTRACT CITIES
ASSOCIATION (CCCA) SACRAMENTO LEGISLATIVE
TOUR FROM JANUARY 6-8, 2020**



YES on SB 50

The MORE Homes Act

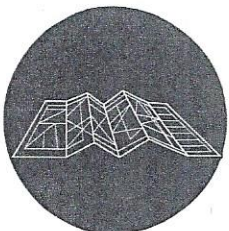
New Amendments Enhance Local Control

Under the new provisions added to SB 50, all cities in California will now have two years after the bill is signed to develop a housing plan that works for their specific needs. Local governments will take the lead in creating housing plans that will make it easier for Californians to live near their jobs, transit, and amenities, while protecting renters and sensitive communities against displacement.

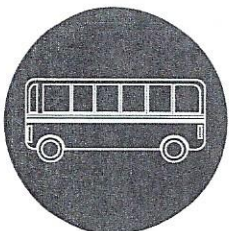


How, not if: Local flexibility will allow local governments to be flexible about how to build needed housing, not if they will allow needed housing.

A back-up plan: Instead of having a “one-size-fits-all” solution that applies to every city automatically, SB 50 will act like a contingency plan for cities that fail to make their own plans. Cities can tailor their plans to local needs and priorities, integrating community input.



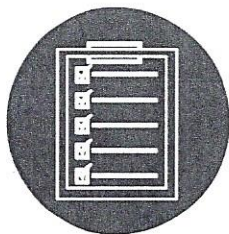
5 years & funds for sensitive communities: Sensitive communities that are under-resourced and need to pair zoning reform with anti-displacement policy will not experience any zoning changes until 5 years after the bill is signed. Senator Wiener, California YIMBY and our allies will also work to ensure these communities receive state resources to support the planning process during the 5-year period.



Meet or beat housing targets: Local communities can initiate their own plans as an alternative to SB 50, as long as the plans will zone for the same or greater amount of housing as SB 50. These local plans must ensure they meet SB 50 standards regarding:

Reduced “vehicle miles traveled”: Local plans must meet or beat SB 50 goals of reducing the need for car trips by locating housing near jobs, transit, and other amenities.

Fair housing rules: Cities crafting their own plans to comply with SB 50 may not disproportionately concentrate housing in low-income neighborhoods over high-income neighborhoods.



Play by the rules: Local plans must go through an approval process by the Department of Housing and Community Development to ensure they meet statewide standards for overall housing, fair housing, and transportation.

A powerful tool: SB 50 will now give local governments a robust tool to efficiently zone for the increased housing many cities must plan for in order to meet existing statewide requirements under the Regional Housing Needs Assessment.



A strong incentive: Only those cities that do not undertake and implement their own plans will be subjected to the “default” upzoning provisions in SB 50 -- which increase building height limits to 4-5 stories near rail; relax parking requirements; and remove density restrictions.



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

20-0022

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

**UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES
AND STANDING COMMITTEE DELEGATES/ALTERNATES**



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

20-0023

**Honorable Mayor and Members of the Hermosa Beach City Council
Regular Meeting of January 14, 2020**

TENTATIVE FUTURE AGENDA ITEMS

Recommended Action:

Staff recommends that the City Council receive and file the tentative future agenda items.

Attachments:

Tentative Future Agenda

TENTATIVE FUTURE AGENDA ITEMS

JANUARY 28, 2020 @ 6:00 PM		INITIAL DATE
CLOSED SESSION: QUARTERLY LITIGATION UPDATE		
JANUARY 28, 2020 @ 7:00 PM		
PRESENTATIONS		
INTRODUCTION OF NEW POLICE DEPARTMENT K9, CHARLIE AND HIS HANDLER, OFFICER RUSHTON		
PRESENTATION FROM CITY TREASURER KAREN NOWICKI		
HERMOSA BEACH CHAMBER OF COMMERCE PRESENTATION ON 2019 PROGRAMS		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue Report, Expenditure Report and CIP Report by Project	Finance Director	Ongoing
City Treasurer’s Report and Cash Balance Report	City Treasurer	Ongoing
Cancellation of Certain Checks	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of November 20, 2019.	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of January 21, 2020.	Community Development Director	Ongoing
Planning Commission Tentative Future Agenda Items	Community Development Director	Ongoing
Amendment to Wireless Communications Site License Agreement between Sprint and City to expand existing site	Community Development Director	Staff Request Dec. 17, 2019
Comprehensive Annual Financial Report (CAFR) (Including Report from Independent Auditor)	Finance Director	Annual
CONSENT ORDINANCES		
Second Reading - Update to Accessory Dwelling Unit Ordinance	City Clerk	Council Direction Dec. 17, 2019
MUNICIPAL MATTERS		
Authorize the removal of the Trash Compactor in Parking Lot A and approve individual and shared container service for Pier Plaza businesses <i>(Continued from meeting of December 17, 2019)</i>	Environmental Programs Manager	Staff Request Nov. 19, 2019
Memorandum of Understanding with Beach Cities Group for Green Street Funding	Environmental Programs Manager	Staff Request Nov. 20, 2019
Review of Refined Hermosa Beach Logo Concepts	Environmental Analyst / Assistant to the City Manager	Staff Request Sept. 6, 2019
Measure H Grant Acceptance/Beach Cities Memorandum of Understanding	Assistant to the City Manager	Staff Request
Approval of Systemic Safety Analysis Report Program (SSARP) Agreement	Public Works Director	Staff Request Dec. 24, 2019
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS – CITY COUNCIL		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates	Councilmembers	Ongoing
OTHER MATTERS – CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

MONDAY, FEBRUARY 3, 2020 @ 7:00 PM
JOINT MEETING WITH HBCSD

FEBRUARY 11, 2020 @ 6:00 PM		INITIAL DATE
CLOSED SESSION		
FEBRUARY 11, 2020 @ 7:00 PM		
PRESENTATIONS		
RECOGNIZING HERMOSA BEACH CVS PHARMACY BRANCH MANAGER, JUN PARK		
LOS ANGELES COUNTY FIRE AND AMBULANCE 4 TH QUARTER AND ANNUAL REVIEW		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of January 7, 2020	Community Resources Manager	Ongoing
MUNICIPAL MATTERS		
Approval of the Municipal Lease Policy	Community Resources Manager	Staff Request Jun. 12, 2018
Public Records Request Guidelines	City Clerk/Assistant to the City Manager	Staff Request Oct. 14, 2019
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS – CITY COUNCIL		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates	Councilmembers	Ongoing
OTHER MATTERS – CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

FEBRUARY 25, 2020 @ 6:00 PM		INITIAL DATE
CLOSED SESSION		
FEBRUARY 25, 2020 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue Report, Expenditure Report and CIP Report by Project	Finance Director	Ongoing
City Treasurer’s Report and Cash Balance Report	City Treasurer	Ongoing
Cancellation of Certain Checks	City Treasurer	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of February 18, 2020.	Community Development Director	Ongoing
Planning Commission Tentative Future Agenda Items	Community Development Director	Ongoing
MUNICIPAL MATTERS		
Midyear Budget Review 2019-20	Finance Director	Annual
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS – CITY COUNCIL		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates	Councilmembers	Ongoing
OTHER MATTERS – CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

WEDNESDAY, MARCH 4, 2020
REVENUE STUDY SESSION

MARCH 10, 2020 @ 6:00 PM		INITIAL DATE
CLOSED SESSION		
MARCH 10, 2020 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Recommendation to receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of February 4, 2020	Community Resources Manager	Ongoing
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS – CITY COUNCIL		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates	Councilmembers	Ongoing
OTHER MATTERS – CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

MARCH 24, 2020 @ 6:00 PM		INITIAL DATE
CLOSED SESSION		
MARCH 24, 2020 @ 7:00 PM		
CONSENT CALENDAR		
City Council Minutes	City Clerk	Ongoing
Check Registers	Finance Director	Ongoing
Revenue Report, Expenditure Report and CIP Report by Project	Finance Director	Ongoing
City Treasurer’s Report and Cash Balance Report	City Treasurer	Ongoing
Cancellation of Certain Checks	City Treasurer	Ongoing
Recommendation to receive and file the action minutes of the Public Works Commission meeting of January 15, 2020.	Public Works Director	Ongoing
Public Works Project Status Report	Public Works Director	Ongoing
Recommendation to receive and file the action minutes of the Planning Commission meeting of March 17, 2020.	Community Development Director	Ongoing
Planning Commission Tentative Future Agenda Items	Community Development Director	Ongoing
MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS – CITY COUNCIL		
Updates from City Council Ad Hoc Subcommittees and Standing Committee Delegates/Alternates	Councilmembers	Ongoing
OTHER MATTERS – CITY COUNCIL		
Tentative Future Agenda	City Manager	Ongoing

PENDING STRATEGIC PLAN ITEMS		STATUS / TENTATIVE MEETING DATE
Update Personnel Policies	Human Resources Manager	
Beach Policy/Regulations (<i>Continued from meeting of October 27, 2016</i>)	Community Resources Manager	On hold by Council
Alternative Fuel Transportation Report, <i>Nov. 2016</i>	Environmental Analyst	
CCA Direction, <i>Dec. 2016</i>	Environmental Analyst	
PENDING NEW ITEMS		STATUS / TENTATIVE MEETING DATE
Consideration of re-establishing, on an as needed basis, both funding and discretion for the director of Public Works to contract services to pump major beach storm outfalls drains prior to anticipated major storm events (supported by Duclos, Armato and Petty) Initiated by: Other Matters Feb. 14, 2017	Public Works Director	
Policy discussion regarding city responsibilities and expectations when donations are made to city Initiated by: Council Direction May 24, 2017	Finance Director	Will be discussed at the Revenue Strategy Study Session
Document Retention Policy Initiated by: Staff Request Nov. 28, 2018	City Clerk	Pending City Clerk Appointment
Consent for use of "Lot B" for construction staging area for Pier/Strand project Initiated by: Staff Request Dec. 17, 2018	Community Development Director	On hold per developer
Introduction of Ordinance delegating City Clerk appointment to the City Manager Initiated by: Staff Request Jun. 7, 2019	City Attorney	
Cypress District code amendment for required special event permitting / gatherings – similar to Limited Live Entertainment permit Initiated by: Council Direction Jul. 9, 2019	Community Development Director	Pursuant to Planning Commission direction, this item is scheduled for the Planning Commission Study Session in November 7, 2019
Landscape and Street Lighting District Assessment Adjustment (mail-in election authorization) Initiated by: Council Direction Jul. 9, 2019	Public Works Director	Add to Revenue Strategy Study Session
Removal of the Joint Trash Compactor in Parking Lot A and requirement of individual containers and enclosures for Pier Plaza businesses Initiated by: Staff Request Jun. 12, 2019	Public Works Director	Staff is engaging impacted businesses and will bring item to City Council in Dec./Jan.
Hermosa Beach Police Officers' Association Memorandum of Understanding Initiated by: Staff Request Sept. 9, 2019	Human Resources Manager	
Final Parcel Map No. 82295 for a two-unit residential condominium project at 1602 Loma Drive. Initiated by: Staff Request Oct. 10, 2019	Community Development Director	Pending Coastal Development Permit