



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA
90254

Regular Meeting Agenda - Final City Council

Mayor

Mary Campbell

Mayor Pro Tem

Justin Massey

Councilmembers

Hany S. Fangary

Michael Detoy

Stacey Armato

Tuesday, July 28, 2020

6:00 PM

Closed Session - Cancelled

Regular Meeting - 6:00 P.M.

Duly Posted Online July 24, 2020 at 6:45 p.m. By E.S.

5:00 P.M. - CLOSED SESSION (CANCELLED)**CALL TO ORDER****ROLL CALL****PUBLIC COMMENT**

City Hall will be closed to the public until further notice. Virtual Meetings are held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. Members of the public may also participate by phone.

JOIN THE VIRTUAL MEETING BY PHONE:

1. Email Anny@hermosabeach.gov to be added to the speaker list.
2. Dial-in to meeting:
 - Toll Free: 833-548-0282
 - Meeting ID: 833 2169 1331 , then #
 - Participant ID: press # to bypass
3. ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED.
When you are called on to speak, press * 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

RECESS TO CLOSED SESSION

1. **20-0458** **MINUTES:** Approval of minutes of Closed Session held on July 14, 2020.
2. **20-0482** **CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation**
 Government Code Section 54956.9(d)(4)
 The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

 Number of cases: One

ADJOURNMENT

6:00 P.M. - REGULAR AGENDA**PUBLIC PARTICIPATION**

City Hall will be closed to the public until further notice. Virtual Meetings are held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. Members of the public may email comments to Esarmiento@hermosabeach.gov or submit eComments until 3:00 p.m. on the meeting date. Members of the public may also participate by phone.

JOIN THE VIRTUAL MEETING AT: <https://us02web.zoom.us/j/87032785286>

OR PARTICIPATE BY PHONE:

1. Email Esarmiento@hermosabeach.gov to be added to the speaker list. Please indicate which item you would like to speak on.
2. Dial-in to meeting:
 - Toll Free: 877-853-5257
 - Meeting ID: 870 3278 5286, then #
 - Participant ID: press # to bypass
3. ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED. When you are called on to speak, press * 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

Oral and Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the City Manager's office by email (esarmiento@hermosabeach.gov) or in person by noon of the Tuesday, one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email. Supplemental materials may be submitted via eComment (instructions below) or emailed to esarmiento@hermosabeach.gov.

Supplemental materials must be received before 4:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 4:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

Submit Supplemental eComments in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

CLOSED SESSION REPORT

ANNOUNCEMENTS

APPROVAL OF AGENDA

PROCLAMATIONS / PRESENTATIONS

- a) **20-0459** **COVID-19 HEALTH UPDATE FROM
BEACH CITIES HEALTH DISTRICT**

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

- | | | |
|----|-------------------------|---|
| a) | 20-0460 | COVID-19 UPDATE |
| b) | 20-0468 | INTRODUCTION OF FIRE STATION 100 B SHIFT CREW |
| c) | 20-0461 | UPDATE FROM CITY DELEGATE TO LOS ANGELES COUNTY
WEST VECTOR & VECTOR BORNE DISEASE CONTROL
DISTRICT BOARD OF TRUSTEES |

PUBLIC PARTICIPATION: Although the City Council values your comments, the Brown Act generally prohibits the Council from taking action on any matter not listed on the posted agenda as a business item.

1. ORAL AND WRITTEN COMMUNICATIONS: If you wish to provide public comment, please fill out a speaker card to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up. This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (Miscellaneous Items and Reports – City Council and Other Matters), or to request the removal of an item from the consent calendar. Public comments on the agenda items called Miscellaneous Reports and Other Matters will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak:

a) [20-0487](#)**WRITTEN COMMUNICATION**

Recommendation: Staff recommends that the City Council receive and file the written communication.

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

a) [REPORT](#)
[20-0466](#)**CITY COUNCIL MEETING MINUTES**

Recommendation: Staff recommends that the City Council approve the following minutes:

1. March 16, 2020 Regular Meeting
2. July 14, 2020 Adjourned Regular Meeting

b) [REPORT](#)
[20-0453](#)**CHECK REGISTERS**

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) [REPORT](#)
[20-0478](#)**REVENUE REPORT, EXPENDITURE REPORT,
AND CIP REPORT BY PROJECT FOR JUNE 2020**

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the June 2020 Financial Reports.

d) [REPORT](#)
[20-0467](#)**CITY TREASURER'S REPORT AND CASH BALANCE REPORT**

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the June 2020 City Treasurer's Report and Cash Balance Report.

e) [REPORT](#)
[20-0479](#)**CANCELLATION OF CERTAIN CHECKS**

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council approve cancellation of certain checks.

f) [REPORT](#)
[20-0471](#)**ACTION MINUTES OF THE PUBLIC WORKS COMMISSION
MEETING OF MAY 20, 2020**

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Public Works Commission meeting of May 20, 2020.

g) [REPORT](#)
[20-0475](#)**CAPITAL IMPROVEMENT PROGRAM STATUS REPORT
AS OF JULY 21, 2020**

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council receive and file the Capital Improvement Program Status Report as of July 21, 2020.

h) [REPORT](#)
[20-0456](#)

**ACTION SHEET OF THE PLANNING COMMISSION
MEETING OF JULY 21, 2020**

Recommendation: Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of July 21, 2020.

i) [REPORT](#)
[20-0457](#)

**PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS
(Community Development Director Ken Robertson)**

Recommendation: Staff recommends that the City Council receive and file the August 18, 2020 Planning Commission tentative future agenda items.

j) [REPORT](#)
[20-0481](#)

**APPROVE LEASE AGREEMENT BETWEEN THE CITY OF
HERMOSA BEACH AND STAR EDUCATION TO PROVIDE
CHILDCARE SERVICES FOR CHILDREN ENROLLED IN
THE HERMOSA BEACH CITY SCHOOL DISTRICT
(Community Resources Manager Kelly Orta)**

Recommendation: Staff recommends that the City Council:
1. Approve a three-year lease agreement with STAR Education to provide childcare services for children enrolled in the Hermosa Beach City School District; and
2. Add estimated lease revenue of \$19,115 to the 2020-21 Budget.

k) [REPORT](#)
[20-0486](#)

**EASY READER 50th ANNIVERSARY AD
(City Manager Suja Lowenthal)**

Recommendation: Staff recommends that the City Council consider a request from Mayor Mary Campbell and Mayor Pro Tem Massey funding a half- or full-page ad celebrating the Easy Reader's 50th anniversary and encouraging constituents and South Bay neighbors to support a free and local press.

3. CONSENT ORDINANCES

NONE

**4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE
DISCUSSION * Public comments on items removed from the Consent Calendar.**

5. PUBLIC HEARINGS - TO COMMENCE AT 6:30 P.M.

a) [REPORT](#)
[20-0480](#)

**C 42 #9- CERTIFICATE OF APPROPRIATENESS FOR A
MURAL DISPLAY MEASURING APPROXIMATELY 3,376 SQUARE
FEET ON THE WEST FACING BUILDING WALL OF THE HISTORIC
BIJOU BUILDING LOCATED AT 1221 HERMOSA AVENUE AND
DETERMINATION THAT THE PROJECT IS CATEGORICALLY
EXEMPT PURSUANT TO SECTIONS 15301 AND 15061(B)(3)
UNDER THE CALIFORNIA ENVIRONMENTAL
QUALITY ACT (CEQA)**

(Community Development Director Ken Robertson)

Recommendation: Staff recommends the City Council adopt the attached resolution, thereby approving a Certificate of Appropriateness (C 42 #9) for a mural display measuring approximately 3,376 square feet on the west facing building wall of the historic Bijou building located at 1221 Hermosa Avenue and determining that the project is Categorically Exempt pursuant to Sections 15301 and 15061(b)(3) under the California Environmental Quality Act (CEQA).

6. MUNICIPAL MATTERS

a) [REPORT](#)
[20-0484](#)

**ADOPTION OF AN URGENCY ORDINANCE OF THE
CITY OF HERMOSA BEACH, CALIFORNIA, THAT REQUIRES
MEMBERS OF THE PUBLIC TO WEAR FACE COVERINGS; AND
TO CONFIRM CITY MANAGER/DIRECTOR OF EMERGENCY
SERVICES EXECUTIVE ORDER NO. 2020-09 REGARDING
SUSPENDING LOCAL ZONING REGULATIONS TO PERMIT
SPECIFIED BUSINESSES TO OPERATE OUTDOORS AND TO
PERMIT CERTAIN HOME OCCUPATIONS TO OPERATE
WITHOUT A COMMERCIAL BUSINESS LOCATION
DURING THE COVID-19 CRISIS**

(City Attorney Michael Jenkins)

Recommendation: Staff recommends that the City Council:

1. Confirm City Manager/Director of Emergency Services Executive Order No. 2020-09, to temporarily permit: (1) gyms, fitness facilities, hair salons, barbershops and personal care establishments to operate outdoors and (2) home occupations to operate without a commercial business location during the COVID-19 crisis (Attachment 1); and
2. Adopt an Urgency Ordinance No. 20-1415U of the City of Hermosa Beach, to implement the measures in Executive Order No. 2020-09 and to require members of the public to wear face coverings whenever outside of their place of residence (Attachment 2).

The urgency ordinance requires four-fifths vote of the City Council and if approved, will take effect immediately.

b) [REPORT](#)
[20-0462](#)

**RECEIVE REPORT ON EMERGENCY
ENFORCEMENT MEASURES TO ENSURE
COMPLIANCE WITH PANDEMIC-RELATED HEALTH
ORDERS FROM BOTH THE CITY AND THE COUNTY
OF LOS ANGELES HEALTH DEPARTMENT**

(City Manager Suja Lowenthal)

*(This report was published as a supplemental report
in order to deliver the most current information available)*

Recommendation: Staff recommends that the City Council:

1. Receive the update on current enforcement efforts; and
2. Authorize the City Manager/Director of Emergency Services to contract with additional Code Enforcement and/or security personnel to supplement current efforts to ensure compliance with Los Angeles County Public Health Officer Orders, including the face covering mandate and limits on sporting activities on the beach and in parks.

c) [REPORT](#)
[20-0483](#)

**ADOPTION OF AN URGENCY ORDINANCE AMENDING
AND EXTENDING THE DURATION THE OF TEMPORARY
MORATORIUM ON FORECLOSURES AND RESIDENTIAL
AND COMMERCIAL EVICTIONS FOR NONPAYMENT
OF RENT DURING COVID-19 PANDEMIC**

(City Attorney Michael Jenkins and
Assistant City Attorney Lauren Langer)

Recommendation: Staff recommends that the City Council adopt an Urgency Ordinance No 20-1414U of the City of Hermosa Beach extending and amending the temporary moratorium on evictions during the COVID-19 pandemic and setting forth the facts constituting such urgency.

The Urgency Ordinance requires four-fifths vote of the City Council and if approved, will take effect immediately.

d) [REPORT](#)
[20-0472](#)

**REVIEW OF CITY'S PARKING ASSET RESTRICTIONS
IN LIGHT OF ONGOING CHANGES TO THE
LOS ANGELES COUNTY HEALTH ORDER**

(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council evaluate the current restrictions of the City's downtown parking lots, and consider temporarily permitting individuals that have purchased annual business owner/employee permits the opportunity to park in the City's downtown 'Lot C' parking structure.

e) [REPORT](#)
[20-0426](#)

**APPROVE CONTRACT WITH UNITED STORM WATER INC.
TO PURCHASE AND INSTALL STORM DRAIN CATCH BASIN
SCREEN DEVICES ON CITY AND COUNTY-OWNED
STORM DRAINS FOR CIP 419**

(Public Works Director Marnell Gibson)

- Recommendation:** Staff recommends that the City Council:
1. Find, based on the information contained in this report, that competitive bidding would not produce any advantage and waive the competitive bidding requirement otherwise required;
 2. Authorize the Director of Public Works to execute a contract with United Storm Water, Inc. for installation of connector pipe screens on 192 catch basins for an amount not to exceed \$88,563.00;
 3. Authorize a 10% construction contingency of \$8,856 for a total project budget of \$97,419;
 4. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney; and
 5. Authorize the Director of Public Works to file a Notice of Completion following final completion of the project.

f) [REPORT](#)
[20-0409](#)

**AWARD OF PROFESSIONAL SERVICES AGREEMENTS
TO PROVIDE ON-CALL GEOTECHNICAL SERVICES**

(Public Works Director Marnell Gibson)

- Recommendation:** Staff recommends that the City Council:
1. Award a Professional Services Agreement to Koury Engineering & Testing Inc., MTGL Inc. and to Smith Emery Laboratories Inc., for an amount not to exceed \$300,000 each, to provide on-call Geotechnical services to the City of Hermosa Beach for three years with the option to extend for up to two additional one-year terms; and
 2. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

g) [REPORT](#)
[20-0463](#)

**DISSOLUTION OF MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF HERMOSA BEACH, THE CITY OF
MANHATTAN BEACH, THE CITY OF REDONDO BEACH, THE
CITY OF TORRANCE, AND THE LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT RELATED TO DESIGN OF JOINT REGIONAL
PROJECTS WITHIN THE SMB 6-01 ANALYSIS REGION OF THE
ENHANCED WATERSHED MANAGEMENT PROGRAM (EWMP)
FOR THE BEACH CITIES WATERSHED MANAGEMENT GROUP**

(Environmental Programs Manager Douglas Krauss)

- Recommendation:** Staff recommends that City Council:
1. Approve the dissolution of Memorandum of Understanding (MOU) between the City of Hermosa Beach, the City of Manhattan Beach, the City of Redondo Beach, the City of Torrance, and the Los Angeles County Flood Control District related to design of joint regional projects within the SMB 6-01 analysis region of the Enhanced Watershed Management Program (EWMP) for the Beach Cities Watershed Management Group; and
 2. Reappropriate \$160,000 from the Capital Improvement Fund for Capital Improvement Project (CIP) 542 in the 2019-20 Budget to the 2020-21 Budget to fund a feasibility study as outlined in the dissolution of the MOU.

7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY COUNCIL

- a) [REPORT](#) **VACANCIES - BOARDS AND COMMISSIONS -**
[20-0474](#) **EXPIRATION OF TERMS**
CIVIL SERVICE BOARD APPOINTMENTS
(City Clerk Eduardo Sarmiento)

Recommendation: The City Clerk recommends that the City Council:
1. Appoint two Civil Service Board applicants to four-year terms ending July 15, 2024; OR
2. Direct the City Clerk to immediately re-advertise and invite applications from all interested parties.

- b) [REPORT](#) **UPCOMING VACANCIES:**
[20-0477](#) **THREE PUBLIC WORKS COMMISSION**
TERMS EXPIRE OCTOBER 31, 2020
(City Clerk Eduardo Sarmiento)

Recommendation: Staff recommends that the City Council direct the City Clerk's office to immediately advertise the three upcoming board/commission term expirations and invite applications from all interested parties.

- c) **20-0465** **UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES**
AND STANDING COMMITTEE DELEGATES/ALTERNATES

8. OTHER MATTERS - CITY COUNCIL

- a) [20-0485](#) **TENTATIVE FUTURE AGENDA ITEMS**

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

August 11, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
August 25, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
September 2, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session
September 8, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
September 22, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
October 7, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session
October 13, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
October 27, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
November 4, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session
November 10, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
November 12, 2020 - Thursday - Adjourned Regular Meeting:
6:00 PM - Appointment of Mayor & Mayor Pro Tem
November 24, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
December 2, 2020 - Wednesday - Adjourned Regular Meeting:
6:00 PM - Study Session
December 8, 2020 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting
December 22, 2020 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

August 4, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
August 18, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
September 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
September 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
September 16, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
October 6, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 20, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 5, 2020 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 17, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting
November 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting
December 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

September 7, 2020 - Monday - Labor Day

November 11, 2020 - Wednesday - Veteran's Day

November 26, 2020 - Thursday - Thanksgiving Day