



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA
90254

Regular Meeting Agenda - Final

City Council

Mayor

Mary Campbell

Mayor Pro Tem

Justin Massey

Councilmembers

Hany S. Fangary

Michael Detoy

Stacey Armato

Tuesday, October 27, 2020

6:00 PM

Duly posted online on 10/22/20 at 11:30 p.m. by A.Y.

6:00 P.M. - REGULAR AGENDA**PUBLIC PARTICIPATION**

City Hall will be closed to the public until further notice. Virtual Meetings are held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020. Members of the public may email comments to anny@hermosabeach.gov or submit eComments until 3:00 p.m. on the meeting date. Members of the public may also join the live meeting through the meeting link or participate by phone.

JOIN THE VIRTUAL MEETING AT:

<https://us02web.zoom.us/j/89628256317?pwd=Vyt3blRpc1RjdXRkVkZaWE1sU3ExUT09>

OR PARTICIPATE BY PHONE:

- Toll Free: 877-853-5257
- Meeting ID: 896 2825 6317, then #
- Passcode: 580022913

ATTENDEES WILL BE MUTED UNTIL THE PUBLIC PARTICIPATION PERIOD IS OPENED.

If you are joining by phone, press * 6 to unmute your line. Comments from the public are limited to 3 minutes per speaker.

Oral and Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the City Manager's office by email (anny@hermosabeach.gov) or in person by noon of the Tuesday, one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email. Supplemental materials may be submitted via eComment (instructions below) or emailed to anny@hermosabeach.gov. Supplemental materials must be received before 3:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 3:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

Submit Supplemental eComments in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. CLOSED SESSION REPORT

V. ANNOUNCEMENTS - UPCOMING CITY EVENTS

VI. APPROVAL OF AGENDA

VII. PROCLAMATIONS / PRESENTATIONS

- a) **20-0695** **COVID-19 HEALTH UPDATE FROM BEACH CITIES HEALTH DISTRICT**

VIII. CITY MANAGER REPORT - The City Manager and staff may provide brief reports on pending City business. Longer oral reports to be provided are as follows:

- a) [20-0696](#) **COVID-19 UPDATE**

IX. PUBLIC PARTICIPATION -- ORAL AND WRITTEN COMMUNICATIONS FROM THE PUBLIC: This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (City Manager Reports, City Councilmember Reports and Future Agenda Items), or to request the removal of an item from the consent calendar. Public comments on the agenda items called City Manager Reports, City Councilmember Reports and Future Agenda Items will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak during discussion of items removed from the Consent Calendar; during Public Hearings; and, during discussion of items appearing under Municipal Matters.

All comments from the public under this agenda item are limited to three minutes per speaker, but this time allotment may be reduced due to time constraints. The City Council acknowledges receipt of the oral and written communications listed below. No action will be taken on matters raised in written communications, provided that the Council may take action to schedule issues raised in oral and written communications for a future agenda. Speakers with comments regarding City management or departmental operations are encouraged to submit those comments to the City Manager.

a) [20-0694](#)**WRITTEN COMMUNICATION**

Recommendation: Staff recommends that the City Council receive and file the written communication.

X. CITY COUNCILMEMBER COMMENTS: Councilmembers may briefly respond to public comments, may ask a question for clarification or make a brief announcement or report on his or her own activities or meetings attended.

a) [20-0697](#)**UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES
AND STANDING COMMITTEE DELEGATES/ALTERNATES**

XI. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. The title is deemed to be read and further reading waived of any ordinance listed on the consent calendar for introduction or adoption. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item XII (12), with public comment permitted at that time.

a) [REPORT](#)
[20-0681](#)**CITY COUNCIL MEETING MINUTES**

(City Clerk Eduardo Sarmiento)

Recommendation: Staff recommends that the City Council approve the minutes of October 10, 2020 (City Council Retreat).

b) [REPORT](#)
[20-0678](#)**CHECK REGISTERS**

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) [REPORT](#)
[20-0701](#)**REVENUE REPORT, EXPENDITURE REPORT,
COVID-19 REVENUE TRACKING REPORT, AND
CIP REPORT BY PROJECT FOR SEPTEMBER 2020**

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the September 2020 Financial Reports.

d) [REPORT](#)
[20-0690](#)**CITY TREASURER'S REPORT AND CASH BALANCE REPORT**

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council receive and file the September 2020 City Treasurer's Report and Cash Balance Report.

e) [REPORT](#)
[20-0691](#)**CANCELLATION OF CERTAIN CHECKS**

(City Treasurer Karen Nowicki)

Recommendation: The City Treasurer recommends that the City Council approve cancellation of certain checks.

f) [REPORT](#)
[20-0698](#)

**CAPITAL IMPROVEMENT PROGRAM STATUS REPORT
AS OF OCTOBER 19, 2020**

(Public Works Director Marnell Gibson)

Recommendation: Staff recommends that the City Council receive and file the Capital Improvement Program Status Report as of October 19, 2020.

g) [REPORT](#)
[20-0680](#)

**PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS
(Community Development Director Ken Robertson)**

Recommendation: Staff recommends that the City Council receive and file the November 17, 2020 Planning Commission tentative future agenda items.

h) [REPORT](#)
[20-0679](#)

**ACTION SHEET OF THE PLANNING COMMISSION
MEETING OF OCTOBER 20, 2020**

Recommendation: Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of October 20, 2020.

i) [REPORT](#)
[20-0682](#)

**APPROVAL OF PROFESSIONAL SERVICES AGREEMENT
WITH HAYER CONSULTANTS, INC. TO PROVIDE PLAN
CHECK AND RELATED SERVICES TO THE COMMUNITY
DEVELOPMENT DEPARTMENT**

(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council:
1. Award a Professional Services Agreement with Hayer Consultants, Inc., to provide plan check and related services to the Community Development Department; and
2. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

j) [REPORT](#)
[20-0684](#)

**MEMORANDUM OF UNDERSTANDING BETWEEN THE
CITY OF REDONDO BEACH, THE CITY OF HERMOSA BEACH,
THE CITY OF MANHATTAN BEACH, THE CITY OF TORRANCE,
AND THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
REGARDING THE ADMINISTRATION AND COST SHARING FOR
UPDATING THE ENHANCED WATERSHED MANAGEMENT
PROGRAM AND REASONABLE ASSURANCE ANALYSIS FOR
THE BEACH CITIES WATERSHED MANAGEMENT GROUP**

(Environmental Programs Manager Douglas Krauss)

Recommendation: Staff recommends that the City Council:
1. Approve the Memorandum of Understanding between the City of Redondo Beach, the City of Hermosa Beach, the City of Manhattan Beach, the City of Torrance, and the Los Angeles County Flood Control District Regarding the Administration, and Cost Sharing for Updating the Enhanced Watershed Management Program and Reasonable Assurance Analysis for the Beach Cities Watershed Management Group (EWMP MOU); and
2. Appropriate \$107,964 from the Storm Drain Fund to Study 401, EWMP Update/Feasibility Study.

k) [REPORT](#)
[20-0687](#)

**SECOND AMENDMENT TO THE CONTRACT FOR THE
PARKING LOT D IMPROVEMENTS PROJECT (CIP NO. 682)
BETWEEN THE CITY OF HERMOSA BEACH AND
ADAMS STREETER ENGINEERING**

(Environmental Programs Manager Douglas Krauss)

- Recommendation:** Staff recommends that the City Council:
1. Approve the Second Amendment of the agreement with Adams Streeter for engineering services for the Parking Lot D Improvements Project; and
 2. Authorize the City Manager to execute the amendment.

l) [REPORT](#)
[20-0683](#)

**APPROVAL OF THE COMMENCEMENT OF SPECIAL EVENT
LONG-TERM AGREEMENT NEGOTIATIONS WITH BEST DAY
FOUNDATION FOR "BEACH DAY" SOUTH OF THE PIER; THE
ARTS GROUP OF HERMOSA BEACH'S "FINE ARTS FESTIVAL"
ON THE COMMUNITY CENTER LAWN; AND SHAKESPEARE BY
THE SEA'S LIVE PERFORMANCES AT VALLEY PARK; AND
APPROVAL TO EXTEND THE SPECIAL EVENT LONG-TERM
AGREEMENT POLICY PILOT PROGRAM BY ONE YEAR DUE TO
EVENT CANCELATIONS IN 2020 AS A RESULT OF COVID-19**

(Community Resources Manager Kelly Orta)

- Recommendation:** Staff recommends that the City Council:
1. Approve the commencement of special event long-term agreement negotiations with the following organizations:
 - * Best Day Foundation for its "Beach Day" event held south of the Pier;
 - * The Arts Group of Hermosa Beach for its "Fine Arts Festival" on the Community Center lawn; and
 - * Shakespeare by the Sea's live performances held at Valley Park;
 2. Approve the extension of the special event long-term agreement policy pilot program by one year due to event cancelations in 2020 as a result of COVID-19 precautionary measures.

**XII. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE
DISCUSSION - Items pulled from the Consent Calendar will be handled separately.
Public comment will be taken prior to Council deliberation and action on each item
pulled from the Consent Calendar.**

XIII. PUBLIC HEARINGS - TO COMMENCE AT 6:30 P.M.

NONE

XIV. MUNICIPAL MATTERS

a) [REPORT](#)
[20-0688](#)

**RECEIVE REPORT ON EMERGENCY
ENFORCEMENT MEASURES TO ENSURE
COMPLIANCE WITH PANDEMIC-RELATED HEALTH
ORDERS FROM BOTH THE CITY AND THE COUNTY
OF LOS ANGELES HEALTH DEPARTMENT**
(Police Chief Paul LeBaron, and
Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council adopt the attached resolution establishing clear standards for dine-in restaurants to prevent customers from congregating or lining up on sidewalks or public plazas.

b) [REPORT](#)
[20-0689](#)

**NORTH SCHOOL NEIGHBORHOOD
TRANSPORTATION MANAGEMENT PROGRAM**
(Environmental Analyst Leeanne Singleton)

Recommendation: Staff recommends that the City Council:

1. Adopt a Resolution (Attachment 1) adopting the North School Neighborhood Transportation Management Plan; and
2. Determine that the adoption of the NTMP is exempt from CEQA based on the CEQA Addendum.

c) [REPORT](#)
[20-0677](#)

CONSIDERATION OF A HOLIDAY FREE PARKING PROGRAM
(City Manager Suja Lowenthal)

Recommendation: Staff recommends that the City Council discuss and provide direction on alternatives for a holiday free parking program at citywide commercial zone silver-post meters¹.

d) [REPORT](#)
[20-0699](#)

**APPROVAL OF AGREEMENT WITH THE HERMOSA
BEACH KIWANIS CLUB FOR THE HOLIDAY TREE LOT
ON THE COMMUNITY CENTER'S EAST LAWN
FOR A THREE-YEAR TERM**
(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council:

1. Approve the agreement with the Hermosa Beach Kiwanis Club for its annual holiday tree lot fundraiser held on the Community Center's east lawn for a three-year term; and
2. Add estimated revenue of \$7,700 to the 2020-21 Budget.

e) [REPORT](#)
[20-0686](#)

**AWARD OF CONSTRUCTION CONTRACT FOR
THE DOWNTOWN HERMOSA BEACH TEMPORARY
LANE RECONFIGURATIONS PROJECT #20011**
(Environmental Program Manager Doug Krauss)

- Recommendation:** Staff recommends that the City Council:
1. Award the construction contract for the Downtown Hermosa Beach Lane Reconfiguration to the successful bidder in the amount listed on the documents that will be sent out as a supplemental to this item on Tuesday morning, October 27th;
 2. Authorize the Director of Public Works to establish a 15% project contingency;
 3. Adopt the attached resolution entitled, "A Resolution of the City Council of the City of Hermosa Beach Approving the Construction of the Downtown Hermosa Beach Temporary Lane Reconfiguration Project Pursuant to Government Code Section 830.6 and Establishing a Project Payment Account;"
 4. Authorize the Mayor to execute the construction contract and the City Clerk to attest, subject to approval by the City Attorney;
 5. Authorize the Director of Public Works to file a Notice of Completion following final completion of the project; and
 6. Authorize \$19,000 be submitted to Cal OES for FEMA reimbursement to fund a construction management and inspection consultant for the project.

f) [REPORT](#)
[20-0676](#)

**APPROVAL OF PROFESSIONAL SERVICES AGREEMENT
WITH MILLER PLANNING ASSOCIATES TO PREPARE THE
UPDATE TO THE SUBDIVISION ("TITLE 16") AND ZONING
("TITLE 17") ORDINANCES OF THE HERMOSA BEACH
MUNICIPAL CODE**

(Community Development Director Ken Robertson)

- Recommendation:** Staff recommends that the City Council:
1. Award a Professional Services Agreement with Miller Planning Associates to prepare the update to the Subdivision ("Title 16") and Zoning ("Title 17") Ordinances of the Hermosa Beach Municipal Code;
 2. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney; and
 3. Add estimated grant revenue of \$160,000 from the California Department of Housing and Community Development to the 2020-21 Budget and appropriate \$160,000 in the Grant Fund for the Zoning and Subdivision Ordinance Update.

g) [REPORT](#)
[20-0661](#)

**AWARD OF PROFESSIONAL SERVICES AGREEMENTS
TO PROVIDE ON-CALL ENGINEERING DESIGN SERVICES
FOR UTILITIES (SEWER, STORM DRAIN)**

(Public Works Director Marnell Gibson)

- Recommendation:** Staff recommends that the City Council:
1. Award a Professional Services Agreement to Adams Streeter Civil Engineers, Psomas, Schaaf & Wheeler, TAIT & Associates, Inc., and Tetra Tech, for an amount not to exceed \$500,000 each, to provide on-call engineering design services for utilities (sewer, storm drain) to the City of Hermosa Beach for three years with the option to extend for up to two additional one-year terms; and
 2. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

XV. FUTURE AGENDA ITEMS - Requests from Councilmembers for possible future agenda items and questions from Councilmembers regarding the status of future agenda items. No discussion or debate of these requests shall be undertaken; the sole action is whether to schedule the item for consideration on a future agenda. No public comment will be taken. Councilmembers should consider the city's work plan when considering new items.

a) [20-0700](#) TENTATIVE FUTURE AGENDA ITEMS

XVI. ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

November 10, 2020 - Tuesday - Adjourned Regular Meeting:

4:15 PM - Public Works Commission Applicant Interviews

November 10, 2020 - Tuesday - 5:00 PM - Closed Session,

6:00 PM - City Council Meeting

November 24, 2020 - Tuesday - 5:00 PM - Closed Session,

6:00 PM - City Council Meeting

December 2, 2020 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

December 8, 2020 - Tuesday - 5:00 PM - Closed Session,

6:00 PM - City Council Meeting

December 22, 2020 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

November 2, 2020 - Monday - 6:00 PM - Economic Development Committee

November 5, 2020 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

November 17, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting

November 18, 2020 - Wednesday - 7:00 PM - Public Works Commission Meeting

December 1, 2020 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

December 7, 2020 - Monday - 6:00 PM - Economic Development Committee

December 15, 2020 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

November 11, 2020 - Wednesday - Veteran's Day

November 26, 2020 - Thursday - Thanksgiving Day