



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA
90254

Regular Meeting Agenda - Final

City Council

Mayor
Stacey Armato

Mayor Pro Tem
Mary Campbell

Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos

Tuesday, August 27, 2019

6:00 PM

Council Chambers

Closed Session - 6:00 PM

Regular Meeting - 7:00 PM

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS**ROLL CALL****PUBLIC COMMENT****RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM**

1. **19-0511** **MINUTES:** Approval of minutes of Closed Sessions held on July 23, 2019 and August 15, 2019.

2. **19-0513** **CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation**
 Government Code Section 54956.9(d)(4)
 The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

 Number of Potential Cases: 1

3. **19-0514** **CONFERENCE WITH LEGAL COUNSEL: Workers Comp Litigation**
 Existing Litigation - Government Code Section 54956.9(d)(1)
 The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

 Name of Case: Pamela Sargent v. City of Hermosa Beach
 WCAB Number: ADJ11290398

4. **19-0515** **CONFERENCE WITH LABOR NEGOTIATOR**
 Government Code Section 54957.6

 City Negotiator: City Manager

 Employee

 Organizations: Hermosa Beach Police Officers' Association
 Police Management Bargaining Group
 Professional and Administrative Employee Group
 Hermosa Beach Management Association
 Unrepresented Employees

ADJOURNMENT OF CLOSED SESSION

7:00 P.M. - REGULAR AGENDA

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at www.hermosabch.org. Complete agenda packets are also available for public inspection in the City Clerk's office.

During the meeting, a packet is also available in the Council Chambers foyer or you can access the packet at our website, www.hermosabch.org, on your laptop, tablet or smartphone through the wireless signal available in the City Council chambers - Network ID: CHB-Guest, Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0203 at least 48 hours prior to the meeting.

Oral and Written Communication

Persons who wish to have written materials included in the agenda packet at the time the agenda is published on the City's website must submit the written materials to the City Manager's office by email (anny@hermosabch.org) or in person by noon of the Tuesday, one week before the meeting date.

Written materials pertaining to matters listed on the posted agenda received after the agenda has been posted will be added as supplemental materials under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email. Supplemental materials may be submitted via eComment (instructions below) or emailed to anny@hermosabch.org. Supplemental materials must be received before 4:00 p.m. on the date of the meeting to ensure Council and staff have the ability to review materials prior to the meeting. Supplemental materials submitted after 4:00 p.m. on the date of the meeting or submitted during the meeting will be posted online the next day.

Submit Supplemental eComments in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

Public Participation Speaker Cards:

If you wish to speak during Public Participation, please fill out a speaker card at the meeting. The purpose of the speaker card is to streamline and better organize our public comment process to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CLOSED SESSION REPORT****ANNOUNCEMENTS****APPROVAL OF AGENDA****PROCLAMATIONS / PRESENTATIONS**

- a) 19-0517 RECOGNIZING COMMUNITY SERVICES OFFICER
CHRIS AVILES FOR HIS LIFE SAVING ACTIONS
- b) 19-0518 RECOGNIZING SURFERS WALK OF FAME EVENT
VOLUNTEERS AND CONTRIBUTORS
- c) 19-0551 TEEN CHOICE AWARDS EVENT RECAP FROM
COMMUNITY RESOURCES DEAPRTMENT,
HERMOSA BEACH POLICE DEPARTMENT AND
LOS ANGELES COUNTY FIRE DEPARTMENT
- d) [REPORT](#) LOS ANGELES COUNTY FIRE DEPARTMENT AND
[19-0472](#) MCCORMICK AMBULANCE QUARTERLY UPDATE
(Emergency Services Coordinator Brandy Villanueva)

Recommendation: Staff recommends that the City Council receive and file the Los Angeles County Fire Department and McCormick Ambulance services second quarter update review for the period of April 1, 2019-June 30, 2019.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

- a) 19-0560 UPDATE ON THE NOVEMBER 5, 2019 GENERAL MUNICIPAL
ELECTION AND CANCELLATION OF THE AUGUST 22, 2019
CITY COUNCIL SPECIAL MEETING
- b) 19-0559 UPDATE ON THE NORTH SCHOOL
NEIGHBORHOOD TRAFFIC MANAGEMENT PLAN
- c) [19-0552](#) NOTICE OF LOS ANGELES COUNTY SANITATION
PUBLIC WORKS PROJECT AFFECTING VISTA DEL MAR

- d) [19-0558](#) **UPDATE ON PUBLIC HEARING FOR A MUNICIPAL CODE AMENDMENT TO ESTABLISH A TWO-YEAR PILOT PROGRAM TO ALLOW AND REGULATE SHORT-TERM VACATION RENTALS IN EXISTING NONCONFORMING RESIDENTIAL UNITS THAT ARE LOCATED WITHIN COMMERCIAL ZONES**
(Public Hearing to be held on September 10, 2019)

PUBLIC PARTICIPATION: Although the City Council values your comments, the Brown Act generally prohibits the Council from taking action on any matter not listed on the posted agenda as a business item.

1. ORAL AND WRITTEN COMMUNICATIONS: If you wish to provide public comment, please fill out a speaker card to ensure names of speakers are correctly recorded in the minutes and where appropriate, to provide contact information for staff follow-up. This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (Miscellaneous Items and Reports – City Council and Other Matters), or to request the removal of an item from the consent calendar. Public comments on the agenda items called Miscellaneous Reports and Other Matters will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak:

- a) [19-0520](#) **WRITTEN COMMUNICATION**

Recommendation: Staff recommends that the City Council receive and file the written communication.

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

- a) [REPORT](#) **CITY COUNCIL MEETING MINUTES**
[19-0500](#) (Interim Deputy City Clerk Carol Cowley)

Recommendation: Staff recommends that the City Council approve the following minutes:
1. Adjourned Regular meeting of July 18, 2019
2. Regular meeting of July 23, 2019

- b) [REPORT](#) **CHECK REGISTERS**
[19-0506](#) (Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) [REPORT](#)
[19-0553](#)

**MEMORANDUM REGARDING
REVENUE AND EXPENDITURE REPORTS
CIP REPORT BY PROJECT
CITY TREASURER'S AND CASH BALANCE REPORT
FOR JULY 2019**

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the memorandum regarding financial reports.

d) [REPORT](#)
[19-0528](#)

**PUBLIC WORKS PROJECT STATUS REPORT
AS OF AUGUST 12, 2019**

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council receive and file the Public Works Project Status Report as of August 12, 2019.

e) [REPORT](#)
[19-0556](#)

**ACTION SHEET OF THE PLANNING COMMISSION MEETING OF
AUGUST 20, 2019**

Recommendation: Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of August 20, 2019.

f) [REPORT](#)
[19-0555](#)

**PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS
(Community Development Director Ken Robertson)**

Recommendation: Staff recommends that the City Council receive and file the September 17, 2019 Planning Commission tentative future agenda items.

g) [REPORT](#)
[19-0516](#)

**ACTION MINUTES OF THE PARKS, RECREATION AND
COMMUNITY RESOURCES ADVISORY COMMISSION
MEETING OF JULY 2, 2019**

Recommendation: Staff recommends that the City Council receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of July 2, 2019.

h) [REPORT](#)
[19-0530](#)

**SOUTH BAY WORKFORCE INVESTMENT BOARD
QUARTERLY SUMMARY**

Recommendation: Staff recommends that the City Council receive and file the Quarterly Summary from the South Bay Workforce Investment Board (SBWIB).

i) [REPORT](#) **AWARD OF CONTRACT WITH TUMBLEWEED TRANSPORTATION**
[19-0532](#) **FOR THE DAILY BUS TRANSPORTATION FOR THE STAR**
EDUCATION KINDERGARTEN PROGRAM
(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council:

1. Award a two-year contract with an option to extend one additional year with Tumbleweed Transportation for daily bus transportation for the STAR Education Kindergarten program, commencing with the 2019-2020 school year, in the amount of \$36,000;
2. Appropriate an additional \$4,500 in Proposition A Transportation Funds to the Community Resources Star Education Program Shuttle Account; and
3. Authorize the Mayor to execute the contract and the City Clerk to attest, subject to approval by the City Attorney.

j) [REPORT](#) **TOWING AND STORAGE SERVICES CONTRACT**
[19-0508](#) (Acting Police Chief Milton McKinnon)

Recommendation: Staff recommends that the City Council:

1. Approve the proposal for towing and storage services from Bruffy's Tow for a one (1) year contract with the option to extend for two additional one (1) year terms; and
2. Authorize the City Manager to execute the contract and the City Clerk to attest.

k) [REPORT](#) **RESOLUTION APPROVING THE 2019-2022**
[19-0499](#) **MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN**
THE CITY OF HERMOSA BEACH AND THE PROFESSIONAL
AND ADMINISTRATIVE EMPLOYEE GROUP
(Human Resources Manager Vanessa Godinez)

Recommendation: Staff recommends that the City Council adopt the Resolution (Attachment 1) approving the Memorandum of Understanding (MOU) between the City of Hermosa Beach and the Professional and Administrative Employee Group (PAE) (Attachment 2) for the 2019-2022 fiscal years.

l) [REPORT](#) **APPROVE A PROFESSIONAL SERVICES AGREEMENT FOR**
[19-0531](#) **CONTINUING SENIOR PLANNING CONSULTING SERVICES**
(Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council approve a Professional Services Agreement with Sagecrest Planning + Environmental to continue providing Senior Planner professional consulting services.

m) [REPORT](#) **RESOLUTION SUPPORTING SENATE BILL 54 (ALLEN) AND**
[19-0557](#) **ASSEMBLY BILL 1080 (GONZALES), THE CALIFORNIA CIRCULAR**
ECONOMY AND PLASTIC POLLUTION REDUCTION ACT
(Assistant to the City Manager Nico De Anda-Scaia)

Recommendation: Staff recommends that the City Council adopt a Resolution (Attachment 1) supporting Senate Bill 54 (SB 54) and Assembly Bill 1080 (AB 1080), the California Circular Economy and Plastic Pollution Reduction Act.

3. CONSENT ORDINANCES

NONE

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION * Public comments on items removed from the Consent Calendar.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M.

- a) [REPORT](#) [19-0509](#) **CONSIDER INTRODUCTION OF ORDINANCE TO EXPAND THE BAN ON POLYSTYRENE FOOD SERVICE WARE TO INCLUDE A BAN ON CERTAIN POLYSTYRENE PRODUCTS, SINGLE-USE PLASTIC PRODUCTS, AND SINGLE-USE PRODUCTS**

(Community Development Director Ken Robertson)

(Public Hearing will be continued to a future meeting)

Recommendation: Staff recommends that the City Council introduce an ordinance amending the Municipal Code to expand the ban on polystyrene food service ware to include a ban on certain polystyrene products, single-use plastic products, and single-use products.

- b) [REPORT](#) [19-0501](#) **UPDATE ON IMPLEMENTATION OF TEMPORARY BAN OF DOCKLESS SCOOTER AND BIKESHARE IN HERMOSA BEACH**

(Environmental Analyst Leeanne Singleton)

Recommendation: Staff recommends that the City Council:

1. Receive an update on the City's implementation efforts related to the temporary ban of shared mobility devices; and
2. Introduce upon first reading, an ordinance extending the ban on the deployment and operation of scooters/bikeshare within the City of Hermosa Beach for a period of one year or until the City adopts guidelines for shared mobility operations in conjunction with neighboring cities (Attachment 1).

6. MUNICIPAL MATTERS

- a) [REPORT](#) [19-0507](#) **AWARD OF CONTRACT TO JOHN L. HUNTER AND ASSOCIATES INC. FOR PROFESSIONAL STORMWATER CONSULTING SERVICES**

(Acting Public Works Director Lucho Rodriguez)

Recommendation: Staff recommends that the City Council approve a Professional Services Agreement with John L. Hunter and Associates Inc. to administer the City's Municipal Storm Water Management Program in connection with National Pollutant Discharge Elimination System (NPDES) permit requirements for an amount of \$114,989 annually.

b) [REPORT](#)
[19-0563](#)

**HERMOSA BEACH BRANDING AND SIGNAGE
AND LOGO REFRESH CONTEST UPDATE**

(Environmental Analyst Leeanne Singleton &
Assistant to the City Manager Nico De Anda-Scaia)

Recommendation: Staff recommends that the City Council:

1. Select the winning logo design concept;
2. Provide staff with any feedback or refinement of the selected concept, if necessary;
and
3. Provide staff with direction and priorities for hiring a graphic designer to develop a style guide for the City.

c) [REPORT](#)
[19-0505](#)

**AWARD OF CONTRACT(S) OF ON-CALL TRAFFIC ENGINEERING
AND TRANSPORTATION PLANNING SERVICES**

(Environmental Analyst Leeanne Singleton, Acting Public Works Director
Lucho Rodriguez, and Community Development Director Ken Robertson)

Recommendation: Staff recommends that the City Council:

1. Award Professional Services Agreements to a bench of qualified professional consulting firms to provide on-call traffic engineering and transportation planning services to the City of Hermosa Beach;
2. Approve the guidelines recommended for the implementation and assignment of task orders through these contracts with initial contract terms of two (2) years and options to extend contracts for up to three (3) one-year terms; and
3. Authorize the Mayor to execute and the City Clerk to attest the Professional Services Agreement(s) subject to approval by the City Attorney.

**7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY
COUNCIL**

a) [REPORT](#)
[19-0483](#)

**VACANCIES - BOARDS AND COMMISSIONS -
EXPIRATION OF TERMS - PARKS, RECREATION &
COMMUNITY RESOURCES COMMISSION**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council appoint two of the four candidates for the Parks, Recreation & Community Resources Advisory Commission to four-year terms ending June 30, 2023.

b) [REPORT](#)
[19-0547](#)

**VACANCIES - BOARDS AND COMMISSIONS -
EXPIRATION OF TERMS
PLANNING COMMISSION APPOINTMENTS**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council appoint two of the five Planning Commission applicants to four-year terms ending June 30, 2023.

c) [REPORT](#)
[19-0548](#)

**VACANCIES - BOARDS AND COMMISSIONS -
EXPIRATION OF TERMS - SCHEDULE INTERVIEWS FOR
CIVIL SERVICE BOARD APPLICANTS**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council schedule a time certain for interviews of the three Civil Service Board applicants prior to the regular meeting of September 10, 2019, with appointments to follow at the regular meeting.

d) **19-0522**

**UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES
AND STANDING COMMITTEE DELEGATES/ALTERNATES**

8. OTHER MATTERS - CITY COUNCIL

a) [19-0550](#)

TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda items.

ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

September 4, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Interviews, 7:00 PM - Study Session

September 10, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

September 24, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

October 2, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

October 8, 2019 - Tuesday - No Meeting (Re-scheduled to Oct. 10)

October 10, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Closed Session and 7:00 PM - City Council Meeting

October 22, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 12, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 18, 2019 - Monday - Adjourned Regular Meeting:

6:00 PM - Closed Session and 7:00 PM - City Council Meeting

November 21, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Mayor Rotation

November 26, 2019 - Tuesday - No Meeting (Re-scheduled to Nov. 18)

December 4, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

December 10, 2019 - Tuesday - No Meeting (Re-scheduled to Dec. 12)

December 12, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Closed Session and 7:00 PM - City Council Meeting

December 24, 2019 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

September 3, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

September 9, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting

September 17, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting

September 18, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting

October 1, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

October 15, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting

November 4, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting

November 5, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

November 19, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting

November 20, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting

December 3, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

December 9, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

September 2, 2019 - Monday - Labor Day

November 11, 2019 - Monday - Veteran's Day

November 28, 2019 - Thursday, Thanksgiving Day

December 25, 2019 - Wednesday - Christmas Day