



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA
90254

Regular Meeting Agenda - Final

City Council

Mayor
Stacey Armato

Mayor Pro Tem
Mary Campbell

Councilmembers
Hany S. Fangary
Justin Massey
Jeff Duclos

Tuesday, January 22, 2019

6:00 PM

Council Chambers

Closed Session - 6:00 P.M.

Regular Meeting - 7:00 P.M.

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS**ROLL CALL****PUBLIC COMMENT****RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM**

1. **19-0052** **MINUTES:** Approval of minutes of Closed Session held on January 8, 2019.

2. **19-0061** **CONFERENCE WITH LEGAL COUNSEL: Anticipated Litigation**
 Government Code Section 54956.9(d)(2)
 The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

 Workers Compensation Claim
 AdminSure Claim Number: 18-138433

3. **19-0054** **CONFERENCE WITH LEGAL COUNSEL: Pending Litigation**
 Government Code Section 54956.9(d)(1)
 The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

 Name of Case: Hermosa Fitness LLC v. City of Hermosa Beach
 Los Angeles County Superior Court, Case Number: 18STCP02840

4. **19-0055** **CONFERENCE WITH LEGAL COUNSEL: Initiation of Litigation**
 Government Code Section 54956.9(d)(4)
 The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation.

 Number of Potential Cases: 1

ADJOURNMENT OF CLOSED SESSION

7:00 P.M. - REGULAR AGENDA

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at www.hermosabch.org. Complete agenda packets are also available for public inspection in the Police Department, Hermosa Beach Public Library and the Office of the City Clerk.

During the meeting, a packet is also available in the Council Chambers foyer or you can access the packet at our website, www.hermosabch.org, on your laptop, tablet or smartphone through the wireless signal available in the City Council chambers - Network ID: CHB-Guest, Password: chbguest

Written materials pertaining to matters listed on the agenda of a regular City Council meeting must be submitted by noon of the Tuesday, one week before the meeting in order to be included in the agenda packet (tentative future agendas can be found as Item 8 in every regular agenda packet). However, written materials received after that deadline will nonetheless be posted under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email and provided to the City Council and the public at the meeting.

Submit your comments via eComment in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

eComments can be submitted as soon as the meeting materials are published, but will only be accepted until 12:00 pm on the date of the meeting to ensure Council and staff have the ability to review comments prior to the meeting.

Persons who wish to address an issue of general nature (not pertaining to matters listed on the agenda) to the City Council for the official record may submit written material to the Council in lieu of or in addition to speaking under the Public Participation section of the meeting. Such written correspondence must be delivered to the City Manager's office (anny@hermosabch.org) by noon of the Tuesday, one week before the regular Council meeting in order to be included in the agenda packet.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0203 at least 48 hours prior to the meeting.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CLOSED SESSION REPORT****ANNOUNCEMENTS****APPROVAL OF AGENDA****PROCLAMATIONS / PRESENTATIONS**

- a) [REPORT](#) **LOS ANGELES COUNTY FIRE SERVICES AND**
[19-0035](#) **MCCORMICK AMBULANCE QUARTERLY**
UPDATE AND ANNUAL REVIEW
(Emergency Management Coordinator Brandy Villanueva)

Recommendation: Staff recommends that the City Council receive and file the fourth quarter update for the period of October 1, 2018 - December 31, 2018, and the 2018 annual review of Los Angeles County Fire Department and McCormick Ambulance services.

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER**PUBLIC PARTICIPATION:**

1. ORAL AND WRITTEN COMMUNICATIONS: This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (Miscellaneous Items and Reports – City Council and Other Matters), or to request the removal of an item from the consent calendar. Public comments on the agenda items called Miscellaneous Reports and Other Matters will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak:

- a) [19-0059](#) **WRITTEN COMMUNICATION**

Recommendation: Staff recommends that the City Council receive and file the written communication from Anthony Higgins.

2. CONSENT CALENDAR:

a) [REPORT](#)
[19-0044](#)

CITY COUNCIL MEETING MINUTES

(Deputy City Clerk Linda Abbott)

Recommendation: Staff recommends that the City Council approve the following minutes:

1. Adjourned Regular meeting of June 5-June 6, 2015
2. Special meeting of January 9, 2016
3. Special meeting of February 23, 2016
4. Adjourned Regular meeting of March 2, 2016
5. Adjourned Regular meeting of March 17, 2016
6. Adjourned Regular meeting of March 19-March 20, 2016
7. Adjourned Regular meeting of April 17, 2016
8. Adjourned Regular meeting of June 1, 2016
9. Special meeting of July 6, 2016
10. Adjourned Regular meeting of August 24, 2016
11. Adjourned Regular meeting of September 17, 2016
12. Adjourned Regular meeting of November 2, 2016
13. Adjourned Regular meeting of April 24, 2018
14. Special meeting of October 29, 2018*
15. Regular meeting of December 11, 2018

*Tri-Cities/Beach Cities Health District Living Streets Design Manual (minutes prepared by Redondo Beach City Clerk's Office)

b) [REPORT](#)
[19-0034](#)

CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council ratify the following check registers.

c) [REPORT](#)
[19-0032](#)

**MEMORANDUM REGARDING
REVENUE REPORT, EXPENDITURE REPORT,
AND CIP REPORT BY PROJECT FOR DECEMBER 2018**

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council receive and file the memorandum regarding the December 2018 Financial Reports.

d) [REPORT](#)
[19-0056](#)

CITY TREASURER'S REPORT AND CASH BALANCE REPORT

(City Treasurer Karen Nowicki)

Recommendation: City Treasurer recommends that the City Council receive and file the December 2018 City Treasurer's Report and Cash Balance Report.

e) [REPORT](#)
[19-0039](#)

CANCELLATION OF CERTAIN CHECKS

(City Treasurer Karen Nowicki)

Recommendation: City Treasurer recommends that the City Council approve cancellation of certain checks.

f) [REPORT](#)
[19-0041](#)

ACCEPTANCE OF DONATIONS

(Finance Director Viki Copeland)

Recommendation: Staff recommends that the City Council accept the donations received by the City to be used for La La Land Day as noted.

- g) [REPORT](#) **PROJECT STATUS REPORT AS OF DECEMBER 31, 2018**
[19-0046](#) (Public Works Director Glen W.C. Kau)
Recommendation: Staff recommends that the City Council receive and file the Project Status Report as of December 31, 2018.
- h) [REPORT](#) **PLANNING COMMISSION TENTATIVE FUTURE AGENDA ITEMS**
[19-0033](#) (Community Development Director Ken Robertson)
Recommendation: Staff recommends that the City Council receive and file the February 19, 2019 Planning Commission tentative future agenda.
- i) [REPORT](#) **ACTION SHEET OF THE PLANNING COMMISSION MEETING OF**
[19-0037](#) **JANUARY 15, 2019**
Recommendation: Staff recommends that the City Council receive and file the action sheet of the Planning Commission meeting of January 15, 2019.
- j) [REPORT](#) **ACTION MINUTES OF THE EMERGENCY PREPAREDNESS**
[19-0036](#) **ADVISORY COMMISSION MEETING OF NOVEMBER 5, 2018**
Recommendation: Staff recommends that the City Council receive and file the action minutes of the Emergency Preparedness Advisory Commission meeting of November 5, 2018.
- k) [REPORT](#) **REQUEST FOR APPROVAL OF SPONSORSHIP DONATION TO**
[19-0047](#) **MIRA COSTA HIGH SCHOOL GRAD NITE 2019**
(City Manager Suja Lowenthal)
Recommendation: Staff recommends that the City Council approve a donation of \$1,000 to the Mira Costa High School G.R.A.D. Booster Club for 2019.
- l) [REPORT](#) **2017-18 COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR)**
[19-0038](#) **(Including Report from Independent Auditor)**
(Finance Director Viki Copeland)
Recommendation: Staff recommends that the City Council receive and file the 2017-18 Comprehensive Annual Financial Report (CAFR), which includes the report from The Pun Group, LLP, the City's independent auditors.
- m) [REPORT](#) **APPROVE CHANGES TO THE ASSOCIATE ENGINEER**
[19-0060](#) **JOB DESCRIPTION**
(Human Resources Manager Vanessa Godinez)
Recommendation: Staff recommends that City Council approve changes made to the Associate Engineer job description, approved by the Professional and Administrative Employee Group on January 14, 2019 and approved by the Civil Service Board on January 16, 2019.

3. CONSENT ORDINANCES

a) [REPORT](#)
[19-0048](#)**ORDINANCE NO. 19-1390****“AN ORDINANCE OF THE CITY OF HERMOSA BEACH,
CALIFORNIA, AMENDING THE MUNICIPAL CODE, TITLE 12,
TO ADD CHAPTER 12.18, ‘WIRELESS FACILITIES IN PUBLIC
RIGHTS OF WAY’ TO REGULATE WIRELESS FACILITIES
IN THE PUBLIC RIGHT OF WAY”**

(City Clerk Elaine Doerfling)

Recommendation: The City Clerk recommends that the City Council waive full reading and adopt by title Ordinance No. 19-1390.

**4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE
DISCUSSION****5. PUBLIC HEARINGS**

NONE

6. MUNICIPAL MATTERSa) [REPORT](#)
[19-0049](#)**RESOLUTION AUTHORIZING CITY CLERK SALARY ADJUSTMENT
AND CONSIDERATION OF NOVEMBER 2019 BALLOT MEASURE
FOR APPOINTED CITY CLERK**

(Assistant to the City Manager Nico De Anda-Scaia)

Recommendation: Staff recommends that the City Council:

1. Adopt Resolution No. 19-XXXX adjusting the compensation of the elected City Clerk back to its previous base salary rate as of June 9, 2015; and
2. Direct the City Attorney to bring back to the City Council the resolution required for placing a ballot question on the November 2019 General Municipal Election, asking voters to change the elected City Clerk position to an appointed office.

b) [REPORT](#)
[18-0749](#)**APPROVAL OF FOURTH AMENDMENT TO
THE CHAMBER OF COMMERCE WEDNESDAY FARMERS’
MARKET AGREEMENT INCLUDING TERM EXTENSION AND
LANGUAGE UPDATES REGARDING MARKET VENDORS***(Continued from meeting of December 11, 2018)*

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council approve the fourth amendment to the Chamber of Commerce Wednesday Farmers' Market agreement, including the following changes:

1. Term extension to June 16, 2020; and
2. Updated vendor language to include clear guidelines on the composition of permitted vendors.

c) [REPORT](#)
[19-0043](#)

**APPROVAL TO IMPLEMENT AN ANNUAL SKATE
PARK MEMBERSHIP PROGRAM AND RESOLUTION
ESTABLISHING AN ANNUAL SKATE PARK MEMBERSHIP
FEE AND MEMBERSHIP CARD REPLACEMENT FEE**

(Community Resources Manager Kelly Orta)

Recommendation: Staff recommends that the City Council:

1. Approve the implementation of an annual Skate Park Membership program; and
2. Adopt Resolution No. 19-XXXX establishing an annual Skate Park Membership fee and a Skate Park Membership Card Replacement fee.

d) [REPORT](#)
[19-0045](#)

PURCHASE OF POLICE DEPARTMENT VEHICLES

(Continued from meeting of January 22, 2019)

(Acting Police Chief Milton McKinnon)

Recommendation: Staff recommends that the City Council authorize the purchase of the following vehicles for the Police Department:

- a. Three (3) 2019 Chevrolet Tahoe utility vehicles to replace existing Chevrolet Tahoes, which include the Watch Commander HB9 vehicle, and Patrol vehicles HB1 and HB5;
- b. Two (2) 2019 BMW R1200RT-P motorcycles to replace two (2) Honda ST 1300 motorcycles; and
- c. One (1) 2019 Toyota Tacoma pick-up truck to replace one (1) Ford Ranger P/U truck for Parking Enforcement.

**7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY
COUNCIL**

a) [19-0051](#)

**COUNCILMEMBER FANGARY REPORTS ON HIS
ATTENDANCE AT THE CALIFORNIA CONTRACT
CITIES ASSOCIATION LEGISLATIVE TOUR IN
SACRAMENTO FROM JANUARY 7-9, 2019**

b) 19-0050

**UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES
AND STANDING COMMITTEE DELEGATES/ALTERNATES**

8. OTHER MATTERS - CITY COUNCIL

a) 19-0057

**COUNCILMEMBER DUCLOS REQUESTS THAT THE CITY
COUNCIL CONSIDER HOLDING A JOINT STUDY SESSION
WITH THE BEACH CITIES HEALTH DISTRICT TO
DISCUSS YOUTH HEALTH ISSUES**

b) [19-0058](#)

TENTATIVE FUTURE AGENDA ITEMS

Recommendation: Staff recommends that the City Council receive and file the tentative future agenda.

ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

February 12, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

February 26, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

March 6, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

March 9, 2019 - Saturday - Adjourned Regular Meeting:

9:00 AM - City Council Retreat

March 12, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

March 18, 2019 - Monday - Adjourned Regular Meeting:

7:00 PM - Joint Meeting with School Board

March 26, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

April 9, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

April 23, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

April 24, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - FY 2019-2020 Capital Improvement Program

May 1, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

May 14, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

May 22, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Budget Workshop

May 28, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

June 5, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

June 11, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

June 25, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

July 9, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

July 18, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Joint Meeting with All Boards and Commissions

July 23, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

August 13, 2019 - Tuesday - No Meeting (Dark)

August 27, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

CITY COUNCIL MEETINGS-CONTINUED:

September 4, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

September 10, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

September 24, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

October 2, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

October 8, 2019 - Tuesday - No Meeting (Re-scheduled to Oct. 10)

October 10, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Closed Session and 7:00 PM - City Council Meeting

October 22, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 6, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

November 12, 2019 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 18, 2019 - Monday - Adjourned Regular Meeting:

6:00 PM - Closed Session and 7:00 PM - City Council Meeting

November 21, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Mayor Rotation

November 26, 2019 - Tuesday - No Meeting (Re-scheduled to Nov. 18)

December 4, 2019 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Study Session

December 10, 2019 - Tuesday - No Meeting (Re-scheduled to Dec. 12)

December 12, 2019 - Thursday - Adjourned Regular Meeting:

6:00 PM - Closed Session and 7:00 PM - City Council Meeting

December 24, 2019 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

February 5, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
February 19, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
March 4, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting
March 5, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
March 19, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
March 20, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting
April 2, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
April 16, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
May 6, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting
May 7, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
May 15, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting
May 21, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
June 4, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
June 18, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
July 2, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
July 8, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting
July 16, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
July 17, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting
August 6, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
August 20, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
September 3, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
September 9, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting
September 17, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
September 18, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting
October 1, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 15, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
November 4, 2019 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting
November 5, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 19, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting
November 20, 2019 - Wednesday - 7:00 PM - Public Works Commission Meeting
December 3, 2019 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 9, 2019 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

January 21, 2019 - Monday - Martin Luther King, Jr. Birthday
February 18, 2019 - Monday - President's Day
May 27, 2019 - Monday - Memorial Day
July 4, 2019 - Thursday - Independence Day
September 2, 2019 - Monday - Labor Day
November 11, 2019 - Monday - Veteran's Day
November 28, 2019 - Thursday, Thanksgiving Day
December 25, 2019 - Wednesday - Christmas Day
January 1, 2020 - Wednesday - New Year's Day (2020)