

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Regular Meeting Agenda - Final

Tuesday, July 10, 2018

6:00 PM

Closed Session - 6:00 PM and Regular Meeting - 7:00 PM

Councilmember Mary Campbell Teleconference Location:

520 8th Street Hermosa Beach, CA 90254

Meeting Location: City Hall Council Chambers

City Council

Mayor

Jeff Duclos

Mayor Pro Tem

Stacey Armato

Councilmembers

Mary Campbell

Hany S. Fangary

Justin Massey

City Treasurer

Karen Nowicki

City Attorney

Patrick Donegan

Executive Team

Suja Lowenthal, City Manager

Angela Crespi, Deputy City Manager

Viki Copeland, Finance Director

Myra Maravilla, City Clerk

Paul LeBaron, Chief of Police

Joe SanClemente, Public Works Director

Carrie Tai, Community Development Director

Vanessa Godinez, Human Resources Manager

Lisa Nichols, Community Resources Manager

6:00 P.M. - CLOSED SESSION

(LOCATION: Meetings convene in the Council Chambers and move to the Second Floor Conference Room after Public Comment)

CALL TO ORDER IN COUNCIL CHAMBERS***ROLL CALL******PUBLIC COMMENT******RECESS TO CLOSED SESSION IN SECOND FLOOR CONFERENCE ROOM***

1. **18-0399** **MINUTES:** Approval of minutes of Closed Sessions held on June 12 and June 16, 2018.

2. **18-0400** **PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT**
 Government Code Section 54957
 Title: City Manager

ADJOURNMENT OF CLOSED SESSION

7:00 P.M. - REGULAR AGENDA

All council meetings are open to the public. PLEASE ATTEND.

The Council receives a packet with detailed information and recommendations on nearly every agenda item. City Council agenda packets are available for your review on the City's website located at www.hermosabch.org. Complete agenda packets are also available for public inspection in the Police Department, Hermosa Beach Public Library and the Office of the City Clerk.

During the meeting, a packet is also available in the Council Chambers foyer or you can access the packet at our website, www.hermosabch.org, on your laptop, tablet or smartphone through the wireless signal available in the City Council chambers - Network ID: CHB-Guest, Password: chbguest

Written materials pertaining to matters listed on the agenda of a regular City Council meeting must be submitted by noon of the Tuesday, one week before the meeting in order to be included in the agenda packet (tentative future agendas can be found as Item 8 in every regular agenda packet). However, written materials received after that deadline will nonetheless be posted under the relevant agenda item on the City's website at the same time as they are distributed to the City Council by email and provided to the City Council and the public at the meeting.

Submit your comments via eComment in three easy steps:

Note: Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information (i.e. phone numbers, addresses, etc) that you do not want to be published.

1. Go to the Agendas/Minutes/Video webpage and find the meeting you'd like to submit comments on. Click on the eComment button for your selected meeting.
2. Find the agenda item for which you would like to provide a comment. You can select a specific agenda item/project or provide general comments under the Oral/Written Communications item.
3. Sign in to your SpeakUp Hermosa Account or as a guest, enter your comment in the field provided, provide your name, and if applicable, attach files before submitting your comment.

eComments can be submitted as soon as the meeting materials are published, but will only be accepted until 12:00 pm on the date of the meeting to ensure Council and staff have the ability to review comments prior to the meeting.

Persons who wish to address an issue of general nature (not pertaining to matters listed on the agenda) to the City Council for the official record may submit written material to the Council in lieu of or in addition to speaking under the Public Participation section of the meeting. Such written correspondence must be delivered to the City Manager's office (anny@hermosabch.org) by noon of the Tuesday, one week before the regular Council meeting in order to be included in the agenda packet.

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) will be available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318-0203 at least 48 hours prior to the meeting.

CALL TO ORDER**PLEDGE OF ALLEGIANCE****ROLL CALL****CLOSED SESSION REPORT****ANNOUNCEMENTS****PROCLAMATIONS / PRESENTATIONS**

- a) 18-0422 RECOGNIZING THE 40TH ANNIVERSARY OF THE
COMEDY & MAGIC CLUB AND PROCLAIMING JULY 2018 AS
“COMEDY AND MAGIC MONTH” IN HERMOSA BEACH
- b) 18-0406 HERMOSA BEACH CHAMBER OF COMMERCE
PRESENTS CHECK TO SCHOLARSHIP RECIPIENTS
- c) [18-0429](#) PRESENTATION FROM BEACH CITIES HEALTH DISTRICT
- d) [18-0407](#) PRESENTATION FROM
CALIFORNIA GREEN BUSINESS NETWORK

MISCELLANEOUS ITEMS AND REPORTS - CITY MANAGER

- a) 18-0424 UPDATE ON 4TH OF JULY IN HERMOSA BEACH
FROM POLICE CHIEF SHARON PAPA

PUBLIC PARTICIPATION: Although the City Council values your comments, the Brown Act generally prohibits the Council from taking action on any matter not listed on the posted agenda as a business item.

1. ORAL AND WRITTEN COMMUNICATIONS: This is the time for members of the public to address the City Council on any items within the Council's jurisdiction not on this agenda, on items on this agenda as to which public comment will not be taken (Miscellaneous Items and Reports – City Council and Other Matters), or to request the removal of an item from the consent calendar. Public comments on the agenda items called Miscellaneous Reports and Other Matters will only be heard at this time. Comments on public hearing items are heard only during the public hearing. Members of the audience may also speak:

2. CONSENT CALENDAR: The following more routine matters will be acted upon by one vote to approve with the majority consent of the City Council. There will be no separate discussion of these items unless a Council member removes an item from the Consent Calendar. Items removed will be considered under Agenda Item 4, with public comment permitted at that time.

a) [REPORT](#)
[18-0431](#)

**MEMORANDUM REGARDING
CITY COUNCIL MEETING MINUTES**

(City Clerk Elaine Doerfling)

Recommendation: It is recommended that the City Council receive and file this memorandum.

b) [REPORT](#)
[18-0415](#)

CHECK REGISTERS

(Finance Director Viki Copeland)

Recommendation: To ratify the following check registers.

c) [REPORT](#)
[18-0413](#)

CANCELLATION OF CERTAIN CHECKS

(City Treasurer Karen Nowicki)

Recommendation: To approve cancellation of certain checks as recommended by the City Treasurer.

d) [REPORT](#)
[18-0418](#)

**ACTION SHEET OF THE PLANNING COMMISSION
MEETING OF JUNE 25, 2018**

Recommendation: To receive and file the action sheet of the Planning Commission meeting of June 25, 2018.

e) [REPORT](#)
[18-0428](#)

**ACTION MINUTES OF THE PARKS, RECREATION AND
COMMUNITY RESOURCES ADVISORY COMMISSION
MEETING OF JUNE 5, 2018**

Recommendation: To receive and file the action minutes of the Parks, Recreation and Community Resources Advisory Commission meeting of June 5, 2018.

f) [REPORT](#)
[18-0391](#)

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF HERMOSA BEACH SUPPORTING THE REDUCING
CRIME AND KEEPING CALIFORNIA SAFE ACT OF 2018**

(Police Chief Sharon Papa)

Recommendation: It is recommended that City Council adopt the attached resolution supporting the Reducing Crime and Keeping California Safe Act of 2018.

- g) [REPORT](#) **AWARD OF CONTRACT FOR CITYWIDE TREE INVENTORY,
18-0420 GPS MAPPING, CONDITION AND HAZARD ASSESSMENT**
(Public Works Director Glen W.C. Kau)

Recommendation: It is recommended that the City Council:

1. Re-appropriate funds in the amount of \$75,672 from Capital Improvement Funds FY 2017-18 to FY 2018-19;
2. Award Professional Services Agreement to Davey's Resource Group to provide Tree Inventory GPS Mapping, Condition and Hazard Assessment services for all city maintained trees in parks, medians, and the Greenbelt in the amount of \$65,672;
3. And approve a 5 year subscription for Tree Keeper software in the amount of \$10,000.

- h) [REPORT](#) **SUPPORT FOR SENATE BILL NO. 961 (ALLEN)
18-0412 TO CREATE NEIGHBORHOOD INFILL FINANCE
AND TRANSIT IMPROVEMENTS (NIFTI-2) DISTRICTS**
(Assistant to the City Manager Nico De Anda-Scaia)

Recommendation: Staff recommends that the City Council approve and authorize the Mayor to sign a letter of support on behalf of the City regarding Senate Bill No. 961 (Allen), to be shared with appropriate legislators and local stakeholders.

- i) [REPORT](#) **APPROVE FUNDING FROM THE CALIFORNIA GREEN
18-0421 BUSINESS NETWORK TO IMPLEMENT A GREEN BUSINESS
PROGRAM FOR THE CITY OF HERMOSA BEACH**
(Environmental Analyst Kristy Morris)

Recommendation: It is recommended that City Council:

1. Receive an update; and
2. Approve estimated revenue of \$30,000 in the Grant Fund for the program and an appropriation of \$30,000 in the Grant Fund to implement the California Green Business Network program in the City of Hermosa Beach.

- j) [REPORT](#) **APPROVE AMENDMENT TO THE PROFESSIONAL SERVICES
18-0398 AGREEMENT WITH RINCON CONSULTANTS, INC. FOR PREPARATION
OF AN ENVIRONMENTAL IMPACT REPORT (EIR) FOR THE SKECHERS
DESIGN CENTER AND EXECUTIVE OFFICES PROJECT INCLUSIVE OF
A PROPOSED OFFICE PROJECT IN MANHATTAN BEACH**
(Community Development Director Ken Robertson)

Recommendation: It is recommended that City Council approve an amendment to the Professional Services Agreement with Rincon Consultants, Inc., originally approved by Council on January 27, 2015 (and amended on September 24, 2015; June 14, 2016; December 16, 2017; April 12, 2017; and September 26, 2017), to prepare an Environmental Impact Report (EIR) for the Skechers Design Center and Executive Officers Project to include additional offices proposed in Manhattan Beach.

- k) [REPORT](#) **RENEWAL OF LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
18-0411 FOOD SERVICES AGREEMENT FOR POLICE DEPARTMENT JAIL**
(Police Chief Sharon Papa)

Recommendation: It is recommended that City Council authorize the City Manager to sign an agreement with the Los Angeles County Sheriff's Department for Food Services for the police department jail.

3. CONSENT ORDINANCES

- a) [REPORT](#) **ORDINANCE NO. 18-1384 - "AN ORDINANCE
18-0426 OF THE CITY OF HERMOSA BEACH, CALIFORNIA,
ADJUSTING COMPENSATION FOR CITY COUNCIL MEMBERS
AND AMENDING THE HERMOSA BEACH MUNICIPAL CODE"**
(City Clerk Elaine Doerfling)

Recommendation: It is recommended that City Council waive full reading and adopt by title Ordinance No. 18-1384.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION * Public comments on items removed from the Consent Calendar.

5. PUBLIC HEARINGS - TO COMMENCE AT 7:30 P.M.

- a) [REPORT](#) **PUBLIC HEARING TO REVIEW DELINQUENT SOLID WASTE
18-0425 COLLECTION (REFUSE) CHARGES FOR CONSIDERATION OF
PLACING SAID CHARGES ON THE PROPERTY TAX ROLLS AS
A SPECIAL ASSESSMENT. THE ASSESSMENT WOULD
AFFECT ONLY THOSE PROPERTIES WITH REFUSE
BILLS DELINQUENT AS OF MARCH 31, 2018**
(Interim City Manager John Jalili)

Recommendation: That the City Council:
1. Receive testimony from affected property owners regarding their delinquent refuse bills;
and
2. Adopt the attached Resolution authorizing and directing the County Assessor to place delinquent refuse charges for Athens Services, which remain ten (10) days following this hearing, as a special assessment for collection as part of the County tax collection process.

- b) [REPORT](#) **NUISANCE ABATEMENT OF PROPERTY AT 725 CYPRESS
18-0419 (Community Development Director Ken Robertson)**

Recommendation: It is recommended that City Council adopt the attached resolution declaring the activities at Crossfit Horsepower (725 Cypress Avenue) constitute a public nuisance and ordering abatement.

6. MUNICIPAL MATTERS

a) [REPORT](#)
[18-0423](#)

**AWARD CONTRACT TO MCGOWAN CONSULTANTS
FOR ADMINISTRATION OF THE CITY MUNICIPAL
STORM WATER MANAGEMENT PROGRAM**

(Environmental Analyst Kristy Morris)

Recommendation: It is recommended that City Council approve a Professional Services Agreement with McGowan Consulting (Kathleen McGowan) to administer the City's Municipal Storm Water Management Program in connection with NPDES (National Pollutant Discharge Elimination System) permit requirements for an amount of \$76,313.

b) [REPORT](#)
[18-0416](#)

**STAMPED CONCRETE REPLACEMENT THE STRAND BETWEEN
10TH AND 15TH STREETS - PROPOSED PATTERN AND COLOR**

(Public Works Director Glen W.C. Kau)

Recommendation: It is recommended that City Council approve the proposed pattern concrete finish and select one of the recommended colors for replacement of the existing stamped concrete areas along The Strand between 10th and 15th Streets.

c) [REPORT](#)
[18-0433](#)

**APPROVAL OF IT CONTRACT WITH PROSUM
TECHNOLOGY SERVICES FOR ONGOING NETWORK
AND INFORMATION TECHNOLOGY SUPPORT, NETWORK
OPERATING CENTER SERVICES, AND FOR SECURITY
TOOLS/THREAT DETECTION**

(Finance Director Viki Copeland)

Recommendation: It is recommended that City Council approve a one year contract with Prosum Technology Services for ongoing network and information technology (IT) support in the amount of \$156,465, \$9,500 for Network Operating Center Services (NOS) and \$12,000 for Security Tools/Threat Detection.

**7. MISCELLANEOUS ITEMS AND MEETING ATTENDANCE REPORTS - CITY
COUNCIL**

a) [REPORT](#)
[18-0427](#)

**VACANCIES - BOARDS AND COMMISSIONS - CIVIL
SERVICE BOARD - TERM EXPIRATION ON JULY 15, 2018**

(City Clerk Elaine Doerfling)

Recommendation: It is recommended that City Council authorize the City Clerk to advertise and request applications from interested parties for a Civil Service Board term that will expire July 15, 2018.

b) [18-0432](#)

**COUNCILMEMBER FANGARY TO PROVIDE UPDATE
REGARDING ISSUES BEING CONSIDERED BY THE SOUTH
BAY CITIES COUNCIL OF GOVERNMENTS (SBCCOG)**

c) 18-0409

**COUNCILMEMBER CAMPBELL TO REPORT ON HER
ATTENDANCE AT THE LEAGUE OF CALIFORNIA CITIES
LOS ANGELES DIVISION ANNUAL ECONOMIC DEVELOPMENT
CONFERENCE ON JUNE 20, 2018 IN LONG BEACH**

- d) 18-0410 **MAYOR DUCLOS TO REPORT ON HIS ATTENDANCE AT
THE LEAGUE OF CALIFORNIA CITIES MAYORS & COUNCIL
MEMBERS EXECUTIVE FORUM IN MONTEREY, CALIFORNIA
FROM JUNE 27-28, 2018**

8. OTHER MATTERS - CITY COUNCIL

- a) [18-0430](#) **TENTATIVE FUTURE AGENDA ITEMS**

Recommendation: To receive and file the tentative future agenda items.

ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS**CITY COUNCIL MEETINGS:**

July 19, 2018 - Thursday - Adjourned Regular Meeting:

7:00 PM - Joint Meeting with all Boards/Commissions

July 24, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

August 14, 2018 - Tuesday - No Regular Meeting

August 28, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

September 5, 2018 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Closed Session, 7:00 PM - Study Session

September 11, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

September 25, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

October 3, 2018 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Closed Session, 7:00 PM - Study Session

October 9, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

October 23, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 7, 2018 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Closed Session, 7:00 PM - Study Session

November 13, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 27, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

November 29, 2018 - Thursday - Adjourned Regular Meeting:

6:00 PM - Appointment of Mayor and Mayor Pro Tempore

December 5, 2018 - Wednesday - Adjourned Regular Meeting:

6:00 PM - Closed Session, 7:00 PM - Study Session

December 11, 2018 - Tuesday - 6:00 PM - Closed Session,

7:00 PM - City Council Meeting

December 25, 2018 - Tuesday - No Regular Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

July 17, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

July 18, 2018 - Wednesday - 7:00 PM - Public Works Commission Meeting

July 19, 2018 - Thursday - Adjourned Regular Meeting:

7:00 PM - Joint Meeting of the City Council with all Boards/Commissions

August 7, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

August 21, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

September 4, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

September 17, 2018 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting

September 18, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

September 19, 2018 - Wednesday - 7:00 PM - Public Works Commission Meeting

October 2, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

October 16, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

November 5, 2018 - Monday - 7:00 PM - Emergency Preparedness Advisory Commission Meeting

November 6, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

November 20, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

November 28, 2018 - Wednesday - 7:00 PM - Public Works Commission Meeting

December 4, 2018 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting

December 10, 2018 - Tuesday - 7:00 PM - Planning Commission Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

September 3, 2018 - Monday - Labor Day

November 12, 2018 - Monday - Veteran's Day

November 22, 2018 - Thursday - Thanksgiving Day

December 25, 2018 - Tuesday - Christmas Day

January 1, 2019 - Tuesday - New Year's Day