

# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA 90254



## Special Meeting Agenda - Final

Thursday, February 15, 2024

6:00 PM

### Call and Notice of Special Meeting:

The Mayor of the City of Hermosa Beach has called a Special Meeting of the City Council to consider and take action on only those matters set forth on the agenda.

### City Council

*Mayor*

*Justin Massey*

*Mayor Pro Tem*

*Dean Francois*

*Councilmembers*

*Rob Saemann*

*Mike Detoy*

*Ray Jackson*

*City Treasurer*

*Karen Nowicki*

*City Attorney*

*Patrick Donegan*

### Executive Team

Suja Lowenthal, City Manager

Angela Crespi, Deputy City Manager

Viki Copeland, Finance Director

Myra Maravilla, City Clerk

Paul LeBaron, Chief of Police

Joe SanClemente, Public Works Director

Carrie Tai, Community Development Director

Vanessa Godinez, Human Resources Manager

Lisa Nichols, Community Resources Manager

## **PUBLIC MEETING VIEWING OPTIONS**

Hermosa Beach City Council meetings are open to the public and are being held in person in the City Hall Council Chambers located at 1315 Valley Drive, Hermosa Beach, CA 90254.

Public comment is only guaranteed to be taken in person at City Hall during the meeting or prior to the meeting by submitting an eComment for an item on the agenda.

As a courtesy only, the public may view and participate on action items listed on the agenda via the following:

\*ZOOM - [https://us02web.zoom.us/j/89968207828?](https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092)

[pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092](https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092)

\*PHONE - Toll Free: (833) 548 0276; Meeting ID: 899 6820 7828, then #; Passcode: 472825

Please be advised that while the City will endeavor to ensure these remote participation methods are available, the City does not guarantee that they will be technically feasible or work all the time. Further, the City reserves the right to terminate these remote participation methods (subject to Brown Act restrictions) at any time and for whatever reason. Please attend in person or by submitting an eComment to ensure your public participation.

Similarly, as a courtesy, the City will also plan to broadcast the meeting via the following listed mediums. However, these are done as a courtesy only and are not guaranteed to be technically feasible. Thus, in order to guarantee live time viewing and/or public participation, members of the public shall attend in Council Chambers.

\*CABLE TV - Spectrum Channel 8 and Frontier Channel 31 in Hermosa Beach

\*YOUTUBE - <https://www.youtube.com/c/CityofHermosaBeach90254>

\*LIVE STREAM - [www.hermosabeach.gov](http://www.hermosabeach.gov) and visit the Agendas/Minutes/Videos page

If you experience technical difficulties while viewing a meeting on any of our digital platforms, please try another viewing option. View City Council staff reports and attachments at [www.hermosabeach.gov](http://www.hermosabeach.gov) and visit the Agendas/Minutes/Video page.

Council Chambers WiFi

Network ID: CHB Guest

Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318 0204 or at [cityclerk@hermosabeach.gov](mailto:cityclerk@hermosabeach.gov) at least 48 hours before the meeting.

**SUBMIT SUPPLEMENTAL ECOMMENTS**

Submit an eComment via Speak Up Hermosa at [hermosabeach.granicusideas.com](https://hermosabeach.granicusideas.com) by 3:00 p.m. on the meeting date. For items on the agenda, supplemental communications may be submitted via eComment or emailed to [cityclerk@hermosabeach.gov](mailto:cityclerk@hermosabeach.gov). Supplemental emails should indicate the agenda item and meeting date in the subject line. Supplemental communications must be received by 3:00 p.m. on the date of the meeting to be posted to the corresponding agenda item before the meeting begins. Supplemental communications submitted after 3:00 p.m. on the date of the meeting but before the meeting ends will be posted to the agenda packet the next business day.

**NOTICE OF SPECIAL MEETING AND AGENDA**

NOTICE IS HEREBY GIVEN, that the Mayor of the City of Hermosa Beach has called a Special Meeting of the City Council to take place on Thursday, February 15, 2024 at 6:00 p.m. to consider and take action on only those matters set forth on the agenda below.

**6:00 PM - OPEN SESSION**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ANNOUNCEMENTS - UPCOMING CITY EVENTS**
- 5. APPROVAL OF AGENDA**

This is the time for the City Council to discuss any changes to the order of agenda items.

**6. CITY MANAGER REPORT****7. PUBLIC COMMENT**

This is the time for members of the public to address the City Council on any items within the Council's jurisdiction and on items where public comment will not be taken (City Manager Report, City Councilmember Comments, and Future Agenda Items).

The public is invited to attend and provide public comment. Public comments are limited to two minutes per speaker and shall only be taken from those present in City Council Chambers. No remote public comment will be taken during this time unless required by the Brown Act. A total of thirty minutes will be allocated to this initial public participation item. This time allotment may be modified due to time constraints at the discretion of the Mayor or City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time.

No action will be taken on matters raised during public comment, except that the Council may take action to schedule issues raised during public comment for a future agenda. Speakers with comments regarding City management or departmental operations are encouraged to submit those comments directly to the City Manager. Members of the audience will have a future opportunity to speak on items pulled from the Consent Calendar for separate discussion, Public Hearings, and Municipal Matters when those items are heard.

**8. CITY COUNCILMEMBER COMMENTS****9. MUNICIPAL MATTERS**

a) [REPORT](#)  
[24-0063](#)

**CIVIC FACILITIES COMMUNITY ENGAGEMENT PLAN**

*(Continued from January 23, 2024)*

(City Manager Suja Lowenthal)

**Recommendation:**

Staff recommends City Council:

1. Receive and provide comment on a recommended community engagement plan for civic facilities (Attachment 1);
2. Approve a Professional Services Agreement with Fullerton Consulting Partners, LLC to provide technical support services for the community engagement phase and development services to the City for a term ending December 31, 2025 at a not-to-exceed amount of \$43,750 (Attachment 2) and authorize the City Manager to execute and the City Clerk to attest to the proposed agreement, subject to approval by the City Attorney; and
3. If so desired, provide direction regarding the creation of an informal civic facilities community advisory group.

b) [REPORT](#)  
[24-0064](#)

**CONSIDERATION OF PLACING A LOCAL CONTROL CITY SERVICES MEASURE ON THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION BALLOT ASKING THE VOTERS TO APPROVE A GENERAL TRANSACTIONS AND USE TAX (SALES TAX or TUT) AT THE RATE OF THREE-QUARTER CENT (3/4¢)**

*(Continued from January 23, 2024)*

(City Manager Suja Lowenthal)

**Recommendation:**

Staff recommends City Council:

1. Consider adding a measure to approve a general Transactions and Use Tax (Sales Tax or TUT) at the rate of three-quarter cent (3/4¢) to the November 5, 2024 General Municipal Election ballot and select one or more argument writer(s) in favor of this measure should a determination be made to submit this measure to the voters;
2. Adopt Resolution for the placement of a locally controlled general tax measure on the ballot for the November 5, 2024 General Municipal Election for the submission to the qualified voters of an ordinance to enact a General Transactions and Use Tax (Sales Tax or TUT) at the rate of three quarter cent (3/4¢) (Attachment 1);
3. Adopt Resolution requesting the Board of Supervisors render the election consolidation services for this measure (Attachment 2); and
4. Adopt Resolution setting priorities for filing a written Argument and Rebuttal Argument regarding an ordinance to enact a general Transactions and Use Tax (Sales Tax or TUT) at the rate of three-quarter cent (3/4¢) to be submitted to voters at the General Municipal Election to be held on Tuesday, November 5, 2024, and directing the City Attorney to prepare the impartial analysis (Attachment 3).

The Resolution to place the general Transactions and Use Tax (Sales Tax or TUT) measure on the ballot must be approved by a two-thirds (2/3) vote of the membership of the City Council (4 affirmative votes) to pass.

c) [REPORT](#)  
[24-0067](#)

**DISCUSSION REGARDING THE FEES FOR CONDITIONAL USE PERMITS (CUP) AND AMENDMENTS TO ENTITLEMENTS FOR OUTDOOR DINING**

*(Continued from January 23, 2024)*

(Community Development Director Carrie Tai)

**Recommendation:** Staff recommends City Council discuss and provide direction regarding whether the current Conditional Use Permit (CUP) fees should be maintained or updated.

d) [REPORT](#)  
[24-0065](#)

**DISCUSSION REGARDING THE REGULATION OF  
BICYCLES AND ELECTRIC BICYCLES IN THE CITY**

***(Continued from January 23, 2024)***

(City Attorney Patrick Donegan)

**Recommendation:** Staff recommends City Council:  
1. Receive and file information regarding the City's existing electric bicycle regulations, as well as additional regulations implemented by other jurisdictions; and  
2. Provide direction on whether additional bicycle and electric bicycle ("e-bike") regulations are desired.

e) [REPORT](#)  
[24-0066](#)

**CONSIDERATION OF A RESOLUTION AMENDING THE  
RULES OF CONDUCT OF CITY COUNCIL MEETINGS AND  
SUBSIDIARY CITY BOARDS AND COMMISSIONS**

***(Continued from January 23, 2024)***

(City Attorney Patrick Donegan)

**Recommendation:** Staff recommends City Council adopt a resolution amending the rules of conduct at City Council meetings and making these rules, where feasible, applicable to all subsidiary Boards and Commissions in the City (Attachment 1).

## 10. FUTURE AGENDA ITEMS

This is the time for Councilmembers to schedule future agenda items and to ask questions about the status of previously approved future agenda items. No discussion, debate, or public comment will be taken. Councilmembers should consider the city's work plan when considering new items. The tentative future agenda items document is provided for information only.

a) [24-0070](#)

### TENTATIVE FUTURE AGENDA ITEMS

## 11. PUBLIC PARTICIPATION FROM THE PUBLIC

This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 7 during the first public participation item because there were too many prior public speakers and the thirty minute maximum time limit was exhausted.

## 12. ADJOURNMENT

**FUTURE MEETINGS AND CITY HOLIDAYS**

## CITY COUNCIL MEETINGS:

February 27, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

March 12, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

March 26, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

April 9, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

April 18, 2024 - Thursday - 6:00 PM - CIP Study Session

April 23, 2024 - Tuesday - No Meeting (Dark)

May 14, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

May 28, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

June 5, 2024 - Wednesday - 6:00 PM - Budget Study Session

June 11, 2024 - Tuesday - 5:00 PM - 8:00 PM (Budget Adoption)

June 25, 2024 - Tuesday - No Meeting (Dark)

July 9, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

July 15, 2024 - Monday - 6:00 PM - Mayor and Mayor Pro Tem Election

July 23, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

August 13, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

August 27, 2023 - Tuesday - No Meeting (Dark)

September 10, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

September 24, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

October 8, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

October 22, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

November 12, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

November 26, 2024 - Tuesday - No Meeting (Dark)

December 5, 2024 - Thursday - 6:00 PM - Certification of Election  
Results and Installation of Elected Officials

December 10, 2024 - Tuesday - No Meeting (Dark)

December 24, 2024 - Tuesday - No Meeting (Dark)

## BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

February 20, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
February 21, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
March 7, 2024 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
March 19, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
March 20, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
March 20, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
April 11, 2024 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
April 16, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
April 17, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
May 7, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
May 15, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
May 15, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
May 21, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
June 4, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
June 18, 2024 - Tuesday - 5:00 PM - Civil Service Board Meeting  
June 18, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
July 2, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
July 16, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
July 17, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
July 17, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
August 6, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
August 20, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
August 21, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
September 3, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
September 17, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
September 18, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
September 18, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
October 1, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
October 15, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
October 16, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
November 4, 2024 - Monday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
November 18, 2024 - Monday - 7:00 PM - Planning Commission Meeting  
November 20, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
November 20, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
December 3, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
December 16, 2024 - Monday - 7:00 PM - Planning Commission Meeting  
December 18, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting

## CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

February 19, 2024 - Monday - President's Day  
April 1, 2024 - Monday - César Chávez Day  
May 27, 2024 - Monday - Memorial Day  
June 19, 2024 - Wednesday - Juneteenth  
July 4, 2024 - Thursday - Independence Day  
September 2, 2024 - Monday - Labor Day  
November 11, 2024 - Monday - Veterans Day  
November 28, 2024 - Thursday - Thanksgiving Day  
December 25, 2024 - Wednesday - Christmas Day  
January 1, 2025 - Wednesday - New Year's Day