

City of Hermosa Beach

City Hall

1315 Valley Drive

Hermosa Beach, CA 90254



Special Meeting Minutes

Wednesday, August 30, 2023

5:00 PM

Civil Service Board

Chairperson

Douglas Collins

Board Members

Lynda Castro

Robert Wolfe

Vanessa Zimmer

Kate Jones

Human Resources Manager

Vanessa Godinez

**MINUTES OF THE SPECIAL MEETING OF THE CIVIL SERVICE BOARD HELD ON
AUGUST 30, 2023**

1. CALL TO ORDER

The City of Hermosa Beach Civil Service Board Special Meeting met in-person on Wednesday, August 30, 2023. The meeting was called to order by Chairperson Collins at 5:04 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

PRESENT: Board Members Collins, Zimmer, and Wolfe

EXCUSED: Board Members Castro and Jones

STAFF PRESENT: Vanessa Godinez, Human Resources Manager and Mei Shih, Human Resources Analyst

4. ANNOUNCEMENTS—CIVIL SERVICE BOARD

None.

5. WRITTEN COMMUNICATION

None.

6. PUBLIC PARTICIPATION

No public comment to report.

OPEN SESSION

7. REQUEST TO APPROVE REVISIONS TO CLASS SPECIFICATION FOR PUBLIC WORKS INSPECTOR

A motion was made by Board Member Wolfe, seconded by Board Member Zimmer.

AYES: Board Members Collins, Wolfe and Zimmer

NOES: None

ABSENT: Board Members Castro and Jones

8. REQUEST TO APPROVE MINUTES OF THE CIVIL SERVICE BOARD SPECIAL MEETING OF JUNE 6, 2023

A motion was made by Board Member Zimmer, seconded by Board Member Wolfe.

AYES: Board Members Collins, Wolfe and Zimmer

NOES: None

ABSENT: Board Members Castro and Jones

9. **REQUEST TO APPROVE MINUTES OF THE CIVIL SERVICE BOARD REGULAR MEETING OF JULY 19, 2023**

A motion was made by Board Member Wolfe, seconded by Board Member Zimmer.

AYES: Board Members Collins, Wolfe and Zimmer

NOES: None

ABSENT: Board Members Castro and Jones

10. **ADJOURNMENT**

A motion was made to adjourn the meeting at 5:10pm by Board Member Zimmer, seconded by Board Member Wolfe.

AYES: Board Members Collins, Wolfe and Zimmer

NOES: None

ABSENT: Board Members Castro and Jones