



# City of Hermosa Beach

City Hall  
1315 Valley Drive  
Hermosa Beach, CA  
90254

## Regular Meeting Agenda - Final City Council

*Mayor*  
*Justin Massey*

*Mayor Pro Tem*  
*Dean Francois*

*Councilmembers*  
*Rob Saemann*  
*Mike Detoy*  
*Ray Jackson*

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Tuesday, February 27, 2024

5:00 PM

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**Councilmember Detoy Teleconference Location:  
Business Center at the Sheraton Vistana  
8800 Vistana Centre Drive, Orlando, FL 32821**

**Closed Session at 5:00 p.m. and Open Session at 6:00 p.m.**

## **PUBLIC MEETING VIEWING OPTIONS**

Hermosa Beach City Council meetings are open to the public and are being held in person in the City Hall Council Chambers located at 1315 Valley Drive, Hermosa Beach, CA 90254 and via teleconference/Zoom at the Business Center at the Sheraton Vistana, 8800 Vistana Centre Drive, Orlando, FL 32821.

Public comment is only guaranteed to be taken in person at City Hall during the meeting or prior to the meeting by submitting an eComment for an item on the agenda.

As a courtesy only, the public may view and participate on action items listed on the agenda via the following:

\*ZOOM - [https://us02web.zoom.us/j/89968207828?](https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092)

[pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092](https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092)

\*PHONE - Toll Free: (833) 548 0276; Meeting ID: 899 6820 7828, then #; Passcode: 472825

Please be advised that while the City will endeavor to ensure these remote participation methods are available, the City does not guarantee that they will be technically feasible or work all the time. Further, the City reserves the right to terminate these remote participation methods (subject to Brown Act restrictions) at any time and for whatever reason. Please attend in person or by submitting an eComment to ensure your public participation.

Similarly, as a courtesy, the City will also plan to broadcast the meeting via the following listed mediums. However, these are done as a courtesy only and are not guaranteed to be technically feasible. Thus, in order to guarantee live time viewing and/or public participation, members of the public shall attend in Council Chambers.

\*CABLE TV - Spectrum Channel 8 and Frontier Channel 31 in Hermosa Beach

\*YOUTUBE - <https://www.youtube.com/c/CityofHermosaBeach90254>

\*LIVE STREAM - [www.hermosabeach.gov](http://www.hermosabeach.gov) and visit the Agendas/Minutes/Videos page

If you experience technical difficulties while viewing a meeting on any of our digital platforms, please try another viewing option. View City Council staff reports and attachments at [www.hermosabeach.gov](http://www.hermosabeach.gov) and visit the Agendas/Minutes/Video page.

Council Chambers WiFi  
Network ID: CHB Guest  
Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318 0204 or at [cityclerk@hermosabeach.gov](mailto:cityclerk@hermosabeach.gov) at least 48 hours before the meeting.

### **Submit Supplemental eComments**

Submit an eComment via Speak Up Hermosa at [hermosabeach.granicusideas.com](https://hermosabeach.granicusideas.com) by 3:00 p.m. on the meeting date. For items on the agenda, supplemental communications may be submitted via eComment or emailed to [cityclerk@hermosabeach.gov](mailto:cityclerk@hermosabeach.gov). Supplemental emails should indicate the agenda item and meeting date in the subject line. Supplemental communications must be received by 3:00 p.m. on the date of the meeting to be posted to the corresponding agenda item before the meeting begins. Supplemental communications submitted after 3:00 p.m. on the date of the meeting but before the meeting ends will be posted to the agenda packet the next business day.

### **5:00 PM - CLOSED SESSION**

#### **CALL TO ORDER**

#### **ROLL CALL**

#### **PUBLIC COMMENT ON THE CLOSED SESSION AGENDA**

The public is invited to attend and provide public comment. Public comments are limited to 3 minutes per speaker. This Public Comment period is limited to Closed Session agenda items only.

#### **RECESS TO CLOSED SESSION**

- a) [24-0094](#)      **MINUTES:** Approval of minutes of Closed Session held on January 23, 2024.
- b) [24-0093](#)      **CONFERENCE WITH LEGAL COUNSEL: Existing Litigation**  
**Government Code Section 54956.9(d)(1)**  
The City finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the City in the litigation. (2 cases)
1. Name of Case: Michael Frilot v. City of Hermosa Beach  
WCAB No. ADJ15551402;
  2. Name of Case: Debra Lynn Faris v. City of Hermosa Beach  
Case No. 22STCV26754

**6:00 PM - OPEN SESSION**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. CLOSED SESSION REPORT**
- 5. ANNOUNCEMENTS - UPCOMING CITY EVENTS**
- 6. APPROVAL OF AGENDA**

This is the time for the City Council to discuss any changes to the order of agenda items.

**7. PROCLAMATIONS / PRESENTATIONS**

- a) [24-0077](#) **PROCLAMATION DECLARING FEBRUARY  
AS BLACK HISTORY MONTH**

**8. CITY MANAGER REPORT**

- a) [24-0078](#) **POLICE CHIEF UPDATE**

**9. PUBLIC COMMENT**

This is the time for members of the public to address the City Council on any items within the Council's jurisdiction and on items where public comment will not be taken (City Manager Report, City Councilmember Comments, and Future Agenda Items).

The public is invited to attend and provide public comment. Public comments are limited to two minutes per speaker and shall only be taken from those present in City Council Chambers. No remote public comment will be taken during this time unless required by the Brown Act. A total of thirty minutes will be allocated to this initial public participation item. This time allotment may be modified due to time constraints at the discretion of the Mayor or City Council. Another period is also reserved for general comment later in the meeting for those that could not be heard at this time.

No action will be taken on matters raised during public comment, except that the Council may take action to schedule issues raised during public comment for a future agenda. Speakers with comments regarding City management or departmental operations are encouraged to submit those comments directly to the City Manager. Members of the audience will have a future opportunity to speak on items pulled from the Consent Calendar for separate discussion, Public Hearings, and Municipal Matters when those items are heard.

24-0113

## SUPPLEMENTAL ECOMMENTS FOR ITEM 9

## 10. CITY COUNCILMEMBER COMMENTS

- a) [24-0079](#) **UPDATES FROM CITY COUNCIL AD HOC SUBCOMMITTEES  
AND STANDING COMMITTEE DELEGATES/ALTERNATES**

## 11. CONSENT CALENDAR

The following matters will be acted upon collectively with a single motion and vote to approve with the majority consent of the City Council. Councilmembers may orally register a negative vote on any Consent Calendar item without pulling the item for separate consideration before the vote on the Consent Calendar. There will be no separate discussion of these items unless a Councilmember removes an item from the Consent Calendar, either under Approval of the Agenda or under this item before the vote on the Consent Calendar. Items removed for separate discussion will be considered under Agenda Item XII (12), with public comment permitted at that time.

- a) [24-0100](#) **WAIVE READING IN FULL OF ALL ORDINANCES ON THE AGENDA**  
(City Clerk Myra Maravilla)

**Recommendation:** Staff recommends City Council waive reading in full of all ordinances on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

- b) [REPORT](#) **CITY COUNCIL MEETING MINUTES**  
[24-0080](#) (City Clerk Myra Maravilla)

**Recommendation:** Staff recommends City Council approve the minutes for the Tuesday, January 23, 2024 regular meeting and the Thursday, February 15, 2024 special meeting.

- c) [REPORT](#) **CHECK REGISTERS**  
[24-0072](#) (Finance Director Viki Copeland)

**Recommendation:** Staff recommends City Council ratify the following check registers.

- d) [REPORT](#) **REVENUE REPORT, EXPENDITURE REPORT, AND CIP REPORT**  
[24-0091](#) **BY PROJECT FOR DECEMBER 2023**  
(Finance Director Viki Copeland)

**Recommendation:** Staff recommends City Council receive and file the December 2023 Financial Reports.

- e) [REPORT  
24-0062](#)                                    **2022-23 ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)  
(INCLUDING REPORT FROM INDEPENDENT AUDITOR)**  
(Finance Director Viki Copeland)
- Recommendation:** Staff recommends City Council receive and file the 2022-23 Annual Comprehensive Financial Report (ACFR) (Attachment 1), which includes the report from Gruber and Lopez, Inc., the City's independent auditors.
- f) [REPORT  
24-0073](#)                                    **CITY TREASURER'S REPORT AND CASH BALANCE REPORT**  
(City Treasurer Karen Nowicki)
- Recommendation:** The City Treasurer recommends City Council receive and file the December 2023 City Treasurer's Report and Cash Balance Report.
- g) [REPORT  
24-0069](#)                                    **CAPITAL IMPROVEMENT PROGRAM STATUS REPORT  
AS OF FEBRUARY 14, 2024**  
(Public Works Director Joe SanClemente)
- Recommendation:** Staff recommends City Council receive and file the Capital Improvement Program Status Report as of February 14, 2024.
- h) [REPORT  
24-0089](#)                                    **ACTION MINUTES OF THE PARKS, RECREATION, AND  
COMMUNITY RESOURCES ADVISORY COMMISSION MEETING OF  
JANUARY 8, 2024**  
(Community Resources Manager Lisa Nichols)
- Recommendation:** Staff recommends City Council receive and file the action minutes of the Parks, Recreation, and Community Resources Advisory Commission meeting of January 8, 2024.
- i) [REPORT  
24-0088](#)                                    **ACTION MINUTES OF THE PLANNING COMMISSION  
REGULAR MEETING OF FEBRUARY 20, 2024**  
(Community Development Director Carrie Tai)
- Recommendation:** Staff recommends City Council receive and file the action minutes of the Planning Commission regular meeting of February 20, 2024.
- j) [REPORT  
24-0087](#)                                    **PLANNING COMMISSION TENTATIVE FUTURE AGENDA**  
(Community Development Director Carrie Tai)
- Recommendation:** Staff recommends City Council receive and file the March 19, 2024 Planning Commission tentative future agenda.
- k) [REPORT  
24-0059](#)                                    **LOS ANGELES COUNTY FIRE AND AMBULANCE  
MONTHLY REPORT FOR DECEMBER 2023**  
(Emergency Management Coordinator Maurice Wright)
- Recommendation:** Staff recommends City Council receive and file the December 2023 Fire and Ambulance monthly report.

l) [REPORT](#) **SOUTH BAY WORKFORCE INVESTMENT BOARD**  
[24-0090](#) **QUARTERLY SUMMARY**

**Recommendation:** Staff recommends City Council receive and file the Quarterly Summary from the South Bay Workforce Investment Board (SBWIB).

**12. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION**

Items pulled from the Consent Calendar will be handled separately. Public comment will be taken before Council deliberation, and action on each item pulled from the Consent Calendar.

**13. PUBLIC HEARINGS - TO COMMENCE AT 6:30 P.M.**

a) [REPORT](#) **CONSIDERATION OF APPROVAL OF A NEW IMPACT LEVEL III**  
[24-0071](#) **SPECIAL EVENT**

(Community Resources Manager Lisa Nichols)

**Recommendation:** Staff recommends City Council hold a Public Hearing to consider approval of the Parks, Recreation, and Community Resources Advisory Commission's recommendation to include a new Impact Level III Special Event, the Rams Draft Experience, Proposal B, on Schumacher Plaza, Pier Plaza, and the beach south of the Pier on Monday, April 22 through Friday, May 3, including load-in and load-out, on the 2024 Special Events Calendar.

**14. MUNICIPAL MATTERS**

a) [REPORT](#) **REJECT ALL BIDS AND AUTHORIZE THE RE-ADVERTISEMENT**  
[24-0058](#) **OF CIP 689 CLARK BUILDING RENOVATIONS**

(Public Works Director Joe SanClemente)

**Recommendation:** Staff recommends City Council:

1. Reject all bids for CIP 689 Clark Building Renovations;
2. Direct staff to work with the project design team and Council appointed subcommittees to evaluate options to reduce project scope and cost, and refine the project design, subject to Council approval prior to re-advertisement; and
3. Direct staff to re-open the Clark Building on an interim, limited use basis subject to completion of the sewer line replacement and other necessary minor maintenance items.

b) [REPORT](#)  
[24-0060](#)

**MIDYEAR BUDGET REVIEW 2023-24**

(Finance Director Viki Copeland)

- Recommendation:** Staff recommends City Council:
1. Approve the revisions to estimated revenue, appropriations, budget transfers, and fund balances as shown herein and in the attached Revenue Detail Report, Additional Appropriations Report, Budget Transfers Report, and Budget Summary Report (Attachments 1, 2, 3, and 4);
  2. Approve the following transactions from the General Fund:
    - a) Transfer \$137,905 of unspent funds from 2023-24 Midyear to the assigned fund balance for Contingencies in order to maintain the City's target of 20 percent of appropriations for this fund (Attachment 3);
    - b) Transfer \$6,374 of unspent funds from 2022-23 to the Lighting/Landscaping District Fund to cover the deficit balance;
    - c) Transfer \$1,419,308 of unspent funds from 2022-23 to the Insurance Fund to bring the fund up to the funding goal of \$3 million;
    - d) Transfer \$198,866 of unspent funds from 2022-23 to the Equipment Replacement Fund;
    - e) Transfer \$1,076,441 of unspent funds from 2022-23 for use in the Capital Improvement Fund; and
    - f) Transfer \$729,769 of unspent funds from the Midyear Budget Review 2023-24 from the unassigned fund balance category to the assigned fund balance category.
  3. Receive and file the City Council Travel Summary (Attachment 6).

c) [REPORT](#)  
[24-0074](#)

**ADOPT RESOLUTIONS ESTABLISHING  
OPERATIONAL AND DESIGN GUIDELINES FOR  
ON-STREET COMMERCIAL ENCROACHMENT  
AREAS CITYWIDE AND ESTABLISHING  
FEES FOR COMMERCIAL ENCROACHMENT  
PERMITS AND ANNUAL PERMIT REAPPLICATION**

(Environmental Programs Manager Doug Krauss)

- Recommendation:** Staff recommends City Council:
1. Adopt a resolution establishing operational and design guidelines for on-street commercial encroachment areas citywide and the determination that the project is Categorical Exempt under the California Environmental Quality Act (CEQA) (Attachment 1);
  2. Adopt a resolution establishing fees for commercial encroachment permits and annual permit reapplication (Attachment 2); and
  3. Approve an appropriation of \$5,000 from the General Fund for on-street dining deck bicycle rack installation.

d) [REPORT](#)  
[24-0092](#)

**ECONOMIC DEVELOPMENT STRATEGY PROGRESS REPORT**

(Community Development Director Carrie Tai)

- Recommendation:** Staff recommends City Council:
1. Receive a staff presentation; and
  2. Receive and file Economic Development Strategy Progress Report #3.



- e) [REPORT](#)  
[24-0084](#)
- AN ORDINANCE OF THE CITY OF HERMOSA BEACH, CALIFORNIA,  
AMENDING HERMOSA BEACH MUNICIPAL CODE SECTION  
1.10.040 PARAGRAPH (A) TO INCLUDE VIOLATIONS PERTAINING  
TO PARTIES ON PRIVATE PROPERTY, SOLID WASTE  
COLLECTION, SPECIAL EVENTS, OUTDOOR FITNESS CLASSES  
FOR CITY PARKS AND BEACH, AND USE OF CITY SEAL, LOGO,  
AND INSIGNIA, IN THE LIST OF VIOLATIONS SUBJECT TO  
ADMINISTRATIVE CITATION PROCEDURES AND FINDING THE  
SAME EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT**

(Community Development Director Carrie Tai)

**Recommendation:** Staff recommends City Council introduce on first reading an ordinance (Attachment 1) entitled, "An Ordinance of the City of Hermosa Beach, California, Amending Hermosa Beach Municipal Code Section 1.10.040 Paragraph (A) to Include Violations Pertaining to Parties on Private Property, Solid Waste Collection, Special Events, Outdoor Fitness Classes for City Parks and Beach, and Use of City Seal, Logo and Insignia, in the List of Violations Subject to Administrative Citation Procedures"

## 15. FUTURE AGENDA ITEMS

This is the time for Councilmembers to schedule future agenda items and to ask questions about the status of previously approved future agenda items. No discussion, debate, or public comment will be taken. Councilmembers should consider the city's work plan when considering new items. The tentative future agenda items document is provided for information only.

- a) [24-0096](#) **TENTATIVE FUTURE AGENDA ITEMS**

## 16. PUBLIC PARTICIPATION FROM THE PUBLIC

This time is set aside for the public to address the Council on any item of interest within the subject matter jurisdiction of the Council that could not be heard under Item 9 during the first public participation item because there were too many prior public speakers and the thirty minute maximum time limit was exhausted.

## 17. ADJOURNMENT

**FUTURE MEETINGS AND CITY HOLIDAYS**

## CITY COUNCIL MEETINGS:

March 12, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

March 26, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

April 9, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

April 18, 2024 - Thursday - 6:00 PM - CIP Study Session

April 23, 2024 - Tuesday - No Meeting (Dark)

May 14, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

May 28, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

June 5, 2024 - Wednesday - 6:00 PM - Budget Study Session

June 11, 2024 - Tuesday - 5:00 PM - 8:00 PM (Budget Adoption)

June 25, 2024 - Tuesday - No Meeting (Dark)

July 9, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

July 15, 2024 - Monday - 6:00 PM - Mayor and Mayor Pro Tem Election

July 23, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

August 13, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

August 27, 2023 - Tuesday - No Meeting (Dark)

September 10, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

September 24, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

October 8, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

October 22, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

November 12, 2024 - Tuesday - 5:00 PM - Closed Session,  
6:00 PM - City Council Meeting

November 26, 2024 - Tuesday - No Meeting (Dark)

December 5, 2024 - Thursday - 6:00 PM - Certification of Election  
Results and Installation of Elected Officials

December 10, 2024 - Tuesday - No Meeting (Dark)

December 24, 2024 - Tuesday - No Meeting (Dark)

## BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

March 7, 2024 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
March 19, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
March 20, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
March 20, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
April 11, 2024 - Thursday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
April 16, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
April 17, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
May 7, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
May 15, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
May 15, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
May 21, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
June 4, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
June 18, 2024 - Tuesday - 5:00 PM - Civil Service Board Meeting  
June 18, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
July 2, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
July 16, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
July 17, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
July 17, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
August 6, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
August 20, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
August 21, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
September 3, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
September 17, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
September 18, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
September 18, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
October 1, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
October 15, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting  
October 16, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
November 4, 2024 - Monday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
November 18, 2024 - Monday - 7:00 PM - Planning Commission Meeting  
November 20, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting  
November 20, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting  
December 3, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting  
December 16, 2024 - Monday - 7:00 PM - Planning Commission Meeting  
December 18, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting

## CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

April 1, 2024 - Monday - César Chávez Day  
May 27, 2024 - Monday - Memorial Day  
June 19, 2024 - Wednesday - Juneteenth  
July 4, 2024 - Thursday - Independence Day  
September 2, 2024 - Monday - Labor Day  
November 11, 2024 - Monday - Veterans Day  
November 28, 2024 - Thursday - Thanksgiving Day  
December 25, 2024 - Wednesday - Christmas Day  
January 1, 2025 - Wednesday - New Year's Day