

City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254



Action Minutes

Wednesday, September 20, 2023
6:00 PM

Public Works Commission

Chairperson

Kathy Dunbabin

Vice Chairperson

Janice Brittain

Commissioners

Scott Hayes

David Grethen

Thor Legvold

Public Works Director

Joe SanClemente

City Engineer

Lucho Rodriguez

Associate Engineer

Andrew Nguyen

City Attorney's Office

John Natalizio

I. CALL TO ORDER

Chairperson Dunbabin called the meeting to order.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chairperson Dunbabin.

III. ROLL CALL

Present: Commissioner David Grethen, Commissioner Thor Legvold, Commissioner Scott Hayes, Vice Chairperson Janice Brittain, Chairperson Kathy Dunbabin

Staff Present: Joe SanClemente, Director of Public Works; Lucho Rodriguez, City Engineer; Andrew Nguyen, Associate Engineer; John Natalizio, City Attorney's Office

IV. APPROVAL OF AGENDA

ACTION: Vice Chairperson Brittain motioned to approve the agenda. Commissioner Hayes seconded the motion. Motion passed 5-0.

V. ANNOUNCEMENTS

Commissioner Grethen made an announcement regarding Parks Master Plan workshop # 3 to be held October 4, 2023 at 6PM.

Vice Chairperson Brittain made an announcement to Annual Women's Club Pancake Breakfast on November 5, 2023.

Chairperson Dunbabin made an announcement regarding the Hermosa Beach Chamber of Commerce sponsored Oktoberfest event in Downtown Hermosa on September 30, 2023 and October 1, 2023.

VI. PRESENTATIONS

There were no presentations.

VII. PUBLIC WORKS DIRECTOR REPORT**a. Director's Update**

Director SanClemente provided an update on reducing speed limits on Pier Ave and Hermosa Ave as well as implementing 15mph school zones as a result of AB 43 which was approved at the August 8, 2023 City Council Meeting.

Director SanClemente provided an update on alternative bidding procedures for procurement thresholds going through City Council.

Director SanClemente provided an update on filling open positions as well as new positions within the department.

ACTION: Vice Chairperson Brittain motioned to approve the agenda. Commissioner Grethen seconded the motion. Motion passed 5-0.

b. Monthly Activity Reports

Director SanClemente presented activity report updates for the months of May, June, July and August.

There were no comments.

c. CIP Status Update

City Engineer Rodriguez provided update for CIP 102 & 193.

Commissioner Grethen asked questions about CIP 102 & 193 regarding RRFB in relation to the overall project.

City Engineer Rodriguez provided update for CIP 191.

Chairperson Dunbabin asked questions about CIP 191 with relation to restriping of crosswalks leading to driveways.

City Engineer Rodriguez provided update for CIP 502.

City Engineer Rodriguez provided update for CIP 629 & 660.

City Engineer Rodriguez provided an update for CIP 696.

Commissioner Grethen asked questions about CIP 696 regarding the decision to reject bidders and re-advertise the construction of the project.

City Engineer Rodriguez provided an update for CIP 669.

Commissioner Hayes asked questions about the contractors for CIP 669.

City Engineer Rodriguez provided an update for CIP 689.

Commissioner Hayes provided comments on the schedule for CIP 689

Commissioner Grethen provided comments on CIPs 111, 601, 698, 606, 160, 603, and 195.

Commissioner Hayes provided comments on CIPs 421, 422

Chairperson Dunbabin provided comments about the completion of CIP 669. She also asked questions about surfer plaques missing in relation to CIP 629.

Director SanClemente commented on missing plaques and working with Community Resources to address the issue.

Chairperson Dunbabin asked questions about the status of CIP 188.

Director SanClemente clarified the prioritization of deferred maintenance or safety projects over new enhancement projects.

VIII. PUBLIC PARTICIPATION – ORAL AND WRITTEN COMMUNICATIONS FROM THE PUBLIC:

- No written communications were provided.
- No oral communications were provided.

IX. COMMISSIONER COMMENTS:

a. Response to Public Comments/ Questions for Clarification

There were no comments/questions.

b. Brief Announcements

Commissioner Grethen made an announcement regarding Parks Master Plan workshop # 3 to be held October 4, 2023, at 6PM.

c. Reports on liaison or subcommittee roles, activities, or meetings attended.

Commissioner Grethen and Commissioner Hayes commented that Parks Master Plan is anticipated to be completed by March 2024.

Commissioner Grethen commented on a meeting for the Vista School Neighborhood Transportation Management Plan in July 2023.

d. Brief comments on matters within subject matter jurisdiction of the Commission.

Commissioner Legvold made a comment on the data for the bike use on the “Walk only zone” at The Strand.

Director SanClemente provided an update on the compliance of the bike use on the “Walk only zone” at The Strand.

X. CONSENT CALENDAR

a. Action Minutes of the Public Works Commission Meeting of May 17, 2023

ACTION: Commissioner Hayes motioned to approve the consent calendar. Commissioner Grethen seconded the motion. Motion passed 5-0.

XI. PUBLIC HEARINGS

None

XII. MATTERS FOR COMMISSION CONSIDERATION**a. Request To Remove And Replace Two Trees From The Public Right-Of-Way On 7th Street****Recommendation:**

It is recommended that the Public Works Commission consider:

1. Approve removal of two carrotwood trees fronting 1041 7th Street and 711 Prospect Ave, both near the intersection of Prospect Avenue and 7th Street; and
2. Accept the installation of four replacement trees per the approved parkway tree list as part of Capital Improvement Project No. 191 – Annual Street Improvements.

Director SanClemente provided a presentation of the Request for Removal and Replacement of Two Carrotwood Trees for CIP 191 and addressed questions by the Commission.

Commissioner Hayes, Commissioner Legvold, Commissioner Grethen, and Chairperson Dunbabin Vice Chairperson Brittain, provided comments.

Commissioner Grethen asked questions regarding outreach to owners adjacent to locations of proposed new tree placements as well as repairs to adjacent driveway approaches curb and gutters and sidewalks that are part of the sidewalk and whether treatment to trees such as root pruning would damage the trees.

Commissioner Legvold asked questions whether residents had input or choices of replacement trees proposed to be planted.

Commissioner Hayes asked questions whether new proposed trees have increased “tree debris”

Chairperson Dunbabin asked questions whether the cost associated with the removal and replacement of the trees would be covered by the City and if there were to be a trip and fall claim who would be responsible for the damages.

- No written communications were provided.
- Oral communications were provided as listed below.

There were public comments from the owner of 1041 7th St regarding aesthetic and privacy concerns with tree replacements and wanting to have input in replacement trees.

There were also public comments from the adjacent neighboring property owner of 1041 7th St regarding sewer damage from the existing tree as well as the trip hazards from the uplifting sidewalk and curb and requesting any replacement trees to not have invasive roots.

ACTION: Vice Chairperson Brittain motioned to approve removal of two carrotwood trees fronting 1041 7th Street and 711 Prospect Ave, both near the intersection of

Prospect Avenue and 7th Street; and accept the installation of four replacement trees (for the City Public Works Department to engage with residents in the selection of the replacement trees) per the approved parkway tree list as part of Capital Improvement Project No. 191 – Annual Street Improvements. Commissioner Hayes seconded the motion. Motion passed 5-0.

Commissioner Grethen also recommended that he would also like staff to review and clarify the scope of construction near the location of the new trees to include driveways and curbs.

XIII. FUTURE AGENDA ITEMS

Commissioner Grethen also recommended to review the three upcoming storm drain projects with relation to the storm drain master plan.

XIV. ADJOURNMENT

Meeting adjourned at 8:06 PM in memory of Carol James.
