ADD BUILDING CODE AND NOISE VIOLATIONS TO ADMINISTRATIVE CITATION PROCEDURES



Overview

- Violations of the Municipal Code are considered misdemeanors
- City adopted administrative citation procedure in 2007
- Allows local citation of violations considered a minor nature
- Defined a list of violations subject to administrative citation procedures



Building Code & Noise Violations

- In 2022, the City received over 200 complaints
- City staff responds using education and warnings
- May pursue through legal counsel or prosecution
- To issue administration citations, must be added to the defined list of violations



Tool to Incentivize Compliance

- Current process of prosecuting misdemeanors is time and labor intensive
- Administrative citations are a way to incentivize compliance
- Goal is for compliance of building code and noise violations
- City may also pursue other remedies



ADMINISTRATIVE CITATION FINES

(Adopted in 2007)

No proposed changes at this time; staff currently studying potential updates. \$100First violation

\$250

Second violation

\$1,000

Third and subsequent violations within a year



Recommendation

- Introduce ordinance on first reading
- Add Building Code and Noise violations to administrative citation procedures

• Timing: Ordinance takes effect 30 days after 2nd reading



THANK YOU!