

City of Hermosa Beach

*City Hall
1315 Valley Drive
Hermosa Beach, CA 90254*



Special Meeting Agenda - Final

Thursday, April 18, 2024

6:00 PM

CALL AND NOTICE OF SPECIAL MEETING:

Fiscal Year 2024-25 Capital Improvement Program Study Session

City Council

Mayor

Justin Massey

Mayor Pro Tem

Dean Francois

Councilmembers

Rob Saemann

Mike Detoy

Ray Jackson

City Treasurer

Karen Nowicki

City Attorney

Patrick Donegan

Executive Team

Suja Lowenthal, City Manager

Angela Crespi, Deputy City Manager

Viki Copeland, Finance Director

Myra Maravilla, City Clerk

Paul LeBaron, Chief of Police

Joe SanClemente, Public Works Director

Carrie Tai, Community Development Director

Vanessa Godinez, Human Resources Manager

Lisa Nichols, Community Resources Manager

PUBLIC MEETING VIEWING OPTIONS

Hermosa Beach City Council meetings are open to the public and are being held in person in the City Hall Council Chambers located at 1315 Valley Drive, Hermosa Beach, CA 90254.

Public comment is only guaranteed to be taken in person at City Hall during the meeting or prior to the meeting by submitting an eComment for an item on the agenda.

As a courtesy only, the public may view and participate on action items listed on the agenda via the following:

*ZOOM - [https://us02web.zoom.us/j/89968207828?](https://us02web.zoom.us/j/89968207828?pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092)

pwd=bXZmWS83dmxHWDZLbWRtK2RVaUxaUT092

*PHONE - Toll Free: (833) 548 0276; Meeting ID: 899 6820 7828, then #; Passcode: 472825

Please be advised that while the City will endeavor to ensure these remote participation methods are available, the City does not guarantee that they will be technically feasible or work all the time. Further, the City reserves the right to terminate these remote participation methods (subject to Brown Act restrictions) at any time and for whatever reason. Please attend in person or by submitting an eComment to ensure your public participation.

Similarly, as a courtesy, the City will also plan to broadcast the meeting via the following listed mediums. However, these are done as a courtesy only and are not guaranteed to be technically feasible. Thus, in order to guarantee live time viewing and/or public participation, members of the public shall attend in Council Chambers.

*CABLE TV - Spectrum Channel 8 and Frontier Channel 31 in Hermosa Beach

*YOUTUBE - <https://www.youtube.com/c/CityofHermosaBeach90254>

*LIVE STREAM - www.hermosabeach.gov and visit the Agendas/Minutes/Videos page

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Council Chambers WiFi
Network ID: CHB Guest
Password: chbguest

To comply with the Americans with Disabilities Act of 1990, Assistive Listening Devices (ALD) are available for check out at the meeting. If you require special assistance to participate in this meeting, you must call or submit your request in writing to the Office of the City Clerk at (310) 318 0204 or at cityclerk@hermosabeach.gov at least 48 hours before the meeting.

Submit Supplemental eComments

Submit an eComment via Speak Up Hermosa at hermosabeach.granicusideas.com by 3:00 p.m. on the meeting date. For items on the agenda, supplemental communications may be submitted via eComment or emailed to cityclerk@hermosabeach.gov. Supplemental emails should indicate the agenda item and meeting date in the subject line. Supplemental communications must be received by 3:00 p.m. on the date of the meeting to be posted to the corresponding agenda item before the meeting begins. Supplemental communications submitted after 3:00 p.m. on the date of the meeting but before the meeting ends will be posted to the agenda packet the next business day.

NOTICE OF SPECIAL MEETING AND AGENDA

NOTICE IS HEREBY GIVEN, that the Mayor of the City of Hermosa Beach has called a Special Meeting of the City Council to take place on Thursday, April 18, 2024 at 6:00 p.m. to consider and take action on only those matters set forth on the agenda below.

6:00 PM – STUDY SESSION**1. CALL TO ORDER****2. PLEDGE OF ALLEGIANCE****3. ROLL CALL****4. ANNOUNCEMENTS****5. PUBLIC COMMENT**

The public is invited to attend and provide public comment on the Study Session topic only. No general public comment will be taken during the Study Session. Public comments are limited to three minutes per speaker. The time allotted per speaker may be modified due to time constraints at the discretion of the Mayor or City Council. Another period is reserved for public comment on the Study Session topic only during item 8.

No action will be taken on matters raised during public comment, except that the Council may take action to schedule issues raised during public comment for a future agenda. Speakers with comments regarding City management or departmental operations are encouraged to submit those comments directly to the City Manager.

a) 24-0202 SUPPLEMENTAL ECOMMENTS FOR PUBLIC COMMENT**6. OPENING REMARKS****a) [REPORT](#) FISCAL YEAR 2024-25
[24-0182](#) CAPITAL IMPROVEMENT PROGRAM STUDY SESSION
(Public Works Director Joe SanClemente)**

Recommendation: Staff recommends City Council:

1. Review and provide comment regarding the FY 2024-25 Capital Improvement Program (CIP); and
2. Receive and file the FY 2024-25 Capital Improvement Program Study Session Report.

7. COUNCIL QUESTIONS**8. PUBLIC COMMENT**

9. COUNCIL DISCUSSION

10. ADJOURNMENT

FUTURE MEETINGS AND CITY HOLIDAYS

CITY COUNCIL MEETINGS:

April 23, 2024 - Tuesday - No Meeting (Dark)

May 14, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

May 28, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

June 5, 2024 - Wednesday - 6:00 PM - Budget Study Session

June 11, 2024 - Tuesday - 5:00 PM - 8:00 PM (Budget Adoption)

June 25, 2024 - Tuesday - No Meeting (Dark)

July 9, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

July 15, 2024 - Monday - 6:00 PM - Mayor and Mayor Pro Tem Election

July 23, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

August 13, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

August 27, 2023 - Tuesday - No Meeting (Dark)

September 10, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

September 24, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

October 8, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

October 22, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

November 12, 2024 - Tuesday - 5:00 PM - Closed Session,
6:00 PM - City Council Meeting

November 26, 2024 - Tuesday - No Meeting (Dark)

December 5, 2024 - Thursday - 6:00 PM - Certification of Election
Results and Installation of Elected Officials

December 10, 2024 - Tuesday - No Meeting (Dark)

December 24, 2024 - Tuesday - No Meeting (Dark)

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS:

May 7, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
May 15, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting
May 15, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting
May 21, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting
June 4, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
June 18, 2024 - Tuesday - 5:00 PM - Civil Service Board Meeting
June 18, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting
July 2, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
July 16, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting
July 17, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting
July 17, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting
August 6, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
August 20, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting
August 21, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting
September 3, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
September 17, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting
September 18, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting
September 18, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting
October 1, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
October 15, 2024 - Tuesday - 7:00 PM - Planning Commission Meeting
October 16, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting
November 4, 2024 - Monday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
November 18, 2024 - Monday - 7:00 PM - Planning Commission Meeting
November 20, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting
November 20, 2024 - Wednesday - 6:00 PM - Public Works Commission Meeting
December 3, 2024 - Tuesday - 7:00 PM - Parks and Recreation Advisory Commission Meeting
December 16, 2024 - Monday - 7:00 PM - Planning Commission Meeting
December 18, 2024 - Wednesday - 5:00 PM - Civil Service Board Meeting

CITY OFFICES CLOSED FRIDAY-SUNDAY AND ON THE FOLLOWING DAYS:

May 27, 2024 - Monday - Memorial Day
June 19, 2024 - Wednesday - Juneteenth
July 4, 2024 - Thursday - Independence Day
September 2, 2024 - Monday - Labor Day
November 11, 2024 - Monday - Veterans Day
November 28, 2024 - Thursday - Thanksgiving Day
December 25, 2024 - Wednesday - Christmas Day
January 1, 2025 - Wednesday - New Year's Day



City of Hermosa Beach

City Hall
1315 Valley Drive
Hermosa Beach, CA 90254

Staff Report

Staff Report

24-0202

**Honorable Mayor and Members of the Hermosa Beach City Council
Study Session of April 18, 2024**

SUPPLEMENTAL ECOMMENTS FOR PUBLIC COMMENT



Staff Report

Staff Report

REPORT 24-0182

**Honorable Mayor and Members of the Hermosa Beach City Council
Special Meeting of April 18, 2024**

**FISCAL YEAR 2024-25
CAPITAL IMPROVEMENT PROGRAM STUDY SESSION**
(Public Works Director Joe SanClemente)

Recommended Action:

Staff recommends City Council:

1. Review and provide comment regarding the FY 2024-25 Capital Improvement Program (CIP);
and
2. Receive and file the FY 2024-25 Capital Improvement Program Study Session Report.

Executive Summary:

As part of the annual budget process, a study session is held to provide an opportunity for City Council and staff to discuss the status of the current fiscal year Capital Improvement Program (CIP) and the proposed CIP budget for next fiscal year. Final approval of the proposed CIP budget and associated funding is handled through the budget adoption process.

Background:

The study session format provides an opportunity for City Council and the community to discuss and provide feedback on the new, deferred, and updated projects proposed for the Fiscal Year 2024-25 Capital Improvement Program. Project discussions assist staff in refining individual project scopes, funding allocations, priorities, and aligning staff capacity with agreed upon priorities.

Discussion:

The Capital Improvement Program Study Session will include a staff presentation outlining the status and next steps for the City of Hermosa Beach Capital Improvement Program.

Proposed FY 2024-25 CIP Budget

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Since the last CIP study session, staff made significant progress on many of the 55 CIPs. A total of 15 of the CIP projects are projected for completion by the end of this fiscal year, including 10 projects already complete as of April 10, 2024 and 5 additional projects either in the project close out phase or scheduled for completion prior to end of the fiscal year. Additionally, staff advanced a portion of a future project with the Prospect Avenue repaving and substantially advanced the final design of numerous CIPs. The work completed by staff resulted in approximately \$11,700,000 in expenditures representing more than 38 percent of the total CIP budget of \$30,749,298, leaving approximately \$19,000,000 in remaining prior year funding.

As part of the annual budget cycle, staff conducts a detailed review of each CIP project to refine project scopes and cost estimates. Staff also evaluates the CIP as a whole, including new project requests, grant funding related timelines, and/or regulatory requirements against available funding and staffing levels. The resultant holistic and careful review is necessary to properly sequence and deliver the projects in a timely manner.

As the CIP has grown substantially over the past decade and construction costs continue to increase following several years of significant inflation, staff identified several high priority projects that require funding in the upcoming fiscal year. As a result, staff recommends deferral of four CIP projects that are unlikely to begin in FY 2024-25, or FY 2025-26, to free up approximately \$600,000 to fund other critical and high-priority projects. The adjustment to the CIP would allow staff to focus on delivery and necessary funding for numerous high-priority projects.

For FY 2024-25, the CIP Budget includes 38 projects, of which 36 are carried over from FY 2023-24 and 2 are new projects. The new projects, and other recommended project deferrals and budget adjustments, would result in a \$9,988,759 increase in the CIP from the current \$18,455,936 to \$28,444,695 (**Attachment 1**). A majority of the requested increase is to fund high-priority deferred and preventative maintenance and other critical safety and infrastructure projects including roadway resurfacing, facility maintenance and renovation, sidewalk repair, and sewer improvements. The increase also includes \$963,000 in recently awarded grant funds for the Real Time Crime Center project.

The CIP is one of many components of the City's overall budget and staff is working through department budget requests and will have a full picture of available funding, and whether further adjustments to the CIP are necessary, in advance of the upcoming Budget Study Session. **Attachment 2** details the Five-Year CIP for FY 2024-25 through FY 2028-29 and the Deferred and Unfunded Future Projects list.

Engineering Reorganization and Staffing

As part of the FY 2022-23 budget, City Council approved four new positions in the Engineering Division of the Public Works Department, growing the team by three engineers from seven to ten,

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and approved the creation of the Senior Engineer position. The staffing changes were necessary to align staff capacity and necessary expertise with a growing backlog of CIPs as the addition of new projects continued to outpace staff resources (**Attachment 3**). While the Public Works Department aggressively worked to fill the positions, recruitment and staff retention remains a time intensive and difficult process, with tremendous support from the City's recruitment team in the Human Resources Department and the City Manager's office. The unfortunate reality is that a very competitive job market for Civil Engineers has impacted staffing throughout the public and private sectors. As a result, the Public Works Department has yet to achieve full staffing.

In July 2023, following 12 months of recruitment that failed to bring in any qualified candidates, the City reclassified a vacant Associate Engineer position created in FY 2022-23. The position was reclassified to a Senior Engineer to meet the City's need for a more experienced and professionally licensed engineer. Following another unsuccessful, 6-month-long recruitment process for Senior Engineer, staff completed a new salary survey, including a comparison of the position and salary range to like classifications in comparable cities to ensure market competitiveness. The new, and more competitive salary range was approved by City Council at its February 27, 2024 meeting as part of the Midyear Budget Review for FY 23-24. Since that time, staff has been actively working on recruitment.

Throughout FY 2023-24 staffing levels have varied between 60 percent and 80 percent directly impacting the ability of the department to deliver projects per the *Estimated* CIP Project Schedule that was presented at the April 2023 CIP Study Session. As of April 2024, the department has four vacancies, including two Senior Engineers, one Associate Engineer, and one Engineering Technician, bringing engineering staffing levels down to 60 percent. The more experienced Senior and Associate Engineer positions are critical to timely advancement of the City's ambitious CIP program, while also providing core department functions and services to the community.

In the meantime, staff continues to identify opportunities to supplement staffing with on-call engineering assistance, where possible, to ensure progress of necessary CIPs and other department functions. Current supplemental staffing includes:

- An experienced Senior Civil Engineer in the office two days a week to assist with the design review and coordination of CIPs and mentoring junior staff;
- A Traffic Engineer one day per week to assist with traffic engineering requests and review of traffic engineering elements for CIP projects;
- An ADA Specialist as needed to review Americans with Disabilities Act elements of CIP projects;
- Plan Check Specialists to assist with the review of private development and utility plans to help free up time for staff engineers to focus on CIP projects; and

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- Construction Inspection Services to assist staff with the daily oversight of contractors in the field working on the construction of CIPs.

While the additional support is helpful to address urgent needs, their availability is limited and permanent staffing remains necessary. Staff regularly evaluates and seeks opportunities to temporarily fill or supplement staffing needs with outside help to ensure CIP progress.

Non-CIP Core Department Functions

In addition to CIPs, the Engineering Division oversees a wide variety of City programs and services which include, but are not limited to:

- review and issuance of right-of-way and encroachment permits;
- research and response to a high level of resident requests by phone, email, and in-person;
- coordination with utilities (SCE, SoCal Gas, AT&T, etc.) including permit review and issuance, inspection, and oversight of public outreach requirements;
- land development permitting, plan review, and construction inspection;
- facilitation of Public Works Commission meetings, including preparation of staff reports;
- management of the City's online bid portal PlanetBids;
- support for special events including review of traffic control and perimeter safety plans;
- review and processing of tree removal requests;
- processing ADA parking space requests, the right-of-way banner program, and memorial donation program;
- management of the sewer and landscaping and lighting assessment districts;
- contract administration with agency partners (e.g., LA County Department of Beaches and Harbor, LA County Public Works, LA County Library, Caltrans, etc.);
- management of private utility undergrounding district projects and creation of private utility undergrounding districts; and
- partnerships for community projects (e.g., South Bay Parkland Conservancy, Hermosa Beach Little League, Leadership Hermosa Beach, etc.).

The Public Works Department is projected to issue almost 800 permits in FY 2023-24, and while the total decreased slightly from over 900 in FY 2022-23, the number of utility permits issued remains high and is projected to reach 290, an increase of approximately 5 percent from the prior year. Utility permits are the most complex permit requests that the department oversees; each one requires significant staff time to ensure that work is completed in accordance with City standards and that coordination with and notification of the community is implemented by each permittee.

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The Public Works Engineering Division also works closely with the Public Works Maintenance and Operations team to address preventative maintenance needs, including preparing work orders to address community concerns, troubleshooting issues with existing infrastructure, and responding to storm-related events. This past year, Hermosa Beach experienced historic levels of rain and wind, which required substantial involvement and response to storm-related emergency work by our engineers, including coordination with our partners at Los Angeles County Fire Lifeguard Division, Los Angeles County Public Works, and Los Angeles County Department of Beaches and Harbors.

Major Non-CIP and Other Unplanned Work Efforts

The department completed numerous major non-CIP efforts and other unplanned work efforts during FY 2023-24 to address City Council and community concerns and to update and modernize our operational processes:

Modernized Procurement Procedures for Small Construction and Maintenance Projects-The Public Works Engineering Division updated the Hermosa Beach Municipal Code (HBMC) to incorporate alternative bidding procedures subject to the Uniform Public Construction Cost Accounting Act (UPCCAA) for all public and maintenance projects as defined in the California Public Contract Code (PCC). The effort resulted in increased bid limits and greatly improved efficiencies for smaller projects. The new procedure was approved by City Council at its September 12, 2023 meeting and adopted September 26, 2023. Following adoption, staff also worked to update the associated contract documents and procedures across departments to ensure compliance with internal procedures, UPCCAA requirements, and compliance with associated Department of Industrial Relations (DIR) monitoring requirements.

The new procedure greatly enhanced the City's ability to advance small projects in a more efficient manner and was utilized to complete the installation of the new sewer lateral in support of the Clark Building Renovation project (CIP 689). The sewer line replacement would have previously taken months to complete as it would have required formal advertisement, contractor selection, and award at City Council. Staff is also actively utilizing the new contract mechanism for several other projects, including Citywide Roof Repair (CIP 620), fence replacement at Edith Rodaway Park, sidewalk grinding, and laminate flooring installation at South Park Upper Classrooms three and four.

Event Traffic Control and Perimeter Security-The Public Works Engineering Division has taken on an expanded role in close partnership with the Community Resources and Police Departments to review and implement plans for large scale events to ensure enhanced perimeter safety, traffic control, and accessibility. The effort includes detailed reviews with event producers and pre-event inspection by engineering staff to ensure proper installation for major community events such as Locale 90254, Oktoberfest, Fiesta Hermosa, the St. Patrick's Day parade, and the LA Rams NFL

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Draft Experience event.

Reduced Speed Limits in our Downtown and near Schools-The Public Works Engineering Division conducted detailed review of Assembly Bill 43 (AB43) and recent updates to the California Manual on Uniform Traffic Control Devices (CAMUTCD) to identify ways to reduce speed limits on Pier Avenue, Hermosa Avenue, and adjacent to schools to enhance public safety. The changes were approved by City Council at its June 25, 2023 meeting and the associated ordinance was adopted on August 3, 2023. Following adoption, the engineering team worked with the City's traffic engineer to develop a signage plan and with the Maintenance and Operations Division to install 58 new signs throughout the City.

Pavement Moratorium-The Public Works Engineering Division developed and implemented the City's first pavement moratorium. The moratorium prevents, with exceptions, trenching in roadways that have been maintained, resurfaced, or reconstructed within the previous three, five, or ten years respectively. The purpose of the moratorium is to protect the City's investment in its infrastructure, preserve the life of streets, and provide a safe driving surface and a pleasing appearance to roadway surfaces that have undergone work. The effort to implement the moratorium included researching other cities' policies to determine general practice; drafting ordinance and municipal code language in coordination with the City Attorney's office; and presenting the proposed moratorium to both Public Works Commission and City Council. The moratorium was approved, the associated ordinance adopted at the November 28, 2023 City Council meeting, and it went into effect December 28, 2023.

Development of Outdoor Dining Guidelines-The Public Works Engineering Division led the development of new guidelines and application process for on- and off-street commercial encroachments (dining and retail). The effort required research of best practices for safety and simplicity, meetings with the business owners, updates to the fee schedule, and close coordination with City Manager's Office, Community Development Department, and Finance Department on the creation of a revised application and review procedure.

Coordination with and Oversight of Utility Providers to Ensure Compliance with City Requirements-The Public Works Engineering Division is projected to oversee the review and approval of 290 utility permits in FY 2023-24, an increase of 5 percent over the previous year, including major efforts that required significant coordination and outreach with the community, including, but not limited to, a major pole replacement project with 17 poles on Aviation Boulevard and a fiberoptic installation project on 25th Street and Ozone Court that required the City to ensure that damage caused to the City's infrastructure by the contractor was adequately addressed. As a result, the City was able to successfully require expanded pavement restoration as restitution to the neighborhood.

Police Department Automated License Plate Reader (ALPR) and Security Camera Installation

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Projects-The Public Works Engineering Division was heavily involved with two Police Department projects to install license plate readers at entrance points to the City, as well as surveillance cameras throughout the City. Engineering staff oversaw the request for proposal (RFP) process including coordinating publishing of notification of RFP with the City Clerk's office, posting the RFP on PlanetBids, leading field meetings with prospective vendors, responding to vendor questions, serving on the proposal evaluation and interview panel, and providing input for vendor selection. Engineering staff reviewed drawings and specifications for all cameras installed in coordination with the Maintenance and Operations team, researched and vetted camera locations for safety and applicability, attended pre-installation meetings with vendors and the Police Department, and reviewed and processed permit requests for vendor installation including detailed traffic control plan reviews. Overall, new cameras were installed at over 20 locations throughout the City, enhancing the Police Department's ability to conduct and assist other agencies' investigations.

Other-The Engineering Division assisted with a wide range of necessary improvement efforts, including but not limited to, replacement of signage and installation of new meters on 11th Street near the Strand; evaluation of installation of new accessible parking signage at City Hall and the storage parking lot per current standards; evaluation and installation of new parking restriction signage at Valley Park, South Park, and along Ardmore Avenue; installation of warning signage and pedestrian barricades on Cypress Avenue and 6th Street in response to a safety concern in the parkway; coordination of updates to parking restrictions on parking signs along Hermosa Avenue; coordination, layout, purchase and installation of 24 new bike racks (19 on Pier Plaza, 4 near the Community Center, and 1 on Pier Avenue).

FY 2023-24 CIP Progress

Staff is on track to complete 15 CIP projects on the FY 2023-24 CIP including 10 projects already complete as of April 10, 2024 and 5 additional projects either in the project close out phase or scheduled for completion prior to end of the fiscal year. Staff also advanced a portion of a future project with the Prospect Avenue repaving. Additionally, as many as 15 projects are nearing completion of design in preparation for advertisement for construction either this, or next, fiscal year pending unforeseen changes in workload or Council priorities. The CIP status sheet summary is provided in **Attachment 4** and illustrated in the estimated schedule (**Attachment 5**).

Between the April 2023 CIP Study Session and the start of FY 2023-24, several projects were completed but remained part of the FY 2023-24 CIP for project close out. For example, CIP 601 Prospect Ave Curb Ramps, CIP 606 Longfellow Sidewalk Improvements, and CIP 698 ADA Improvements were designed, advertised, and constructed together to take advantage of economies of scale in construction pricing and to utilize Community Development Block Grant (CDBG) funds efficiently. The project constructed over 4,000 square feet of sidewalk, 120 linear feet of curb and

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gutter, and 13 curb ramps. The project, despite additional work being added to the scope to complete a fourth project (CIP 549 Temporary Beach Accessible Routes), was successfully completed almost three weeks ahead of schedule and approximately \$9,000 under the construction contract amount awarded by City Council.

Also completed during this time were CIP 108 Pay-by-App Parking Signage (Phase 1), CIP 160 PCH Traffic Improvements, and CIP 549 Temporary Beach Accessible Routes.

Projects for which construction was completed in FY 2023-24 include:

CIP 669 City Park Restrooms and Renovations-Completing CIP 669 was one of the department's highest priorities in FY 2023-24. Following the award of a contract to a qualified contractor, staff worked to complete the work as efficiently as possible. Clark Field Restroom, identified as the highest priority location due to the start of the Little League season, was opened for public use on April 21, 2023, 59 days following Notice to Proceed. South Park Upper Restroom was opened for public use on May 19, 2023. South Park Lower Restroom was opened on June 29, 2023. Fort Lots-of-Fun Park Restroom was opened for public use on August 10, 2023 and Seaview Park Restroom was opened for public use on August 24, 2023.

Overall, despite unforeseen field conditions at several locations, the project was completed only 10 days beyond the 147-day contract length with most locations complete and open well in advance of the original completion date. The contract work was also completed slightly under the construction contract amount awarded by City Council despite scope changes and other issues due to the unforeseen field conditions.

CIP 629 Municipal Pier Structural Assessment and Repairs and CIP 660 Municipal Pier Electrical Repairs-Construction of the projects followed months of staff effort to obtain permits from the Coastal Commission following completion of design. The Hermosa Beach Municipal Pier is a vital landmark both for the City and the region, making its structural integrity and public accessibility crucial. Staff worked hard to schedule and complete the bulk of the project work in advance of the 2023-24 winter season, ensuring that no additional damage would result due to the numerous rain, wind, and storm surge events that Hermosa Beach experienced.

Due to diligence in the field and close coordination with the contractor, staff also identified additional structural repairs that could be performed within the same contractor mobilization. The repairs were primarily identified through a targeted supplemental inspection, by the City's on-call structural engineer, that was proactively facilitated as an early phase of CIP 623. During construction, the contractor also identified a damaged deck panel that was not visible until the scaffolding was in place under the pier to facilitate a close visual inspection. Also, through CIP 623, staff was able to quickly dispatch the City's on-call structural engineer to conduct a closeup inspection utilizing the scaffolding. The effort involved close coordination between the engineering team, the City, and the contractor to

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evaluate the feasibility and costs of various repair options. Staff ultimately selected panel replacement over repair, which was the most feasible and cost-effective solution. During the supplemental inspection, the team was also able to identify an adjacent panel that required minor repair that was not visible until the damaged panel was removed.

While the additional repairs extended the project schedule beyond the original contract length, and required additional funds, completing the repairs under the current contract was essential to avoid months-long delays for a new Coastal Commission permit and to avoid the potential for further damage to the Pier. Completing the repairs allowed the City to avoid the number of closures to the Pier that were experienced in the previous year due to safety concerns during storm surge events.

CIP 191 Annual Street Improvements-Prioritizing completion of the paving project reflects a major department goal to work toward maintaining the City's Pavement Condition Index (PCI) and to improve roadway safety on Prospect Avenue, a major north-south corridor in the City. The project paved approximately 1.6 miles of roadway, reconstructed over 30 curb ramps, planted 8 trees, enhanced crosswalk markings, installed new light-emitting diode (LED) stops signs at 9th Street for improved safety, and restriped the roadway including implementing enhanced signing and striping for roadway sharing between bicycles and vehicles and adding an edge line for traffic calming. Despite expanding the project scope, construction was completed only one day after the originally scheduled completion date and under budget, as staff anticipates the total cost of construction to be approximately \$120,000 less than the construction contract amount awarded by City Council.

CIP 102 Bus Stop Improvements and CIP 193 Pedestrian Crossing Safety Improvements-Staff worked to expedite Phase 1 of the combined projects, which was separated from the larger project following Council direction in December 2022, by revising the scope of the designer's work; implementing a pilot project for proof of concept at Hermosa Avenue and 6th Street; monitoring that location for equipment performance, traffic flow, and pedestrian safety; overseeing the design process; purchasing long lead time equipment ahead of completion of design to expedite construction; advertising the project for construction bids; awarding a construction contract; and overseeing construction. Phase I included installing Rectangular Rapid Flashing Beacons (RRFBs) at 10 uncontrolled intersections on Hermosa Avenue, Pier Avenue, Valley Drive, and Manhattan Avenue, as well as updating signage and striping to reflect the new intersection conditions. Construction was completed in 40 percent of the scheduled time and for approximately \$50,000 under the construction contract amount awarded by City Council.

CIP 195 City Sidewalk Improvements and CIP 760 Tree Well Grates-The projects were constructed together and included construction of approximately 2,500 square feet of sidewalk, planting of over 30 parkway trees, and installation of 60 metal tree grates around trees in the downtown area. The project was completed for less than the construction contract amount awarded by City Council and sidewalk work was completed within the project schedule.

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Projects for which design, or planning, have progressed significantly in FY 2023-24 include:

CIP 689 Clark Building Renovations-Staff placed significant focus on the high-profile project throughout the past year by dedicating additional staff including on-call engineering and architecture specialists to obtain approvals from the Los Angeles County Department of Public Health for the new commercial kitchen design and to advance other elements of the design including electrical upgrades, site accessibility improvements, audio-visual system, air conditioning system, and flooring system.

The project was advertised for construction bids in November 2023 following receipt of approval from the Los Angeles County Public Health Department in the Fall. Staff performed an extensive bid analysis with the City's architectural design team and the City's on-call building construction engineers and identified opportunities for small cost savings through value engineering. Following direction provided by Council at its February 27, 2024 meeting, staff rejected all bids and proceeded with limited project document revisions ahead of re-advertisement for construction. Staff is finalizing the revisions to the bid package and anticipates re-advertisement by the end of April 2024, two months from the date of Council direction, and within the two to four-month timeframe estimated by staff. Project completion is anticipated in spring 2025 (**Attachment 5**).

Staff executed a contract to perform repairs to the building's sewer lateral simultaneously with the revision of the plans and specifications. Completing the sewer work advances part of the project scope of work and allows the building to be reopened on an interim, limited-use basis until the start of construction. The Engineering Division also worked with the Maintenance and Operations Division to perform heating system maintenance and minor interior touch-ups and painting ahead of the reopening. The work was completed within 41 days of Council direction and the building is now available for use.

CIP 699 Parking Structure (Lot C) Improvements-Staff engaged one of the City's on-call engineering specialists in 2021 to perform a structural assessment of Lot C. The report detailed repairs required on the structure based on priority and identified a five-year plan for implementation of the repairs. Due to staffing constraints, the design of repairs advanced slowly. Recently, staff proactively performed a subsequent inspection with the structural designer and identified additional structural repairs beyond the initial 2021 report so that they could be incorporated in the current project. Staff expanded the scope of repairs for the project to encompass not only the necessary electrical and elevator repairs, but also a comprehensive assessment of structural issues. Staff is currently evaluating the necessity of conducting destructive testing to identify any additional repairs not initially included in the project scope. Staff anticipates advancing the design of this critical public safety project in the coming months and targets early 2025 for start of construction (**Attachment 5**).

CIP 502 Greenbelt Pedestrian Trail, CIP 604 City Wide ADA Improvements, and CIP 194 Annual Striping Improvements-Over the past year, the Engineering Division diligently enhanced the design of the project. Enhancements include additional curb ramps, accessible parking spaces, and other features to improve ADA access. Furthermore, the design now incorporates sufficient detail to ensure effective drainage across the path, minimizing erosion of the decomposed granite. Critical features, such as memorial donation items along the path, are also preserved. Following the loss of several trees due to damage and collapse over two winters, the project includes the planting of additional trees. Moreover, enhanced safety measures, including the installation of a new rectangular rapid flashing beacon (RRFB) at the existing midblock crossing of Valley Drive at Clark Building, are included, along with improvements to the associated ramp and accessible parking spaces. **(Attachment 5).**

CIP 164 Hermosa Avenue Green Streets-The Enhanced Watershed Management Program identifies the installation of distributed National Stormwater Best Management Practices (BMPs) as a requirement of the 2012 Municipal Separate Storm Sewer System permit. Implementing the project will advance the City toward compliance with requirements for trash and bacteria Total Maximum Daily Load. The project must advance to meet compliance deadlines.

The project includes installation of approximately 4,500 linear feet of permeable concrete gutter in the southern part of the City and planting of 44 trees on Hermosa Avenue. The project was designed through a contract managed by the City of Torrance for work in Hermosa Beach, Manhattan Beach, Redondo Beach, and Torrance. The Engineering Division worked in coordination with the Public Works Departments in each city involved in the project and internally with the City Manager's Office and the City Attorney to advance the project. Staff provided design reviews at various stages throughout the process, however the project is largely advancing on a schedule outside of the Engineering Division's control. The City of Torrance recently conveyed Spring 2024 as the project advertising timeline **(Attachment 5).**

CIP 421 Annual Sewer Improvements-The project will perform approximately 100 linear feet of spot repairs to sewer pipes, construct approximately 5,000 linear feet of new sewer pipe, install 25 new maintenance access holes, install 50 new maintenance access hole frames and covers, reconstruct approximately 20,000 square feet of pavement, and perform other incidental sewer maintenance work throughout the City. Due to staffing constraints, the design of the project advanced slower than anticipated throughout FY 2023-24. However, staff worked hard to continuously push the project forward. As a direct outcome of their efforts, the design of the large and critical sewer project is complete, and the project is in the final approval stage prior to advertisement for bids. Staff anticipates the project will be advertised in May 2024 **(Attachment 5).**

CIP 422 Annual Storm Drain Improvements-The project will construct improvements to the storm

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drain infrastructure near the intersection of Ardmore Avenue at 5th Street. Currently, there is a drainage inlet on the west side of Ardmore Avenue that leads to a broken pipe with no outlet, which causes flooding on the Greenbelt during heavy rain events. The project will construct a new catch basin on Ardmore Avenue near 5th Street; reconstruct approximately 50 linear feet of curb and gutter for drainage improvement; install approximately 150 linear feet of new storm drainpipe to carry stormwater beneath the Greenbelt; and create a new connection to the Los Angeles County storm drain main line beneath Valley Drive. The design of the project was started by a former staff member, and staffing constraints have slowed its progress. However, the project is now in the final approval stage and the project will likely be ready for advertisement in July 2024 pending issuance of a permit by Los Angeles County (**Attachment 5**).

CIP 424 Annual Storm Drain Improvements-The project's design began in July 2023 and has progressed quickly. The project includes installation of a new catch basin, approximately 110 linear feet of new storm drain pipe, installation of two new maintenance access holes, pavement restoration, and other work incidental to improving stormwater capture at the intersection of Bard Street and Oak Street. The project will address stormwater runoff and flooding concerns in the adjacent residential neighborhood. Staff anticipates design to be completed in early Summer 2024 (**Attachment 5**) with advertisement and construction schedule to be determined based on staff capacity.

CIP 619 Kelly Court Renovations-The project was originally identified and included in the CIP to renovate the pickleball court to current standards and provide resurfacing. During the design development process, staff determined the project scope would need to include modifications and improvements to the adjacent tennis and basketball courts to ensure standard clearance around all facilities. The clearance requires relocation of light poles, fencing, and other equipment, as well as expansion of the concrete slab in a constrained area, to accommodate the relocations. The project will install new sport court equipment (posts, nets, backboards/hoops, etc.) and restripe all courts.

In FY 2023-24, the Engineering Division worked extensively with the designer to identify layout issues with the courts, identify solutions to address space needs without reducing the facility's capacity, revise the scope of the project and their scope of work, and advance the design. The City received an initial preliminary design package reflecting the new scope of work and anticipates design completion by the end of 2024 with construction beginning in Spring 2025 (**Attachment 5**).

CIP 620 Citywide Roof Repairs-The Engineering Division, in coordination with the Maintenance and Operations Division, is advancing contracts under the City's new procurement policies and procedures to complete repair work on roofs at various City buildings. The new procurement rules allow the process to be expedited and simplified. Staff began processing the contract as of March 2024 and anticipates construction beginning in Summer 2024 (**Attachment 5**).

CIP 624 CDBG Improvements-CIP 624 is a critical project for the department due to the

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requirements of the CDBG funds as the City's receipt of future funds is contingent upon timely completion of projects. The Engineering Division began design in November 2023 and has proceeded expeditiously. The design documents are currently under review by Los Angeles County, the funding management agency, with approval anticipated in the coming weeks. The project will construct six ADA-compliant curb ramps, one new cross gutter, and approximately 450 square feet of new sidewalk. Staff anticipates advertising for construction in late May 2024 (**Attachment 5**).

CIP 538 Citywide Parks Master Plan-the project includes the preparation of an action plan that creates a roadmap for current and future beach, park, facility, and program needs for the next 20 years through community engagement, and an evaluation of the current utilization, maintenance and programming of the City's recreation facilities and staff resources. The project has included an extensive community outreach process including surveys and three community workshops as well as monthly meetings between staff, the master plan consultant, and the Commission subcommittee members; all of which has involved extensive participation by the Public Works Department Engineering and Operations & Maintenance team members. The City's Master Plan Consultant is in process of preparing the final draft report that will be presented to the Parks Commission and Public Works Commission through a joint meeting. The report will be presented to City Council for consideration. Meeting dates will be scheduled following review of the final draft.

Looking Ahead to FY 2024-25

Attachment 5 details an estimated schedule, and sequencing, for the delivery of the proposed FY 2024-25 CIP considering projected engineering project management staff capacity in labor hours versus the time commitment required to advance each project through design and construction. Several projects have fixed schedules in order to meet grant-specific and regulatory timelines and other high priority safety needs.

With 38 projects remaining in the CIP, staff workload will remain extremely heavy for the next three fiscal years with little to no capacity to take on new projects. The workload to staff resource capacity gap will likely continue through FY 2027-28 as staff continues to work through a backlog of projects carried over from past years and as other priority maintenance projects are likely to be identified in the future.

The dates in the schedule are tentative and subject to revision depending on any future unplanned work or as other Council priorities are identified throughout the year. Requests to advance one particular project over another will have a direct impact on the timing of other projects. Staff recommends a continued focus on prioritizing deferred maintenance and safety projects during FY 2024-25, such as building maintenance, sidewalks, sewer, storm drains, and paving over enhancement projects. Continued investment in basic foundational areas will help reduce future

Staff Report

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maintenance and capital costs. For FY 2024-25, staff proposes only two new projects:

- Pay-by-App Parking Signage Phase 2-the second iteration of deployment for the program to on-street meters will start pending staff availability; and
- Real Time Crime Center-due to receipt of grant funds for much-needed public safety technology, the City will be required to meet certain funding schedule requirements and expenditure deadlines.

Additional funding was allocated in accordance with the priorities described above. Most of the funds were allocated to the following projects:

- CIP 689 Clark Building Renovations;
- CIP 699 Parking Structure (Lot C) Improvements;
- CIP 105 Annual Street Improvements;
- CIP 421 Annual Sewer Improvements;
- CIP 424 Storm Drain Improvements; and
- CIP 604 City Wide ADA Improvements.

In order to free up funding for high priority projects and to avoid tying up money in projects not scheduled to advance in the coming fiscal year, staff moved four projects to the Deferred and Unfunded Future Projects list, awaiting funding in a future budget cycle. Staff also identified several other future projects needs, and subsequent phases of current projects, and added them to the Deferred and Unfunded Future Project list. At the CIP Study Session, Council can take into consideration whether other projects should be delayed until a future fiscal year due to prioritization.

As a reminder to City Council and the community, there are several upcoming meetings in which the Capital Improvement Program and Preliminary 2024-25 Budget will be discussed prior to final adoption. The community is invited and encouraged to provide feedback in advance of each meeting:

- May 15, 2024-Posting of the 2024-25 Preliminary Budget
- May 15, 2024-Public Works Commission Meeting
- June 5, 2024-Workshop: 2024-25 Preliminary Budget
- June 11, 2024-Public Hearing: Adoption of the 2024-25 Budget

General Plan Consistency:

This report and associated recommendation have been evaluated for their consistency with the City's General Plan. Relevant Policies are listed below:

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Governance Element

Goal 1. A high degree of transparency and integrity in the decision-making process:

Policies:

- **1.1 Open Meetings.** Maintain the community's trust by holding meetings in which decisions are being made, that are open and available for all community members to attend, participate, or view remotely.
- **1.2 Strategic Planning.** Regularly discuss and set priorities at the City Council and management level to prioritize work programs and staffing needs.
- **1.3 Priority-based budgeting.** Utilize priority-based budgeting to ensure funding allocations are consistent with the priorities set by the community and City Council.
- **1.4 Census oriented.** Strive to utilize a consensus-oriented decision-making process.

Goal 2. The community is active and engaged in decision-making processes.

Policies:

- **2.1 Multiple outreach methods.** Consistently engage in community outreach through neighborhood forums, social media, the latest technologies, personal interaction, and other methods on a regular basis.
- **2.2 Universal outreach.** Utilize diverse methods of outreach that promote public participation and ensure Hermosa Beach events are communicated to all segments of the communities.
- **2.4 Public forums.** Host periodic public forums on issues important to the community, facilitating these forums with the purpose of guiding City policy.

Fiscal Impact:

The proposed FY 2024-25 Capital Improvement Program identifies an overall budget of \$28,444,695 including \$9,988,759 in newly requested funds for the 2024-25 Fiscal Year. The funding is allocated in the following project categories:

- | | |
|--|--------------|
| • Street + Highway Improvements: | \$6,747,698 |
| • Sewer + Storm drain Improvements: | \$5,493,636 |
| • Park Improvements: | \$4,361,997 |
| • Public Building + Ground Improvements: | \$11,841,364 |

Attachments:

1. FY 2024-25 CIP Summary Sheet
2. FY 2024-25 5-Year CIP and Unfunded Future Projects
3. FY 2024-25 Public Works Engineering Organizational Chart
4. FY 2023-24 CIP Status as of April 10, 2024
5. FY 2024-25 CIP Tentative Schedules

Staff Report

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Respectfully Submitted by: Joe SanClemente, Public Works Director

Noted for Fiscal Impact: Viki Copeland, Finance Director

Approved: Suja Lowenthal, City Manager



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS*

CAPITAL IMPROVEMENT PROGRAM - FY2024-25

CIP NO.	PROJECT NAME	State Gas Tax Fund	Tyco Fund	Park/Rec Facility Tax Fund	CDBG Fund	Prop A Fund	Prop C Fund	Measure R Fund	Measure M Fund	Measure W Fund	Grants Fund	Sewer Fund	Storm Drain Fund	RTI Undersea Cable Fund	RTI Undersea Cable Tidelands Fund	Capital Improvement Fund	TOTAL Current Year Request	Remaining Prior Year Funding			TOTAL CIP FUNDING FY 24-25
		115	122	125	140	145	146	147	148	149	150	160	161	190	191	301		Fund		Amount	
STREET AND HIGHWAY IMPROVEMENTS																					
102	Bus Stop Improvements					500,000											500,000	145		0	500,000
105	Annual Street Improvements	700,000															700,000	115		538,640	1,238,640
			490,000														490,000	122		0	490,000
							450,000										450,000	146		183,169	633,169
								380,000									380,000	147		486,354	866,354
									390,000								390,000	148		150,305	540,305
																	0	301		274,802	274,802
																		TOTAL FOR PROJECT			4,043,270
109	Utility Box Wrappings																0	301		50,000	50,000
111	Gateway and Wayfinding Signs Conceptual Design															29,395	29,395	301		20,605	50,000
112	Annual City Sidewalk Improvements																0	115		5,131	5,131
																	0	146		129,312	129,312
																	0	301		600,000	600,000
																		TOTAL FOR PROJECT			734,443
113	Pay-By-App Street Parking Phase 2															10,000	10,000	301		0	10,000
143	PCH Mobility Improvement Project																0	115		40,930	40,930
164	Hermosa Ave Green Street																0	149		123,262	123,262
193	Pedestrian Crossing Safety Improvements																0	115		10,000	10,000
																	0	146		425,662	425,662
																	0	147		39,751	39,751
																		TOTAL FOR PROJECT			475,413
194	Annual Striping Improvements																0	147		184,000	184,000
695	Parking Lot A Improvements													94,120			94,120	190		442,260	536,380
STREET AND HIGHWAY IMPROVEMENTS SUBTOTAL		700,000	490,000	0	0	500,000	450,000	380,000	390,000	0	0	0	0	94,120	0	39,395	3,043,515	3,704,183			6,747,698



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS*

CAPITAL IMPROVEMENT PROGRAM - FY2024-25

CIP NO.	PROJECT NAME	State Gas Tax Fund	Tyco Fund	Park/Rec Facility Tax Fund	CDBG Fund	Prop A Fund	Prop C Fund	Measure R Fund	Measure M Fund	Measure W Fund	Grants Fund	Sewer Fund	Storm Drain Fund	RTI Undersea Cable Fund	RTI Undersea Cable Tidelands Fund	Capital Improvement Fund	TOTAL Current Year Request	Remaining Prior Year Funding			TOTAL CIP FUNDING FY 24-25	
		115	122	125	140	145	146	147	148	149	150	160	161	190	191	301		Fund		Amount		
SEWER/STORM DRAIN IMPROVEMENTS																						
417	Storm Drain Improvements - Various Locations																0	122		19,148	19,148	
																	0	161		1,109,331	1,109,331	
																		0	191		168,315	168,315
																		TOTAL FOR PROJECT			1,296,794	
421	Annual Sewer Improvements - Phase 2											779,764					779,764	160		2,220,236	3,000,000	
422	Annual Storm Drain Improvements - 5th Street Greenbelt																0	161		285,000	285,000	
423	Annual Sewer Improvements																0	160		217,300	217,300	
424	Annual Storm Drain Improvements - Bard Street												350,000				350,000	161		108,852	458,852	
438	Stormwater Dry Wells																0	149		235,690	235,690	
SEWER/STORM DRAIN IMPROVEMENTS SUBTOTAL		0	0	0	0	0	0	0	0	0	0	779,764	350,000	0	0	0	1,129,764	4,363,872			5,493,636	
PARK IMPROVEMENTS																						
502	Greenbelt Pedestrian Trail																0	122		60,000	60,000	
																	0	301		737,740	737,740	
																		TOTAL FOR PROJECT			797,740	
503	City Park Lighting Conceptual Design																0	122		150,000	150,000	
538	Citywide Park Master Plan (Stakeholder: Community Resources)																0	125		43,167	43,167	
																	0	301		110,926	110,926	
																		TOTAL FOR PROJECT			154,093	
603	South Park Slope, Irrigation, and Landscape Improvements																0	125		34,294	34,294	
																	0	150		189,849	189,849	
																	0	301		1,275,857	1,275,857	
																		TOTAL FOR PROJECT			1,500,000	
604	City Wide ADA Improvements															300,000	300,000	301		200,000	500,000	
610	Fort Lots-of-Fun Park Wall and Gate Improvements																0	301		100,000	100,000	
619	Kelly Courts Improvements		250,000														250,000	122		0	250,000	
				70,000													70,000	125		215,400	285,400	
																250,000	250,000	301		374,764	624,764	
																		TOTAL FOR PROJECT			1,160,164	
PARK IMPROVEMENTS SUBTOTAL		0	250,000	70,000	0	0	0	0	0	0	0	0	0	0	0	550,000	870,000	3,491,997			4,361,997	



City of Hermosa Beach

DEPARTMENT OF PUBLIC WORKS*

CAPITAL IMPROVEMENT PROGRAM - FY2024-25

CIP NO.	PROJECT NAME	State Gas Tax Fund	Tyco Fund	Park/Rec Facility Tax Fund	CDBG Fund	Prop A Fund	Prop C Fund	Measure R Fund	Measure M Fund	Measure W Fund	Grants Fund	Sewer Fund	Storm Drain Fund	RTI Undersea Cable Fund	RTI Undersea Cable Tidelands Fund	Capital Improvement Fund	TOTAL Current Year Request	Remaining Prior Year Funding			TOTAL CIP FUNDING FY 24-25	
		115	122	125	140	145	146	147	148	149	150	160	161	190	191	301		Fund		Amount		
PUBLIC BUILDING AND GROUND IMPROVEMENTS																						
605	City Facilities Condition and Needs Assessment																0	301		470,075	470,075	
615	New Corporate Yard Facilities																0	301		789,997	789,997	
617	Civic Center Charging Stations																0	301		11,827	11,827	
618	Tsunami Siren																0	150	3	4,700	4,700	
																	0	301		23,825	23,825	
																			TOTAL FOR PROJECT			28,525
620	City Wide Roof Repair																0	301		203,896	203,896	
621	Comprehensive Downtown Lighting Design																0	301		150,000	150,000	
623	Pier Structural Inspection and Evaluation		40,000												141,600		141,600	190		0	141,600	
																	40,000	122		318,400	358,400	
																			TOTAL FOR PROJECT			500,000
624	CDBG Improvements																0	140		147,148	147,148	
625	City Wide ADA Improvements															50,000	50,000	301		200,000	250,000	
682	Parking Lot D Improvements									200,000							200,000	149		0	200,000	
																	0	150	1,2	857,600	857,600	
													500,000				500,000	161		258,238	758,238	
																			TOTAL FOR PROJECT			1,815,838
685	Real Time Crime Center										963,000						963,000	150		0	963,000	
689	Clark Building Renovations		224,832														224,832	122		0	224,832	
																	2,325,168	2,325,168	301		1,051,067	3,376,235
																			TOTAL FOR PROJECT			3,601,067
692	14th Street Beach Restroom Improvements																0	122		91,948	91,948	
																	0	125		44,185	44,185	
																	0	160		53,858	53,858	
																			TOTAL FOR PROJECT			189,991
699	Parking Structure (Lot C) Improvements		170,000														170,000	122		729,600	899,600	
																	0	149		69,370	69,370	
																	0	161		119,304	119,304	
															330,880		330,880	190		667,322	998,202	
																	0	301		633,524	633,524	
																			TOTAL FOR PROJECT			2,720,000
PUBLIC BUILDING AND GROUND IMPROVEMENTS SUBTOTAL		0	434,832	0	0	0	0	0	0	200,000	963,000	0	500,000	330,880	141,600	2,375,168	4,945,480		6,895,884	11,841,364		
FUND TOTALS		700,000	1,174,832	70,000	0	500,000	450,000	380,000	390,000	200,000	963,000	779,764	850,000	425,000	141,600	2,964,563	9,988,759		18,455,936	28,444,695		

Footnotes:

¹ California State Coastal Conservancy Grant of \$433,650. 2021

² Measure W Regional Grant of \$423,950. 2022

³ FEMA Hazard Mitigation Grant

Blue indicates newly created CIP

City of Hermosa Beach - Department of Public Works
Estimated CIP Project Schedule

[illegible]

Assumptions:

Administrative staff is available to assist engineers with tasks such as making copies, answering phones, preparing invoices and contracts, etc.

PW engineers manage consultant design teams, oversee construction, write staff reports, develop RFPs, etc.

1700 hours total annual availability per engineer (2080 hours minus holidays, vacation, and sick time).

Full staffing assumes 10 engineers average approximately 50% of availability for CIPs $(0.5 \times 1700) / 12 = 70.8$ hours monthly per engineer, therefore 708 hours total monthly availability for CIP work in the engineering team. Current staffing levels as of April 2024 are 6 (60%). This schedule assumes reaching full staffing levels (100%) by Oct 2024. Actual schedules are subject to change. depending on staffing.

Legend:

Preparation of request for proposals or on-call task order.

Evaluation, conceptual design, or final design.

Advertisement for construction, including bid document preparation, advertisement, bid review, and award of contract at City Council.

Project close out, including final invoicing, documentaion, reporting to grant agencies.

Fixed schedule due to public safety need, grant timeline, or regularity requirements.



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2024-25 Thru 2028-29

PROJECT NAME	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	UNFUNDED AMOUNT	TOTALS ¹
STREET AND HIGHWAY IMPROVEMENTS							
CIP 102 Bus Stop Improvements	500,000	TBD	TBD			TBD	500,000
CIP 105 Annual Street Improvements	4,043,270					0	4,043,270
CIP 109 Utility Box Wrappings	50,000					0	50,000
CIP 111 Gateway and Wayfinding Signs Conceptual Design	50,000					0	50,000
CIP 112 Annual City Sidewalk Improvements	734,443					0	734,443
CIP 113 Pay-By-App Parking Signage Phase 2	10,000					TBD	10,000
CIP 143 PCH Mobility Improvement Project	40,930	TBD	TBD	TBD	TBD	TBD	40,930
CIP 164 Hermosa Ave Green Street	123,262	TBD				TBD	123,262
CIP 193 Pedestrian Crossing Safety Improvements	475,413	TBD	TBD			TBD	475,413
CIP 194 Annual Striping Improvements	184,000					0	184,000
CIP 695 Parking Lot A Improvements	536,380					0	536,380
CIP Annual Street Improvements		3,000,000	3,000,000	3,000,000	3,000,000	12,000,000	12,000,000
CIP Annual City Sidewalk Improvements		750,000	750,000	750,000	750,000	3,000,000	3,000,000
CIP CDBG Improvements			140,000		140,000	280,000	280,000
CIP Annual Striping Improvements		200,000	200,000	200,000	200,000	800,000	800,000
SUBTOTAL	6,747,698	3,950,000	4,090,000	3,950,000	4,090,000	16,080,000	22,827,698



City of Hermosa Beach
Department of Public Works
Capital Improvement Program
For Fiscal Years 2024-25 Thru 2028-29

PROJECT NAME	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	UNFUNDED AMOUNT	TOTALS ¹
SEWER/STORM DRAIN IMPROVEMENTS							
CIP 417 Storm Drain Improvements - Various Locations	1,296,794	TBD				TBD	1,296,794
CIP 421 Annual Sewer Improvements - Phase 2	3,000,000					0	3,000,000
CIP 422 Annual Storm Drain Improvements - 5th Street Greenbelt	285,000					0	285,000
CIP 423 Annual Sewer Improvements	217,300	TBD				TBD	217,300
CIP 424 Annual Storm Drain Improvements - Bard Street	458,852					0	458,852
CIP 438 Stormwater Dry Wells	235,690	TBD	TBD			TBD	235,690
CIP Annual Sewer Improvements		600,000	600,000	600,000	600,000	2,400,000	2,400,000
CIP Annual Storm Drain Improvements		250,000	250,000	250,000	250,000	1,000,000	1,000,000
SUBTOTAL	5,493,636	850,000	850,000	850,000	850,000	3,400,000	8,893,636
PARKS IMPROVEMENTS							
CIP 502 Greenbelt Pedestrian Trail	797,740					0	797,740
CIP 503 City Park Lighting Conceptual Design	150,000					0	150,000
CIP 538 Citywide Park Master Plan	154,093					0	154,093
CIP 603 South Park Slope, Irrigation, and Landscape Improvements	1,500,000					0	1,500,000
CIP 604 City Wide ADA Improvements	500,000					0	500,000
CIP 610 Fort Lots-O-Fun Wall and Gate Improvements	100,000	TBD				TBD	100,000
CIP 619 Kelly Courts Improvements	1,160,164					0	1,160,164
CIP City Wide ADA Improvements		200,000	200,000	200,000	200,000	800,000	800,000
SUBTOTAL	4,361,997	200,000	200,000	200,000	200,000	800,000	5,161,997



City of Hermosa Beach
 Department of Public Works
Capital Improvement Program
 For Fiscal Years 2024-25 Thru 2028-29

PROJECT NAME	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	UNFUNDED AMOUNT	TOTALS ¹
PUBLIC BUILDINGS AND GROUNDS IMPROVEMENTS							
CIP 605 City Facilities Condition and Needs Assessment	470,075					0	470,075
CIP 615 New Corporate Yard Facilities	789,997	2,000,000	18,000,000			20,000,000	20,789,997
CIP 617 Civic Center Charging Stations	11,827					0	11,827
CIP 618 Tsunami Siren	28,525	TBD				TBD	28,525
CIP 620 City Wide Roof Repair	203,896					0	203,896
CIP 621 Comprehensive Downtown Lighting Design	150,000					0	150,000
CIP 623 Pier Structural Inspection and Evaluation	500,000					0	500,000
CIP 624 CDBG Improvements	147,148					0	147,148
CIP 625 City Wide ADA Improvements	250,000					0	250,000
CIP 682 Parking Lot D Improvements	1,815,838					0	1,815,838
CIP 685 Real Time Crime Center	963,000	TBD				TBD	963,000
CIP 689 Clark Building Renovations	3,601,067					0	3,601,067
CIP 692 14th Street Beach Restroom Improvements	189,991			TBD		TBD	189,991
CIP 699 Parking Structure (Lot C) Improvements	2,720,000					0	2,720,000
SUBTOTAL	11,841,364	2,000,000	18,000,000	0	0	20,000,000	31,841,364
ANNUAL PROJECT COST TOTALS	28,444,695	7,000,000	23,140,000	5,000,000	5,140,000	40,280,000	68,724,695

**DEFERRED AND UNFUNDED FUTURE
PROJECTS²**

CIP 110 Strand Bollards Permitting, Design, and Construction
CIP 188 Strand Bikeway and Walkway Improvements at 35th St
CIP 609 Pier Plaza Safety and Lighting Enhancements
CIP 684 Emergency Operations Center (EOC) Renovations
City Park Lighting Final Design and Construction
Civic Center Construction
Clark Stadium Bleachers
Community Center Theater Renovations
Community Center Windows
Downtown Lighting Final Design and Construction
Forts Lots-Of-Fun Park Improvements
Gateway and Wayfinding Signage Final Design, Fabrication, and Installation
Hermosa Ave Greenwich Village Street Realignment Assessment
Library Community Project Phase II Assessment
Park Master Plan Implementation of Recommendations
Parking Structure (Lot C) Structural Repairs Phase 2
Pier Deck Repairs and Other Structural Improvements - Construction
Records Center Renovations Design and Construction

1. Future year and unfunded amounts are order of magnitude estimates and subject to change with refinement of project scopes, construction price escalation, and project delivery timelines.

2. Cost estimates for deferred and unfunded projects are TBD until scopes are further defined.

ADA Component	CIP No.	Project Name	Project Category	Project Budget ¹	Project Manager	Conceptual Planning	Preliminary Design	Final Engineering Design	Project Approvals/Bidding	Construction	Closeout	Estimated Project Completion Date ²	Current Project Status	Project Description
ACTIVE PROJECTS														
X	102	Bus Stops Improvements	SH	\$ 1,051,462	Andrew Nguyen		X			X		04/24 (Phase 1) 01/27 (Phase 2)	Combined with CIP 193. Phase 1 (RRFB installation) construction is substantially complete pending completion of punch list items. Phase 2, 30% Design is on hold pending staff availability.	This project will improve bus stops throughout the City. These improvements will include Americans with Disabilities Act (ADA) accessible curb ramps, crosswalk, striping improvements, furnishing, and other general improvements within direct vicinity of the bus stops. This project is combined with CIP 193 Pedestrian Crossing Safety Improvements. Phase 1 of the combined project was constructed in spring 2024, and installed Rectangular Rapid Flashing Beacons (RRFBs) and updated signing and striping at select pedestrian crossings on Hermosa Avenue, Manhattan Avenue, Pier Avenue, and Valley Drive. Phase 2 of this combined project will holistically evaluate the safety and accessibility in the vicinity of bus stops on Hermosa Avenue and at select other critical locations throughout the City then design and construct improvements.
X	105	Annual Street Improvements	SH	\$ 1,689,470	Briana Aube	X						02/26	Conceptual Planning. Combined with CIP 695. Staff is reviewing pavement management plan and developing list of priority segments to include in the scope of the project.	This project provides for pavement rehabilitation of various streets throughout the City. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter, and curb ramps. This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans. This project is combined with CIP 695 Parking Lot A Improvements.
	109	Utility Box Wrappings	SH	\$ 50,000	Joe SanClemente	X						12/24	Staff completed inventory of City-owned locations. Working to finalize agreement with local artist for collaboration. Art would be installed incrementally at various locations.	This project will add decorative paint and/or wraps to City-owned utility boxes throughout the City. The City is engaging a local artist cooperative to create the artwork that will either be painted or applied via vinyl wrap to the boxes. City Yard staff, who have been trained in wrap application, will be involved in this project.
	111	Gateway and Wayfinding Signs Conceptual Design	SH	\$ 61,086	Andrew Nguyen		X					11/24	Preliminary Design. Staff is working with on-call design specialist on refining the preliminary design, existing conditions inventory, and proposed recommendations.	This project will evaluate gateway and wayfinding signage throughout the City. Recommendations will include locations, preliminary design, and order of magnitude cost estimates for final design, sign fabrication, and installation.
X	112	Annual City Sidewalk Improvements	SH	\$ 739,243	Karla Vargas	X	X					08/24 02/27	Staff is in process of developing an early Phase 1 design package to address high priority sidewalk repairs at 24th Street and Palm Drive. Phase 2 scope of the larger project is to be determined and pending staff availability.	This project provides repairs, grinding, replacement, and improvements to sidewalks throughout the city at various locations to maintain and improve safety.
X	143	PCH Mobility Improvement Project	SH	\$ 51,851	Lucho Rodriguez	X						TBD	Conceptual Planning. Metro Approved funding of \$1.8 million for the City for the project development phases - PA&ED (Project Approval and Environmental Document) as a result of Public Work's Measure M application in 2020. Metro has retained the services of their on-call specialists to assist with the first phase. Staff attending monthly coordination meetings with Metro, Caltrans, and consultant. Project team is in process of preparing alternative assessment in coordination with Caltrans.	The City has identified a number of complete street project elements that can be implemented to improve mobility, accessibility, and safety along the Pacific Coast Highway (PCH) corridor in Hermosa Beach. These elements are described in the Project Study Report prepared by the City and Caltrans in 2015 and include: Traffic Signal Synchronization, Landscape Medians, Americans with Disabilities Act (ADA) Improvements/Removal of Utility Impediments, Transit Access Enhancements, Pedestrian Enhancements, and Aesthetic Enhancements. Collectively, the improvements will address existing, near-term, and long-range future traffic conditions along this corridor by improving intersection operations, reducing instances of unsafe turning movements, creating a safe and more comfortable environment for pedestrians and transit riders, and improving the efficient movement of vehicles along the corridor.
	164	Hermosa Avenue Green Street	SH	\$ 146,740	Lucho Rodriguez			X				11/25	Design plans in progress. Preparation of plans and specifications by specialist (CWE) through grant managed by City of Torrance. Will be applying for additional grant funds from Measure W.	This project will install permeable gutter to increase stormwater infiltration on Hermosa Avenue, Beach Drive, Herondo Street, 6th Street, 2nd Street, 1st Street, and adjacent streets. This project is part of a multicity green street project led by the City of Torrance and funded by Measure W.
X	191	Annual Street Improvements	SH	\$ 2,433,173	Briana Aube					X		04/24	Construction is substantially complete. Paving, striping, and curb ramps are complete. Pending completion of punch list items.	This project provides for pavement rehabilitation of Prospect Avenue: 7th Street between PCH and Prospect: and 17th St/Golden Ave east of Prospect. The project will also repair/replace deteriorated portions of sidewalk, curb and gutter, and curb ramps. This work will be performed following the sewer and storm drain repairs identified in the Sewer and Drainage Master Plans. Improvements will include ADA components to be determined during design.
X	193	Pedestrian Crossing Safety Improvements	SH	\$ 497,100	Andrew Nguyen		X			X		04/24 (Phase 1) 01/27 (Phase 2)	Combined with CIP 193. Phase 1 (RRFB installation) construction is substantially complete pending completion of punch list items. Phase 2, 30% Design is on hold pending staff availability.	This project will implement rectangular rapid flashing beacons and other measures at several uncontrolled pedestrian crossings on Hermosa Avenue at 4th, 6th, 19th, 24th, and 25th Streets. This project is combined with CIP 193 Pedestrian Crossing Safety Improvements. Phase 1 of the combined project was constructed in spring 2024, and installed Rectangular Rapid Flashing Beacons (RRFBs) and updated signing and striping at select pedestrian crossings on Hermosa Avenue, Manhattan Avenue, Pier Avenue, and Valley Drive. Phase 2 of this combined project will holistically evaluate options to reconfigure parking to enhance pedestrian safety, feasibility of curb extensions and median closures, and accessibility on Hermosa Avenue and at select other critical locations throughout the City then design and construct improvements.

ADA Component	CIP No.	Project Name	Project Category	Project Budget ¹	Project Manager	Conceptual Planning	Preliminary Design	Final Engineering Design	Project Approvals/Bidding	Construction	Closeout	Estimated Project Completion Date ²	Current Project Status	Project Description
X	194	Annual Striping Improvements	SH	\$ 235,507	Andrew Nguyen			X				03/25	100% Design in progress. Anticipated advertising for bids in early May. Combined with CIP 502 and 604.	<p>This project provides traffic striping and pavement marking improvements and modifications to improve safety and visibility. This project will help address thermoplastic striping needed which the City is not capable of installing directly.</p> <p>This project is combined with CIP 502 Greenbelt Pedestrian Trail and CIP 604 City Wide ADA Improvements. All phases of these projects will advance concurrently to construct an ADA-compliant, accessible path on the Greenbelt between Pier Avenue and 8th Street with access to the Greenbelt via improved curb ramps, sidewalk, pavement markings, signage, ADA parking, and other safety and accessibility measures.</p>
	421	Annual Sewer Improvements	SD	\$ 2,449,288	Andrew Nguyen			X				06/25	100% Design documents under review by staff. Anticipated advertising for bids in early May.	<p>Phase 1 of this project, which included lining, was completed. Phase 2 of this project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan. Improvements will include sewer pipe point repairs; sewer pipe removal and replacement; and maintenance access hole rehabilitations.</p> <p>Sewer repairs will take place at various locations throughout the City as part of this project.</p>
	422	Annual Storm Drain Improvements	SD	\$ 300,000	John Oskoui			X				02/25	100% Design in progress. Staff working with LA County for construction permit.	This project includes storm drain improvements at 5th Street and Ardmore Avenue, including the replacement of existing storm drain lateral and new connection to LA County's storm drain main line, new catch basin, and new curb and gutter.
	424	Annual Storm Drain Improvements	SD	\$ 253,686	Briana Aube			X				06/25	90% Design documents under review by staff.	This project includes storm drain improvements near the intersection of Bard Street and Oak Street. The project will construct new storm drain pipes, a maintenance access hole, a catch basin, and a connection to existing City storm drain infrastructure to collect stormwater at the intersection.
	438	Stormwater Dry Wells Assessment	SD	\$ 259,000	Doug Krauss	X						10/27	Conceptual Planning.	As required by the region's Enhanced Watershed Management Plan (EWMP), this project will assess the implementation of a series of drywells at various locations throughout the City to capture storm water and dry weather flows within 118 acres of the Herondo Drain (SMB-6-1) watershed.
X	502	Greenbelt Pedestrian Trail	PK	\$ 854,085	Andrew Nguyen			X				03/25	100% Design in progress. Anticipated advertising for bids in early May. Combined with CIP 194 and 604.	<p>This project will remove woodchips and construct an accessible pedestrian trail composed of decomposed granite on the Greenbelt between Pier Avenue and 8th Street.</p> <p>This project is combined with CIP 194 Annual Striping Improvements and CIP 604 City Wide ADA Improvements. All phases of these projects will advance concurrently to construct an ADA-compliant, accessible path on the Greenbelt between Pier Avenue and 8th Street with access to the Greenbelt via improved curb ramps, sidewalk, pavement markings, signage, ADA parking, and other safety and accessibility measures.</p>
	538	Citywide Park Master Plan	PK	\$ 263,735	Lisa Nichols	X						08/24	City's Master Plan consultant is preparing Draft Report. Upon completion staff will schedule a joint meeting of the Parks, Recreation and Community Resources Advisory Commission and the Public Works Commission.	<p>The City is seeking to prepare a Parks Master Plan that achieves the following goals:</p> <ul style="list-style-type: none">• Engages the community and local recreational organizations in a dialogue about parks and open space resources in Hermosa Beach;• Identifies the current demand/utilization and the future/evolving parks and recreational facility needs for the Hermosa Beach community;• Leverages the vision and goals of the recently adopted General Plan and the Community Decision-Making Tool;• Identifies an appropriate balance between organized and informal recreational activities at the City's parks and open spaces;• Serves as a dynamic useful planning and implementation document that enjoys broad community and political support;• Provides a comprehensive strategy to maintain, rehabilitate and improve the City's network of parks, facilities, and open space assets, including current unfunded park and recreational opportunities;• Evaluates the effective use of the City's financial and physical resources and opportunities to fund implementation of the recommendations in the Master Plan.
	603	South Park Slope, Irrigation, and Landscape Improvements	PK	\$ 1,846,933	Jonathan Pascual			X				08/25	100% Design in progress. Staff reviewing grant terms and conditions for \$190K of supplemental funding.	This project will address repairs needed throughout the north side of the park including installing a new irrigation system and landscaping on the sloped areas at South Park.
X	604	City Wide ADA Improvements	PK	\$ 200,000	Andrew Nguyen			X				03/25	100% Design in progress. Anticipated advertising for bids in early May. Combined with CIP 194 and 502.	<p>This project provides improvements city wide in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards along with the City's Transition Plan.</p> <p>This project is combined with CIP 194 Annual Striping Improvements and CIP 502 Greenbelt Pedestrian Trail. All phases of these projects will advance concurrently to construct an ADA-compliant, accessible path on the Greenbelt between Pier Avenue and 8th Street with access to the Greenbelt via improved curb ramps, sidewalk, pavement markings, signage, ADA parking, and other safety and accessibility measures.</p>
	605	City Facilities Condition and Needs Assessment	PB	\$ 474,012	Joe SanClemente	X						12/25	Facilities study session held on 11/29/2023. Staff released an RFP for Community Outreach and Engagement Civic Facilities on March 28, 2024; response are due April 2024.	The project will include an assessment of facilities throughout the City to understand improvement needs.
	607	Record Center Renovation	PB	\$ 140,180	Karla Vargas		X					05/24	Design firm revising conceptual plans and cost estimates per staff comments.	This project provides necessary safety improvements to the City's Record Center that is currently housed in the former shower and locker room area in the lower level of the Community Center. The area is not designed, or properly set up, to be a Records Center for the City to ensure safe retention and processing of public records. The Records Center is in need of several improvements to bring the area up to current health and building safety standards, including, but not limited to, new sprinkler system, new ventilation system, pipe repairs, seismic retrofit of records shelving, and lighting modifications. The Project currently includes funding for design of the improvements; construction costs will be further defined through the design process.

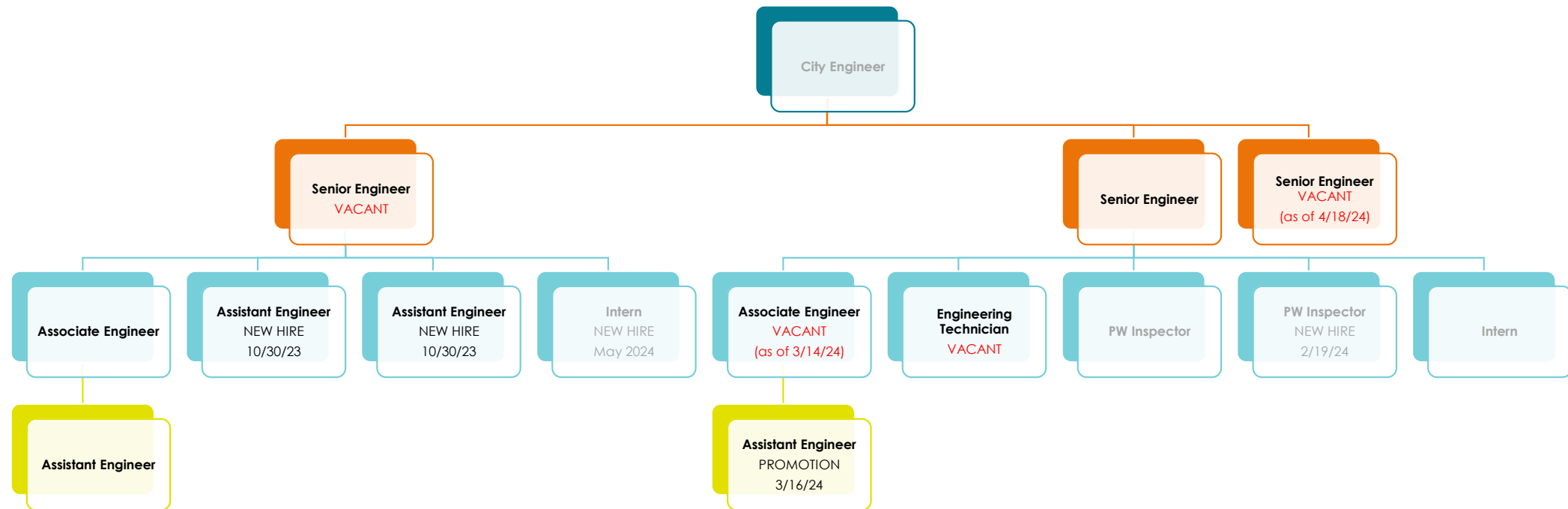
ADA Component	CIP No.	Project Name	Project Category	Project Budget ¹	Project Manager	Conceptual Planning	Preliminary Design	Final Engineering Design	Project Approvals/Bidding	Construction	Closeout	Estimated Project Completion Date ²	Current Project Status	Project Description
	615	New Corporate Yard Facilities	PB	\$ 789,997	Lucho Rodriguez	X						12/27	Conceptual Planning. Staff coordinating with SBCCOG to expand South Bay fiber network including adding a lateral connection to the City Yard. Funding through SBCCOG.	This project is for the design and construction of a new City Yard. The current City Yard is in need of reconstruction. A new City Yard will provide a safe and functional area for City maintenance crews and staging.
	616	Bard Trailer Improvements	PB	\$ 304,211	Briana Aube					X		07/24	Construction contract awarded. Construction substantially complete pending completion of punch list items.	This project will provide improvements to the trailer on Bard Street at City Hall for use by staff and the City.
	617	Civic Center Charging Stations	PB	\$ 93,697	Doug Krauss					X		12/24	SCE design complete. SCE scheduling installation of electrical equipment. Construction start date TBD.	This project will explore the electrical power needs and installation of expanded electric vehicle charging infrastructure to serve the Police Department fleet on Bard Street, adjacent to the Police Department and City Hall. The expanded charging infrastructure will install 20 Level 2 chargers.
	619	Kelly Courts Improvements	PB	\$ 660,261	John Oskoui			X				09/25	Consultant updating conceptual plans and cost estimate.	This project will resurface and reconfigure the City's pickleball courts at Clark Field. The courts will be restriped and reconfigured to meet pickleball court standards. Other improvements may be made to improve the courts as well.
	620	City Wide Roof Repair	PB	\$ 229,997	Lucho Rodriguez							11/24	Staff is obtaining quotes and processing contracts under the City's new procurement policies and procedures for construction of repairs.	This project will repair and replace roofs at several City facilities.
	623	Pier Structural Inspection and Evaluation	PB	\$ 392,910	Lucho Rodriguez		X					02/24	As part of this CIP, a Phase 1 targeted emergency inspection was completed in conjunction with Construction so that identified issues could be quickly addressed via change order as part of CIP 629.Funds were also utilized to facilitate and additional inspection and structural engineering assistance following discovery of a damaged deck panel. A full detailed inspection is still required of the entire structure including above and below water including full review of the deck panels which were not included as part of CIP 629 with the exception of two panels; Phase 2 will include this full evaluation of the Pier structure. Staff is evaluating proposals from on-call structural engineers to perform the work. This evaluation remains a high priority.	This project provides for a comprehensive structural inspection of the pier as required for marine structures. Based on this inspection, it is anticipated that additional pier structural repairs will be required primarily on the pier deck. This project will also include the subsequent design and permitting. Construction funding will be identified as part of a future CIP.
X	624	CDBG Improvements	PB	\$ 147,148	Karla Vargas		X					01/25	Staff is finalizing plans and specifications in coordination with LA County. Anticipated advertisement for bids in May.	This project provides improvements to sidewalks and curb ramps on Valley Drive and Monterey Boulevard in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards.
	629	Municipal Pier Structural Assessment and Repairs	PB	\$ 842,239	Saad Malim					X		04/24	Construction is substantially complete. Constructing with CIP 660. The remaining item for the project includes replacement of the perimeter railing with Cedar.	Repairs of the municipal pier structural elements including the piles, pile caps, deck and the lifeguard storage room.
X	682	Parking Lot D Improvements	PB	\$ 1,188,115	Doug Krauss			X				07/25	Coastal Conservancy Board grant awarded in April 2021. Measure W Grant Funds awarded May 2022. Staff to finalize design and develop the bid package for advertisement.	The project will provide storm water infiltration and install an electric vehicle charging station, bicycle parking, and lighting and landscaping.
X	689	Clark Building Renovations	PB	\$ 1,238,057	Jonathan Pascual							05/25	Rejected construction bids. Staff preparing documents for re-advertisement. Anticipated re-advertising by late April. The Clark Building has been re--opened for interim, limited use (as of April 9, 2024) following replacement of the sewer lateral, heating system maintenance, and minor interior touch-ups/paint .	The renovations will include the following: New commercial kitchen per current Los Angeles County Department of Public Health requirements, including new appliances, fixtures, storage cabinets, counter tops, flooring, grease trap system, and lighting; New electric powered heating, ventilation and air conditioning (HVAC) system; New audio-visual system including built-in speakers, overhead projector, and roll-down projection screen; Architectural upgrades including: Furred out walls to hide system components such as electrical conduit and provide a new smooth wall surface throughout; New decorative accents on the ceiling; Acoustic ceiling panels for sound absorption; New commercial grade vinyl flooring; New interior and exterior light fixtures; Complete interior and exterior cleaning and painting; and Restored original signage on the exterior of the building; New sewer lateral and connection; New plumbing system to accommodate the updated restrooms and commercial kitchen, including new floors drains for ease in maintenance; Site improvements including new concrete walkways and ramps to current accessibility standards, decorative enclosures around the refuse storage area and HVAC units; new accessible entrance to the Lawn Bowling Club, and refreshed landscaping and irrigation; Completely renovated restrooms to current accessibility standards, including new fixtures, partitions, vanities, mirrors, flooring, and lighting; New electrical system including wiring and upgraded service connection necessary to serve the enhanced building components; Asbestos and lead abatement work throughout the building; and Necessary demolition work associated with the renovation.
X	695	Parking Lot A Improvements	PB	\$ 442,260	Briana Aube	X						02/26	Preliminary Design. Project to be combined with CIP 105.	This project will provide pavement rehabilitation in Parking Lot A.

ADA Component	CIP No.	Project Name	Project Category	Project Budget ¹	Project Manager	Conceptual Planning	Preliminary Design	Final Engineering Design	Project Approvals/Bidding	Construction	Closeout	Estimated Project Completion Date ²	Current Project Status	Project Description
	696	Police Station Improvements	PB	\$ 233,964	Saad Malim					X		08/24	Construction ongoing.	This project will include increased security measures and improvements to the report writing room, evidence room, and property room. The Police Department needs renovations and a new layout to better support department staff.
X	699	Parking Structure (Lot C) Improvements	PB	\$ 2,439,358	Jonathan Pascual			X				08/25	Design updates in progress to incorporate new structural inspection data.	This project provides necessary structural, electrical, and elevator repairs and improvements to the City's Parking Structure (Lot C).
PENDING PROJECTS														
	110	Strand Bollards Permitting and Design	SH	\$ 250,000	TBD							TBD	Pending staff availability.	This project will assess the feasibility, permitting, and design of bollards, and/or other appropriate safety devices, at access points to the Strand, and Pier Plaza, to enhance safety and security. The project will also consider options for the temporary fencing installed on the Strand at 11th Street and 14th Street as part of the Strand Pedestrian Safety Pilot Project to enhance safety within the walk only zone.
X	188	Strand Bikeway and Walkway Improvements at 35th Street	SH	\$ 100,000	TBD							TBD	Pending staff availability.	This project will provide improved accessibility and connectivity for bicyclists travelling between the Cities of Hermosa Beach and Manhattan Beach via The Strand at 35th Street. The project will also consider the addition of a dedicated ADA path to provide greater ADA accessibility to The Strand and enhancements to the existing sewer lift station, including the addition of a generator.
	417	Storm Drain Improvements - Various Locations	SD	\$ 1,470,980	TBD							11/27	Pending staff availability.	This project includes storm drain improvements throughout the city. Locations will be as identified and prioritized per the Storm Drain Master Plan. Projects will address deficiencies, ponding, and repairs citywide. This project will also address operational deficiencies at the outfall structures at 18th Street and 19th Street. Improvements include for design and construction activities on an annual basis.
	423	Annual Sewer Improvements	SD	\$ 250,000	TBD							08/27	Pending staff availability.	This project includes design and construction of sewer improvements and repairs based on the Sewer Master Plan. Improvements will include lining, point repairs, removal and replacement. Design will include improvements for multiple fiscal years.
	503	City Park Lighting Conceptual Design	PK	\$ 200,000	TBD							08/27	Pending staff availability.	This project will assess light levels and lighting improvements to the City's parks. South Park, Clark Field, and Valley Park. The project will identify scope of required improvements and cost estimates for final design and construction.
	609	Pier Plaza Safety and Lighting Enhancements	PB	\$ 150,000	TBD							TBD	Pending staff availability.	The purpose of this project is to mitigate safety concerns with lighting improvements for the City's downtown area. This project will install catenary lights and dimming units on Pier Plaza.
	610	Fort Lots-O-Fun Wall and Gate Improvements	PK	\$ 100,000	TBD							11/26	Pending staff availability.	This project provides necessary improvements and repairs to the existing retaining wall and wooden gate at Fort Lots-O-Fun. The Project currently includes funding for design of the improvements; construction costs will be further defined through the design process.
	618	Tsunami Siren	PB	\$ 28,525	TBD							06/26	Pending staff availability.	This grant-funded project will include working with the Emergency Management Coordinator, Los Angeles County Beach and Harbor to install an outdoor warning siren at the Community Center and possible other locations and integrate the selected siren and the Beach Emergency Evacuation Lighting System (BEELS) systems into the City's alert and warning software platform Alert South Bay.
	621	Comprehensive Downtown Lighting Assessment	PB	\$ 150,000	TBD							03/27	Pending staff availability.	This project will assess light levels, electric system requirements, and desired lighting improvements (i.e., ornamental, roadway, pedestrian scale) for the City's Downtown district. The project will identify scope of required improvements and cost estimates for final design and construction.
X	625	City Wide ADA Improvements	PB	\$ 200,000	TBD							TBD	Pending staff availability.	This project will provide improvements to the area in front of City Hall in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards along with the City's Transition Plan. Improvements include ADA parking improvements, curb ramps, and a vertical platform lift for access from the Valley Drive parking lot to the front door of City Hall.
	684	Emergency Operations Center (EOC) Renovations	PB	\$ 100,000	TBD							03/27	Pending staff availability.	This project will add restrooms to the EOC and renovate the adjacent room for future EOC uses. The EOC is located within a building designated as a historical building, which will require a Certificate of Appropriateness to complete the repairs. This project will be completed in two phases. Phase 1 includes restroom construction including flooring, lighting, wall and ceiling repairs, painting, new plumbing, and installing fixtures. Phase 2 includes complete room renovation including new flooring, ceiling, lighting, furnishings, and relocation of Emergency System IT equipment, including a new switch, 2 UPC batteries, and firewall to support the EOC. Security Improvements to include new key fob locking systems.
X	692	14th Street Beach Restroom Improvements	PB	\$ 479,845	TBD							TBD	Pending staff availability.	This project proposes to construct a new restroom facility which includes replacement of the entire building; restrooms; appurtenant plumbing; ADA improvements for compliance. This project will also include the replacement of the existing sewer lift station components which includes 2 submersible pumps; motor control panel; associated plumbing; addition of telemetry for condition/outage notifications. New restrooms will be ADA compliant.

ADA Component	CIP No.	Project Name	Project Category	Project Budget ¹	Project Manager	Conceptual Planning	Preliminary Design	Final Engineering Design	Project Approvals/Bidding	Construction	Closeout	Estimated Project Completion Date ²	Current Project Status	Project Description
COMPLETED PROJECTS														
	108	Pay-By-App Parking Signage	SH	\$10,000									Phase 1 installation of signs for new pay by app parking system at parking lot A, B, and C complete. New CIP to be proposed to implement Phase 2.	The implementation of a pay by app system will require the installation of signs that will provide instructions for users and zone numbers necessary to use the system. The industry recommendation is that at least two signs be installed per block. At this time, most vendors providing pay by app systems will provide the signs at no additional cost to the City but require City staff to install them and any additional poles. It is estimated that the City will need approximately 375 signs installed, and 30 new poles installed in some locations due to a lack of existing poles. The installation would occur in areas of the City where paid parking is currently provided.
X	160	PCH Traffic Improvements	SH	\$119,227									Construction complete. Caltrans sign-off received. Staff working with Metro for funding reimbursement.	The purpose of this project is to improve operational mobility along State Route 1 (Pacific Coast Highway) which also provides operational relief to I-405 by improving operations in a parallel route. The proposed project also includes improvements including but not restricted to truck turning radius, ADA curb ramps, striping and pedestrian signal improvements of the segment on PCH between Anita Street and Artesia Boulevard. Pedestrian signal, crosswalks and ADA curb ramps improvements at the intersections of PCH and Pier Avenue and PCH and Aviation Boulevard including improvements at intersection to aid trucks turning onto Aviation.
X	195	City Sidewalk Improvements	SH	\$51,329									Construction is complete. Constructed with CIP 760.	This project provides repairs, replacements, and improvements to sidewalks throughout the City at various locations to maintain and improve safety. Improvements will include ADA components by increasing sidewalk accessibility to be determined during design.
X	549	Temporary Beach Accessible Routes	PK	\$4,970									Construction complete.	This project is to continue the City's temporary beach access routes pilot program. Access routes will be established on the beach at 2nd Street, 11th Street, and 22nd Street. ADA improvements are integral to the project.
X	601	Prospect Avenue Curb Ramps	SH	\$1,296									Project close-out complete and funding reimbursement received. Constructed with CIP 606 and 698.	This project provides improvements and relocation of sidewalks, curb ramps, and obstructions along Prospect Avenue in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards. Project to be bid out together with CIPs 606 and 698. ADA improvements are integral to the project.
X	606	Longfellow Sidewalk Improvements	SH	\$8,484									Project close-out complete and funding reimbursement received. Constructed with CIP 601 and 698.	This project provides improvements and replacement of sidewalk panels along Longfellow Avenue in order to comply with the Americans with Disabilities Act (ADA) and meet the latest Federal Standards. Project to be bid out together with CIPs 601 and 698. ADA improvements are integral to the project.
	660	Municipal Pier Electrical Repairs	PB	\$875,208									Construction is complete. Constructing with CIP 629.	This project will include electrical repairs that involve the replacement of existing conduit, junction boxes, connections and wiring so that the lights can be functional. The project will also eliminate the service box towards the end of the pier and create a new service connection point for the foghorn at the end of the pier. This project will also include the replacement of the bollard lighting at the pier with new LED lighting fixtures.
X	669	City Park Restrooms and Renovation	PB	\$468,765									Construction is complete.	This project consists of Fort Lots-Of-Fun: Construction of ADA compliant restrooms; no existing restroom facilities at this park, Seaview Parkette: Construction of ADA compliant restrooms; no existing restroom facilities at this park, South Park: Design and construction of new ADA compliant restroom at South Park. Upgrades and renovations to existing restrooms, Clark Field: Construction of ADA compliant restroom; existing restrooms are in poor condition and need to be replaced. ADA improvements are integral to the project.
X	698	ADA Improvements	SH	\$5,484									Project close-out complete and funding reimbursement received. Constructed with CIP 601 and 606.	The project proposes: Improvements and relocation of sidewalks, curb ramps, and obstructions along Prospect Avenue in order to follow the Americans with Disabilities Act (ADA) and meet the latest Federal Standards. Project to be bided out together with CIPs 601 and 606. ADA improvements are integral to the project.
	760	Tree Well Grates	SH	\$62,060									Construction is complete. Constructed with CIP 195.	This project will install iron tree grates in existing tree wells on Hermosa Ave.

SH - STREET AND HIGHWAY IMPROVEMENTS
SD - SEWER/STORM DRAIN IMPROVEMENTS
PK - PARK IMPROVEMENTS
PB - PUBLIC BUILDING AND GROUND IMPROVEMENTS
1. Current adjusted appropriation as of 2/29/24.
2. Estimated Project Completion Dates are subject to change.

FY23-24 ENGINEERING ORG CHART



LEGEND:

Black text = Engineering project management staff member

Gray text = Supervisory / support staff member