

**Los Angeles County West Vector  
& Vector-Borne Disease Control District  
6750 Centinela Avenue, Culver City, California 90230  
(310) 915-7370 ext. 223  
rsaviskas@lawestvector.org**

**Trustee Information Sheet  
City of Hermosa Beach**

Below is information with respect to the appointment of a Trustee to the Board of the Los Angeles County West Vector & Vector-Borne Disease Control District (District):

1. A trustee must be a resident and an elector (registered to vote) of the city from which the appointment is made.
2. Each term is two (2) years in length.
3. Term periods are permanently preset for each city to provide evenly spaced turnover on the Board of Trustees.
4. **Present Term:** The present term for the City of Hermosa Beach began on January 1, 2018 and will end on December 31, 2020. If a new trustee is appointed at any time after January 1, 2018 and before December 31, 2020, that new trustee will be finishing out the city's present two-year established term period that will end on December 31, 2018. Following this set term that ends on December 31, 2020, the City Council may reappoint the existing trustee for another two (2) year term or appoint a new trustee for the two (2) year term. It is not possible to pre-appoint terms before they expire.
5. **Regular Meetings:** The regular meetings of the Board of Trustees are held:  
**When:** Once every two months on the 2<sup>nd</sup> Thursday of the month at 7:30p.m.  
**Location:** 6750 Centinela Avenue, Culver City (District's Headquarters)  
**Total Number of Meetings/yr. (6):** There are a total of six (6) meetings per year in alternate months (January, March, May, July, Sept., & Nov.)
6. Trustees who attend the regularly scheduled meeting are compensated with a payment of \$100 in lieu of expenses. By law, trustees must attend the meeting to receive this compensation.
7. **Procedure for appointing a Trustee by a city:** Appointments or reappointments need to be put on the agenda of a regularly scheduled city council meeting. After the item is addressed in open session, a vote is taken to confirm the appointment or reappointment. Codes require that the District be notified of the appointment by email or in writing through mail from the City Clerk.

**Statement of Economic Interest, Form 700:** New trustees are required by the Fair Political Practices Commission to fill out a Statement of Economic Interest, Form 700 (assuming office) and return it to our office. It must be a wet-signature copy that is sent in to us for filing and forwarding to the commission. A photocopy is not acceptable.

Please contact me at any of the numbers below if your city council has any additional questions.

Best regards,

Robert Saviskas M.S., R.E.H.S.  
Executive Director  
Los Angeles County West Vector  
& Vector-Borne Disease Control District  
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